

WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

PROGRAMS COMMITTEE MEETING

Wednesday, June 7, 2017 3:00 p.m. - 4:30 p.m.

Human Services Agency (Redwood Room) 855 Partridge Drive, Ventura, CA

AGENDA

1.0 Call to Order and Agenda Review Tony Skinner 3:00 p.m. 3:05 p.m. 2.0 **Public Comments** Tony Skinner Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only. 3:10 p.m. 3.0 Consent Tony Skinner Approval of Minutes: April 5, 2017 Committee Meeting Calendar 2017-2018 Wednesday August 2, 2017 Wednesday February 7, 2018 Wednesday October 4, 2017 Wednesday April 4, 2018 Wednesday December 6, 2017 Wednesday June 6, 2018 3:15 p.m. 4.0 Presentation: Boys & Girls Clubs of Greater Oxnard and Port Hueneme WIOA Youth Services Provider Mariana Cazares, Youth Empowerment Program Director 5.0 WIOA Implementation & Development 3:50 p.m. Patrick Newburn & Committee Programs Enrollment Report 3rd Quarter Members Year End Review 2016-2017 **Committee Member Comments** Committee 4:20 p.m. 6.0 Members 4:30 p.m. 7.0 Adjournment Tony Skinner **Next Meeting:** August 2, 2017 (3:00 p.m. - 4:30 p.m.)

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Human Services Agency (Redwood Room) 855 Partridge Drive, Ventura, CA 93003



WDB Programs Committee April 5, 2017

MINUTES

Meeting Attendees

Committee Members WDB Staff Guests

Tony Skinner (Chair)* Roger Rice (Vice Chair)*` Kathy Harner* Jerry Beckerman Tressie Nickelberry Leslie Webster

Kim Whitaker (PathPoint, Inc.) Patricia Duffv Pierrette Authier (PathPoint, Inc.) Patrick Newburn

Jessica Gallardo (PathPoint, Inc.) Marixza Juarez (PathPoint, Inc.)

Sheri Long (Vista Real Charter High School)

*WDB Members

1.0 Call to Order and Agenda Review

Tony Skinner called the meeting to order at 3:04 p.m.

2.0 Public Comments

No Public Comments

3.0 Approval of Minutes

 Minutes from Meeting: March 1, 2016 Motion to Approve: Kathy Harner Second: Tony Skinner Motion approved

4.0 Presentation: PathPoint, Inc.

Kim Whitaker, Director Program Services, presented a PowerPoint overview of PathPoint's Workforce Innovation and Opportunity Act (WIOA) contracted Youth Services program. PathPoint has provided successful WIA and WIOA services to high risk youth since 2001 in Ventura County. Since 1964, PathPoint is a leader in employment and independent living services in five southern California counties. Ms. Whitaker introduced three Youth Specialists, Pierrette Authier, Jessica Gallardo, and Marixza Juarez. The Youth Specialists each provided program insights.

PathPoint was successful in the recent County RFP to be selected along with the Boys and Girls Clubs of Greater Oxnard and Port Hueneme (BGCOP), to provide youth services to out-of-school youth ages 16-24. WIOA eligibility requirements include barriers such as low income, basic skills deficient, pregnancy/parenting, disability, foster, probation, or homeless. PathPoint serves all of Ventura County except Oxnard and Port Hueneme, which is served by BGCOP. PathPoint expects to enroll more than 90 youth in the WIOA PY 17-18. WIOA mandates that youth participants receive as many as 14 program elements such as paid internships, alternative secondary school and drop-out recovery services, supportive services, and follow-up services after exit. PathPoint is expected to meet high levels of four successful outcomes which include employment reported in 2nd and 4th quarters after program exit, Median earnings reporting, credential attainment, and measurable skills gain.

Committee members had thoughtful discussion and several questions for the PathPoint team. Committee Members provided resource suggestions for PathPoint's program consideration including paid apprenticeships via local labor unions, entrepreneurial skills training available from Economic Development Collaborative-Ventura County, Aspire 3 K12 Entrepreneur Program, and Young Entrepreneurs Academy – Oxnard Chamber of Commerce. Committee members expressed encouragement and gratitude to PathPoint for their continuing efforts to offer high quality services for high risk youth.

