

WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

BUSINESS SERVICES COMMITTEE MEETING

NOTE: CHANGE IN LOCATION

Tuesday December 11, 2018 10:00 a.m. - 11:30 a.m.

Ventura County Community College District
(Anacapa Conference Room #249)
761 E. Daily Drive, Suite 200
Camarillo, CA 93010

AGENDA

10:00 a.m.	1.0	Call to Order and Agenda Review	Jesus Torres
10:02 a.m.	2.0	Public Comments Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.	Jesus Torres
10:04 a.m.	3.0	Approval of Minutes: June 6 & August 7, 2018	Committee Members
10:10 a.m.	4.0	Committee Chair Comments	Jesus Torres
10:15 a.m.	5.0	Regional Plan Implementation Grant: Update	Heidi Hayes
10:25 a.m.	6.0	Business Services EDC: Update	TBD
10:40 a.m.	7.0	America's Job Center of California ➤ Business Services	Rebecca Evans
11:25 a.m.	8.0	Committee Member Comments	Committee Members
11:30 a.m.	9.0	Adjournment	Jesus Torres
		Next Meeting January 8, 2019 10:00 a.m. – 11:30 a.m. Ventura County Community College District (VCCD)	

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761 E. Daily Drive, Santa Rosa Rm. 209, Camarillo



BUSINESS SERVICES COMMITTEE MEETING June 6, 2018

MINUTES

Meeting Attendees

The Business Services Committee met on Wednesday, June 6, 2018. In attendance were Committee members Jesus Torres (Chair), Tracy Perez (Vice Chair), Stephen Yeoh, Ashish Shah; WDB staff Talia Barrera; and guests Claire Briglio and Bruce Stenslie (Economic Development Collaborative of Ventura County), Ray Bowman (Ventura County Small Business Development Center), Rana Ghadban (Simi Valley Chamber), Nancy Lindholm (Oxnard Chamber), Dona Toteva (The Port of Hueneme), and Lisa Minyard (Women's Economic Ventures).

1.0 Call to Order and Agenda Review

Jesus Torres called the meeting to order at 8:36 a.m. No changes were made to the agenda.

2.0 Public Comments

No comments.

3.0 Committee Chair Comments

Committee chair Jesus Torres asked members and guests in attendance to make self-introductions.

4.0 EDC-VC Presentation

Bruce Stenslie shared with the committee the Regional Plan Implementation project (funded by the Workforce Development Board) that EDC-VC will be working on. EDC-VC will develop a Lean Six Sigma project, which will help identify cross organizational training, processes and tools for information sharing for businesses, to be able to establish a communication and information sharing system for the region's partners in business outreach and engagement.

5.0 WIOA Business Services

The discussion included ideas for innovative partnerships with organizations that provide business support, how to help the WDB become more relevant to local businesses and help local employers find the talent they need among workforce, improving the demands of sustainable business engagement and expansion of economic development opportunities in the region to improve overall economic growth.

6.0 Committee Objectives

Committee strategies include the following:

- Take inventory of resources available to businesses in the region, to include, chambers WEV, AJCC, EDC-VC, SBDC, Education and any other organizations that provide business support, including workforce development
- Identify business needs in the region, become a resource to the business community,
- Actively listen and connect with businesses in the region, identify, engage and communicate with local partners in an effort to increase awareness of local resources to support businesses through local partnerships
- Committee will go on a "Listening Tour" throughout the region to identify areas of opportunity

Committee is interested in creating a survey and distribute to local businesses to identify who should be included in the conversations to identify the areas of need.

Committee will be gathering data which will help identify the areas of need. Members agreed to work together to identify regional economic indicators related to business services.

Talia Barrera also shared with the committee a tool that is currently being used for business engagement; Ventura County Grows Business website, which is a platform developed by the Workforce Development Board and is being utilized as a collaborative resource to provide information to businesses in the region.

