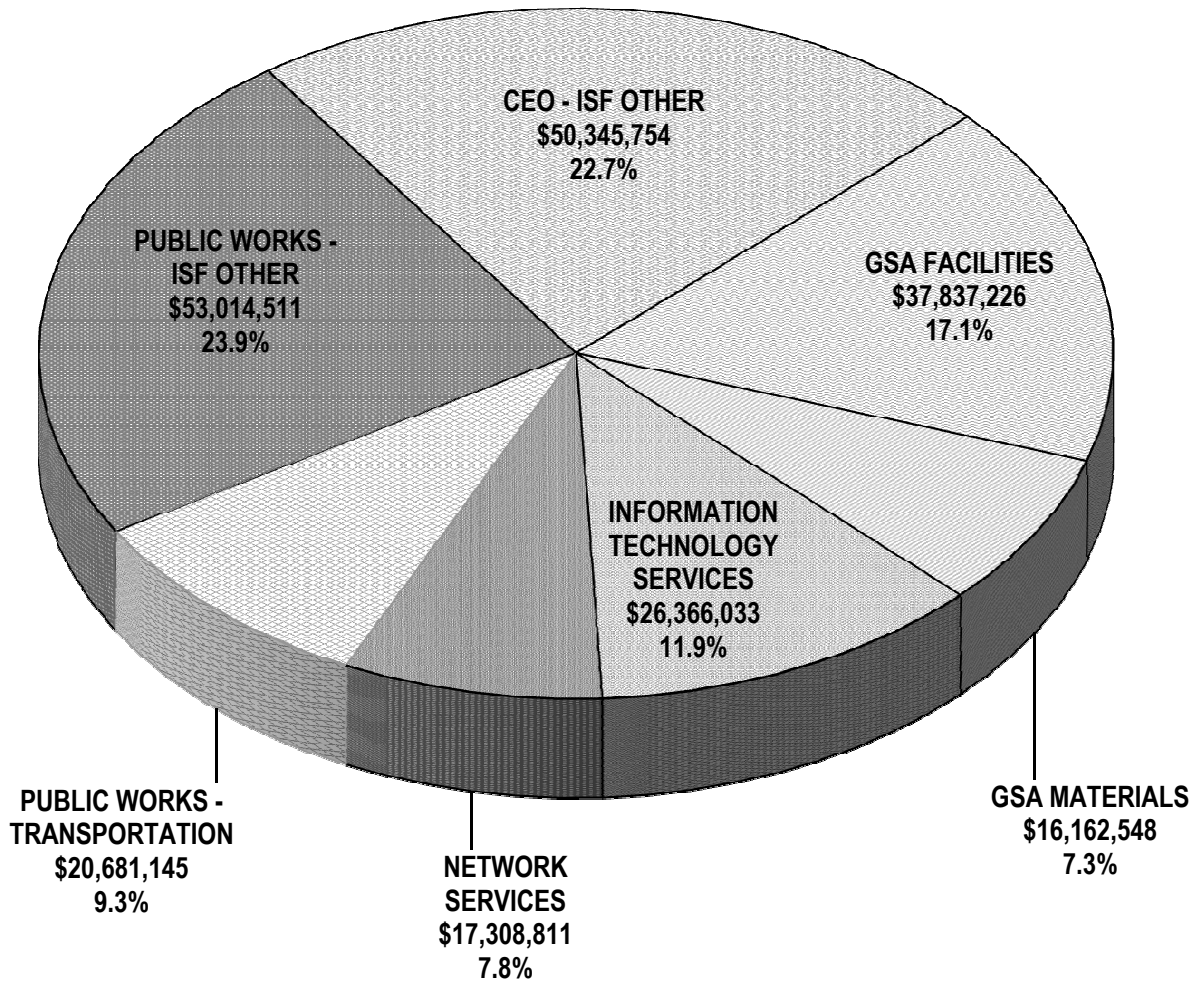


COUNTY OF VENTURA
SUMMARY OF BUDGET REQUIREMENTS (USES)
INTERNAL SERVICE FUNDS
FISCAL YEAR 2010-11

\$221,716,028



Source: Schedule 10

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3000 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PUBLIC WORKS SERVICES-ISF - 6500

