



# INTERNAL SERVICE FUNDS

COUNTY OF VENTURA | CALIFORNIA





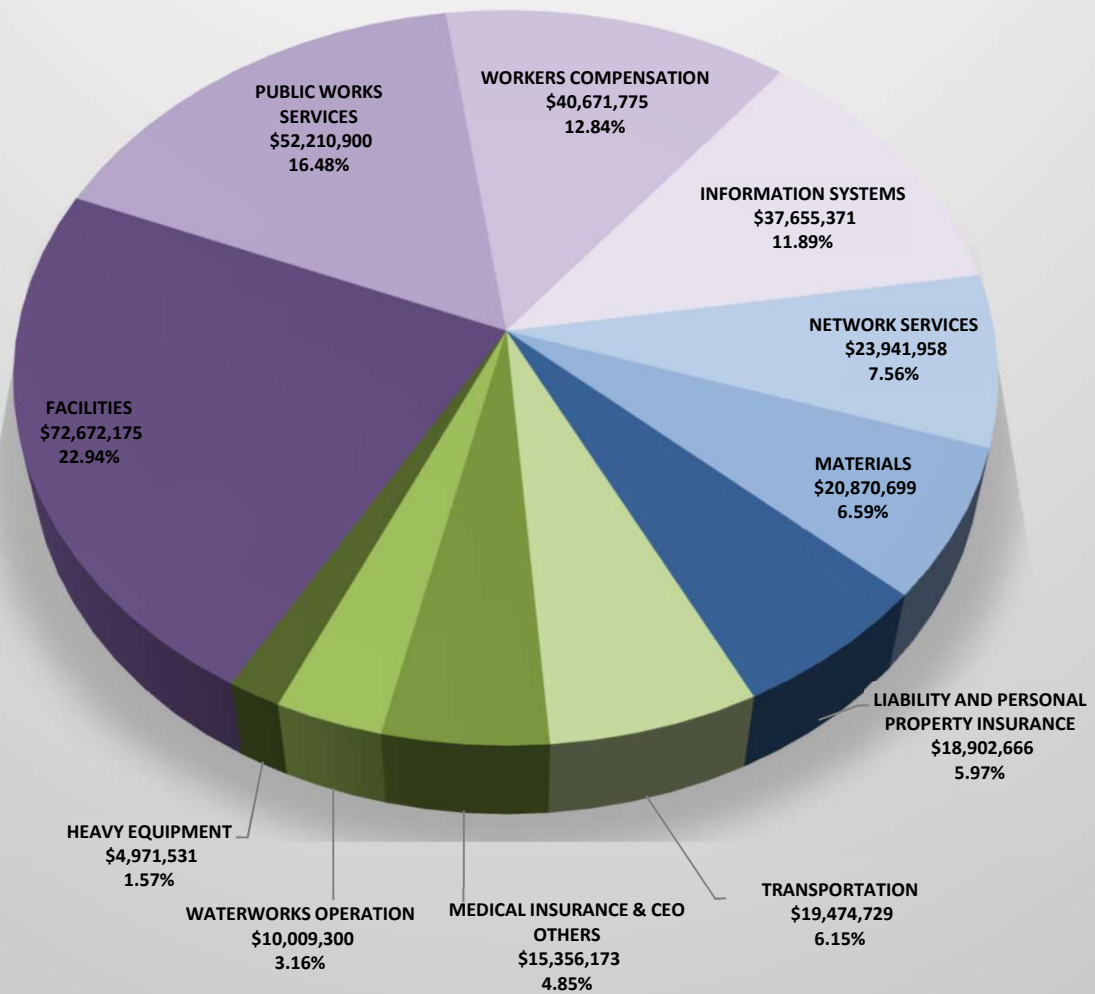
# COUNTY OF VENTURA

## SUMMARY OF BUDGET REQUIREMENTS (USES)

### INTERNAL SERVICE FUNDS

### FISCAL YEAR 2020-21

\$316,737,277



Excludes Fixed Assets & Retirement of LTD

FUND I100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**PUBLIC WORKS CENTRAL SERVICES ISF - 4400**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	50,522,333	42,962,490	52,302,900	52,302,900	52,302,900
TOTAL REVENUES	48,565,200	42,596,142	48,999,400	48,999,400	48,999,400
NET INCOME (LOSS)	(1,957,133)	(366,348)	(3,303,500)	(3,303,500)	(3,303,500)
AUTH POSITIONS			323	323	323
FTE POSITIONS			323	323	323

**BUDGET UNIT DESCRIPTION:**

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department.

FUND 1100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
FRANCHISES	8761	0	0	0	0
<b>TOTAL LICENSES PERMITS AND FRANCHISES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
RENTS AND CONCESSIONS	8931	36,033	28,766	29,800	29,800
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>36,033</b>	<b>28,766</b>	<b>29,800</b>	<b>29,800</b>
STATE DISASTER RELIEF	9191	4,985	2,361	0	0
FEDERAL DISASTER RELIEF	9301	5,252	0	0	0
FEDERAL AID COVID 19	9352	0	109,331	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>10,237</b>	<b>111,692</b>	<b>0</b>	<b>0</b>
PLANNING AND ENGINEERING SERVICES	9481	1,032,654	985,242	1,962,200	1,962,200
EDUCATIONAL SERVICES	9671	0	0	0	0
OTHER CHARGES FOR SERVICES	9708	29,108	186,056	0	0
PUBLIC WORKS SERVICES	9716	41,806,580	40,566,423	46,798,200	46,798,200
COST ALLOCATION PLAN REVENUE	9731	94,118	21,486	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>42,962,460</b>	<b>41,759,207</b>	<b>48,760,400</b>	<b>48,760,400</b>
OTHER SALES	9751	3,433	6,919	0	0
OPT OUT REVENUE	9772	0	0	0	0
MISCELLANEOUS REVENUE	9790	1,530	597	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>4,963</b>	<b>7,516</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>43,013,692</b>	<b>41,907,181</b>	<b>48,790,200</b>	<b>48,790,200</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	21,263,609	21,845,612	25,457,500	25,457,500
EXTRA HELP	1102	371,170	265,401	701,700	701,700
OVERTIME	1105	842,815	638,218	1,604,100	1,604,100
SUPPLEMENTAL PAYMENTS	1106	653,375	647,455	666,700	666,700
TERMINATIONS	1107	696,003	632,408	421,600	421,600
CALL BACK STAFFING	1108	311,533	231,316	283,300	283,300
RETIREMENT CONTRIBUTION	1121	4,552,690	4,999,316	5,839,000	5,839,000
OASDI CONTRIBUTION	1122	1,386,881	1,394,802	1,708,800	1,708,800
FICA MEDICARE	1123	343,669	341,486	422,400	422,400
SAFE HARBOR	1124	28,823	19,903	78,800	78,800
RETIREE HEALTH PAYMENT 1099	1128	65,121	77,998	64,500	64,500
GROUP INSURANCE	1141	3,166,514	3,506,068	4,324,000	4,324,000
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	11,621	11,534	1,700	1,700
STATE UNEMPLOYMENT INSURANCE	1143	16,075	11,308	14,400	14,400
MANAGEMENT DISABILITY INSURANCE	1144	69,765	70,375	81,100	81,100
WORKERS' COMPENSATION INSURANCE	1165	1,151,117	1,390,907	1,756,600	1,756,600
401K PLAN	1171	412,823	429,152	511,000	511,000
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	66,170	123,559	37,800	37,800
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(4,473)	(34,939)	0	0

FUND 1100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>35,405,301</b>	<b>36,601,879</b>	<b>43,975,000</b>	<b>43,975,000</b>
CLOTHING AND PERSONAL SUPPLIES	2021	51,178	65,895	64,700	64,700
UNIFORM ALLOWANCE	2022	49,740	29,802	45,500	45,500
COMMUNICATIONS	2031	97,986	121,571	123,700	123,700
VOICE DATA ISF	2032	294,207	317,065	287,600	287,600
RADIO COMMUNICATIONS ISF	2033	39,138	38,827	83,800	83,800
FOOD	2041	0	0	0	0
OTHER HOUSEHOLD EXPENSE	2056	0	0	1,500	1,500
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	1,058	816	4,000	4,000
GENERAL INSURANCE ALLOCATION ISF	2071	186,030	171,625	172,400	172,400
EQUIPMENT MAINTENANCE	2101	17,543	7,668	29,900	29,900
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	1,338	3,200	3,200
HYDROLOGY SUPPLIES	2103	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	147,657	158,469	100,100	100,100
ROAD SUPPLIES	2105	3,120	20,000	308,000	308,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	3,200	3,200
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	1,128,775	1,193,484	1,221,900	1,221,900
FACILITIES PROJECTS ISF	2115	62,052	150,753	114,300	114,300
OTHER MAINTENANCE ISF	2116	14,896	11,904	5,000	5,000
MEDICAL CLAIMS ISF	2122	6,546	7,132	6,100	6,100
MEMBERSHIPS AND DUES	2131	40,345	39,990	48,700	48,700
COST ALLOCATION PLAN CHARGES	2158	848,934	1,006,743	1,181,200	1,181,200
MISCELLANEOUS EXPENSE	2159	15,779	31,947	46,900	46,900
OFFICE SUPPLIES	2161	81,537	71,965	114,800	114,800
PRINTING AND BINDING NON ISF	2162	2,579	2,284	28,000	28,000
BOOKS AND PUBLICATIONS	2163	10,764	5,057	20,700	20,700
MAIL CENTER ISF	2164	38,575	31,049	38,300	38,300
PURCHASING CHARGES ISF	2165	21,942	20,422	20,200	20,200
GRAPHICS CHARGES ISF	2166	12,809	164,278	143,100	143,100
COPY MACHINE CHGS ISF	2167	46,338	67,423	52,100	52,100
STORES ISF	2168	9,456	11,816	8,100	8,100
POSTAGE AND SPECIAL DELIVERY	2169	0	0	2,000	2,000
MISCELLANEOUS OFFICE EXPENSE	2179	10,624	8,821	15,200	15,200
ENGINEERING AND TECHNICAL SURVEYS	2183	81,900	31,330	157,600	157,600
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	0	32,130	0	0
ATTORNEY SERVICES	2185	146,221	106,715	80,200	80,200
COURT REPORTER	2186	471	0	0	0
TEMPORARY HELP	2192	20,825	26,970	14,400	14,400
SOFTWARE MAINTENANCE AGREEMENTS	2194	289,091	273,043	432,400	432,400
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	211,883	174,210	618,200	618,200
EMPLOYEE HEALTH SERVICES HCA	2201	116,786	89,871	120,000	120,000

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
INFORMATION TECHNOLOGY ISF 2202	568,744	598,832	543,200	543,200
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS 2203	157,730	156,066	163,600	163,600
PUBLIC WORKS ISF CHARGES 2205	8,511	0	0	0
SPECIAL SERVICES ISF 2206	20,408	17,468	21,100	21,100
PUBLICATIONS AND LEGAL NOTICES 2221	1,985	1,894	7,300	7,300
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED 2231	47,041	32,537	352,100	352,100
HEAVY EQUIPMENT ISF 2233	7,468	24,930	25,600	25,600
SOFTWARE RENTAL NON ISF 2236	0	0	500	500
BUILDING LEASES AND RENTALS NONCOUNTY OWNED 2241	0	0	0	0
GROUND FACILITY LEASE AND RENT 2243	60,269	60,269	60,300	60,300
STORAGE CHARGES ISF 2244	7,756	9,306	9,000	9,000
COMPUTER EQUIPMENT <5000 2261	143,841	236,911	211,500	211,500
FURNITURE AND FIXTURES <5000 2262	8,056	37,059	77,700	77,700
INSTALLATIONS ELECTRICAL EQUIPMENT ISF 2263	0	0	0	0
MINOR EQUIPMENT 2264	17,308	32,218	68,900	68,900
TRAINING ISF 2272	2,985	2,317	28,300	28,300
EDUCATION CONFERENCE AND SEMINARS 2273	60,619	51,425	321,300	321,300
PRIVATE VEHICLE MILEAGE 2291	7,732	8,303	9,900	9,900
TRAVEL EXPENSE 2292	48,724	36,799	97,800	97,800
TRANSPORTATION EXPENSE 2299	264	48	0	0
GAS AND DIESEL FUEL ISF 2301	60,545	58,383	73,800	73,800
TRANSPORTATION CHARGES ISF 2302	251,979	248,449	279,600	279,600
MOTORPOOL ISF 2303	7,454	6,787	14,900	14,900
TRANSPORTATION WORK ORDER 2304	14,517	11,702	9,400	9,400
UTILITIES 2311	22,708	26,099	36,800	36,800
SERVICES AND SUPPLIES CURRENT YEAR ADJ INCREASE 2991	(71)	0	0	0
PUBLIC WORKS CHARGES SELLER 2998	(1,090,394)	(1,060,148)	0	0
PUBLIC WORKS CHARGES BUYER 2999	1,090,394	1,060,148	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>5,633,361</b>	<b>6,150,216</b>	<b>8,129,600</b>	<b>8,129,600</b>
TAXES AND ASSESSMENTS 3571	0	0	0	0
DEPRECIATION EXPENSE 3611	152,524	145,469	105,300	105,300
<b>TOTAL OTHER CHARGES</b>	<b>152,524</b>	<b>145,469</b>	<b>105,300</b>	<b>105,300</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>41,191,187</b>	<b>42,897,564</b>	<b>52,209,900</b>	<b>52,209,900</b>
<b>OPERATING INCOME (LOSS)</b>	<b>1,822,506</b>	<b>(990,384)</b>	<b>(3,419,700)</b>	<b>(3,419,700)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME 8911	290,279	288,961	209,200	209,200
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>290,279</b>	<b>288,961</b>	<b>209,200</b>	<b>209,200</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>290,279</b>	<b>288,961</b>	<b>209,200</b>	<b>209,200</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>2,112,785</b>	<b>(701,422)</b>	<b>(3,210,500)</b>	<b>(3,210,500)</b>

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
TRANSFERS OUT TO OTHER FUNDS	5111	0	0	0
INTRAFUND COST ALLOCATION INCR	5121	(2,385,880)	(2,459,965)	(3,006,700)
INTRAFUND COST ALLOCATION DECR	5122	2,385,880	2,459,965	3,005,700
<b>TOTAL OTHER FINANCING USES</b>		<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>
TRANSFERS IN FROM OTHER FUNDS	9831	0	400,000	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>0</b>	<b>400,000</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>(0)</b>	<b>(1,000)</b>	<b>(1,000)</b>
<b>CHANGE IN NET ASSETS</b>		<b>2,112,785</b>	<b>(301,422)</b>	<b>(3,211,500)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601	6,163	64,926	92,000
COMPUTER SOFTWARE	4701	0	0	0
<b>TOTAL FIXED ASSETS</b>		<b>6,163</b>	<b>64,926</b>	<b>92,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>6,163</b>	<b>64,926</b>	<b>92,000</b>



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FUND I110 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### WATER AND SANITATION ISF - 4450

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	10,050,338	8,612,727	10,212,300	10,212,300	10,212,300
TOTAL REVENUES	9,962,400	8,660,539	10,336,700	10,336,700	10,336,700
NET INCOME (LOSS)	(87,938)	47,812	124,400	124,400	124,400
AUTH POSITIONS			57	57	57
FTE POSITIONS			57	57	57

#### BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #16 (Piru), #17 (Bell Canyon), #19 (Somis), and #38 (Lake Sherwood), Todd Road Jail Wastewater Treatment Plant (TRJTP), CSA #29 (North Coast), County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise (CUE).

Operation and maintenance for CSA #29 (North Coast) is provided through a contract with Ventura Regional Sanitation District.

FUND 1110 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
FEDERAL AID COVID 19	9352	0	13,782	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>13,782</b>	<b>0</b>	<b>0</b>
PLANNING AND ENGINEERING SERVICES	9481	47,769	48,491	120,500	120,500
PUBLIC WORKS SERVICES	9716	7,439,109	8,540,540	9,976,200	9,976,200
<b>TOTAL CHARGES FOR SERVICES</b>		<b>7,486,878</b>	<b>8,589,031</b>	<b>10,096,700</b>	<b>10,096,700</b>
OTHER SALES	9751	0	0	1,000	1,000
MISCELLANEOUS REVENUE	9790	5,640	26,977	9,000	9,000
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>5,640</b>	<b>26,977</b>	<b>10,000</b>	<b>10,000</b>
<b>TOTAL OPERATING INCOME</b>		<b>7,492,518</b>	<b>8,629,790</b>	<b>10,106,700</b>	<b>10,106,700</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	3,715,799	3,894,943	4,488,900	4,488,900
EXTRA HELP	1102	51,287	77,411	209,200	209,200
OVERTIME	1105	136,301	152,371	160,900	160,900
SUPPLEMENTAL PAYMENTS	1106	247,492	270,020	124,200	124,200
TERMINATIONS	1107	89,347	117,130	107,600	107,600
CALL BACK STAFFING	1108	34,685	45,629	38,000	38,000
RETIREMENT CONTRIBUTION	1121	771,267	912,543	1,221,200	1,221,200
OASDI CONTRIBUTION	1122	248,407	270,252	302,700	302,700
FICA MEDICARE	1123	60,778	66,088	73,800	73,800
SAFE HARBOR	1124	5,300	9,265	30,400	30,400
RETIREE HEALTH PAYMENT 1099	1128	24,148	11,637	0	0
GROUP INSURANCE	1141	556,169	644,249	746,200	746,200
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,058	2,137	300	300
STATE UNEMPLOYMENT INSURANCE	1143	2,856	2,175	2,500	2,500
MANAGEMENT DISABILITY INSURANCE	1144	8,728	8,281	9,300	9,300
WORKERS' COMPENSATION INSURANCE	1165	219,757	294,840	368,000	368,000
401K PLAN	1171	60,614	62,069	68,300	68,300
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>6,234,993</b>	<b>6,841,042</b>	<b>7,951,500</b>	<b>7,951,500</b>
CLOTHING AND PERSONAL SUPPLIES	2021	10,317	11,620	13,000	13,000
UNIFORM ALLOWANCE	2022	9,276	7,446	12,000	12,000
COMMUNICATIONS	2031	22,858	32,951	38,900	38,900
VOICE DATA ISF	2032	69,898	64,321	77,600	77,600
RADIO COMMUNICATIONS ISF	2033	20,139	19,977	21,800	21,800
FOOD	2041	0	0	500	500
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	5,400	5,400
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	400	400
EQUIPMENT MAINTENANCE	2101	0	1,100	3,500	3,500
EQUIPMENT MAINTENANCE CONTRACTS	2102	7,063	1,173	9,000	9,000
MAINTENANCE SUPPLIES AND PARTS	2104	5,355	3,273	4,300	4,300
ROAD SUPPLIES	2105	0	0	500	500

