



# INTERNAL SERVICE FUNDS

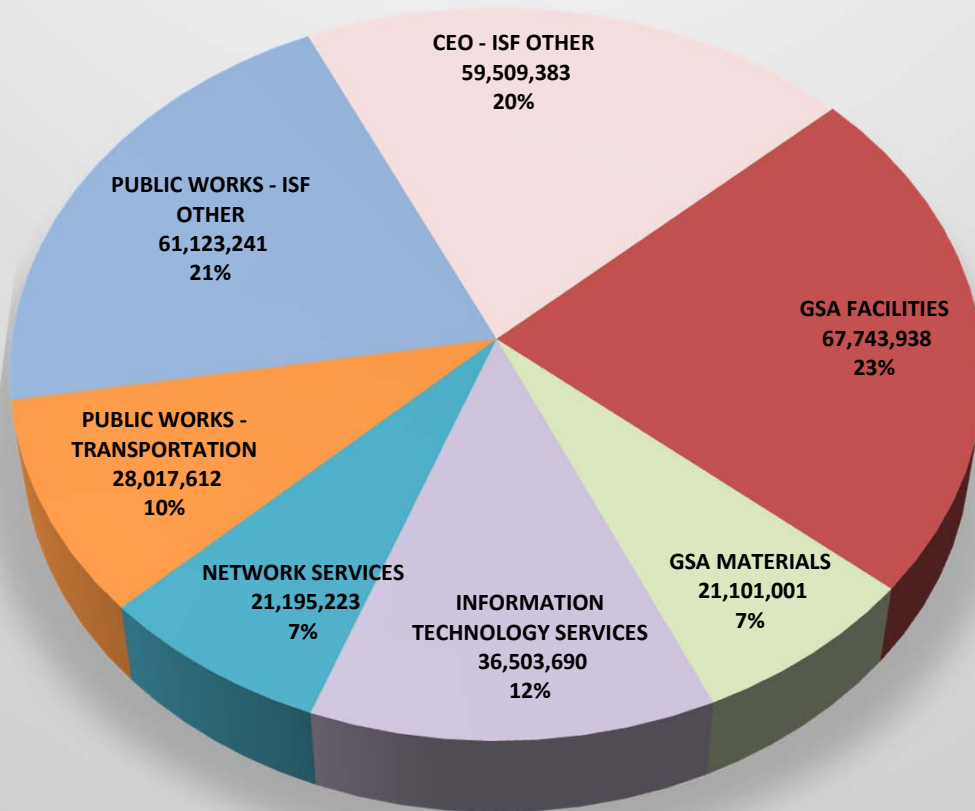
COUNTY OF VENTURA | CALIFORNIA





**COUNTY OF VENTURA**  
**SUMMARY OF BUDGET REQUIREMENTS (USES)**  
**INTERNAL SERVICE FUNDS**  
**FISCAL YEAR 2016-17**

**\$295,194,088**



Includes Fixed Assets & Retirement of LTD

FUND 1100 PUBLIC WORKS SERVICES - ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**PUBLIC WORKS CENTRAL SERVICES ISF - 4400**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	43,281,776	39,840,941	44,583,650	44,662,150	44,662,150
TOTAL REVENUES	41,369,060	40,099,664	43,859,100	43,859,100	43,859,100
NET INCOME (LOSS)	(1,912,716)	258,723	(724,550)	(803,050)	(803,050)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department.

FUND 1100 PUBLIC WORKS SERVICES - ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FRANCHISES	8761	0	0	0
<b>TOTAL LICENSES PERMITS AND FRANCHISES</b>		<b>0</b>	<b>0</b>	<b>0</b>
RENTS AND CONCESSIONS	8931	201,687	189,402	25,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>201,687</b>	<b>189,402</b>	<b>25,000</b>
OTHER GOVERNMENTAL AGENCIES	9371	0	226,072	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>226,072</b>	<b>0</b>
PLANNING AND ENGINEERING SERVICES	9481	1,455,498	1,377,106	1,528,000
PLANNING/ENG SERV - CONT	9482H	3,079,821	0	0
EDUCATIONAL SERVICES	9671	0	0	0
PUBLIC WORKS SERVICES	9716	31,020,788	38,256,968	42,244,500
COST ALLOCATION PLAN REVENUE	9731	128,859	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>35,684,966</b>	<b>39,634,074</b>	<b>43,772,500</b>
OTHER SALES	9751	17,439	1,749	25,000
OPT OUT REVENUE	9772	0	0	200
MISCELLANEOUS REVENUE	9790	44,282	14,634	200
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>61,721</b>	<b>16,383</b>	<b>25,400</b>
<b>TOTAL OPERATING INCOME</b>		<b>35,948,374</b>	<b>40,065,931</b>	<b>43,822,900</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	20,124,512	20,940,225	23,053,600
EXTRA HELP	1102	334,061	429,219	580,700
OVERTIME	1105	484,429	714,160	1,048,000
SUPPLEMENTAL PAYMENTS	1106	613,571	637,202	702,300
TERMINATIONS	1107	562,873	803,623	729,800
CALL BACK STAFFING	1108	313,813	307,958	275,000
RETIREMENT CONTRIBUTION	1121	4,130,109	4,366,426	5,195,700
OASDI CONTRIBUTION	1122	1,275,223	1,344,165	1,534,900
FICA MEDICARE	1123	311,964	333,756	379,800
SAFE HARBOR	1124	24,164	31,319	57,900
RETIREE HEALTH PAYMENT 1099	1128	65,995	63,746	63,700
GROUP INSURANCE	1141	2,240,497	2,279,545	2,419,100
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,025	2,108	2,000
STATE UNEMPLOYMENT INSURANCE	1143	25,255	26,774	26,400
MANAGEMENT DISABILITY INSURANCE	1144	51,687	70,056	81,600
WORKERS' COMPENSATION INSURANCE	1165	921,889	950,817	1,089,800
401K PLAN	1171	369,111	393,222	437,100
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	111,911	125,104	128,600
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	0	(2,294)	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>31,963,090</b>	<b>33,817,130</b>	<b>37,806,000</b>

FUND 1100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
CLOTHING AND PERSONAL SUPPLIES	2021	0	50,851	33,700	33,700
UNIFORM ALLOWANCE	2022	37,424	50,233	41,000	41,000
SAFETY CLOTH & SUPPLIES	2023H	47,012	0	0	0
COMMUNICATIONS	2031	0	68,143	88,000	88,000
VOICE DATA ISF	2032	265,919	267,387	268,500	268,500
TELEPHONE CHGS - NON ISF	2032H	59,208	0	0	0
RADIO COMMUNICATIONS ISF	2033	44,897	69,182	48,000	48,000
FOOD	2041	103	54	2,000	2,000
REFUSE DISPOSAL	2056H	1,143	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	5,000	5,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	521	321	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	103,117	192,458	231,480	231,480
EQUIPMENT MAINTENANCE	2101	0	18,335	29,400	29,400
EQUIPMENT MAINTENANCE CONTRACTS	2102	2,955	0	0	0
OFFICE EQUIP. MAINTENANCE	2102H	8,627	0	0	0
HYDROLOGY SUPPLIES	2103	434	0	500	500
MAINTENANCE SUPPLIES AND PARTS	2104	96,996	217,402	69,500	69,500
ROAD SUPPLIES	2105	17,264	2,748	121,000	121,000
OTHER EQUIP. MAINTENANCE	2105H	6,867	0	0	0
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	3,649	0	18,800	18,800
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	1,001,672	1,040,691	1,087,300	1,087,300
FACILITIES PROJECTS ISF	2115	0	72,748	28,000	28,000
OTHER MAINTENANCE ISF	2116	36,679	14,880	2,500	2,500
MEDICAL CLAIMS ISF	2122	7,676	7,428	6,100	6,100
BUILDING EQUIP. MAINTENAN	2122H	1,780	0	0	0
MEMBERSHIPS AND DUES	2131	37,385	50,201	35,200	35,200
COST ALLOCATION PLAN CHARGES	2158	974,672	928,836	1,051,070	1,051,070
MISCELLANEOUS EXPENSE	2159	159	(5,617)	15,100	15,100
OFFICE SUPPLIES	2161	94,562	110,618	121,600	121,600
PRINTING AND BINDING NON ISF	2162	25,534	4,462	31,000	31,000
BOOKS AND PUBLICATIONS	2163	9,995	9,257	31,900	31,900
MAIL CENTER ISF	2164	35,891	32,441	47,800	47,800
PURCHASING CHARGES ISF	2165	18,411	20,259	20,700	20,700
GRAPHICS CHARGES ISF	2166	6,182	7,427	7,500	7,500
COPY MACHINE CHGS ISF	2167	63,043	59,435	63,000	63,000
STORES ISF	2168	5,942	4,487	7,100	7,100
POSTAGE AND SPECIAL DELIVERY	2169	0	0	200	200
MICROFILM SUPPLIES	2175H	438	0	0	0
MISCELLANEOUS OFFICE EXPENSE	2179	830	9,700	22,400	22,400
SPECIAL OFFICE EXPENSE	2180H	9,718	0	0	0
ENGINEERING AND TECHNICAL SURVEYS	2183	108,400	81,748	203,000	203,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	0	9,850	10,000	10,000

FUND 1100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
ATTORNEY SERVICES	2185	70,329	57,138	48,600	48,600
TEMPORARY HELP	2192	18,821	76,643	4,000	4,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	256,759	320,600	320,600
COMPUTER SERVICES NON ISF	2195H	278,403	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	234,970	181,892	394,200	394,200
EMPLOYEE HEALTH SERVICES HCA	2201	0	72,728	49,700	49,700
INFORMATION TECHNOLOGY ISF	2202	815,798	788,154	828,900	828,900
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	158,220	153,763	171,600	171,600
PUBLIC WORKS ISF CHARGES	2205	223	0	0	0
SPECIAL SERVICES ISF	2206	7,638	9,009	32,800	32,800
PUBLICATIONS AND LEGAL NOTICES	2221	1,435	2,106	13,500	13,500
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	55,786	73,162	0	0
HEAVY EQUIPMENT ISF	2233	28,594	0	0	0
SOFTWARE RENTAL NON ISF	2236	0	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	0	0	0	0
GROUND FACILITY LEASE AND RENT	2243	60,269	60,269	60,300	60,300
STORAGE CHARGES ISF	2244	4,297	6,096	4,900	4,900
COMPUTER EQUIPMENT <5000	2261	93,847	128,774	136,000	136,000
FURNITURE AND FIXTURES <5000	2262	25,026	4,672	46,500	46,500
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	8,078	16,115	69,900	69,900
TRAINING ISF	2272	840	6,140	19,500	19,500
EDUCATION CONFERENCE AND SEMINARS	2273	6,400	57,509	99,300	99,300
PRIVATE VEHICLE MILEAGE	2291	2,404	5,966	11,900	11,900
SMALL TOOLS & INSTRUMENTS	2291H	6,234	0	0	0
TRAVEL EXPENSE	2292	109,333	77,761	215,900	215,900
TRANSPORTATION EXPENSE	2299	74	273	0	0
GAS AND DIESEL FUEL ISF	2301	60,541	54,417	65,900	65,900
SPECIAL DEPT. EXP. - 01	2301H	6,821	0	0	0
TRANSPORTATION CHARGES ISF	2302	241,415	229,987	291,400	291,400
MOTORPOOL ISF	2303	8,200	8,929	10,500	10,500
TRANSPORTATION WORK ORDER	2304	0	55,575	0	0
SPECIAL DEPT. EXP. - 07	2307H	27,751	0	0	0
SPECIAL DEPT. EXP. - 08	2308H	441	0	0	0
SPECIAL DEPT. EXP. - 10	2310H	2,276	0	0	0
UTILITIES	2311	28,011	33,413	32,000	32,000
PUBLIC WORKS CHARGES SELLER	2998	(1,427,018)	(406,430)	0	0
PUBLIC WORKS CHARGES BUYER	2999	1,427,018	406,430	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>5,497,582</b>	<b>5,813,215</b>	<b>6,676,250</b>	<b>6,676,250</b>
TAXES AND ASSESSMENTS	3571	0	0	0	0
DEPRECIATION EXPENSE	3611	101,056	139,276	157,900	157,900
<b>TOTAL OTHER CHARGES</b>		<b>101,056</b>	<b>139,276</b>	<b>157,900</b>	<b>157,900</b>

FUND 1100 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
<b>TOTAL OPERATING EXPENSE</b>	<b>37,561,727</b>	<b>39,769,621</b>	<b>44,640,150</b>	<b>44,640,150</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(1,613,353)</b>	<b>296,311</b>	<b>(817,250)</b>	<b>(817,250)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	21,786	33,732	36,200
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>21,786</b>	<b>33,732</b>	<b>36,200</b>
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(634)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>(634)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>21,152</b>	<b>33,732</b>	<b>36,200</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(1,592,201)</b>	<b>330,043</b>	<b>(781,050)</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121	(2,080,112)	(2,309,878)	(2,401,900)
INTRAFUND COST ALLOCATION DECR	5122	2,080,112	2,309,878	2,401,900
<b>TOTAL OTHER FINANCING USES</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>CHANGE IN NET ASSETS</b>		<b>(1,592,201)</b>	<b>330,043</b>	<b>(781,050)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601	0	69,715	22,000
COMPUTER SOFTWARE	4701	350,092	1,605	0
COMPUTER EQUIPMENT	4862H	20,059	0	0
OTHER EQUIPMENT	4889H	8,824	0	0
EQUIPMENT CONTRA ACCOUNT	4993	(378,975)	0	0
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>71,320</b>	<b>22,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>(0)</b>	<b>71,320</b>	<b>22,000</b>



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FUND I110 WATERWORKS OPERATION - ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

WATER AND SANITATION ISF - 4450

BUDGET OVERVIEW:

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	8,040,321	7,012,512	8,716,000	8,716,000	8,716,000
TOTAL REVENUES	8,036,600	7,450,167	8,715,100	8,715,100	8,715,100
NET INCOME (LOSS)	(3,721)	437,655	(900)	(900)	(900)

AUTH POSITIONS  
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

FUND 1110 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
PLANNING AND ENGINEERING SERVICES	9481	50,688	35,935	46,600
PUBLIC WORKS SERVICES	9716	6,496,602	7,396,503	8,493,100
<b>TOTAL CHARGES FOR SERVICES</b>		<b>6,547,290</b>	<b>7,432,438</b>	<b>8,539,700</b>
OTHER SALES	9751	4,776	0	5,000
MISCELLANEOUS REVENUE	9790	1,896	10,115	2,000
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>6,672</b>	<b>10,115</b>	<b>7,000</b>
<b>TOTAL OPERATING INCOME</b>		<b>6,553,962</b>	<b>7,442,554</b>	<b>8,546,700</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	3,242,712	3,379,514	4,248,600
EXTRA HELP	1102	62,336	43,758	76,600
OVERTIME	1105	144,405	147,679	155,300
SUPPLEMENTAL PAYMENTS	1106	185,169	196,746	113,700
TERMINATIONS	1107	167,956	136,908	80,600
CALL BACK STAFFING	1108	2,624	4,053	0
RETIREMENT CONTRIBUTION	1121	678,299	721,192	926,000
OASDI CONTRIBUTION	1122	215,069	227,332	279,500
FICA MEDICARE	1123	53,411	55,594	67,800
SAFE HARBOR	1124	5,306	3,936	7,500
RETIREE HEALTH PAYMENT 1099	1128	17,856	28,043	28,600
GROUP INSURANCE	1141	383,377	392,214	456,800
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	320	310	500
STATE UNEMPLOYMENT INSURANCE	1143	4,231	4,435	4,600
MANAGEMENT DISABILITY INSURANCE	1144	5,696	8,160	11,500
WORKERS' COMPENSATION INSURANCE	1165	186,087	180,380	207,200
401K PLAN	1171	40,588	45,259	47,100
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	0	40,203	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>5,395,443</b>	<b>5,615,714</b>	<b>6,711,900</b>
CLOTHING AND PERSONAL SUPPLIES	2021	0	12,738	12,000
UNIFORM ALLOWANCE	2022	12,034	13,701	10,000
SAFETY CLOTH & SUPPLIES	2023H	10,585	0	0
COMMUNICATIONS	2031	0	16,092	20,800
VOICE DATA ISF	2032	47,971	49,264	51,600
TELEPHONE CHGS - NON ISF	2032H	15,137	0	0
RADIO COMMUNICATIONS ISF	2033	21,135	20,090	20,500
FOOD	2041	0	294	500
REFUSE DISPOSAL	2056H	8,104	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	4,800
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	56	0
GENERAL INSURANCE ALLOCATION ISF	2071	0	0	0
EQUIPMENT MAINTENANCE	2101	0	5,721	18,000

FUND 1110 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
EQUIPMENT MAINTENANCE CONTRACTS	2102	864	2,593	8,000	8,000
MAINTENANCE SUPPLIES AND PARTS	2104	7,250	2,560	10,000	10,000
ROAD SUPPLIES	2105	0	0	1,000	1,000
OTHER EQUIP. MAINTENANCE	2105H	6,047	0	0	0
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	26,597	35,818	48,000	48,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	42,120	40,476	43,400	43,400
FACILITIES PROJECTS ISF	2115	0	10,819	0	0
OTHER MAINTENANCE ISF	2116	15,787	14,393	10,000	10,000
MEDICAL AND LABORATORY SUPPLIES	2121	0	0	500	500
MEDICAL CLAIMS ISF	2122	699	623	500	500
GROUNDS-MAINTENANCE	2124H	9,000	0	0	0
MEMBERSHIPS AND DUES	2131	10,710	16,939	10,000	10,000
COST ALLOCATION PLAN CHARGES	2158	96,473	115,130	227,100	227,100
MISCELLANEOUS EXPENSE	2159	1,627	6,244	8,500	8,500
OFFICE SUPPLIES	2161	12,556	13,678	28,700	28,700
PRINTING AND BINDING NON ISF	2162	5,955	6,195	5,000	5,000
BOOKS AND PUBLICATIONS	2163	492	297	1,000	1,000
MAIL CENTER ISF	2164	8,193	4,642	13,800	13,800
PURCHASING CHARGES ISF	2165	5,673	3,389	3,500	3,500
GRAPHICS CHARGES ISF	2166	12,069	110	12,000	12,000
COPY MACHINE CHGS ISF	2167	10,641	11,652	10,600	10,600
STORES ISF	2168	139	150	2,000	2,000
MISCELLANEOUS OFFICE EXPENSE	2179	0	1,173	2,000	2,000
SPECIAL OFFICE EXPENSE	2180H	1,526	0	0	0
ENGINEERING AND TECHNICAL SURVEYS	2183	0	0	10,000	10,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	0	3,152	8,500	8,500
ATTORNEY SERVICES	2185	0	0	5,000	5,000
LAB SERVICES	2188	0	0	2,000	2,000
TEMPORARY HELP	2192	0	0	20,000	20,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	4,653	12,100	12,100
COMPUTER SERVICES NON ISF	2195H	3,664	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	(1,525)	8,236	35,000	35,000
EMPLOYEE HEALTH SERVICES HCA	2201	0	28,720	10,000	10,000
INFORMATION TECHNOLOGY ISF	2202	69,903	67,269	74,900	74,900
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,018	2,044	2,400	2,400
MANAGEMENT AND ADMIN SURVEY ISF	2204	346,000	367,424	449,600	449,600
PUBLIC WORKS ISF CHARGES	2205	(16)	0	0	0
SPECIAL SERVICES ISF	2206	881	239	1,000	1,000
PUBLICATIONS AND LEGAL NOTICES	2221	100	1,083	2,000	2,000
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	2,008	2,132	2,000	2,000
COMPUTER EQUIPMENT <5000	2261	9,679	4,608	25,000	25,000
FURNITURE AND FIXTURES <5000	2262	22,823	1,250	15,000	15,000