7.0 Committee Member Comments

Committee members agreed that the most important component of the committee at this time is discussion an inventory of services available to businesses. Members, also commented on the importance of understanding how the AJCC system works and requested to have representatives from the AJCC provide information on services at the next committee meeting.

8.0 Adjournment

Jesus Torres adjourned the meeting at 10:00 a.m.

Next Business Services Committee Meeting:

TBD



BUSINESS SERVICES COMMITTEE MEETING August 7, 2018

MINUTES

Meeting Attendees

The Business Services Committee met on Wednesday, August 7, 2018. In attendance were Committee members Jesus Torres (Chair), Jaime Mata, Paula Hodge, Heidi Hayes, Marybeth Jacobsen; WDB staff Talia Barrera; and guests Claire Briglio, Nancy Ambriz (HSA Adult and Family Services), Rebecca Evans (HSA Adult Family Services), Gayla Jurevich (Deputy Sector Navigator-Business Services), Alix Wright (Ventura County Community College District), and Claire Briglio (Economic Development Collaborative).

1.0 Call to Order and Agenda Review

Jesus Torres called the meeting to order at 10:05 a.m. No changes were made to the agenda.

2.0 Public Comments

No comments.

3.0 Committee Chair Comments

Jesus Torres shared information regarding the Business Services training offered by the California Workforce Association in Anaheim, on Monday, July 23, 2018. He and Tracy Perez attended the training. The purpose of the training was to expand business engagement and share strategies and activities that go on in local and regional boards. Most importantly, this training was focused on America's Job Center staff to build long-term relationships with customers, defining businesses services based on employer needs.

4.0 Self-Introductions

Committee chair Jesus Torres asked members and guests in attendance to make self-introductions

5.0 Regional Plan Implementation Grant

Heidi Hayes with theAgency provided an update on the Regional Plan Implementation (RPI) Grant. The goals of the grant for PY 2018-2019 for theAgency are to enhance business outreach and engagement, targeted outreach to the region's high demand sectors, regional outreach of training resources to businesses and expand use of Ventura County Grows Business (VCGB). Heidi reported current outcomes:

- 3,113,362 Gross Media Impressions delivered and connected with target audiences
- VCGB Website and Social Media:

- > 25% Increase in users visiting the website
- ➤ Mobile usage increased from 5% to 53%
- ▶ 64% of sessions visited three or more pages
- ➤ 15% of sessions include a visit to the WDB Landing page
- ▶ 25% increase in like/fans on Facebook page 3,348

theAgency also researched and developed a dedicated Work-Based Learning & Training landing page on VCGB, negotiated a paid media plan to target business owners, extended SEO (search engine optimization) efforts on VCGB, designed creative assets focusing on the vast array of available business growth resources, work-based learning programs, and training opportunities. Heidi will continue to update the committee on the outreach for the RPI Grant.

6.0 Ventura County Community College District: Updates

Alexandria Wright shared with the committee information on a recently released workforce development guide for employers that she developed. The purposed of this guide is to provide available resources for customized training in the region. It has information on local apprenticeship programs and benefits, resources for employee recruitment, information on education and training at local community colleges and adult schools, and information on government resources.

7.0 America's Job Center of California: Business Services

Rebecca Evans and Nancy Ambriz shared with the committee an overview of the programs and services at the America's Job Center of California (AJCC). They explained that the AJCC is designed to provide a full range of assistance to job seekers. The centers offer training referrals, career counseling, job listings using CalJOBS, and similar employment-related services. Nancy explained that the AJCC is operated as a consortium and currently there is one comprehensive center and one satellite center in our region. The difference is that a comprehensive center has representatives of different programs that are collocated which allow customers to have access to core, intensive and training services. WIOA identified mandatory partners, although not required to be physically located at the AJCC, the partners have to coordinate their services. Nancy mentioned some of the mandatory partners that are at the local AJCC are; those that run programs under Title I for Adults and Dislocated Workers, Department of Rehabilitation, Employment and Training programs. Nancy also shared that the AJCC offers direct placement services through the CalJOBS system and/or depending on the employer needs, they could be partially reimbursed for employee training. The Committee will continue to receive information on services offered at the AJCC.