FUND I110 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	29,159	22,697	28,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	62,244	64,596	81,200
FACILITIES PROJECTS ISF	2115	15,521	28,140	20,000
OTHER MAINTENANCE ISF	2116	13,856	16,834	15,000
MEDICAL AND LABORATORY SUPPLIES	2121	0	0	500
MEDICAL CLAIMS ISF	2122	933	1,381	1,200
MEMBERSHIPS AND DUES	2131	34,902	33,712	40,000
COST ALLOCATION PLAN CHARGES	2158	85,295	138,004	133,900
MISCELLANEOUS EXPENSE	2159	8,698	10,037	13,400
OFFICE SUPPLIES	2161	11,560	13,001	23,700
PRINTING AND BINDING NON ISF	2162	774	0	5,000
BOOKS AND PUBLICATIONS	2163	3,075	576	2,000
MAIL CENTER ISF	2164	4,860	5,023	8,600
PURCHASING CHARGES ISF	2165	3,671	3,918	3,800
GRAPHICS CHARGES ISF	2166	989	192	2,000
COPY MACHINE CHGS ISF	2167	11,449	9,525	12,300
STORES ISF	2168	0	28	1,000
MISCELLANEOUS OFFICE EXPENSE	2179	654	753	1,000
ENGINEERING AND TECHNICAL SURVEYS	2183	0	0	4,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	2,162	3,387	5,000
ATTORNEY SERVICES	2185	0	0	1,000
LAB SERVICES	2188	0	0	1,000
TEMPORARY HELP	2192	75,956	10,117	35,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	18,054	5,237	18,600
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,911	5,846	9,500
EMPLOYEE HEALTH SERVICES HCA	2201	9,643	12,490	20,000
INFORMATION TECHNOLOGY ISF	2202	76,433	90,303	97,400
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,072	2,072	2,400
MANAGEMENT AND ADMIN SURVEY ISF	2204	377,500	397,200	459,600
SPECIAL SERVICES ISF	2206	272	221	500
PUBLICATIONS AND LEGAL NOTICES	2221	0	0	1,000
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	110	491	1,000
COMPUTER EQUIPMENT <5000	2261	40,117	46,389	31,000
FURNITURE AND FIXTURES <5000	2262	6,668	24,705	32,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	3,000
MINOR EQUIPMENT	2264	0	0	500
TRAINING ISF	2272	108	58	500
EDUCATION CONFERENCE AND SEMINARS	2273	16,625	14,429	15,000
PRIVATE VEHICLE MILEAGE	2291	850	937	1,000
TRAVEL EXPENSE	2292	3,176	7,361	14,000
TRANSPORTATION EXPENSE	2299	0	0	500
GAS AND DIESEL FUEL ISF	2301	89,146	107,952	103,600

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FUND I110 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
TRANSPORTATION CHARGES ISF	2302	346,199	370,995	455,200
MOTORPOOL ISF	2303	373	398	500
TRANSPORTATION WORK ORDER	2304	45,180	58,355	68,800
UTILITIES	2311	28,286	35,370	33,000
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>1,575,387</b>	<b>1,684,592</b>	<b>1,994,100</b>
DEPRECIATION EXPENSE	3611	52,124	68,340	63,700
<b>TOTAL OTHER CHARGES</b>		<b>52,124</b>	<b>68,340</b>	<b>63,700</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>7,862,504</b>	<b>8,593,974</b>	<b>10,009,300</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(369,986)</b>	<b>35,816</b>	<b>97,400</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	40,749	32,301	27,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>40,749</b>	<b>32,301</b>	<b>27,000</b>
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	0	(20,306)	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>0</b>	<b>(20,306)</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>40,749</b>	<b>11,996</b>	<b>27,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(329,237)</b>	<b>47,812</b>	<b>124,400</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS IN FROM OTHER FUNDS	9831	85,482	18,753	203,000
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>85,482</b>	<b>18,753</b>	<b>203,000</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>85,482</b>	<b>18,753</b>	<b>203,000</b>
<b>CHANGE IN NET ASSETS</b>		<b>(243,754)</b>	<b>66,565</b>	<b>327,400</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
BUILDINGS AND IMPROVEMENTS	4111	47,977	0	120,000
EQUIPMENT	4601	0	0	5,000
COMPUTER SOFTWARE	4701	37,506	18,753	78,000
<b>TOTAL FIXED ASSETS</b>		<b>85,483</b>	<b>18,753</b>	<b>203,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>85,483</b>	<b>18,753</b>	<b>203,000</b>

FUND I200 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA HEAVY EQUIPMENT - 4550

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	11,774,038	6,519,728	9,139,008	9,139,008	9,139,008
TOTAL REVENUES	4,229,623	5,420,971	4,667,414	4,667,414	4,667,414
NET INCOME (LOSS)	(7,544,415)	(1,098,757)	(4,471,594)	(4,471,594)	(4,471,594)
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

#### BUDGET UNIT DESCRIPTION:

The Heavy Equipment ISF is part of the General Services Agency's (GSA) Fleet Operations Department, Heavy Equipment Division. It provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment ISF maintains the majority of the County's emergency generators. The Heavy Equipment ISF also provides maintenance and repair services for non-county local municipal agencies, State of California, U.S. Navy, and special districts for vehicles and/or equipment rated one ton or more.

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FUND 1200 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE DISASTER RELIEF 9191	307	0	0	0
FEDERAL DISASTER RELIEF 9301	1,229	0	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>1,536</b>	<b>0</b>	<b>0</b>	<b>0</b>
CONTRACT REVENUE 9703	47,845	120,081	49,280	49,280
TRANSPORTATION DIVISION ISF 9722	1,908,374	2,079,479	2,139,581	2,139,581
DEPRECIATION RECOVERY ISF 9727	980,229	956,507	1,295,729	1,295,729
OTHER INTERFUND REVENUE ISF 9728	917,719	793,301	942,392	942,392
COST ALLOCATION PLAN REVENUE 9731	0	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>3,854,168</b>	<b>3,949,368</b>	<b>4,426,982</b>	<b>4,426,982</b>
OTHER SALES 9751	0	0	0	0
MISCELLANEOUS REVENUE 9790	39,842	25,554	22,040	22,040
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>39,842</b>	<b>25,554</b>	<b>22,040</b>	<b>22,040</b>
<b>TOTAL OPERATING INCOME</b>	<b>3,895,546</b>	<b>3,974,921</b>	<b>4,449,022</b>	<b>4,449,022</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	629,469	670,706	710,663	710,663
EXTRA HELP 1102	0	22,338	8,000	8,000
OVERTIME 1105	10,054	4,470	20,054	20,054
SUPPLEMENTAL PAYMENTS 1106	12,677	13,684	14,118	14,118
TERMINATIONS 1107	4,489	2,831	5,000	5,000
CALL BACK STAFFING 1108	1,495	(379)	1,495	1,495
RETIREMENT CONTRIBUTION 1121	119,579	131,464	141,308	141,308
OASDI CONTRIBUTION 1122	39,554	40,346	45,862	45,862
FICA MEDICARE 1123	9,251	9,760	10,863	10,863
SAFE HARBOR 1124	0	2,674	958	958
GROUP INSURANCE 1141	118,873	133,635	148,056	148,056
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	435	441	0	0
STATE UNEMPLOYMENT INSURANCE 1143	441	331	363	363
MANAGEMENT DISABILITY INSURANCE 1144	1,734	1,754	2,605	2,605
WORKERS' COMPENSATION INSURANCE 1165	61,066	68,385	90,611	90,611
401K PLAN 1171	15,305	15,329	11,904	11,904
CAPITALIZED LABOR DECREASE 1994	(68,195)	(108,291)	0	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>956,225</b>	<b>1,009,480</b>	<b>1,211,860</b>	<b>1,211,860</b>
CLOTHING AND PERSONAL SUPPLIES 2021	8,938	4,916	9,500	9,500
COMMUNICATIONS 2031	0	0	0	0
VOICE DATA ISF 2032	2,874	2,876	3,090	3,090
RADIO COMMUNICATIONS ISF 2033	10,377	10,248	12,355	12,355
OTHER HOUSEHOLD EXPENSE 2056	0	0	0	0
HAZARDOUS MATERIAL DISPOSAL 2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS 2058	0	0	1,039	1,039
GENERAL INSURANCE ALLOCATION ISF 2071	30,785	34,038	31,291	31,291

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FUND 1200 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL		2018-19	2019-20	2020-21	2020-21
		ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
EQUIPMENT MAINTENANCE	2101	0	1,087	1,000	1,000
MAINTENANCE SUPPLIES AND PARTS	2104	606,055	668,940	630,426	630,426
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	84,852	87,936	92,427	92,427
OTHER MAINTENANCE ISF	2116	0	0	711	711
MEDICAL CLAIMS ISF	2122	487	612	574	574
MEMBERSHIPS AND DUES	2131	0	0	0	0
COST ALLOCATION PLAN CHARGES	2158	65,812	50,457	48,733	48,733
MISCELLANEOUS EXPENSE	2159	408	40,244	625	625
BOOKS AND PUBLICATIONS	2163	3,487	3,661	3,500	3,500
MAIL CENTER ISF	2164	0	27	0	0
PURCHASING CHARGES ISF	2165	4,171	4,144	3,459	3,459
GRAPHICS CHARGES ISF	2166	331	448	709	709
MISCELLANEOUS OFFICE EXPENSE	2179	620	0	638	638
ATTORNEY SERVICES	2185	0	0	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	2,450	2,450	2,597	2,597
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	6,290	945	7,698	7,698
EMPLOYEE HEALTH SERVICES HCA	2201	2,601	2,818	2,757	2,757
INFORMATION TECHNOLOGY ISF	2202	1,150	1,703	1,506	1,506
SPECIAL SERVICES ISF	2206	34	67	297	297
PUBLICATIONS AND LEGAL NOTICES	2221	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	6,143	6,306	9,511	9,511
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	3,814	2,097	5,040	5,040
TRAINING ISF	2272	300	474	1,159	1,159
EDUCATION CONFERENCE AND SEMINARS	2273	4,404	1,382	4,500	4,500
TRAVEL EXPENSE	2292	1,949	531	2,066	2,066
GAS AND DIESEL FUEL NON ISF	2294	0	0	0	0
TRANSPORTATION EXPENSE	2299	0	0	0	0
GAS AND DIESEL FUEL ISF	2301	9,347	4,985	11,236	11,236
TRANSPORTATION CHARGES ISF	2302	226,941	243,889	238,330	238,330
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	0	0
TOTAL SERVICES AND SUPPLIES		1,084,618	1,177,281	1,126,774	1,126,774
DEPRECIATION EXPENSE	3611	1,041,169	909,633	1,321,883	1,321,883
BAD DEBTS	3711	1,278	0	0	0
INTERFUND EXPENSE ADMINISTRATIVE	3912	1,226,996	1,396,483	1,311,014	1,311,014
TOTAL OTHER CHARGES		2,269,443	2,306,116	2,632,897	2,632,897
TOTAL OPERATING EXPENSE		4,310,286	4,492,876	4,971,531	4,971,531
OPERATING INCOME (LOSS)		(414,740)	(517,955)	(522,509)	(522,509)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	218,392	197,859	218,392	218,392



FUND 1200 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE</b>				
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>218,392</b>	<b>197,859</b>	<b>218,392</b>	<b>218,392</b>
CAPITAL ASSETS GAIN REVENUE 9821	175,565	71,863	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	(65,937)	18,294	0	0
FA SYSTEM SALE PROCEEDS 9823	(175,793)	(71,863)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>(66,165)</b>	<b>18,294</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>152,227</b>	<b>216,152</b>	<b>218,392</b>	<b>218,392</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(262,513)</b>	<b>(301,803)</b>	<b>(304,117)</b>	<b>(304,117)</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS IN FROM OTHER FUNDS 9831	1,086,476	1,170,911	0	0
INSURANCE RECOVERIES 9851	45,795	58,987	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>1,132,271</b>	<b>1,229,897</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>1,132,271</b>	<b>1,229,897</b>	<b>0</b>	<b>0</b>
<b>CHANGE IN NET ASSETS</b>	<b>869,758</b>	<b>928,095</b>	<b>(304,117)</b>	<b>(304,117)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT 4601	147,866	1,912,412	4,167,477	4,167,477
VEHICLES 4671	56,338	114,439	0	0
<b>TOTAL FIXED ASSETS</b>	<b>204,204</b>	<b>2,026,851</b>	<b>4,167,477</b>	<b>4,167,477</b>
<b>TOTAL FIXED ASSETS</b>	<b>204,204</b>	<b>2,026,851</b>	<b>4,167,477</b>	<b>4,167,477</b>

FUND I210 TRANSPORTATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA FLEET SERVICES - 4570

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	30,685,033	19,393,604	25,523,918	25,523,918	25,523,918
TOTAL REVENUES	19,125,231	19,729,189	18,526,880	18,526,880	18,526,880
NET INCOME (LOSS)	(11,559,802)	335,586	(6,997,038)	(6,997,038)	(6,997,038)
AUTH POSITIONS			39	39	39
FTE POSITIONS			39	39	39

#### BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Operations Department. Fleet Operations provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County light duty vehicles, trucks and equipment except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the main garage facility for light and heavy duty maintenance and repairs as well as two satellite garages; three mobile repair service trucks; the Central Motor Pool at the Government Center and twelve Remote Motor Pools at various County locations; an internal loaner vehicle program for in-service vehicles needing Preventative Maintenance service; gasoline and diesel fuel dispensing at the County's seven fuel sites and the Voyager credit card system for out-of-County fueling; maintenance and operation of two car wash systems; parts and tire inventories for three garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies, the State of California, United States Navy, Federal agencies and special districts. Fleet also operates an Upfit/Install shop for emergency equipment for law enforcement (Sheriff/DA/Probation), Animal Reg., Parks, Airport, Harbor, Human Services Agency, Public Works, RMA and non-county agencies. Regarding the performance measurement for County-Wide Vehicle Utilization, GSA Fleet Services is not responsible for, nor does it manage, the use of county-wide vehicles by other agencies.

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FUND 1210 TRANSPORTATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE DISASTER RELIEF	9191	(922)	0	0
FEDERAL DISASTER RELIEF	9301	601	0	0
FEDERAL AID COVID 19	9352	0	3,344	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>(321)</b>	<b>3,344</b>	<b>0</b>
CONTRACT REVENUE	9703	215,508	176,315	215,508
OTHER CHARGES FOR SERVICES	9708	0	0	0
TRANSPORTATION DIVISION ISF	9722	3,386,702	2,989,174	3,353,202
SPECIAL SERVICES ISF	9724	0	0	0
DEPRECIATION RECOVERY ISF	9727	4,904,492	5,341,722	5,370,012
OTHER INTERFUND REVENUE ISF	9728	1,565,430	1,665,356	2,035,744
OTHER INTERFUND REVENUE	9729	979,651	1,125,507	1,033,595
COST ALLOCATION PLAN REVENUE	9731	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>11,051,783</b>	<b>11,298,075</b>	<b>12,008,061</b>
OTHER SALES	9751	3,809,986	3,607,694	4,515,214
MISCELLANEOUS REVENUE	9790	1,154,781	1,268,425	1,868,315
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>4,964,767</b>	<b>4,876,118</b>	<b>6,383,529</b>
<b>TOTAL OPERATING INCOME</b>		<b>16,016,230</b>	<b>16,177,537</b>	<b>18,391,590</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	2,229,861	2,352,437	2,606,966
EXTRA HELP	1102	63,690	70,268	50,000
OVERTIME	1105	54,814	38,492	49,932
SUPPLEMENTAL PAYMENTS	1106	48,144	43,450	42,757
TERMINATIONS	1107	23,756	30,427	27,149
CALL BACK STAFFING	1108	2,376	5,443	2,282
RETIREMENT CONTRIBUTION	1121	419,545	480,396	530,112
OASDI CONTRIBUTION	1122	137,159	144,677	166,627
FICA MEDICARE	1123	33,007	35,177	40,071
SAFE HARBOR	1124	6,604	8,408	0
RETIREE HEALTH PAYMENT 1099	1128	6,276	12,945	6,669
GROUP INSURANCE	1141	373,711	441,132	531,772
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,371	1,443	310
STATE UNEMPLOYMENT INSURANCE	1143	1,581	1,189	1,357
MANAGEMENT DISABILITY INSURANCE	1144	5,836	6,349	9,518
WORKERS' COMPENSATION INSURANCE	1165	173,319	200,744	272,660
401K PLAN	1171	52,681	55,025	42,878
CAPITALIZED LABOR DECREASE	1994	(307,472)	(542,012)	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>3,326,262</b>	<b>3,385,989</b>	<b>4,381,060</b>
CLOTHING AND PERSONAL SUPPLIES	2021	33,435	21,980	35,676
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	180,910	221,334	282,094

FUND I210 TRANSPORTATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL		2018-19	2019-20	2020-21	2020-21
		ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
VOICE DATA ISF	2032	50,859	45,396	52,385	52,385
RADIO COMMUNICATIONS ISF	2033	777	907	1,659	1,659
FOOD	2041	195	0	500	500
OTHER HOUSEHOLD EXPENSE	2056	0	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	29,243	16,660	32,960	32,960
HOUSEKEEPING GROUNDS ISF CHARGS	2058	205	0	338	338
GENERAL INSURANCE ALLOCATION ISF	2071	35,918	51,174	61,478	61,478
EQUIPMENT MAINTENANCE	2101	176,265	108,375	163,646	163,646
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	2,344,318	2,453,717	2,532,343	2,532,343
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	3,000	3,000
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	345,660	354,504	367,649	367,649
FACILITIES PROJECTS ISF	2115	17,901	14,120	0	0
OTHER MAINTENANCE ISF	2116	4,352	122	4,483	4,483
MEDICAL CLAIMS ISF	2122	117	62	2,324	2,324
MEMBERSHIPS AND DUES	2131	1,444	1,183	2,989	2,989
COST ALLOCATION PLAN CHARGES	2158	102,261	209,393	145,222	145,222
MISCELLANEOUS EXPENSE	2159	61,114	62,001	63,153	63,153
OFFICE SUPPLIES	2161	2,913	4,060	3,283	3,283
BOOKS AND PUBLICATIONS	2163	19,714	6,134	700	700
MAIL CENTER ISF	2164	4,961	5,473	5,478	5,478
PURCHASING CHARGES ISF	2165	70,081	67,550	69,117	69,117
GRAPHICS CHARGES ISF	2166	13,678	21,386	14,088	14,088
COPY MACHINE CHGS ISF	2167	2,068	3,227	2,290	2,290
STORES ISF	2168	17	6	546	546
POSTAGE AND SPECIAL DELIVERY	2169	0	0	50	50
MISCELLANEOUS OFFICE EXPENSE	2179	889	1,370	950	950
ATTORNEY SERVICES	2185	9,647	0	8,000	8,000
TEMPORARY HELP	2192	0	0	10,000	10,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	87,845	91,397	119,969	119,969
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	341,366	331,527	339,029	339,029
EMPLOYEE HEALTH SERVICES HCA	2201	4,417	2,354	4,549	4,549
INFORMATION TECHNOLOGY ISF	2202	6,147	8,214	8,863	8,863
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	546	546
SPECIAL SERVICES ISF	2206	7,261	7,956	9,792	9,792
PUBLICATIONS AND LEGAL NOTICES	2221	0	0	446	446
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	11,680	15,572	13,911	13,911
HEAVY EQUIPMENT ISF	2233	255,724	206,054	283,699	283,699
STORAGE CHARGES ISF	2244	15	16	22	22
COMPUTER EQUIPMENT <5000	2261	27,124	41,310	51,000	51,000
FURNITURE AND FIXTURES <5000	2262	0	0	0	0

