



Information Technology Committee Meeting

Date: December 1, 2022, at 3:00 pm

Location: Hall of Administration; Multi-Purpose Room

AGENDA

If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the committee meeting. Please submit your comment to ITCPublicComment@ventura.org.

Information Technology Committee meeting documents may be viewed at <https://www.ventura.org/information-technology-committee/>.

Hardcopies of ITC meeting agendas, minutes, status reports, and presentations are available for public viewing Monday through Thursday from 8:00 a.m. – 12:00 p.m. at Ventura County Information Technology Services offices located at 1957 Eastman Avenue, Suite A, Ventura. Reservations to view meeting documents must be made in advance by phoning (805) 654-3540. Calls are accepted Monday through Friday from 7:30 a.m. – 4:00 p.m.

1. WELCOME
2. REVIEW, APPROVE, AND VOTE ON ITC MEETING MINUTES:
 - July 28, 2022, ITC Meeting
3. PUBLIC COMMENTS:
4. COMMITTEE COMMENTS:
5. ADMINISTRATIVE POLICY MANUAL CHAPTER II-21, CODE OF CONDUCT FOR MEMBERS OF BOARDS AND COMMISSIONS
6. RECEIVE, RATIFY, AND FILE REPORT ON NEW PROJECTS REVIEWED/APPROVED BY CIO:
 - None
7. PROJECTS FOR REVIEW/APPROVAL BY THE ITC
 - No new projects to be reviewed
 - Brief update on pending projects - None
8. RECEIVE, RATIFY, AND FILE REPORT ON STATUS OF ITC PROJECTS (copies of status reports provided; presentations only conducted at ITC request):
 - Open Projects within Budget and on Schedule:**
 - a. VCHRP Payroll System 9.2 Upgrade – Auditor-Controller/County Executive Office Human Resources
 - b. Check Point Infinity – Information Technology Services Department
 - c. VCIJIS 2.0 Information Technology Services Department
 - d. Cerner WELL Health – Health Care Agency

- e. Virtual Desktop Infrastructure Modernization – Human Services Agency
- f. Ambulatory Care Clinic Integration – Health Care Agency
- g. Experian eCare NEXT – Health Care Agency
- h. California Mental Health Services Authority (CalMHSA) Semi-Statewide Enterprise Health Record (EHR) Services – Health Care Agency
- i. VMware System- Health Care Agency
- j. APPSIAN PeopleSoft Security – Auditor Controller’s Office / County Executive Office – Human Resources

Open Projects within Budget and not on Schedule:

- k. Kronos Time and Attendance System – Health Care Agency
- l. Enterprise Content Management – Public Defender’s Office
- m. Integrated Property Tax Assessment and Collection System – Assessor/Auditor-Controller/Treasurer-Tax Collector
- n. Energy Management System Migration (HVAC) – General Services Agency
- o. Behavioral Health MHS / VCSO SAS Data Exchange – Health Care Agency
- p. NextRequest – County Executive Office/Clerk of the Board

Open Projects on Schedule and not within Budget:

- q. Cornerstone LMS – County Executive Office / Human Resources

Open Projects not within Budget and not on Schedule:

- r. Integrated Library Systems (ILS) – Library

Completed and Closed Projects

- s. Fire Radio Dispatch Console System Upgrade (Motorola MCC 7500E Consoles) – Fire Protection District

9. IT POLICIES FOR REVIEW/APPROVAL

- a) Exception to Policy Request: Approve the District Attorney’s Office to have their own separate/exclusive tenant in Harmony with its own separate and exclusive administrative rights.

10. BUSINESS TECHNOLOGY COMMITTEE

- a) Review and approve changes to BTC bylaws.

11. RECEIVE UPDATE FROM CIO

- a) Action Items from Prior Meeting:
 - 1. Terry to sign Resolution 4.
 - 2. Terry will follow up with GSA on digitization of invoices for RMA Administration.
 - 3. Kronos update.
 - 4. Terry will work with Melissa Livingston and Mike Pettit on expanding the list of types of items that should and should not come to the ITC for approval.
 - i. Terry will send out a revised memo with expanded guidelines list of items that should and should not come to the ITC for approval.
 - ii. Terry will bring updated ITC processes recommendations back to the next ITC quarterly meeting for review and vote.
- b) Review and approve updated recommended ITC Submission Guidelines
- c) Cyber Security Update
- d) Dates for 2023 ITC Meetings

12. REVIEW OF TODAY’S ACTION ITEMS

13. CLOSING COMMENTS/AGENDA ITEMS FOR NEXT MEETING

Next Meeting:

Date & Location: January 26, 2023
Hall of Administration, Multi-Purpose Room