Information Technology Committee Meeting

July 28, 2022
3:00 pm
Zoom

COUNTY *of* VENTURA
Information Technology Services

AGENDA

In response to the declared state and local emergencies due to the novel coronavirus, and in accordance with the California governor's recent order to limit indoor operations as a precautionary measure to help slow the spread of covid-19, the hall of administration is closed to the public. To electronically attend the ITC meeting click on the following link:

Join Zoom Meeting
https://us06web.zoom.us/j/85221664284?pwd=QWN6ZWFkSmxTVDQrRDVVV3B4OUd6dz09
Meeting ID: 852 2166 4284
Passcode: 328309

If you wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the day prior to the committee meeting. Please submit your comment to ITCPublicComment@ventura.org.

Hardcopies of Information Technology Committee meeting agendas, minutes, status reports, and presentations are available for public viewing Monday through Thursday from 8:00 a.m. – 12:00 p.m. at Ventura County Information Technology Services offices located at 1957 Eastman Avenue, Suite A, Ventura. Reservations to view meeting documents must be made in advance by phoning (805) 654-3540. Calls are accepted Monday through Friday from 7:30 a.m. – 4:00 p.m.

1. WELCOME

2. REVIEW, APPROVE, AND VOTE ON ITC MEETING MINUTES:
   - April 28, 2022, ITC Meeting

3. PUBLIC COMMENTS:

4. COMMITTEE COMMENTS:

5. AB 361
   - ADOPTION OF A RESOLUTION OF THE VENTURA COUNTY INFORMATION TECHNOLOGY COMMITTEE AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE INFORMATION TECHNOLGY COMMITTEE MEETINGS FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE SECTION 54953, SUBDIVISION (e), OF THE RALPH M. BROWN ACT

6. RECEIVE, RATIFY, AND FILE REPORT ON NEW PROJECTS REVIEWED/APPROVED BY ITC SUBCOMMITTEE:
   a) Cornerstone LMS – County Executive Office / Human Resources
   b) California Mental Health Services Authority (CalMHSA) Semi-Statewide Enterprise Health Record (EHR) Services – Health Care Agency

7. PROJECTS FOR REVIEW/APPROVAL BY THE ITC
   - No new projects to be reviewed
   - Brief update on pending projects

8. RECEIVE, RATIFY, AND FILE REPORT ON STATUS OF ITC PROJECTS (copies of status reports provided; presentations only conducted at ITC request):

Open Projects on Schedule and on Budget:

a) Fire Radio Dispatch Console System Upgrade (Motorola MCC 7500E Consoles) – Fire Protection District

b) VCHRP Payroll System 9.2 Upgrade – Auditor-Controller/County Executive Office Human Resources

c) Check Point Infinity – Information Technology Services Department

d) NextRequest – County Executive Office/Clerk of the Board

e) VCIJIS 2.0 Information Technology Services Department

f) Energy Management System Migration (HVAC) – General Services Agency

g) Behavioral Health MHSA / VCSO SAS Data Exchange – Health Care Agency

h) Cerner WELL Health – Health Care Agency

i) Integrated Library Systems (ILS) – Library

j) Virtual Desktop Infrastructure Modernization – Human Services Agency

k) Ambulatory Care Clinic Integration – Health Care Agency

l) Experian eCare NEXT – Health Care Agency

Open Projects on Budget and not on Schedule:

m) Kronos Time and Attendance System – Health Care Agency

n) Enterprise Content Management – Public Defender's Office

o) VMware System- Health Care Agency

p) APPSIAN PeopleSoft Security – Auditor Controller's Office / County Executive Office – Human Resources

q) Integrated Property Tax Assessment and Collection System – Assessor/Auditor-Controller/Treasurer-Tax Collector

Open Projects not on Budget and not on Schedule:

None

Completed and Closed Projects

r) EMS Data Mart PowerBI – Health Care Agency

s) PH PowerBI Premium Upgrade – Health Care Agency

t) Automated Invoice Management & Document Digitization / Therefore – General Services Agency

9. IT POLICIES FOR REVIEW/APPROVAL
   a) None

10. Discussion regarding the status of the ITC Subcommittee as a Brown Act meeting, and approval of recommendation to disband the Subcommittee and authorize the County Chief Information Officer or other designee to approve ITC projects requiring immediate approval before the next full Committee

11. RECEIVE UPDATE FROM CIO
   a) Action Items from Prior Meeting:
      1. Terry to follow up with GSA on digitization of invoices for RMA Administration.
      2. Terry to review ITC Public-facing website with County Counsel including uploading a recording of the meeting to the website. Report to the Committee at the next ITC meeting.
      3. Terry will provide more details about updating guidelines and procedures for ITC approval submissions.
      4. Distribute entire ITC webpage screens to the Committee.
      5. Terry Theobald to sign Resolution 3.
   b) ITC Process Update Recommendations
   c) Review and Approve ITC Public-Facing Website.
   d) Cyber Security Update
12. REVIEW OF TODAY'S ACTION ITEMS
13. CLOSING COMMENTS/AGENDA ITEMS FOR NEXT MEETING

Next Meeting:

Date & Location: October 28, 2022, TBD