		FUND 1210	TRANSPORTATION ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4570	GSA FLEET SERVICES		
OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	40,710	56,157	41,962	41,962
LIBRARY BOOKS AND PUBLICATIONS	2271	0	0	500	500
TRAINING ISF	2272	1,104	1,066	3,570	3,570
EDUCATION CONFERENCE AND SEMINARS	2273	5,768	1,498	10,500	10,500
TRAVEL EXPENSE	2292	2,889	873	6,000	6,000
GAS AND DIESEL FUEL NON ISF	2294	3,450,335	3,184,846	4,006,048	4,006,048
TRANSPORTATION EXPENSE	2299	28	0	0	0
GAS AND DIESEL FUEL ISF	2301	0	0	0	0
TRANSPORTATION CHARGES ISF	2302	51	0	0	0
MOTORPOOL ISF	2303	0	0	0	0
UTILITIES	2311	0	293	5,598	5,598
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	(454,494)	(588,797)	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>7,296,910</b>	<b>7,030,468</b>	<b>8,772,405</b>	<b>8,772,405</b>
DEPRECIATION EXPENSE	3611	4,930,841	4,868,267	5,650,411	5,650,411
BAD DEBTS	3711	947	0	0	0
INTERFUND EXPENSE ADMINISTRATIVE	3912	524,159	599,331	615,781	615,781
<b>TOTAL OTHER CHARGES</b>		<b>5,455,946</b>	<b>5,467,598</b>	<b>6,266,192</b>	<b>6,266,192</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>16,079,118</b>	<b>15,884,056</b>	<b>19,419,657</b>	<b>19,419,657</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(62,888)</b>	<b>293,482</b>	<b>(1,028,067)</b>	<b>(1,028,067)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	165,338	168,267	135,290	135,290
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>165,338</b>	<b>168,267</b>	<b>135,290</b>	<b>135,290</b>
CAPITAL ASSETS GAIN REVENUE	9821	218,877	213,407	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	48,344	(45,433)	0	0
FA SYSTEM SALE PROCEEDS	9823	(218,877)	(321,220)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>48,344</b>	<b>(153,246)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>213,682</b>	<b>15,020</b>	<b>135,290</b>	<b>135,290</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>150,794</b>	<b>308,502</b>	<b>(892,777)</b>	<b>(892,777)</b>
<b>NON-OPERATING EXPENSE</b>					
INTEREST LONG TERM REVOLVING CREDIT AGREEMENT	3412	2,719	1,649	2,072	2,072
INTEREST ON OTHER LONG TERM DEBT	3452	71,019	53,368	53,000	53,000
INTEREST ON SHORT TERM DEBT	3471	0	0	0	0
<b>TOTAL OTHER CHARGES</b>		<b>73,738</b>	<b>55,018</b>	<b>55,072</b>	<b>55,072</b>
<b>TOTAL NON-OPERATING EXPENSE</b>		<b>73,738</b>	<b>55,018</b>	<b>55,072</b>	<b>55,072</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>77,056</b>	<b>253,485</b>	<b>(947,849)</b>	<b>(947,849)</b>

FUND I210 TRANSPORTATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING TRANSFERS</b>					
TRANSFERS OUT TO OTHER FUNDS	5111	(1,086,476)	0	0	0
<b>TOTAL OTHER FINANCING USES</b>		<b>(1,086,476)</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS IN FROM OTHER FUNDS	9831	1,187,319	3,062,973	0	0
INSURANCE RECOVERIES	9851	463,082	473,659	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>1,650,401</b>	<b>3,536,631</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>563,925</b>	<b>3,536,631</b>	<b>0</b>	<b>0</b>
<b>CHANGE IN NET ASSETS</b>		<b>640,981</b>	<b>3,790,116</b>	<b>(947,849)</b>	<b>(947,849)</b>
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					
<b>RETIREMENT OF LONG TERM DEBT</b>					
OTHER LOAN PAYMENTS PRINCIPAL	3312	19,191	19,866	19,956	19,956
DEBT CONTRA	3992	(19,191)	(19,866)	0	0
<b>TOTAL OTHER CHARGES</b>		<b>0</b>	<b>0</b>	<b>19,956</b>	<b>19,956</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>		<b>0</b>	<b>0</b>	<b>19,956</b>	<b>19,956</b>
<b>FIXED ASSETS</b>					
BUILDINGS AND IMPROVEMENTS	4111	0	0	260,000	260,000
SERVICE BUILDING FUELING STATION	4236	35,758	110,111	500,000	500,000
EQUIPMENT	4601	842,839	1,081,757	1,109,373	1,109,373
VEHICLES	4671	4,121,549	2,262,662	4,159,860	4,159,860
COMPUTER SOFTWARE	4701	18,825	0	0	0
<b>TOTAL FIXED ASSETS</b>		<b>5,018,970</b>	<b>3,454,530</b>	<b>6,029,233</b>	<b>6,029,233</b>
<b>TOTAL FIXED ASSETS</b>		<b>5,018,970</b>	<b>3,454,530</b>	<b>6,029,233</b>	<b>6,029,233</b>

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FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA ADMINISTRATION - 4600

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	3,324,342	3,187,733	3,434,013	3,434,013	3,434,013
TOTAL REVENUES	3,238,366	3,176,150	3,365,776	3,365,776	3,365,776
NET INCOME (LOSS)	(85,976)	(11,583)	(68,237)	(68,237)	(68,237)
AUTH POSITIONS			30	30	30
FTE POSITIONS			30	30	30

#### BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Facilities & Materials and Parks.

GSA Administration provides overall management and technical support services to all operating units of the Agency. The Administrative Services Department includes Procurement, Personnel, Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers Parks reservations and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.



COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

		FUND 1220	MATERIALS-ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4600	GSA ADMINISTRATION		
OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
VEHICLE CODE FINES	8811	28,204	28,239	30,000	30,000
<b>TOTAL FINES FORFEITURES AND PENALTIES</b>		<b>28,204</b>	<b>28,239</b>	<b>30,000</b>	<b>30,000</b>
RENTS AND CONCESSIONS	8931	56,120	39,752	56,124	56,124
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>56,120</b>	<b>39,752</b>	<b>56,124</b>	<b>56,124</b>
STATE DISASTER RELIEF	9191	(962)	(962)	0	0
FEDERAL DISASTER RELIEF	9301	(3,491)	(3,491)	0	0
FEDERAL AID COVID 19	9352	0	2,351	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>(4,453)</b>	<b>(2,102)</b>	<b>0</b>	<b>0</b>
OTHER INTERFUND REVENUE ISF	9728	24,761	22,852	30,000	30,000
OTHER INTERFUND REVENUE	9729	2,599,253	2,953,939	3,089,961	3,089,961
<b>TOTAL CHARGES FOR SERVICES</b>		<b>2,624,014</b>	<b>2,976,790</b>	<b>3,119,961</b>	<b>3,119,961</b>
CASH OVERAGE	9789	0	0	0	0
MISCELLANEOUS REVENUE	9790	298	43	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>298</b>	<b>43</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>2,704,183</b>	<b>3,042,723</b>	<b>3,206,085</b>	<b>3,206,085</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	1,807,722	2,120,683	2,334,799	2,334,799
EXTRA HELP	1102	39,882	62,306	50,000	50,000
OVERTIME	1105	11,102	9,635	10,858	10,858
SUPPLEMENTAL PAYMENTS	1106	58,486	74,565	72,068	72,068
TERMINATIONS	1107	56,522	44,476	46,713	46,713
CALL BACK STAFFING	1108	4,181	2,396	4,181	4,181
RETIREMENT CONTRIBUTION	1121	353,575	448,514	456,935	456,935
OASDI CONTRIBUTION	1122	107,364	125,624	142,713	142,713
FICA MEDICARE	1123	27,927	32,354	35,667	35,667
SAFE HARBOR	1124	333	3,327	5,985	5,985
RETIREE HEALTH PAYMENT 1099	1128	24,148	25,890	14,866	14,866
GROUP INSURANCE	1141	255,399	314,387	359,338	359,338
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	941	1,044	276	276
STATE UNEMPLOYMENT INSURANCE	1143	1,299	1,074	1,232	1,232
MANAGEMENT DISABILITY INSURANCE	1144	5,136	5,179	5,978	5,978
WORKERS' COMPENSATION INSURANCE	1165	36,505	38,922	49,196	49,196
401K PLAN	1171	32,605	40,986	47,671	47,671
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,823,124</b>	<b>3,351,361</b>	<b>3,638,476</b>	<b>3,638,476</b>
CLOTHING AND PERSONAL SUPPLIES	2021	20,015	26,460	31,000	31,000
COMMUNICATIONS	2031	550	999	500	500
VOICE DATA ISF	2032	64,358	69,018	95,904	95,904
RADIO COMMUNICATIONS ISF	2033	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	24	51	306	306

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
GENERAL INSURANCE ALLOCATION ISF	2071	23,137	29,541	35,656
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	167,208	173,856	175,810
FACILITIES PROJECTS ISF	2115	27,470	53,814	27,470
OTHER MAINTENANCE ISF	2116	1,187	612	5,000
MEMBERSHIPS AND DUES	2131	150	755	1,000
COST ALLOCATION PLAN CHARGES	2158	241,010	254,415	183,198
MISCELLANEOUS EXPENSE	2159	629	966	1,500
OFFICE SUPPLIES	2161	3,426	2,172	4,201
BOOKS AND PUBLICATIONS	2163	748	567	1,000
MAIL CENTER ISF	2164	8,377	8,723	8,931
PURCHASING CHARGES ISF	2165	1,550	1,560	1,744
GRAPHICS CHARGES ISF	2166	16,678	24,559	12,775
COPY MACHINE CHGS ISF	2167	3,648	5,651	4,054
STORES ISF	2168	1,041	1,462	1,104
MISCELLANEOUS OFFICE EXPENSE	2179	1,365	794	5,921
ATTORNEY SERVICES	2185	4,469	2,938	4,500
TEMPORARY HELP	2192	19,332	15,333	20,000
MARKETING AND ADVERTISING	2193	525	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	35,606	37,612	60,606
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	13,878	8,206	25,000
EMPLOYEE HEALTH SERVICES HCA	2201	2,944	2,038	3,123
INFORMATION TECHNOLOGY ISF	2202	71,653	30,448	55,362
SPECIAL SERVICES ISF	2206	4,914	4,607	5,213
STORAGE CHARGES ISF	2244	6,317	9,821	1,737
COMPUTER EQUIPMENT <5000	2261	37,861	45,692	15,000
FURNITURE AND FIXTURES <5000	2262	3,095	3,876	5,000
MINOR EQUIPMENT	2264	16	4,620	0
TRAINING ISF	2272	376	87	398
EDUCATION CONFERENCE AND SEMINARS	2273	4,657	8,050	6,062
PRIVATE VEHICLE MILEAGE	2291	6,900	6,900	6,900
TRAVEL EXPENSE	2292	3,454	5,330	10,000
TRANSPORTATION EXPENSE	2299	0	0	0
TRANSPORTATION CHARGES ISF	2302	0	0	0
MOTORPOOL ISF	2303	1,162	1,927	1,254
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>799,727</b>	<b>843,459</b>	<b>817,229</b>
DEPRECIATION EXPENSE	3611	26,277	46,467	49,086
<b>TOTAL OTHER CHARGES</b>		<b>26,277</b>	<b>46,467</b>	<b>49,086</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>3,649,128</b>	<b>4,241,287</b>	<b>4,504,791</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(944,945)</b>	<b>(1,198,564)</b>	<b>(1,298,706)</b>
<b>NON-OPERATING REVENUE</b>				

FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME 8911	159,691	133,427	159,691	159,691
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>159,691</b>	<b>133,427</b>	<b>159,691</b>	<b>159,691</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>159,691</b>	<b>133,427</b>	<b>159,691</b>	<b>159,691</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(785,254)</b>	<b>(1,065,137)</b>	<b>(1,139,015)</b>	<b>(1,139,015)</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION DECR 5122	760,885	1,065,137	1,120,778	1,120,778
<b>TOTAL OTHER FINANCING USES</b>	<b>760,885</b>	<b>1,065,137</b>	<b>1,120,778</b>	<b>1,120,778</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>760,885</b>	<b>1,065,137</b>	<b>1,120,778</b>	<b>1,120,778</b>
<b>CHANGE IN NET ASSETS</b>	<b>(24,369)</b>	<b>0</b>	<b>(18,237)</b>	<b>(18,237)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
BUILDINGS AND IMPROVEMENTS 4111	685	0	0	0
EQUIPMENT 4601	225,792	11,583	30,000	30,000
COMPUTER SOFTWARE 4701	0	0	20,000	20,000
<b>TOTAL FIXED ASSETS</b>	<b>226,477</b>	<b>11,583</b>	<b>50,000</b>	<b>50,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>226,477</b>	<b>11,583</b>	<b>50,000</b>	<b>50,000</b>

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA PROCUREMENT - 4620

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	4,227,000	3,820,883	4,040,722	4,040,722	4,040,722
TOTAL REVENUES	3,916,153	3,919,879	4,029,497	4,029,497	4,029,497
NET INCOME (LOSS)	(310,847)	98,996	(11,225)	(11,225)	(11,225)
AUTH POSITIONS			14	14	14
FTE POSITIONS			14	14	14

#### BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA Administration. Procurement purchases goods and services through competitive processes including the issuance and evaluation of written bids, proposals, quotations, and cooperative agreements. It also disposes of surplus property and administers the Enterprise Print program. Procurement provides contract management services including negotiation, review and contract administration. It manages, on behalf of the enterprise and specific agency customers, the competitive bid process (RFBs) and prepares requests for proposals (RFPs), including development, analysis and evaluation. Procurement also provides financial data research services, ensures certificate of insurance compliance, supports e-commerce, issues purchase orders, and manages the procurement card program

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE DISASTER RELIEF	9191	(3)	(3)	0
FEDERAL DISASTER RELIEF	9301	152	152	0
FEDERAL AID COVID 19	9352	0	444	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>149</b>	<b>593</b>	<b>0</b>	<b>0</b>
MATERIALS ISF	9715	1,829,194	1,900,545	1,879,497
COPY MACHINE CHARGES ISF	9721	1,653,674	1,950,302	2,072,522
<b>TOTAL CHARGES FOR SERVICES</b>	<b>3,482,868</b>	<b>3,850,847</b>	<b>3,952,019</b>	<b>3,952,019</b>
MISCELLANEOUS REVENUE	9790	55,178	68,439	77,478
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>55,178</b>	<b>68,439</b>	<b>77,478</b>	<b>77,478</b>
<b>TOTAL OPERATING INCOME</b>	<b>3,538,195</b>	<b>3,919,879</b>	<b>4,029,497</b>	<b>4,029,497</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	853,784	872,166	982,194
EXTRA HELP	1102	24,521	29,024	18,000
OVERTIME	1105	4,407	2,486	10,426
SUPPLEMENTAL PAYMENTS	1106	21,637	22,433	23,824
TERMINATIONS	1107	14,754	20,291	21,354
CALL BACK STAFFING	1108	0	16	0
RETIREMENT CONTRIBUTION	1121	189,138	208,546	225,934
OASDI CONTRIBUTION	1122	53,273	55,350	63,111
FICA MEDICARE	1123	12,915	13,373	15,113
SAFE HARBOR	1124	2,534	3,476	2,155
RETIREE HEALTH PAYMENT 1099	1128	12,074	12,945	13,510
GROUP INSURANCE	1141	144,171	166,845	191,600
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	513	550	112
STATE UNEMPLOYMENT INSURANCE	1143	613	445	502
MANAGEMENT DISABILITY INSURANCE	1144	1,767	1,774	1,866
WORKERS' COMPENSATION INSURANCE	1165	18,314	16,659	22,024
401K PLAN	1171	13,294	13,099	14,554
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>1,367,709</b>	<b>1,439,479</b>	<b>1,606,279</b>	<b>1,606,279</b>
VOICE DATA ISF	2032	13,572	13,455	14,300
HOUSEKEEPING GROUNDS ISF CHARGS	2058	24	51	74
GENERAL INSURANCE ALLOCATION ISF	2071	7,950	7,837	8,495
EQUIPMENT MAINTENANCE	2101	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	51,564	54,744	63,052
FACILITIES PROJECTS ISF	2115	20,643	0	2,076
OTHER MAINTENANCE ISF	2116	634	0	788
MEMBERSHIPS AND DUES	2131	2,003	5,523	6,700
COST ALLOCATION PLAN CHARGES	2158	31,267	78,371	66,989
MISCELLANEOUS EXPENSE	2159	715	(225)	650

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
OFFICE SUPPLIES	2161	1,631	973	1,600
PRINTING AND BINDING NON ISF	2162	0	0	0
BOOKS AND PUBLICATIONS	2163	17,337	17,514	29,900
MAIL CENTER ISF	2164	12,223	11,655	12,787
PURCHASING CHARGES ISF	2165	0	0	0
GRAPHICS CHARGES ISF	2166	27,542	12,160	16,881
COPY MACHINE CHGS ISF	2167	0	152	0
STORES ISF	2168	1,250	1,853	1,326
MISCELLANEOUS OFFICE EXPENSE	2179	672	318	0
ATTORNEY SERVICES	2185	29,812	25,439	40,000
TEMPORARY HELP	2192	6,401	10,632	10,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	43,075	54,950	44,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	17,131	21,985	27,000
EMPLOYEE HEALTH SERVICES HCA	2201	596	627	3,377
INFORMATION TECHNOLOGY ISF	2202	14,511	18,198	19,722
SPECIAL SERVICES ISF	2206	1,275	549	1,275
PUBLICATIONS AND LEGAL NOTICES	2221	0	151	600
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	1,174,785	1,437,094	1,423,180
STORAGE CHARGES ISF	2244	1,189	370	1,058
COMPUTER EQUIPMENT <5000	2261	14,179	2,561	18,000
FURNITURE AND FIXTURES <5000	2262	3,482	0	0
TRAINING ISF	2272	27	29	624
EDUCATION CONFERENCE AND SEMINARS	2273	3,905	3,915	3,500
PRIVATE VEHICLE MILEAGE	2291	225	456	500
TRAVEL EXPENSE	2292	5,892	2,830	6,000
MOTORPOOL ISF	2303	729	304	780
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>1,506,240</b>	<b>1,784,471</b>	<b>1,825,234</b>
DEPRECIATION EXPENSE	3611	3,749	18,271	18,247
<b>TOTAL OTHER CHARGES</b>		<b>3,749</b>	<b>18,271</b>	<b>18,247</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>2,877,698</b>	<b>3,242,221</b>	<b>3,449,760</b>
<b>OPERATING INCOME (LOSS)</b>		<b>660,497</b>	<b>677,658</b>	<b>579,737</b>
<b>NON-OPERATING REVENUE</b>				
CAPITAL ASSETS GAIN REVENUE	9821	77	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	77	0	0
FA SYSTEM SALE PROCEEDS	9823	(77)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>77</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>77</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>660,574</b>	<b>677,658</b>	<b>579,737</b>

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121	(521,970)	(578,662)	(590,962)
<b>TOTAL OTHER FINANCING USES</b>		<b>(521,970)</b>	<b>(578,662)</b>	<b>(590,962)</b>
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>(521,970)</b>	<b>(578,662)</b>	<b>(590,962)</b>
<b>CHANGE IN NET ASSETS</b>		<b>138,604</b>	<b>98,996</b>	<b>(11,225)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601	182,463	0	0
<b>TOTAL FIXED ASSETS</b>		<b>182,463</b>	<b>0</b>	<b>0</b>
<b>TOTAL FIXED ASSETS</b>		<b>182,463</b>	<b>0</b>	<b>0</b>

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA BUSINESS SUPPORT - 4640

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	7,756,090	7,239,128	7,490,926	7,490,926	7,490,926
TOTAL REVENUES	7,458,148	7,420,663	7,381,666	7,381,666	7,381,666
NET INCOME (LOSS)	(297,942)	181,535	(109,260)	(109,260)	(109,260)
AUTH POSITIONS			36	36	36
FTE POSITIONS			36	36	36

#### BUDGET UNIT DESCRIPTION:

Business Support Services is the County's premier choice for document and distribution services. The division administers and staffs business solutions leveraging County business volume and shared staff expertise. County customers achieve discounts and labor savings across centralized and scalable logistic platforms within Document and Mail Services, Business Process Automation, Data Analytics, Records and Scan Centers, Courier networks, and Warehouse and Surplus operations.

Business Support Services delivers business solutions to move both physical and electronic logistics. The County-wide courier distribution network reduces transportation and fuel costs. The Record Center saves office space while ensuring business continuity and retention schedule compliance. The Scan Center offers full-service solutions to quickly and easily convert paper documents into electronic documents and data. Process automation develops new paperless workflows and document libraries with both version control and security. Data Analytics, meanwhile, links e-form and application data into actionable business intelligence.

All Business Support programs aim to meld technology and innovation with staff expertise and great customer service.



COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
STATE DISASTER RELIEF	9191	1	1	0	0
FEDERAL DISASTER RELIEF	9301	7	7	0	0
FEDERAL AID COVID 19	9352	0	115,899	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>8</b>	<b>115,907</b>	<b>0</b>	<b>0</b>
BUSINESS SUPPORT ISF	9711	3,281,842	3,503,348	3,553,483	3,553,483
OTHER INTERFUND REVENUE ISF	9728	3,448,389	3,595,569	3,613,504	3,613,504
OTHER INTERFUND REVENUE	9729	73,645	68,919	66,575	66,575
COST ALLOCATION PLAN REVENUE	9731	1,226	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>6,805,103</b>	<b>7,167,837</b>	<b>7,233,562</b>	<b>7,233,562</b>
OTHER SALES	9751	148,244	134,501	148,104	148,104
MISCELLANEOUS REVENUE	9790	2	2,419	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>148,246</b>	<b>136,920</b>	<b>148,104</b>	<b>148,104</b>
<b>TOTAL OPERATING INCOME</b>		<b>6,953,356</b>	<b>7,420,663</b>	<b>7,381,666</b>	<b>7,381,666</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	1,742,758	1,775,113	1,975,365	1,975,365
EXTRA HELP	1102	55,194	85,871	57,500	57,500
OVERTIME	1105	23,976	23,751	26,531	26,531
SUPPLEMENTAL PAYMENTS	1106	20,421	22,434	23,924	23,924
TERMINATIONS	1107	40,685	30,333	30,221	30,221
CALL BACK STAFFING	1108	0	6	0	0
RETIREMENT CONTRIBUTION	1121	352,574	381,748	394,814	394,814
OASDI CONTRIBUTION	1122	110,578	109,406	126,685	126,685
FICA MEDICARE	1123	26,833	26,836	30,643	30,643
SAFE HARBOR	1124	5,563	10,285	6,883	6,883
RETIREE HEALTH PAYMENT 1099	1128	12,074	12,945	13,755	13,755
GROUP INSURANCE	1141	352,083	374,594	430,372	430,372
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,378	1,238	274	274
STATE UNEMPLOYMENT INSURANCE	1143	1,262	897	1,023	1,023
MANAGEMENT DISABILITY INSURANCE	1144	4,231	4,034	5,083	5,083
WORKERS' COMPENSATION INSURANCE	1165	35,915	37,560	48,759	48,759
401K PLAN	1171	34,683	37,123	33,414	33,414
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	225,671	327,805	337,696	337,696
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(225,671)	(327,805)	(337,696)	(337,696)
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,820,208</b>	<b>2,934,174</b>	<b>3,205,246</b>	<b>3,205,246</b>
CLOTHING AND PERSONAL SUPPLIES	2021	8,128	9,035	6,700	6,700
UNIFORM ALLOWANCE	2022	45	0	250	250
COMMUNICATIONS	2031	5,866	6,296	6,150	6,150
VOICE DATA ISF	2032	30,161	29,522	36,553	36,553
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	118	118
GENERAL INSURANCE ALLOCATION ISF	2071	37,560	39,122	34,935	34,935

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL		2018-19	2019-20	2020-21	2020-21
		ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
EQUIPMENT MAINTENANCE	2101	13,467	3,093	17,000	17,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	100,927	103,510	109,750	109,750
MAINTENANCE SUPPLIES AND PARTS	2104	35	38	850	850
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	274,020	286,320	280,171	280,171
FACILITIES PROJECTS ISF	2115	0	0	7,133	7,133
OTHER MAINTENANCE ISF	2116	660	712	3,971	3,971
MEMBERSHIPS AND DUES	2131	444	945	750	750
COST ALLOCATION PLAN CHARGES	2158	175,253	267,992	184,208	184,208
MISCELLANEOUS EXPENSE	2159	740	74,019	2,750	2,750
OFFICE SUPPLIES	2161	293,763	310,724	332,400	332,400
PRINTING AND BINDING NON ISF	2162	218,402	295,283	252,500	252,500
BOOKS AND PUBLICATIONS	2163	489	0	1,000	1,000
MAIL CENTER ISF	2164	11,769	25,852	12,770	12,770
PURCHASING CHARGES ISF	2165	24,974	23,036	22,839	22,839
GRAPHICS CHARGES ISF	2166	12,790	14,173	15,501	15,501
COPY MACHINE CHGS ISF	2167	2,385	2,576	2,608	2,608
STORES ISF	2168	75,176	80,437	78,647	78,647
POSTAGE AND SPECIAL DELIVERY	2169	1,677,877	1,710,221	1,728,000	1,728,000
MISCELLANEOUS OFFICE EXPENSE	2179	710	1,228	775	775
ATTORNEY SERVICES	2185	2,780	17,038	2,700	2,700
TEMPORARY HELP	2192	57,838	83,800	55,500	55,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	145,502	135,828	163,568	163,568
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	43,754	62,081	79,601	79,601
EMPLOYEE HEALTH SERVICES HCA	2201	6,337	4,284	9,845	9,845
INFORMATION TECHNOLOGY ISF	2202	33,404	40,959	42,409	42,409
SPECIAL SERVICES ISF	2206	4,779	5,618	6,755	6,755
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	13,692	20,760	23,850	23,850
STORAGE CHARGES ISF	2244	177	32	194	194
STORAGE CHARGES NON ISF	2245	68,637	82,805	70,000	70,000
COMPUTER EQUIPMENT <5000	2261	25,541	25,070	24,250	24,250
FURNITURE AND FIXTURES <5000	2262	1,493	537	9,100	9,100
MINOR EQUIPMENT	2264	8,272	8,944	10,500	10,500
TRAINING ISF	2272	712	840	1,683	1,683
EDUCATION CONFERENCE AND SEMINARS	2273	2,712	776	4,000	4,000
PRIVATE VEHICLE MILEAGE	2291	0	261	0	0
TRAVEL EXPENSE	2292	3,576	728	6,000	6,000
FREIGHT, EXPRESS, AND OTHER DELIVERY	2293	0	0	0	0
TRANSPORTATION EXPENSE	2299	0	22	0	0
GAS AND DIESEL FUEL ISF	2301	18,468	18,794	28,457	28,457
TRANSPORTATION CHARGES ISF	2302	49,500	52,411	76,520	76,520
MOTORPOOL ISF	2303	160	164	613	613
TRANSPORTATION WORK ORDER	2304	0	2,396	2,225	2,225

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>3,452,977</b>	<b>3,848,277</b>	<b>3,756,099</b>	<b>3,756,099</b>
DEPRECIATION EXPENSE 3611	184,676	159,895	122,249	122,249
INTERFUND EXPENSE ADMINISTRATIVE 3912	163,135	40,024	58,723	58,723
<b>TOTAL OTHER CHARGES</b>	<b>347,811</b>	<b>199,919</b>	<b>180,972</b>	<b>180,972</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>6,620,995</b>	<b>6,982,370</b>	<b>7,142,317</b>	<b>7,142,317</b>
<b>OPERATING INCOME (LOSS)</b>	<b>332,361</b>	<b>438,293</b>	<b>239,349</b>	<b>239,349</b>
<b>NON-OPERATING REVENUE</b>				
CAPITAL ASSETS GAIN REVENUE 9821	4,204	0	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	4,204	0	0	0
FA SYSTEM SALE PROCEEDS 9823	(4,204)	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>4,204</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>4,204</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>336,565</b>	<b>438,293</b>	<b>239,349</b>	<b>239,349</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR 5121	(336,918)	(516,758)	(543,609)	(543,609)
INTRAFUND COST ALLOCATION DECR 5122	240,000	260,000	260,000	260,000
<b>TOTAL OTHER FINANCING USES</b>	<b>(96,918)</b>	<b>(256,758)</b>	<b>(283,609)</b>	<b>(283,609)</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(96,918)</b>	<b>(256,758)</b>	<b>(283,609)</b>	<b>(283,609)</b>
<b>CHANGE IN NET ASSETS</b>	<b>239,647</b>	<b>181,535</b>	<b>(44,260)</b>	<b>(44,260)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT 4601	16,711	0	65,000	65,000
COMPUTER SOFTWARE 4701	7,965	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>24,676</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>24,676</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA SPECIAL SERVICES - 4660

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	6,406,957	5,690,981	6,408,038	6,408,038	6,408,038
TOTAL REVENUES	5,892,494	5,835,682	5,927,356	5,927,356	5,927,356
NET INCOME (LOSS)	(514,463)	144,700	(480,682)	(480,682)	(480,682)
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

#### BUDGET UNIT DESCRIPTION:

**SITE SECURITY/ID BADGES:** Special Services and Security is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and maintaining a 24-hour Security Command Center for monitoring of fire/life/safety, temperature and access control systems and other security alarms such as intrusion and panic alarms; responding to requests for assistance patrolling parking lots, reporting and investigating incidents; providing escorts for contractors and employees performing work and for public tours; issuing identification badges, access cards, bike lockers, and parking and carpool permits, emergency preparedness training and administrative support to departments.

**SPECIAL EVENTS AND ROOM RESERVATIONS:** This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on County grounds, and monitors the County-wide vending machine contracts.

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
VEHICLE CODE FINES	8811	17,839	10,309	20,000	20,000
<b>TOTAL FINES FORFEITURES AND PENALTIES</b>		<b>17,839</b>	<b>10,309</b>	<b>20,000</b>	<b>20,000</b>
RENTS AND CONCESSIONS	8931	11,142	8,432	3,500	3,500
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>11,142</b>	<b>8,432</b>	<b>3,500</b>	<b>3,500</b>
FEDERAL AID COVID 19	9352	0	1,528	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>1,528</b>	<b>0</b>	<b>0</b>
SPECIAL SERVICES ISF	9724	4,279,817	4,759,840	4,762,792	4,762,792
OTHER INTERFUND REVENUE ISF	9728	804,404	843,582	928,161	928,161
OTHER INTERFUND REVENUE	9729	144,880	151,247	154,903	154,903
<b>TOTAL CHARGES FOR SERVICES</b>		<b>5,229,101</b>	<b>5,754,669</b>	<b>5,845,856</b>	<b>5,845,856</b>
OTHER SALES	9751	55,502	60,744	58,000	58,000
MISCELLANEOUS REVENUE	9790	0	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>55,502</b>	<b>60,744</b>	<b>58,000</b>	<b>58,000</b>
<b>TOTAL OPERATING INCOME</b>		<b>5,313,585</b>	<b>5,835,682</b>	<b>5,927,356</b>	<b>5,927,356</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	443,877	378,070	469,055	469,055
EXTRA HELP	1102	34,366	34,497	32,000	32,000
OVERTIME	1105	517	693	1,017	1,017
SUPPLEMENTAL PAYMENTS	1106	12,149	11,516	11,152	11,152
TERMINATIONS	1107	31,024	57,482	33,431	33,431
RETIREMENT CONTRIBUTION	1121	97,590	89,511	99,566	99,566
OASDI CONTRIBUTION	1122	29,209	25,090	30,371	30,371
FICA MEDICARE	1123	7,648	6,986	7,614	7,614
SAFE HARBOR	1124	0	2,124	3,830	3,830
RETIREE HEALTH PAYMENT 1099	1128	0	7,715	13,755	13,755
GROUP INSURANCE	1141	55,266	50,096	65,564	65,564
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	202	165	112	112
STATE UNEMPLOYMENT INSURANCE	1143	346	208	248	248
MANAGEMENT DISABILITY INSURANCE	1144	1,792	1,826	1,731	1,731
WORKERS' COMPENSATION INSURANCE	1165	9,161	7,850	10,064	10,064
401K PLAN	1171	11,218	10,178	12,118	12,118
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>734,365</b>	<b>684,007</b>	<b>791,628</b>	<b>791,628</b>
CLOTHING AND PERSONAL SUPPLIES	2021	0	0	0	0
COMMUNICATIONS	2031	3,046	2,836	3,388	3,388
VOICE DATA ISF	2032	121,953	141,326	140,344	140,344
RADIO COMMUNICATIONS ISF	2033	777	4,934	1,213	1,213
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	2,686	2,686
GENERAL INSURANCE ALLOCATION ISF	2071	39,713	54,709	51,245	51,245

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL		2018-19	2019-20	2020-21	2020-21
		ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
EQUIPMENT MAINTENANCE	2101	0	0	2,000	2,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	20,305	20,305	20,305	20,305
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	1,663	3,006	5,000	5,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	5,000	5,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	35,880	39,900	40,328	40,328
FACILITIES PROJECTS ISF	2115	122,625	40,271	145,000	145,000
OTHER MAINTENANCE ISF	2116	79,145	65,644	100,000	100,000
MEMBERSHIPS AND DUES	2131	2,684	500	2,684	2,684
COST ALLOCATION PLAN CHARGES	2158	4,690	47,496	43,508	43,508
MISCELLANEOUS EXPENSE	2159	1,431	1,080	240	240
OFFICE SUPPLIES	2161	23,402	15,918	28,800	28,800
PRINTING AND BINDING NON ISF	2162	3,231	1,789	3,000	3,000
BOOKS AND PUBLICATIONS	2163	856	(75)	0	0
MAIL CENTER ISF	2164	6,575	6,654	7,082	7,082
PURCHASING CHARGES ISF	2165	4,348	8,031	9,504	9,504
GRAPHICS CHARGES ISF	2166	20,098	15,627	22,660	22,660
COPY MACHINE CHGS ISF	2167	1,929	6,606	2,250	2,250
STORES ISF	2168	4,350	4,337	9,960	9,960
MISCELLANEOUS OFFICE EXPENSE	2179	234	36	0	0
ATTORNEY SERVICES	2185	7,875	764	4,056	4,056
CREDIT CARD FEES	2190	649	578	0	0
TEMPORARY HELP	2192	23,102	1,999	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	38,089	58,332	61,789	61,789
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,141,615	3,705,589	3,910,752	3,910,752
EMPLOYEE HEALTH SERVICES HCA	2201	317	325	530	530
INFORMATION TECHNOLOGY ISF	2202	4,285	4,766	4,697	4,697
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	1,625	15	3,500	3,500
SPECIAL SERVICES ISF	2206	6	0	0	0
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	5,100	4,675	10,000	10,000
STORAGE CHARGES ISF	2244	0	0	115	115
COMPUTER EQUIPMENT <5000	2261	29,639	26,977	39,060	39,060
FURNITURE AND FIXTURES <5000	2262	0	13,360	3,000	3,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	5,106	8,078	37,000	37,000
TRAINING ISF	2272	0	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	250	445	8,000	8,000
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
TRAVEL EXPENSE	2292	1,934	182	7,000	7,000
GAS AND DIESEL FUEL ISF	2301	434	340	532	532
TRANSPORTATION CHARGES ISF	2302	4,867	4,692	5,728	5,728
MOTORPOOL ISF	2303	54	0	56	56
TRANSPORTATION WORK ORDER	2304	0	397	328	328

FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>3,763,882</b>	<b>4,312,443</b>	<b>4,742,340</b>	<b>4,742,340</b>
DEPRECIATION EXPENSE 3611	100,296	114,062	120,846	120,846
INTERFUND EXPENSE ADMINISTRATIVE 3912	116,874	93,023	119,017	119,017
<b>TOTAL OTHER CHARGES</b>	<b>217,171</b>	<b>207,085</b>	<b>239,863</b>	<b>239,863</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>4,715,418</b>	<b>5,203,536</b>	<b>5,773,831</b>	<b>5,773,831</b>
<b>OPERATING INCOME (LOSS)</b>	<b>598,167</b>	<b>632,146</b>	<b>153,525</b>	<b>153,525</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR 5121	(141,998)	(229,718)	(246,207)	(246,207)
<b>TOTAL OTHER FINANCING USES</b>	<b>(141,998)</b>	<b>(229,718)</b>	<b>(246,207)</b>	<b>(246,207)</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(141,998)</b>	<b>(229,718)</b>	<b>(246,207)</b>	<b>(246,207)</b>
<b>CHANGE IN NET ASSETS</b>	<b>456,169</b>	<b>402,429</b>	<b>(92,682)</b>	<b>(92,682)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT 4601	40,406	257,728	388,000	388,000
<b>TOTAL FIXED ASSETS</b>	<b>40,406</b>	<b>257,728</b>	<b>388,000</b>	<b>388,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>40,406</b>	<b>257,728</b>	<b>388,000</b>	<b>388,000</b>

FUND I230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA FACILITIES AND MATERIALS - 4700

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	37,591,879	34,662,348	38,656,151	38,656,151	38,656,151
TOTAL REVENUES	34,566,429	35,212,317	35,922,561	35,922,561	35,922,561
NET INCOME (LOSS)	(3,025,450)	549,969	(2,733,590)	(2,733,590)	(2,733,590)
AUTH POSITIONS			79	79	79
FTE POSITIONS			79	79	79

#### BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA-maintained buildings, identifies buildings to participate in the Southern California Edison Demand Response programs and coordinates with the Ventura County Regional Energy Authority and utilities to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency programs.