COUNTY OF VENTURA  
 STATE OF CALIFORNIA  
 OPERATION OF INTERNAL SERVICE FUND  
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2016-17

FUND 1110 WATERWORKS OPERATION - ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	10,000
MINOR EQUIPMENT	2264	0	0	5,000
TRAINING ISF	2272	0	580	0
EDUCATION CONFERENCE AND SEMINARS	2273	645	453	10,000
PRIVATE VEHICLE MILEAGE	2291	0	665	1,000
TRAVEL EXPENSE	2292	15,526	9,687	20,000
TRANSPORTATION EXPENSE	2299	0	55	500
GAS AND DIESEL FUEL ISF	2301	103,702	84,199	103,700
SPECIAL DEPT. EXP. - 01	2301H	4,937	0	0
TRANSPORTATION CHARGES ISF	2302	312,605	295,039	353,800
TRANSPORTATION WORK ORDER	2304	0	42,663	12,000
SPECIAL DEPT. EXP. - 10	2310H	652	0	0
UTILITIES	2311	27,897	28,081	30,000
PUBLIC WORKS CHARGES SELLER	2998	0	474,776	0
PUBLIC WORKS CHARGES BUYER	2999	0	(474,776)	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>1,310,883</b>	<b>1,357,069</b>	<b>1,804,300</b>
DEPRECIATION EXPENSE	3611	39,755	39,729	39,800
<b>TOTAL OTHER CHARGES</b>		<b>39,755</b>	<b>39,729</b>	<b>39,800</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>6,746,081</b>	<b>7,012,512</b>	<b>8,556,000</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(192,118)</b>	<b>430,042</b>	<b>(9,300)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	3,044	7,613	8,400
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>3,044</b>	<b>7,613</b>	<b>8,400</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>3,044</b>	<b>7,613</b>	<b>8,400</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(189,075)</b>	<b>437,655</b>	<b>(900)</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS IN FROM OTHER FUNDS	9831	118,163	0	160,000
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>118,163</b>	<b>0</b>	<b>160,000</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>118,163</b>	<b>0</b>	<b>160,000</b>
<b>CHANGE IN NET ASSETS</b>		<b>(70,911)</b>	<b>437,655</b>	<b>159,100</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
BUILDINGS AND IMPROVEMENTS	4111	0	0	100,000
EQUIPMENT	4601	0	0	10,000

FUND 1110 WATERWORKS OPERATION - ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
COMPUTER SOFTWARE	4701	0	0	50,000
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>0</b>	<b>160,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>160,000</b>	<b>160,000</b>

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FUND I200 HEAVY EQUIPMENT ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA HEAVY EQUIPMENT - 4550**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	9,290,406	5,937,240	7,745,091	7,745,091	7,745,091
TOTAL REVENUES	4,782,535	5,222,359	4,954,090	4,954,090	4,954,090
NET INCOME (LOSS)	(4,507,871)	(714,882)	(2,791,001)	(2,791,001)	(2,791,001)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Heavy Equipment ISF is part of the General Services Agency's (GSA) Fleet Operations Department, Heavy Equipment Division. It provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment ISF maintains the majority of the County's emergency generators. The Heavy Equipment ISF also provides maintenance and repair services for non-county local municipal agencies, State of California and special districts for vehicles and/or equipment rated one ton or more.



FUND 1200 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING INCOME</b>					
CONTRACT REVENUE	9703	20,382	1,531	20,382	20,382
TRANSPORTATION DIVISION ISF	9722	3,952,046	4,141,503	4,519,016	4,519,016
OTHER INTERFUND REVENUE ISF	9728	0	131,571	364,671	364,671
COST ALLOCATION PLAN REVENUE	9731	438,545	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>4,410,974</b>	<b>4,274,605</b>	<b>4,904,069</b>	<b>4,904,069</b>
OTHER SALES	9751	0	0	0	0
MISCELLANEOUS REVENUE	9790	0	364,057	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>0</b>	<b>364,057</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>4,410,974</b>	<b>4,638,662</b>	<b>4,904,069</b>	<b>4,904,069</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	510,948	538,795	759,422	759,422
EXTRA HELP	1102	0	10,078	0	0
OVERTIME	1105	2,082	15,581	10,000	10,000
SUPPLEMENTAL PAYMENTS	1106	13,279	9,505	8,751	8,751
TERMINATIONS	1107	25,719	12,562	6,840	6,840
CALL BACK STAFFING	1108	0	0	2,000	2,000
RETIREMENT CONTRIBUTION	1121	105,286	98,511	161,755	161,755
OASDI CONTRIBUTION	1122	32,026	32,172	47,419	47,419
FICA MEDICARE	1123	7,490	7,670	11,136	11,136
SAFE HARBOR	1124	0	957	0	0
GROUP INSURANCE	1141	73,689	71,420	102,024	102,024
STATE UNEMPLOYMENT INSURANCE	1143	599	623	781	781
MANAGEMENT DISABILITY INSURANCE	1144	1,070	1,599	2,217	2,217
WORKERS' COMPENSATION INSURANCE	1165	28,324	28,671	59,815	59,815
401K PLAN	1171	11,206	10,871	10,375	10,375
CAPITALIZED LABOR DECREASE	1994	(22,301)	(61,531)	0	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>789,416</b>	<b>777,484</b>	<b>1,182,535</b>	<b>1,182,535</b>
CLOTHING AND PERSONAL SUPPLIES	2021	2,880	5,207	5,050	5,050
SAFETY CLOTH & SUPPLIES	2023H	1,550	0	0	0
COMMUNICATIONS	2031	0	0	54,308	54,308
VOICE DATA ISF	2032	1,306	1,763	1,730	1,730
RADIO COMMUNICATIONS ISF	2033	10,377	10,377	10,377	10,377
OTHER HOUSEHOLD EXPENSE	2056	0	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	10,000	10,000
GENERAL INSURANCE ALLOCATION ISF	2071	15,628	31,084	32,344	32,344
EQUIPMENT MAINTENANCE	2101	0	9	3,000	3,000
MAINTENANCE SUPPLIES AND PARTS	2104	0	708,462	635,338	635,338
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	69,048	73,740	80,000	80,000
OTHER MAINTENANCE ISF	2116	741	0	10,815	10,815
MEDICAL CLAIMS ISF	2122	586	307	510	510

FUND 1200 HEAVY EQUIPMENT ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2014-15	2015-16	2016-17	2016-17	
	ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
MEMBERSHIPS AND DUES	2131	135	0	1,500	1,500
COST ALLOCATION PLAN CHARGES	2158	22,248	13,776	27,912	27,912
MISCELLANEOUS EXPENSE	2159	122	912	49,235	49,235
BOOKS AND PUBLICATIONS	2163	0	3,015	3,000	3,000
MAIL CENTER ISF	2164	7	0	9	9
PURCHASING CHARGES ISF	2165	5,268	3,850	3,966	3,966
GRAPHICS CHARGES ISF	2166	0	304	5,100	5,100
ATTORNEY SERVICES	2185	0	995	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	255	0	8,500	8,500
EMPLOYEE HEALTH SERVICES HCA	2201	0	0	3,500	3,500
INFORMATION TECHNOLOGY ISF	2202	924	1,043	1,085	1,085
SPECIAL SERVICES ISF	2206	33	264	34	34
COMPUTER EQUIPMENT <5000	2261	0	0	5,000	5,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	5,000	5,000
MINOR EQUIPMENT	2264	0	18,016	10,000	10,000
TRAINING ISF	2272	0	1,000	1,030	1,030
EDUCATION CONFERENCE AND SEMINARS	2273	0	537	8,000	8,000
SMALL TOOLS & INSTRUMENTS	2291H	4,115	0	0	0
TRAVEL EXPENSE	2292	1,945	0	10,000	10,000
GAS AND DIESEL FUEL NON ISF	2294	0	313,442	555,374	555,374
TRANSPORTATION EXPENSE	2299	15	44	4,000	4,000
GAS AND DIESEL FUEL ISF	2301	0	86,574	0	0
SPECIAL DEPT. EXP. - 01	2301H	552,666	0	0	0
TRANSPORTATION CHARGES ISF	2302	331,578	514,505	222,871	222,871
SPECIAL DEPT. EXP. - 04	2304H	25,137	0	0	0
SPECIAL DEPT. EXP. - 05	2305H	2,654	0	0	0
SPECIAL DEPT. EXP. - 08	2308H	416,583	0	0	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	(6,888)	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>1,458,913</b>	<b>1,789,225</b>	<b>1,768,588</b>	<b>1,768,588</b>
DEPRECIATION EXPENSE	3611	1,125,281	1,172,885	1,217,091	1,217,091
INTERFUND EXPENSE ADMINISTRATIVE	3912	625,633	723,771	785,877	785,877
<b>TOTAL OTHER CHARGES</b>		<b>1,750,915</b>	<b>1,896,656</b>	<b>2,002,968</b>	<b>2,002,968</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>3,999,243</b>	<b>4,463,365</b>	<b>4,954,091</b>	<b>4,954,091</b>
<b>OPERATING INCOME (LOSS)</b>		<b>411,731</b>	<b>175,297</b>	<b>(50,022)</b>	<b>(50,022)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	14,455	28,398	14,500	14,500
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>14,455</b>	<b>28,398</b>	<b>14,500</b>	<b>14,500</b>
CAPITAL ASSETS GAIN REVENUE	9821	34,027	39,091	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	17,527	(90,888)	0	0
FA SYSTEM SALE PROCEEDS	9823	(34,027)	(39,091)	0	0

FUND 1200 HEAVY EQUIPMENT ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE</b>				
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>17,527</b>	<b>(90,888)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>31,983</b>	<b>(62,490)</b>	<b>14,500</b>	<b>14,500</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>443,714</b>	<b>112,807</b>	<b>(35,522)</b>	<b>(35,522)</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS IN FROM OTHER FUNDS	9831	0	586,498	0
INSURANCE RECOVERIES	9851	35,521	59,688	35,521
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>35,521</b>	<b>646,187</b>	<b>35,521</b>
RESIDUAL EQUITY TRANS IN	9911H	154,439	0	0
<b>TOTAL RESIDUAL EQUITY TRANSFERS</b>		<b>154,439</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>189,960</b>	<b>646,187</b>	<b>35,521</b>
<b>CHANGE IN NET ASSETS</b>		<b>633,674</b>	<b>758,994</b>	<b>(1)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
BUILDINGS AND IMPROVEMENTS	4111	5,479	0	0
EQUIPMENT	4601	0	1,346,310	2,791,000
VEHICLES	4671	0	127,565	0
COMPUTER SOFTWARE	4701	0	0	0
AUTOMOTIVE EQUIPMENT	4810H	26,232	0	0
REPLACE EQUIP.-AUTOMOTIVE	4819H	48,274	0	0
CONSTRUCTION EQUIPMENT	4820H	68,376	0	0
REPLACE CONSTR. EQUIPMENT	4829H	49,917	0	0
EQUIPMENT CONTRA ACCOUNT	4993	(198,279)	0	0
<b>TOTAL FIXED ASSETS</b>		<b>(0)</b>	<b>1,473,875</b>	<b>2,791,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>(0)</b>	<b>1,473,875</b>	<b>2,791,000</b>

FUND I210 TRANSPORTATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA FLEET SERVICES - 4570**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	29,585,567	21,167,312	28,017,612	28,017,612	28,017,612
TOTAL REVENUES	14,985,809	14,934,828	16,141,610	16,141,610	16,141,610
NET INCOME (LOSS)	(14,599,758)	(6,232,484)	(11,876,002)	(11,876,002)	(11,876,002)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Operations Department. Fleet Operations provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County light duty vehicles, trucks and equipment except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the main garage facility for light and heavy duty maintenance and repairs as well as two satellite garages; the Central Motor Pool at the Government Center and eleven Remote Motor Pools at various County locations; an internal loaner vehicle program for in-service vehicles; gasoline and diesel fuel dispensing at the County's seven fuel sites and the Voyager credit card system for out-of-County fueling; maintenance and operation two car wash systems; parts and tire inventories for three garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies, the State of California and special districts. Fleet also operates an Upfit/Install shop for emergency equipment for law enforcement (Sheriff/DA/Probation), Animal Reg., Parks, Airport, Harbor, Human Services Agency, Public Works and non-county agencies.

FUND 1210 TRANSPORTATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING INCOME</b>					
STATE OTHER	9252	10,000	0	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
CONTRACT REVENUE	9703	113,550	186,046	113,550	113,550
OTHER CHARGES FOR SERVICES	9708	0	0	384,182	384,182
TRANSPORTATION DIVISION ISF	9722	2,773,618	3,261,502	3,579,704	3,579,704
SPECIAL SERVICES ISF	9724	267,751	0	0	0
DEPRECIATION RECOVERY ISF	9727	3,451,778	3,607,989	5,142,307	5,142,307
OTHER INTERFUND REVENUE ISF	9728	958,097	1,703,964	1,620,440	1,620,440
OTHER INTERFUND REVENUE	9729	408,890	498,571	537,154	537,154
COST ALLOCATION PLAN REVENUE	9731	423,564	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>8,397,248</b>	<b>9,258,073</b>	<b>11,377,337</b>	<b>11,377,337</b>
OTHER SALES	9751	80,614	2,973,779	3,677,999	3,677,999
SALE-DIESEL AND WASTE OIL	9762H	3,473,490	0	0	0
MISCELLANEOUS REVENUE	9790	723,220	1,155,556	791,869	791,869
PRIOR YR REVENUE	9799H	194	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>4,277,518</b>	<b>4,129,335</b>	<b>4,469,868</b>	<b>4,469,868</b>
<b>TOTAL OPERATING INCOME</b>		<b>12,684,766</b>	<b>13,387,408</b>	<b>15,847,205</b>	<b>15,847,205</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	1,620,195	2,005,981	2,219,251	2,219,251
EXTRA HELP	1102	16,338	79,957	57,000	57,000
OVERTIME	1105	28,044	81,540	80,000	80,000
SUPPLEMENTAL PAYMENTS	1106	32,193	34,820	40,205	40,205
TERMINATIONS	1107	75,831	43,774	51,326	51,326
CALL BACK STAFFING	1108	0	2,201	4,100	4,100
RETIREMENT CONTRIBUTION	1121	350,741	379,154	501,572	501,572
OASDI CONTRIBUTION	1122	105,421	122,421	149,931	149,931
FICA MEDICARE	1123	25,002	30,304	36,547	36,547
SAFE HARBOR	1124	1,392	7,603	5,609	5,609
GROUP INSURANCE	1141	216,533	247,793	278,208	278,208
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	88	90	96	96
STATE UNEMPLOYMENT INSURANCE	1143	2,010	2,486	2,495	2,495
MANAGEMENT DISABILITY INSURANCE	1144	4,005	5,676	8,251	8,251
WORKERS' COMPENSATION INSURANCE	1165	83,255	97,236	169,093	169,093
401K PLAN	1171	38,428	45,140	34,194	34,194
CAPITALIZED LABOR DECREASE	1994	(335,777)	(523,828)	0	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,263,698</b>	<b>2,662,346</b>	<b>3,637,878</b>	<b>3,637,878</b>
CLOTHING AND PERSONAL SUPPLIES	2021	17,428	26,147	23,500	23,500
UNIFORM ALLOWANCE	2022	105	0	0	0
SAFETY CLOTH & SUPPLIES	2023H	4,162	0	0	0
COMMUNICATIONS	2031	0	3,392	144,189	144,189

FUND 1210 TRANSPORTATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
VOICE DATA ISF	2032	41,409	42,331	36,944	36,944
TELEPHONE CHGS - NON ISF	2032H	1,706	0	0	0
RADIO COMMUNICATIONS ISF	2033	4,976	2,684	777	777
FOOD	2041	0	206	0	0
OTHER HOUSEHOLD EXPENSE	2056	0	5,915	0	0
REFUSE DISPOSAL	2056H	33,206	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	30,828	35,000	35,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	164	300	300
GENERAL INSURANCE ALLOCATION ISF	2071	15,845	29,102	28,377	28,377
EQUIPMENT MAINTENANCE	2101	38,682	105,591	120,352	120,352
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	0	2,616,026	2,108,971	2,108,971
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	1,497	5,000	5,000
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	277,872	296,748	325,698	325,698
FACILITIES PROJECTS ISF	2115	0	1,888	0	0
OTHER MAINTENANCE ISF	2116	4,585	583	5,000	5,000
MEDICAL CLAIMS ISF	2122	0	123	0	0
MEMBERSHIPS AND DUES	2131	2,852	4,868	4,000	4,000
COST ALLOCATION PLAN CHARGES	2158	274,605	100,545	392,396	392,396
MISCELLANEOUS EXPENSE	2159	314	47,613	45,000	45,000
OFFICE SUPPLIES	2161	7,713	7,622	8,000	8,000
BOOKS AND PUBLICATIONS	2163	2,971	11,125	4,000	4,000
MAIL CENTER ISF	2164	4,771	4,730	5,092	5,092
PURCHASING CHARGES ISF	2165	69,965	64,699	66,640	66,640
GRAPHICS CHARGES ISF	2166	1,878	15,731	1,934	1,934
COPY MACHINE CHGS ISF	2167	2,771	2,914	2,761	2,761
STORES ISF	2168	93	0	525	525
MISCELLANEOUS OFFICE EXPENSE	2179	5,717	4,871	5,000	5,000
ATTORNEY SERVICES	2185	1,385	3,731	10,000	10,000
TEMPORARY HELP	2192	11,905	0	10,000	10,000
MARKETING AND ADVERTISING	2193	160	0	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	76,626	48,216	48,216
COMPUTER SERVICES NON ISF	2195H	34,772	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	245,951	315,516	253,330	253,330
EMPLOYEE HEALTH SERVICES HCA	2201	0	1,259	5,000	5,000
INFORMATION TECHNOLOGY ISF	2202	3,802	5,639	5,306	5,306
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	413	0	0
SPECIAL SERVICES ISF	2206	6,259	6,516	6,669	6,669
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	7,450	0	0
HEAVY EQUIPMENT ISF	2233	205,664	189,313	211,834	211,834
STORAGE CHARGES ISF	2244	12	13	15	15