5.0 WIOA Implementation and Development

Patrick Newburn provided Committee Members information on the new WIOA 14 Program Elements and the 5 performance indicators (outcomes). The program elements and performance indicators are employment and training services offered to adult, dislocated worker, and youth participants. Committee members agreed to use this information to conduct the oversight necessary to ensure that providers are effective and fulfilling the intent of WIOA and the WDBVC Regional and Local Plans. Program providers report their services and outcomes into the automated management system CalJOBS, and reports will be generated for oversight by the Committee at periodic intervals.

Committee Members reviewed the Client Centered Oversight/Monitoring Discussion Notes from the March 1, 2017 meeting.

6.0 Member Comments

Patrick Newburn announced that the May Meeting is cancelled.

7.0 Adjournment

Tony Skinner adjourned the meeting at 4:20 p.m.

Next Meeting

June 7, 2017 (3:00 p.m. – 4:30 p.m.) Human Services Agency (Redwood Room) 855 Partridge Drive, Ventura, CA



Workforce Development Board of Ventura County

WIOA Enrollments Report - Program Year 2016 – 2017 Year to Date: Third Quarter (Q3) July 1, 2016 to March 31, 2017

All Providers	WIOA Adult Enrollments	WIOA Dislocated Worker Enrollments	WIOA Youth Enrollments	CWDB Steps2Work Enrollments	DOL Bridges2Work Enrollments	Total Enrollments PY 16-17 (New) and PY 15-16 (Carry-in)
	130	208	230	26	43	637

Human Services Agency / Adult and Family Services Department

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Enrollments	Plan New	Actual New	Success Rate (Plan to Actual)	Total Enrollments PY 16-17 New and PY 15-16 Carry-in		Self Service (Universal Customers)
Adult	82	90	110%	90 (New) + 40 (Carry-in)	= 130	
Dislocated Workers	126	103	82%	103 (New) + 105 (Carry-in)	= 208	
Steps2Work	15	14	87%	14 (New) + 12 (Carry-in)	= 26	15,761
Bridges2Work	15	16	107%	16 (New) + 27 (Carry-in)	= 43	

Boys and Girls Clubs of Greater Oxnard and Port Hueneme

Enrollments	Plan New	Actual New	Success Rate (Plan to Actual)	WIOA Youth Services Contract (PY 16-17)	Actual Accrued Expenses thru 03/31/17	In-Kind Contribution		
Youth	75	75	100%	\$475,000	\$318,875 (67%)	Plan:	\$336,956	
Total Enrollments				Plan - Cost Per Participant ¹	Actual - Cost Per Participant ²	Actual: \$164.	\$164,592	
75 (New) + 10 ('15-'16 Carry-in) = 85 (Total)		\$5,588	\$3,751	Actual.	(49%)			

PathPoint

Enrollments	Plan New	Actual New	Success Rate (Plan to Actual)	WIOA Youth Services Contract (PY 16-17)	Actual Accrued Expenses thru 03/31/17		Kind ribution
Youth	th 75 76 101%		\$475,000	\$336,150 (71%)	Plan : \$70,500		
Total Enrollments 75 (New) + 23 ('15-'16 Carry-in) = 98 (Total)			= 98 (Total)	Plan Cost Per Participant ¹ \$4,847	Actual - Cost Per Participant ² \$3,430	Actual:	\$53,101 (75%)

Ventura Adult and Continuing Education

Enrollments	Plan New	Actual New	Success Rate (Plan to Actual)	WIOA Youth Services Contract (PY 16-17)	Actual Accrued Expenses thru 03/31/17		In-Kind Contribution	
Youth	24	24	100%	\$260,000 \$202,659 (78%)		Plan:	\$260,300	
Total Enrollments 24 (New) + 23 ('15-'16 Carry-in) = 47 (Total)				Plan - Cost Per Participant ¹	Actual - Cost Per Participant ²	Actual:	\$138,097	
				\$5,532	\$4,312		(53%)	

Plan Participant Cost: WIOA Core Funding divided by Total Enrollments (PY 16-17 new plus PY 15-16 carry-in)

Actual Participant Cost: Actual Accrued Expenses divided by Total Enrollments (PY 16-17 new plus PY 15-16 carry-in)



2016-2017 YEAR-END REVIEW Workforce Development Board of Ventura County

WDB Programs Committee

2016-2017 Members

<u>WDB Members</u>: Tony Skinner, Chair (Tri Counties Building & Construction Trades Council), Roger Rice, Vice Chair (Ventura County Office of Education), Kathy Harner (California Department of Rehabilitation), and Mary Navarro-Aldana (Employment Development Department).

