



INTERNAL SERVICE FUNDS

COUNTY OF VENTURA | CALIFORNIA

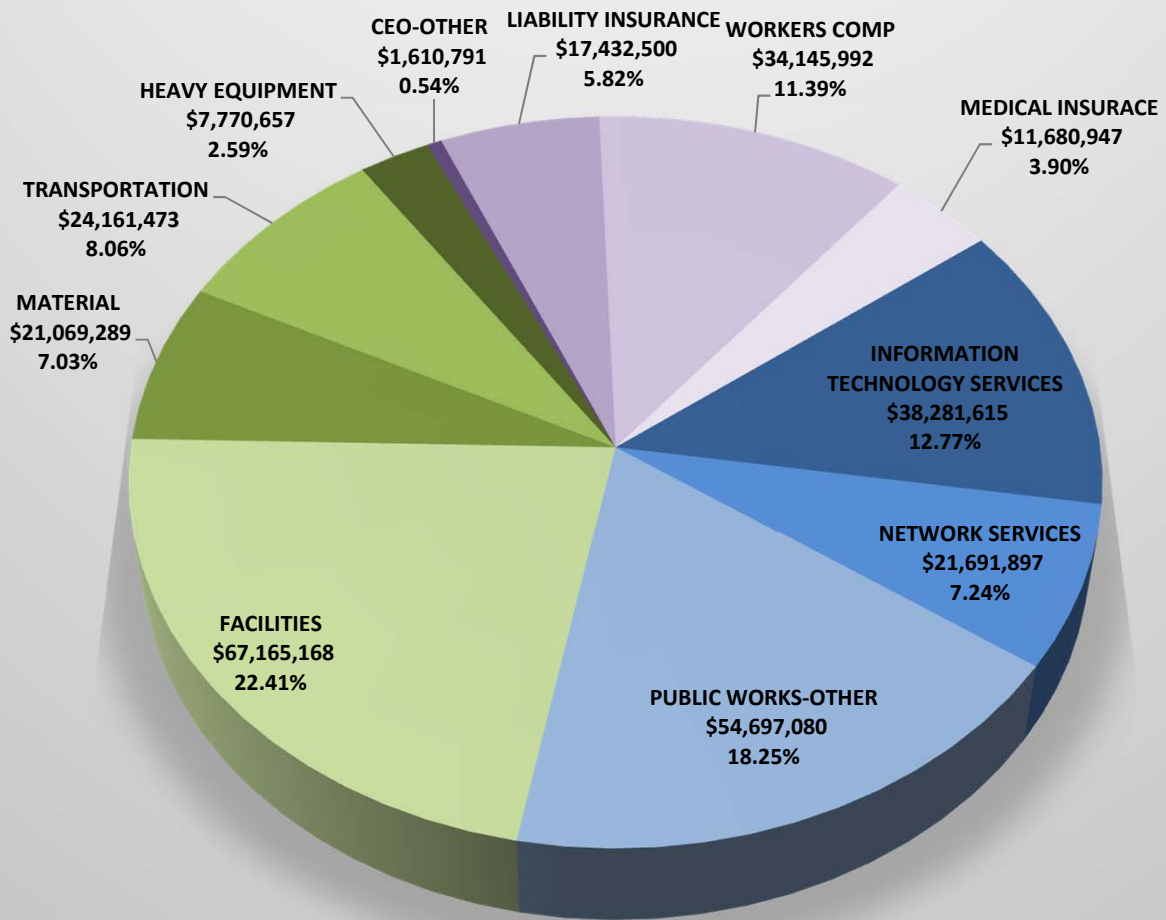




COUNTY OF VENTURA

SUMMARY OF BUDGET REQUIREMENTS (USES) INTERNAL SERVICE FUNDS FISCAL YEAR 2017-18

\$299,707,409



Includes Fixed Assets & Retirement of LTD

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PUBLIC WORKS CENTRAL SERVICES ISF - 4400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	44,967,733	40,018,336	45,516,080	45,516,080	45,516,080
TOTAL REVENUES	43,859,100	41,356,226	44,841,300	44,841,300	44,841,300
NET INCOME (LOSS)	(1,108,633)	1,337,890	(674,780)	(674,780)	(674,780)
AUTH POSITIONS			320	320	320
FTE POSITIONS			320	320	320

BUDGET UNIT DESCRIPTION:

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department.

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FRANCHISES	8761	0	0	0
TOTAL LICENSES PERMITS AND FRANCHISES		0	0	0
RENTS AND CONCESSIONS	8931	189,402	34,119	27,600
TOTAL REVENUE USE OF MONEY AND PROPERTY		189,402	34,119	27,600
OTHER GOVERNMENTAL AGENCIES	9371	226,072	20,047	0
TOTAL INTERGOVERNMENTAL REVENUE		226,072	20,047	0
PLANNING AND ENGINEERING SERVICES	9481	1,377,106	1,577,452	1,389,100
EDUCATIONAL SERVICES	9671	0	0	0
PUBLIC WORKS SERVICES	9716	38,256,968	39,651,633	43,342,400
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES		39,634,074	41,229,085	44,731,500
OTHER SALES	9751	1,749	1,085	25,000
OPT OUT REVENUE	9772	0	250	200
MISCELLANEOUS REVENUE	9790	14,634	6,055	200
TOTAL MISCELLANEOUS REVENUES		16,383	7,390	25,400
TOTAL OPERATING INCOME		40,065,931	41,290,639	44,784,500
OPERATING EXPENSE				
REGULAR SALARIES	1101	20,940,225	20,938,245	23,201,400
EXTRA HELP	1102	429,219	513,524	605,500
OVERTIME	1105	714,160	657,330	986,500
SUPPLEMENTAL PAYMENTS	1106	637,202	649,085	701,900
TERMINATIONS	1107	803,623	606,675	755,200
CALL BACK STAFFING	1108	307,958	251,788	260,000
RETIREMENT CONTRIBUTION	1121	4,366,426	4,467,321	5,324,200
OASDI CONTRIBUTION	1122	1,344,165	1,337,117	1,557,900
FICA MEDICARE	1123	333,756	331,435	380,300
SAFE HARBOR	1124	31,319	37,148	58,700
RETIREE HEALTH PAYMENT 1099	1128	63,746	73,977	71,800
GROUP INSURANCE	1141	2,279,545	2,450,935	3,017,500
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,108	2,752	2,000
STATE UNEMPLOYMENT INSURANCE	1143	26,774	22,120	21,000
MANAGEMENT DISABILITY INSURANCE	1144	70,056	71,424	83,800
WORKERS' COMPENSATION INSURANCE	1165	950,817	859,318	1,280,300
401K PLAN	1171	393,222	386,542	420,900
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	125,104	106,686	103,200
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(2,294)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		33,817,130	33,763,422	38,832,100
CLOTHING AND PERSONAL SUPPLIES	2021	50,851	58,838	58,850

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17	2017-18 RECOMMENDED	2017-18	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
UNIFORM ALLOWANCE	2022	50,233	42,566	54,500	54,500
COMMUNICATIONS	2031	68,143	64,523	87,580	87,580
VOICE DATA ISF	2032	267,387	259,125	306,800	306,800
RADIO COMMUNICATIONS ISF	2033	69,182	45,266	29,900	29,900
FOOD	2041	54	0	100	100
OTHER HOUSEHOLD EXPENSE	2056	0	0	1,000	1,000
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	5,000	5,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	321	570	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	192,458	231,287	134,500	134,500
EQUIPMENT MAINTENANCE	2101	18,335	13,710	47,200	47,200
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	1,000	1,000
HYDROLOGY SUPPLIES	2103	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	217,402	118,324	121,700	121,700
ROAD SUPPLIES	2105	2,748	30	18,000	18,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	6,800	6,800
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	1,040,691	1,081,104	1,091,300	1,091,300
FACILITIES PROJECTS ISF	2115	72,748	336,751	54,500	54,500
OTHER MAINTENANCE ISF	2116	14,880	23,026	3,000	3,000
MEDICAL CLAIMS ISF	2122	7,428	7,903	6,400	6,400
MEMBERSHIPS AND DUES	2131	50,201	49,117	42,400	42,400
COST ALLOCATION PLAN CHARGES	2158	928,836	982,126	976,400	976,400
MISCELLANEOUS EXPENSE	2159	(5,617)	18,791	42,900	42,900
OFFICE SUPPLIES	2161	110,618	102,809	104,800	104,800
PRINTING AND BINDING NON ISF	2162	4,462	10,810	24,350	24,350
BOOKS AND PUBLICATIONS	2163	9,257	7,484	31,200	31,200
MAIL CENTER ISF	2164	32,441	35,584	28,700	28,700
PURCHASING CHARGES ISF	2165	20,259	22,691	21,000	21,000
GRAPHICS CHARGES ISF	2166	7,427	5,097	8,000	8,000
COPY MACHINE CHGS ISF	2167	59,435	51,967	59,700	59,700
STORES ISF	2168	4,487	7,044	5,100	5,100
POSTAGE AND SPECIAL DELIVERY	2169	0	0	2,000	2,000
MISCELLANEOUS OFFICE EXPENSE	2179	9,700	11,127	25,200	25,200
ENGINEERING AND TECHNICAL SURVEYS	2183	81,748	98,670	130,000	130,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	9,850	123	10,000	10,000
ATTORNEY SERVICES	2185	57,138	53,868	44,000	44,000
TEMPORARY HELP	2192	76,643	38,454	4,000	4,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	256,759	275,811	410,300	410,300
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	181,892	261,440	428,000	428,000
EMPLOYEE HEALTH SERVICES HCA	2201	72,728	93,487	57,500	57,500
INFORMATION TECHNOLOGY ISF	2202	788,154	775,852	617,300	617,300
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	153,763	172,306	155,900	155,900
PUBLIC WORKS ISF CHARGES	2205	0	(49)	0	0

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
SPECIAL SERVICES ISF	2206	9,009	13,619	34,400	34,400
PUBLICATIONS AND LEGAL NOTICES	2221	2,106	1,466	9,250	9,250
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	73,162	47,023	50,000	50,000
HEAVY EQUIPMENT ISF	2233	0	1,828	0	0
SOFTWARE RENTAL NON ISF	2236	0	0	2,500	2,500
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	0	0	0	0
GROUND FACILITY LEASE AND RENT	2243	60,269	60,269	60,300	60,300
STORAGE CHARGES ISF	2244	6,096	6,831	5,000	5,000
COMPUTER EQUIPMENT <5000	2261	128,774	101,489	190,950	190,950
FURNITURE AND FIXTURES <5000	2262	4,672	16,745	73,650	73,650
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	16,115	6,720	39,450	39,450
TRAINING ISF	2272	6,140	3,025	4,000	4,000
EDUCATION CONFERENCE AND SEMINARS	2273	57,509	86,969	188,800	188,800
PRIVATE VEHICLE MILEAGE	2291	5,966	6,810	13,100	13,100
TRAVEL EXPENSE	2292	77,761	50,280	126,500	126,500
TRANSPORTATION EXPENSE	2299	273	73	0	0
GAS AND DIESEL FUEL ISF	2301	54,417	42,361	67,200	67,200
TRANSPORTATION CHARGES ISF	2302	229,987	248,828	270,700	270,700
MOTORPOOL ISF	2303	8,929	7,852	12,900	12,900
TRANSPORTATION WORK ORDER	2304	55,575	21,831	0	0
UTILITIES	2311	33,413	21,144	34,600	34,600
PUBLIC WORKS CHARGES SELLER	2998	(406,430)	(1,222,875)	0	0
PUBLIC WORKS CHARGES BUYER	2999	406,430	1,222,875	0	0
TOTAL SERVICES AND SUPPLIES		5,813,215	6,102,795	6,440,180	6,440,180
TAXES AND ASSESSMENTS	3571	0	0	0	0
DEPRECIATION EXPENSE	3611	139,276	153,448	148,700	148,700
TOTAL OTHER CHARGES		139,276	153,448	148,700	148,700
TOTAL OPERATING EXPENSE		39,769,621	40,019,665	45,420,980	45,420,980
OPERATING INCOME (LOSS)		296,311	1,270,974	(636,480)	(636,480)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	33,732	65,587	56,800	56,800
TOTAL REVENUE USE OF MONEY AND PROPERTY		33,732	65,587	56,800	56,800
TOTAL NON-OPERATING REVENUE		33,732	65,587	56,800	56,800
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		330,043	1,336,561	(579,680)	(579,680)
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION INCR	5121	(2,309,878)	(2,422,033)	(2,534,800)	(2,534,800)
INTRAFUND COST ALLOCATION DECR	5122	2,309,878	2,429,207	2,550,100	2,550,100

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
TOTAL OTHER FINANCING USES	0	7,174	15,300	15,300
TOTAL OPERATING TRANSFERS	(0)	7,174	15,300	15,300
CHANGE IN NET ASSETS				
NET ASSETS - BEGINNING BALANCE	330,043	1,343,735	(564,380)	(564,380)
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	69,715	0	10,400	10,400
COMPUTER SOFTWARE 4701	1,605	5,845	100,000	100,000
TOTAL FIXED ASSETS	71,320	5,845	110,400	110,400
TOTAL FIXED ASSETS	71,320	5,845	110,400	110,400

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FUND I110 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

WATER AND SANITATION ISF - 4450

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	8,749,227	7,625,575	9,181,000	9,181,000	9,181,000
TOTAL REVENUES	8,715,100	7,779,820	8,814,200	8,814,200	8,814,200
NET INCOME (LOSS)	(34,127)	154,245	(366,800)	(366,800)	(366,800)
AUTH POSITIONS			57	57	57
FTE POSITIONS			57	57	57

BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #16 (Piru), #17 (Bell Canyon), #19 (Somis), and #38 (Lake Sherwood), Todd Road Jail Wastewater Treatment Plant (TRJTP), CSA #29 (North Coast), County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise (CUE).
 Operation and maintenance for CSA #29 (North Coast) is provided through a contract with Ventura Regional Sanitation District.