		FUND 1230	FACILITIES-ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4700	GSA FACILITIES AND MATERIALS		
OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
RENTS AND CONCESSIONS	8931	0	0	0	0
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
STATE DISASTER RELIEF	9191	(5,697)	(5,697)	0	0
FEDERAL DISASTER RELIEF	9301	(19,963)	(19,963)	0	0
FEDERAL AID COVID 19	9352	0	33,089	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>(25,660)</b>	<b>7,429</b>	<b>0</b>	<b>0</b>
FACILITIES ISF	9720	24,217,034	25,000,066	26,281,716	26,281,716
OTHER INTERFUND REVENUE ISF	9728	8,894,800	9,380,993	9,003,087	9,003,087
OTHER INTERFUND REVENUE	9729	270,941	132,941	168,808	168,808
DIRECT CHARGE REVENUE	9730	109,069	111,751	130,998	130,998
COST ALLOCATION PLAN REVENUE	9731	17,755	16,873	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>33,509,598</b>	<b>34,642,624</b>	<b>35,584,609</b>	<b>35,584,609</b>
MISCELLANEOUS REVENUE	9790	352,766	347,175	254,580	254,580
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>352,766</b>	<b>347,175</b>	<b>254,580</b>	<b>254,580</b>
<b>TOTAL OPERATING INCOME</b>		<b>33,836,705</b>	<b>34,997,228</b>	<b>35,839,189</b>	<b>35,839,189</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	5,069,949	5,124,326	5,856,320	5,856,320
EXTRA HELP	1102	41,744	0	4,900	4,900
OVERTIME	1105	283,551	309,775	275,469	275,469
SUPPLEMENTAL PAYMENTS	1106	283,108	300,649	285,033	285,033
TERMINATIONS	1107	77,827	91,145	59,877	59,877
CALL BACK STAFFING	1108	155,184	155,551	147,673	147,673
RETIREMENT CONTRIBUTION	1121	971,219	1,042,345	1,281,041	1,281,041
OASDI CONTRIBUTION	1122	350,169	360,887	375,534	375,534
FICA MEDICARE	1123	83,829	85,713	88,419	88,419
SAFE HARBOR	1124	4,312	0	0	0
RETIREE HEALTH PAYMENT 1099	1128	0	4,446	13,755	13,755
GROUP INSURANCE	1141	744,320	811,475	1,051,205	1,051,205
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,748	2,714	483	483
STATE UNEMPLOYMENT INSURANCE	1143	3,961	2,856	3,021	3,021
MANAGEMENT DISABILITY INSURANCE	1144	16,870	17,166	27,557	27,557
WORKERS' COMPENSATION INSURANCE	1165	484,935	557,784	657,448	657,448
401K PLAN	1171	121,287	125,030	99,213	99,213
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	107,403	114,992	119,311	119,311
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(107,403)	(114,992)	(119,311)	(119,311)
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>8,695,012</b>	<b>8,991,863</b>	<b>10,226,948</b>	<b>10,226,948</b>
CLOTHING AND PERSONAL SUPPLIES	2021	43,800	25,967	42,000	42,000
COMMUNICATIONS	2031	41,657	39,686	40,000	40,000
VOICE DATA ISF	2032	144,246	117,360	141,217	141,217

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
RADIO COMMUNICATIONS ISF	2033	4,447	5,420	26,327	26,327
OTHER HOUSEHOLD EXPENSE	2056	4,324	0	3,000	3,000
HAZARDOUS MATERIAL DISPOSAL	2057	37,914	15,824	38,000	38,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	10,046	3,260	10,347	10,347
GENERAL INSURANCE ALLOCATION ISF	2071	131,827	128,214	123,651	123,651
EQUIPMENT MAINTENANCE	2101	230,199	185,116	196,000	196,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,916,155	1,992,881	2,035,446	2,035,446
MAINTENANCE SUPPLIES AND PARTS	2104	261,800	299,201	322,450	322,450
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	935,958	1,078,505	911,500	911,500
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	124,599	105,833	309,715	309,715
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	208,908	229,320	274,163	274,163
FACILITIES PROJECTS ISF	2115	47,706	136,054	75,000	75,000
OTHER MAINTENANCE ISF	2116	1,976	4,521	2,036	2,036
MEMBERSHIPS AND DUES	2131	2,703	5,008	5,219	5,219
COST ALLOCATION PLAN CHARGES	2158	339,986	408,064	369,140	369,140
MISCELLANEOUS EXPENSE	2159	107,853	105,163	103,477	103,477
OFFICE SUPPLIES	2161	11,169	7,717	12,500	12,500
BOOKS AND PUBLICATIONS	2163	987	273	3,000	3,000
MAIL CENTER ISF	2164	12,833	13,147	13,858	13,858
PURCHASING CHARGES ISF	2165	60,290	55,127	55,511	55,511
GRAPHICS CHARGES ISF	2166	31,355	37,582	33,018	33,018
COPY MACHINE CHGS ISF	2167	1,566	3,432	1,827	1,827
STORES ISF	2168	5,486	8,049	5,946	5,946
MISCELLANEOUS OFFICE EXPENSE	2179	1,266	1,014	943	943
ATTORNEY SERVICES	2185	12,373	29,610	38,833	38,833
LAB SERVICES	2188	7,276	5,699	6,500	6,500
TEMPORARY HELP	2192	33,898	641	34,928	34,928
SOFTWARE MAINTENANCE AGREEMENTS	2194	47,344	62,393	72,530	72,530
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,947,623	2,908,134	2,936,290	2,936,290
EMPLOYEE HEALTH SERVICES HCA	2201	13,237	12,868	14,634	14,634
INFORMATION TECHNOLOGY ISF	2202	18,872	22,477	23,667	23,667
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	19,732	19,732	21,446	21,446
PUBLIC WORKS ISF CHARGES	2205	150,030	200,251	162,920	162,920
SPECIAL SERVICES ISF	2206	37,177	38,175	44,799	44,799
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	48,372	37,031	32,800	32,800
STORAGE CHARGES ISF	2244	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	2,179	33,443	35,000	35,000
FURNITURE AND FIXTURES <5000	2262	3,980	1,122	8,000	8,000
MINOR EQUIPMENT	2264	74,377	96,785	77,000	77,000
TRAINING ISF	2272	3,237	2,587	15,028	15,028
EDUCATION CONFERENCE AND SEMINARS	2273	3,431	1,932	7,844	7,844
PRIVATE VEHICLE MILEAGE	2291	51	0	0	0

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
TRAVEL EXPENSE 2292	5,277	2,630	6,000	6,000
GAS AND DIESEL FUEL ISF 2301	74,768	71,411	89,491	89,491
TRANSPORTATION CHARGES ISF 2302	265,339	287,580	299,951	299,951
MOTORPOOL ISF 2303	20	1,022	1,068	1,068
TRANSPORTATION WORK ORDER 2304	36,391	28,271	54,084	54,084
UTILITIES 2311	14,175,532	15,340,309	16,089,749	16,089,749
SEWAGE TREATMENT COSTS 2314	8,729	57,726	8,700	8,700
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>22,710,301</b>	<b>24,273,570</b>	<b>25,236,553</b>	<b>25,236,553</b>
DEPRECIATION EXPENSE 3611	633,447	595,358	726,755	726,755
INTERFUND EXPENSE ADMINISTRATIVE 3912	749,608	873,264	905,952	905,952
<b>TOTAL OTHER CHARGES</b>	<b>1,383,055</b>	<b>1,468,622</b>	<b>1,632,707</b>	<b>1,632,707</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>32,788,367</b>	<b>34,734,054</b>	<b>37,096,208</b>	<b>37,096,208</b>
<b>OPERATING INCOME (LOSS)</b>	<b>1,048,338</b>	<b>263,174</b>	<b>(1,257,019)</b>	<b>(1,257,019)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME 8911	230,045	184,993	83,372	83,372
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>230,045</b>	<b>184,993</b>	<b>83,372</b>	<b>83,372</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>230,045</b>	<b>184,993</b>	<b>83,372</b>	<b>83,372</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>1,278,382</b>	<b>448,166</b>	<b>(1,173,647)</b>	<b>(1,173,647)</b>
<b>NON-OPERATING EXPENSE</b>				
INTEREST LONG TERM REVOLVING CREDIT AGREEMENT 3412	41,699	27,314	38,113	38,113
INTEREST ON LEASE PURCHASE PAYMENTS 3451	0	0	0	0
<b>TOTAL OTHER CHARGES</b>	<b>41,699</b>	<b>27,314</b>	<b>38,113</b>	<b>38,113</b>
<b>TOTAL NON-OPERATING EXPENSE</b>	<b>41,699</b>	<b>27,314</b>	<b>38,113</b>	<b>38,113</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>1,236,684</b>	<b>420,852</b>	<b>(1,211,760)</b>	<b>(1,211,760)</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS OUT TO OTHER FUNDS 5111	0	(5,042)	0	0
INTRAFUND COST ALLOCATION INCR 5121	(185,287)	(124,074)	(182,040)	(182,040)
INTRAFUND COST ALLOCATION DECR 5122	340,689	228,136	334,718	334,718
<b>TOTAL OTHER FINANCING USES</b>	<b>155,402</b>	<b>99,020</b>	<b>152,678</b>	<b>152,678</b>
TRANSFERS IN FROM OTHER FUNDS 9831	0	0	0	0
INSURANCE RECOVERIES 9851	40,986	30,096	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>40,986</b>	<b>30,096</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>196,388</b>	<b>129,117</b>	<b>152,678</b>	<b>152,678</b>

FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
<b>CHANGE IN NET ASSETS</b>	<b>1,433,072</b>	<b>549,969</b>	<b>(1,059,082)</b>	<b>(1,059,082)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>RETIREMENT OF LONG TERM DEBT</b>				
LEASE PURCHASE PYMT PRINCIPAL	3311	0	0	0
OTHER LOAN PAYMENTS PRINCIPAL	3312	168,733	176,922	174,508
DEBT CONTRA	3992	(168,733)	(176,922)	0
<b>TOTAL OTHER CHARGES</b>		<b>0</b>	<b>0</b>	<b>174,508</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>		<b>0</b>	<b>0</b>	<b>174,508</b>
<b>FIXED ASSETS</b>				
EQUIPMENT	4601	14,094	0	1,500,000
COMPUTER SOFTWARE	4701	0	0	0
EQUIPMENT CONTRA ACCOUNT	4993	0	0	0
<b>TOTAL FIXED ASSETS</b>		<b>14,094</b>	<b>0</b>	<b>1,500,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>14,094</b>	<b>0</b>	<b>1,500,000</b>

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FUND I230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### GSA HOUSEKEEPING AND GROUNDS - 4720

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	8,542,796	8,199,846	9,145,229	9,145,229	9,145,229
TOTAL REVENUES	8,446,859	8,512,239	9,006,716	9,006,716	9,006,716
NET INCOME (LOSS)	(95,937)	312,394	(138,513)	(138,513)	(138,513)
AUTH POSITIONS			49	49	49
FTE POSITIONS			49	49	49

#### BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE DISASTER RELIEF	9191	0	0	0
FEDERAL DISASTER RELIEF	9301	16	16	0
FEDERAL AID COVID 19	9352	0	28,293	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>16</b>	<b>28,309</b>	<b>0</b>
HOUSEKEEPING GROUNDS ISF	9723	7,725,740	8,354,758	8,833,654
OTHER INTERFUND REVENUE ISF	9728	90,971	82,779	129,367
OTHER INTERFUND REVENUE	9729	39,173	40,992	42,678
COST ALLOCATION PLAN REVENUE	9731	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>7,855,884</b>	<b>8,478,529</b>	<b>9,005,699</b>
MISCELLANEOUS REVENUE	9790	1,288	1,017	1,017
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>1,288</b>	<b>1,017</b>	<b>1,017</b>
<b>TOTAL OPERATING INCOME</b>		<b>7,857,188</b>	<b>8,507,854</b>	<b>9,006,716</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	1,543,185	1,684,955	1,984,466
EXTRA HELP	1102	38,340	38,224	38,840
OVERTIME	1105	25,908	66,167	21,747
SUPPLEMENTAL PAYMENTS	1106	72,228	80,025	81,628
TERMINATIONS	1107	30,592	18,541	24,570
CALL BACK STAFFING	1108	(31)	56	0
RETIREMENT CONTRIBUTION	1121	383,711	453,031	468,404
OASDI CONTRIBUTION	1122	100,500	110,509	128,446
FICA MEDICARE	1123	24,100	26,416	30,369
SAFE HARBOR	1124	2,670	3,736	4,649
GROUP INSURANCE	1141	456,684	513,361	587,986
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,779	1,755	86
STATE UNEMPLOYMENT INSURANCE	1143	1,138	891	1,081
MANAGEMENT DISABILITY INSURANCE	1144	751	753	745
WORKERS' COMPENSATION INSURANCE	1165	142,563	164,697	264,424
401K PLAN	1171	18,856	19,443	24,862
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	91,322	93,835	124,331
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(91,322)	(93,835)	(124,331)
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,842,975</b>	<b>3,182,559</b>	<b>3,662,303</b>
AGRICULTURAL	2011	0	0	0
CLOTHING AND PERSONAL SUPPLIES	2021	12,110	9,934	11,029
COMMUNICATIONS	2031	18,624	18,078	19,635
VOICE DATA ISF	2032	16,774	16,998	18,789
JANITORIAL SUPPLIES	2054	245,704	240,478	211,796
OTHER HOUSEHOLD EXPENSE	2056	906,817	1,017,078	1,108,744
HAZARDOUS MATERIAL DISPOSAL	2057	420	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	52,171	50,703	49,556

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FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
EQUIPMENT MAINTENANCE	2101	3,153	18,942	11,700
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	4,013	1,289	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	38,011	21,269	50,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	27,570	36,006	17,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	80,952	85,236	103,944
FACILITIES PROJECTS ISF	2115	0	10,872	1,202
OTHER MAINTENANCE ISF	2116	231	352	13,005
MEMBERSHIPS AND DUES	2131	809	355	2,618
COST ALLOCATION PLAN CHARGES	2158	56,834	164,520	146,406
MISCELLANEOUS EXPENSE	2159	3,689	951	2,165
OFFICE SUPPLIES	2161	2,260	4,201	4,500
PRINTING AND BINDING NON ISF	2162	0	0	0
BOOKS AND PUBLICATIONS	2163	0	0	1,100
MAIL CENTER ISF	2164	6,332	6,507	6,894
PURCHASING CHARGES ISF	2165	22,513	22,642	23,324
GRAPHICS CHARGES ISF	2166	12,679	16,302	19,943
COPY MACHINE CHGS ISF	2167	92	151	107
STORES ISF	2168	399	862	724
MISCELLANEOUS OFFICE EXPENSE	2179	75	1,554	0
ATTORNEY SERVICES	2185	4,360	118	4,000
TEMPORARY HELP	2192	132,333	71,319	85,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,359,965	2,420,162	2,577,301
EMPLOYEE HEALTH SERVICES HCA	2201	4,731	11,087	8,161
INFORMATION TECHNOLOGY ISF	2202	6,359	7,920	9,405
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	2,950
PUBLIC WORKS ISF CHARGES	2205	270	0	278
SPECIAL SERVICES ISF	2206	5,126	4,164	6,031
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0
COMPUTER EQUIPMENT <5000	2261	1,144	5,648	17,000
FURNITURE AND FIXTURES <5000	2262	0	0	4,500
MINOR EQUIPMENT	2264	12,686	796	8,000
TRAINING ISF	2272	189	0	405
EDUCATION CONFERENCE AND SEMINARS	2273	1,738	100	6,300
TRAVEL EXPENSE	2292	0	0	0
GAS AND DIESEL FUEL ISF	2301	8,472	7,548	11,720
TRANSPORTATION CHARGES ISF	2302	42,590	43,728	62,603
MOTORPOOL ISF	2303	0	0	164
TRANSPORTATION WORK ORDER	2304	38,465	20,214	15,262
UTILITIES	2311	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>4,130,657</b>	<b>4,338,083</b>	<b>4,643,261</b>
DEPRECIATION EXPENSE	3611	24,224	19,116	25,964



FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
INTERFUND EXPENSE ADMINISTRATIVE 3912	522,030	616,061	649,106	649,106
<b>TOTAL OTHER CHARGES</b>	<b>546,254</b>	<b>635,177</b>	<b>675,070</b>	<b>675,070</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>7,519,886</b>	<b>8,155,819</b>	<b>8,980,634</b>	<b>8,980,634</b>
<b>OPERATING INCOME (LOSS)</b>	<b>337,302</b>	<b>352,035</b>	<b>26,082</b>	<b>26,082</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR 5121	(65,747)	(44,026)	(64,595)	(64,595)
<b>TOTAL OTHER FINANCING USES</b>	<b>(65,747)</b>	<b>(44,026)</b>	<b>(64,595)</b>	<b>(64,595)</b>
INSURANCE RECOVERIES 9851	2,748	4,385	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>2,748</b>	<b>4,385</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(62,999)</b>	<b>(39,641)</b>	<b>(64,595)</b>	<b>(64,595)</b>
<b>CHANGE IN NET ASSETS</b>	<b>274,303</b>	<b>312,394</b>	<b>(38,513)</b>	<b>(38,513)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT 4601	0	0	100,000	100,000
EQUIPMENT CONTRA ACCOUNT 4993	0	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>

FUND I230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

## FACILITIES PROJECTS - 4740

### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	37,274,501	20,349,563	26,645,303	26,645,303	26,645,303
TOTAL REVENUES	26,771,572	20,322,378	26,630,860	26,630,860	26,630,860
NET INCOME (LOSS)	(10,502,929)	(27,186)	(14,443)	(14,443)	(14,443)
AUTH POSITIONS			11	11	11
FTE POSITIONS			11	11	11

### BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the GSA Projects Group as a pass-through mechanism for performing facilities projects involving infrastructure upgrade and repair, tenant improvements, remodeling, and furniture with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, contract award, and contract oversight services for design, construction and related services. Approximately 70% of contracted construction work performed is accomplished with Job Order Contracts (JOC). The balance of construction, design, and interiors installations work are performed using delivery order contracts. A minor share of overall Client workload for support functions and smaller projects are completed by standing BDOs with numerous specialty vendors. GSA Projects Group workload is influenced by budget and project management services requirements by a multitude of Clients, so this budget can fluctuate significantly. Clients serviced by the GSA Projects Group include GSA Required Maintenance, GSA departments, Probation, HSA, HCA, Sheriff, VCFPD, CEO, DA, local Courts, Department of Airports, and most other County agencies and departments.

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FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FEDERAL AID COVID 19	9352	0	307	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>307</b>	<b>0</b>
FACILITIES ISF	9720	0	0	0
FACILITIES PROJECTS ISF	9726	13,314,730	20,139,327	26,247,181
OTHER INTERFUND REVENUE ISF	9728	224,404	182,744	383,679
<b>TOTAL CHARGES FOR SERVICES</b>		<b>13,539,134</b>	<b>20,322,070</b>	<b>26,630,860</b>
MISCELLANEOUS REVENUE	9790	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>13,539,134</b>	<b>20,322,378</b>	<b>26,630,860</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	661,186	659,239	869,797
EXTRA HELP	1102	8,532	8,937	10,000
OVERTIME	1105	674	6,122	5,674
SUPPLEMENTAL PAYMENTS	1106	16,850	14,201	12,851
TERMINATIONS	1107	32,808	10,341	30,415
CALL BACK STAFFING	1108	0	3,731	0
RETIREMENT CONTRIBUTION	1121	130,548	128,350	199,000
OASDI CONTRIBUTION	1122	43,287	40,701	57,751
FICA MEDICARE	1123	10,247	9,648	13,644
SAFE HARBOR	1124	881	0	1,197
RETIREE HEALTH PAYMENT 1099	1128	11,108	12,945	13,755
GROUP INSURANCE	1141	81,943	83,678	118,192
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	300	278	117
STATE UNEMPLOYMENT INSURANCE	1143	476	325	466
MANAGEMENT DISABILITY INSURANCE	1144	3,762	3,516	5,268
WORKERS' COMPENSATION INSURANCE	1165	19,883	18,604	26,342
401K PLAN	1171	13,180	11,588	16,042
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>1,035,667</b>	<b>1,012,203</b>	<b>1,380,511</b>
CLOTHING AND PERSONAL SUPPLIES	2021	999	1,102	1,900
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	3,629	5,069	4,000
VOICE DATA ISF	2032	11,040	11,893	12,515
OTHER HOUSEHOLD EXPENSE	2056	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	6,425	6,820	7,012
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	248,019	314,180	400,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	287,425	868,393	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	36,564	40,824	39,626

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FUND I230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
OTHER MAINTENANCE ISF 2116	3,479	664	3,583	3,583
COST ALLOCATION PLAN CHARGES 2158	196,410	80,299	61,968	61,968
MISCELLANEOUS EXPENSE 2159	17,467	773	0	0
OFFICE SUPPLIES 2161	1,129	1,411	2,000	2,000
MAIL CENTER ISF 2164	6,314	6,516	6,826	6,826
PURCHASING CHARGES ISF 2165	36,217	45,518	48,822	48,822
GRAPHICS CHARGES ISF 2166	6,227	5,308	6,975	6,975
COPY MACHINE CHGS ISF 2167	0	1,766	1,100	1,100
STORES ISF 2168	119	242	546	546
MISCELLANEOUS OFFICE EXPENSE 2179	1,000	296	0	0
ATTORNEY SERVICES 2185	9,538	4,113	11,142	11,142
SOFTWARE MAINTENANCE AGREEMENTS 2194	94,272	520,906	62,800	62,800
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	11,735,505	16,670,319	24,180,000	24,180,000
EMPLOYEE HEALTH SERVICES HCA 2201	1,479	1,411	1,523	1,523
INFORMATION TECHNOLOGY ISF 2202	1,213	1,603	1,596	1,596
SPECIAL SERVICES ISF 2206	3,536	3,268	2,925	2,925
COMPUTER EQUIPMENT <5000 2261	2,922	2,483	14,500	14,500
FURNITURE AND FIXTURES <5000 2262	0	416,842	2,000	2,000
MINOR EQUIPMENT 2264	263	192	1,000	1,000
TRAINING ISF 2272	77	50	79	79
EDUCATION CONFERENCE AND SEMINARS 2273	665	0	1,000	1,000
PRIVATE VEHICLE MILEAGE 2291	0	0	0	0
TRAVEL EXPENSE 2292	443	118	1,000	1,000
GAS AND DIESEL FUEL ISF 2301	6,658	4,844	7,982	7,982
TRANSPORTATION CHARGES ISF 2302	33,164	30,475	42,363	42,363
MOTORPOOL ISF 2303	0	0	0	0
TRANSPORTATION WORK ORDER 2304	284	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>12,752,481</b>	<b>19,047,699</b>	<b>24,926,783</b>	<b>24,926,783</b>
INTERFUND EXPENSE ADMINISTRATIVE 3912	171,130	229,625	249,925	249,925
<b>TOTAL OTHER CHARGES</b>	<b>171,130</b>	<b>229,625</b>	<b>249,925</b>	<b>249,925</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>13,959,278</b>	<b>20,289,527</b>	<b>26,557,219</b>	<b>26,557,219</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(420,144)</b>	<b>32,850</b>	<b>73,641</b>	<b>73,641</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR 5121	(89,655)	(60,036)	(88,084)	(88,084)
<b>TOTAL OTHER FINANCING USES</b>	<b>(89,655)</b>	<b>(60,036)</b>	<b>(88,084)</b>	<b>(88,084)</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(89,655)</b>	<b>(60,036)</b>	<b>(88,084)</b>	<b>(88,084)</b>

FUND I230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
<b>CHANGE IN NET ASSETS</b>	<b>(509,799)</b>	<b>(27,186)</b>	<b>(14,443)</b>	<b>(14,443)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

FUND 1300 WORKERS COMPENSATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### CEO RISK ADMINISTRATION - 1300

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	1,447,007	1,240,471	1,424,659	1,424,659	1,424,659
TOTAL REVENUES	1,442,629	1,240,471	1,424,659	1,424,659	1,424,659
NET INCOME (LOSS)	(4,378)	0	0	0	0

AUTH POSITIONS

FTE POSITIONS

#### BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention (Risk Control) Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims & Insurance Section, which manages third party claims and litigation made against the County, first party claims (claims by the County to its own insurance carriers), manages the County's insurance policies, pursues subrogation and restitution against third parties that cause financial loss to the County, and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third-party administrators. The claims units within Risk Management investigate and manage claims and litigation brought by County employees or the public.