Other Members: Jerry Beckerman (Segue Career Mentors), Linda Fisher-Helton (Area Housing Authority), Juan Mercado (California Conservation Corps), Tressie Nickelberry (Ventura County Probation Agency), Archie Scott (Ventura Unified School District), and Leslie Webster (Department of Rehabilitation).

Committee Accomplishments

In support of the WDB's *Ventura County Regional Strategic Workforce Development Plan 2013-2017*, WDB Programs Committee accomplishments included:

- WDB Established new standing committee, Programs Committee, with responsibility for oversight
 of all WIOA Title I programs including Adult, Dislocated Worker, and Youth. Members learned that
 the new Committee has a more expanded role than the previous Youth Council which was
 disbanded after June 30, 2016, in order to provide for WIOA programs oversight. In accordance
 with WDB policy for Non-WDB members on the Programs Committee, Non-WDB Members were
 required to submit new committee membership applications and resumes in order receive
 recommendation from the WDB Membership Committee for approval by the WDB
- Members were required to learn committee roles and responsibilities. The principal role of oversight was defined by members as separate from the role of monitoring
- Reviewed the WIOA youth enrollment requirements for ages 16 to 24 years of age, and in particular the requirements for out-of-school youth
- Discussed youth-related programs and services in Ventura County as described in presentations on the 100% Out-of-School Youth Requirement; Presentations from PathPoint, Inc. and Boys & Girls Clubs of Greater Oxnard and Port Hueneme; Progress on WIOA Implementation
- Reviewed the 2016-2017 WIOA Adult, Dislocated Worker, and Youth program enrollment Quarterly Report
- Discussed and reviewed how adult and youth program providers, either directly or through partners, arrange for all 14 WIOA elements to be provided as needed by individual clients
- Discussed and studied the Adult, Dislocated Worker, and Youth, four Performance Indicators (Common Measures): Placement and Retention in Employment-Education-Training (2nd quarter and 4th Quarter After exit); Median Earnings (2nd Quarter after Exit); and Credential Attainment and Measurable Skills Gain



2016-2017 YEAR-END REVIEW Workforce Development Board of Ventura County

Insights

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Example of Insights (2015-1016 Youth Council)

- Every meeting provides new information that is good to share.
- The outside presentations provide helpful resources for other venues.
- Council meetings improve members' ability to network with other organizations.
- The outcomes of the youth programs benefit the community.
- Council members regularly show their noteworthy commitment.
- The WDB and its actions are better known than is sometimes realized.
- Helping youth means helping the future.
- We should be proud that the County is making a determined effort to implement WIOA.
- We have learned how to shoot at a moving target and to hit it despite obstacles.
- The WDB website is useful for its information on employment and industry sectors.

YOUTH EMPOWERMENT





OUR MISSION...



To inspire and enable all young people, especially those who need us most, to reach their full potential as productive, responsible and caring citizens.

Youth Empowerment Program

- YEP is a federally funded program through the Department of Labor.
 - We received this grant in 2004
 - The purpose of this program is to provide comprehensive youth Workforce Innovation and Opportunity Act (WIOA) services to out-of-school youth in Ventura County between the ages of 16-24, to those living in Oxnard and Port Hueneme.

Who is eligible?

- Youth, age 16-24, who is not attending school and meets at least one of the following criteria:
 - School dropout
 - Within compulsory school age, but has not attended for at least the most recent school year calendar quarter
 - Recipient of a secondary school diploma or its recognized equivalent who is lowincome and
 - Basic skills deficient or
 - English language learner
 - Subject to the juvenile justice system
 - Homeless, a runaway, in foster care or aged out of foster care, or in an out-of-home placement
 - Pregnant or parenting
 - Disabled
 - Low-income and requires additional assistance to enter or complete an educational program or secure employment

YEP Goals

 Assistance youth obtaining High School Diploma, G.E.D. or HISET?