FUND 1110 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
PLANNING AND ENGINEERING SERVICES	9481	35,935	43,629	48,200
PUBLIC WORKS SERVICES	9716	7,396,503	7,691,823	8,386,400
TOTAL CHARGES FOR SERVICES		7,432,439	7,735,452	8,434,600
OTHER SALES	9751	0	0	5,000
MISCELLANEOUS REVENUE	9790	10,115	8,437	1,000
TOTAL MISCELLANEOUS REVENUES		10,115	8,437	6,000
TOTAL OPERATING INCOME		7,442,554	7,743,889	8,440,600
OPERATING EXPENSE				
REGULAR SALARIES	1101	3,379,514	3,680,806	4,296,600
EXTRA HELP	1102	43,758	76,013	119,700
OVERTIME	1105	147,679	94,661	131,300
SUPPLEMENTAL PAYMENTS	1106	196,746	214,380	112,300
TERMINATIONS	1107	136,908	74,185	126,700
CALL BACK STAFFING	1108	4,053	17,472	0
RETIREMENT CONTRIBUTION	1121	721,192	785,744	962,200
OASDI CONTRIBUTION	1122	227,332	237,345	288,900
FICA MEDICARE	1123	55,594	57,864	69,400
SAFE HARBOR	1124	3,936	5,123	12,100
RETIREE HEALTH PAYMENT 1099	1128	28,043	30,263	22,200
GROUP INSURANCE	1141	392,214	435,117	561,000
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	310	470	400
STATE UNEMPLOYMENT INSURANCE	1143	4,435	3,906	3,800
MANAGEMENT DISABILITY INSURANCE	1144	8,160	10,243	11,700
WORKERS' COMPENSATION INSURANCE	1165	180,380	165,376	255,400
401K PLAN	1171	45,259	58,727	62,400
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	40,203	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		5,615,714	5,947,695	7,036,100
CLOTHING AND PERSONAL SUPPLIES	2021	12,738	14,108	13,000
UNIFORM ALLOWANCE	2022	13,701	7,580	14,000
COMMUNICATIONS	2031	16,092	17,973	22,200
VOICE DATA ISF	2032	49,264	57,578	61,700
RADIO COMMUNICATIONS ISF	2033	20,090	19,977	20,400
FOOD	2041	294	0	500
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	4,900
HOUSEKEEPING GROUNDS ISF CHARGS	2058	56	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	0	0	0
EQUIPMENT MAINTENANCE	2101	5,721	0	7,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	2,593	1,710	5,500
MAINTENANCE SUPPLIES AND PARTS	2104	2,560	4,044	4,500
ROAD SUPPLIES	2105	0	0	1,000

FUND 1110 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17	2017-18 RECOMMENDED	2017-18	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	35,818	35,620	73,900	73,900
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	40,476	43,404	41,300	41,300
FACILITIES PROJECTS ISF	2115	10,819	448	0	0
OTHER MAINTENANCE ISF	2116	14,393	12,692	11,000	11,000
MEDICAL AND LABORATORY SUPPLIES	2121	0	0	500	500
MEDICAL CLAIMS ISF	2122	623	911	500	500
MEMBERSHIPS AND DUES	2131	16,939	20,777	19,000	19,000
COST ALLOCATION PLAN CHARGES	2158	115,130	227,112	118,600	118,600
MISCELLANEOUS EXPENSE	2159	6,244	8,571	9,400	9,400
OFFICE SUPPLIES	2161	13,678	14,208	23,700	23,700
PRINTING AND BINDING NON ISF	2162	6,195	2,609	5,000	5,000
BOOKS AND PUBLICATIONS	2163	297	786	1,000	1,000
MAIL CENTER ISF	2164	4,642	5,191	9,600	9,600
PURCHASING CHARGES ISF	2165	3,389	3,491	3,600	3,600
GRAPHICS CHARGES ISF	2166	110	1,001	3,000	3,000
COPY MACHINE CHGS ISF	2167	11,652	11,647	11,600	11,600
STORES ISF	2168	150	51	2,000	2,000
MISCELLANEOUS OFFICE EXPENSE	2179	1,173	1,503	1,000	1,000
ENGINEERING AND TECHNICAL SURVEYS	2183	0	0	7,000	7,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	3,152	5,224	12,000	12,000
ATTORNEY SERVICES	2185	0	0	1,000	1,000
LAB SERVICES	2188	0	0	1,000	1,000
TEMPORARY HELP	2192	0	0	10,000	10,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	4,653	11,618	17,000	17,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	8,236	1,862	36,500	36,500
EMPLOYEE HEALTH SERVICES HCA	2201	28,720	20,223	10,000	10,000
INFORMATION TECHNOLOGY ISF	2202	67,269	80,240	88,500	88,500
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,044	2,354	2,400	2,400
MANAGEMENT AND ADMIN SURVEY ISF	2204	367,424	449,600	438,900	438,900
SPECIAL SERVICES ISF	2206	239	531	500	500
PUBLICATIONS AND LEGAL NOTICES	2221	1,083	485	1,000	1,000
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	2,132	147	2,000	2,000
COMPUTER EQUIPMENT <5000	2261	4,608	26,177	44,000	44,000
FURNITURE AND FIXTURES <5000	2262	1,250	2,753	41,000	41,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	3,000	3,000
MINOR EQUIPMENT	2264	0	24,335	3,000	3,000
TRAINING ISF	2272	580	125	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	453	14,495	6,000	6,000
PRIVATE VEHICLE MILEAGE	2291	665	36	1,000	1,000
TRAVEL EXPENSE	2292	9,687	2,260	20,000	20,000
TRANSPORTATION EXPENSE	2299	55	0	500	500
GAS AND DIESEL FUEL ISF	2301	84,199	74,078	101,500	101,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TRANSPORTATION CHARGES ISF	2302	295,039	321,423	359,700
MOTORPOOL ISF	2303	0	31	0
TRANSPORTATION WORK ORDER	2304	42,663	36,016	12,000
UTILITIES	2311	28,081	26,564	32,000
PUBLIC WORKS CHARGES SELLER	2998	474,776	0	0
PUBLIC WORKS CHARGES BUYER	2999	(474,776)	0	0
TOTAL SERVICES AND SUPPLIES		1,357,069	1,613,567	1,740,900
DEPRECIATION EXPENSE	3611	39,729	42,812	44,000
TOTAL OTHER CHARGES		39,729	42,812	44,000
TOTAL OPERATING EXPENSE		7,012,512	7,604,075	8,821,000
OPERATING INCOME (LOSS)		430,042	139,814	(380,400)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	7,613	14,431	13,600
TOTAL REVENUE USE OF MONEY AND PROPERTY		7,613	14,431	13,600
TOTAL NON-OPERATING REVENUE		7,613	14,431	13,600
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		437,655	154,245	(366,800)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS	9831	0	21,500	360,000
TOTAL OTHER FINANCING SOURCES		0	21,500	360,000
TOTAL OPERATING TRANSFERS		0	21,500	360,000
CHANGE IN NET ASSETS		437,655	175,745	(6,800)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	0	0	180,000
EQUIPMENT	4601	0	21,500	5,000
COMPUTER SOFTWARE	4701	0	0	175,000
TOTAL FIXED ASSETS		0	21,500	360,000
TOTAL FIXED ASSETS		0	21,500	360,000

FUND I200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA HEAVY EQUIPMENT - 4550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	7,857,831	4,884,876	7,770,657	7,770,657	7,770,657
TOTAL REVENUES	4,954,090	4,924,911	5,479,538	5,479,538	5,479,538
NET INCOME (LOSS)	(2,903,741)	40,035	(2,291,119)	(2,291,119)	(2,291,119)
AUTH POSITIONS			13	12	12
FTE POSITIONS			13	12	12

BUDGET UNIT DESCRIPTION:

The Heavy Equipment ISF is part of the General Services Agency's (GSA) Fleet Operations Department, Heavy Equipment Division. It provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment ISF maintains the majority of the County's emergency generators. The Heavy Equipment ISF also provides maintenance and repair services for non-county local municipal agencies, State of California and special districts for vehicles and/or equipment rated one ton or more.

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
CHARGES FOR SERVICES PRIOR YEAR REVENUE	9401	0	0	0
CONTRACT REVENUE	9703	1,531	56,302	21,393
TRANSPORTATION DIVISION ISF	9722	4,141,503	4,454,366	4,899,739
OTHER INTERFUND REVENUE ISF	9728	131,571	535,391	467,312
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES	4,274,605	5,046,059	5,388,444	5,388,444
OTHER SALES	9751	0	0	0
MISCELLANEOUS REVENUE	9790	364,057	7,612	0
TOTAL MISCELLANEOUS REVENUES	364,057	7,612	0	0
TOTAL OPERATING INCOME	4,638,662	5,053,671	5,388,444	5,388,444
OPERATING EXPENSE				
REGULAR SALARIES	1101	538,795	600,373	688,559
EXTRA HELP	1102	10,078	7,918	0
OVERTIME	1105	15,581	26,661	23,499
SUPPLEMENTAL PAYMENTS	1106	9,505	12,863	15,193
TERMINATIONS	1107	12,562	27,965	4,000
CALL BACK STAFFING	1108	0	1,180	2,000
RETIREMENT CONTRIBUTION	1121	98,511	113,586	152,727
OASDI CONTRIBUTION	1122	32,172	38,738	45,378
FICA MEDICARE	1123	7,670	9,174	10,641
SAFE HARBOR	1124	957	781	0
GROUP INSURANCE	1141	71,420	83,454	106,392
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	0	30	0
STATE UNEMPLOYMENT INSURANCE	1143	623	604	608
MANAGEMENT DISABILITY INSURANCE	1144	1,599	1,659	2,567
WORKERS' COMPENSATION INSURANCE	1165	28,671	41,641	60,282
401K PLAN	1171	10,871	13,524	11,117
CAPITALIZED LABOR DECREASE	1994	(61,531)	(10,185)	0
TOTAL SALARIES AND EMPLOYEE BENEFITS	777,484	969,965	1,122,963	1,122,963
CLOTHING AND PERSONAL SUPPLIES	2021	5,207	5,726	5,363
COMMUNICATIONS	2031	0	0	0
VOICE DATA ISF	2032	1,763	1,493	2,858
RADIO COMMUNICATIONS ISF	2033	10,377	10,377	10,377
OTHER HOUSEHOLD EXPENSE	2056	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	951	0
GENERAL INSURANCE ALLOCATION ISF	2071	31,084	32,344	23,663
EQUIPMENT MAINTENANCE	2101	9	200	1,000
MAINTENANCE SUPPLIES AND PARTS	2104	708,462	613,303	711,812
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	73,740	79,992	79,442

FUND 1200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2015-16	2016-17	2017-18	2017-18
	ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
OTHER MAINTENANCE ISF	2116	0	650	650
MEDICAL CLAIMS ISF	2122	307	525	525
MEMBERSHIPS AND DUES	2131	0	500	500
COST ALLOCATION PLAN CHARGES	2158	13,776	56,365	56,365
MISCELLANEOUS EXPENSE	2159	912	3,612	3,612
BOOKS AND PUBLICATIONS	2163	3,015	3,105	3,105
MAIL CENTER ISF	2164	0	0	0
PURCHASING CHARGES ISF	2165	3,850	4,049	4,049
GRAPHICS CHARGES ISF	2166	304	334	334
ATTORNEY SERVICES	2185	995	1,025	1,025
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	0	0	0
EMPLOYEE HEALTH SERVICES HCA	2201	0	1,400	1,400
INFORMATION TECHNOLOGY ISF	2202	1,043	1,404	1,404
SPECIAL SERVICES ISF	2206	264	272	272
COMPUTER EQUIPMENT <5000	2261	0	0	0
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	18,016	7,016	7,016
TRAINING ISF	2272	1,000	1,061	1,061
EDUCATION CONFERENCE AND SEMINARS	2273	537	3,040	3,040
TRAVEL EXPENSE	2292	0	2,872	2,872
GAS AND DIESEL FUEL NON ISF	2294	313,442	529,719	529,719
TRANSPORTATION EXPENSE	2299	44	0	0
GAS AND DIESEL FUEL ISF	2301	86,574	0	0
TRANSPORTATION CHARGES ISF	2302	514,505	596,007	596,007
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	0
TOTAL SERVICES AND SUPPLIES	1,789,225	1,654,847	2,047,471	2,047,471
DEPRECIATION EXPENSE	3611	1,172,885	1,368,539	1,368,539
INTERFUND EXPENSE ADMINISTRATIVE	3912	723,771	998,407	998,407
TOTAL OTHER CHARGES	1,896,656	1,949,050	2,366,946	2,366,946
TOTAL OPERATING EXPENSE	4,463,365	4,573,862	5,537,380	5,537,380
OPERATING INCOME (LOSS)	175,297	479,809	(148,936)	(148,936)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	28,398	31,406	31,406
TOTAL REVENUE USE OF MONEY AND PROPERTY	28,398	52,396	31,406	31,406
CAPITAL ASSETS GAIN REVENUE	9821	39,091	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(90,888)	0	0
FA SYSTEM SALE PROCEEDS	9823	(39,091)	0	0
TOTAL OTHER FINANCING SOURCES	(90,888)	(232,116)	0	0
TOTAL NON-OPERATING REVENUE	(62,490)	(179,720)	31,406	31,406

FUND 1200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	112,807	300,089	(117,530)	(117,530)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS	9831	586,498	0	0
INSURANCE RECOVERIES	9851	59,688	50,960	59,688
TOTAL OTHER FINANCING SOURCES		646,187	50,960	59,688
TOTAL OPERATING TRANSFERS		646,187	59,688	59,688
CHANGE IN NET ASSETS	758,994	351,049	(57,842)	(57,842)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	1,346,310	311,014	1,832,756
VEHICLES	4671	127,565	0	400,521
TOTAL FIXED ASSETS		1,473,875	311,014	2,233,277
TOTAL FIXED ASSETS		1,473,875	2,233,277	2,233,277

FUND I210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA FLEET SERVICES - 4570

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	34,233,254	24,378,632	24,161,473	24,161,473	24,161,473
TOTAL REVENUES	16,895,086	14,822,697	16,491,280	16,491,280	16,491,280
NET INCOME (LOSS)	(17,338,168)	(9,555,935)	(7,670,193)	(7,670,193)	(7,670,193)
AUTH POSITIONS			36	36	36
FTE POSITIONS			36	36	36

BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Operations Department. Fleet Operations provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County light duty vehicles, trucks and equipment except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the main garage facility for light and heavy duty maintenance and repairs as well as two satellite garages; three mobile repair service trucks; the Central Motor Pool at the Government Center and twelve Remote Motor Pools at various County locations; an internal loaner vehicle program for in-service vehicles needing Preventative Maintenance service; gasoline and diesel fuel dispensing at the County's seven fuel sites and the Voyager credit card system for out-of-County fueling; maintenance and operation of two car wash systems; parts and tire inventories for three garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies, the State of California, Federal agencies and special districts. Fleet also operates an Upfit/Install shop for emergency equipment for law enforcement (Sheriff/DA/Probation), Animal Reg., Parks, Airport, Harbor, Human Services Agency, Public Works, RMA and non-county agencies.

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
CONTRACT REVENUE	9703	186,046	112,211	191,627
OTHER CHARGES FOR SERVICES	9708	0	0	0
TRANSPORTATION DIVISION ISF	9722	3,261,502	3,358,113	3,572,962
SPECIAL SERVICES ISF	9724	0	0	0
DEPRECIATION RECOVERY ISF	9727	3,607,989	4,308,826	4,635,533
OTHER INTERFUND REVENUE ISF	9728	1,703,964	1,752,985	2,208,273
OTHER INTERFUND REVENUE	9729	498,571	537,154	736,122
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES		9,258,073	10,069,289	11,344,517
OTHER SALES	9751	2,973,779	2,783,479	3,781,535
MISCELLANEOUS REVENUE	9790	1,155,556	974,663	1,031,644
TOTAL MISCELLANEOUS REVENUES		4,129,335	3,758,143	4,813,179
TOTAL OPERATING INCOME		13,387,408	13,827,432	16,157,696
OPERATING EXPENSE				
REGULAR SALARIES	1101	2,005,981	2,021,860	2,560,370
EXTRA HELP	1102	79,957	74,350	82,356
OVERTIME	1105	81,540	136,345	40,000
SUPPLEMENTAL PAYMENTS	1106	34,820	43,766	44,552
TERMINATIONS	1107	43,774	30,629	39,320
CALL BACK STAFFING	1108	2,201	5,904	2,267
RETIREMENT CONTRIBUTION	1121	379,154	400,933	563,447
OASDI CONTRIBUTION	1122	122,421	129,722	164,006
FICA MEDICARE	1123	30,304	32,166	40,124
SAFE HARBOR	1124	7,603	7,326	8,293
GROUP INSURANCE	1141	247,793	272,072	377,208
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	90	188	122
STATE UNEMPLOYMENT INSURANCE	1143	2,486	2,194	2,204
MANAGEMENT DISABILITY INSURANCE	1144	5,676	5,734	9,715
WORKERS' COMPENSATION INSURANCE	1165	97,236	127,762	196,115
401K PLAN	1171	45,140	47,078	41,704
CAPITALIZED LABOR DECREASE	1994	(523,828)	(732,188)	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,662,346	2,605,841	4,171,803
CLOTHING AND PERSONAL SUPPLIES	2021	26,147	28,506	27,715
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	3,392	52,195	135,677
VOICE DATA ISF	2032	42,331	39,230	42,352
RADIO COMMUNICATIONS ISF	2033	2,684	1,564	2,500
FOOD	2041	206	274	300
OTHER HOUSEHOLD EXPENSE	2056	5,915	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	30,828	34,014	38,939

