Information Technology Committee Meeting

Date: January 26, 2023, at 3:00 pm

Location: Hall of Administration; Multi-Purpose Room

AGENDA

1. WELCOME

2. REVIEW, APPROVE, AND VOTE ON ITC MEETING MINUTES:
   - December 1, 2022, ITC Meeting

3. PUBLIC COMMENTS:

4. COMMITTEE COMMENTS:

5. RECEIVE, RATIFY, AND FILE REPORT ON NEW PROJECTS REVIEWED/APPROVED BY CIO:
   - None

6. PROJECTS FOR REVIEW/APPROVAL BY THE ITC:
   - No new projects to be reviewed.
   - Brief update on pending projects – Information Technology Disaster Recovery Solutions

7. RECEIVE, RATIFY, AND FILE REPORT ON STATUS OF ITC PROJECTS (Copies of status reports provided; presentations conducted only at ITC request.):

   Open Projects within Budget and on Schedule:

   a) VCHRP Payroll System 9.2 Upgrade – Auditor-Controller/County Executive Office Human Resources
   b) Check Point Infinity – Information Technology Services Department
   c) VCIJIS 2.0 Information Technology Services Department
   d) Virtual Desktop Infrastructure Modernization – Human Services Agency
   e) Ambulatory Care Clinic Integration (CPM) – Health Care Agency
   f) Experian eCare NEXT – Health Care Agency
   g) California Mental Health Services Authority (CalMHSA) Semi-Statewide Enterprise Health Record (EHR) Services – Health Care Agency

h) VMware System- Health Care Agency

i) APPSIAN PeopleSoft Security – Auditor Controller's Office / County Executive Office – Human Resources

Open Projects within Budget and not on Schedule:

j) Kronos Time and Attendance System – Health Care Agency

k) Enterprise Content Management – Public Defender's Office

l) Integrated Property Tax Assessment and Collection System – Assessor/Auditor-Controller/Treasurer-Tax Collector

m) Energy Management System Migration (HVAC) – General Services Agency

n) Behavioral Health MHSA / VCSO SAS Data Exchange – Health Care Agency

o) NextRequest – County Executive Office/Clerk of the Board

p) Cerner WELL Health – Health Care Agency

Open Projects on Schedule and not within Budget:

q) Cornerstone LMS – County Executive Office / Human Resources

Open Projects not within Budget and not on Schedule:

r) Integrated Library Systems (ILS) – Library

Completed and Closed Projects

s) None

8. IT POLICIES FOR REVIEW/APPROVAL:
   a) Receive CIO update on Information Technology Committee Charter.
   b) Review, Approve, and Vote on District Attorney's request for Exception to Policy.
      i. District Attorney's Office will be present to address Committee questions about their request to have their own separate/exclusive tenant in Harmony with its own separate and exclusive administrative rights.
   c) Review and forward the District Attorney's Office request to join ITC as a permanent member to the Board of Supervisors.
   d) Preliminary Review of Countywide Information Technology Policy and Standards Manual Policies:
      i. Policy No. COV – 007 Access Management.
      ii. Policy No. COV – 002 Information Technology Policy Exceptions.

9. BUSINESS TECHNOLOGY COMMITTEE:
   a) Review and approve County Counsel proposed changes to BTC bylaws.

10. RECEIVE UPDATE FROM CIO:
    a) Action Items from Prior Meeting:
       i. Invite District Attorney to next ITC meeting to discuss rationale for requesting exception to Harmony policy.
       ii. Provide update on migration of all agencies –Terry will provide details and plans on outstanding ESU items.
       iii. Revise any outstanding policies to be more specific on capabilities up to and including naming solutions for cyber security.
       iv. Develop a policy to formalize agencies having a requirement to use ITSD security (or have their own with minimum requirements detailed).
       v. Make sure Supervisors are included in the invitations for 2023.
       vi. Put discussion about hybrid meeting on next agenda pending discussion with County Counsel.
       vii. Put the BTC bylaws on the next ITC agenda for further revisions necessary to be in compliance with the Brown Act.
       viii. Quarterly dates for ITC should be provided to BTC chair and co-chair. (BTC will always have slot on ITC agenda.)
    b) CIO Comments
    c) Cyber Security Update

11. REVIEW OF TODAY'S ACTION ITEMS

12. CLOSING COMMENTS/AGENDA ITEMS FOR NEXT MEETING

Next Meeting:

Date & Location: April 27, 2023 - Hall of Administration, Third Floor, Multi-Purpose Room