Assistance youth obtaining employment and retaining?

 Assistance youth enrolling into Vocational Training or College?



WHAT WE DO...

- Participants receive 40 hours of Job Ready instruction that teaches them resume writing, mock interviewing, job searching etc.
- Set an individualized plan which will guide the students to attain their goals of employment or education
- Each youth has an Academic and Career Advisor assigned to assist in providing wrap around services during active and follow up phase

Support Services and Events

- University fieldtrip
- Financial Aid workshop
- Conflict Resolution workshop
- Teen Dating Issues workshop
- Interview clothes purchase
- Job Searching

- Financial Literacy Workshop
- College and Career Fair
- Mock Interviews
- Team building hikes
- Networking Fieldtrips
- Bus Passes
- Work Tools
- Drivers License
- Mentor

Subsidized Employment

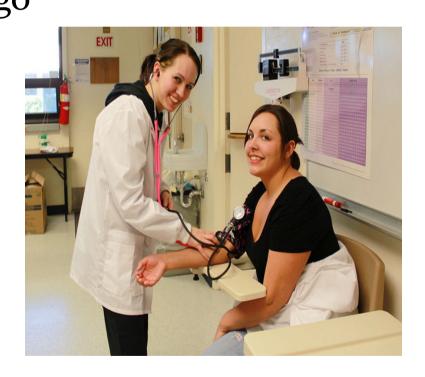
- 125 hours of work experience @ \$11/hr
- Place the youth at worksites depending on their interests.

• They treat it as if its their job because potentially they can get hired on.

Vocational Training

 Students interested in vocational training undergo an essay and interview process.

 Those selected receive funding to pay for their vocational course and materials.



College and Career Center

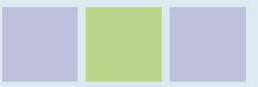
- The College and Career Center offers many resources to promote higher education and assist our youth in attaining employment. Our College and Career Center consists of:
 - Computers so youth may research schools, careers, and current employment opportunities
 - Compilation of job applications from local employers and a job board
 - Job interviewing and job searching techniques
 - Information on financial aid and scholarships
 - Weekly Job Listing



Brenda Castellanos

Another Great WDB Success Story

Type of Customer: Youth



The Challenge:

A high school graduate, Brenda was stalled in her efforts to develop a path toward her academic and career goals. She had trouble adjusting to her parents' divorce and was unable to find the guidance she sought at home. Brenda took her first step forward by enrolling in the Out of School Job Readiness Program.

The Solution

From the first day of the Job Readiness Workshop, Brenda was very shy and kept to herself. Many of her fellow participants encouraged her to speak up and participate, but she stayed in her shell. During the course of the workshop, Brenda found her voice and began to participate—even more than the others. She asked questions and helped her peers when they needed assistance. When the Job Readiness Workshop ended, she enrolled in community college. Brenda continued to utilize the Boys and Girls Club College and Career Center to develop a résumé and practice her interviewing skills.

The Outcome:

Her efforts paid off; Brenda was hired by both Target and the very Boys and Girls Club After School Program where she started her journey. She is now more outgoing and confident and communicates with ease. Staying on track to achieve her academic goals, Brenda plans to enroll in the spring semester at Ventura College. With her perseverance and hard work, Brenda is off to a great start in her new life.



Another Great WDB
Success Story

Type of Customer: Youth



The Challenge:

Antonio comes from a low-income family, and his parents are divorced. He lives with his mother and two siblings. He was a student at Oxnard High School when he learned about the Job Readiness Workshop and the Youth Empowerment Program (YEP) at the Boys and Girls Club. Antonio knew that enrolling in the program would help him prepare for college and join the workforce.

The Solution:

During the workshop, Antonio learned how to create a résumé and write a cover letter, as well as to search and apply for jobs online. While in the YEP program, Antonio received many services and assistance. The program paid for his driver's license and purchased clothes for him to wear to job interviews. Because of his exceptional commitment and performance in the Job Readiness Workshop, he was selected to take part in a subsidized employment program. In this program, Antonio had the opportunity to complete 125 hours of paid work at Smart & Final.