FUND I210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
HOUSEKEEPING GROUNDS ISF CHARGS	2058	164	0	309
GENERAL INSURANCE ALLOCATION ISF	2071	29,102	28,377	24,158
EQUIPMENT MAINTENANCE	2101	105,591	100,437	114,279
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	2,616,026	2,528,647	2,702,563
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	1,497	4,945	5,000
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	296,748	325,716	325,443
FACILITIES PROJECTS ISF	2115	1,888	6,280	0
OTHER MAINTENANCE ISF	2116	583	5,607	5,000
MEDICAL CLAIMS ISF	2122	123	131	120
MEMBERSHIPS AND DUES	2131	4,868	949	5,014
COST ALLOCATION PLAN CHARGES	2158	100,545	392,396	97,581
MISCELLANEOUS EXPENSE	2159	47,613	56,534	47,667
OFFICE SUPPLIES	2161	7,622	2,954	8,085
BOOKS AND PUBLICATIONS	2163	11,125	9,725	12,000
MAIL CENTER ISF	2164	4,730	4,777	4,873
PURCHASING CHARGES ISF	2165	64,699	66,640	68,039
GRAPHICS CHARGES ISF	2166	15,731	16,178	16,676
COPY MACHINE CHGS ISF	2167	2,914	2,265	2,901
STORES ISF	2168	0	250	500
MISCELLANEOUS OFFICE EXPENSE	2179	4,871	0	5,500
ATTORNEY SERVICES	2185	3,731	3,367	5,000
TEMPORARY HELP	2192	0	10,821	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	76,626	116,053	82,628
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	315,516	331,830	340,000
EMPLOYEE HEALTH SERVICES HCA	2201	1,259	3,817	2,000
INFORMATION TECHNOLOGY ISF	2202	5,639	5,267	4,858
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	413	38	500
SPECIAL SERVICES ISF	2206	6,516	6,395	6,846
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	7,450	11,692	12,771
HEAVY EQUIPMENT ISF	2233	189,313	214,839	218,189
STORAGE CHARGES ISF	2244	13	15	15
COMPUTER EQUIPMENT <5000	2261	20,641	10,566	16,069
FURNITURE AND FIXTURES <5000	2262	925	0	2,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	68,759	50,714	57,000
LIBRARY BOOKS AND PUBLICATIONS	2271	4,768	1,844	5,000
TRAINING ISF	2272	2,798	900	6,180
EDUCATION CONFERENCE AND SEMINARS	2273	16,269	5,019	9,001
TRAVEL EXPENSE	2292	22,259	7,145	17,237
GAS AND DIESEL FUEL NON ISF	2294	2,806,105	2,602,229	3,429,636

FUND 1210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TRANSPORTATION EXPENSE	2299	227	131	526
GAS AND DIESEL FUEL ISF	2301	104	0	101,120
TRANSPORTATION CHARGES ISF	2302	220	0	0
MOTORPOOL ISF	2303	834	825	1,075
UTILITIES	2311	992	991	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	(659,661)	(1,074,430)	0
TOTAL SERVICES AND SUPPLIES	6,319,656	6,018,657	8,010,842	8,010,842
DEPRECIATION EXPENSE	3611	4,021,386	4,720,657	4,892,435
INTERFUND EXPENSE ADMINISTRATIVE	3912	473,258	496,004	553,202
TOTAL OTHER CHARGES	4,494,644	5,216,661	5,445,637	5,445,637
TOTAL OPERATING EXPENSE	13,476,646	13,841,159	17,628,282	17,628,282
OPERATING INCOME (LOSS)	(89,238)	(13,727)	(1,470,586)	(1,470,586)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	33,236	24,875	21,726
TOTAL REVENUE USE OF MONEY AND PROPERTY	33,236	24,875	21,726	21,726
CAPITAL ASSETS GAIN REVENUE	9821	414,021	847,890	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(9,410)	244,092	0
FA SYSTEM SALE PROCEEDS	9823	(412,681)	(976,350)	0
TOTAL OTHER FINANCING SOURCES	(8,070)	115,632	0	0
TOTAL NON-OPERATING REVENUE	25,166	140,507	21,726	21,726
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(64,072)	126,780	(1,448,860)	(1,448,860)
NON-OPERATING EXPENSE				
INTEREST LONG TERM TECP	3412	255	1,189	2,182
INTEREST ON SHORT TERM DEBT	3471	0	820	0
TOTAL OTHER CHARGES	255	2,009	2,182	2,182
TOTAL NON-OPERATING EXPENSE	255	2,009	2,182	2,182
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(64,326)	124,771	(1,451,042)	(1,451,042)
OPERATING TRANSFERS				
CONTRIBUTIONS TO OUTSIDE AGENCIES	3811	(740,778)	0	0
TOTAL OTHER CHARGES	(740,778)	0	0	0
TRANSFERS OUT TO OTHER FUNDS	5111	0	0	0
TOTAL OTHER FINANCING USES	0	0	0	0
TRANSFERS IN FROM OTHER FUNDS	9831	984,167	330,025	0
INSURANCE RECOVERIES	9851	538,086	524,733	311,858
TOTAL OTHER FINANCING SOURCES	1,522,254	854,758	311,858	311,858

FUND 1210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
TOTAL OPERATING TRANSFERS	781,475	854,758	311,858	311,858
CHANGE IN NET ASSETS				
NET ASSETS - BEGINNING BALANCE	717,149	979,529	(1,139,184)	(1,139,184)
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS PRINCIPAL	3312	19,964	19,577	19,868
DEBT CONTRA	3992	(19,964)	(19,577)	0
TOTAL OTHER CHARGES		0	0	19,868
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	19,868
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	0	2,356	260,000
EQUIPMENT	4601	1,228,808	1,821,638	1,210,270
VEHICLES	4671	5,663,261	8,691,570	5,040,871
COMPUTER SOFTWARE	4701	57,565	19,900	0
TOTAL FIXED ASSETS		6,949,633	10,535,464	6,511,141
TOTAL FIXED ASSETS		6,949,633	10,535,464	6,511,141

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FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA ADMINISTRATION - 4600

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	4,104,657	2,801,816	4,160,091	4,160,091	4,160,091
TOTAL REVENUES	2,691,759	2,715,282	2,910,088	2,910,088	2,910,088
NET INCOME (LOSS)	(1,412,898)	(86,534)	(1,250,003)	(1,250,003)	(1,250,003)
AUTH POSITIONS			26	26	26
FTE POSITIONS			26	26	26

BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Facilities & Materials and Parks.

GSA Administration provides overall management and technical support services to all operating units of the Agency. The Administrative Services Department includes Procurement, Personnel and Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers the Central Motor Pool (CMP) and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
VEHICLE CODE FINES 8811	31,603	29,598	30,000	30,000
TOTAL FINES FORFEITURES AND PENALTIES	31,603	29,598	30,000	30,000
RENTS AND CONCESSIONS 8931	0	60,780	56,124	56,124
TOTAL REVENUE USE OF MONEY AND PROPERTY	0	60,780	56,124	56,124
OTHER INTERFUND REVENUE ISF 9728	0	0	36,000	36,000
OTHER INTERFUND REVENUE 9729	2,317,751	2,594,248	2,775,964	2,775,964
TOTAL CHARGES FOR SERVICES	2,317,751	2,594,248	2,811,964	2,811,964
MISCELLANEOUS REVENUE 9790	10	27	0	0
TOTAL MISCELLANEOUS REVENUES	10	27	0	0
TOTAL OPERATING INCOME	2,349,363	2,684,653	2,898,088	2,898,088
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,574,404	1,744,985	1,967,939	1,967,939
EXTRA HELP 1102	64,681	46,909	50,000	50,000
OVERTIME 1105	10,521	8,982	7,000	7,000
SUPPLEMENTAL PAYMENTS 1106	48,068	61,641	67,496	67,496
TERMINATIONS 1107	85,239	61,265	71,784	71,784
RETIREMENT CONTRIBUTION 1121	329,080	355,592	444,511	444,511
OASDI CONTRIBUTION 1122	92,624	104,156	126,919	126,919
FICA MEDICARE 1123	24,476	26,896	31,376	31,376
SAFE HARBOR 1124	5,932	4,098	5,035	5,035
RETIREE HEALTH PAYMENT 1099 1128	8,383	10,088	10,646	10,646
GROUP INSURANCE 1141	173,967	207,559	251,472	251,472
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	261	325	304	304
STATE UNEMPLOYMENT INSURANCE 1143	1,919	1,789	1,727	1,727
MANAGEMENT DISABILITY INSURANCE 1144	4,778	4,779	6,331	6,331
WORKERS' COMPENSATION INSURANCE 1165	29,036	40,521	45,792	45,792
401K PLAN 1171	30,960	34,544	39,882	39,882
TOTAL SALARIES AND EMPLOYEE BENEFITS	2,484,330	2,714,128	3,128,214	3,128,214
CLOTHING AND PERSONAL SUPPLIES 2021	0	0	36,000	36,000
COMMUNICATIONS 2031	109	456	500	500
VOICE DATA ISF 2032	42,222	51,295	42,585	42,585
RADIO COMMUNICATIONS ISF 2033	0	0	5,000	5,000
GENERAL INSURANCE ALLOCATION ISF 2071	17,760	17,367	15,589	15,589
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	119,508	143,334	168,727	168,727
FACILITIES PROJECTS ISF 2115	7,289	15,365	0	0
OTHER MAINTENANCE ISF 2116	478	1,427	5,000	5,000
MEMBERSHIPS AND DUES 2131	726	1,303	1,000	1,000
COST ALLOCATION PLAN CHARGES 2158	73,518	83,561	78,799	78,799

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MISCELLANEOUS EXPENSE	2159	2,238	2,239	1,500
OFFICE SUPPLIES	2161	3,152	4,793	7,196
BOOKS AND PUBLICATIONS	2163	455	731	1,000
MAIL CENTER ISF	2164	8,402	7,820	8,509
PURCHASING CHARGES ISF	2165	1,431	1,474	1,518
GRAPHICS CHARGES ISF	2166	2,813	11,562	2,500
COPY MACHINE CHGS ISF	2167	3,795	5,715	3,782
STORES ISF	2168	2,359	2,007	1,560
POSTAGE AND SPECIAL DELIVERY	2169	94	0	0
MISCELLANEOUS OFFICE EXPENSE	2179	7,392	5,992	9,950
ATTORNEY SERVICES	2185	2,139	4,221	4,500
TEMPORARY HELP	2192	42,997	30,748	20,000
MARKETING AND ADVERTISING	2193	745	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	5,888	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	23,697	45,432	42,000
EMPLOYEE HEALTH SERVICES HCA	2201	2,295	622	800
INFORMATION TECHNOLOGY ISF	2202	59,396	175,189	234,000
SPECIAL SERVICES ISF	2206	1,869	2,477	2,000
STORAGE CHARGES ISF	2244	5,467	6,107	5,768
COMPUTER EQUIPMENT <5000	2261	34,976	24,187	20,000
FURNITURE AND FIXTURES <5000	2262	0	1,949	5,000
MINOR EQUIPMENT	2264	1,211	0	0
TRAINING ISF	2272	200	175	200
EDUCATION CONFERENCE AND SEMINARS	2273	6,386	5,318	3,000
PRIVATE VEHICLE MILEAGE	2291	4,021	5,700	5,500
TRAVEL EXPENSE	2292	8,192	7,102	10,000
TRANSPORTATION EXPENSE	2299	41	0	0
TRANSPORTATION CHARGES ISF	2302	0	57	500
MOTORPOOL ISF	2303	1,031	2,385	1,279
TOTAL SERVICES AND SUPPLIES	488,403	673,997	745,262	745,262
DEPRECIATION EXPENSE	3611	16,056	17,053	16,056
TOTAL OTHER CHARGES	16,056	17,053	16,056	16,056
TOTAL OPERATING EXPENSE	2,988,789	3,405,178	3,889,532	3,889,532
OPERATING INCOME (LOSS)	(639,425)	(720,524)	(991,444)	(991,444)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	16,435	30,629	12,000
TOTAL REVENUE USE OF MONEY AND PROPERTY	16,435	30,629	12,000	12,000
TOTAL NON-OPERATING REVENUE	16,435	30,629	12,000	12,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(622,990)	(689,896)	(979,444)	(979,444)

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
NON-OPERATING EXPENSE				
INTEREST ON SHORT TERM DEBT	3471	1,980	0	0
TOTAL OTHER CHARGES		1,980	0	0
TOTAL NON-OPERATING EXPENSE		1,980	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(624,970)	(689,896)	(979,444)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION DECR	5122	637,808	680,360	779,441
TOTAL OTHER FINANCING USES		637,808	680,360	779,441
TOTAL OPERATING TRANSFERS		637,808	680,360	779,441
CHANGE IN NET ASSETS		12,838	(9,536)	(200,003)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	18,413	76,998	1,050,000
COMPUTER SOFTWARE	4701	0	0	0
TOTAL FIXED ASSETS		18,413	76,998	1,050,000
TOTAL FIXED ASSETS		18,413	76,998	1,050,000

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA PROCUREMENT - 4620

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	4,061,738	3,365,106	4,180,077	4,180,077	4,180,077
TOTAL REVENUES	3,590,901	3,622,886	3,727,430	3,727,430	3,727,430
NET INCOME (LOSS)	(470,837)	257,780	(452,647)	(452,647)	(452,647)
AUTH POSITIONS			14	14	14
FTE POSITIONS			14	14	14

BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA Administration. Procurement purchases goods and services through the issuance and evaluation of written bids, proposals and quotations, disposes of surplus property and administers the Convenience Copier program. Procurement provides contract management services including negotiation, review and contract administration. It manages the competitive bid process (RFBs) and prepares requests for proposals (RFPs), including development, analysis and evaluation. Procurement also provides financial data research services, ensures certificate of insurance compliance, researches e-commerce applications, issues purchase orders, and manages procurement credit cards.

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
MATERIALS ISF	9715	1,743,654	1,726,806	1,763,173
COPY MACHINE CHARGES ISF	9721	1,904,422	1,846,379	1,943,257
TOTAL CHARGES FOR SERVICES		3,648,076	3,573,185	3,706,430
MISCELLANEOUS REVENUE	9790	53,500	49,701	21,000
TOTAL MISCELLANEOUS REVENUES		53,500	49,701	21,000
TOTAL OPERATING INCOME		3,701,576	3,622,886	3,727,430
OPERATING EXPENSE				
REGULAR SALARIES	1101	862,461	872,505	956,881
EXTRA HELP	1102	18,762	30,212	19,440
OVERTIME	1105	22,642	17,326	5,708
SUPPLEMENTAL PAYMENTS	1106	18,714	20,574	21,531
TERMINATIONS	1107	15,215	22,175	15,626
CALL BACK STAFFING	1108	6,446	1,322	0
RETIREMENT CONTRIBUTION	1121	182,014	194,428	213,407
OASDI CONTRIBUTION	1122	55,030	55,436	62,630
FICA MEDICARE	1123	13,344	13,653	14,773
SAFE HARBOR	1124	1,781	2,975	1,958
RETIREE HEALTH PAYMENT 1099	1128	0	0	10,646
GROUP INSURANCE	1141	104,816	113,450	135,408
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	90	127	131
STATE UNEMPLOYMENT INSURANCE	1143	1,094	916	4,847
MANAGEMENT DISABILITY INSURANCE	1144	1,693	1,804	2,599
WORKERS' COMPENSATION INSURANCE	1165	15,585	21,103	22,296
401K PLAN	1171	14,709	15,112	16,570
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,334,397	1,383,118	1,504,451
VOICE DATA ISF	2032	11,475	10,837	11,853
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	68	0
GENERAL INSURANCE ALLOCATION ISF	2071	7,810	1,724	6,032
EQUIPMENT MAINTENANCE	2101	1,550	0	1,907
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	1,550	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	47,544	48,744	50,480
FACILITIES PROJECTS ISF	2115	12,627	1,900	0
OTHER MAINTENANCE ISF	2116	700	1,570	721
MEMBERSHIPS AND DUES	2131	2,517	2,643	2,446
COST ALLOCATION PLAN CHARGES	2158	75,726	60,846	14,664
MISCELLANEOUS EXPENSE	2159	52	156	84
OFFICE SUPPLIES	2161	1,086	794	1,000
PRINTING AND BINDING NON ISF	2162	0	0	29,618
BOOKS AND PUBLICATIONS	2163	11,339	18,931	12,138
MAIL CENTER ISF	2164	13,315	13,879	17,090

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
PURCHASING CHARGES ISF	2165	0	0	0
GRAPHICS CHARGES ISF	2166	12,770	15,912	15,368
COPY MACHINE CHGS ISF	2167	2,016	1,982	0
STORES ISF	2168	4,742	4,271	4,884
ATTORNEY SERVICES	2185	43,233	45,828	50,000
TEMPORARY HELP	2192	17,195	17,623	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	14,775	7,209	29,500
EMPLOYEE HEALTH SERVICES HCA	2201	459	1,697	3,090
INFORMATION TECHNOLOGY ISF	2202	38,802	39,509	39,709
SPECIAL SERVICES ISF	2206	548	981	564
PUBLICATIONS AND LEGAL NOTICES	2221	0	878	300
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	1,429,300	1,235,752	1,376,343
STORAGE CHARGES ISF	2244	801	858	1,108
COMPUTER EQUIPMENT <5000	2261	5,640	9,075	10,000
FURNITURE AND FIXTURES <5000	2262	0	820	1,500
TRAINING ISF	2272	100	25	571
EDUCATION CONFERENCE AND SEMINARS	2273	3,816	2,034	0
PRIVATE VEHICLE MILEAGE	2291	0	0	675
TRAVEL EXPENSE	2292	2,315	3,795	11,615
MOTORPOOL ISF	2303	557	358	574
TOTAL SERVICES AND SUPPLIES	1,762,810	1,552,248	1,693,834	1,693,834
TOTAL OPERATING EXPENSE	3,097,207	2,935,366	3,198,285	3,198,285
OPERATING INCOME (LOSS)	604,369	687,519	529,145	529,145
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(357,844)	(429,739)	(531,792)
TOTAL OTHER FINANCING USES		(357,844)	(429,739)	(531,792)
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0
TOTAL OPERATING TRANSFERS		(357,844)	(429,739)	(531,792)
CHANGE IN NET ASSETS	246,525	257,780	(2,647)	(2,647)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	0	0	450,000
TOTAL FIXED ASSETS		0	0	450,000
TOTAL FIXED ASSETS		0	450,000	450,000

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FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA BUSINESS SUPPORT - 4640

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	8,268,217	6,901,028	7,490,408	7,490,408	7,490,408
TOTAL REVENUES	7,854,138	7,230,761	7,635,789	7,635,789	7,635,789
NET INCOME (LOSS)	(414,079)	329,733	145,381	145,381	145,381
AUTH POSITIONS			36	36	36
FTE POSITIONS			36	36	36

BUDGET UNIT DESCRIPTION:

Business Support Services administers and staffs a County-wide business solution program through the use of leveraged County business activity, highly scalable business processing platforms, and centralized expertise. This program qualifies the County for discounts and overall labor savings in the areas of Mail Processing, Document Services, Image Capture, Business Process Automation, and Warehouse and Distribution Services.