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	41,820,226	35,487,765	38,778,400	38,778,400	38,778,400
TOTAL REVENUES	<u>38,781,100</u>	<u>36,937,550</u>	<u>36,580,900</u>	<u>36,580,900</u>	<u>36,580,900</u>
NET COUNTY COST	3,039,126	(1,449,785)	2,197,500	2,197,500	2,197,500
AUTH POSITIONS			334	334	334
FTE POSITIONS			334	334	334

BUDGET UNIT DESCRIPTION:

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department. Central Services directs the activities of the Agency and provides fiscal, real estate, and support services to other Public Works departments. Engineering Services provides subdivision engineering and inspection services, surveyor, project management, consultant and construction contract processing services. Watershed Protection provides planning, design, construction, compliance and monitoring of the National Pollution Discharge Elimination permit, and maintenance of the Watershed Protection District channels, levees, dams, and basins. The Watershed Protection department also provides management and support services to the Groundwater Management Agency and the County's Floodplain Management Program. The Transportation department provides administrative services related to project planning, construction, traffic engineering, transportation planning (including transit) services, and maintains the County road system.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3000 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FRANCHISES 8761	4,000	0	0	0
TOTAL LICENSES, PERMITS & FRANCHISES	4,000	0	0	0
RENTS AND CONCESSIONS 8931	270,995	272,248	280,400	280,400
TOTAL REV-USE OF MONEY & PROPERTY	270,995	272,248	280,400	280,400
PLANNING/ENG SERV - FEES 9481	1,305,458	1,487,053	1,204,400	1,204,400
PLANNING/ENG SERV - CONT 9482	3,060,094	3,131,756	2,869,200	2,869,200
PUBLIC WORKS SERVICES 9483	31,039,055	31,673,128	32,108,200	32,108,200
TOTAL CHARGES FOR SERVICES	35,404,607	36,291,937	36,181,800	36,181,800
OTHER SALES 9761	103,757	51,440	4,500	4,500
OTHER REVENUE - MISC 9772	6,018	22,118	400	400
TOTAL MISCELLANEOUS REVENUES	109,775	73,559	4,900	4,900
TOTAL OPERATING INCOME	35,789,377	36,637,744	36,467,100	36,467,100

OPERATING EXPENSE					
REGULAR SALARIES 1101	19,397,060	19,453,083	20,519,000	20,519,000	
EXTRA HELP 1102	402,626	349,284	373,500	373,500	
OVERTIME 1105	184,256	168,908	621,500	621,500	
SUPPLEMENTAL PAYMENTS 1106	476,806	483,556	596,800	596,800	
TERMINATIONS/BUYDOWNS 1107	645,203	696,911	778,300	778,300	
CALL BACK STAFFING 1108	134,002	120,252	75,000	75,000	
RETIREMENT CONTRIBUTION 1121	4,200,286	3,809,336	3,678,300	3,678,300	
OASDI CONTRIBUTION 1122	1,203,560	1,228,351	1,379,200	1,379,200	
FICA-MEDICARE 1123	302,164	296,983	332,700	332,700	
SAFE HARBOR 1124	4,239	8,516	23,300	23,300	
RETIREE HLTH PYMT 1099 1128	83,632	88,823	62,200	62,200	
GROUP INSURANCE 1141	2,203,812	2,212,493	2,260,800	2,260,800	
LIFE INS/DEPT HEADS & MGT 1142	4,420	4,304	4,900	4,900	
STATE UNEMPLOYMENT INS 1143	0	0	71,000	71,000	
MANAGEMENT DISABILITY INS 1144	53,762	55,131	61,100	61,100	
WORKERS' COMPENSATION INS 1165	700,147	493,335	504,900	504,900	
401K PLAN 1171	311,952	325,040	365,700	365,700	
TOTAL SALARIES AND EMPLOYEE BENEFIT:	30,307,927	29,794,304	31,708,200	31,708,200	