The Outcome:

Antonio completed his hours, obtained his diploma from Oxnard High School, and was offered a permanent job at Smart & Final. He is now working and attending Ventura College and hopes to transfer to Chico State University in two years. Antonio also speaks of becoming a police officer after obtaining his bachelor's degree.

Special Thanks to our Partners

- Oxnard Adult Ed
- Oxnard Union HS District
- VACE
- Oxnard Police Dept.
- Ventura County Probation Agencies
- Coalition for Family Harmony
- Pacific Coast Trade School
- Center for Employment Training
- California Conservation Corp
- Tri Counties Building and Construction Trades Council
- Oxnard Manor Healthcare Center
- Ventura County Public Health
- Smart and Final Extra!
- Ventura Training Institute
- Vida Es Oro
- Vista Real Charter High School

- Ventura County Housing Authority
- PDAP of Ventura County
- Pacific Clinics TAY Tunnel
- A Little Piece of Heaven
- Adobe Animal Hospital
- Clinical Training Institute
- El Concilio
- Imperium Reiggn Empire
- Haas Automation, Inc.
- K.B Catering Services, LLC
- La Hermandad
- TJ Maxx & Marshalls, Inc.
- Party City
- Petco
- Ventura County Credit Union
- Ventura Adult Continuing Education
- Wellness Center

Contact Information

Mariana Cazares
Youth Empowerment Program Director
Harriet H. Samuelsson Branch
126 E. Seventh Street
Oxnard CA 93030
805-483-1118



2016 IMPACT REPORT



participate in life-changing programs, and build supportive relationships

with peers and caring adults.

THE NEED IN OUR STATE

Every day 1, 247, 699 kids in California leave school with nowhere to go.1 They risk being unsupervised, unquided and unsafe.

OVR REACH 18 Boys & Girls Club sites.

150 Adult Staff 250 Volunteers

Total Youth Served

Registered

Youth Served through **Community Outreach**

MEMBER DEMOGRAPHICS

Ages 12 and Younger

Minority Races or Ethnicities

Qualify for Free or Reduced-Price School Lunch

Single-Parent Households

OUR MISSION

TO INSPIRE AND ENABLE ALL YOUTH, ESPECIALLY THOSE WHO NEED US MOST, TO REALIZE THEIR FULL POTENTIAL, AS PRODUCTIVE, RESPONSIBLE AND CARING CITIZENS.

NATHAN LLORIN 2017 Youth of the Tear

I am first generation American. My grandparents and parents immigrated from the Philippines and now call Oxnard home. I strongly believe that each generation takes a step towards their own version of success and now it is my turn to take that next step. My father did not graduate high school and my mother has some community college experience. There is no other choice for me, I will attend a four-year University. Academics is where I feel successful. With hard work and dedication, I have reached a cumulative GPA of 4.27. I am proud of

my academic success in a community where many do not even graduate high school.

My Boys & Girls Club is a place where I can be myself. I am a member of the Clubs Keystone Leadership Program. Keystone has helped me grow as an individual by teaching me the leadership skills I need to become a well-rounded adult. Attending Conferences has taught me that strong communication and social skills sets you up for success. I used to shut people out and build walls around myself, but now I am building relationships and forming connections. This has allowed me to become a more social person who feels comfortable holding a conversation with anyone of any age.

"My mentors at the Club are always there for me and teach me things I would not have learned on my own."

My mentors at the Club are always there for me and teach me things I would not have learned on my own, I have the ability to get good grades, but the Club has helped strengthen my social and leadership skills. In a community with so many barriers, I am so lucky to have walked through the doors of the Club. I know that with the support of my mentors and my dedication I will accomplish my goals!

DEMONSTRATING OUR POSITIVE IMPACT

ACADEMIC SUCCESS

THE NEED

38% of young people in Oxnard and Port Hueneme fail to graduate from high school on time. ²

WHAT WE DO

Power Hour, STEM Academy, Summer Brain Gain, Creative Writing, Accelerated Reader, Technology, Money Matters, Hardy Brain Camp, Skills Tutor and College Bound.

OUR IMPACT

Among our teenage Club members, 96% graduate from high school, and 93% expect to complete some kind of post-secondary education.

GOOD CHARACTER & CITIZENSHIP

THE NEED

24% of high-school youth in the Nation were involved in a physical fight in the past year. ³

WHAT WE DO

SMART Girls, Passport to Manhood, Torch Club, Street SMART and Keystone Club.