Business Support Services delivers business solutions which improve both physical product and information flow, reducing duplicate investment throughout the County in office hardware or software related to business and back-office workflows and routines.

The county-wide courier service and warehouse program reduces the cost of distribution and material handling. The Records Center reduces office space consumed by records and files. In addition, legal and discovery risk is reduced by applying retention schedules and policies. Guidance for imaging and ECM integrations also creates process improvement and cost reduction opportunities as well.

All Business Support Services seek to leverage technology and provide easy access for customers. Web-based solutions support customer mission, allowing both information and material to flow faster to deliver on-demand business needs.

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
BUSINESS SUPPORT ISF 9711	3,084,710	3,348,612	3,549,297	3,549,297
OTHER INTERFUND REVENUE ISF 9728	3,551,965	3,657,913	3,852,639	3,852,639
COST ALLOCATION PLAN REVENUE 9731	0	50,663	63,103	63,103
TOTAL CHARGES FOR SERVICES	6,636,675	7,057,188	7,465,039	7,465,039
OTHER SALES 9751	112,519	173,234	170,750	170,750
MISCELLANEOUS REVENUE 9790	1,213	0	0	0
TOTAL MISCELLANEOUS REVENUES	113,731	173,234	170,750	170,750
TOTAL OPERATING INCOME	6,750,406	7,230,422	7,635,789	7,635,789
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,533,912	1,598,142	1,907,271	1,907,271
EXTRA HELP 1102	80,364	71,219	55,841	55,841
OVERTIME 1105	27,932	26,936	24,438	24,438
SUPPLEMENTAL PAYMENTS 1106	23,839	21,321	18,264	18,264
TERMINATIONS 1107	53,628	32,976	35,707	35,707
CALL BACK STAFFING 1108	0	0	351	351
RETIREMENT CONTRIBUTION 1121	317,315	330,320	416,692	416,692
OASDI CONTRIBUTION 1122	95,030	98,664	126,589	126,589
FICA MEDICARE 1123	23,473	24,174	29,599	29,599
SAFE HARBOR 1124	7,086	7,023	5,623	5,623
RETIREE HEALTH PAYMENT 1099 1128	0	8,499	0	0
GROUP INSURANCE 1141	225,732	264,022	339,300	339,300
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	136	184	102	102
STATE UNEMPLOYMENT INSURANCE 1143	1,880	1,626	1,674	1,674
MANAGEMENT DISABILITY INSURANCE 1144	3,669	3,399	4,343	4,343
WORKERS' COMPENSATION INSURANCE 1165	28,954	36,170	45,704	45,704
401K PLAN 1171	25,791	28,274	23,600	23,600
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	373,092	434,721	336,848	336,848
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR 1992	(373,092)	(434,721)	(336,845)	(336,845)
TOTAL SALARIES AND EMPLOYEE BENEFITS	2,448,742	2,552,950	3,035,101	3,035,101
CLOTHING AND PERSONAL SUPPLIES 2021	101,412	111,395	16,155	16,155
UNIFORM ALLOWANCE 2022	6,607	1,981	1,875	1,875
COMMUNICATIONS 2031	9,197	10,128	9,950	9,950
VOICE DATA ISF 2032	26,731	26,797	28,220	28,220
GENERAL INSURANCE ALLOCATION ISF 2071	34,328	33,984	25,140	25,140
EQUIPMENT MAINTENANCE 2101	48,207	15,726	28,375	28,375
EQUIPMENT MAINTENANCE CONTRACTS 2102	245,608	238,651	289,422	289,422
MAINTENANCE SUPPLIES AND PARTS 2104	6,800	30	1,364	1,364
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	230,292	249,466	253,181	253,181
FACILITIES PROJECTS ISF 2115	47,982	3,082	10,000	10,000
OTHER MAINTENANCE ISF 2116	163	1,843	500	500

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2015-16	2016-17	2017-18	2017-18	
	ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
MEMBERSHIPS AND DUES	2131	169	444	1,000	1,000
COST ALLOCATION PLAN CHARGES	2158	387,102	217,895	63,476	63,476
MISCELLANEOUS EXPENSE	2159	594	1,454	18,011	18,011
OFFICE SUPPLIES	2161	320,668	118,562	355,128	355,128
PRINTING AND BINDING NON ISF	2162	163,346	174,197	172,200	172,200
BOOKS AND PUBLICATIONS	2163	830	1,131	1,000	1,000
MAIL CENTER ISF	2164	6,186	3,102	6,713	6,713
PURCHASING CHARGES ISF	2165	23,054	23,746	24,247	24,247
GRAPHICS CHARGES ISF	2166	21,707	18,265	15,258	15,258
COPY MACHINE CHGS ISF	2167	2,886	2,921	3,173	3,173
STORES ISF	2168	92,582	103,126	71,149	71,149
POSTAGE AND SPECIAL DELIVERY	2169	1,904,416	1,947,487	1,990,234	1,990,234
ATTORNEY SERVICES	2185	0	1,910	0	0
TEMPORARY HELP	2192	32,430	44,010	17,500	17,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	42,680	102,650	87,220	87,220
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	48,857	76,340	121,400	121,400
EMPLOYEE HEALTH SERVICES HCA	2201	4,036	11,019	7,920	7,920
INFORMATION TECHNOLOGY ISF	2202	60,482	47,902	48,404	48,404
SPECIAL SERVICES ISF	2206	5,354	5,302	5,752	5,752
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	10,603	11,441	16,500	16,500
STORAGE CHARGES ISF	2244	147	205	160	160
STORAGE CHARGES NON ISF	2245	56,333	81,800	56,000	56,000
COMPUTER EQUIPMENT <5000	2261	84,262	78,605	29,515	29,515
FURNITURE AND FIXTURES <5000	2262	0	0	5,000	5,000
MINOR EQUIPMENT	2264	16,443	7,390	17,500	17,500
TRAINING ISF	2272	1,160	725	1,770	1,770
EDUCATION CONFERENCE AND SEMINARS	2273	2,406	998	3,200	3,200
PRIVATE VEHICLE MILEAGE	2291	73	0	0	0
TRAVEL EXPENSE	2292	3,207	1,379	7,200	7,200
FREIGHT, EXPRESS, AND OTHER DELIVERY	2293	64	12	0	0
GAS AND DIESEL FUEL ISF	2301	14,530	13,443	24,262	24,262
TRANSPORTATION CHARGES ISF	2302	48,410	50,754	63,674	63,674
MOTORPOOL ISF	2303	138	11,895	181	181
TOTAL SERVICES AND SUPPLIES		4,112,480	3,853,196	3,898,929	3,898,929
DEPRECIATION EXPENSE	3611	231,744	209,924	217,448	217,448
INTERFUND EXPENSE ADMINISTRATIVE	3912	161,530	171,324	230,025	230,025
TOTAL OTHER CHARGES		393,274	381,248	447,473	447,473
TOTAL OPERATING EXPENSE		6,954,496	6,787,394	7,381,503	7,381,503
OPERATING INCOME (LOSS)		(204,090)	443,028	254,286	254,286

NON-OPERATING REVENUE

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE	9821	3,824	339	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(3,181)	339	0
FA SYSTEM SALE PROCEEDS	9823	(3,824)	(339)	0
TOTAL OTHER FINANCING SOURCES		(3,181)	339	0
TOTAL NON-OPERATING REVENUE		(3,181)	339	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(207,271)	443,367	254,286
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(325,793)	(323,149)	(354,699)
INTRAFUND COST ALLOCATION DECR	5122	185,169	228,891	272,794
TOTAL OTHER FINANCING USES		(140,624)	(94,258)	(81,905)
TOTAL OPERATING TRANSFERS		(140,624)	(94,258)	(81,905)
CHANGE IN NET ASSETS		(347,895)	349,109	172,381
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	44,234	0	27,000
COMPUTER SOFTWARE	4701	33,490	19,376	0
TOTAL FIXED ASSETS		77,724	19,376	27,000
TOTAL FIXED ASSETS		77,724	19,376	27,000

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA SPECIAL SERVICES - 4660

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	5,644,348	5,178,782	5,238,713	5,238,713	5,238,713
TOTAL REVENUES	5,129,421	5,289,117	4,969,345	4,969,345	4,969,345
NET INCOME (LOSS)	(514,927)	110,334	(269,368)	(269,368)	(269,368)
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

BUDGET UNIT DESCRIPTION:

SITE SECURITY/ID BADGES: Special Services and Security is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and maintaining a 24-hour Security Command Center for monitoring of fire/life/safety, temperature and access control systems and other security alarms such as intrusion and panic alarms; responding to requests for assistance patrolling parking lots, reporting and investigating incidents; providing escorts for contractors and employees performing work and for public tours; issuing identification badges, access cards, bike lockers, and parking and carpool permits, emergency preparedness training and administrative support to departments.

SPECIAL EVENTS AND ROOM RESERVATIONS: This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on County grounds, and monitors the County-wide vending machine contracts.

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
VEHICLE CODE FINES 8811	29,632	27,284	36,472	36,472
TOTAL FINES FORFEITURES AND PENALTIES	29,632	27,284	36,472	36,472
RENTS AND CONCESSIONS 8931	11,354	11,398	11,354	11,354
TOTAL REVENUE USE OF MONEY AND PROPERTY	11,354	11,398	11,354	11,354
SPECIAL SERVICES ISF 9724	4,027,842	4,307,743	3,957,585	3,957,585
OTHER INTERFUND REVENUE ISF 9728	617,261	671,414	764,422	764,422
OTHER INTERFUND REVENUE 9729	161,521	162,846	141,404	141,404
TOTAL CHARGES FOR SERVICES	4,806,624	5,142,003	4,863,411	4,863,411
OTHER SALES 9751	58,108	58,432	58,108	58,108
MISCELLANEOUS REVENUE 9790	797	50,000	0	0
TOTAL MISCELLANEOUS REVENUES	58,905	108,432	58,108	58,108
TOTAL OPERATING INCOME	4,906,515	5,289,117	4,969,345	4,969,345
OPERATING EXPENSE				
REGULAR SALARIES 1101	336,186	441,999	431,126	431,126
EXTRA HELP 1102	33,433	37,271	32,040	32,040
OVERTIME 1105	0	154	1,000	1,000
SUPPLEMENTAL PAYMENTS 1106	12,273	12,595	13,035	13,035
TERMINATIONS 1107	25,842	0	27,043	27,043
RETIREMENT CONTRIBUTION 1121	70,635	85,897	97,863	97,863
OASDI CONTRIBUTION 1122	21,198	24,765	31,086	31,086
FICA MEDICARE 1123	5,731	6,687	7,303	7,303
SAFE HARBOR 1124	0	0	5,950	5,950
GROUP INSURANCE 1141	31,997	42,199	48,360	48,360
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	90	98	96	96
STATE UNEMPLOYMENT INSURANCE 1143	443	458	410	410
MANAGEMENT DISABILITY INSURANCE 1144	1,595	1,631	1,856	1,856
WORKERS' COMPENSATION INSURANCE 1165	6,216	9,108	9,806	9,806
401K PLAN 1171	7,961	9,652	10,482	10,482
TOTAL SALARIES AND EMPLOYEE BENEFITS	553,601	672,513	717,456	717,456
CLOTHING AND PERSONAL SUPPLIES 2021	0	0	200	200
COMMUNICATIONS 2031	3,896	3,731	3,700	3,700
VOICE DATA ISF 2032	102,995	101,646	106,085	106,085
RADIO COMMUNICATIONS ISF 2033	1,215	856	1,252	1,252
HOUSEKEEPING GROUNDS ISF CHARGS 2058	2,387	11	2,459	2,459
GENERAL INSURANCE ALLOCATION ISF 2071	9,454	6,554	9,575	9,575
EQUIPMENT MAINTENANCE CONTRACTS 2102	20,305	20,305	20,305	20,305
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS 2111	6,497	1,219	12,000	12,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE 2112	0	18,047	2,000	2,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	33,672	34,332	35,169	35,169

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2015-16 ACTUAL	2016-17	2017-18 RECOMMENDED	2017-18	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
FACILITIES PROJECTS ISF	2115	10,939	141,848	10,939	10,939
OTHER MAINTENANCE ISF	2116	52,753	36,877	75,864	75,864
MEMBERSHIPS AND DUES	2131	1,871	3,862	3,000	3,000
COST ALLOCATION PLAN CHARGES	2158	71,603	96,134	8,639	8,639
MISCELLANEOUS EXPENSE	2159	1,800	686	359	359
OFFICE SUPPLIES	2161	24,217	24,184	27,300	27,300
PRINTING AND BINDING NON ISF	2162	4,148	781	5,000	5,000
BOOKS AND PUBLICATIONS	2163	2,776	1,006	1,000	1,000
MAIL CENTER ISF	2164	6,173	6,286	6,186	6,186
PURCHASING CHARGES ISF	2165	4,015	4,135	4,222	4,222
GRAPHICS CHARGES ISF	2166	29,499	15,924	30,385	30,385
COPY MACHINE CHGS ISF	2167	2,672	1,875	2,991	2,991
STORES ISF	2168	8,802	9,115	9,067	9,067
ATTORNEY SERVICES	2185	0	553	0	0
CREDIT CARD FEES	2190	0	221	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	2,995	6,840	9,500	9,500
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,151,666	3,298,649	3,412,671	3,412,671
EMPLOYEE HEALTH SERVICES HCA	2201	459	1,248	459	459
INFORMATION TECHNOLOGY ISF	2202	2,556	3,314	3,061	3,061
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,067	2,856	3,500	3,500
SPECIAL SERVICES ISF	2206	60	182	60	60
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	6,561	7,021	15,000	15,000
STORAGE CHARGES ISF	2244	44	106	49	49
COMPUTER EQUIPMENT <5000	2261	16,209	42,851	26,912	26,912
FURNITURE AND FIXTURES <5000	2262	0	3,698	3,000	3,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	1,394	497	25,000	25,000
TRAINING ISF	2272	0	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	35	1,360	0	0
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
TRAVEL EXPENSE	2292	481	488	5,000	5,000
GAS AND DIESEL FUEL ISF	2301	97	122	231	231
TRANSPORTATION CHARGES ISF	2302	3,260	4,721	3,561	3,561
MOTORPOOL ISF	2303	51	30	51	51
TRANSPORTATION WORK ORDER	2304	0	178	0	0
TOTAL SERVICES AND SUPPLIES		3,589,625	3,904,350	3,885,752	3,885,752
DEPRECIATION EXPENSE	3611	145,114	152,382	224,330	224,330
INTERFUND EXPENSE ADMINISTRATIVE	3912	118,311	118,647	143,074	143,074
TOTAL OTHER CHARGES		263,425	271,029	367,404	367,404
TOTAL OPERATING EXPENSE		4,406,651	4,847,893	4,970,612	4,970,612
OPERATING INCOME (LOSS)		499,864	441,223	(1,267)	(1,267)

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(23,267)	0	0
TOTAL OTHER FINANCING SOURCES		(23,267)	0	0
TOTAL NON-OPERATING REVENUE		(23,267)	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	476,597	441,223	(1,267)	(1,267)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(139,340)	(156,362)	(148,101)
TOTAL OTHER FINANCING USES		(139,340)	(156,362)	(148,101)
TOTAL OPERATING TRANSFERS		(139,340)	(156,362)	(148,101)
CHANGE IN NET ASSETS	337,257	284,861	(149,368)	(149,368)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	136,586	168,652	120,000
COMPUTER SOFTWARE	4701	0	5,875	0
TOTAL FIXED ASSETS		136,586	174,527	120,000
TOTAL FIXED ASSETS		136,586	174,527	120,000

FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA FACILITIES AND MATERIALS - 4700

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	34,903,623	30,188,387	32,408,662	32,408,662	32,408,662
TOTAL REVENUES	31,180,375	29,826,740	31,369,389	31,369,389	31,369,389
NET INCOME (LOSS)	(3,723,248)	(361,648)	(1,039,273)	(1,039,273)	(1,039,273)
AUTH POSITIONS			71	71	71
FTE POSITIONS			71	71	71

BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA-maintained buildings, identifies buildings to participate in the Southern California Edison Demand Response programs and coordinates with the Ventura County Regional Energy Authority and utilities to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency programs.