8.0 Regional Collaboration for Business Engagement: Updates from Attendees

Committee members provided feedback, agreed that it is important to identify the key leaders to participate on the Business Services Committee, and would like to meet on a monthly basis. There is a need to collaborate and align information that will support business engagement. In collaboration with the Agency, the committee will work to develop an employer survey that will help identify areas of need. This information will be shared with local partners to support regional alignment for business services.

9.0 2018-2019 Committee Meeting Calendar

Committee members agreed to meet on a monthly basis, the second Tuesday of the month. The next meeting will be scheduled for September 11. Location TBD.

10.0 Adjournment

Jesus Torres adjourned the meeting at 11:40 a.m.



Employer Outreach

Hill & Woolsey Fire Recovery

- VCGB Website Fire Recovery
 - Slider (for both VCGB and WDB both linking to resource landing page)
 - o Recovery Resources Landing Page www.venturacountygrowsbusiness.com/firerecovery
 - Content updated regularly
- December 4 David Cruz, KOXR Fire Recovery Business Resources Rigoberto Gonzalez-Nossa (USSBA), Alondra Gaytan, EDC-SBDC – Spanish interview
- **KXLM & KLJR** Four-week schedule negotiated and new :30 radio spot produced and will begin to air 12/10 Spanish language
- KCLU New :30 PSA produced and began to air 12/7
 - o Three new "Fire Recovery" banners produced for placement on KCLU website and mobile

Workforce Wednesday – Tom Spence, KVTA

- August 22 Recruitment: Struggles & Strategies Alex Rivera and Rebecca Evans.
- September 26 ACE Charter High School IB Global Tony Skinner and Joe Clausi.
- October 24 Prison to Employment Anthony Mireles and Patrick Newburn.
- **November 28 –** Veteran's Day! What can we do for you? Jesse Cuevas or Mary Navarro-Aldana and Captain King.
- January 23 Hill & Woolsey Fire Recovery Business Resources and Look Back on Thomas Fire:
 TBD
- February 20 Ventura County Education Summit and looking ahead to March Job Shadowing month: TBD

David Cruz – KOXR, Spanish

- **December 11** David Cruz, KOXR Prison to Employment Anthony Mireles and Patrick Newburn.
- **December** TBD David Cruz, KOXR Veteran's Day! What can we do for you? Jesse Cuevas or Mary Navarro-Aldana and Captain King.

• October 2018 Workforce Update Eblast – New Design

- Oct 30 WDB Cohorts: 560 Sent/23.7% Open Rate/12.7% CTR
- Oct 30 Biz List: 3,067 Sent/6% Open Rate/74% CTR (*Barracuda*).
- December Workforce Update scheduled for distribution December 17

Ventura County Grows Business Website – July 1 to December 6, 2018

- o 4,890 Users
 - 243.4% increase year-over-year
- o 5,678 Sessions
 - 176.03% increase year-over-year
- o 9,619 Pageviews
 - 62.24% increase year-over-year



• RPI Grant: Regional Business Outreach & Engagement Tactics

- VCGB/VCJWF Fall 2018 Media October 1 to December 31, 2018
 - Designed new creative assets focusing on general business growth and retention resources for VCGB.
 - Continued to integrate the "Work-Based Learning" messaging into VCGB and VCJWF creative and content.
 - Over 2.14 million impressions Negotiated Value: 182% of Cost
 - VCGB Media Highlights to date:
 - Admail 10/23 Eblast
 - 50,000 sent @ 19.36 open rate = 9,679
 - 1,067 Clicked for a CTR rate = 11.02%
 - Pandora
 - o 433,822 Total Impressions and 8.38 Frequency
 - o 2,921 Clicked for a CTR rate = .67%

o Business Services/Workforce Development Research

- Survey Content Finalized and Programmed Ready to Launch
- Methodology: Panel <u>survey</u>, targeting business executives, owners and c-level decision makers of various sizes and industries reflecting the county.
- Sampling by business size: 100 (Completes)
 - Utilizing data from 2017 Q3 data from the EDD we will sample as follows:

