

COVID-19 Daycare OUTBREAK* Reporting Form

REPORTER'S INFORMATION

Today's Date: _____

First and Last Name: _____ Phone #: _____

DAYCARE INFORMATION

Name of Daycare: _____ Facility/License #: _____

Daycare Address: _____

Daycare E-mail: _____ Daycare Director/Manager Name: _____

Daycare/Facility Type:

- Infant Center (ages 0-2) Daycare Center (ages 2-5) Afterschool Daycare Center (ages 5-17)
 Family Daycare Home Other _____

EXPOSURE INFORMATION (Please only list information for the last 14 days.)

Date when **First** child/staff started having symptoms or tested positive: _____

Date when **Last** child/staff started having symptoms or tested positive: _____

Total # of Positive for COVID-19 Child/Staff: _____

Total # of Close Contacts**: _____

Once this form is submitted, you will be contacted by Ventura County Public Health to provide further guidance. Include the **Daycare Name in the subject line when submitting via e-mail to covidchildcare@ventura.org**

**Definition of Outbreak: At least three positive COVID-19 cases within a 14-day period in people who are from different households.*

***Definition of Close Contact: Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period. An infected person can spread COVID-19 starting from 2 days before they have any symptoms (or, for asymptomatic people, 2 days before the positive specimen collection date), until they meet the criteria for discontinuing home isolation.*

If the Submit Form button doesn't generate an email, please download this form and e-mail it directly to covidchildcare@ventura.org