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
RENTS AND CONCESSIONS	8931	57,730	(1,610)	0
TOTAL REVENUE USE OF MONEY AND PROPERTY		57,730	(1,610)	0
FACILITIES ISF	9720	20,959,083	21,519,798	21,872,146
OTHER INTERFUND REVENUE ISF	9728	7,351,048	7,085,941	8,425,981
OTHER INTERFUND REVENUE	9729	266,890	283,758	349,242
COST ALLOCATION PLAN REVENUE	9731	91,684	98,109	107,921
TOTAL CHARGES FOR SERVICES		28,668,704	28,987,605	30,755,290
MISCELLANEOUS REVENUE	9790	385,254	778,396	572,568
TOTAL MISCELLANEOUS REVENUES		385,254	778,396	572,568
TOTAL OPERATING INCOME		29,111,688	29,764,391	31,327,858
OPERATING EXPENSE				
REGULAR SALARIES	1101	4,456,233	4,700,021	5,164,368
EXTRA HELP	1102	28,593	0	30,000
OVERTIME	1105	179,601	200,981	175,100
SUPPLEMENTAL PAYMENTS	1106	143,763	154,462	84,432
TERMINATIONS	1107	124,362	85,215	77,083
CALL BACK STAFFING	1108	92,201	111,801	100,000
RETIREMENT CONTRIBUTION	1121	892,278	927,517	1,144,730
OASDI CONTRIBUTION	1122	301,445	314,409	344,527
FICA MEDICARE	1123	71,870	74,820	81,679
SAFE HARBOR	1124	2,726	0	3,021
RETIREE HEALTH PAYMENT 1099	1128	0	0	0
GROUP INSURANCE	1141	509,883	541,992	677,040
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	210	450	261
STATE UNEMPLOYMENT INSURANCE	1143	5,798	5,033	4,481
MANAGEMENT DISABILITY INSURANCE	1144	15,554	16,244	23,807
WORKERS' COMPENSATION INSURANCE	1165	244,890	311,336	426,916
401K PLAN	1171	112,184	113,854	86,456
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	83,772	89,845	102,374
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(283,596)	(291,501)	(174,244)
TOTAL SALARIES AND EMPLOYEE BENEFITS		6,981,768	7,356,479	8,352,031
CLOTHING AND PERSONAL SUPPLIES	2021	33,039	31,257	34,810
COMMUNICATIONS	2031	24,535	24,926	32,815
VOICE DATA ISF	2032	111,882	101,594	110,374
RADIO COMMUNICATIONS ISF	2033	5,588	23,084	14,711
HAZARDOUS MATERIAL DISPOSAL	2057	15,368	35,781	35,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	10,206	420	8,500
GENERAL INSURANCE ALLOCATION ISF	2071	78,078	75,084	67,712
EQUIPMENT MAINTENANCE	2101	164,881	132,447	291,491

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2015-16 ACTUAL	2016-17	2017-18 RECOMMENDED	2017-18	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,835,842	1,852,673	1,857,152	1,857,152
MAINTENANCE SUPPLIES AND PARTS	2104	131,122	173,261	147,750	147,750
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	831,120	826,087	925,000	925,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	17,364	0	279,000	279,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	228,396	208,896	221,520	221,520
FACILITIES PROJECTS ISF	2115	122,665	103,474	100,000	100,000
OTHER MAINTENANCE ISF	2116	2,453	1,477	5,000	5,000
MEMBERSHIPS AND DUES	2131	2,412	3,132	5,270	5,270
COST ALLOCATION PLAN CHARGES	2158	334,661	411,811	358,004	358,004
MISCELLANEOUS EXPENSE	2159	118,044	137,140	126,600	126,600
OFFICE SUPPLIES	2161	11,688	13,354	14,000	14,000
BOOKS AND PUBLICATIONS	2163	341	1,892	1,500	1,500
MAIL CENTER ISF	2164	12,581	12,465	12,666	12,666
PURCHASING CHARGES ISF	2165	55,660	57,330	58,534	58,534
GRAPHICS CHARGES ISF	2166	16,443	17,197	16,000	16,000
COPY MACHINE CHGS ISF	2167	1,583	1,587	1,673	1,673
STORES ISF	2168	1,642	4,097	600	600
MISCELLANEOUS OFFICE EXPENSE	2179	8,160	8,160	8,160	8,160
ATTORNEY SERVICES	2185	4,826	16,080	14,750	14,750
LAB SERVICES	2188	4,593	7,426	10,000	10,000
TEMPORARY HELP	2192	21,872	6,808	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	38,416	38,927	49,380	49,380
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,174,311	2,513,399	2,042,612	2,042,612
EMPLOYEE HEALTH SERVICES HCA	2201	4,805	8,540	7,200	7,200
INFORMATION TECHNOLOGY ISF	2202	38,910	34,522	36,312	36,312
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	14,419	20,371	19,732	19,732
PUBLIC WORKS ISF CHARGES	2205	124,207	129,116	125,000	125,000
SPECIAL SERVICES ISF	2206	46,194	32,029	41,219	41,219
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	26,873	21,944	12,629	12,629
STORAGE CHARGES ISF	2244	0	0	100	100
COMPUTER EQUIPMENT <5000	2261	11,643	16,519	33,314	33,314
FURNITURE AND FIXTURES <5000	2262	4,084	0	15,000	15,000
MINOR EQUIPMENT	2264	81,751	96,356	74,000	74,000
TRAINING ISF	2272	6,940	2,500	2,300	2,300
EDUCATION CONFERENCE AND SEMINARS	2273	23,448	10,175	12,500	12,500
PRIVATE VEHICLE MILEAGE	2291	0	0	200	200
TRAVEL EXPENSE	2292	6,199	2,154	10,500	10,500
TRANSPORTATION EXPENSE	2299	62	0	0	0
GAS AND DIESEL FUEL ISF	2301	51,334	41,784	66,000	66,000
TRANSPORTATION CHARGES ISF	2302	178,430	169,843	170,488	170,488
MOTORPOOL ISF	2303	173	291	201	201
TRANSPORTATION WORK ORDER	2304	35,150	40,715	40,000	40,000

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
UTILITIES	2311	13,438,683	12,587,918	15,078,053
SEWAGE TREATMENT COSTS	2314	0	0	20,000
TOTAL SERVICES AND SUPPLIES		20,513,076	20,056,044	22,615,332
DEPRECIATION EXPENSE	3611	425,165	616,768	629,544
INTERFUND EXPENSE ADMINISTRATIVE	3912	719,160	808,301	783,037
TOTAL OTHER CHARGES		1,144,325	1,425,069	1,412,581
TOTAL OPERATING EXPENSE		28,639,170	28,837,592	32,379,944
OPERATING INCOME (LOSS)		472,518	926,799	(1,052,086)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	41,531	60,283	41,531
TOTAL REVENUE USE OF MONEY AND PROPERTY		41,531	60,283	41,531
CAPITAL ASSETS GAIN REVENUE	9821	2,630	2,066	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	2,630	850	0
FA SYSTEM SALE PROCEEDS	9823	(2,630)	(850)	0
TOTAL OTHER FINANCING SOURCES		2,630	2,066	0
TOTAL NON-OPERATING REVENUE		44,161	62,348	41,531
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		516,679	989,147	(1,010,555)
NON-OPERATING EXPENSE				
INTEREST LONG TERM TECP	3412	3,386	16,417	31,139
INTEREST ON LEASE PURCHASE PAYMENTS	3451	20,672	7,421	0
TOTAL OTHER CHARGES		24,058	23,839	31,139
TOTAL NON-OPERATING EXPENSE		24,058	23,839	31,139
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		492,621	965,309	(1,041,694)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	(1,069,370)	0
INTRAFUND COST ALLOCATION INCR	5121	(141,604)	(150,156)	(254,446)
INTRAFUND COST ALLOCATION DECR	5122	343,896	364,665	467,854
TOTAL OTHER FINANCING USES		202,291	(854,862)	213,408
TRANSFERS IN FROM OTHER FUNDS	9831	5,079,500	0	0
TOTAL OTHER FINANCING SOURCES		5,079,500	0	0
TOTAL OPERATING TRANSFERS		5,281,791	(854,862)	213,408
CHANGE IN NET ASSETS		5,774,412	110,447	(828,286)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2015-16 ACTUAL	2016-17		2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3		4	5
RETIREMENT OF LONG TERM DEBT					
LEASE PURCHASE PYMT PRINCIPAL	3311	272,693	327,808	0	0
OTHER LOAN PAYMENTS PRINCIPAL	3312	183,193	177,476	174,987	174,987
DEBT CONTRA	3992	(455,886)	(294,871)	0	0
TOTAL OTHER CHARGES		0	210,413	174,987	174,987
TOTAL RETIREMENT OF LONG TERM DEBT		0	210,413	174,987	174,987
FIXED ASSETS					
BUILDINGS AND IMPROVEMENTS	4111	96,465	0	0	0
GOVERNMENT CENTER PHOTOVOLTAIC SYSTEM	4216	3,972,742	261,029	0	0
JUVENILE JUSTICE CENTER PHOTOVOLTAIC SYSTEM	4217	3,242,835	652	0	0
EQUIPMENT	4601	52,927	0	36,000	36,000
COMPUTER SOFTWARE	4701	0	0	0	0
TOTAL FIXED ASSETS		7,364,968	261,682	36,000	36,000
TOTAL FIXED ASSETS		7,364,968	261,682	36,000	36,000

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FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA HOUSEKEEPING AND GROUNDS - 4720

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	7,632,487	7,381,184	7,384,686	7,384,686	7,384,686
TOTAL REVENUES	7,199,978	7,252,811	7,324,685	7,324,685	7,324,685
NET INCOME (LOSS)	(432,509)	(128,372)	(60,001)	(60,001)	(60,001)
AUTH POSITIONS			48	48	48
FTE POSITIONS			49	49	49

BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
HOUSEKEEPING GROUNDS ISF	9723	6,832,152	7,092,636	7,215,888
OTHER INTERFUND REVENUE ISF	9728	63,767	60,169	71,178
OTHER INTERFUND REVENUE	9729	37,395	32,844	36,371
COST ALLOCATION PLAN REVENUE	9731	0	0	1,248
TOTAL CHARGES FOR SERVICES		6,933,313	7,185,649	7,324,685
MISCELLANEOUS REVENUE	9790	0	67,162	0
TOTAL MISCELLANEOUS REVENUES		0	67,162	0
TOTAL OPERATING INCOME		6,933,313	7,252,811	7,324,685
OPERATING EXPENSE				
REGULAR SALARIES	1101	1,484,383	1,568,177	1,849,145
EXTRA HELP	1102	46,746	26,621	17,020
OVERTIME	1105	20,200	12,736	22,000
SUPPLEMENTAL PAYMENTS	1106	56,923	58,718	56,697
TERMINATIONS	1107	19,285	31,158	33,913
CALL BACK STAFFING	1108	1,638	289	0
RETIREMENT CONTRIBUTION	1121	342,791	375,379	444,847
OASDI CONTRIBUTION	1122	93,909	97,655	122,716
FICA MEDICARE	1123	22,640	23,234	28,730
SAFE HARBOR	1124	4,305	873	1,714
GROUP INSURANCE	1141	317,920	358,858	429,437
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	0	125	50
STATE UNEMPLOYMENT INSURANCE	1143	1,836	1,557	1,611
MANAGEMENT DISABILITY INSURANCE	1144	0	0	1,069
WORKERS' COMPENSATION INSURANCE	1165	86,064	110,706	174,004
401K PLAN	1171	13,905	14,937	20,476
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	256,754	256,888	179,088
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(56,930)	(55,232)	(107,219)
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,712,369	2,882,680	3,275,298
AGRICULTURAL	2011	0	490	0
CLOTHING AND PERSONAL SUPPLIES	2021	9,693	14,860	13,500
COMMUNICATIONS	2031	16,439	15,008	17,455
VOICE DATA ISF	2032	8,499	8,108	14,855
JANITORIAL SUPPLIES	2054	237,066	254,858	260,108
OTHER HOUSEHOLD EXPENSE	2056	589,976	669,922	630,301
GENERAL INSURANCE ALLOCATION ISF	2071	35,042	32,743	37,314
EQUIPMENT MAINTENANCE	2101	1,562	10,633	2,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	19,486	11,956	40,092
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	10,130	59,986	0
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	445	42,230

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2015-16 ACTUAL	2016-17	2017-18 RECOMMENDED	2017-18	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	73,992	80,100	80,477	80,477
FACILITIES PROJECTS ISF	2115	8,830	526	0	0
OTHER MAINTENANCE ISF	2116	45,594	1,478	19,000	19,000
MEMBERSHIPS AND DUES	2131	320	1,132	1,190	1,190
COST ALLOCATION PLAN CHARGES	2158	189,062	273,680	68,134	68,134
MISCELLANEOUS EXPENSE	2159	1,364	2,076	18,010	18,010
OFFICE SUPPLIES	2161	3,033	5,947	6,000	6,000
PRINTING AND BINDING NON ISF	2162	0	0	0	0
BOOKS AND PUBLICATIONS	2163	0	848	0	0
MAIL CENTER ISF	2164	6,148	6,158	6,173	6,173
PURCHASING CHARGES ISF	2165	20,784	21,408	21,857	21,857
GRAPHICS CHARGES ISF	2166	332	29,233	3,000	3,000
COPY MACHINE CHGS ISF	2167	418	528	415	415
STORES ISF	2168	11	454	100	100
MISCELLANEOUS OFFICE EXPENSE	2179	0	23	0	0
ATTORNEY SERVICES	2185	2,537	71,664	0	0
TEMPORARY HELP	2192	127,880	172,912	85,000	85,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	1,707,544	1,847,768	1,955,339	1,955,339
EMPLOYEE HEALTH SERVICES HCA	2201	12,986	19,653	18,500	18,500
INFORMATION TECHNOLOGY ISF	2202	5,034	5,929	5,987	5,987
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	601	1,766	600	600
SPECIAL SERVICES ISF	2206	2,381	5,273	2,970	2,970
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	3,161	2,228	8,576	8,576
FURNITURE AND FIXTURES <5000	2262	0	0	1,700	1,700
MINOR EQUIPMENT	2264	6,869	10,428	21,600	21,600
TRAINING ISF	2272	130	300	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	804	1,449	4,850	4,850
PRIVATE VEHICLE MILEAGE	2291	0	190	0	0
TRAVEL EXPENSE	2292	0	0	0	0
GAS AND DIESEL FUEL ISF	2301	7,591	5,446	9,520	9,520
TRANSPORTATION CHARGES ISF	2302	40,037	34,169	43,687	43,687
MOTORPOOL ISF	2303	13	49	18	18
TRANSPORTATION WORK ORDER	2304	18,089	23,621	6,968	6,968
TOTAL SERVICES AND SUPPLIES		3,213,437	3,705,443	3,447,526	3,447,526
DEPRECIATION EXPENSE	3611	30,816	30,821	45,837	45,837
INTERFUND EXPENSE ADMINISTRATIVE	3912	472,276	525,882	465,737	465,737
TOTAL OTHER CHARGES		503,091	556,703	511,574	511,574
TOTAL OPERATING EXPENSE		6,428,898	7,144,826	7,234,398	7,234,398
OPERATING INCOME (LOSS)		504,416	107,985	90,287	90,287