FUND 1210 TRANSPORTATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
COMPUTER EQUIPMENT <5000	2261	17,652	20,641	25,000
FURNITURE AND FIXTURES <5000	2262	49,546	925	10,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	15,490	68,759	65,000
LIBRARY BOOKS AND PUBLICATIONS	2271	0	4,768	0
TRAINING ISF	2272	100	2,798	6,000
EDUCATION CONFERENCE AND SEMINARS	2273	2,393	16,269	30,000
SMALL TOOLS & INSTRUMENTS	2291H	17,741	0	0
TRAVEL EXPENSE	2292	8,062	22,259	10,000
GAS AND DIESEL FUEL NON ISF	2294	0	2,806,105	3,322,158
TRANSPORTATION EXPENSE	2299	553	227	3,000
GAS AND DIESEL FUEL ISF	2301	83,193	104	87,313
SPECIAL DEPT. EXP. - 01	2301H	3,230,175	0	0
TRANSPORTATION CHARGES ISF	2302	86	220	0
SPECIAL DEPT. EXP. - 02	2302H	445,335	0	0
MOTORPOOL ISF	2303	1,202	834	1,535
SPECIAL DEPT. EXP. - 03	2303H	76,559	0	0
SPECIAL DEPT. EXP. - 04	2304H	44,116	0	0
SPECIAL DEPT. EXP. - 05	2305H	37,780	0	0
SPECIAL DEPT. EXP. - 06	2306H	50,087	0	0
SPECIAL DEPT. EXP. - 07	2307H	68,655	0	0
SPECIAL DEPT. EXP. - 08	2308H	1,215,804	0	0
SPECIAL DEPT. EXP. - 09	2309H	3,351	0	0
SPECIAL DEPT. EXP. - 10	2310H	147,859	0	0
UTILITIES	2311	559	992	0
SPECIAL DEPT. EXP. - 14	2314H	867	0	0
SPECIAL DEPT. EXP. - 15	2315H	1	0	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	(497,552)	(659,661)	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>6,343,148</b>	<b>6,319,656</b>	<b>7,479,832</b>
DEPRECIATION EXPENSE	3611	3,726,263	4,021,386	5,311,257
INTERFUND EXPENSE ADMINISTRATIVE	3912	525,333	473,258	507,382
<b>TOTAL OTHER CHARGES</b>		<b>4,251,596</b>	<b>4,494,644</b>	<b>5,818,639</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>12,858,442</b>	<b>13,476,646</b>	<b>16,936,349</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(173,676)</b>	<b>(89,238)</b>	<b>(1,089,144)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	23,526	33,236	23,526
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>23,526</b>	<b>33,236</b>	<b>23,526</b>
CAPITAL ASSETS GAIN REVENUE	9821	125,737	414,021	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	21,713	(9,410)	0
FA SYSTEM SALE PROCEEDS	9823	(137,359)	(412,681)	0

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2016-17

FUND 1210 TRANSPORTATION ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE</b>				
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>10,090</b>	<b>(8,070)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>33,617</b>	<b>25,166</b>	<b>23,526</b>	<b>23,526</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(140,060)</b>	<b>(64,072)</b>	<b>(1,065,618)</b>	<b>(1,065,618)</b>
<b>NON-OPERATING EXPENSE</b>				
INTEREST LONG TERM TECP 3412	157	255	2,476	2,476
<b>TOTAL OTHER CHARGES</b>	<b>157</b>	<b>255</b>	<b>2,476</b>	<b>2,476</b>
<b>TOTAL NON-OPERATING EXPENSE</b>	<b>157</b>	<b>255</b>	<b>2,476</b>	<b>2,476</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(140,216)</b>	<b>(64,326)</b>	<b>(1,068,094)</b>	<b>(1,068,094)</b>
<b>OPERATING TRANSFERS</b>				
CONTRIBUTIONS TO OUTSIDE AGENCIES 3811	0	(740,778)	0	0
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>(740,778)</b>	<b>0</b>	<b>0</b>
TRANSFERS OUT TO OTHER FUNDS 5111	0	0	0	0
<b>TOTAL OTHER FINANCING USES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
TRANSFERS IN FROM OTHER FUNDS 9831	0	984,167	0	0
INSURANCE RECOVERIES 9851	347,664	538,086	270,879	270,879
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>347,664</b>	<b>1,522,254</b>	<b>270,879</b>	<b>270,879</b>
RESIDUAL EQUITY TRANS IN 9911H	14,731	0	0	0
RES EQ-GRANTS FIXED ASSETS 9913H	152,743	0	0	0
<b>TOTAL RESIDUAL EQUITY TRANSFERS</b>	<b>167,474</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>515,137</b>	<b>781,475</b>	<b>270,879</b>	<b>270,879</b>
<b>CHANGE IN NET ASSETS</b>	<b>374,921</b>	<b>717,149</b>	<b>(797,215)</b>	<b>(797,215)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>RETIREMENT OF LONG TERM DEBT</b>				
OTHER LOAN PAYMENTS PRINCIPAL 3312	19,999	19,964	19,574	19,574
DEBT CONTRA 3992	(19,999)	(19,964)	0	0
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>19,574</b>	<b>19,574</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>0</b>	<b>19,574</b>	<b>19,574</b>
<b>FIXED ASSETS</b>				
BUILDINGS AND IMPROVEMENTS 4111	209,078	0	260,000	260,000
EQUIPMENT 4601	0	1,228,808	932,329	932,329
VEHICLES 4671	0	5,663,261	6,966,884	6,966,884
COMPUTER SOFTWARE 4701	157,053	57,565	2,900,000	2,900,000



FUND 1210 TRANSPORTATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16		2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
<b>FIXED ASSETS</b>					
AUTOMOTIVE EQUIPMENT	4810H	948,884	0	0	0
REPLACE EQUIP.-AUTOMOTIVE	4819H	3,699,495	0	0	0
CONSTRUCTION EQUIPMENT	4820H	7,849	0	0	0
SHOP & MAINT. EQUIPMENT	4830H	85,584	0	0	0
FIXED ASSETS-1099	4864H	9,818	0	0	0
EQUIPMENT CONTRA ACCOUNT	4993	(5,117,760)	0	0	0
<b>TOTAL FIXED ASSETS</b>		<b>(0)</b>	<b>6,949,633</b>	<b>11,059,213</b>	<b>11,059,213</b>
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>6,949,633</b>	<b>11,059,213</b>	<b>11,059,213</b>

FUND I220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA ADMINISTRATION - 4600**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	3,950,002	2,371,373	4,091,761	4,091,761	4,091,761
TOTAL REVENUES	2,528,806	2,365,799	2,691,759	2,691,759	2,691,759
NET INCOME (LOSS)	(1,421,196)	(5,575)	(1,400,002)	(1,400,002)	(1,400,002)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Facilities & Materials and Parks.

GSA Administration provides overall management and technical support services to all operating units of the Agency. The Administrative Services Department includes Procurement, Personnel and Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers the Central Motor Pool (CMP) and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
VEHICLE CODE FINES	8811	28,385	31,603	30,000
FORFEITURES AND PENALTIES	8831	25	0	0
<b>TOTAL FINES FORFEITURES AND PENALTIES</b>		<b>28,410</b>	<b>31,603</b>	<b>30,000</b>
OTHER INTERFUND REVENUE	9729	2,354,505	2,317,751	2,653,759
<b>TOTAL CHARGES FOR SERVICES</b>		<b>2,354,505</b>	<b>2,317,751</b>	<b>2,653,759</b>
MISCELLANEOUS REVENUE	9790	0	10	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>0</b>	<b>10</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>2,382,916</b>	<b>2,349,363</b>	<b>2,683,759</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	1,543,869	1,574,404	1,917,351
EXTRA HELP	1102	35,466	64,681	50,000
OVERTIME	1105	8,699	10,521	7,000
SUPPLEMENTAL PAYMENTS	1106	49,296	48,068	55,349
TERMINATIONS	1107	70,202	85,239	35,344
CALL BACK STAFFING	1108	2,288	0	0
RETIREMENT CONTRIBUTION	1121	330,939	329,080	406,496
OASDI CONTRIBUTION	1122	92,762	92,624	117,704
FICA MEDICARE	1123	23,741	24,476	29,272
SAFE HARBOR	1124	3,017	5,932	4,920
RETIREE HEALTH PAYMENT 1099	1128	3,488	8,383	9,530
GROUP INSURANCE	1141	173,671	173,967	200,928
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	264	261	288
STATE UNEMPLOYMENT INSURANCE	1143	1,882	1,919	2,000
MANAGEMENT DISABILITY INSURANCE	1144	3,441	4,778	5,710
WORKERS' COMPENSATION INSURANCE	1165	26,229	29,036	48,372
401K PLAN	1171	32,038	30,960	36,991
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	387	0	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,401,679</b>	<b>2,484,330</b>	<b>2,927,255</b>
COMMUNICATIONS	2031	0	109	500
VOICE DATA ISF	2032	38,453	42,222	42,585
RADIO COMMUNICATIONS ISF	2033	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	8,923	17,760	17,367
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	123,024	119,508	122,628
FACILITIES PROJECTS ISF	2115	0	7,289	0
OTHER MAINTENANCE ISF	2116	38,962	478	5,000
MEMBERSHIPS AND DUES	2131	825	726	1,000
EDUCATIONAL MATERIALS	2152H	603	0	0
COST ALLOCATION PLAN CHARGES	2158	39,276	73,518	83,561
MISCELLANEOUS EXPENSE	2159	1,203	2,238	1,500

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2016-17

FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2014-15 ACTUAL	2015-16		2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
		ACTUAL	* ESTIMATED		
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
OFFICE SUPPLIES	2161	6,984	3,152	7,196	7,196
BOOKS AND PUBLICATIONS	2163	358	455	3,000	3,000
MAIL CENTER ISF	2164	7,875	8,402	8,566	8,566
PURCHASING CHARGES ISF	2165	1,359	1,431	1,474	1,474
GRAPHICS CHARGES ISF	2166	6,407	2,813	2,503	2,503
COPY MACHINE CHGS ISF	2167	5,912	3,795	5,888	5,888
STORES ISF	2168	1,468	2,359	1,560	1,560
POSTAGE AND SPECIAL DELIVERY	2169	0	94	0	0
MISCELLANEOUS OFFICE EXPENSE	2179	9,309	7,392	12,880	12,880
ATTORNEY SERVICES	2185	1,671	2,139	4,500	4,500
TEMPORARY HELP	2192	41,302	42,997	20,000	20,000
MARKETING AND ADVERTISING	2193	655	745	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	0	0	0
COMPUTER SERVICES NON ISF	2195H	4,248	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	12,112	23,697	32,000	32,000
EMPLOYEE HEALTH SERVICES HCA	2201	0	2,295	4,000	4,000
INFORMATION TECHNOLOGY ISF	2202	45,646	59,396	279,374	279,374
SPECIAL SERVICES ISF	2206	1,765	1,869	264	264
STORAGE CHARGES ISF	2244	4,898	5,467	5,848	5,848
COMPUTER EQUIPMENT <5000	2261	7,342	34,976	20,000	20,000
FURNITURE AND FIXTURES <5000	2262	19,729	0	5,000	5,000
MINOR EQUIPMENT	2264	0	1,211	0	0
TRAINING ISF	2272	100	200	200	200
EDUCATION CONFERENCE AND SEMINARS	2273	2,132	6,386	2,500	2,500
PRIVATE VEHICLE MILEAGE	2291	4,500	4,021	5,500	5,500
TRAVEL EXPENSE	2292	7,016	8,192	8,000	8,000
TRANSPORTATION EXPENSE	2299	0	41	0	0
TRANSPORTATION CHARGES ISF	2302	335	0	500	500
MOTORPOOL ISF	2303	783	1,031	789	789
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>445,175</b>	<b>488,403</b>	<b>705,683</b>	<b>705,683</b>
DEPRECIATION EXPENSE	3611	4,786	16,056	4,790	4,790
<b>TOTAL OTHER CHARGES</b>		<b>4,786</b>	<b>16,056</b>	<b>4,790</b>	<b>4,790</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>2,851,639</b>	<b>2,988,789</b>	<b>3,637,728</b>	<b>3,637,728</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(468,723)</b>	<b>(639,425)</b>	<b>(953,969)</b>	<b>(953,969)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	7,763	16,435	8,000	8,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>7,763</b>	<b>16,435</b>	<b>8,000</b>	<b>8,000</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>7,763</b>	<b>16,435</b>	<b>8,000</b>	<b>8,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(460,961)</b>	<b>(622,990)</b>	<b>(945,969)</b>	<b>(945,969)</b>

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2016-17

FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING EXPENSE</b>				
INTEREST ON SHORT TERM DEBT	3471	0	1,980	0
<b>TOTAL OTHER CHARGES</b>		<b>0</b>	<b>1,980</b>	<b>0</b>
<b>TOTAL NON-OPERATING EXPENSE</b>		<b>0</b>	<b>1,980</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(460,961)</b>	<b>(624,970)</b>	<b>(945,969)</b>	<b>(945,969)</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION DECR	5122	460,916	637,808	695,967
<b>TOTAL OTHER FINANCING USES</b>		<b>460,916</b>	<b>637,808</b>	<b>695,967</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>460,916</b>	<b>637,808</b>	<b>695,967</b>
<b>CHANGE IN NET ASSETS</b>		<b>(45)</b>	<b>12,838</b>	<b>(250,002)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601	0	18,413	1,050,000
COMPUTER SOFTWARE	4701	0	0	100,000
COMPUTER EQUIPMENT	4862H	12,750	0	0
EQUIPMENT CONTRA ACCOUNT	4993	(12,750)	0	0
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>18,413</b>	<b>1,150,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>18,413</b>	<b>1,150,000</b>

FUND I220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA PROCUREMENT - 4620**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	4,003,125	3,455,051	4,040,900	4,040,900	4,040,900
TOTAL REVENUES	3,551,599	3,701,576	3,590,901	3,590,901	3,590,901
NET INCOME (LOSS)	(451,526)	246,525	(449,999)	(449,999)	(449,999)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

Procurement is managed by GSA Administration. Procurement purchases goods and services through the issuance and evaluation of written bids, proposals and quotations, disposes of surplus property and administers the Convenience Copier program. Procurement provides contract management services including negotiation, review and contract administration. It manages the competitive bid process (RFBs) and prepares requests for proposals (RFPs), including development, analysis and evaluation. Procurement also provides financial data research services, ensures certificate of insurance compliance, researches e-commerce applications, issues purchase orders, and manages procurement credit cards.

FUND 1220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
MATERIALS ISF	9715	1,714,930	1,743,654	1,731,145
COPY MACHINE CHARGES ISF	9721	1,932,507	1,904,422	1,838,756
<b>TOTAL CHARGES FOR SERVICES</b>		<b>3,647,437</b>	<b>3,648,076</b>	<b>3,569,901</b>
MISCELLANEOUS REVENUE	9790	52,474	53,500	21,000
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>52,474</b>	<b>53,500</b>	<b>21,000</b>
<b>TOTAL OPERATING INCOME</b>		<b>3,699,911</b>	<b>3,701,576</b>	<b>3,590,901</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	791,108	862,461	893,125
EXTRA HELP	1102	22,551	18,762	19,440
OVERTIME	1105	12,711	22,642	9,222
SUPPLEMENTAL PAYMENTS	1106	17,208	18,714	19,648
TERMINATIONS	1107	13,486	15,215	17,630
CALL BACK STAFFING	1108	6,438	6,446	0
RETIREMENT CONTRIBUTION	1121	158,732	182,014	201,297
OASDI CONTRIBUTION	1122	50,161	55,030	59,801
FICA MEDICARE	1123	12,143	13,344	14,208
SAFE HARBOR	1124	1,920	1,781	1,913
GROUP INSURANCE	1141	96,381	104,816	108,192
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	90	90	96
STATE UNEMPLOYMENT INSURANCE	1143	997	1,094	5,553
MANAGEMENT DISABILITY INSURANCE	1144	1,280	1,693	1,908
WORKERS' COMPENSATION INSURANCE	1165	12,579	15,585	24,947
401K PLAN	1171	13,753	14,709	15,921
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>1,211,538</b>	<b>1,334,397</b>	<b>1,392,901</b>
VOICE DATA ISF	2032	10,773	11,475	11,503
GENERAL INSURANCE ALLOCATION ISF	2071	3,938	7,810	1,724
EQUIPMENT MAINTENANCE	2101	0	1,550	1,906
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	47,052	47,544	48,777
FACILITIES PROJECTS ISF	2115	0	12,627	0
OTHER MAINTENANCE ISF	2116	73	700	525
MEMBERSHIPS AND DUES	2131	2,043	2,517	2,446
COST ALLOCATION PLAN CHARGES	2158	172,418	75,726	60,846
MISCELLANEOUS EXPENSE	2159	82	52	11,374
OFFICE SUPPLIES	2161	1,290	1,086	1,030
PRINTING AND BINDING NON ISF	2162	0	0	198
BOOKS AND PUBLICATIONS	2163	18,860	11,339	12,431
MAIL CENTER ISF	2164	14,990	13,315	16,592
PURCHASING CHARGES ISF	2165	2,897	0	0
GRAPHICS CHARGES ISF	2166	3,913	12,770	5,305

COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2016-17

FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2014-15	2015-16	2016-17	2016-17
	ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
COPY MACHINE CHGS ISF	2167	5,704	2,016	0
STORES ISF	2168	2,783	4,742	1,379
ATTORNEY SERVICES	2185	42,068	43,233	51,500
TEMPORARY HELP	2192	15,313	17,195	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	8,243	14,775	35,535
EMPLOYEE HEALTH SERVICES HCA	2201	0	459	3,000
INFORMATION TECHNOLOGY ISF	2202	38,136	38,802	39,076
SPECIAL SERVICES ISF	2206	540	548	540
PUBLICATIONS AND LEGAL NOTICES	2221	101	0	309
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	1,435,080	1,429,300	1,436,113
STORAGE CHARGES ISF	2244	1,368	801	1,076
COMPUTER EQUIPMENT <5000	2261	10,535	5,640	10,300
FURNITURE AND FIXTURES <5000	2262	11,099	0	1,545
TRAINING ISF	2272	0	100	571
EDUCATION CONFERENCE AND SEMINARS	2273	900	3,816	1,030
PRIVATE VEHICLE MILEAGE	2291	420	0	721
TRAVEL EXPENSE	2292	5,742	2,315	5,150
MOTORPOOL ISF	2303	459	557	487
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>1,856,821</b>	<b>1,762,810</b>	<b>1,762,989</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>3,068,359</b>	<b>3,097,207</b>	<b>3,155,890</b>
<b>OPERATING INCOME (LOSS)</b>		<b>631,552</b>	<b>604,369</b>	<b>435,011</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121	(334,715)	(357,844)	(435,010)
<b>TOTAL OTHER FINANCING USES</b>		<b>(334,715)</b>	<b>(357,844)</b>	<b>(435,010)</b>
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>(334,715)</b>	<b>(357,844)</b>	<b>(435,010)</b>
<b>CHANGE IN NET ASSETS</b>		<b>296,837</b>	<b>246,525</b>	<b>1</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601	0	0	450,000
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>0</b>	<b>450,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>0</b>	<b>450,000</b>



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FUND I220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA BUSINESS SUPPORT - 4640**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	8,221,602	7,172,844	7,911,198	7,922,327	7,922,327
TOTAL REVENUES	7,689,938	6,747,226	7,854,138	7,854,138	7,854,138
NET INCOME (LOSS)	(531,664)	(425,618)	(57,060)	(68,189)	(68,189)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

Business Support Services administers and staffs a County-wide business solution program through the use of leveraged County business activity, highly scalable business processing platforms, and centralized expertise. This program qualifies the County for discounts and overall labor savings in the areas of Mail Processing, Document Services, Image Capture, Business Process Automation, and Warehouse and Distribution Services.