Size of business/employees	Our sample	% breakdown	No. of Businesses
			25,236
0-4		64%	16,117
5-9	79	15%	3,696
10-19	10	10%	2,587
20-49	7	7%	1,821
50-99	4	2%	617
100-249		1%	310
250-499		0%	54
500-999		0%	23
1000+		0%	11

Sampling by industry:

 To ensure we have responses from a variety of industries, we will not have more than 6 or so businesses from a single category (e.g., manufacturing, retail, etc.) Setting modest quotas will make sure there is no heavy skewing in just one or two directions

Sampling by region:

- East Thousand Oaks, Simi Valley, Moorpark
- West Camarillo, Ventura, Oxnard, Port Hueneme, Santa Paula, Fillmore, Ojai
- Plus any unincorporated areas that fall within each region.
- o **Survey Length:** Approx. 13-15 minutes for participants to complete.
- Timing: Data collection completed.
- Outcome: Data in review.



• Various Creative & Content Development

- Spanish Language Job Seeker Broadcast Four-week schedule starting 10/22 negotiated on KXLM and KLJR to air during holiday seasonal hiring period. :30 radio spot produced.
- AJCC Spanish Language Collateral Four elements finalized and printed.
 - Job Seeker Pamphlet, Business Services Pamphlet, Rapid Response Pamphlet. OJT
- AJCC Collateral Six elements finalized and printed.
 - Job Seeker Pamphlet
 - Business Services Pamphlet
 - Rapid Response Pamphlet
 - OJT Pamphlet
 - OJT Tent Card
 - Press Kit Folder
- AJCC OJT Success Story
- o AJCC Pull-Up Signs (5) Employer, Job Seeker, Youth, Rapid Response, OJT
- o VCGB Pull-Up Sign
- VCGB Website Veterans Resources
 - Slider (for both VCGB and WDB sites linking to resource page on VCGB)
 - Landing Page <u>www.venturacountygrowsbusiness.com/veterans</u>
- VCGB New Pamphlet Completed and in review by Outreach Committee.
- Yardi Systems Corporate Partnership
 - Yardi Systems contacted the Agency via the VC Jobs With a Future website looking to donate computer equipment to organizations serving youth in Ventura County.
 - theAgency coordinated with BGC and PathPoint to connect and introduce on behalf of the WDB for ongoing donations.
- Editorial
 - ACE Charter High School and the IB Program Prepared op-ed piece. "Creating A Pathway To Success For Our Kids" by Tony Skinner & Joseph Clausi. Published 11/10. https://www.vcstar.com/story/opinion/columnists/2018/11/10/giving-teens-early-start-success/1898760002/
 - Prepared and sent "More Doors Opening for Subsidized Workforce Training" oped by Bruce Stenslie and Melissa. Published VCStar 8/19.
 https://www.vcstar.com/story/opinion/columnists/2018/08/18/new-emphasis-subsidized-workforce-training/1014839002/

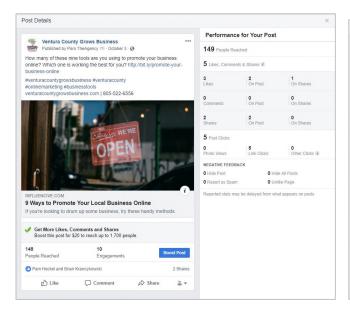
VCGB Facebook - September 1 to October 31, 2018