NON-OPERATING REVENUE

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE	9821	4,283	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	4,283	0	0
FA SYSTEM SALE PROCEEDS	9823	(4,283)	0	0
TOTAL OTHER FINANCING SOURCES		4,283	0	0
TOTAL NON-OPERATING REVENUE		4,283	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		508,699	107,985	90,287
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	(103,500)	0
INTRAFUND COST ALLOCATION INCR	5121	(80,916)	(85,803)	(90,288)
TOTAL OTHER FINANCING USES		(80,916)	(189,303)	(90,288)
TOTAL OPERATING TRANSFERS		(80,916)	(189,303)	(90,288)
CHANGE IN NET ASSETS		427,783	(81,318)	(1)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	22,709	47,054	60,000
TOTAL FIXED ASSETS		22,709	47,054	60,000
TOTAL FIXED ASSETS		22,709	47,054	60,000

FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

FACILITIES PROJECTS - 4740

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	35,240,187	19,164,144	27,371,820	27,371,820	27,371,820
TOTAL REVENUES	27,209,029	19,645,938	27,235,705	27,235,705	27,235,705
NET INCOME (LOSS)	(8,031,158)	481,794	(136,115)	(136,115)	(136,115)
AUTH POSITIONS			11	11	11
FTE POSITIONS			11	11	11

BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the GSA Projects Group as a pass-through mechanism for performing facilities projects involving infrastructure upgrade and repair, tenant improvements, remodeling, and furniture with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, contract award, and contract oversight services for design, construction and related services. Approximately 70% of contracted construction work performed is accomplished with Job Order Contracts (JOC). The balance of construction, design, and interiors installations work are performed using delivery order contracts. A minor share of overall Client workload for support functions and smaller projects are completed by standing BDOs with numerous specialty vendors. Because workload is influenced by a multitude of Clients, the budget can fluctuate significantly. Clients serviced by the GSA Projects Group include GSA Required Maintenance, HSA, HCA, Probation, Sheriff, CEO, and most other County agencies and departments.

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FACILITIES ISF	9720	0	0	0
FACILITIES PROJECTS ISF	9726	13,296,012	19,161,252	26,945,900
OTHER INTERFUND REVENUE ISF	9728	0	204,549	289,805
TOTAL CHARGES FOR SERVICES		13,296,012	19,365,801	27,235,705
MISCELLANEOUS REVENUE	9790	47,258	90,378	0
TOTAL MISCELLANEOUS REVENUES		47,258	90,378	0
TOTAL OPERATING INCOME		13,343,271	19,456,179	27,235,705
OPERATING EXPENSE				
REGULAR SALARIES	1101	808,739	868,398	955,514
EXTRA HELP	1102	16,085	0	0
OVERTIME	1105	107	35	3,666
SUPPLEMENTAL PAYMENTS	1106	27,105	24,615	28,170
TERMINATIONS	1107	39,421	34,894	29,204
CALL BACK STAFFING	1108	0	170	0
RETIREMENT CONTRIBUTION	1121	160,127	172,680	210,312
OASDI CONTRIBUTION	1122	49,826	53,432	62,457
FICA MEDICARE	1123	12,271	12,945	14,738
SAFE HARBOR	1124	1,544	0	0
GROUP INSURANCE	1141	76,314	85,142	106,392
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	29	52	48
STATE UNEMPLOYMENT INSURANCE	1143	980	865	793
MANAGEMENT DISABILITY INSURANCE	1144	4,501	5,092	6,158
WORKERS' COMPENSATION INSURANCE	1165	20,221	26,331	27,317
401K PLAN	1171	14,737	15,510	15,694
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,232,009	1,300,160	1,460,463
CLOTHING AND PERSONAL SUPPLIES	2021	2,436	2,280	2,020
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	6,989	6,553	7,200
VOICE DATA ISF	2032	10,510	9,471	10,318
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	6,228	6,591	4,902
EQUIPMENT MAINTENANCE CONTRACTS	2102	(7)	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	228,870	419,232	400,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	42,021	22,937	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	34,392	35,412	36,207
OTHER MAINTENANCE ISF	2116	648	0	0
COST ALLOCATION PLAN CHARGES	2158	43,723	67,144	150,586
MISCELLANEOUS EXPENSE	2159	62,764	36	0
OFFICE SUPPLIES	2161	2,381	4,255	3,000
MAIL CENTER ISF	2164	6,163	6,311	6,184

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
PURCHASING CHARGES ISF	2165	33,436	34,439	35,162
GRAPHICS CHARGES ISF	2166	2,202	6,383	2,268
COPY MACHINE CHGS ISF	2167	901	980	899
STORES ISF	2168	64	156	500
MISCELLANEOUS OFFICE EXPENSE	2179	18	18	0
ATTORNEY SERVICES	2185	896	1,055	1,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	250,224	151,892	225,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	11,681,016	16,716,050	24,645,000
EMPLOYEE HEALTH SERVICES HCA	2201	1,533	2,984	500
INFORMATION TECHNOLOGY ISF	2202	950	1,106	1,206
SPECIAL SERVICES ISF	2206	401	1,511	600
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	3,010	320	0
COMPUTER EQUIPMENT <5000	2261	0	14,876	14,301
FURNITURE AND FIXTURES <5000	2262	0	201	12,000
MINOR EQUIPMENT	2264	309	77	1,600
TRAINING ISF	2272	210	50	0
EDUCATION CONFERENCE AND SEMINARS	2273	0	0	500
PRIVATE VEHICLE MILEAGE	2291	0	0	100
TRAVEL EXPENSE	2292	0	0	500
GAS AND DIESEL FUEL ISF	2301	5,154	5,506	6,701
TRANSPORTATION CHARGES ISF	2302	32,082	37,190	42,075
MOTORPOOL ISF	2303	115	0	149
TRANSPORTATION WORK ORDER	2304	16	0	0
TOTAL SERVICES AND SUPPLIES		12,459,655	17,555,015	25,610,478
INTERFUND EXPENSE ADMINISTRATIVE	3912	159,298	180,264	177,760
TOTAL OTHER CHARGES		159,298	180,264	177,760
TOTAL OPERATING EXPENSE		13,850,961	19,035,439	27,248,701
OPERATING INCOME (LOSS)		(507,691)	420,740	(12,996)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(121,375)	(128,705)	(123,119)
TOTAL OTHER FINANCING USES		(121,375)	(128,705)	(123,119)
INSURANCE RECOVERIES	9851	0	189,759	0
TOTAL OTHER FINANCING SOURCES		0	189,759	0
TOTAL OPERATING TRANSFERS		(121,375)	61,054	(123,119)
CHANGE IN NET ASSETS		(629,066)	481,794	(136,115)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

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FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO RISK ADMINISTRATION - 1300

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	1,162,612	1,044,432	1,189,890	1,189,890	1,189,890
TOTAL REVENUES	1,162,459	1,044,432	1,189,890	1,189,890	1,189,890
NET INCOME (LOSS)	(153)	0	0	0	0
AUTH POSITIONS			12	11	11
FTE POSITIONS			12	11	11

BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims & Insurance Section, which manages third party claims and litigation made against the County, first party claims (claims by the County to its own insurance carriers), manages the County's insurance policies, pursues subrogation and restitution against third parties that cause financial loss to the County, and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third party administrators. The claims units within Risk Management investigate and manage claims made by County employees or the public.

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
OTHER CHARGES FOR SERVICES	9708	26,819	19,369	33,600
OTHER INTERFUND REVENUE	9729	983,679	1,020,620	1,156,290
COST ALLOCATION PLAN REVENUE	9731	0	4,442	0
TOTAL CHARGES FOR SERVICES		1,010,498	1,044,432	1,189,890
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0
TOTAL OPERATING INCOME		1,010,498	1,044,432	1,189,890
OPERATING EXPENSE				
REGULAR SALARIES	1101	1,024,154	1,022,001	1,116,053
SUPPLEMENTAL PAYMENTS	1106	27,822	29,095	32,379
TERMINATIONS	1107	26,011	63,991	79,301
RETIREMENT CONTRIBUTION	1121	186,979	199,015	227,879
OASDI CONTRIBUTION	1122	59,185	60,599	65,255
FICA MEDICARE	1123	14,592	15,462	16,048
RETIREE HEALTH PAYMENT 1099	1128	18,213	10,088	10,965
GROUP INSURANCE	1141	84,871	89,529	106,392
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	494	473	528
STATE UNEMPLOYMENT INSURANCE	1143	1,192	998	888
MANAGEMENT DISABILITY INSURANCE	1144	7,296	7,297	8,621
WORKERS' COMPENSATION INSURANCE	1165	9,697	8,509	8,421
401K PLAN	1171	25,488	27,525	28,323
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,485,995	1,534,582	1,701,053
COMMUNICATIONS	2031	663	671	1,000
VOICE DATA ISF	2032	12,499	12,254	15,000
GENERAL INSURANCE ALLOCATION ISF	2071	6,770	6,552	9,083
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	23,460	23,064	24,910
OTHER MAINTENANCE ISF	2116	255	75	500
MEMBERSHIPS AND DUES	2131	1,000	920	1,220
COST ALLOCATION PLAN CHARGES	2158	19,655	30,465	23,877
MISCELLANEOUS EXPENSE	2159	17,495	14,757	18,300
OFFICE SUPPLIES	2161	2,244	2,389	4,000
PRINTING AND BINDING NON ISF	2162	18	99	200
BOOKS AND PUBLICATIONS	2163	2,495	5,097	5,500
MAIL CENTER ISF	2164	1,139	551	1,178
PURCHASING CHARGES ISF	2165	2,511	2,586	15,000
GRAPHICS CHARGES ISF	2166	0	6,326	300
COPY MACHINE CHGS ISF	2167	963	785	957
STORES ISF	2168	1,221	1,080	1,500
MISCELLANEOUS OFFICE EXPENSE	2179	269	434	600
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	108,429	123,161	172,000

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
EMPLOYEE HEALTH SERVICES HCA	2201	0	1,049	500	500
INFORMATION TECHNOLOGY ISF	2202	45,380	53,590	60,017	60,017
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	735	0	735	735
SPECIAL SERVICES ISF	2206	40	33	300	300
STORAGE CHARGES ISF	2244	203	182	500	500
STORAGE CHARGES NON ISF	2245	4,741	4,587	6,000	6,000
COMPUTER EQUIPMENT <5000	2261	2,628	6,257	5,000	5,000
FURNITURE AND FIXTURES <5000	2262	1,199	0	2,000	2,000
MINOR EQUIPMENT	2264	0	1,061	3,000	3,000
TRAINING ISF	2272	120	75	120	120
EDUCATION CONFERENCE AND SEMINARS	2273	2,624	890	2,700	2,700
PRIVATE VEHICLE MILEAGE	2291	671	639	700	700
TRAVEL EXPENSE	2292	3,538	3,598	11,000	11,000
TRANSPORTATION EXPENSE	2299	10	0	100	100
MOTORPOOL ISF	2303	723	918	1,500	1,500
TOTAL SERVICES AND SUPPLIES		263,700	304,146	389,297	389,297
INTERFUND EXPENSE ADMINISTRATIVE	3912	348,900	300,358	330,805	330,805
TOTAL OTHER CHARGES		348,900	300,358	330,805	330,805
TOTAL OPERATING EXPENSE		2,098,595	2,139,086	2,421,155	2,421,155
OPERATING INCOME (LOSS)		(1,088,097)	(1,094,655)	(1,231,265)	(1,231,265)
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION DECR	5122	1,088,097	1,094,655	1,231,265	1,231,265
TOTAL OTHER FINANCING USES		1,088,097	1,094,655	1,231,265	1,231,265
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0	0
TOTAL OPERATING TRANSFERS		1,088,097	1,094,655	1,231,265	1,231,265
CHANGE IN NET ASSETS		0	0	0	0
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					

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FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO WORKERS COMPENSATION - 1310

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	31,590,148	24,150,826	32,956,102	32,956,102	32,956,102
TOTAL REVENUES	30,469,600	31,538,793	33,393,441	33,393,441	33,393,441
NET INCOME (LOSS)	(1,120,548)	7,387,967	437,339	437,339	437,339

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or litigate challenges for the Retirement Board.

FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE SB90	9253	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	0	0
WORKERS COMP INS	9719	29,676,511	30,391,299	32,675,039
TOTAL CHARGES FOR SERVICES		29,676,511	30,391,299	32,675,039
TOTAL OPERATING INCOME		29,676,511	30,391,299	32,675,039
OPERATING EXPENSE				
INSURANCE	2072	529,373	539,513	0
WORKER COMPENSATION ULTIMATE LOSS EXPENSE	2073	20,790,632	20,495,410	27,818,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(359,430)	(587,300)	0
COST ALLOCATION PLAN CHARGES	2158	10,872	9,407	264,523
PURCHASING CHARGES ISF	2165	5,082	5,234	5,344
ATTORNEY SERVICES	2185	171,148	212,352	232,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,293,812	2,381,556	3,404,970
TOTAL SERVICES AND SUPPLIES		23,441,487	23,056,172	31,724,837
TOTAL OPERATING EXPENSE		23,441,487	23,056,172	31,724,837
OPERATING INCOME (LOSS)		6,235,023	7,335,128	950,202
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	762,066	1,147,494	718,402
TOTAL REVENUE USE OF MONEY AND PROPERTY		762,066	1,147,494	718,402
TOTAL NON-OPERATING REVENUE		762,066	1,147,494	718,402
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		6,997,090	8,482,622	1,668,604
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(1,088,097)	(1,094,655)	(1,231,265)
TOTAL OTHER FINANCING USES		(1,088,097)	(1,094,655)	(1,231,265)
TOTAL OPERATING TRANSFERS		(1,088,097)	(1,094,655)	(1,231,265)
CHANGE IN NET ASSETS		5,908,993	7,387,967	437,339
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

FUND 1320 LIABILITY AND PERSONAL PROPERTY INSURANCE
 SERVICE ACTIVITY: UNCLASSIFIED

CEO LIABILITY INSURANCE - 1320

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	17,134,275	9,756,982	17,432,500	17,432,500	17,432,500
TOTAL REVENUES	12,398,400	12,579,815	9,452,650	9,452,650	9,452,650
NET INCOME (LOSS)	(4,735,875)	2,822,833	(7,979,850)	(7,979,850)	(7,979,850)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for investigating and responding to tort claims filed against the County, and managing litigation assigned to County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section pursues recovery of damage to County property through subrogation and restitution through Probation and the courts. The section also administers the Personal Property Program and Automobile Damage Program benefits and reimburses GSA for repairs and vehicle replacement due to damage to the County fleet vehicles, seeking recovery when damage is caused by negligent third parties.

