



County of Ventura Veteran Services Office

Appointment Checklist

You Served

The following checklist will help you gather the information you will need to file complete Compensation, Pension, Dependency and Indemnity Compensation, Survivors Pension claims and for the College Fee Waiver program. Once ALL materials have been gathered, please call (805) 477-5155 to schedule an appointment.

Compensation Claims

You must provide the following to file a Compensation claim:

- Original or certified copy of DD Form 214 or equivalent.
- Copies of all, if any, current relevant private treatment records or Disability Benefits Questionnaires (<http://benefits.va.gov/disabilityexams/>).
- If filing a pre-discharge (BDD) claim, provide copies of all service treatment records
- Direct deposit information including account number and bank routing number.

If you are claiming dependents, you must also provide:

- Copy of marriage certificate.
- If veteran or spouse was previously married, a complete history of previous marriage(s) including date and location of each marriage (city and state), name of spouse, how did marriage end (death or divorce), and date and location marriage ended. Include documentation of final dissolution of marriage(s).
- Copy of birth certificates or final decree(s) of adoption for dependent children.
- Social Security numbers of dependents.

You Earned



Pension Claims

You must provide the following to file a Pension claim:

- Original or certified copy of DD Form 214 or equivalent with proof of wartime service. Certain VA benefits require wartime service. Under the law, the VA recognizes these periods of war time:

World War II: December 7, 1941, through December 31, 1946

Korean War: June 27, 1950, through January 31, 1955

Vietnam War: August 5, 1964 (February 28, 1961, for Veterans who served "in country" before August 5, 1964), through May 7, 1975

Gulf War: August 2, 1990, through a date to be set

- Direct deposit information including account number and bank routing number.
- If veteran is under the age of 65, not in receipt of SSDI, and not in a nursing home, also include copies of recent medical records signed by a physician and showing clinical description of permanent and totally disabled status, diagnosis, and prognosis.
- A listing of all current 1) income (e.g. Social Security, retirement, dividends, etc.), 2) net-worth information (e.g. bank account balances, stocks, bonds, mutual funds, 401(k), trusts, etc. and 3) unreimbursed medical expenses (e.g. Medicare Part B premium & care giver expense).



If you are claiming dependents, you must also provide:

- Copy of marriage certificate.
- If veteran or spouse was previously married, a complete history of previous marriage(s) including date and location of each marriage (city and state), name of spouse, method of marriage dissolution (death or divorce), and date and location marriage ended. Include documentation of final dissolution of marriage(s).
- Copy of birth certificates or final decree(s) of adoption for dependent children.
- Social Security numbers of dependents.

If you are claiming aid and attendance or household benefits, you must also provide:

- A completed VA Form 21-2680, Examination for Housebound Status of Permanent Need for Regular Aid and Attendance (available on the VA's website at <http://www.vba.va.gov/pubs/forms/VBA-21-2680-ARE.pdf>)
- If veteran is in a nursing home, also provide VA Form 21-0779, Requesting for Nursing Home Information in Connection with Claim for Aid and Attendance (available on the VA's website at <http://www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf>)
- If claiming medical expenses from a caregiver or assisted living or nursing home, provide a completed Care Expense Statement (available from the Veteran Services Office).

Once ALL materials have been gathered, please call (805) 477-5155 to make an appointment.

Dependency & Indemnity Compensation Claims

In order to file a Dependency and Indemnity Compensation claim, you must provide:

- Original or certified copy of DD Form 214 or equivalent.
- Copy of Veteran's Death Certificate. DD Form 1300 or equivalent, if veteran died on active duty.
- Direct deposit information, account number and bank routing number.
- Copy of marriage certificate to show dependency.
- If veteran or spouse was previously married, a complete history of previous marriage(s) including date and location of each marriage (city and state), name of spouse, method of marriage dissolution (death or divorce), and date and location marriage ended.