Business Support Services delivers business solutions which improve both physical product and information flow -- reducing duplicate investment throughout the County in office hardware or software related to business and back-office workflows and routines.

The county-wide courier service and warehouse program reduces the cost of distribution and material handling. The Records Center reduces office space consumed by records and files. In addition, legal and discovery risk is reduced by applying retention schedules and policies. Guidance for imaging and ECM integrations also creates process improvement and cost reduction opportunities as well.

All Business Support Services seek to leverage technology and provide easy access for customers. Web-based solutions support customer mission -- allowing both information and material to flow faster to deliver on-demand business needs.

FUND 1220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
BUSINESS SUPPORT ISF	9711	2,713,018	3,084,710	3,849,792
OTHER INTERFUND REVENUE ISF	9728	0	3,551,965	3,900,946
<b>TOTAL CHARGES FOR SERVICES</b>		<b>2,713,018</b>	<b>6,636,675</b>	<b>7,750,738</b>
OTHER SALES	9751	100,330	112,519	103,400
MISCELLANEOUS REVENUE	9790	3,412,043	1,213	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>3,512,374</b>	<b>113,731</b>	<b>103,400</b>
<b>TOTAL OPERATING INCOME</b>		<b>6,225,391</b>	<b>6,750,406</b>	<b>7,854,138</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	1,337,435	1,533,912	1,939,748
EXTRA HELP	1102	99,129	80,364	54,366
OVERTIME	1105	24,839	27,932	19,405
SUPPLEMENTAL PAYMENTS	1106	21,046	23,839	29,706
TERMINATIONS	1107	27,148	53,628	43,591
CALL BACK STAFFING	1108	291	0	448
RETIREMENT CONTRIBUTION	1121	281,141	317,315	442,217
OASDI CONTRIBUTION	1122	82,492	95,030	131,226
FICA MEDICARE	1123	20,744	23,473	30,794
SAFE HARBOR	1124	7,302	7,086	5,349
GROUP INSURANCE	1141	213,684	225,732	285,936
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	135	136	144
STATE UNEMPLOYMENT INSURANCE	1143	1,686	1,880	2,172
MANAGEMENT DISABILITY INSURANCE	1144	2,608	3,669	5,083
WORKERS' COMPENSATION INSURANCE	1165	27,782	28,954	50,915
401K PLAN	1171	23,227	25,791	24,645
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	305,796	373,092	434,721
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(305,796)	(373,092)	(434,721)
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,170,688</b>	<b>2,448,742</b>	<b>3,065,745</b>
CLOTHING AND PERSONAL SUPPLIES	2021	0	101,412	101,195
UNIFORM ALLOWANCE	2022	4,249	6,607	6,825
SAFETY CLOTH & SUPPLIES	2023H	3,777	0	0
MEDICAL REIMBURSEMENT	2026H	500	0	0
COMMUNICATIONS	2031	0	9,197	8,700
VOICE DATA ISF	2032	25,030	26,731	27,161
TELEPHONE CHGS - NON ISF	2032H	8,646	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	15,459	34,328	33,984
EQUIPMENT MAINTENANCE	2101	0	48,207	40,125
EQUIPMENT MAINTENANCE CONTRACTS	2102	256,556	245,608	243,547
OFFICE EQUIP. MAINTENANCE	2102H	31,375	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	38	6,800	600
OTHER EQUIP. MAINTENANCE	2105H	6,962	0	0

FUND 1220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	220,860	230,292	244,535	244,535
FACILITIES PROJECTS ISF	2115	0	47,982	0	0
OTHER MAINTENANCE ISF	2116	3,926	163	0	0
MEMBERSHIPS AND DUES	2131	325	169	1,550	1,550
COST ALLOCATION PLAN CHARGES	2158	366,093	387,102	167,232	167,232
MISCELLANEOUS EXPENSE	2159	2,245	594	58,899	58,899
OFFICE SUPPLIES	2161	16,962	320,668	377,602	377,602
PRINTING AND BINDING NON ISF	2162	180,076	163,346	203,950	203,950
BOOKS AND PUBLICATIONS	2163	867	830	1,270	1,270
MAIL CENTER ISF	2164	590	6,186	649	649
PURCHASING CHARGES ISF	2165	19,982	23,054	23,748	23,748
GRAPHICS CHARGES ISF	2166	25,753	21,707	15,250	15,250
COPY MACHINE CHGS ISF	2167	2,787	2,886	2,778	2,778
STORES ISF	2168	118,189	92,582	62,274	62,274
POSTAGE AND SPECIAL DELIVERY	2169	0	1,904,416	2,160,860	2,160,860
MISCELLANEOUS OFFICE EXPENSE	2179	315	0	0	0
TEMPORARY HELP	2192	12,675	32,430	9,000	9,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	42,680	99,068	99,068
COMPUTER SERVICES NON ISF	2195H	21,460	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	49,937	48,857	135,750	135,750
EMPLOYEE HEALTH SERVICES HCA	2201	0	4,036	6,800	6,800
INFORMATION TECHNOLOGY ISF	2202	43,292	60,482	47,375	47,375
SPECIAL SERVICES ISF	2206	3,339	5,354	5,300	5,300
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	13,970	10,603	16,500	16,500
STORAGE CHARGES ISF	2244	50,858	147	169	169
STORAGE CHARGES NON ISF	2245	0	56,333	51,597	51,597
COMPUTER EQUIPMENT <5000	2261	3,896	84,262	30,140	30,140
FURNITURE AND FIXTURES <5000	2262	1,549	0	10,000	10,000
MINOR EQUIPMENT	2264	8,044	16,443	14,950	14,950
TRAINING ISF	2272	280	1,160	250	250
EDUCATION CONFERENCE AND SEMINARS	2273	0	2,406	1,750	1,750
PRIVATE VEHICLE MILEAGE	2291	0	73	0	0
SMALL TOOLS & INSTRUMENTS	2291H	71	0	0	0
TRAVEL EXPENSE	2292	4,963	3,207	8,400	8,400
FREIGHT, EXPRESS, AND OTHER DELIVERY	2293	0	64	0	0
GAS AND DIESEL FUEL ISF	2301	17,250	14,530	26,043	26,043
SPECIAL DEPT. EXP. - 01	2301H	2,010,251	0	0	0
TRANSPORTATION CHARGES ISF	2302	49,636	48,410	63,113	63,113
SPECIAL DEPT. EXP. - 02	2302H	250,557	0	0	0
MOTORPOOL ISF	2303	20	138	12	12
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>3,853,607</b>	<b>4,112,480</b>	<b>4,308,951</b>	<b>4,308,951</b>
DEPRECIATION EXPENSE	3611	206,381	231,744	225,473	225,473

FUND I220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
INTERFUND EXPENSE ADMINISTRATIVE 3912	147,297	161,530	181,149	181,149
<b>TOTAL OTHER CHARGES</b>	<b>353,678</b>	<b>393,274</b>	<b>406,622</b>	<b>406,622</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>6,377,973</b>	<b>6,954,496</b>	<b>7,781,318</b>	<b>7,781,318</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(152,582)</b>	<b>(204,090)</b>	<b>72,820</b>	<b>72,820</b>
<b>NON-OPERATING REVENUE</b>				
CAPITAL ASSETS GAIN REVENUE 9821	854	3,824	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	1,219	(3,181)	0	0
FA SYSTEM SALE PROCEEDS 9823	(3,366)	(3,824)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>(1,294)</b>	<b>(3,181)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>(1,294)</b>	<b>(3,181)</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(153,875)</b>	<b>(207,271)</b>	<b>72,820</b>	<b>72,820</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR 5121	(187,545)	(325,793)	(329,900)	(329,900)
INTRAFUND COST ALLOCATION DECR 5122	178,973	185,169	228,891	228,891
<b>TOTAL OTHER FINANCING USES</b>	<b>(8,572)</b>	<b>(140,624)</b>	<b>(101,009)</b>	<b>(101,009)</b>
TRANSFERS IN FROM OTHER FUNDS 9831	0	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(8,572)</b>	<b>(140,624)</b>	<b>(101,009)</b>	<b>(101,009)</b>
<b>CHANGE IN NET ASSETS</b>	<b>(162,447)</b>	<b>(347,895)</b>	<b>(28,189)</b>	<b>(28,189)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT 4601	0	44,234	15,000	15,000
COMPUTER SOFTWARE 4701	64,541	33,490	25,000	25,000
OFFICE MACHINES 4860H	424,909	0	0	0
REPLACE OFFICE MACHINES 4869H	19,263	0	0	0
OTHER EQUIPMENT 4889H	19,510	0	0	0
EQUIPMENT CONTRA ACCOUNT 4993	(507,954)	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>20,269</b>	<b>77,724</b>	<b>40,000</b>	<b>40,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>20,269</b>	<b>77,724</b>	<b>40,000</b>	<b>40,000</b>

FUND I220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA SPECIAL SERVICES - 4660**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	5,207,546	4,682,577	5,046,013	5,046,013	5,046,013
TOTAL REVENUES	4,788,475	4,883,248	4,958,421	4,958,421	4,958,421
NET INCOME (LOSS)	(419,071)	200,671	(87,592)	(87,592)	(87,592)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

**SITE SECURITY/ID BADGES:** Special Services and Security is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and maintaining a 24-hour Security Command Center for monitoring of fire/life/safety, temperature and access control systems and other security alarms such as intrusion and panic alarms; responding to requests for assistance patrolling parking lots, reporting and investigating incidents; providing escorts for contractors and employees performing work and for public tours; issuing identification badges, access cards, bike lockers, and parking and carpool permits, emergency preparedness training and administrative support to departments.

**SPECIAL EVENTS AND ROOM RESERVATIONS:** This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on County grounds, and monitors the County-wide vending machine contracts.

FUND 1220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING INCOME</b>					
VEHICLE CODE FINES	8811	30,544	29,632	40,000	40,000
<b>TOTAL FINES FORFEITURES AND PENALTIES</b>		<b>30,544</b>	<b>29,632</b>	<b>40,000</b>	<b>40,000</b>
RENTS AND CONCESSIONS	8931	11,352	11,354	11,431	11,431
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>11,352</b>	<b>11,354</b>	<b>11,431</b>	<b>11,431</b>
SPECIAL SERVICES ISF	9724	3,784,064	4,027,842	4,056,421	4,056,421
OTHER INTERFUND REVENUE ISF	9728	0	617,261	640,442	640,442
OTHER INTERFUND REVENUE	9729	157,529	161,521	162,846	162,846
<b>TOTAL CHARGES FOR SERVICES</b>		<b>3,941,593</b>	<b>4,806,624</b>	<b>4,859,709</b>	<b>4,859,709</b>
OTHER SALES	9751	49,401	58,108	47,281	47,281
MISCELLANEOUS REVENUE	9790	540,821	797	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>590,222</b>	<b>58,905</b>	<b>47,281</b>	<b>47,281</b>
<b>TOTAL OPERATING INCOME</b>		<b>4,573,711</b>	<b>4,906,515</b>	<b>4,958,421</b>	<b>4,958,421</b>
<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	332,725	336,186	411,044	411,044
EXTRA HELP	1102	35,299	33,433	32,040	32,040
OVERTIME	1105	77	0	1,000	1,000
SUPPLEMENTAL PAYMENTS	1106	11,815	12,273	16,576	16,576
TERMINATIONS	1107	24,128	25,842	25,819	25,819
RETIREMENT CONTRIBUTION	1121	69,892	70,635	93,522	93,522
OASDI CONTRIBUTION	1122	21,347	21,198	29,881	29,881
FICA MEDICARE	1123	5,686	5,731	7,117	7,117
SAFE HARBOR	1124	75	0	5,693	5,693
GROUP INSURANCE	1141	33,607	31,997	38,640	38,640
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	90	90	137	137
STATE UNEMPLOYMENT INSURANCE	1143	442	443	512	512
MANAGEMENT DISABILITY INSURANCE	1144	1,196	1,595	2,492	2,492
WORKERS' COMPENSATION INSURANCE	1165	6,996	6,216	9,933	9,933
401K PLAN	1171	7,982	7,961	11,403	11,403
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>551,355</b>	<b>553,601</b>	<b>685,809</b>	<b>685,809</b>
CLOTHING AND PERSONAL SUPPLIES	2021	0	0	3,000	3,000
SAFETY CLOTH & SUPPLIES	2023H	390	0	0	0
COMMUNICATIONS	2031	0	3,896	5,281	5,281
VOICE DATA ISF	2032	94,504	102,995	95,220	95,220
TELEPHONE CHGS - NON ISF	2032H	3,343	0	0	0
RADIO COMMUNICATIONS ISF	2033	777	1,215	777	777
HOUSEKEEPING GROUNDS ISF CHARGS	2058	561	2,387	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	10,051	9,454	6,554	6,554
EQUIPMENT MAINTENANCE CONTRACTS	2102	20,305	20,305	20,711	20,711
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	0	6,497	7,500	7,500

FUND 1220 MATERIALS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	1,331	0	2,000	2,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	32,256	33,672	34,338	34,338
FACILITIES PROJECTS ISF	2115	0	10,939	0	0
OTHER MAINTENANCE ISF	2116	89,145	52,753	105,000	105,000
BUILDING EQUIPMENT SUPPLIES	2129H	2,910	0	0	0
MEMBERSHIPS AND DUES	2131	2,900	1,871	2,955	2,955
COST ALLOCATION PLAN CHARGES	2158	67,059	71,603	96,134	96,134
MISCELLANEOUS EXPENSE	2159	121	1,800	0	0
OFFICE SUPPLIES	2161	13,005	24,217	26,200	26,200
PRINTING AND BINDING NON ISF	2162	592	4,148	1,000	1,000
BOOKS AND PUBLICATIONS	2163	2,137	2,776	5,566	5,566
MAIL CENTER ISF	2164	5,788	6,173	6,277	6,277
PURCHASING CHARGES ISF	2165	4,417	4,015	4,135	4,135
GRAPHICS CHARGES ISF	2166	20,567	29,499	15,000	15,000
COPY MACHINE CHGS ISF	2167	2,920	2,672	2,904	2,904
STORES ISF	2168	6,659	8,802	5,958	5,958
MISCELLANEOUS OFFICE EXPENSE	2179	523	0	0	0
MARKETING AND ADVERTISING	2193	275	0	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	2,995	0	0
COMPUTER SERVICES NON ISF	2195H	28,122	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	16,222	3,151,666	3,264,340	3,264,340
EMPLOYEE HEALTH SERVICES HCA	2201	0	459	0	0
INFORMATION TECHNOLOGY ISF	2202	2,396	2,556	2,972	2,972
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	3,736	2,067	6,100	6,100
SPECIAL SERVICES ISF	2206	32	60	0	0
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	4,251	6,561	9,250	9,250
STORAGE CHARGES ISF	2244	40	44	49	49
COMPUTER EQUIPMENT <5000	2261	11,885	16,209	25,412	25,412
FURNITURE AND FIXTURES <5000	2262	6,522	0	5,000	5,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	24,075	1,394	36,500	36,500
TRAINING ISF	2272	0	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	0	35	0	0
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
SMALL TOOLS & INSTRUMENTS	2291H	123	0	0	0
TRAVEL EXPENSE	2292	2,584	481	5,600	5,600
GAS AND DIESEL FUEL ISF	2301	210	97	231	231
SPECIAL DEPT. EXP. - 01	2301H	1,787,958	0	0	0
TRANSPORTATION CHARGES ISF	2302	2,969	3,260	3,057	3,057
SPECIAL DEPT. EXP. - 02	2302H	958,141	0	0	0
MOTORPOOL ISF	2303	0	51	0	0
SPECIAL DEPT. EXP. - 04	2304H	7,442	0	0	0



FUND 1220 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
SPECIAL DEPT. EXP. - 05	2305H 148,980	0	0	0
SPECIAL DEPT. EXP. - 06	2306H 1,269	0	0	0
SPECIAL DEPT. EXP. - 14	2314H 7,000	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>3,396,494</b>	<b>3,589,625</b>	<b>3,805,021</b>	<b>3,805,021</b>
DEPRECIATION EXPENSE	3611 154,169	145,114	185,853	185,853
INTERFUND EXPENSE ADMINISTRATIVE	3912 110,122	118,311	123,381	123,381
<b>TOTAL OTHER CHARGES</b>	<b>264,291</b>	<b>263,425</b>	<b>309,234</b>	<b>309,234</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>4,212,141</b>	<b>4,406,651</b>	<b>4,800,064</b>	<b>4,800,064</b>
<b>OPERATING INCOME (LOSS)</b>	<b>361,570</b>	<b>499,864</b>	<b>158,357</b>	<b>158,357</b>
<b>NON-OPERATING REVENUE</b>				
GAIN/LOSS REVENUE CAPITAL ASSETS	9822 0	(23,267)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0</b>	<b>(23,267)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>0</b>	<b>(23,267)</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>361,570</b>	<b>476,597</b>	<b>158,357</b>	<b>158,357</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121 (117,629)	(139,340)	(159,949)	(159,949)
<b>TOTAL OTHER FINANCING USES</b>	<b>(117,629)</b>	<b>(139,340)</b>	<b>(159,949)</b>	<b>(159,949)</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(117,629)</b>	<b>(139,340)</b>	<b>(159,949)</b>	<b>(159,949)</b>
<b>CHANGE IN NET ASSETS</b>	<b>243,941</b>	<b>337,257</b>	<b>(1,592)</b>	<b>(1,592)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601 0	136,586	86,000	86,000
COMPUTER EQUIPMENT	4862H 14,977	0	0	0
OTHER EQUIPMENT	4889H 34,175	0	0	0
EQUIPMENT CONTRA ACCOUNT	4993 (49,152)	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>136,586</b>	<b>86,000</b>	<b>86,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>136,586</b>	<b>86,000</b>	<b>86,000</b>

FUND I230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA FACILITIES AND MATERIALS - 4700**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	42,641,548	35,825,905	33,046,354	33,047,800	33,047,800
TOTAL REVENUES	35,309,078	34,235,349	31,180,375	31,180,375	31,180,375
NET INCOME (LOSS)	(7,332,470)	(1,590,556)	(1,865,979)	(1,867,425)	(1,867,425)

AUTH POSITIONS  
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**BUDGET UNIT DESCRIPTION:**

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA maintained buildings, monitors the Interruptible Power Program, identifies buildings to participate in the Southern California Edison Demand Response program and coordinates with the Ventura County Regional Energy Authority to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency conservation programs.