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FUND 1300 WORKERS COMPENSATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
FEDERAL AID COVID 19	9352	0	35,166	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>35,166</b>	<b>0</b>	<b>0</b>
OTHER CHARGES FOR SERVICES	9708	2,352	5,600	16,800	16,800
OTHER INTERFUND REVENUE	9729	1,113,789	1,199,705	1,407,859	1,407,859
COST ALLOCATION PLAN REVENUE	9731	244	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>1,116,385</b>	<b>1,205,305</b>	<b>1,424,659</b>	<b>1,424,659</b>
MISCELLANEOUS PRIOR YEAR REVENUE	9741	67	0	0	0
MISCELLANEOUS REVENUE	9790	0	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>67</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>1,116,452</b>	<b>1,240,471</b>	<b>1,424,659</b>	<b>1,424,659</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	1,078,554	1,110,885	1,230,746	1,230,746
SUPPLEMENTAL PAYMENTS	1106	34,955	34,758	38,416	38,416
TERMINATIONS	1107	57,259	37,824	45,250	45,250
RETIREMENT CONTRIBUTION	1121	202,340	213,055	253,056	253,056
OASDI CONTRIBUTION	1122	67,500	65,968	72,765	72,765
FICA MEDICARE	1123	16,878	16,535	18,694	18,694
RETIREE HEALTH PAYMENT 1099	1128	12,074	12,945	14,671	14,671
GROUP INSURANCE	1141	117,863	131,531	154,824	154,824
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	431	426	396	396
STATE UNEMPLOYMENT INSURANCE	1143	771	542	612	612
MANAGEMENT DISABILITY INSURANCE	1144	7,852	7,593	8,920	8,920
WORKERS' COMPENSATION INSURANCE	1165	8,820	16,543	19,916	19,916
401K PLAN	1171	33,257	31,958	34,774	34,774
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	16,518	112,750	141,439	141,439
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>1,655,071</b>	<b>1,793,314</b>	<b>2,034,479</b>	<b>2,034,479</b>
COMMUNICATIONS	2031	646	842	1,400	1,400
VOICE DATA ISF	2032	9,976	10,231	15,000	15,000
GENERAL INSURANCE ALLOCATION ISF	2071	11,253	7,480	4,301	4,301
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	20,184	21,456	25,329	25,329
OTHER MAINTENANCE ISF	2116	0	1,001	500	500
MEMBERSHIPS AND DUES	2131	1,158	1,728	2,500	2,500
COST ALLOCATION PLAN CHARGES	2158	30,793	37,808	34,914	34,914
MISCELLANEOUS EXPENSE	2159	11,338	11,460	15,000	15,000
OFFICE SUPPLIES	2161	2,588	3,537	4,000	4,000
PRINTING AND BINDING NON ISF	2162	144	75	200	200
BOOKS AND PUBLICATIONS	2163	3,677	2,908	4,000	4,000
MAIL CENTER ISF	2164	0	6	1,000	1,000
PURCHASING CHARGES ISF	2165	2,720	2,332	2,254	2,254
GRAPHICS CHARGES ISF	2166	16,014	27,478	18,000	18,000

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FUND 1300 WORKERS COMPENSATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
COPY MACHINE CHGS ISF	2167	722	(139)	842
STORES ISF	2168	1,080	1,146	1,500
MISCELLANEOUS OFFICE EXPENSE	2179	174	404	500
SOFTWARE MAINTENANCE AGREEMENTS	2194	595	640	1,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	67,367	42,863	93,100
EMPLOYEE HEALTH SERVICES HCA	2201	317	317	1,000
INFORMATION TECHNOLOGY ISF	2202	31,330	32,847	35,000
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	800
SPECIAL SERVICES ISF	2206	610	822	700
STORAGE CHARGES ISF	2244	311	0	500
STORAGE CHARGES NON ISF	2245	8,985	8,411	13,000
COMPUTER EQUIPMENT <5000	2261	2,084	4,374	10,000
FURNITURE AND FIXTURES <5000	2262	1,172	946	5,000
MINOR EQUIPMENT	2264	219	2,939	3,000
TRAINING ISF	2272	27	29	120
EDUCATION CONFERENCE AND SEMINARS	2273	4,224	1,209	6,000
PRIVATE VEHICLE MILEAGE	2291	1,815	1,179	2,000
TRAVEL EXPENSE	2292	9,363	4,431	11,000
TRANSPORTATION EXPENSE	2299	4	0	100
MOTORPOOL ISF	2303	252	133	1,500
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>241,139</b>	<b>230,892</b>	<b>315,060</b>	<b>315,060</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	334,783	321,026	289,891
<b>TOTAL OTHER CHARGES</b>	<b>334,783</b>	<b>321,026</b>	<b>289,891</b>	<b>289,891</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>2,230,994</b>	<b>2,345,232</b>	<b>2,639,430</b>	<b>2,639,430</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(1,114,541)</b>	<b>(1,104,761)</b>	<b>(1,214,771)</b>	<b>(1,214,771)</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION DECR	5122	1,114,541	1,104,761	1,214,771
<b>TOTAL OTHER FINANCING USES</b>	<b>1,114,541</b>	<b>1,104,761</b>	<b>1,214,771</b>	<b>1,214,771</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>1,114,541</b>	<b>1,104,761</b>	<b>1,214,771</b>	<b>1,214,771</b>
<b>CHANGE IN NET ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
COMPUTER SOFTWARE	4701	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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FUND I300 WORKERS COMPENSATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### CEO WORKERS COMPENSATION - 1310

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	42,696,805	31,315,051	39,387,116	39,387,116	39,387,116
TOTAL REVENUES	42,956,457	44,653,706	44,323,583	44,323,583	44,323,583
NET INCOME (LOSS)	259,652	13,338,655	4,936,467	4,936,467	4,936,467

AUTH POSITIONS  
FTE POSITIONS

#### BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost-effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or litigate challenges for the Retirement Board.

FUND 1300 WORKERS COMPENSATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
WORKERS COMP INS 9719	35,752,034	41,237,852	41,084,631	41,084,631
<b>TOTAL CHARGES FOR SERVICES</b>	<b>35,752,034</b>	<b>41,237,852</b>	<b>41,084,631</b>	<b>41,084,631</b>
MISCELLANEOUS PRIOR YEAR REVENUE 9741	2,275	48,703	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>2,275</b>	<b>48,703</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>	<b>35,754,310</b>	<b>41,286,555</b>	<b>41,084,631</b>	<b>41,084,631</b>
<b>OPERATING EXPENSE</b>				
INSURANCE 2072	0	0	0	0
WORKER COMPENSATION ULTIMATE LOSS EXPENSE 2073	26,262,344	25,725,543	33,055,000	33,055,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION 2079	(10,731)	(47,600)	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	0	3,684	5,000	5,000
COST ALLOCATION PLAN CHARGES 2158	251,035	181,673	199,885	199,885
MAIL CENTER ISF 2164	0	5	0	0
PURCHASING CHARGES ISF 2165	5,504	8,202	8,910	8,910
ATTORNEY SERVICES 2185	156,179	217,409	200,000	200,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	3,576,827	4,121,374	4,549,550	4,549,550
TRAVEL EXPENSE 2292	1,125	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>30,242,283</b>	<b>30,210,290</b>	<b>38,018,345</b>	<b>38,018,345</b>
DEPRECIATION EXPENSE 3611	0	0	14,000	14,000
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>14,000</b>	<b>14,000</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>30,242,283</b>	<b>30,210,290</b>	<b>38,032,345</b>	<b>38,032,345</b>
<b>OPERATING INCOME (LOSS)</b>	<b>5,512,027</b>	<b>11,076,265</b>	<b>3,052,286</b>	<b>3,052,286</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME 8911	3,624,992	3,299,219	3,238,952	3,238,952
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>3,624,992</b>	<b>3,299,219</b>	<b>3,238,952</b>	<b>3,238,952</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>3,624,992</b>	<b>3,299,219</b>	<b>3,238,952</b>	<b>3,238,952</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>9,137,018</b>	<b>14,375,484</b>	<b>6,291,238</b>	<b>6,291,238</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR 5121	(1,114,541)	(1,104,761)	(1,214,771)	(1,214,771)
<b>TOTAL OTHER FINANCING USES</b>	<b>(1,114,541)</b>	<b>(1,104,761)</b>	<b>(1,214,771)</b>	<b>(1,214,771)</b>
INSURANCE RECOVERIES 9851	143,701	67,932	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>143,701</b>	<b>67,932</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(970,841)</b>	<b>(1,036,829)</b>	<b>(1,214,771)</b>	<b>(1,214,771)</b>

FUND 1300 WORKERS COMPENSATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
<b>CHANGE IN NET ASSETS</b>	<b>8,166,178</b>	<b>13,338,655</b>	<b>5,076,467</b>	<b>5,076,467</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
COMPUTER SOFTWARE 4701	0	0	140,000	140,000
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>140,000</b>	<b>140,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>140,000</b>	<b>140,000</b>

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FUND 1320 LIABILITY AND PERSONAL PROPERTY INSURANCE  
SERVICE ACTIVITY: UNCLASSIFIED

### CEO LIABILITY INSURANCE - 1320

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	20,563,613	13,334,426	18,902,666	18,902,666	18,902,666
TOTAL REVENUES	13,820,625	14,528,302	14,148,683	14,148,683	14,148,683
NET INCOME (LOSS)	(6,742,988)	1,193,876	(4,753,983)	(4,753,983)	(4,753,983)

AUTH POSITIONS

FTE POSITIONS

#### BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for investigating and responding to tort claims filed against the County, and managing litigation assigned to County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section pursues recovery of damage to County property through subrogation and restitution through Probation and the courts. The section also administers the Personal Property Program and Automobile Damage Program benefits and reimburses GSA for repairs and vehicle replacement due to damage to the County fleet vehicles, seeking recovery when damage is caused by negligent third parties.

FUND 1320 LIABILITY AND PERSONAL PROPERTY INSURANCE  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
LIABILITY INSURANCE	9718	12,582,080	13,211,184	13,475,408	13,475,408
COST ALLOCATION PLAN REVENUE	9731	0	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>12,582,080</b>	<b>13,211,184</b>	<b>13,475,408</b>	<b>13,475,408</b>
MISCELLANEOUS REVENUE	9790	2,881	13,199	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>2,881</b>	<b>13,199</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>12,584,961</b>	<b>13,224,383</b>	<b>13,475,408</b>	<b>13,475,408</b>
<b>OPERATING EXPENSE</b>					
INSURANCE	2072	5,913,351	6,217,752	7,506,618	7,506,618
GENERAL LIABILITY ULTIMATE LOSS EXPENSE 1099	2074	2,029,619	3,104,699	9,777,000	9,777,000
GENERAL LIABILITY ULTIMATE LOSS EXPENSE	2075	1,372,977	1,293,812	0	0
GENERAL LIABILITY ATTORNEY CLIENT 1099	2076	1,236,330	2,400,841	0	0
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(93,651)	(1,221,941)	0	0
COST ALLOCATION PLAN CHARGES	2158	164,617	181,739	47,978	47,978
PURCHASING CHARGES ISF	2165	10,697	10,767	10,961	10,961
GRAPHICS CHARGES ISF	2166	0	215	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	36,250	43,170	49,250	49,250
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>10,670,189</b>	<b>12,031,054</b>	<b>17,391,807</b>	<b>17,391,807</b>
JUDGMENTS	3511	1,854	3,667	3,000	3,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	1,113,789	1,199,705	1,407,859	1,407,859
<b>TOTAL OTHER CHARGES</b>		<b>1,115,643</b>	<b>1,203,372</b>	<b>1,410,859</b>	<b>1,410,859</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>11,785,832</b>	<b>13,234,426</b>	<b>18,802,666</b>	<b>18,802,666</b>
<b>OPERATING INCOME (LOSS)</b>		<b>799,129</b>	<b>(10,042)</b>	<b>(5,327,258)</b>	<b>(5,327,258)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	831,679	716,578	673,275	673,275
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>831,679</b>	<b>716,578</b>	<b>673,275</b>	<b>673,275</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>831,679</b>	<b>716,578</b>	<b>673,275</b>	<b>673,275</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>1,630,808</b>	<b>706,536</b>	<b>(4,653,983)</b>	<b>(4,653,983)</b>
<b>OPERATING TRANSFERS</b>					
TRANSFERS OUT TO OTHER FUNDS	5111	(100,000)	(100,000)	(100,000)	(100,000)
<b>TOTAL OTHER FINANCING USES</b>		<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>
INSURANCE RECOVERIES	9851	793,200	587,341	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>793,200</b>	<b>587,341</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>693,200</b>	<b>487,341</b>	<b>(100,000)</b>	<b>(100,000)</b>

FUND 1320 LIABILITY AND PERSONAL PROPERTY INSURANCE  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
<b>CHANGE IN NET ASSETS</b>	<b>2,324,007</b>	<b>1,193,876</b>	<b>(4,753,983)</b>	<b>(4,753,983)</b>

NET ASSETS - BEGINNING BALANCE

NET ASSETS - ENDING BALANCE



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FUND I330 EMPLOYEE HEALTH SERVICES  
SERVICE ACTIVITY: UNCLASSIFIED

### EMPLOYEE HEALTH SERVICES - 1330

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	0	0	1,084,700	1,084,700	1,084,700
TOTAL REVENUES	0	6	1,070,200	1,084,700	1,084,700
NET INCOME (LOSS)	0	6	(14,500)	0	0
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

#### BUDGET UNIT DESCRIPTION:

Employee Health Services (EHS) is onsite occupational health clinic dedicated to the well-being and safety of the County of Ventura workforce. The licensed medical staff in EHS performs duties aligned with federal, state, and local standards and preventative health guidelines. Employees of EHS participate and collaborate in health surveillance programs based on principles of evidence-based medicine that periodically evaluate worker health based on the type of work performed and applicable regulatory requirements.

EHS oversees the provision of the following services and programs:

- Pre-employment physical examinations
- Post-offer examinations are reviewed utilizing the essential functions of the job description to ensure that employees are physically able to perform those functions with or without accommodations
- Fitness-for-Duty evaluations
- Immunizations as related to job descriptions
- Provides and participates in annual Influenza clinics
- Participates and tracks the completion of annual regulatory medical requirements for staff and employees
- Provides non-industrial first aid care
- Provides minor episodic medical care
- Assists in controlling lost time from work-related injuries or illnesses
- Provides Commercial Driver's License (CDL) physical exams that are subject to the Department of Transportation
- Provides respiratory surveillance and pulmonary function evaluations for workers subject to federal regulations 29 CFR 1910134
- Provides respiratory fit testing and support for employees
- Refers employees to outpatient providers as indicated

FUND 1330 EMPLOYEE HEALTH SERVICES  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1330 EMPLOYEE HEALTH SERVICES

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
PERSONNEL SERVICES 9471	0	6	1,084,700	1,084,700
<b>TOTAL CHARGES FOR SERVICES</b>	<b>0</b>	<b>6</b>	<b>1,084,700</b>	<b>1,084,700</b>
OPT OUT REVENUE 9772	0	0	0	0
MISCELLANEOUS REVENUE 9790	0	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>	<b>0</b>	<b>6</b>	<b>1,084,700</b>	<b>1,084,700</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	0	0	414,886	414,886
EXTRA HELP 1102	0	0	20,000	20,000
OVERTIME 1105	0	0	4,000	4,000
SUPPLEMENTAL PAYMENTS 1106	0	0	60,475	60,475
TERMINATIONS 1107	0	0	15,000	15,000
RETIREMENT CONTRIBUTION 1121	0	0	90,725	90,725
OASDI CONTRIBUTION 1122	0	0	32,885	32,885
FICA MEDICARE 1123	0	0	6,875	6,875
SAFE HARBOR 1124	0	0	0	0
RETIREE HEALTH PAYMENT 1099 1128	0	0	0	0
GROUP INSURANCE 1141	0	0	58,430	58,430
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	0	0	0	0
STATE UNEMPLOYMENT INSURANCE 1143	0	0	240	240
MANAGEMENT DISABILITY INSURANCE 1144	0	0	1,320	1,320
WORKERS' COMPENSATION INSURANCE 1165	0	0	14,040	14,040
401K PLAN 1171	0	0	8,400	8,400
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>0</b>	<b>0</b>	<b>727,276</b>	<b>727,276</b>
VOICE DATA ISF 2032	0	0	3,500	3,500
FOOD 2041	0	0	300	300
HAZARDOUS MATERIAL DISPOSAL 2057	0	0	2,650	2,650
GENERAL INSURANCE ALLOCATION ISF 2071	0	0	0	0
EQUIPMENT MAINTENANCE 2101	0	0	3,850	3,850
EQUIPMENT MAINTENANCE CONTRACTS 2102	0	0	3,000	3,000
MAINTENANCE SUPPLIES AND PARTS 2104	0	0	500	500
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	0	0	40,000	40,000
OTHER MAINTENANCE ISF 2116	0	0	1,000	1,000
MEDICAL AND LABORATORY SUPPLIES 2121	0	0	10,000	10,000
PHARMACEUTICALS 2123	0	0	50,000	50,000
MEMBERSHIPS AND DUES 2131	0	0	500	500
COST ALLOCATION PLAN CHARGES 2158	0	0	0	0
MISCELLANEOUS EXPENSE 2159	0	0	0	0
OFFICE SUPPLIES 2161	0	0	2,500	2,500
PRINTING AND BINDING NON ISF 2162	0	0	500	500

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND 1330 EMPLOYEE HEALTH SERVICES  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1330 EMPLOYEE HEALTH SERVICES