If you are claiming aid and attendance, or housebound benefits, you must also provide:

- A completed VA Form 21-2680, Examination for Housebound Status of Permanent Need for Regular Aid and Attendance (available on the VA's website at <http://www.vba.va.gov/pubs/forms/VBA-21-2680-ARE.pdf>).
- If veteran is in a nursing home, also provide VA Form 21-0779, Requesting for Nursing Home Information in Connection with Claim for Aid and Attendance (available on the VA's website at <http://www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf>).
- If claiming medical expenses for a caregiver, assisted living or nursing home, also provide a completed Care Expense Statement (available from the Veteran Services Office).

Once ALL materials have been gathered, please call (805) 477-5155.

Survivors Pension Claims (formerly Death Pension claims)

- Original or certified copy of DD Form 214 or equivalent with proof of wartime service.

Certain VA benefits require wartime service. Under the law, the VA recognizes these periods of war time:

World War I: April 6, 1917, through November 11, 1918
For Veterans who served in Russia, April 6, 1917, through April 1, 1920
Extended through July 1, 1921, for Veterans who had at least one day of service between April 6, 1917, and November 11, 1918

World War II: December 7, 1941, through December 31, 1946

Korean War: June 27, 1950, through January 31, 1955

Vietnam War: August 5, 1964 (February 28, 1961, for Veterans who served "in country" before August 5, 1964), through May 7, 1975

Gulf War: August 2, 1990, through a date to be set

- Direct deposit information including account number and bank routing number.
- A listing of all current 1) income (e.g. Social Security, retirement, dividends, etc.), 2) net-worth information (e.g. bank account balances, stocks, bonds, mutual funds, 401(k), trusts, etc. and 3) unreimbursed medical expenses (e.g. Medicare Part B premium & care giver expense).
- Copy of Veteran's death certificate.
- Copy of marriage certificate to show dependency.

- If veteran or spouse was previously married, a complete history of previous marriage(s) including date and location of each marriage (city and state), name of spouse, method of marriage dissolution (death or divorce), and date and location marriage ended.

If claiming aid and attendance, or housebound benefits, you must also provide the following:

- A completed VA Form 21-2680, Examination for Housebound Status of Permanent Need for Regular Aid and Attendance (available on the VA's website at <http://www.vba.va.gov/pubs/forms/VBA-21-2680-ARE.pdf>).
- If veteran is in a nursing home, also provide VA Form 21-0779, Requesting for Nursing Home Information in Connection with Claim for Aid and Attendance (available on the VA's website at <http://www.vba.va.gov/pubs/forms/VBA-21-0779-ARE.pdf>).
- If claiming medical expenses from a care giver, assisted living or nursing home, also provide a completed Care Expense Statement (available from the Veteran Services Office).

Once ALL materials have been gathered, please call (805) 477-5155.

College Fee Waivers

The College Tuition Fee Waiver for Veterans' Dependents waives mandatory system-wide tuition and fees at any State of California community college, campus of the University of California, or campus of the California State University system. This program does not cover campus based fees like books, housing and parking. The student must meet the in-state residency requirements as determined by the school.

Every student must provide:

- A completed College Fee Waiver (CFW) Application (see www.vchsa.org/veterans for current form version).
- Verification of income: A copy of the Student's Income Tax Return filed with IRS (signed 1040, 1040EZ, or Tele File PTIN#) or Franchise Tax Board (FTB) must be submitted with the application. If a copy is not available, a statement from the IRS or FTB must be provided verifying the student's annual gross income (AGI) or verifying there is no record of a return filed (Statement of Non-Filing). The student's AGI is defined as a total of their adjusted gross income plus the value of parental support during the previous year. The amount changes each academic year. Call (805) 477-5155 to get the current amount.

A new student must also provide:

- Verification of dependency:
 - A copy of the birth certificate.
 - Verification of the relationship for the following:
 - Stepchild: a copy of the parents' marriage certificate.
 - Adopted child: a copy of the adoption order.
 - Child under "care, custody and control": a copy of the court order.
- Verification of service-connected disability: A VA letter verifying the veteran either 1) has a service-connected disability, 2) had a service-connected disability at the time of death, or 3) died of a service-related cause.



Once ALL materials have been gathered you can fax (805) 477-5418, mail, or drop off the completed CFW allocation and supporting documents. Call (805) 477-5155 to verify address.