OUR IMPACT

90% of Club teen members volunteer in their community at least once per year, while 31% volunteer in their community at least once per month.

HEALTHY LIFESTYLES

THE NEED

51% of young people ages 6-19 in Oxnard and Port Hueneme are overweight or obese. ⁴

WHAT WE DO

Youth Sports (Basketball, Flag Football, Soccer, Volleyball and Track and Field), Triple Play, Boxing, Kids Farmers Market and Garden Club.

OUR IMPACT

69% of Club members ages 9 and older report getting at least an hour of physical activity on five or more days per week.

HOW YOU CAN HELP!

We Invite You to Come Take a TOUR!

Discover what the Boys & Girls Clubs of Greater Oxnard and Port Hueneme is doing for kids and teens in OUR COMMUNITY.

For More Information, Please Contact: Erin Pierik, Resource Development Director. E: epierik@bgcop.org | O: 805.815.4959 ext. 205

1 America After 3PM, Afterschool Alliance, http://afterschoolalliance.org/AA3PM/, 2 http://dq.cde.ca.gov/dataquest, 3 CDC Youth Risk Behavior Survey, 4 http://www.vcha.org/public-health/heath-data-and-statistics





YOUTH EMPOWERMENT PROGRAM

H.H.S. Teen Center 126 E. Seventh Street, Oxnard, CA 93030 O: 805.483.1118 | W: BGCOP.org

Do YOU Live in Oxnard or Port Hueneme?

Need Assistance Getting YOUR High School Diploma or G.E.D.?

Need Assistance Finding a Job?

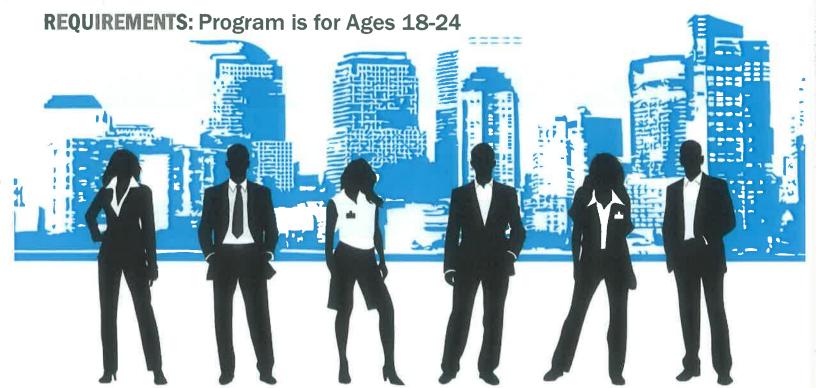
Need Assistance in Enrolling in Vocational School or College?

If YOU Answered YES to ANY of Those Questions...

JOB ACCELERATED PROGRAM | EARN UP TO \$500

Then The Youth Empowerment Program is for YOU!

Learn Job Search Skills, Create a Resume, Interview Techniques, Obtain Employment, Enroll into Vocational Training or College, Obtain your High School Diploma or GED and much MORE!



GREAT FUTURES START HERE.



Boys & Girls Clubs of Greater Oxnard and Port Hueneme REFERRAL FORM



	CLIEN	NT INF	ORMATIC	N			
First Name	Last Name						
DOB	DOB Age			□ Oxnard □ Port Huer			
Primary Phone Number	-11-	Alternate Phone Number					
Email Address							
POSSIBLE	BARRIER(S) ((CHECK	MORE T	HAN ONE IF NEE	EDED)		
☐ Pregnant/Parenting			☐ Foster Youth				
☐ History of Incarceration		☐ Runaway Youth					
☐ High School Dropout				□ Gang Affiliati	ion		
□ Potential Dropout		☐ Basic Skills Deficient					
☐ Unemployed/Underempl	oyed	□ Disability/IEP					
□ Homeless				☐ Substance A	buse		
	REFI	ERRIN	G SOURC	E	Jan Day		
Referral Date	Name & Title						
Phone Number		Agency					
		COMIV	IENTS				

126 E. Seventh Street, Oxnard, CA 93030 O: 805.483.1118 | F: 805.483.1108 | W: BGCOP.org