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
BOOKS AND PUBLICATIONS	2163	0	0	0
MAIL CENTER ISF	2164	0	0	0
PURCHASING CHARGES ISF	2165	0	0	0
GRAPHICS CHARGES ISF	2166	0	0	5,000
COPY MACHINE CHGS ISF	2167	0	0	1,500
STORES ISF	2168	0	0	0
MISCELLANEOUS OFFICE EXPENSE	2179	0	0	0
ATTORNEY SERVICES	2185	0	0	0
MARKETING AND ADVERTISING	2193	0	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	0	0
PROFESSIONAL MEDICAL SERVICES	2197	0	0	60,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	0	0	73,100
EMPLOYEE HEALTH SERVICES HCA	2201	0	0	0
INFORMATION TECHNOLOGY ISF	2202	0	0	12,500
SPECIAL SERVICES ISF	2206	0	0	100
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	100
STORAGE CHARGES NON ISF	2245	0	0	2,500
COMPUTER EQUIPMENT <5000	2261	0	0	50,000
FURNITURE AND FIXTURES <5000	2262	0	0	0
MINOR EQUIPMENT	2264	0	0	3,000
EDUCATION CONFERENCE AND SEMINARS	2273	0	0	0
PRIVATE VEHICLE MILEAGE	2291	0	0	100
TRAVEL EXPENSE	2292	0	0	0
FREIGHT, EXPRESS, AND OTHER DELIVERY	2293	0	0	134
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>0</b>	<b>0</b>	<b>326,334</b>
DEPRECIATION EXPENSE	3611	0	0	0
INTERFUND EXPENSE ADMINISTRATIVE	3912	0	0	31,090
<b>TOTAL OTHER CHARGES</b>		<b>0</b>	<b>0</b>	<b>31,090</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>0</b>	<b>0</b>	<b>1,084,700</b>
<b>OPERATING INCOME (LOSS)</b>		<b>0</b>	<b>6</b>	<b>0</b>

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FUND I400 PERSONNEL SERVICES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### HUMAN RESOURCE PERSONNEL SERVICES ISF - 1400

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	810,893	664,370	686,962	686,962	686,962
TOTAL REVENUES	748,294	664,370	686,962	686,962	686,962
NET INCOME (LOSS)	(62,599)	0	0	0	0
AUTH POSITIONS			2	2	2
FTE POSITIONS			2	2	2

#### BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers the administration of the Deferred Compensation Program and the Department of Transportation mandate of alcohol and drug testing. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the Deferred Compensation Programs are assessed to plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND 1400 PERSONNEL SERVICES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES I

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
PERSONNEL SERVICES 9471	592,975	607,128	618,788	618,788
OTHER INTERFUND REVENUE ISF 9728	49,848	53,294	58,700	58,700
OTHER INTERFUND REVENUE 9729	0	0	0	0
COST ALLOCATION PLAN REVENUE 9731	630	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>643,453</b>	<b>660,422</b>	<b>677,488</b>	<b>677,488</b>
MISCELLANEOUS REVENUE 9790	725	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>725</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>	<b>644,178</b>	<b>660,422</b>	<b>677,488</b>	<b>677,488</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	186,242	195,036	206,423	206,423
SUPPLEMENTAL PAYMENTS 1106	8,606	8,226	6,744	6,744
TERMINATIONS 1107	20,755	9,369	18,500	18,500
RETIREMENT CONTRIBUTION 1121	40,381	36,028	43,746	43,746
OASDI CONTRIBUTION 1122	12,970	11,327	13,793	13,793
FICA MEDICARE 1123	3,185	2,722	3,246	3,246
GROUP INSURANCE 1141	22,107	24,219	29,785	29,785
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	81	76	72	72
STATE UNEMPLOYMENT INSURANCE 1143	134	91	105	105
MANAGEMENT DISABILITY INSURANCE 1144	1,421	1,356	1,498	1,498
WORKERS' COMPENSATION INSURANCE 1165	2,079	3,038	3,207	3,207
401K PLAN 1171	6,026	5,482	6,255	6,255
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>303,987</b>	<b>296,969</b>	<b>333,374</b>	<b>333,374</b>
VOICE DATA ISF 2032	2,282	13,721	2,158	2,158
GENERAL INSURANCE ALLOCATION ISF 2071	1,082	1,156	1,164	1,164
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	5,688	6,036	5,998	5,998
FACILITIES PROJECTS ISF 2115	5,917	0	0	0
OTHER MAINTENANCE ISF 2116	0	0	0	0
MEMBERSHIPS AND DUES 2131	680	600	600	600
COST ALLOCATION PLAN CHARGES 2158	7,209	11,448	11,264	11,264
MISCELLANEOUS EXPENSE 2159	0	0	2,000	2,000
OFFICE SUPPLIES 2161	151	0	1,000	1,000
PRINTING AND BINDING NON ISF 2162	0	0	1,000	1,000
BOOKS AND PUBLICATIONS 2163	1,062	0	1,000	1,000
MAIL CENTER ISF 2164	7,165	5,566	7,184	7,184
PURCHASING CHARGES ISF 2165	1,795	1,715	1,619	1,619
GRAPHICS CHARGES ISF 2166	37,039	28,559	34,493	34,493
COPY MACHINE CHGS ISF 2167	31	(3)	36	36
STORES ISF 2168	57	1,233	800	800
MISCELLANEOUS OFFICE EXPENSE 2179	60	27	100	100
ATTORNEY SERVICES 2185	20,492	22,619	35,000	35,000

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
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OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND 1400 PERSONNEL SERVICES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES I

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
MARKETING AND ADVERTISING	2193	2,853	3,318	2,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	187	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	163,504	183,320	153,000
EMPLOYEE HEALTH SERVICES HCA	2201	0	0	0
INFORMATION TECHNOLOGY ISF	2202	7,379	7,363	7,943
SPECIAL SERVICES ISF	2206	612	393	1,000
COMPUTER EQUIPMENT <5000	2261	1,852	1,007	1,500
FURNITURE AND FIXTURES <5000	2262	0	0	500
MINOR EQUIPMENT	2264	0	0	0
TRAINING ISF	2272	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	2,867	59	3,000
PRIVATE VEHICLE MILEAGE	2291	41	46	500
TRAVEL EXPENSE	2292	7,834	3,482	5,000
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>277,652</b>	<b>291,851</b>	<b>280,359</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	68,216	75,550	73,229
<b>TOTAL OTHER CHARGES</b>		<b>68,216</b>	<b>75,550</b>	<b>73,229</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>649,855</b>	<b>664,370</b>	<b>686,962</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(5,677)</b>	<b>(3,948)</b>	<b>(9,474)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	5,677	3,948	9,474
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>5,677</b>	<b>3,948</b>	<b>9,474</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>5,677</b>	<b>3,948</b>	<b>9,474</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(0)</b>	<b>(0)</b>	<b>0</b>



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FUND I410 UNEMPLOYMENT INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### PERSONNEL UNEMPLOYMENT - 1410

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	916,907	704,766	914,306	914,306	914,306
TOTAL REVENUES	389,445	416,112	420,000	420,000	420,000
NET INCOME (LOSS)	(527,462)	(288,654)	(494,306)	(494,306)	(494,306)

AUTH POSITIONS  
FTE POSITIONS

#### BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I410 UNEMPLOYMENT INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1410 PERSONNEL UNEMPLOYMENT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FEDERAL AID COVID 19	9352	0	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>
UNEMPLOYMENT INS	9725	524,801	382,709	390,000
<b>TOTAL CHARGES FOR SERVICES</b>		<b>524,801</b>	<b>382,709</b>	<b>390,000</b>
<b>TOTAL OPERATING INCOME</b>		<b>524,801</b>	<b>382,709</b>	<b>390,000</b>
<b>OPERATING EXPENSE</b>				
INSURANCE	2072	548,137	688,611	900,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	0	0	0
COST ALLOCATION PLAN CHARGES	2158	4,400	2,763	2,525
PURCHASING CHARGES ISF	2165	36	50	56
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	9,057	7,254	8,000
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>561,630</b>	<b>698,678</b>	<b>910,581</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	899	6,088	3,725
<b>TOTAL OTHER CHARGES</b>		<b>899</b>	<b>6,088</b>	<b>3,725</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>562,529</b>	<b>704,766</b>	<b>914,306</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(37,728)</b>	<b>(322,057)</b>	<b>(524,306)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	41,782	33,403	30,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>41,782</b>	<b>33,403</b>	<b>30,000</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>41,782</b>	<b>33,403</b>	<b>30,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>4,054</b>	<b>(288,654)</b>	<b>(494,306)</b>

FUND 1420 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL MEDICAL INSURANCE - 1420

BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	12,351,273	11,939,170	12,669,124	12,734,124	12,734,124
TOTAL REVENUES	12,080,522	12,872,829	12,340,980	12,340,980	12,340,980
NET INCOME (LOSS)	(270,751)	933,659	(328,144)	(393,144)	(393,144)
AUTH POSITIONS			16	16	16
FTE POSITIONS			15	15	15

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, group life insurance, group disability benefit programs, Employee Emergency Assistance Program, retiree health insurance and supplemental benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

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FUND I420 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
FORFEITURES AND PENALTIES	8831	37,494	53,063	38,892	38,892
<b>TOTAL FINES FORFEITURES AND PENALTIES</b>		<b>37,494</b>	<b>53,063</b>	<b>38,892</b>	<b>38,892</b>
FEDERAL AID COVID 19	9352	0	141	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>141</b>	<b>0</b>	<b>0</b>
PERSONNEL SERVICES	9471	0	0	0	0
ADMINISTRATIVE SERVICES FEES	9705	223,991	230,977	223,991	223,991
OTHER INTERFUND REVENUE ISF	9728	94,959	177,459	134,424	134,424
OTHER INTERFUND REVENUE	9729	0	0	0	0
COST ALLOCATION PLAN REVENUE	9731	0	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>318,950</b>	<b>408,436</b>	<b>358,415</b>	<b>358,415</b>
OPT OUT REVENUE	9772	11,216,171	11,836,166	11,800,000	11,800,000
CASH OVERAGE	9789	29	17	0	0
MISCELLANEOUS REVENUE	9790	555,091	469,772	55,000	55,000
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>11,771,291</b>	<b>12,305,955</b>	<b>11,855,000</b>	<b>11,855,000</b>
<b>TOTAL OPERATING INCOME</b>		<b>12,127,735</b>	<b>12,767,594</b>	<b>12,252,307</b>	<b>12,252,307</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	1,412,724	1,406,509	1,534,434	1,534,434
EXTRA HELP	1102	28,582	32,720	15,000	15,000
SUPPLEMENTAL PAYMENTS	1106	45,494	45,654	46,839	46,839
TERMINATIONS	1107	75,106	105,899	130,000	130,000
RETIREMENT CONTRIBUTION	1121	255,351	271,743	293,865	293,865
OASDI CONTRIBUTION	1122	87,337	90,875	94,258	94,258
FICA MEDICARE	1123	21,878	22,881	22,525	22,525
SAFE HARBOR	1124	7,782	9,757	9,200	9,200
RETIREE HEALTH PAYMENT 1099	1128	34,289	48,643	41,590	41,590
GROUP INSURANCE	1141	170,623	181,748	202,380	202,380
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	641	613	576	576
STATE UNEMPLOYMENT INSURANCE	1143	1,002	717	792	792
MANAGEMENT DISABILITY INSURANCE	1144	10,316	10,129	11,151	11,151
WORKERS' COMPENSATION INSURANCE	1165	14,035	24,497	27,624	27,624
401K PLAN	1171	37,916	38,684	42,708	42,708
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	0	19,082	0	0
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(13,977)	(19,082)	0	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,189,099</b>	<b>2,291,069</b>	<b>2,472,942</b>	<b>2,472,942</b>
VOICE DATA ISF	2032	18,517	18,784	17,576	17,576
RADIO COMMUNICATIONS ISF	2033	4,800	4,800	5,040	5,040
HOUSEKEEPING GROUNDS ISF CHARGS	2058	341	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	8,193	8,483	8,491	8,491
MEDICAL PREMIUM SUBSIDY OPT OUT	2081	8,715,188	8,771,720	8,591,300	8,591,300

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
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FUND 1420 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
OTHER MEDICAL PREMIUM SUBSIDY	2082	(495,655)	(450,587)	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	34,140	36,276	36,585
FACILITIES PROJECTS ISF	2115	4,115	4,442	0
OTHER MAINTENANCE ISF	2116	0	505	0
MEMBERSHIPS AND DUES	2131	2,115	1,011	3,100
CASH SHORTAGE	2156	29	8	0
COST ALLOCATION PLAN CHARGES	2158	124,950	110,111	121,501
MISCELLANEOUS EXPENSE	2159	45,732	154,703	204,450
OFFICE SUPPLIES	2161	3,104	4,280	6,000
PRINTING AND BINDING NON ISF	2162	41	0	700
BOOKS AND PUBLICATIONS	2163	1,529	1,713	2,500
MAIL CENTER ISF	2164	19,212	11,678	19,596
PURCHASING CHARGES ISF	2165	3,022	2,691	2,745
GRAPHICS CHARGES ISF	2166	75,177	31,374	57,100
COPY MACHINE CHGS ISF	2167	1,711	909	1,995
STORES ISF	2168	48	1,432	1,100
POSTAGE AND SPECIAL DELIVERY	2169	215	290	0
MISCELLANEOUS OFFICE EXPENSE	2179	2,572	2,087	7,100
ATTORNEY SERVICES	2185	7,358	2,820	12,000
TEMPORARY HELP	2192	0	0	2,000
MARKETING AND ADVERTISING	2193	2,967	7,591	2,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	22,500	23,791	55,714
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	179,253	102,359	184,750
EMPLOYEE HEALTH SERVICES HCA	2201	532	0	1,500
INFORMATION TECHNOLOGY ISF	2202	191,976	136,650	265,053
SPECIAL SERVICES ISF	2206	10,309	6,199	9,500
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	34,020	34,344	0
STORAGE CHARGES ISF	2244	369	287	446
COMPUTER EQUIPMENT <5000	2261	9,673	884	9,000
FURNITURE AND FIXTURES <5000	2262	1,076	0	5,500
MINOR EQUIPMENT	2264	336	0	500
TRAINING ISF	2272	54	29	200
EDUCATION CONFERENCE AND SEMINARS	2273	5,324	3,618	11,240
PRIVATE VEHICLE MILEAGE	2291	2,074	1,925	2,600
TRAVEL EXPENSE	2292	7,949	5,733	9,700
MOTORPOOL ISF	2303	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>9,044,864</b>	<b>9,042,940</b>	<b>9,659,082</b>
DEPRECIATION EXPENSE	3611	10,204	10,218	25,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	445,444	492,463	438,108
<b>TOTAL OTHER CHARGES</b>		<b>455,648</b>	<b>502,681</b>	<b>463,108</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>11,689,612</b>	<b>11,836,690</b>	<b>12,595,132</b>

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STATE OF CALIFORNIA  
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FUND 1420 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
<b>OPERATING INCOME (LOSS)</b>	<b>438,122</b>	<b>930,905</b>	<b>(342,825)</b>	<b>(342,825)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME 8911	78,333	75,234	58,673	58,673
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>78,333</b>	<b>75,234</b>	<b>58,673</b>	<b>58,673</b>
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	0	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>78,333</b>	<b>75,234</b>	<b>58,673</b>	<b>58,673</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>516,455</b>	<b>1,006,139</b>	<b>(284,152)</b>	<b>(284,152)</b>
<b>NON-OPERATING EXPENSE</b>				
INTEREST ON LEASE 3456	0	0	533	533
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>533</b>	<b>533</b>
<b>TOTAL NON-OPERATING EXPENSE</b>	<b>0</b>	<b>0</b>	<b>533</b>	<b>533</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>516,455</b>	<b>1,006,139</b>	<b>(284,685)</b>	<b>(284,685)</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS IN FROM OTHER FUNDS 9831	30,000	30,000	30,000	30,000
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>CHANGE IN NET ASSETS</b>	<b>546,455</b>	<b>1,036,139</b>	<b>(254,685)</b>	<b>(254,685)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>RETIREMENT OF LONG TERM DEBT</b>				
LEASE PRINCIPAL 3316	0	0	34,459	34,459
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>34,459</b>	<b>34,459</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>0</b>	<b>34,459</b>	<b>34,459</b>
<b>FIXED ASSETS</b>				
COMPUTER SOFTWARE 4701	46,189	102,480	104,000	104,000
<b>TOTAL FIXED ASSETS</b>	<b>46,189</b>	<b>102,480</b>	<b>104,000</b>	<b>104,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>46,189</b>	<b>102,480</b>	<b>104,000</b>	<b>104,000</b>

FUND I430 EMPLOYEE BENEFITS MISC IS  
SERVICE ACTIVITY: UNCLASSIFIED

### WAGE SUPPLEMENT - 1430

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	64,650	51,859	74,540	74,540	74,540
TOTAL REVENUES	55,600	52,112	53,200	53,200	53,200
NET INCOME (LOSS)	(9,050)	253	(21,340)	(21,340)	(21,340)

AUTH POSITIONS  
FTE POSITIONS

#### BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The WSP is an optional benefit program which employees may elect during a limited enrollment period. The employee-paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.



COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND 1430 EMPLOYEE BENEFITS MISC IS  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1430 WAGE SUPPLEMENT

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
INSURANCE PREMIUMS INTERNAL	9717	51,804	50,676	52,000
COST ALLOCATION PLAN REVENUE	9731	2,191	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>53,995</b>	<b>50,676</b>	<b>52,000</b>
<b>TOTAL OPERATING INCOME</b>		<b>53,995</b>	<b>50,676</b>	<b>52,000</b>
<b>OPERATING EXPENSE</b>				
COST ALLOCATION PLAN CHARGES	2158	0	144	236
MISCELLANEOUS EXPENSE	2159	38,010	47,331	60,000
MAIL CENTER ISF	2164	0	0	100
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>38,010</b>	<b>47,475</b>	<b>60,336</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	3,899	4,384	14,204
<b>TOTAL OTHER CHARGES</b>		<b>3,899</b>	<b>4,384</b>	<b>14,204</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>41,909</b>	<b>51,859</b>	<b>74,540</b>
<b>OPERATING INCOME (LOSS)</b>		<b>12,086</b>	<b>(1,183)</b>	<b>(22,540)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	1,561	1,436	1,200
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>1,561</b>	<b>1,436</b>	<b>1,200</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>1,561</b>	<b>1,436</b>	<b>1,200</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>13,647</b>	<b>253</b>	<b>(21,340)</b>

FUND I500 INFORMATION SYSTEMS ISF  
SERVICE ACTIVITY: UNCLASSIFIED

# INFORMATION TECHNOLOGY SERVICES DEPARTMENT - 4800

## BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	35,573,028	35,492,969	42,756,645	39,331,442	39,331,442
TOTAL REVENUES	33,833,958	30,921,888	36,126,753	36,245,775	36,245,775
NET INCOME (LOSS)	(1,739,070)	(4,571,081)	(6,629,892)	(3,085,667)	(3,085,667)
AUTH POSITIONS			131	131	131
FTE POSITIONS			131	131	131

## BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of six divisions: Administrative and Fiscal Services, Application Services, Enterprise Services, Geographic Information Services, Health Care Agency Services, and Technical Services. The mission of the IT Services Department is to consistently exceed customer expectations while providing exceptional business consulting and innovative technology solutions to those we serve. To accomplish this mission, the IT Services Department partners with County agencies and departments to provide reliable, responsive, and cost-effective technology services and solutions. In addition, dedicated and highly trained IT professionals are available to assist with technology planning, acquisition, and implementation.