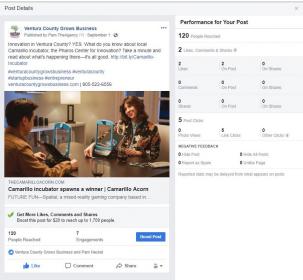
- As of December 7, 2018 Likes/Fans, 3,450
 - +3.05% (June 30, 2018 = 3,348)
- Posts: 54 total posts in Sept. and Oct. combined (approx. 27 per month or 6 per week)
- Total Reach: 47,472

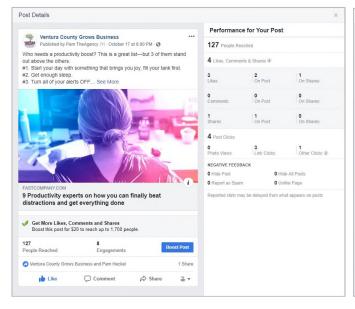
 Average 5,274/week
- Organic Post Reach: 217 most for a single day (9/18/18)
- Paid Post Reach: 2288 for a single day (9/23/2018)

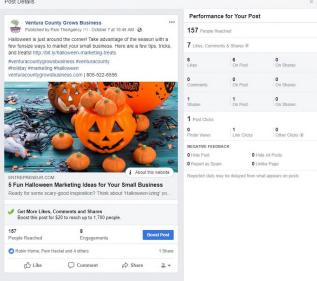


Top Facebook Post Examples Sept/Oct (by engagement): <= 4%



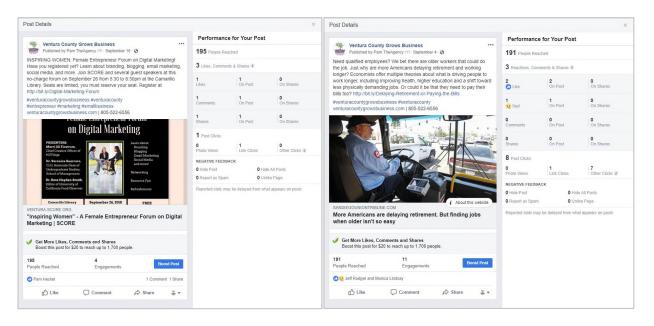


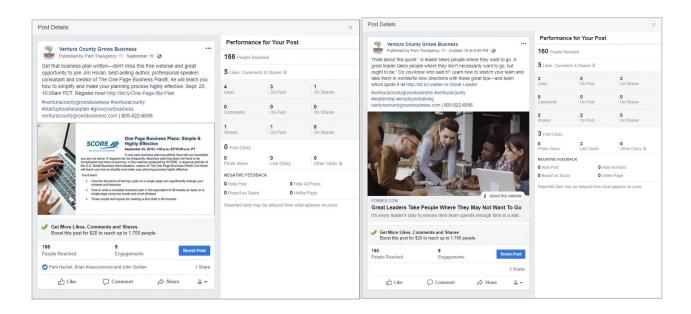






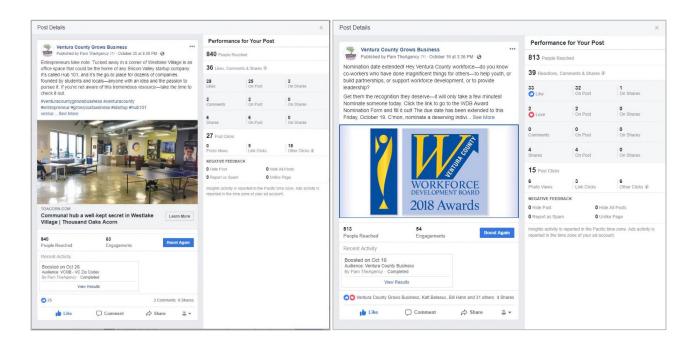
Top Facebook Sept/Oct Post Examples Sept/Oct (by reach):