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FUND 1320 LIABILITY AND PERSONAL PROPERTY INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
LIABILITY INSURANCE	9718	12,275,597	12,275,175	9,275,095
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES		12,275,597	12,275,175	9,275,095
CASH OVERAGE	9789	0	0	0
MISCELLANEOUS REVENUE	9790	913	0	0
TOTAL MISCELLANEOUS REVENUES		913	0	0
TOTAL OPERATING INCOME		12,276,510	12,275,175	9,275,095
OPERATING EXPENSE				
INSURANCE	2072	5,000,879	5,430,321	5,816,216
GENERAL LIABILITY ULTIMATE LOSS EXPENSE 1099	2074	2,269,898	2,009,738	10,218,000
GENERAL LIABILITY ULTIMATE LOSS EXPENSE	2075	1,912,289	1,694,072	0
GENERAL LIABILITY ATTORNEY CLIENT 1099	2076	224,203	287,856	0
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(2,847,150)	(852,700)	0
COST ALLOCATION PLAN CHARGES	2158	49,893	44,042	75,358
PURCHASING CHARGES ISF	2165	9,876	10,172	10,386
GRAPHICS CHARGES ISF	2166	0	214	0
STORES ISF	2168	174	0	0
ATTORNEY SERVICES	2185	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	109,000	111,470	151,250
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	0
PRIVATE VEHICLE MILEAGE	2291	223	0	0
TRAVEL EXPENSE	2292	179	14	0
TOTAL SERVICES AND SUPPLIES		6,729,464	8,735,200	16,271,210
JUDGMENTS	3511	570	1,162	5,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	983,679	1,020,620	1,156,290
TOTAL OTHER CHARGES		984,249	1,021,782	1,161,290
TOTAL OPERATING EXPENSE		7,713,713	9,756,982	17,432,500
OPERATING INCOME (LOSS)		4,562,797	2,518,193	(8,157,405)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	185,985	304,640	177,555
TOTAL REVENUE USE OF MONEY AND PROPERTY		185,985	304,640	177,555
TOTAL NON-OPERATING REVENUE		185,985	304,640	177,555
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		4,748,782	2,822,833	(7,979,850)

FUND I400 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

HUMAN RESOURCE PERSONNEL SERVICES ISF - 1400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	698,743	513,669	682,348	682,348	682,348
TOTAL REVENUES	562,743	468,172	582,348	582,348	582,348
NET INCOME (LOSS)	(136,000)	(45,497)	(100,000)	(100,000)	(100,000)
AUTH POSITIONS			2	2	2
FTE POSITIONS			2	2	2

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers the administration of the Deferred Compensation Program and the Department of Transportation mandate of alcohol and drug testing. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the Deferred Compensation Programs are assessed to plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

FUND 1400 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES I

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
PERSONNEL SERVICES	9471	453,310	421,409	534,132
OTHER INTERFUND REVENUE ISF	9728	44,579	44,044	46,411
OTHER INTERFUND REVENUE	9729	0	0	0
COST ALLOCATION PLAN REVENUE	9731	0	0	305
TOTAL CHARGES FOR SERVICES		497,889	465,453	580,848
TOTAL OPERATING INCOME		497,889	465,453	580,848
OPERATING EXPENSE				
REGULAR SALARIES	1101	146,066	174,272	196,835
SUPPLEMENTAL PAYMENTS	1106	6,949	7,829	8,068
TERMINATIONS	1107	11,585	13,027	18,500
RETIREMENT CONTRIBUTION	1121	30,583	35,488	38,849
OASDI CONTRIBUTION	1122	10,206	10,796	11,623
FICA MEDICARE	1123	2,391	2,718	2,717
GROUP INSURANCE	1141	13,155	16,880	19,344
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	77	90	96
STATE UNEMPLOYMENT INSURANCE	1143	184	173	144
MANAGEMENT DISABILITY INSURANCE	1144	1,112	1,285	1,471
WORKERS' COMPENSATION INSURANCE	1165	1,744	1,861	1,783
401K PLAN	1171	4,648	5,440	5,624
TOTAL SALARIES AND EMPLOYEE BENEFITS		228,701	269,860	305,054
VOICE DATA ISF	2032	1,273	1,258	1,072
GENERAL INSURANCE ALLOCATION ISF	2071	1,084	1,808	789
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	1,980	2,355	2,098
MEMBERSHIPS AND DUES	2131	600	600	1,000
COST ALLOCATION PLAN CHARGES	2158	13,906	13,914	4,639
MISCELLANEOUS EXPENSE	2159	3,403	379	2,000
OFFICE SUPPLIES	2161	0	0	1,000
PRINTING AND BINDING NON ISF	2162	0	63	1,000
BOOKS AND PUBLICATIONS	2163	299	1,512	1,000
MAIL CENTER ISF	2164	0	2,594	4,600
PURCHASING CHARGES ISF	2165	1,657	1,707	1,743
GRAPHICS CHARGES ISF	2166	5,668	22,361	10,000
COPY MACHINE CHGS ISF	2167	529	204	529
STORES ISF	2168	0	292	0
MISCELLANEOUS OFFICE EXPENSE	2179	33	145	100
ATTORNEY SERVICES	2185	54,650	26,445	55,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	349	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	117,569	85,740	195,000
EMPLOYEE HEALTH SERVICES HCA	2201	459	0	0
INFORMATION TECHNOLOGY ISF	2202	7,571	12,689	16,038
SPECIAL SERVICES ISF	2206	513	31	500

FUND 1400 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES I

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
COMPUTER EQUIPMENT <5000	2261	1,556	115	1,500
FURNITURE AND FIXTURES <5000	2262	0	49	500
MINOR EQUIPMENT	2264	503	246	0
TRAINING ISF	2272	60	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	2,659	1,295	3,000
PRIVATE VEHICLE MILEAGE	2291	0	46	500
TRAVEL EXPENSE	2292	775	3,986	5,000
TOTAL SERVICES AND SUPPLIES	216,748	180,182	308,608	308,608
INTERFUND EXPENSE ADMINISTRATIVE	3912	181,714	63,627	68,686
TOTAL OTHER CHARGES	181,714	63,627	68,686	68,686
TOTAL OPERATING EXPENSE	627,162	513,669	682,348	682,348
OPERATING INCOME (LOSS)	(129,273)	(48,216)	(101,500)	(101,500)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	2,572	2,719	1,500
TOTAL REVENUE USE OF MONEY AND PROPERTY	2,572	2,719	1,500	1,500
TOTAL NON-OPERATING REVENUE	2,572	2,719	1,500	1,500
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(126,702)	(45,497)	(100,000)	(100,000)

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FUND I410 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL UNEMPLOYMENT - 1410

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	1,113,963	633,729	864,444	864,444	864,444
TOTAL REVENUES	685,395	723,828	566,694	566,694	566,694
NET INCOME (LOSS)	(428,568)	90,099	(297,750)	(297,750)	(297,750)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

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FUND 1410 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1410 PERSONNEL UNEMPLOYMENT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
UNEMPLOYMENT INS	9725	811,623	709,782	561,694
TOTAL CHARGES FOR SERVICES		811,623	709,782	561,694
TOTAL OPERATING INCOME		811,623	709,782	561,694
OPERATING EXPENSE				
INSURANCE	2072	641,686	626,029	850,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	0	0	0
COST ALLOCATION PLAN CHARGES	2158	1,628	2,362	5,034
PURCHASING CHARGES ISF	2165	33	34	35
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	5,320	4,502	8,500
TOTAL SERVICES AND SUPPLIES		648,668	632,927	863,569
INTERFUND EXPENSE ADMINISTRATIVE	3912	7,694	802	875
TOTAL OTHER CHARGES		7,694	802	875
TOTAL OPERATING EXPENSE		656,362	633,729	864,444
OPERATING INCOME (LOSS)		155,261	76,053	(302,750)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	8,793	14,046	5,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		8,793	14,046	5,000
TOTAL NON-OPERATING REVENUE		8,793	14,046	5,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		164,054	90,099	(297,750)

FUND I420 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL MEDICAL INSURANCE - 1420

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	10,462,236	9,976,374	11,680,947	11,680,947	11,680,947
TOTAL REVENUES	9,757,201	10,096,530	11,430,947	11,430,947	11,430,947
NET INCOME (LOSS)	(705,035)	120,156	(250,000)	(250,000)	(250,000)
AUTH POSITIONS			17	16	16
FTE POSITIONS			16	15	15

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, group life insurance, group disability benefit programs, Employee Emergency Assistance Program, retiree health insurance and supplemental benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
FORFEITURES AND PENALTIES	8831	34,085	32,910	40,148	40,148
TOTAL FINES FORFEITURES AND PENALTIES		34,085	32,910	40,148	40,148
PERSONNEL SERVICES	9471	0	0	0	0
ADMINISTRATIVE SERVICES FEES	9705	220,967	220,295	224,400	224,400
OTHER INTERFUND REVENUE ISF	9728	80,062	101,048	103,014	103,014
OTHER INTERFUND REVENUE	9729	0	0	0	0
COST ALLOCATION PLAN REVENUE	9731	0	0	1,172	1,172
TOTAL CHARGES FOR SERVICES		301,028	321,343	328,586	328,586
OPT OUT REVENUE	9772	8,688,391	9,673,115	11,012,213	11,012,213
CASH OVERAGE	9789	16	22	0	0
MISCELLANEOUS REVENUE	9790	34,903	20,060	15,000	15,000
TOTAL MISCELLANEOUS REVENUES		8,723,309	9,693,198	11,027,213	11,027,213
TOTAL OPERATING INCOME		9,058,423	10,047,450	11,395,947	11,395,947
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,101,443	1,265,928	1,411,435	1,411,435
EXTRA HELP	1102	3,358	4,689	3,680	3,680
SUPPLEMENTAL PAYMENTS	1106	38,265	45,769	46,029	46,029
TERMINATIONS	1107	79,080	83,213	125,000	125,000
RETIREMENT CONTRIBUTION	1121	209,154	246,087	284,988	284,988
OASDI CONTRIBUTION	1122	68,888	78,668	86,487	86,487
FICA MEDICARE	1123	16,940	19,687	20,551	20,551
SAFE HARBOR	1124	4,481	4,796	4,611	4,611
RETIREE HEALTH PAYMENT 1099	1128	8,383	11,676	22,400	22,400
GROUP INSURANCE	1141	108,651	130,233	148,836	148,836
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	649	718	768	768
STATE UNEMPLOYMENT INSURANCE	1143	1,314	1,265	1,124	1,124
MANAGEMENT DISABILITY INSURANCE	1144	8,045	9,382	10,966	10,966
WORKERS' COMPENSATION INSURANCE	1165	12,440	13,452	13,552	13,552
401K PLAN	1171	30,198	34,975	36,918	36,918
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,691,287	1,950,538	2,217,345	2,217,345
VOICE DATA ISF	2032	14,680	22,949	12,847	12,847
RADIO COMMUNICATIONS ISF	2033	4,800	4,800	4,800	4,800
GENERAL INSURANCE ALLOCATION ISF	2071	8,736	8,490	6,358	6,358
MEDICAL PREMIUM SUBSIDY OPT OUT	2081	6,981,149	7,097,039	7,750,000	7,750,000
OTHER MEDICAL PREMIUM SUBSIDY	2082	0	(171,921)	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,602	1,602	2,000	2,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	31,500	32,304	33,450	33,450
OTHER MAINTENANCE ISF	2116	72	306	1,250	1,250
MEMBERSHIPS AND DUES	2131	1,234	1,456	2,500	2,500
CASH SHORTAGE	2156	15	20	0	0

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FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
COST ALLOCATION PLAN CHARGES	2158	55,252	62,995	105,735
MISCELLANEOUS EXPENSE	2159	1,157	3,543	17,500
OFFICE SUPPLIES	2161	8,763	5,564	9,600
PRINTING AND BINDING NON ISF	2162	78	86	8,600
BOOKS AND PUBLICATIONS	2163	2,917	2,594	6,500
MAIL CENTER ISF	2164	10,486	11,339	10,852
PURCHASING CHARGES ISF	2165	2,791	2,875	2,935
GRAPHICS CHARGES ISF	2166	74,476	91,243	93,000
COPY MACHINE CHGS ISF	2167	2,259	2,877	4,253
STORES ISF	2168	423	852	600
MISCELLANEOUS OFFICE EXPENSE	2179	4,623	1,444	4,000
ATTORNEY SERVICES	2185	5,473	6,332	10,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	1,825	18,954	35,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	205,214	217,702	334,345
EMPLOYEE HEALTH SERVICES HCA	2201	4,964	13,497	17,000
INFORMATION TECHNOLOGY ISF	2202	79,054	98,684	302,630
SPECIAL SERVICES ISF	2206	5,774	8,312	8,000
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	34,020	34,020	34,020
STORAGE CHARGES ISF	2244	1,491	1,156	1,566
COMPUTER EQUIPMENT <5000	2261	8,158	5,021	22,000
FURNITURE AND FIXTURES <5000	2262	0	811	5,000
MINOR EQUIPMENT	2264	500	436	1,500
TRAINING ISF	2272	40	125	0
EDUCATION CONFERENCE AND SEMINARS	2273	7,929	6,642	13,500
PRIVATE VEHICLE MILEAGE	2291	1,591	1,174	2,200
TRAVEL EXPENSE	2292	3,293	2,310	6,500
MOTORPOOL ISF	2303	0	0	100
TOTAL SERVICES AND SUPPLIES		7,566,340	7,597,631	8,870,141
DEPRECIATION EXPENSE	3611	5,180	6,358	6,368
INTERFUND EXPENSE ADMINISTRATIVE	3912	475,833	421,847	442,693
TOTAL OTHER CHARGES		481,013	428,205	449,061
TOTAL OPERATING EXPENSE		9,738,639	9,976,374	11,536,547
OPERATING INCOME (LOSS)		(680,217)	71,076	(140,600)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	12,539	19,080	5,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		12,539	19,080	5,000
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(84,937)	0	0
TOTAL OTHER FINANCING SOURCES		(84,937)	0	0
TOTAL NON-OPERATING REVENUE		(72,398)	19,080	5,000

FUND 1420 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(752,615)	90,156	(135,600)	(135,600)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS 9831	952,000	30,000	30,000	30,000
TOTAL OTHER FINANCING SOURCES	952,000	30,000	30,000	30,000
TOTAL OPERATING TRANSFERS	952,000	30,000	30,000	30,000
CHANGE IN NET ASSETS	199,385	120,156	(105,600)	(105,600)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
COMPUTER SOFTWARE 4701	0	0	144,400	144,400
TOTAL FIXED ASSETS	0	0	144,400	144,400
TOTAL FIXED ASSETS	0	0	144,400	144,400

FUND I430 EMPLOYEE BENEFITS MISC IS
 SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 1430

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	67,178	46,758	63,999	63,999	63,999
TOTAL REVENUES	51,900	52,650	53,304	53,304	53,304
NET INCOME (LOSS)	(15,278)	5,893	(10,695)	(10,695)	(10,695)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The WSP is an optional benefit program which employees may elect during a limited enrollment period. The employee-paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1430 EMPLOYEE BENEFITS MISC IS
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1430 WAGE SUPPLEMENT

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INSURANCE PREMIUMS INTERNAL	9717	47,399	52,271	51,750
COST ALLOCATION PLAN REVENUE	9731	0	0	1,404
TOTAL CHARGES FOR SERVICES		47,399	52,271	53,154
TOTAL OPERATING INCOME		47,399	52,271	53,154
OPERATING EXPENSE				
COST ALLOCATION PLAN CHARGES	2158	1,999	3,612	0
MISCELLANEOUS EXPENSE	2159	40,167	39,580	60,000
MAIL CENTER ISF	2164	142	0	146
TOTAL SERVICES AND SUPPLIES		42,308	43,192	60,146
INTERFUND EXPENSE ADMINISTRATIVE	3912	13,129	3,566	3,853
TOTAL OTHER CHARGES		13,129	3,566	3,853
TOTAL OPERATING EXPENSE		55,437	46,758	63,999
OPERATING INCOME (LOSS)		(8,038)	5,513	(10,845)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	205	379	150
TOTAL REVENUE USE OF MONEY AND PROPERTY		205	379	150
TOTAL NON-OPERATING REVENUE		205	379	150
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(7,834)	5,893	(10,695)

FUND I500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED

INFORMATION TECHNOLOGY SERVICES DEPARTMENT - 4800

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	37,560,694	28,353,956	38,281,615	38,281,615	38,281,615
TOTAL REVENUES	33,451,291	28,906,450	29,468,488	29,468,488	29,468,488
NET INCOME (LOSS)	(4,109,403)	552,494	(8,813,127)	(8,813,127)	(8,813,127)
AUTH POSITIONS			156	156	156
FTE POSITIONS			156	155	155

BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of five divisions: Administrative and Fiscal Services, Application Services, Technical Services, Enterprise Systems and Services, and Health Care Agency Services. The Mission of IT Services is to provide reliable, responsive, cost-effective and relevant technology services and counsel to County departments, agencies, and leaders. The primary functions of Information Systems ISF are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. The Information Systems ISF can provide requesting departments and agencies with short-term and long-term planning assistance and with general business systems, acquisition, support and development. The GIS group (within Technical Services Division) provides County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze this data. GIS also partners with external agencies to provide some of these services to the public.