FUND 1230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
RENTS AND CONCESSIONS 8931	57,160	57,730	56,120	56,120
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>57,160</b>	<b>57,730</b>	<b>56,120</b>	<b>56,120</b>
FACILITIES ISF 9720	20,506,883	20,959,083	29,747,137	29,747,137
OTHER INTERFUND REVENUE ISF 9728	0	7,351,048	0	0
OTHER INTERFUND REVENUE 9729	249,462	266,890	298,961	298,961
COST ALLOCATION PLAN REVENUE 9731	81,554	91,684	99,068	99,068
<b>TOTAL CHARGES FOR SERVICES</b>	<b>20,837,899</b>	<b>28,668,704</b>	<b>30,145,166</b>	<b>30,145,166</b>
OTHER NON-GOVERNMENTAL GRANT REVENUE 9780	0	0	0	0
MISCELLANEOUS REVENUE 9790	605,968	385,254	946,089	946,089
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>605,968</b>	<b>385,254</b>	<b>946,089</b>	<b>946,089</b>
<b>TOTAL OPERATING INCOME</b>	<b>21,501,027</b>	<b>29,111,688</b>	<b>31,147,375</b>	<b>31,147,375</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	4,447,622	4,456,233	5,009,391	5,009,391
EXTRA HELP 1102	45,209	28,593	50,000	50,000
OVERTIME 1105	167,389	179,601	140,100	140,100
SUPPLEMENTAL PAYMENTS 1106	133,693	143,763	94,280	94,280
TERMINATIONS 1107	81,089	124,362	79,457	79,457
CALL BACK STAFFING 1108	122,181	92,201	180,000	180,000
RETIREMENT CONTRIBUTION 1121	909,365	892,278	1,161,360	1,161,360
OASDI CONTRIBUTION 1122	297,772	301,445	343,595	343,595
FICA MEDICARE 1123	70,908	71,870	81,437	81,437
SAFE HARBOR 1124	3,849	2,726	4,920	4,920
RETIREE HEALTH PAYMENT 1099 1128	0	0	0	0
GROUP INSURANCE 1141	513,528	509,883	542,875	542,875
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	202	210	233	233
STATE UNEMPLOYMENT INSURANCE 1143	5,764	5,798	5,682	5,682
MANAGEMENT DISABILITY INSURANCE 1144	12,482	15,554	22,638	22,638
WORKERS' COMPENSATION INSURANCE 1165	243,406	244,890	387,194	387,194
401K PLAN 1171	109,613	112,184	90,093	90,093
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	88,525	83,772	89,845	89,845
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR 1992	(263,443)	(283,596)	(291,501)	(291,501)
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>6,989,152</b>	<b>6,981,768</b>	<b>7,991,599</b>	<b>7,991,599</b>
CLOTHING AND PERSONAL SUPPLIES 2021	15,923	33,039	31,810	31,810
SAFETY CLOTH & SUPPLIES 2023H	10,436	0	0	0
COMMUNICATIONS 2031	0	24,535	31,000	31,000
VOICE DATA ISF 2032	105,663	111,882	114,057	114,057
TELEPHONE CHGS - NON ISF 2032H	27,056	0	0	0
RADIO COMMUNICATIONS ISF 2033	5,360	5,588	4,711	4,711
HAZARDOUS MATERIAL DISPOSAL 2057	11,474	15,368	15,000	15,000
HOUSEKEEPING GROUNDS ISF CHARGS 2058	6,503	10,206	2,278	2,278

FUND 1230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
GENERAL INSURANCE ALLOCATION ISF	2071	41,254	78,078	75,084	75,084
EQUIPMENT MAINTENANCE	2101	0	164,881	307,271	307,271
EQUIPMENT MAINTENANCE CONTRACTS	2102	420,143	1,835,842	1,835,640	1,835,640
MAINTENANCE SUPPLIES AND PARTS	2104	75,237	131,122	97,102	97,102
OTHER EQUIP. MAINTENANCE	2105H	18,364	0	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	161,252	831,120	804,502	804,502
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	9,326	17,364	253,801	253,801
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	221,315	228,396	242,822	242,822
FACILITIES PROJECTS ISF	2115	0	122,665	10,628	10,628
OTHER MAINTENANCE ISF	2116	21,110	2,453	105,000	105,000
BUILDING EQUIP. MAINTENAN	2122H	183,416	0	0	0
IMPROVEMENTS-MAINTENANCE	2123H	4,197	0	0	0
BUILDING EQUIPMENT SUPPLIES	2129H	470,930	0	0	0
MEMBERSHIPS AND DUES	2131	2,891	2,412	5,270	5,270
COST ALLOCATION PLAN CHARGES	2158	360,404	334,661	411,811	411,811
MISCELLANEOUS EXPENSE	2159	51,866	118,044	81,391	81,391
OFFICE SUPPLIES	2161	11,965	11,688	14,000	14,000
PRINTING AND BINDING NON ISF	2162	48	0	0	0
BOOKS AND PUBLICATIONS	2163	1,063	341	3,900	3,900
MAIL CENTER ISF	2164	11,543	12,581	12,621	12,621
PURCHASING CHARGES ISF	2165	55,438	55,660	57,330	57,330
GRAPHICS CHARGES ISF	2166	2,077	16,443	9,000	9,000
COPY MACHINE CHGS ISF	2167	1,875	1,583	1,863	1,863
STORES ISF	2168	350	1,642	1,000	1,000
MISCELLANEOUS OFFICE EXPENSE	2179	10,929	8,160	9,160	9,160
ATTORNEY SERVICES	2185	8,356	4,826	16,700	16,700
LAB SERVICES	2188	0	4,593	5,000	5,000
TEMPORARY HELP	2192	0	21,872	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	38,416	14,500	14,500
COMPUTER SERVICES NON ISF	2195H	83,216	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,235,717	2,174,311	2,098,187	2,098,187
EMPLOYEE HEALTH SERVICES HCA	2201	0	4,805	10,500	10,500
INFORMATION TECHNOLOGY ISF	2202	38,067	38,910	37,670	37,670
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	14,419	14,419	19,732	19,732
PUBLIC WORKS ISF CHARGES	2205	0	124,207	125,000	125,000
SPECIAL SERVICES ISF	2206	39,531	46,194	33,179	33,179
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	15,608	26,873	14,229	14,229
STORAGE CHARGES ISF	2244	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	3,832	11,643	37,314	37,314
FURNITURE AND FIXTURES <5000	2262	29,611	4,084	20,000	20,000
MINOR EQUIPMENT	2264	84,079	81,751	74,500	74,500
TRAINING ISF	2272	560	6,940	0	0

FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
EDUCATION CONFERENCE AND SEMINARS	2273	4,486	23,448	7,500	7,500
PRIVATE VEHICLE MILEAGE	2291	0	0	700	700
SMALL TOOLS & INSTRUMENTS	2291H	1,026	0	0	0
TRAVEL EXPENSE	2292	3,385	6,199	14,500	14,500
TRANSPORTATION EXPENSE	2299	116	62	0	0
GAS AND DIESEL FUEL ISF	2301	59,277	51,334	75,000	75,000
SPECIAL DEPT. EXP. - 01	2301H	401,086	0	0	0
TRANSPORTATION CHARGES ISF	2302	202,964	178,430	211,037	211,037
SPECIAL DEPT. EXP. - 02	2302H	97,523	0	0	0
MOTORPOOL ISF	2303	156	173	159	159
TRANSPORTATION WORK ORDER	2304	0	35,150	0	0
UTILITIES	2311	6,904,746	13,438,683	15,748,366	15,748,366
SEWAGE TREATMENT COSTS	2314	0	0	70,000	70,000
OUTSIDE LABORATORY	2481H	2,280	0	0	0
SEWAGE TREATMENT COSTS	2545H	209,188	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>13,758,640</b>	<b>20,513,076</b>	<b>23,171,825</b>	<b>23,171,825</b>
DEPRECIATION EXPENSE	3611	415,880	425,165	739,991	739,991
INTERFUND EXPENSE ADMINISTRATIVE	3912	754,309	719,160	826,843	826,843
<b>TOTAL OTHER CHARGES</b>		<b>1,170,190</b>	<b>1,144,325</b>	<b>1,566,834</b>	<b>1,566,834</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>21,917,982</b>	<b>28,639,170</b>	<b>32,730,258</b>	<b>32,730,258</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(416,955)</b>	<b>472,518</b>	<b>(1,582,883)</b>	<b>(1,582,883)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	29,449	41,531	33,000	33,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>29,449</b>	<b>41,531</b>	<b>33,000</b>	<b>33,000</b>
CAPITAL ASSETS GAIN REVENUE	9821	853	2,630	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	853	2,630	0	0
FA SYSTEM SALE PROCEEDS	9823	(853)	(2,630)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>853</b>	<b>2,630</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>30,302</b>	<b>44,161</b>	<b>33,000</b>	<b>33,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(386,653)</b>	<b>516,679</b>	<b>(1,549,883)</b>	<b>(1,549,883)</b>
<b>NON-OPERATING EXPENSE</b>					
INTEREST LONG TERM TECP	3412	2,017	3,386	33,496	33,496
INTEREST ON LEASE PURCHASE PAYMENTS	3451	33,064	20,672	6,927	6,927
<b>TOTAL OTHER CHARGES</b>		<b>35,081</b>	<b>24,058</b>	<b>40,423</b>	<b>40,423</b>
<b>TOTAL NON-OPERATING EXPENSE</b>		<b>35,081</b>	<b>24,058</b>	<b>40,423</b>	<b>40,423</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(421,734)</b>	<b>492,621</b>	<b>(1,590,306)</b>	<b>(1,590,306)</b>

FUND 1230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121	(137,892)	(141,604)	(158,439)
INTRAFUND COST ALLOCATION DECR	5122	343,127	343,896	384,781
<b>TOTAL OTHER FINANCING USES</b>		<b>205,235</b>	<b>202,291</b>	<b>226,342</b>
TRANSFERS IN FROM OTHER FUNDS	9831	0	5,079,500	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>0</b>	<b>5,079,500</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>205,235</b>	<b>5,281,791</b>	<b>226,342</b>
<b>CHANGE IN NET ASSETS</b>		<b>(216,498)</b>	<b>5,774,412</b>	<b>(1,363,964)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>RETIREMENT OF LONG TERM DEBT</b>				
LEASE PURCHASE PYMT PRINCIPAL	3311	260,706	272,693	286,230
OTHER LOAN PAYMENTS PRINCIPAL	3312	183,745	183,193	171,231
DEBT CONTRA	3992	(444,451)	(455,886)	0
<b>TOTAL OTHER CHARGES</b>		<b>0</b>	<b>0</b>	<b>457,461</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>		<b>0</b>	<b>0</b>	<b>457,461</b>
<b>FIXED ASSETS</b>				
BUILDINGS AND IMPROVEMENTS	4111	9,550	96,465	0
GOVERNMENT CENTER PHOTOVOLTAIC SYSTEM	4216	302,595	3,972,742	0
JUVENILE JUSTICE CENTER PHOTOVOLTAIC SYSTEM	4217	252,576	3,242,835	0
EQUIPMENT	4601	0	52,927	36,000
COMPUTER SOFTWARE	4701	0	0	10,000
EQUIPMENT CONTRA ACCOUNT	4993	(564,722)	0	0
<b>TOTAL FIXED ASSETS</b>		<b>(0)</b>	<b>7,364,968</b>	<b>46,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>7,364,968</b>	<b>46,000</b>

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FUND I230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**GSA HOUSEKEEPING AND GROUNDS - 4720**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	7,340,293	6,532,523	7,458,710	7,458,710	7,458,710
TOTAL REVENUES	7,056,410	6,937,597	7,199,978	7,199,978	7,199,978
NET INCOME (LOSS)	(283,883)	405,073	(258,732)	(258,732)	(258,732)

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**BUDGET UNIT DESCRIPTION:**

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.



FUND 1230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE OTHER	9252	0	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>
HOUSEKEEPING GROUNDS ISF	9723	7,383,542	6,832,152	7,083,885
OTHER INTERFUND REVENUE ISF	9728	0	63,767	26,025
OTHER INTERFUND REVENUE	9729	33,665	37,395	47,844
<b>TOTAL CHARGES FOR SERVICES</b>		<b>7,417,207</b>	<b>6,933,313</b>	<b>7,157,754</b>
MISCELLANEOUS REVENUE	9790	99,446	0	42,224
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>99,446</b>	<b>0</b>	<b>42,224</b>
<b>TOTAL OPERATING INCOME</b>		<b>7,516,653</b>	<b>6,933,313</b>	<b>7,199,978</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	1,468,790	1,484,383	1,727,438
EXTRA HELP	1102	50,703	46,746	17,020
OVERTIME	1105	13,358	20,200	22,000
SUPPLEMENTAL PAYMENTS	1106	57,387	56,923	64,177
TERMINATIONS	1107	9,545	19,285	17,840
CALL BACK STAFFING	1108	13	1,638	1,000
RETIREMENT CONTRIBUTION	1121	314,091	342,791	419,788
OASDI CONTRIBUTION	1122	92,088	93,909	118,540
FICA MEDICARE	1123	22,233	22,640	27,424
SAFE HARBOR	1124	4,365	4,305	1,675
GROUP INSURANCE	1141	331,098	317,920	348,146
STATE UNEMPLOYMENT INSURANCE	1143	1,810	1,836	1,886
MANAGEMENT DISABILITY INSURANCE	1144	7	0	0
WORKERS' COMPENSATION INSURANCE	1165	84,127	86,064	152,936
401K PLAN	1171	12,740	13,905	18,176
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	220,685	256,754	256,887
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(45,767)	(56,930)	(55,232)
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>2,637,274</b>	<b>2,712,369</b>	<b>3,139,701</b>
AGRICULTURAL	2011	0	0	8,500
WEED CONTROL SUPPLIES	2012H	8,657	0	0
CLOTHING AND PERSONAL SUPPLIES	2021	5,999	9,693	15,855
SAFETY CLOTH & SUPPLIES	2023H	6,370	0	0
COMMUNICATIONS	2031	0	16,439	20,516
VOICE DATA ISF	2032	8,217	8,499	8,092
TELEPHONE CHGS - NON ISF	2032H	10,435	0	0
JANITORIAL SUPPLIES	2054	287,412	237,066	261,403
OTHER HOUSEHOLD EXPENSE	2056	0	589,976	597,454
REFUSE DISPOSAL	2056H	509,023	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	17,442	35,042	32,744

FUND 1230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2014-15	2015-16	2016-17	2016-17	
	ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
EQUIPMENT MAINTENANCE	2101	0	1,562	22,488	22,488
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	4,000	4,000
MAINTENANCE SUPPLIES AND PARTS	2104	0	19,486	17,900	17,900
OTHER EQUIP. MAINTENANCE	2105H	5,695	0	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	0	10,130	0	0
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	41,000	41,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	72,468	73,992	79,649	79,649
FACILITIES PROJECTS ISF	2115	0	8,830	0	0
OTHER MAINTENANCE ISF	2116	15,791	45,594	15,500	15,500
GROUNDS-MAINTENANCE	2124H	44,209	0	0	0
MEMBERSHIPS AND DUES	2131	425	320	741	741
GROUNDS-MAINTENANCE SUPPLIES	2138H	5,225	0	0	0
COST ALLOCATION PLAN CHARGES	2158	178,076	189,062	273,680	273,680
MISCELLANEOUS EXPENSE	2159	710	1,364	0	0
OFFICE SUPPLIES	2161	5,139	3,033	6,300	6,300
PRINTING AND BINDING NON ISF	2162	0	0	0	0
BOOKS AND PUBLICATIONS	2163	107	0	2,300	2,300
MAIL CENTER ISF	2164	5,685	6,148	6,206	6,206
PURCHASING CHARGES ISF	2165	21,825	20,784	21,408	21,408
GRAPHICS CHARGES ISF	2166	1,479	332	8,300	8,300
COPY MACHINE CHGS ISF	2167	738	418	734	734
STORES ISF	2168	14	11	1,100	1,100
MISCELLANEOUS OFFICE EXPENSE	2179	240	0	0	0
ATTORNEY SERVICES	2185	1,433	2,537	0	0
TEMPORARY HELP	2192	122,880	127,880	85,000	85,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	93,342	1,707,544	1,869,185	1,869,185
EMPLOYEE HEALTH SERVICES HCA	2201	0	12,986	6,692	6,692
INFORMATION TECHNOLOGY ISF	2202	5,597	5,034	5,669	5,669
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	651	601	3,000	3,000
SPECIAL SERVICES ISF	2206	1,673	2,381	2,741	2,741
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	1,000	1,000
COMPUTER EQUIPMENT <5000	2261	452	3,161	8,576	8,576
FURNITURE AND FIXTURES <5000	2262	2,438	0	3,500	3,500
MINOR EQUIPMENT	2264	5,142	6,869	32,185	32,185
TRAINING ISF	2272	120	130	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	0	804	1,700	1,700
SMALL TOOLS & INSTRUMENTS	2291H	19	0	0	0
TRAVEL EXPENSE	2292	805	0	4,000	4,000
TRANSPORTATION EXPENSE	2299	14	0	0	0
GAS AND DIESEL FUEL ISF	2301	9,531	7,591	11,363	11,363
SPECIAL DEPT. EXP. - 01	2301H	2,288,953	0	0	0
TRANSPORTATION CHARGES ISF	2302	46,730	40,037	48,891	48,891

FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
SPECIAL DEPT. EXP. - 02	2302H 148,281	0	0	0
MOTORPOOL ISF	2303 0	13	150	150
TRANSPORTATION WORK ORDER	2304 0	18,089	0	0
SPECIAL DEPT. EXP. - 05	2305H 75,999	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>4,015,439</b>	<b>3,213,437</b>	<b>3,529,522</b>	<b>3,529,522</b>
DEPRECIATION EXPENSE	3611 32,537	30,816	32,740	32,740
INTERFUND EXPENSE ADMINISTRATIVE	3912 447,031	472,276	534,210	534,210
<b>TOTAL OTHER CHARGES</b>	<b>479,567</b>	<b>503,091</b>	<b>566,950</b>	<b>566,950</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>7,132,281</b>	<b>6,428,898</b>	<b>7,236,173</b>	<b>7,236,173</b>
<b>OPERATING INCOME (LOSS)</b>	<b>384,372</b>	<b>504,416</b>	<b>(36,195)</b>	<b>(36,195)</b>
<b>NON-OPERATING REVENUE</b>				
CAPITAL ASSETS GAIN REVENUE	9821 2,465	4,283	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822 2,465	4,283	0	0
FA SYSTEM SALE PROCEEDS	9823 (2,465)	(4,283)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>2,465</b>	<b>4,283</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>2,465</b>	<b>4,283</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>386,838</b>	<b>508,699</b>	<b>(36,195)</b>	<b>(36,195)</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121 (90,549)	(80,916)	(90,537)	(90,537)
<b>TOTAL OTHER FINANCING USES</b>	<b>(90,549)</b>	<b>(80,916)</b>	<b>(90,537)</b>	<b>(90,537)</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>(90,549)</b>	<b>(80,916)</b>	<b>(90,537)</b>	<b>(90,537)</b>
<b>CHANGE IN NET ASSETS</b>	<b>296,288</b>	<b>427,783</b>	<b>(126,732)</b>	<b>(126,732)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601 0	22,709	132,000	132,000
FURNITURE & FIXTURES	4850H 0	0	0	0
OTHER EQUIPMENT	4889H 45,665	0	0	0
EQUIPMENT CONTRA ACCOUNT	4993 (45,665)	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>22,709</b>	<b>132,000</b>	<b>132,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>(0)</b>	<b>22,709</b>	<b>132,000</b>	<b>132,000</b>

FUND I230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**FACILITIES PROJECTS - 4740**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	27,612,848	13,972,336	27,237,428	27,237,428	27,237,428
TOTAL REVENUES	27,611,401	13,343,271	27,209,029	27,209,029	27,209,029
NET INCOME (LOSS)	(1,447)	(629,066)	(28,399)	(28,399)	(28,399)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

Facilities Projects is an Internal Service Fund (ISF) managed by the GSA Projects Group as a pass-through mechanism for performing facilities repair, maintenance, tenant improvements and remodeling projects with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, contract award and contract oversight services for design, construction and related services. Approximately 70% of contracted construction work performed is accomplished through Job Order Contracts (JOC). The balance of construction, design, and interiors installations work is performed using delivery order contracts. A minor share of overall Client workload for smaller projects is completed by standing BDOs with numerous specialty vendors. Because workload is influenced by a multitude of Clients, the budget can fluctuate significantly. Clients serviced by the GSA Projects Group include GSA Required Maintenance, GSA Utilities, HSA, HCA, Probation, and most other County agencies and departments.

FUND 1230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FACILITIES ISF	9720	201,169	0	0
FACILITIES PROJECTS ISF	9726	1,544,176	13,296,012	27,209,029
<b>TOTAL CHARGES FOR SERVICES</b>		<b>1,745,345</b>	<b>13,296,012</b>	<b>27,209,029</b>
OTHER NON-GOVERNMENTAL GRANT REVENUE	9780	0	0	0
MISCELLANEOUS REVENUE	9790	2,051,055	47,258	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>2,051,055</b>	<b>47,258</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>3,796,400</b>	<b>13,343,271</b>	<b>27,209,029</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	688,242	808,739	924,322
EXTRA HELP	1102	38,814	16,085	0
OVERTIME	1105	0	107	2,412
SUPPLEMENTAL PAYMENTS	1106	29,570	27,105	37,995
TERMINATIONS	1107	26,618	39,421	22,264
RETIREMENT CONTRIBUTION	1121	141,631	160,127	209,164
OASDI CONTRIBUTION	1122	41,585	49,826	62,139
FICA MEDICARE	1123	10,560	12,271	14,898
SAFE HARBOR	1124	3,307	1,544	0
GROUP INSURANCE	1141	65,629	76,314	85,008
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	36	29	48
STATE UNEMPLOYMENT INSURANCE	1143	855	980	1,023
MANAGEMENT DISABILITY INSURANCE	1144	2,569	4,501	5,918
WORKERS' COMPENSATION INSURANCE	1165	17,226	20,221	32,972
401K PLAN	1171	13,890	14,737	18,482
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>1,080,531</b>	<b>1,232,009</b>	<b>1,416,645</b>
CLOTHING AND PERSONAL SUPPLIES	2021	0	2,436	2,685
UNIFORM ALLOWANCE	2022	713	0	0
SAFETY CLOTH & SUPPLIES	2023H	1,370	0	0
COMMUNICATIONS	2031	0	6,989	7,985
VOICE DATA ISF	2032	9,718	10,510	10,600
TELEPHONE CHGS - NON ISF	2032H	6,966	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	1,500
GENERAL INSURANCE ALLOCATION ISF	2071	3,163	6,228	6,591
EQUIPMENT MAINTENANCE CONTRACTS	2102	190,901	(7)	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	0	228,870	0
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	42,021	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	31,884	34,392	35,407
OTHER MAINTENANCE ISF	2116	7,348	648	0
COST ALLOCATION PLAN CHARGES	2158	60,923	43,723	67,144
MISCELLANEOUS EXPENSE	2159	155	62,764	0
OFFICE SUPPLIES	2161	2,052	2,381	3,000

FUND 1230 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
MAIL CENTER ISF	2164	5,709	6,163	6,184	6,184
PURCHASING CHARGES ISF	2165	33,704	33,436	34,439	34,439
GRAPHICS CHARGES ISF	2166	2,216	2,202	1,000	1,000
COPY MACHINE CHGS ISF	2167	979	901	977	977
STORES ISF	2168	186	64	500	500
MISCELLANEOUS OFFICE EXPENSE	2179	0	18	0	0
ATTORNEY SERVICES	2185	5,014	896	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	250,224	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	147	11,681,016	25,245,000	25,245,000
EMPLOYEE HEALTH SERVICES HCA	2201	0	1,533	500	500
INFORMATION TECHNOLOGY ISF	2202	915	950	965	965
SPECIAL SERVICES ISF	2206	4,658	401	600	600
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	3,010	0	0
COMPUTER EQUIPMENT <5000	2261	812	0	14,301	14,301
FURNITURE AND FIXTURES <5000	2262	0	0	12,000	12,000
MINOR EQUIPMENT	2264	0	309	1,600	1,600
TRAINING ISF	2272	40	210	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	544	0	500	500
PRIVATE VEHICLE MILEAGE	2291	0	0	100	100
SMALL TOOLS & INSTRUMENTS	2291H	1,303	0	0	0
TRAVEL EXPENSE	2292	0	0	500	500
TRANSPORTATION EXPENSE	2299	16	0	0	0
GAS AND DIESEL FUEL ISF	2301	7,474	5,154	7,817	7,817
SPECIAL DEPT. EXP. - 01	2301H	390,674	0	0	0
TRANSPORTATION CHARGES ISF	2302	31,935	32,082	38,618	38,618
SPECIAL DEPT. EXP. - 02	2302H	2,152,087	0	0	0
MOTORPOOL ISF	2303	57	115	66	66
SPECIAL DEPT. EXP. - 03	2303H	16,901	0	0	0
TRANSPORTATION WORK ORDER	2304	0	16	0	0
SPECIAL DEPT. EXP. - 04	2304H	3,614	0	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>2,974,177</b>	<b>12,459,655</b>	<b>25,500,579</b>	<b>25,500,579</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	182,489	159,298	184,399	184,399
<b>TOTAL OTHER CHARGES</b>		<b>182,489</b>	<b>159,298</b>	<b>184,399</b>	<b>184,399</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>4,237,197</b>	<b>13,850,961</b>	<b>27,101,623</b>	<b>27,101,623</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(440,796)</b>	<b>(507,691)</b>	<b>107,406</b>	<b>107,406</b>
<b>OPERATING TRANSFERS</b>					
INTRAFUND COST ALLOCATION INCR	5121	(114,686)	(121,375)	(135,805)	(135,805)
<b>TOTAL OTHER FINANCING USES</b>		<b>(114,686)</b>	<b>(121,375)</b>	<b>(135,805)</b>	<b>(135,805)</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>(114,686)</b>	<b>(121,375)</b>	<b>(135,805)</b>	<b>(135,805)</b>

FUND 1230 FACILITIES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
<b>CHANGE IN NET ASSETS</b>				
NET ASSETS - BEGINNING BALANCE	(555,483)	(629,066)	(28,399)	(28,399)
NET ASSETS - ENDING BALANCE				

FUND 1300 WORKERS COMPENSATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**CEO RISK ADMINISTRATION - 1300**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	1,145,600	1,010,498	1,162,459	1,162,459	1,162,459
TOTAL REVENUES	1,131,600	1,010,498	1,162,459	1,162,459	1,162,459
NET INCOME (LOSS)	(14,000)	(0)	0	0	0

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims Section, which manages first party claims (claims by the County to its own insurance carriers), and third party claims made against the County; pursues subrogation claims against third parties that cause financial loss to the County; and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third party administrators. The claims units within Risk Management investigate and manage claims made by County employees or the public.



FUND 1300 WORKERS COMPENSATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
OTHER CHARGES FOR SERVICES 9708	0	26,819	56,000	56,000
OTHER INTERFUND REVENUE 9729	979,108	983,679	1,106,459	1,106,459
<b>TOTAL CHARGES FOR SERVICES</b>	<b>979,108</b>	<b>1,010,498</b>	<b>1,162,459</b>	<b>1,162,459</b>
MISCELLANEOUS REVENUE 9790	44,626	0	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>44,626</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>	<b>1,023,733</b>	<b>1,010,498</b>	<b>1,162,459</b>	<b>1,162,459</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	886,183	1,024,154	1,112,648	1,112,648
SUPPLEMENTAL PAYMENTS 1106	21,315	27,822	28,829	28,829
TERMINATIONS 1107	51,657	26,011	65,000	65,000
RETIREMENT CONTRIBUTION 1121	181,467	186,979	229,217	229,217
OASDI CONTRIBUTION 1122	55,141	59,185	66,140	66,140
FICA MEDICARE 1123	13,342	14,592	16,292	16,292
RETIREE HEALTH PAYMENT 1099 1128	8,527	18,213	9,768	9,768
GROUP INSURANCE 1141	76,870	84,871	92,736	92,736
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	456	494	576	576
STATE UNEMPLOYMENT INSURANCE 1143	1,035	1,192	1,140	1,140
MANAGEMENT DISABILITY INSURANCE 1144	5,106	7,296	8,748	8,748
WORKERS' COMPENSATION INSURANCE 1165	12,984	9,697	10,078	10,078
401K PLAN 1171	21,729	25,488	28,215	28,215
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>	<b>1,335,811</b>	<b>1,485,995</b>	<b>1,669,387</b>	<b>1,669,387</b>
COMMUNICATIONS 2031	0	663	1,000	1,000
VOICE DATA ISF 2032	12,938	12,499	15,000	15,000
TELEPHONE CHGS - NON ISF 2032H	253	0	0	0
GENERAL INSURANCE ALLOCATION ISF 2071	4,655	6,770	6,552	6,552
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	22,780	23,460	24,069	24,069
OTHER MAINTENANCE ISF 2116	394	255	500	500
MEMBERSHIPS AND DUES 2131	805	1,000	800	800
COST ALLOCATION PLAN CHARGES 2158	23,043	19,655	26,023	26,023
MISCELLANEOUS EXPENSE 2159	6,024	17,495	800	800
OFFICE SUPPLIES 2161	3,404	2,244	4,000	4,000
PRINTING AND BINDING NON ISF 2162	22	18	300	300
BOOKS AND PUBLICATIONS 2163	5,404	2,495	5,400	5,400
MAIL CENTER ISF 2164	764	1,139	1,500	1,500
PURCHASING CHARGES ISF 2165	15,428	2,511	20,000	20,000
GRAPHICS CHARGES ISF 2166	224	0	300	300
COPY MACHINE CHGS ISF 2167	1,327	963	1,319	1,319
STORES ISF 2168	1,007	1,221	1,400	1,400
MISCELLANEOUS OFFICE EXPENSE 2179	361	269	600	600
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	36,004	108,429	100,000	100,000

FUND 1300 WORKERS COMPENSATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
EMPLOYEE HEALTH SERVICES HCA	2201	0	0	1,000	1,000
INFORMATION TECHNOLOGY ISF	2202	115,299	45,380	115,000	115,000
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	175	735	200	200
SPECIAL SERVICES ISF	2206	177	40	500	500
STORAGE CHARGES ISF	2244	17,147	203	209	209
STORAGE CHARGES NON ISF	2245	0	4,741	17,100	17,100
COMPUTER EQUIPMENT <5000	2261	288	2,628	10,000	10,000
FURNITURE AND FIXTURES <5000	2262	568	1,199	1,900	1,900
MINOR EQUIPMENT	2264	2,837	0	3,000	3,000
TRAINING ISF	2272	100	120	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	44	2,624	1,800	1,800
PRIVATE VEHICLE MILEAGE	2291	507	671	500	500
TRAVEL EXPENSE	2292	17,274	3,538	17,300	17,300
TRANSPORTATION EXPENSE	2299	0	10	0	0
SPECIAL DEPT. EXP. - 01	2301H	39,791	0	0	0
MOTORPOOL ISF	2303	1,221	723	1,362	1,362
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>330,262</b>	<b>263,700</b>	<b>379,434</b>	<b>379,434</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	335,031	348,900	300,358	300,358
<b>TOTAL OTHER CHARGES</b>		<b>335,031</b>	<b>348,900</b>	<b>300,358</b>	<b>300,358</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>2,001,105</b>	<b>2,098,595</b>	<b>2,349,179</b>	<b>2,349,179</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(977,371)</b>	<b>(1,088,097)</b>	<b>(1,186,720)</b>	<b>(1,186,720)</b>
<b>OPERATING TRANSFERS</b>					
INTRAFUND COST ALLOCATION DECR	5122	978,714	1,088,097	1,186,720	1,186,720
<b>TOTAL OTHER FINANCING USES</b>		<b>978,714</b>	<b>1,088,097</b>	<b>1,186,720</b>	<b>1,186,720</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>978,714</b>	<b>1,088,097</b>	<b>1,186,720</b>	<b>1,186,720</b>
<b>CHANGE IN NET ASSETS</b>		<b>1,343</b>	<b>(0)</b>	<b>0</b>	<b>0</b>
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					

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FUND 1300 WORKERS COMPENSATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**CEO WORKERS COMPENSATION - 1310**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	32,109,358	24,529,584	30,706,327	30,706,327	30,706,327
TOTAL REVENUES	29,002,900	30,438,577	30,469,600	30,469,600	30,469,600
NET INCOME (LOSS)	(3,106,458)	5,908,993	(236,727)	(236,727)	(236,727)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or denial to the Retirement Board.

FUND 1300 WORKERS COMPENSATION ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE SB90	9253	107,480	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>107,480</b>	<b>0</b>	<b>0</b>
WORKERS COMP INS	9719	29,494,660	29,676,511	29,977,100
<b>TOTAL CHARGES FOR SERVICES</b>		<b>29,494,660</b>	<b>29,676,511</b>	<b>29,977,100</b>
<b>TOTAL OPERATING INCOME</b>		<b>29,602,140</b>	<b>29,676,511</b>	<b>29,977,100</b>
<b>OPERATING EXPENSE</b>				
INSURANCE	2072	0	529,373	592,500
WORKER COMPENSATION ULTIMATE LOSS EXPENSE	2073	20,808,735	20,790,632	26,262,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(779,092)	(359,430)	0
COST ALLOCATION PLAN CHARGES	2158	6,383	10,872	9,407
PURCHASING CHARGES ISF	2165	0	5,082	0
ATTORNEY SERVICES	2185	0	171,148	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,450,075	2,293,812	2,655,700
SPECIAL DEPT. EXP. - 03	2303H	538,615	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>23,024,716</b>	<b>23,441,487</b>	<b>29,519,607</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>23,024,716</b>	<b>23,441,487</b>	<b>29,519,607</b>
<b>OPERATING INCOME (LOSS)</b>		<b>6,577,424</b>	<b>6,235,023</b>	<b>457,493</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	406,845	762,066	492,500
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>406,845</b>	<b>762,066</b>	<b>492,500</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>406,845</b>	<b>762,066</b>	<b>492,500</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>6,984,269</b>	<b>6,997,090</b>	<b>949,993</b>
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121	(978,714)	(1,088,097)	(1,186,720)
<b>TOTAL OTHER FINANCING USES</b>		<b>(978,714)</b>	<b>(1,088,097)</b>	<b>(1,186,720)</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>(978,714)</b>	<b>(1,088,097)</b>	<b>(1,186,720)</b>
<b>CHANGE IN NET ASSETS</b>		<b>6,005,555</b>	<b>5,908,993</b>	<b>(236,727)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

FUND I320 LIABILITY AND PERSONAL PROPERTY INSURANCE  
 SERVICE ACTIVITY: UNCLASSIFIED

CEO LIABILITY INSURANCE - 1320

BUDGET OVERVIEW:

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	16,241,862	7,713,713	15,667,353	15,667,353	15,667,353
TOTAL REVENUES	12,388,800	12,462,495	12,398,400	12,398,400	12,398,400
NET INCOME (LOSS)	(3,853,062)	4,748,782	(3,268,953)	(3,268,953)	(3,268,953)

AUTH POSITIONS  
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for claims administration and litigation management, working with County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section also administers the Personal Property Program and Automobile Damage Program for the Vehicle Fleet, and the third party Subrogation Program.