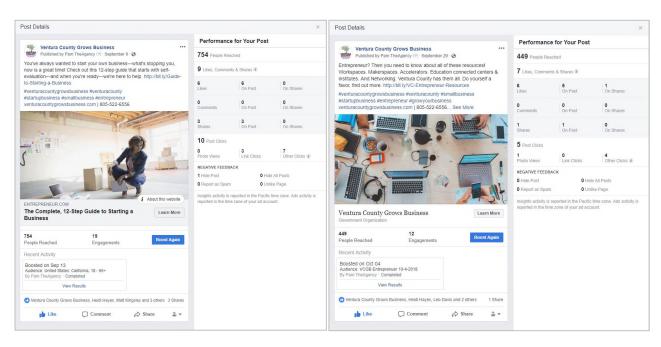






Top Facebook Sept/Oct Boosted Post Examples:

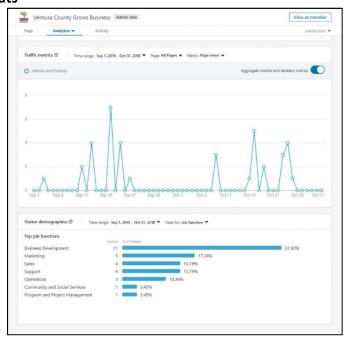






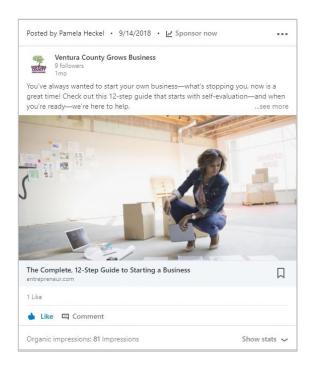
VCGB LinkedIn Company Page - https://www.linkedin.com/company/ventura-county-grows-business/

- o 36 posts in September & October combined, 4 posts per week average.
- Baseline Stats



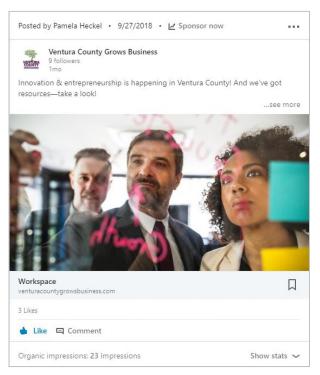
Sample Sept/Oct Sponsored LinkedIn post vs Organic post, *note impressions.







Sample Sept/Oct LinkedIn posts continued:





GENERAL OUTREACH

- **Job Outlook Eblast: New Design** Tableau Data Software integration. https://www.venturacountygrowsbusiness.com/job-trends/
 - November 16 (October 2018 Report) WDB Cohorts: 555/26.1% open rate/11.6% CTR
 - November 16 (October 2018 Report) Biz List: 3,062/6% open rate/74% CTR (Barracuda)
 - October 19 (September 2018 Report) WDB Cohorts: 558/24.5% open rate/9.3% CTR
 - October 19 (September 2018 Report) Biz List: 3,071/6% open rate/42% CTR (Barracuda)
 - September 21 (August Report) WDB Cohorts: 549/26.4% open rate/10.1% CTR
 - September 21 (August Report) Biz List: 3,087/7% open rate/67% CTR (Barracuda)
- Job Outlook Most Recent Stats: The following highlights local, state and national data in terms
 of NOT seasonally adjusted rates for October 2018:
 - **Ventura County was unchanged** from 3.7% in September 2018 to 3.7% in October 2018 (October 2017 = 4.1%)
 - California increased .1% from 3.9% in September 2018 to 4.0% in October 2018 (October 2017 = 4.2%)
 - U.S. decreased .1% from 3.6% in September 2018 to 3.5% in October 2018 (October 2017 = 3.9%)

Note: November Job Outlook to be developed/distributed on 12/21/18.