FUND 1500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INFORMATION SERVICES ISF	9712	25,609,743	26,194,177	26,424,450
OTHER INTERFUND REVENUE	9729	717,874	1,763,762	2,231,038
TOTAL CHARGES FOR SERVICES		26,327,617	27,957,939	28,655,488
MISCELLANEOUS REVENUE	9790	18,545	0	0
TOTAL MISCELLANEOUS REVENUES		18,545	0	0
TOTAL OPERATING INCOME		26,346,162	27,957,939	28,655,488
OPERATING EXPENSE				
REGULAR SALARIES	1101	12,303,643	12,826,450	14,546,258
EXTRA HELP	1102	18,160	51,663	27,382
OVERTIME	1105	218,986	147,817	241,657
SUPPLEMENTAL PAYMENTS	1106	508,674	568,768	656,875
TERMINATIONS	1107	453,489	321,607	368,260
CALL BACK STAFFING	1108	3,377	4,315	4,667
RETIREMENT CONTRIBUTION	1121	2,509,799	2,712,770	3,079,669
OASDI CONTRIBUTION	1122	766,489	794,274	857,847
FICA MEDICARE	1123	189,452	196,736	218,985
SAFE HARBOR	1124	1,738	5,086	1,507
RETIREE HEALTH PAYMENT 1099	1128	42,638	60,805	54,985
GROUP INSURANCE	1141	996,036	1,124,045	1,181,173
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,470	1,718	1,559
STATE UNEMPLOYMENT INSURANCE	1143	15,187	13,185	15,097
MANAGEMENT DISABILITY INSURANCE	1144	30,407	29,557	31,748
WORKERS' COMPENSATION INSURANCE	1165	141,257	137,012	155,287
401K PLAN	1171	205,022	209,881	237,146
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	9,866,932	0	0
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(9,866,932)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		18,405,823	19,205,691	21,680,102
UNIFORM ALLOWANCE	2022	875	875	875
VOICE DATA ISF	2032	180,978	0	108,076
RADIO COMMUNICATIONS ISF	2033	1,212	0	0
JANITORIAL SERVICES NON ISF	2055	0	0	44,168
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	296	0
GENERAL INSURANCE ALLOCATION ISF	2071	94,394	94,631	134,079
EQUIPMENT MAINTENANCE CONTRACTS	2102	264,913	249,813	349,868
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	539,580	399,708	330,292
FACILITIES PROJECTS ISF	2115	1,053	789	0
OTHER MAINTENANCE ISF	2116	7,822	7,059	11,648
MEMBERSHIPS AND DUES	2131	0	430	200
COST ALLOCATION PLAN CHARGES	2158	375,856	513,226	508,223
MISCELLANEOUS EXPENSE	2159	988	0	2,200

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2015-16 ACTUAL	2016-17	2017-18 RECOMMENDED	2017-18	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
OFFICE SUPPLIES	2161	5,691	19,615	13,092	13,092
BOOKS AND PUBLICATIONS	2163	0	(0)	5,600,500	5,600,500
MAIL CENTER ISF	2164	8,766	8,774	8,908	8,908
PURCHASING CHARGES ISF	2165	37,334	38,454	54,050	54,050
GRAPHICS CHARGES ISF	2166	3,435	2,700	3,910	3,910
COPY MACHINE CHGS ISF	2167	3,745	9,204	4,400	4,400
STORES ISF	2168	675	698	675	675
MISCELLANEOUS OFFICE EXPENSE	2179	7,418	10,109	8,075	8,075
ATTORNEY SERVICES	2185	21,741	3,317	39,750	39,750
SOFTWARE MAINTENANCE AGREEMENTS	2194	3,765,107	2,768,128	3,314,673	3,314,673
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,649,670	1,938,421	1,936,204	1,936,204
EMPLOYEE HEALTH SERVICES HCA	2201	8,907	14,025	10,650	10,650
SPECIAL SERVICES ISF	2206	7,057	7,773	7,885	7,885
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	0	251,308	453,129	453,129
STORAGE CHARGES ISF	2244	733	141	735	735
COMPUTER EQUIPMENT <5000	2261	73,257	490,171	94,445	94,445
FURNITURE AND FIXTURES <5000	2262	2,318	63,612	53,982	53,982
MINOR EQUIPMENT	2264	19,523	3,058	41,529	41,529
TRAINING ISF	2272	460	250	1,400	1,400
EDUCATION CONFERENCE AND SEMINARS	2273	60,480	63,914	167,322	167,322
PRIVATE VEHICLE MILEAGE	2291	6,376	8,694	8,828	8,828
TRAVEL EXPENSE	2292	22,484	19,724	23,150	23,150
TRANSPORTATION EXPENSE	2299	3,406	566	4,700	4,700
MOTORPOOL ISF	2303	3,094	4,033	4,987	4,987
TRANSPORTATION WORK ORDER	2304	0	8,173	0	0
UTILITIES	2311	0	13,309	73,087	73,087
TOTAL SERVICES AND SUPPLIES		8,179,349	7,015,000	13,419,695	13,419,695
DEPRECIATION EXPENSE	3611	1,680,674	1,882,751	2,049,968	2,049,968
INTERFUND EXPENSE ADMINISTRATIVE	3912	0	0	168,255	168,255
TOTAL OTHER CHARGES		1,680,674	1,882,751	2,218,223	2,218,223
TOTAL OPERATING EXPENSE		28,265,847	28,103,442	37,318,020	37,318,020
OPERATING INCOME (LOSS)		(1,919,685)	(145,503)	(8,662,532)	(8,662,532)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	32,200	50,484	0	0
TOTAL REVENUE USE OF MONEY AND PROPERTY		32,200	50,484	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(7,875)	(89,973)	0	0
TOTAL OTHER FINANCING SOURCES		(7,875)	(89,973)	0	0
TOTAL NON-OPERATING REVENUE		24,326	(39,489)	0	0

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2017-18

FUND 1500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(1,895,359)	(184,992)	(8,662,532)	(8,662,532)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(2,611,653)	(2,466,384)	(5,472,408)
INTRAFUND COST ALLOCATION DECR	5122	2,611,653	2,466,384	5,472,408
TOTAL OTHER FINANCING USES		(0)	0	0
TRANSFERS IN FROM OTHER FUNDS	9831	1,113,000	988,000	813,000
TOTAL OTHER FINANCING SOURCES		1,113,000	988,000	813,000
TOTAL OPERATING TRANSFERS		1,113,000	988,000	813,000
CHANGE IN NET ASSETS		(782,359)	803,008	(7,849,532)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	141,328	241,265	963,595
COMPUTER SOFTWARE	4701	18,500	9,250	0
TOTAL FIXED ASSETS		159,828	250,515	963,595
TOTAL FIXED ASSETS		159,828	250,515	963,595

FUND I510 TELECOMMUNICATIONS ISF
 SERVICE ACTIVITY: UNCLASSIFIED

NETWORK SERVICES ISF - 4850

BUDGET OVERVIEW:

	FINAL BUDGET FY 2016-17	ACTUAL PRIOR YEAR FY 2016-17	REQUESTED BUDGET FY 2017-18	RECOMMENDED BUDGET FY 2017-18	ADOPTED BUDGET FY 2017-18
TOTAL APPROPRIATIONS	23,521,014	17,343,624	21,691,897	21,691,897	21,691,897
TOTAL REVENUES	15,905,129	15,901,787	16,837,681	16,837,681	16,837,681
NET INCOME (LOSS)	(7,615,885)	(1,441,837)	(4,854,216)	(4,854,216)	(4,854,216)
AUTH POSITIONS			37	40	40
FTE POSITIONS			37	40	40

BUDGET UNIT DESCRIPTION:

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the Network Services ISF is to provide reliable, responsive, cost effective and relevant technology services and counsel to County departments, agencies, and leaders. Network Services is responsible for the design, implementation and maintenance of the County voice and data network for all on-line systems and applications. The Data Network supports over 21,000 devices while the Voice Network provides telephone service for over 10,000 devices. Network Services engineers and maintains a countywide microwave network with over 85 sites and supports and maintains the Public Safety radio network. The Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks is also a responsibility of Network Services.

FUND 1510 TELECOMMUNICATIONS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INFORMATION SERVICES ISF	9712	0	0	0
RADIO ISF	9713	4,490,170	4,568,479	4,174,159
TELEPHONE DATA COMM ISF	9714	12,104,790	11,430,804	12,495,267
OTHER INTERFUND REVENUE	9729	0	0	168,255
TOTAL CHARGES FOR SERVICES		16,594,960	15,999,283	16,837,681
MISCELLANEOUS REVENUE	9790	8,565	0	0
TOTAL MISCELLANEOUS REVENUES		8,565	0	0
TOTAL OPERATING INCOME		16,603,525	15,999,283	16,837,681
OPERATING EXPENSE				
REGULAR SALARIES	1101	2,892,679	2,889,515	3,441,402
EXTRA HELP	1102	19,273	0	0
OVERTIME	1105	123,657	140,487	126,278
SUPPLEMENTAL PAYMENTS	1106	185,370	237,304	268,436
TERMINATIONS	1107	113,051	104,962	111,563
CALL BACK STAFFING	1108	128	0	0
RETIREMENT CONTRIBUTION	1121	570,892	573,354	704,947
OASDI CONTRIBUTION	1122	192,833	195,518	231,608
FICA MEDICARE	1123	46,816	47,425	62,536
SAFE HARBOR	1124	536	0	0
RETIREE HEALTH PAYMENT 1099	1128	9,107	1,588	0
GROUP INSURANCE	1141	260,382	274,071	299,999
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	495	531	566
STATE UNEMPLOYMENT INSURANCE	1143	3,761	3,157	3,979
MANAGEMENT DISABILITY INSURANCE	1144	12,587	12,334	14,867
WORKERS' COMPENSATION INSURANCE	1165	74,431	72,239	94,243
401K PLAN	1171	59,714	66,901	73,849
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	2,527,889	0	0
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(2,527,889)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		4,565,712	4,619,385	5,434,273
CLOTHING AND PERSONAL SUPPLIES	2021	6,943	7,599	6,125
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	2,486,615	2,272,700	2,581,725
JANITORIAL SERVICES NON ISF	2055	0	0	8,402
HOUSEKEEPING GROUNDS ISF CHARGS	2058	704	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	57,264	56,399	34,901
EQUIPMENT MAINTENANCE	2101	2,076	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	186,834	328,655	597,228
MAINTENANCE SUPPLIES AND PARTS	2104	671	0	0
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	153,291	126,572	67,996

FUND 1510 TELECOMMUNICATIONS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
FACILITIES PROJECTS ISF	2115	90,153	0	0
OTHER MAINTENANCE ISF	2116	15,342	837	19,500
MEMBERSHIPS AND DUES	2131	85	0	500
COST ALLOCATION PLAN CHARGES	2158	452,105	254,583	132,290
MISCELLANEOUS EXPENSE	2159	0	0	0
OFFICE SUPPLIES	2161	0	67	0
BOOKS AND PUBLICATIONS	2163	455	0	0
MAIL CENTER ISF	2164	611	807	700
PURCHASING CHARGES ISF	2165	37,177	38,292	33,200
GRAPHICS CHARGES ISF	2166	144	144	0
COPY MACHINE CHGS ISF	2167	9,344	5,161	9,345
STORES ISF	2168	89,040	85,166	80,001
MISCELLANEOUS OFFICE EXPENSE	2179	1,285	1,984	1,000
ATTORNEY SERVICES	2185	3,582	6,382	9,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	904,542	1,030,362	1,410,482
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	959,477	964,424	500,249
EMPLOYEE HEALTH SERVICES HCA	2201	3,138	7,235	3,000
INFORMATION TECHNOLOGY ISF	2202	430,244	0	0
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	971	0	0
PUBLIC WORKS ISF CHARGES	2205	10,246	18,551	0
SPECIAL SERVICES ISF	2206	186	47	1,800
SOFTWARE RENTAL NON ISF	2236	0	0	40,000
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	465,630	460,852	467,950
BUILDING LEASES AND RENTALS COUNTY OWNED	2242	9,192	13,788	0
GROUND FACILITY LEASE AND RENT	2243	0	0	100,000
STORAGE CHARGES ISF	2244	22	25	0
COMPUTER EQUIPMENT <5000	2261	52,283	34,534	36,705
FURNITURE AND FIXTURES <5000	2262	1,999	107,209	0
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	2,015,426	2,041,667	1,462,101
TRAINING ISF	2272	2,510	1,025	0
EDUCATION CONFERENCE AND SEMINARS	2273	2,019	8,911	36,750
PRIVATE VEHICLE MILEAGE	2291	766	888	5,000
TRAVEL EXPENSE	2292	3,459	3,338	0
TRANSPORTATION EXPENSE	2299	59	690	0
GAS AND DIESEL FUEL ISF	2301	34,653	38,115	43,300
TRANSPORTATION CHARGES ISF	2302	108,573	110,927	158,000
MOTORPOOL ISF	2303	876	423	1,000
TRANSPORTATION WORK ORDER	2304	31,904	31,149	0
UTILITIES	2311	18,242	18,969	36,928
TOTAL SERVICES AND SUPPLIES		8,650,139	8,078,476	7,885,178
DEPRECIATION EXPENSE	3611	2,021,434	2,006,684	1,958,089

FUND 1510 TELECOMMUNICATIONS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INTERFUND EXPENSE ADMINISTRATIVE 3912	717,874	1,763,762	2,231,038	2,231,038
TOTAL OTHER CHARGES	2,739,308	3,770,446	4,189,127	4,189,127
TOTAL OPERATING EXPENSE	15,955,160	16,468,307	17,508,578	17,508,578
OPERATING INCOME (LOSS)	648,365	(469,024)	(670,897)	(670,897)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	51,191	77,626	0	0
TOTAL REVENUE USE OF MONEY AND PROPERTY	51,191	77,626	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	(92,652)	(175,123)	0	0
TOTAL OTHER FINANCING SOURCES	(92,652)	(175,123)	0	0
TOTAL NON-OPERATING REVENUE	(41,462)	(97,497)	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	606,903	(566,520)	(670,897)	(670,897)
NON-OPERATING EXPENSE				
INTEREST ON LEASE PURCHASE PAYMENTS 3451	216,744	190,719	281,750	281,750
INTEREST ON OTHER LONG TERM DEBT 3452	0	0	(122,431)	(122,431)
TOTAL OTHER CHARGES	216,744	190,719	159,319	159,319
TOTAL NON-OPERATING EXPENSE	216,744	190,719	159,319	159,319
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	390,159	(757,239)	(830,216)	(830,216)
OPERATING TRANSFERS				
INSURANCE RECOVERIES 9851	7,495	0	0	0
TOTAL OTHER FINANCING SOURCES	7,495	0	0	0
TOTAL OPERATING TRANSFERS	7,495	0	0	0
CHANGE IN NET ASSETS	397,654	(757,239)	(830,216)	(830,216)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT PRINCIPAL 3311	855,000	880,000	0	0
OTHER LOAN PAYMENTS PRINCIPAL 3312	0	0	910,000	910,000
DEBT CONTRA 3992	(855,000)	(880,000)	0	0
TOTAL OTHER CHARGES	0	0	910,000	910,000
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	910,000	910,000
FIXED ASSETS				
EQUIPMENT 4601	272,420	561,377	1,084,000	1,084,000

FUND 1510 TELECOMMUNICATIONS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2015-16 ACTUAL	2016-17 ACTUAL * ESTIMATED	2017-18 RECOMMENDED	2017-18 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
COMPUTER SOFTWARE	4701	0	123,221	2,030,000
TOTAL FIXED ASSETS	272,420	684,598	3,114,000	3,114,000
TOTAL FIXED ASSETS	272,420	684,598	3,114,000	3,114,000