FUND 1320 LIABILITY AND PERSONAL PROPERTY INSURANCE  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
LIABILITY INSURANCE	9718	6,137,585	12,275,597	12,275,100
COST ALLOCATION PLAN REVENUE	9731	0	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>6,137,585</b>	<b>12,275,597</b>	<b>12,275,100</b>
MISCELLANEOUS REVENUE	9790	0	913	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>0</b>	<b>913</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>6,137,585</b>	<b>12,276,510</b>	<b>12,275,100</b>
<b>OPERATING EXPENSE</b>				
INSURANCE	2072	4,291,240	5,000,879	5,405,852
GENERAL LIABILITY ULTIMATE LOSS EXPENSE 1099	2074	3,552,425	2,269,898	8,947,000
GENERAL LIABILITY ULTIMATE LOSS EXPENSE	2075	1,214,075	1,912,289	0
GENERAL LIABILITY ATTORNEY CLIENT 1099	2076	1,564,000	224,203	0
MALPRACTICE	2076H	391,497	0	0
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(2,108,677)	(2,847,150)	0
COST ALLOCATION PLAN CHARGES	2158	9,321	49,893	44,042
PURCHASING CHARGES ISF	2165	0	9,876	0
GRAPHICS CHARGES ISF	2166	0	0	0
STORES ISF	2168	0	174	0
COMPUTER SERVICES NON ISF	2195H	60,095	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	9,846	109,000	159,000
COMPUTER EQUIPMENT <5000	2261	0	0	0
PRIVATE VEHICLE MILEAGE	2291	0	223	0
TRAVEL EXPENSE	2292	0	179	0
SPECIAL DEPT. EXP. - 01	2301H	100,000	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>9,083,823</b>	<b>6,729,464</b>	<b>14,555,894</b>
JUDGMENTS	3511	6,562	570	5,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	943,726	983,679	1,106,459
<b>TOTAL OTHER CHARGES</b>		<b>950,288</b>	<b>984,249</b>	<b>1,111,459</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>10,034,111</b>	<b>7,713,713</b>	<b>15,667,353</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(3,896,526)</b>	<b>4,562,797</b>	<b>(3,392,253)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	108,246	185,985	123,300
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>108,246</b>	<b>185,985</b>	<b>123,300</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>108,246</b>	<b>185,985</b>	<b>123,300</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(3,788,280)</b>	<b>4,748,782</b>	<b>(3,268,953)</b>

FUND I400 PERSONNEL SERVICES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**HUMAN RESOURCE PERSONNEL SERVICES ISF - 1400**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	785,114	627,162	664,743	664,743	664,743
TOTAL REVENUES	661,614	500,461	562,743	562,743	562,743
NET INCOME (LOSS)	(123,500)	(126,702)	(102,000)	(102,000)	(102,000)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers the administration of the Deferred Compensation Program and the Department of Transportation mandate of alcohol and drug testing. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the Deferred Compensation Programs are assessed to plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.



FUND 1400 PERSONNEL SERVICES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
PERSONNEL SERVICES	9471	475,668	453,310	517,199
OTHER INTERFUND REVENUE ISF	9728	0	44,579	44,044
OTHER INTERFUND REVENUE	9729	120,552	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>596,220</b>	<b>497,889</b>	<b>561,243</b>
<b>TOTAL OPERATING INCOME</b>		<b>596,220</b>	<b>497,889</b>	<b>561,243</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	172,546	146,066	181,410
SUPPLEMENTAL PAYMENTS	1106	7,547	6,949	7,734
TERMINATIONS	1107	16,115	11,585	17,500
RETIREMENT CONTRIBUTION	1121	36,660	30,583	36,664
OASDI CONTRIBUTION	1122	11,465	10,206	10,962
FICA MEDICARE	1123	2,681	2,391	2,599
GROUP INSURANCE	1141	15,213	13,155	15,456
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	90	77	96
STATE UNEMPLOYMENT INSURANCE	1143	204	184	180
MANAGEMENT DISABILITY INSURANCE	1144	1,000	1,112	1,406
WORKERS' COMPENSATION INSURANCE	1165	2,104	1,744	1,924
401K PLAN	1171	5,337	4,648	5,370
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>270,964</b>	<b>228,701</b>	<b>281,301</b>
VOICE DATA ISF	2032	973	1,273	1,258
GENERAL INSURANCE ALLOCATION ISF	2071	590	1,084	1,808
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	1,896	1,980	2,027
MEMBERSHIPS AND DUES	2131	773	600	1,000
COST ALLOCATION PLAN CHARGES	2158	23,260	13,906	13,914
MISCELLANEOUS EXPENSE	2159	547	3,403	2,000
OFFICE SUPPLIES	2161	199	0	1,000
PRINTING AND BINDING NON ISF	2162	0	0	1,000
BOOKS AND PUBLICATIONS	2163	772	299	1,000
MAIL CENTER ISF	2164	4,163	0	4,544
PURCHASING CHARGES ISF	2165	1,652	1,657	1,707
GRAPHICS CHARGES ISF	2166	14,808	5,668	10,000
COPY MACHINE CHGS ISF	2167	453	529	453
MISCELLANEOUS OFFICE EXPENSE	2179	656	33	100
ATTORNEY SERVICES	2185	31,467	54,650	45,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	121,717	117,569	210,000
EMPLOYEE HEALTH SERVICES HCA	2201	0	459	0
INFORMATION TECHNOLOGY ISF	2202	7,748	7,571	9,783
SPECIAL SERVICES ISF	2206	602	513	500
COMPUTER EQUIPMENT <5000	2261	0	1,556	1,500
FURNITURE AND FIXTURES <5000	2262	0	0	500
MINOR EQUIPMENT	2264	0	503	0

FUND 1400 PERSONNEL SERVICES-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
TRAINING ISF	2272	0	60	0
EDUCATION CONFERENCE AND SEMINARS	2273	0	2,659	2,000
PRIVATE VEHICLE MILEAGE	2291	0	0	500
TRAVEL EXPENSE	2292	2,605	775	5,000
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>214,882</b>	<b>216,748</b>	<b>316,594</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	167,015	181,714	66,848
<b>TOTAL OTHER CHARGES</b>		<b>167,015</b>	<b>181,714</b>	<b>66,848</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>652,860</b>	<b>627,162</b>	<b>664,743</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(56,641)</b>	<b>(129,273)</b>	<b>(103,500)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	2,078	2,572	1,500
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>2,078</b>	<b>2,572</b>	<b>1,500</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>2,078</b>	<b>2,572</b>	<b>1,500</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(54,563)</b>	<b>(126,702)</b>	<b>(102,000)</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS OUT TO OTHER FUNDS	5111	(126,475)	0	0
<b>TOTAL OTHER FINANCING USES</b>		<b>(126,475)</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>(126,475)</b>	<b>0</b>	<b>0</b>
<b>CHANGE IN NET ASSETS</b>		<b>(181,039)</b>	<b>(126,702)</b>	<b>(102,000)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

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FUND I410 UNEMPLOYMENT INS-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL UNEMPLOYMENT - 1410

BUDGET OVERVIEW:

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	1,117,721	656,362	1,111,698	1,111,698	1,111,698
TOTAL REVENUES	761,117	820,415	685,395	685,395	685,395
NET INCOME (LOSS)	(356,604)	164,054	(426,303)	(426,303)	(426,303)

AUTH POSITIONS  
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

FUND 1410 UNEMPLOYMENT INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1410 PERSONNEL UNEMPLOYMENT

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
UNEMPLOYMENT INS	9725	757,133	811,623	681,395
<b>TOTAL CHARGES FOR SERVICES</b>		<b>757,133</b>	<b>811,623</b>	<b>681,395</b>
<b>TOTAL OPERATING INCOME</b>		<b>757,133</b>	<b>811,623</b>	<b>681,395</b>
<b>OPERATING EXPENSE</b>				
INSURANCE	2072	0	641,686	1,100,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	857,146	0	0
COST ALLOCATION PLAN CHARGES	2158	1,219	1,628	2,362
PURCHASING CHARGES ISF	2165	0	33	34
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	5,063	5,320	8,500
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>863,428</b>	<b>648,668</b>	<b>1,110,896</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	11,452	7,694	802
<b>TOTAL OTHER CHARGES</b>		<b>11,452</b>	<b>7,694</b>	<b>802</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>874,880</b>	<b>656,362</b>	<b>1,111,698</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(117,747)</b>	<b>155,261</b>	<b>(430,303)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	4,958	8,793	4,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>4,958</b>	<b>8,793</b>	<b>4,000</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>4,958</b>	<b>8,793</b>	<b>4,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(112,789)</b>	<b>164,054</b>	<b>(426,303)</b>

FUND I420 MEDICAL INSURANCE-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL MEDICAL INSURANCE - 1420

BUDGET OVERVIEW:

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	10,663,096	9,738,639	10,129,626	10,129,626	10,129,626
TOTAL REVENUES	9,536,851	9,938,024	9,507,201	9,507,201	9,507,201
NET INCOME (LOSS)	(1,126,245)	199,385	(622,425)	(622,425)	(622,425)

AUTH POSITIONS  
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, group life insurance, group disability benefit programs, Employee Emergency Assistance Program, retiree health insurance and supplemental benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

FUND 1420 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FORFEITURES AND PENALTIES	8831	14,361	34,085	32,633
<b>TOTAL FINES FORFEITURES AND PENALTIES</b>		<b>14,361</b>	<b>34,085</b>	<b>32,633</b>
PERSONNEL SERVICES	9471	43,917	0	0
ADMINISTRATIVE SERVICES FEES	9705	0	220,967	216,975
OTHER INTERFUND REVENUE ISF	9728	0	80,062	101,048
OTHER INTERFUND REVENUE	9729	25,945	0	0
<b>TOTAL CHARGES FOR SERVICES</b>		<b>69,862</b>	<b>301,028</b>	<b>318,023</b>
OPT OUT REVENUE	9772	0	8,688,391	9,121,545
CASH OVERAGE	9789	14	16	0
MISCELLANEOUS REVENUE	9790	8,326,369	34,903	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>8,326,383</b>	<b>8,723,309</b>	<b>9,121,545</b>
<b>TOTAL OPERATING INCOME</b>		<b>8,410,606</b>	<b>9,058,423</b>	<b>9,472,201</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	1,117,454	1,101,443	1,318,567
EXTRA HELP	1102	0	3,358	0
SUPPLEMENTAL PAYMENTS	1106	34,405	38,265	43,254
TERMINATIONS	1107	47,715	79,080	100,000
RETIREMENT CONTRIBUTION	1121	217,031	209,154	260,508
OASDI CONTRIBUTION	1122	67,043	68,888	81,916
FICA MEDICARE	1123	16,369	16,940	19,624
SAFE HARBOR	1124	3,076	4,481	8,510
RETIREE HEALTH PAYMENT 1099	1128	2,093	8,383	18,100
GROUP INSURANCE	1141	111,731	108,651	119,016
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	681	649	768
STATE UNEMPLOYMENT INSURANCE	1143	1,302	1,314	1,352
MANAGEMENT DISABILITY INSURANCE	1144	6,334	8,045	10,537
WORKERS' COMPENSATION INSURANCE	1165	12,720	12,440	14,678
401K PLAN	1171	28,398	30,198	36,225
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>1,666,352</b>	<b>1,691,287</b>	<b>2,033,055</b>
MEDICAL REIMBURSEMENT	2026H	100	0	0
VOICE DATA ISF	2032	14,833	14,680	13,433
RADIO COMMUNICATIONS ISF	2033	2,400	4,800	4,800
GENERAL INSURANCE ALLOCATION ISF	2071	4,030	8,736	8,490
MEDICAL PREMIUM SUBSIDY OPT OUT	2081	0	6,981,149	6,620,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	1,602	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	30,124	31,500	32,321
OTHER MAINTENANCE ISF	2116	581	72	1,250
MEMBERSHIPS AND DUES	2131	965	1,234	2,500
CASH SHORTAGE	2156	29	15	0
COST ALLOCATION PLAN CHARGES	2158	47,295	55,252	62,995

COUNTY OF VENTURA  
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FUND 1420 MEDICAL INSURANCE-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2014-15 ACTUAL	2015-16	2016-17 RECOMMENDED	2016-17	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
<b>OPERATING EXPENSE</b>					
MISCELLANEOUS EXPENSE	2159	299	1,157	9,000	9,000
OFFICE SUPPLIES	2161	5,516	8,763	10,000	10,000
PRINTING AND BINDING NON ISF	2162	4,372	78	9,100	9,100
BOOKS AND PUBLICATIONS	2163	2,425	2,917	7,000	7,000
MAIL CENTER ISF	2164	10,531	10,486	11,516	11,516
PURCHASING CHARGES ISF	2165	3,341	2,791	2,874	2,874
GRAPHICS CHARGES ISF	2166	60,660	74,476	73,000	73,000
COPY MACHINE CHGS ISF	2167	2,071	2,259	4,066	4,066
STORES ISF	2168	98	423	500	500
MISCELLANEOUS OFFICE EXPENSE	2179	3,022	4,623	4,000	4,000
ATTORNEY SERVICES	2185	8,694	5,473	10,000	10,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	1,825	22,400	22,400
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	165,050	205,214	280,000	280,000
EMPLOYEE HEALTH SERVICES HCA	2201	14,036	4,964	16,000	16,000
INFORMATION TECHNOLOGY ISF	2202	146,922	79,054	141,512	141,512
SPECIAL SERVICES ISF	2206	5,545	5,774	19,440	19,440
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	34,020	34,020	34,020	34,020
STORAGE CHARGES ISF	2244	1,662	1,491	1,769	1,769
COMPUTER EQUIPMENT <5000	2261	8,670	8,158	22,000	22,000
FURNITURE AND FIXTURES <5000	2262	2,215	0	5,000	5,000
MINOR EQUIPMENT	2264	1,720	500	71,588	71,588
TRAINING ISF	2272	40	40	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	3,936	7,929	8,000	8,000
PRIVATE VEHICLE MILEAGE	2291	1,297	1,591	2,200	2,200
TRAVEL EXPENSE	2292	5,133	3,293	9,500	9,500
SPECIAL DEPT. EXP. - 01	2301H	6,019,080	0	0	0
MOTORPOOL ISF	2303	0	0	100	100
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>6,610,713</b>	<b>7,566,340</b>	<b>7,520,374</b>	<b>7,520,374</b>
DEPRECIATION EXPENSE	3611	34,854	5,180	34,875	34,875
INTERFUND EXPENSE ADMINISTRATIVE	3912	447,157	475,833	405,492	405,492
<b>TOTAL OTHER CHARGES</b>		<b>482,011</b>	<b>481,013</b>	<b>440,367</b>	<b>440,367</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>8,759,076</b>	<b>9,738,639</b>	<b>9,993,796</b>	<b>9,993,796</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(348,470)</b>	<b>(680,217)</b>	<b>(521,595)</b>	<b>(521,595)</b>
<b>NON-OPERATING REVENUE</b>					
INVESTMENT INCOME	8911	7,419	12,539	5,000	5,000
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>7,419</b>	<b>12,539</b>	<b>5,000</b>	<b>5,000</b>
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	0	(84,937)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>0</b>	<b>(84,937)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>7,419</b>	<b>(72,398)</b>	<b>5,000</b>	<b>5,000</b>



FUND 1420 MEDICAL INSURANCE-ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE</b>				
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(341,050)</b>	<b>(752,615)</b>	<b>(516,595)</b>	<b>(516,595)</b>
<b>OPERATING TRANSFERS</b>				
TRANSFERS IN FROM OTHER FUNDS	9831 30,000	952,000	30,000	30,000
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>30,000</b>	<b>952,000</b>	<b>30,000</b>	<b>30,000</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>30,000</b>	<b>952,000</b>	<b>30,000</b>	<b>30,000</b>
<b>CHANGE IN NET ASSETS</b>	<b>(311,050)</b>	<b>199,385</b>	<b>(486,595)</b>	<b>(486,595)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
COMPUTER SOFTWARE	4701 0	0	135,830	135,830
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>135,830</b>	<b>135,830</b>
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>135,830</b>	<b>135,830</b>

FUND I430 EMPLOYEE BENEFITS MISC ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 1430

BUDGET OVERVIEW:

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	75,128	55,437	67,178	67,178	67,178
TOTAL REVENUES	48,200	47,603	51,900	51,900	51,900
NET INCOME (LOSS)	(26,928)	(7,834)	(15,278)	(15,278)	(15,278)

AUTH POSITIONS  
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The WSP is an optional benefit program which employees may elect during a limited enrollment period. The employee-paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

COUNTY OF VENTURA  
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FUND 1430 EMPLOYEE BENEFITS MISC IS  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 1430 WAGE SUPPLEMENT

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
INSURANCE PREMIUMS INTERNAL	9717	0	47,399	51,750
<b>TOTAL CHARGES FOR SERVICES</b>		<b>0</b>	<b>47,399</b>	<b>51,750</b>
WAGE SUPPLEMENT PLAN PREM	9742H	47,523	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>47,523</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>47,523</b>	<b>47,399</b>	<b>51,750</b>
<b>OPERATING EXPENSE</b>				
PYMTS-WAGE SUPPLEMNT PLAN	2081H	41,841	0	0
COST ALLOCATION PLAN CHARGES	2158	1,402	1,999	3,612
MISCELLANEOUS EXPENSE	2159	0	40,167	60,000
MAIL CENTER ISF	2164	0	142	0
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>43,243</b>	<b>42,308</b>	<b>63,612</b>
INTERFUND EXPENSE ADMINISTRATIVE	3912	19,868	13,129	3,566
<b>TOTAL OTHER CHARGES</b>		<b>19,868</b>	<b>13,129</b>	<b>3,566</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>63,111</b>	<b>55,437</b>	<b>67,178</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(15,588)</b>	<b>(8,038)</b>	<b>(15,428)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	153	205	150
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>153</b>	<b>205</b>	<b>150</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>153</b>	<b>205</b>	<b>150</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(15,435)</b>	<b>(7,834)</b>	<b>(15,278)</b>

FUND I500 INFORMATION SYSTEMS ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**INFORMATION TECHNOLOGY SERVICES DEPARTMENT - 4800**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	32,536,025	28,425,674	36,503,690	36,503,690	36,503,690
TOTAL REVENUES	26,563,127	27,483,487	33,451,291	33,451,291	33,451,291
NET INCOME (LOSS)	(5,972,898)	(942,187)	(3,052,399)	(3,052,399)	(3,052,399)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of five divisions: Administrative and Fiscal Services, Application Services, Technical Services, Enterprise Systems and Services, and Health Care Agency Services. The Mission of IT Services is to provide reliable, responsive, cost-effective and relevant technology services and counsel to County departments, agencies, and leaders. The primary functions of Information Systems ISF are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. The Information Systems ISF can provide requesting departments and agencies with short-term and long-term planning assistance and with general business systems, acquisition, support and development. The GIS group (within Technical Services Division) provides County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze this data. GIS also partners with external agencies to provide some of these services to the public.