FUND 1500 INFORMATION SYSTEMS ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE DISASTER RELIEF 9191	1,285	131	0	0
FEDERAL DISASTER RELIEF 9301	4,545	1,428	0	0
FEDERAL AID COVID 19 9352	0	859	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>5,830</b>	<b>2,418</b>	<b>0</b>	<b>0</b>
INFORMATION SERVICES ISF 9712	27,326,508	27,676,807	30,465,333	30,465,333
OTHER INTERFUND REVENUE 9729	2,181,122	2,297,472	4,649,420	4,649,420
COST ALLOCATION PLAN REVENUE 9731	79,671	0	0	0
INTERNAL LEASE RECOVERY REVENUE 9732	0	0	119,022	119,022
<b>TOTAL CHARGES FOR SERVICES</b>	<b>29,587,301</b>	<b>29,974,278</b>	<b>35,233,775</b>	<b>35,233,775</b>
MISCELLANEOUS REVENUE 9790	0	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>	<b>29,593,131</b>	<b>29,976,696</b>	<b>35,233,775</b>	<b>35,233,775</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	12,409,604	12,168,016	14,480,715	14,480,715
EXTRA HELP 1102	82,925	49,138	55,444	55,444
OVERTIME 1105	166,778	186,086	163,987	163,987
SUPPLEMENTAL PAYMENTS 1106	554,155	484,225	557,244	557,244
TERMINATIONS 1107	341,921	322,921	382,621	382,621
CALL BACK STAFFING 1108	12,527	18,035	13,053	13,053
RETIREMENT CONTRIBUTION 1121	2,650,582	2,824,418	3,001,712	3,001,712
OASDI CONTRIBUTION 1122	786,299	767,245	800,654	800,654
FICA MEDICARE 1123	193,522	189,317	202,451	202,451
SAFE HARBOR 1124	8,564	5,873	11,131	11,131
RETIREE HEALTH PAYMENT 1099 1128	90,554	78,717	85,357	85,357
GROUP INSURANCE 1141	1,376,331	1,445,209	1,542,992	1,542,992
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	5,091	4,746	5,640	5,640
STATE UNEMPLOYMENT INSURANCE 1143	9,111	6,305	10,478	10,478
MANAGEMENT DISABILITY INSURANCE 1144	27,980	31,453	30,440	30,440
WORKERS' COMPENSATION INSURANCE 1165	181,391	205,146	203,161	203,161
401K PLAN 1171	215,210	223,459	234,920	234,920
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	0	186,544	242,014	242,014
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>19,112,548</b>	<b>19,196,851</b>	<b>22,024,014</b>	<b>22,024,014</b>
CLOTHING AND PERSONAL SUPPLIES 2021	1,002	838	0	0
UNIFORM ALLOWANCE 2022	928	1,106	0	0
VOICE DATA ISF 2032	0	0	0	0
JANITORIAL SERVICES NON ISF 2055	36,556	36,124	36,464	36,464
GENERAL INSURANCE ALLOCATION ISF 2071	124,769	116,417	123,235	123,235
EQUIPMENT MAINTENANCE CONTRACTS 2102	245,877	265,196	263,994	263,994
MAINTENANCE SUPPLIES AND PARTS 2104	0	65	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS 2111	0	1,000	0	0

FUND 1500 INFORMATION SYSTEMS ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	194,352	193,896	193,488
FACILITIES PROJECTS ISF	2115	2,167	0	0
OTHER MAINTENANCE ISF	2116	9,456	17,632	9,000
MEMBERSHIPS AND DUES	2131	825	1,335	505
COST ALLOCATION PLAN CHARGES	2158	514,499	342,480	363,317
MISCELLANEOUS EXPENSE	2159	2,170	3,278	1,325
OFFICE SUPPLIES	2161	9,640	9,039	8,648
BOOKS AND PUBLICATIONS	2163	0	0	0
MAIL CENTER ISF	2164	13,332	13,514	13,312
PURCHASING CHARGES ISF	2165	40,440	50,665	40,442
GRAPHICS CHARGES ISF	2166	815	1,527	728
COPY MACHINE CHGS ISF	2167	10,040	6,382	10,050
STORES ISF	2168	101	415	100
MISCELLANEOUS OFFICE EXPENSE	2179	1,808	14,200	1,673
ATTORNEY SERVICES	2185	13,407	21,209	6,504
TEMPORARY HELP	2192	0	818	0
MARKETING AND ADVERTISING	2193	137	61	137
SOFTWARE MAINTENANCE AGREEMENTS	2194	3,536,260	6,144,418	7,653,378
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,334,364	3,082,869	4,434,895
EMPLOYEE HEALTH SERVICES HCA	2201	2,739	1,616	1,550
SPECIAL SERVICES ISF	2206	2,951	3,064	2,547
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	465,733	479,705	311,768
STORAGE CHARGES ISF	2244	133	143	0
LONG TERM LEASE OTHER RENT	2249	0	0	60,315
COMPUTER EQUIPMENT <5000	2261	768,828	103,956	26,694
FURNITURE AND FIXTURES <5000	2262	7,181	0	1,976
MINOR EQUIPMENT	2264	8,406	7,271	381,276
TRAINING ISF	2272	10,189	203	0
EDUCATION CONFERENCE AND SEMINARS	2273	73,465	15,846	2,398
PRIVATE VEHICLE MILEAGE	2291	13,533	11,578	5,488
TRAVEL EXPENSE	2292	14,679	228	5,791
TRANSPORTATION EXPENSE	2299	20	43	0
MOTORPOOL ISF	2303	2,154	2,169	3,051
TRANSPORTATION WORK ORDER	2304	5,535	3,867	5,935
UTILITIES	2311	37,808	42,535	29,687
SERVICES AND SUPPLIES CURRENT YEAR ADJ INCREASE	2991	0	3,717	0
SERVICES AND SUPPLIES CURRENT YEAR ADJ DECREASE	2992	0	(967)	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	(3,544,225)
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>9,506,299</b>	<b>10,999,457</b>	<b>10,455,446</b>
DEPRECIATION EXPENSE	3611	1,837,593	4,877,824	4,420,383
INTERFUND EXPENSE ADMINISTRATIVE	3912	304,895	118,449	710,203

FUND 1500 INFORMATION SYSTEMS ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
<b>TOTAL OTHER CHARGES</b>		<b>2,142,488</b>	<b>4,996,273</b>	<b>5,130,586</b>	<b>5,130,586</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>30,761,335</b>	<b>35,192,581</b>	<b>37,610,046</b>	<b>37,610,046</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(1,168,204)</b>	<b>(5,215,885)</b>	<b>(2,376,271)</b>	<b>(2,376,271)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	198,898	150,493	199,000	199,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>198,898</b>	<b>150,493</b>	<b>199,000</b>	<b>199,000</b>
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(427)	(18,301)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>(427)</b>	<b>(18,301)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>198,470</b>	<b>132,192</b>	<b>199,000</b>	<b>199,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(969,733)</b>	<b>(5,083,693)</b>	<b>(2,177,271)</b>	<b>(2,177,271)</b>
<b>NON-OPERATING EXPENSE</b>					
INTEREST ON LEASE	3456	0	0	45,326	45,326
<b>TOTAL OTHER CHARGES</b>		<b>0</b>	<b>0</b>	<b>45,326</b>	<b>45,326</b>
<b>TOTAL NON-OPERATING EXPENSE</b>		<b>0</b>	<b>0</b>	<b>45,326</b>	<b>45,326</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(969,733)</b>	<b>(5,083,693)</b>	<b>(2,222,597)</b>	<b>(2,222,597)</b>
<b>OPERATING TRANSFERS</b>					
INTRAFUND COST ALLOCATION INCR	5121	(5,101,107)	(5,696,708)	(8,836,459)	(8,836,459)
INTRAFUND COST ALLOCATION DECR	5122	5,101,107	5,696,708	8,836,460	8,836,460
<b>TOTAL OTHER FINANCING USES</b>		<b>0</b>	<b>(0)</b>	<b>1</b>	<b>1</b>
TRANSFERS IN FROM OTHER FUNDS	9831	813,000	813,000	813,000	813,000
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>813,000</b>	<b>813,000</b>	<b>813,000</b>	<b>813,000</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>813,000</b>	<b>813,000</b>	<b>813,001</b>	<b>813,001</b>
<b>CHANGE IN NET ASSETS</b>		<b>(156,733)</b>	<b>(4,270,693)</b>	<b>(1,409,596)</b>	<b>(1,409,596)</b>
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					
<b>RETIREMENT OF LONG TERM DEBT</b>					
LEASE PRINCIPAL	3316	0	0	386,614	386,614
<b>TOTAL OTHER CHARGES</b>		<b>0</b>	<b>0</b>	<b>386,614</b>	<b>386,614</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>		<b>0</b>	<b>0</b>	<b>386,614</b>	<b>386,614</b>
<b>FIXED ASSETS</b>					
EQUIPMENT	4601	504,416	254,340	598,200	598,200

FUND 1500 INFORMATION SYSTEMS ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
COMPUTER SOFTWARE 4701	0	46,048	691,257	691,257
<b>TOTAL FIXED ASSETS</b>	<b>504,416</b>	<b>300,388</b>	<b>1,289,457</b>	<b>1,289,457</b>
<b>TOTAL FIXED ASSETS</b>	<b>504,416</b>	<b>300,388</b>	<b>1,289,457</b>	<b>1,289,457</b>

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FUND I510 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED

### NETWORK SERVICES ISF - 4850

#### BUDGET OVERVIEW:

	FINAL BUDGET FY 2019-20	ACTUAL PRIOR YEAR FY 2019-20	REQUESTED BUDGET FY 2020-21	RECOMMENDED BUDGET FY 2020-21	ADOPTED BUDGET FY 2020-21
TOTAL APPROPRIATIONS	25,175,637	20,509,114	25,450,082	24,453,558	24,557,182
TOTAL REVENUES	18,624,418	17,372,197	22,106,812	22,106,812	22,106,812
NET INCOME (LOSS)	(6,551,219)	(3,136,917)	(3,343,270)	(2,346,746)	(2,450,370)
AUTH POSITIONS			50	50	50
FTE POSITIONS			50	50	50

#### BUDGET UNIT DESCRIPTION:

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the IT Services Department is to consistently exceed customer expectations while providing exceptional business consulting and innovative technology solutions to those we serve. To accomplish this mission, the IT Services Department partners with County agencies and departments to provide reliable, responsive, and cost-effective technology services and solutions. In addition, dedicated and highly trained IT professionals are available to assist with technology planning, acquisition, and implementation.



FUND I510 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
STATE DISASTER RELIEF	9191	1,929	10,315	0	0
FEDERAL DISASTER RELIEF	9301	7,014	75,367	0	0
FEDERAL AID COVID 19	9352	0	16,019	0	0
TOTAL INTERGOVERNMENTAL REVENUE		8,943	101,701	0	0
INFORMATION SERVICES ISF	9712	17,217,576	16,874,988	21,260,983	21,260,983
RADIO ISF	9713	23,403	0	0	0
TELEPHONE DATA COMM ISF	9714	0	0	0	0
OTHER INTERFUND REVENUE	9729	304,895	118,449	720,164	720,164
TOTAL CHARGES FOR SERVICES		17,545,874	16,993,437	21,981,147	21,981,147
MISCELLANEOUS REVENUE	9790	0	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0	0
TOTAL OPERATING INCOME		17,554,817	17,095,137	21,981,147	21,981,147
OPERATING EXPENSE					
REGULAR SALARIES	1101	3,581,068	4,239,421	5,432,411	5,432,411
EXTRA HELP	1102	0	0	0	0
OVERTIME	1105	129,057	110,010	143,819	143,819
SUPPLEMENTAL PAYMENTS	1106	299,580	401,378	419,219	419,219
TERMINATIONS	1107	137,425	117,788	98,442	98,442
CALL BACK STAFFING	1108	75,777	64,440	150,303	150,303
RETIREMENT CONTRIBUTION	1121	711,538	896,176	1,037,541	1,037,541
OASDI CONTRIBUTION	1122	247,825	284,115	381,479	381,479
FICA MEDICARE	1123	60,494	68,233	93,973	93,973
RETIREE HEALTH PAYMENT 1099	1128	9,175	12,945	0	0
GROUP INSURANCE	1141	425,052	510,548	638,047	638,047
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,559	1,661	2,222	2,222
STATE UNEMPLOYMENT INSURANCE	1143	2,820	2,270	4,171	4,171
MANAGEMENT DISABILITY INSURANCE	1144	13,270	12,485	19,969	19,969
WORKERS' COMPENSATION INSURANCE	1165	157,377	226,953	232,886	232,886
401K PLAN	1171	80,843	94,147	114,317	114,317
TOTAL SALARIES AND EMPLOYEE BENEFITS		5,932,858	7,042,569	8,768,799	8,768,799
CLOTHING AND PERSONAL SUPPLIES	2021	9,404	7,258	9,750	9,750
COMMUNICATIONS	2031	2,280,802	2,382,044	2,151,775	2,151,775
JANITORIAL SERVICES NON ISF	2055	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	20,814	25,251	20,814	20,814
EQUIPMENT MAINTENANCE	2101	0	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,047,135	557,659	920,485	920,485
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	131,304	131,016	131,016	131,016
FACILITIES PROJECTS ISF	2115	0	8,207	0	0

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2020-21

FUND I510 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
OTHER MAINTENANCE ISF	2116	839	0	2,000
MEDICAL AND LABORATORY SUPPLIES	2121	0	1,287	0
MEMBERSHIPS AND DUES	2131	211	924	475
COST ALLOCATION PLAN CHARGES	2158	114,210	166,350	175,367
MISCELLANEOUS EXPENSE	2159	635	48	1,235
OFFICE SUPPLIES	2161	829	948	746
BOOKS AND PUBLICATIONS	2163	186	0	0
MAIL CENTER ISF	2164	676	255	600
PURCHASING CHARGES ISF	2165	40,269	39,079	40,269
GRAPHICS CHARGES ISF	2166	63	355	200
COPY MACHINE CHGS ISF	2167	3,050	2,034	3,000
STORES ISF	2168	84,000	90,000	90,000
MISCELLANEOUS OFFICE EXPENSE	2179	0	0	0
ATTORNEY SERVICES	2185	15,696	12,279	25,400
SOFTWARE MAINTENANCE AGREEMENTS	2194	984,343	1,254,455	2,282,239
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	850,434	865,574	474,318
EMPLOYEE HEALTH SERVICES HCA	2201	1,894	0	1,679
INFORMATION TECHNOLOGY ISF	2202	0	0	0
PUBLIC WORKS ISF CHARGES	2205	44,320	17,358	45,000
SPECIAL SERVICES ISF	2206	110	72	100
SOFTWARE RENTAL NON ISF	2236	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	563,232	611,254	262,014
BUILDING LEASES AND RENTALS COUNTY OWNED	2242	21,138	26,234	23,447
GROUND FACILITY LEASE AND RENT	2243	0	0	0
STORAGE CHARGES ISF	2244	25	26	0
INTERNAL LEASE RECOVERY EXPENSE	2248	0	0	119,022
LONG TERM LEASE OTHER RENT	2249	0	0	4,387
COMPUTER EQUIPMENT <5000	2261	29,402	14,369	12,857
FURNITURE AND FIXTURES <5000	2262	944	0	0
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	1,061,996	826,181	2,165,625
TRAINING ISF	2272	1,058	929	1,000
EDUCATION CONFERENCE AND SEMINARS	2273	53,303	1,145	0
PRIVATE VEHICLE MILEAGE	2291	1,110	297	200
TRAVEL EXPENSE	2292	8,776	3,113	0
GAS AND DIESEL FUEL NON ISF	2294	36,893	10,961	25,811
TRANSPORTATION EXPENSE	2299	0	0	0
GAS AND DIESEL FUEL ISF	2301	38,290	43,440	48,494
TRANSPORTATION CHARGES ISF	2302	105,782	123,359	132,732
MOTORPOOL ISF	2303	806	243	500
TRANSPORTATION WORK ORDER	2304	55,049	64,260	88,754
UTILITIES	2311	74,730	50,929	45,811

FUND I510 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL		2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	(1,018,000)	(1,018,000)
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>7,683,757</b>	<b>7,339,193</b>	<b>8,289,122</b>	<b>8,289,122</b>
DEPRECIATION EXPENSE	3611	1,770,938	2,562,546	1,988,276	1,988,276
BAD DEBTS	3711	0	8,655	0	0
INTERFUND EXPENSE ADMINISTRATIVE	3912	2,181,122	2,297,472	4,848,174	4,848,174
<b>TOTAL OTHER CHARGES</b>		<b>3,952,060</b>	<b>4,868,673</b>	<b>6,836,450</b>	<b>6,836,450</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>17,568,675</b>	<b>19,250,435</b>	<b>23,894,371</b>	<b>23,894,371</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(13,858)</b>	<b>(2,155,298)</b>	<b>(1,913,224)</b>	<b>(1,913,224)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	194,301	145,880	125,665	125,665
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>194,301</b>	<b>145,880</b>	<b>125,665</b>	<b>125,665</b>
CAPITAL ASSETS GAIN REVENUE	9821	0	1,381	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(12,853)	(15,201)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>(12,853)</b>	<b>(13,820)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>181,448</b>	<b>132,060</b>	<b>125,665</b>	<b>125,665</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>167,590</b>	<b>(2,023,237)</b>	<b>(1,787,559)</b>	<b>(1,787,559)</b>
<b>NON-OPERATING EXPENSE</b>					
INTEREST ON LEASE PURCHASE PAYMENTS	3451	115,919	46,420	(103,624)	0
INTEREST ON OTHER LONG TERM DEBT	3452	0	0	0	0
INTEREST ON LEASE	3456	0	0	47,587	47,587
<b>TOTAL OTHER CHARGES</b>		<b>115,919</b>	<b>46,420</b>	<b>(56,037)</b>	<b>47,587</b>
<b>TOTAL NON-OPERATING EXPENSE</b>		<b>115,919</b>	<b>46,420</b>	<b>(56,037)</b>	<b>47,587</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>51,671</b>	<b>(2,069,658)</b>	<b>(1,731,522)</b>	<b>(1,835,146)</b>
<b>OPERATING TRANSFERS</b>					
TRANSFERS OUT TO OTHER FUNDS	5111	(166,155)	2,859	0	0
INTRAFUND COST ALLOCATION INCR	5121	0	(1,779,213)	0	0
INTRAFUND COST ALLOCATION DECR	5122	0	1,779,213	0	0
<b>TOTAL OTHER FINANCING USES</b>		<b>(166,155)</b>	<b>2,858</b>	<b>0</b>	<b>0</b>
TRANSFERS IN FROM OTHER FUNDS	9831	0	145,000	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>0</b>	<b>145,000</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>(166,155)</b>	<b>147,859</b>	<b>0</b>	<b>0</b>
<b>CHANGE IN NET ASSETS</b>		<b>(114,484)</b>	<b>(1,921,799)</b>	<b>(1,731,522)</b>	<b>(1,835,146)</b>
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					

FUND I510 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2018-19 ACTUAL	2019-20 ACTUAL * ESTIMATED	2020-21 RECOMMENDED	2020-21 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>RETIREMENT OF LONG TERM DEBT</b>				
LEASE PURCHASE PYMT PRINCIPAL 3311	945,000	975,000	1,122,168	1,122,168
OTHER LOAN PAYMENTS PRINCIPAL 3312	0	0	0	0
LEASE PRINCIPAL 3316	0	0	468,056	468,056
DEBT CONTRA 3992	(945,000)	(975,000)	(975,000)	(975,000)
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>615,224</b>	<b>615,224</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>0</b>	<b>615,224</b>	<b>615,224</b>
<b>FIXED ASSETS</b>				
EQUIPMENT 4601	276,548	306,970	0	0
700 MHZ RADIO EXPANSION 4614	1,967,951	700,882	0	0
COMPUTER SOFTWARE 4701	88,249	207,266	0	0
<b>TOTAL FIXED ASSETS</b>	<b>2,332,748</b>	<b>1,215,117</b>	<b>0</b>	<b>0</b>
<b>TOTAL FIXED ASSETS</b>	<b>2,332,748</b>	<b>1,215,117</b>	<b>0</b>	<b>0</b>