



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

MEMBERSHIP COMMITTEE MEETING

Tuesday, May 1, 2018
8:30 a.m. – 10:00 a.m.

NOTE: DIFFERENT MEETING LOCATION

Human Services Agency
855 Partridge Drive (Juniper Room), Ventura

AGENDA

8:30 a.m.	1.0 Call to Order and Agenda Review	Patty Schulz
8:32 a.m.	2.0 Public Comments <i>Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.</i>	Patty Schulz
8:35 a.m.	3.0 Approval of Minutes: January 9, 2018	Patty Schulz
8:40 a.m.	4.0 Membership Status <ul style="list-style-type: none">• Appointments• Reappointments• Recruitments	Patrick Newburn
9:05 a.m.	5.0 WIOA Workforce Development Planning <ul style="list-style-type: none">• Membership Committee 2-Year Plan Discussion	Patrick Newburn
9:50 a.m.	6.0 Committee Member Comments	Committee Members
10:00 a.m.	7.0 Adjournment <u>Next Meeting</u> June 5, 2018 (8:30 a.m.-10:00 a.m.) United Food and Commercial Workers (UFCW), Local 770 816 Camarillo Springs Road (Suite A), Camarillo CA	Patty Schulz

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WDB Membership Committee Meeting
January 9, 2018

MINUTES

Meeting Attendees

Membership Committee

Patty Schulz, Committee Chair (via Telephone)*

Capt. Doug King *

Jesus Torres *

WDB Staff

Patrick Newburn

Guests

Heidi Hayes, (TheAgency)

* WDB Member

1.0 Call to Order and Agenda Review

Captain Doug King, acting chair, called the meeting to order at 8:34 a.m.

2.0 Public Comments

No public comments.

3.0 Approval of Minutes: October 3, 2017

Motion to approve: Capt. Doug King

Second: Jesus Torres

Motion carried

4.0 Membership Status

- Reappointments: Committee members reviewed current WDB member attendance records and discussed participation on WDB committees. Current WDB member terms are up to date, with two reappointments for consideration coming due in February and April respectively required at this time. Committee Chair Patty Schulz will contact and send invitation for reappointment to Dr. Roger Rice. Committee members conducted a January 19, 2018 telephone conference (excluding Patricia Schulz) to discuss reappointment of Ms Schulz. Following committee discussion, WDB staff was subsequently directed to send invitation for reappointment to Ms Schulz.
- Appointments: Committee members discussed board composition, categories of representation, required business member and workforce member ratios, and the engagement/recruitment process. The committee agreed that the WDB is WIOA compliant with 29 voting members in all mandated categories.
- Recruitments: Committee members had no potential recruitments on the horizon for either WDB or Programs Committee appointment.

5.0 Action Item

Recommendation that the Membership Committee Recommend that the Workforce Development Board of Ventura County (WDB) Approve the Appointment of Mary Navarro-Aldana (a Non-WDB Member) to the WDB Programs Committee for a Three-Year Term.

Motion to approve: Capt. Doug King

Second: Jesus Torres

Motion carried

6.0 WIOA Workforce Development Planning

Committee members reviewed the 2017-2019 2-Year Plan and made no revisions.

Members discussed the attendance, composition and outcomes from the Joint Regional Sector Committee Meeting held in November 2017.

7.0 Committee Member Comments

Members discussed the three Industry Sector Committees continuing participation and alignment with 2017-2020 strategic plan.

Members discussed the WDB Executive Director vacancy relating to WDB member recruitment and retention.

8.0 Adjournment

Capt. Doug King adjourned the meeting at 9:35 a.m.

Next Meeting

February 6, 2018 (8:30 a.m.-10:00 a.m.)

United Food and Commercial Workers (UFCW), Local 770

816 Camarillo Springs Road (Suite A), Camarillo CA