FUND 1500 INFORMATION SYSTEMS ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
INFORMATION SERVICES ISF	9712	22,319,616	25,609,743	26,151,239
OTHER INTERFUND REVENUE	9729	1,635,461	717,874	1,670,004
<b>TOTAL CHARGES FOR SERVICES</b>		<b>23,955,077</b>	<b>26,327,617</b>	<b>27,821,243</b>
MISCELLANEOUS REVENUE	9790	777,884	18,545	4,642,048
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>777,884</b>	<b>18,545</b>	<b>4,642,048</b>
<b>TOTAL OPERATING INCOME</b>		<b>24,732,961</b>	<b>26,346,162</b>	<b>32,463,291</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	11,658,531	12,303,643	14,627,594
EXTRA HELP	1102	16,193	18,160	0
OVERTIME	1105	227,003	218,986	232,194
SUPPLEMENTAL PAYMENTS	1106	420,415	508,674	420,558
TERMINATIONS	1107	495,928	453,489	628,005
CALL BACK STAFFING	1108	1,894	3,377	0
RETIREMENT CONTRIBUTION	1121	2,333,621	2,509,799	2,884,732
OASDI CONTRIBUTION	1122	743,592	766,489	880,190
FICA MEDICARE	1123	180,364	189,452	216,273
SAFE HARBOR	1124	1,321	1,738	0
RETIREE HEALTH PAYMENT 1099	1128	23,437	42,638	0
GROUP INSURANCE	1141	955,775	996,036	1,082,099
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,411	1,470	1,728
STATE UNEMPLOYMENT INSURANCE	1143	14,382	15,187	17,846
MANAGEMENT DISABILITY INSURANCE	1144	21,772	30,407	39,352
WORKERS' COMPENSATION INSURANCE	1165	136,619	141,257	189,482
401K PLAN	1171	193,284	205,022	250,063
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	0	9,866,932	0
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	0	(9,866,932)	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>17,425,541</b>	<b>18,405,823</b>	<b>21,470,116</b>
UNIFORM ALLOWANCE	2022	875	875	0
VOICE DATA ISF	2032	163,898	180,978	160,427
RADIO COMMUNICATIONS ISF	2033	1,212	1,212	0
GENERAL INSURANCE ALLOCATION ISF	2071	47,713	94,394	90,921
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(513)	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	210,471	264,913	468,030
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	547,965	539,580	572,291
FACILITIES PROJECTS ISF	2115	0	1,053	0
OTHER MAINTENANCE ISF	2116	9,654	7,822	16,590
MEMBERSHIPS AND DUES	2131	0	0	100
COST ALLOCATION PLAN CHARGES	2158	387,018	375,856	522,815
MISCELLANEOUS EXPENSE	2159	547	988	2,200
OFFICE SUPPLIES	2161	15,229	5,691	14,000

FUND 1500 INFORMATION SYSTEMS ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
BOOKS AND PUBLICATIONS	2163	263	0	4,680,500
MAIL CENTER ISF	2164	8,696	8,766	17,159
PURCHASING CHARGES ISF	2165	37,393	37,334	40,546
GRAPHICS CHARGES ISF	2166	4,959	3,435	8,038
COPY MACHINE CHGS ISF	2167	3,435	3,745	8,700
STORES ISF	2168	943	675	1,000
MISCELLANEOUS OFFICE EXPENSE	2179	5,677	7,418	6,500
ATTORNEY SERVICES	2185	11,078	21,741	29,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	3,765,107	3,993,162
COMPUTER SERVICES NON ISF	2195H	2,694,624	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,616,455	2,649,670	1,570,773
EMPLOYEE HEALTH SERVICES HCA	2201	0	8,907	8,500
SPECIAL SERVICES ISF	2206	6,860	7,057	10,850
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	2	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	0	0	1,550
STORAGE CHARGES ISF	2244	396	733	700
COMPUTER EQUIPMENT <5000	2261	19,563	73,257	55,300
FURNITURE AND FIXTURES <5000	2262	14,111	2,318	50,050
MINOR EQUIPMENT	2264	7,659	19,523	33,413
TRAINING ISF	2272	2,681	460	1,400
EDUCATION CONFERENCE AND SEMINARS	2273	8,403	60,480	173,580
PRIVATE VEHICLE MILEAGE	2291	6,781	6,376	9,300
TRAVEL EXPENSE	2292	211,297	22,484	0
TRANSPORTATION EXPENSE	2299	1,787	3,406	11,500
MOTORPOOL ISF	2303	3,751	3,094	5,345
<b>TOTAL SERVICES AND SUPPLIES</b>		<b>7,050,884</b>	<b>8,179,349</b>	<b>12,564,240</b>
DEPRECIATION EXPENSE	3611	1,602,421	1,680,674	1,714,334
INTERFUND EXPENSE ADMINISTRATIVE	3912	0	0	0
<b>TOTAL OTHER CHARGES</b>		<b>1,602,421</b>	<b>1,680,674</b>	<b>1,714,334</b>
<b>TOTAL OPERATING EXPENSE</b>		<b>26,078,845</b>	<b>28,265,847</b>	<b>35,748,690</b>
<b>OPERATING INCOME (LOSS)</b>		<b>(1,345,884)</b>	<b>(1,919,685)</b>	<b>(3,285,399)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME	8911	16,520	32,200	0
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>		<b>16,520</b>	<b>32,200</b>	<b>0</b>
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(10,997)	(7,875)	0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>(10,997)</b>	<b>(7,875)</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>5,523</b>	<b>24,326</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>(1,340,361)</b>	<b>(1,895,359)</b>	<b>(3,285,399)</b>

FUND 1500 INFORMATION SYSTEMS ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOCATION INCR	5121	0	(2,611,653)	(2,466,384)
INTRAFUND COST ALLOCATION DECR	5122	0	2,611,653	2,466,384
<b>TOTAL OTHER FINANCING USES</b>		<b>0</b>	<b>(0)</b>	<b>0</b>
TRANSFERS IN FROM OTHER FUNDS	9831	713,000	1,113,000	988,000
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>713,000</b>	<b>1,113,000</b>	<b>988,000</b>
<b>TOTAL OPERATING TRANSFERS</b>		<b>713,000</b>	<b>1,113,000</b>	<b>988,000</b>
<b>CHANGE IN NET ASSETS</b>		<b>(627,361)</b>	<b>(782,359)</b>	<b>(2,297,399)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
EQUIPMENT	4601	0	141,328	755,000
COMPUTER SOFTWARE	4701	166,385	18,500	0
COMPUTER EQUIPMENT	4862H	427,463	0	0
EQUIPMENT CONTRA ACCOUNT	4993	(593,848)	0	0
<b>TOTAL FIXED ASSETS</b>		<b>0</b>	<b>159,828</b>	<b>755,000</b>
<b>TOTAL FIXED ASSETS</b>		<b>(0)</b>	<b>159,828</b>	<b>755,000</b>

FUND I510 TELECOMMUNICATIONS ISF  
 SERVICE ACTIVITY: UNCLASSIFIED

**NETWORK SERVICES ISF - 4850**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2015-16	ACTUAL PRIOR YEAR FY 2015-16	REQUESTED BUDGET FY 2016-17	RECOMMENDED BUDGET FY 2016-17	ADOPTED BUDGET FY 2016-17
TOTAL APPROPRIATIONS	22,224,849	16,444,324	21,195,223	21,195,223	21,195,223
TOTAL REVENUES	14,714,367	16,569,558	15,905,129	15,905,129	15,905,129
NET INCOME (LOSS)	(7,510,482)	125,233	(5,290,094)	(5,290,094)	(5,290,094)

AUTH POSITIONS  
 FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the Network Services ISF is to provide reliable, responsive, cost effective and relevant technology services and counsel to County departments, agencies, and leaders. Network Services is responsible for the design, implementation and maintenance of the County voice and data network for all on-line systems and applications. The Data Network supports over 21,000 devices while the Voice Network provides telephone service for over 10,000 devices. Network Services engineers and maintains a countywide microwave network with over 85 sites and supports and maintains the Public Safety radio network. The Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks is also a responsibility of Network Services.



FUND 1510 TELECOMMUNICATIONS ISF  
 SERVICE ACTIVITY: UNCLASSIFIED  
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2014-15 ACTUAL	2015-16 ACTUAL * ESTIMATED	2016-17 RECOMMENDED	2016-17 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE SB90	9253	1,711	0	0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>1,711</b>	<b>0</b>	<b>0</b>
INFORMATION SERVICES ISF	9712	4,990	0	0
RADIO ISF	9713	4,045,799	4,490,170	4,335,841
TELEPHONE DATA COMM ISF	9714	11,343,884	12,104,790	11,569,288
<b>TOTAL CHARGES FOR SERVICES</b>		<b>15,394,673</b>	<b>16,594,960</b>	<b>15,905,129</b>
MISCELLANEOUS REVENUE	9790	263,512	8,565	0
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>263,512</b>	<b>8,565</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>		<b>15,659,896</b>	<b>16,603,525</b>	<b>15,905,129</b>
<b>OPERATING EXPENSE</b>				
REGULAR SALARIES	1101	2,878,298	2,892,679	3,401,669
EXTRA HELP	1102	27,837	19,273	0
OVERTIME	1105	155,647	123,657	149,776
SUPPLEMENTAL PAYMENTS	1106	162,494	185,370	55,115
TERMINATIONS	1107	116,872	113,051	96,380
CALL BACK STAFFING	1108	0	128	0
RETIREMENT CONTRIBUTION	1121	578,900	570,892	666,966
OASDI CONTRIBUTION	1122	192,397	192,833	205,804
FICA MEDICARE	1123	46,696	46,816	50,094
SAFE HARBOR	1124	329	536	0
RETIREE HEALTH PAYMENT 1099	1128	8,527	9,107	0
GROUP INSURANCE	1141	255,658	260,382	278,208
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	535	495	576
STATE UNEMPLOYMENT INSURANCE	1143	3,734	3,761	4,157
MANAGEMENT DISABILITY INSURANCE	1144	10,085	12,587	17,829
WORKERS' COMPENSATION INSURANCE	1165	79,310	74,431	96,798
401K PLAN	1171	63,550	59,714	50,805
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	0	2,527,889	0
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	106,524	(2,527,889)	0
<b>TOTAL SALARIES AND EMPLOYEE BENEFITS</b>		<b>4,687,392</b>	<b>4,565,712</b>	<b>5,074,177</b>
CLOTHING AND PERSONAL SUPPLIES	2021	3,415	6,943	5,300
SAFETY CLOTH & SUPPLIES	2023H	2,927	0	0
COMMUNICATIONS	2031	0	2,486,615	1,887,000
TELEPHONE CHGS - NON ISF	2032H	2,451,540	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	704	0
GENERAL INSURANCE ALLOCATION ISF	2071	28,808	57,264	59,100
EQUIPMENT MAINTENANCE	2101	0	2,076	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	181,619	186,834	597,228
MAINTENANCE SUPPLIES AND PARTS	2104	0	671	0

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		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	19,547	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	159,877	153,291	165,000
FACILITIES PROJECTS ISF	2115	0	90,153	0
OTHER MAINTENANCE ISF	2116	14,044	15,342	19,500
MEMBERSHIPS AND DUES	2131	617	85	500
COST ALLOCATION PLAN CHARGES	2158	142,454	452,105	254,289
MISCELLANEOUS EXPENSE	2159	3,065	0	0
BOOKS AND PUBLICATIONS	2163	0	455	0
MAIL CENTER ISF	2164	187	611	800
PURCHASING CHARGES ISF	2165	29,917	37,177	33,200
GRAPHICS CHARGES ISF	2166	128	144	0
COPY MACHINE CHGS ISF	2167	11,452	9,344	12,000
STORES ISF	2168	76,184	89,040	80,001
MISCELLANEOUS OFFICE EXPENSE	2179	846	1,285	1,000
ATTORNEY SERVICES	2185	1,958	3,582	9,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	904,542	417,374
COMPUTER SERVICES NON ISF	2195H	2,049,342	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	1,642,481	959,477	788,620
EMPLOYEE HEALTH SERVICES HCA	2201	0	3,138	3,000
INFORMATION TECHNOLOGY ISF	2202	500,155	430,244	563,908
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	647	971	0
PUBLIC WORKS ISF CHARGES	2205	0	10,246	0
SPECIAL SERVICES ISF	2206	256	186	1,800
SOFTWARE RENTAL NON ISF	2236	0	0	40,000
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	369,832	465,630	380,000
BUILDING LEASES AND RENTALS COUNTY OWNED	2242	0	9,192	0
GROUND FACILITY LEASE AND RENT	2243	0	0	100,000
STORAGE CHARGES ISF	2244	20	22	0
COMPUTER EQUIPMENT <5000	2261	53,673	52,283	43,000
FURNITURE AND FIXTURES <5000	2262	1,029	1,999	0
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	2,966,917	2,015,426	1,295,400
TRAINING ISF	2272	60	2,510	0
EDUCATION CONFERENCE AND SEMINARS	2273	1,155	2,019	20,125
PRIVATE VEHICLE MILEAGE	2291	385	766	5,000
SMALL TOOLS & INSTRUMENTS	2291H	20	0	0
TRAVEL EXPENSE	2292	12,341	3,459	0
TRANSPORTATION EXPENSE	2299	385	59	0
GAS AND DIESEL FUEL ISF	2301	42,531	34,653	43,300
TRANSPORTATION CHARGES ISF	2302	132,611	108,573	158,000
MOTORPOOL ISF	2303	375	876	1,000
TRANSPORTATION WORK ORDER	2304	0	31,904	0

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1	2	3	4	5
<b>OPERATING EXPENSE</b>				
UTILITIES 2311	0	18,242	0	0
<b>TOTAL SERVICES AND SUPPLIES</b>	<b>10,902,799</b>	<b>8,650,139</b>	<b>6,984,445</b>	<b>6,984,445</b>
DEPRECIATION EXPENSE 3611	2,249,269	2,021,434	2,520,878	2,520,878
INTERFUND EXPENSE ADMINISTRATIVE 3912	1,635,461	717,874	1,670,004	1,670,004
<b>TOTAL OTHER CHARGES</b>	<b>3,884,730</b>	<b>2,739,308</b>	<b>4,190,882</b>	<b>4,190,882</b>
<b>TOTAL OPERATING EXPENSE</b>	<b>19,474,921</b>	<b>15,955,160</b>	<b>16,249,504</b>	<b>16,249,504</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(3,815,025)</b>	<b>648,365</b>	<b>(344,375)</b>	<b>(344,375)</b>
<b>NON-OPERATING REVENUE</b>				
INVESTMENT INCOME 8911	26,287	51,191	0	0
<b>TOTAL REVENUE USE OF MONEY AND PROPERTY</b>	<b>26,287</b>	<b>51,191</b>	<b>0</b>	<b>0</b>
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	(520,420)	(92,652)	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>(520,420)</b>	<b>(92,652)</b>	<b>0</b>	<b>0</b>
<b>TOTAL NON-OPERATING REVENUE</b>	<b>(494,133)</b>	<b>(41,462)</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(4,309,158)</b>	<b>606,903</b>	<b>(344,375)</b>	<b>(344,375)</b>
<b>NON-OPERATING EXPENSE</b>				
INTEREST ON LEASE PURCHASE PAYMENTS 3451	364,450	216,744	313,150	313,150
INTEREST ON OTHER LONG TERM DEBT 3452	(122,431)	0	(122,431)	(122,431)
<b>TOTAL OTHER CHARGES</b>	<b>242,019</b>	<b>216,744</b>	<b>190,719</b>	<b>190,719</b>
<b>TOTAL NON-OPERATING EXPENSE</b>	<b>242,019</b>	<b>216,744</b>	<b>190,719</b>	<b>190,719</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(4,551,177)</b>	<b>390,159</b>	<b>(535,094)</b>	<b>(535,094)</b>
<b>OPERATING TRANSFERS</b>				
INSURANCE RECOVERIES 9851	0	7,495	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>0</b>	<b>7,495</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING TRANSFERS</b>	<b>0</b>	<b>7,495</b>	<b>0</b>	<b>0</b>
<b>CHANGE IN NET ASSETS</b>	<b>(4,551,177)</b>	<b>397,654</b>	<b>(535,094)</b>	<b>(535,094)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>RETIREMENT OF LONG TERM DEBT</b>				
LEASE PURCHASE PYMT PRINCIPAL 3311	830,000	855,000	880,000	880,000
OTHER LOAN PAYMENTS PRINCIPAL 3312	0	0	0	0
DEBT CONTRA 3992	(830,000)	(855,000)	0	0
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>880,000</b>	<b>880,000</b>
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>0</b>	<b>880,000</b>	<b>880,000</b>

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OPERATING DETAIL	2014-15	2015-16	2016-17	2016-17
	ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
EQUIPMENT 4601	0	272,420	3,875,000	3,875,000
COMMUNICATION EQUIPMENT 4870H	3,688,897	0	0	0
EQUIPMENT CONTRA ACCOUNT 4993	(3,688,897)	0	0	0
<b>TOTAL FIXED ASSETS</b>	<b>1</b>	<b>272,420</b>	<b>3,875,000</b>	<b>3,875,000</b>
<b>TOTAL FIXED ASSETS</b>	<b>1</b>	<b>272,420</b>	<b>3,875,000</b>	<b>3,875,000</b>