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3000 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
UNIFORM ALLOWANCE 2022	37,080	34,732	46,500	46,500
SAFETY CLOTH & SUPPLIES 2023	39,705	37,165	44,400	44,400
TELEPHONE CHGS - NON ISF 2032	76,339	72,427	78,200	78,200
VOICE/DATA - ISF 2033	257,505	240,778	258,400	258,400
RADIO COMMUNICATIONS - ISF 2034	69,016	65,512	52,200	52,200
FOOD 2041	203	378	3,000	3,000
REFUSE DISPOSAL 2056	2,827	3,118	6,000	6,000
HAZ MAT DISPOSAL - ISF 2058	20,831	15,976	8,000	8,000
HOUSEKPG/GRNDS-ISF CHARGS 2059	0	626	0	0
GENERAL INSUR ALLOCATION - ISF 2071	36,694	76,100	73,500	73,500
OFFICE EQUIP. MAINTENANCE 2102	19,918	26,436	51,200	51,200
COMM. EQUIP. MAINTENANCE 2103	0	0	1,000	1,000
OTHER EQUIP. MAINTENANCE 2105	3,721	8,322	12,800	12,800
MAINTENANCE SUPPLIES 2107	78,652	102,172	87,700	87,700
MAINTENANCE CONTRACTS 2108	961	403	2,500	2,500
TRAFFIC SAFETY SUPPLIES 2109	20,101	9,438	28,500	28,500
BUILDING MAINTENANCE 2121	363	626	15,800	15,800
BUILDING EQUIP. MAINTENAN 2122	582	2,688	1,000	1,000
IMPROVEMENTS-MAINTENANCE 2123	6,847	1,595	0	0
FACIL/MATLS SQ FT ALLOC-ISF 2125	1,040,966	1,023,979	1,011,600	1,011,600
OFFICE CONSTRUCTION - ISF 2127	27,457	428	10,500	10,500
OTHER MAINTENANCE - ISF 2128	154,109	115,433	0	0
MEDICAL SUPPLIES & EXPENS 2132	0	0	5,000	5,000
MEDICAL CLAIMS ISF 2136	6,362	6,770	6,200	6,200
MEMBERSHIPS & DUES 2141	26,392	28,156	30,100	30,100
EDUCATION ALLOWANCE 2154	5,296	4,141	22,500	22,500
INDIRECT COST RECOVERY 2158	1,363,399	1,410,983	1,423,900	1,423,900
MISC. PAYMENTS 2159	320	49	0	0
PRINTING/BINDING-NOT ISF 2171	131,687	68,770	65,000	65,000
BOOKS & PUBLICATIONS 2172	22,917	21,015	38,100	38,100
OFFICE SUPPLIES 2173	154,512	141,529	249,700	249,700
MAIL CENTER - ISF 2174	27,286	23,893	46,500	46,500
PURCHASING CHARGES - ISF 2176	19,675	23,335	12,100	12,100
GRAPHICS CHARGES - ISF 2177	9,582	12,070	19,100	19,100
COPY MACHINE CHGS - ISF 2178	30,186	27,933	30,600	30,600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3000 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
MISC. OFFICE EXPENSE	2179	0	269	4,500	4,500
SPECIAL OFFICE EXPENSE	2180	6,712	10,272	15,400	15,400
STORES - ISF	2181	28,555	35,522	28,200	28,200
INFORMATION TECHNOLOGY- ISF	2192	494,043	733,940	784,700	784,700
ENGR. & TECH. SURVEYS	2194	33,467	20,975	140,000	140,000
COMPUTER SERVICES NON ISF	2195	204,531	127,895	229,200	229,200
PUBLIC WORKS - CHARGES	2197	0	212	0	0
OTHER PROF & SPEC SERVICE	2199	129,224	44,895	383,100	383,100
TEMPORARY HELP	2200	132,191	70,954	57,000	57,000
ATTORNEY SERVICES	2202	45,363	29,970	29,800	29,800
SPECIAL SERVICES - ISF	2205	14,805	11,103	1,100	1,100
EMPLOYEE HEALTH SERVICES	2211	18,911	53,002	70,500	70,500
COUNTY GIS EXPENSE	2214	116,946	127,892	206,300	206,300
PUBLIC AND LEGAL NOTICES	2261	18,852	3,314	16,000	16,000
RENT/LEASES EQUIP-NOT ISF	2271	28,442	30,955	34,000	34,000
HEAVY EQUIPMENT - ISF	2274	0	(1,693)	0	0
BUILD LEASES & RENTALS	2281	23,799	24,513	24,600	24,600
GROUND FACILITY LEASE&RNT	2282	60,269	60,269	60,300	60,300
STORAGE CHARGES	2283	1,620	1,866	2,700	2,700
SMALL TOOLS & INSTRUMENTS	2291	8,474	6,053	14,000	14,000
MINOR EQUIPMENT-OTHER	2292	12,443	11,619	31,900	31,900
COMPUTER EQUIP <5000	2293	117,101	34,722	152,800	152,800
FURNITURE/FIXTURES <5000	2294	37,244	13,783	22,700	22,700
SPECIAL DEPT. EXP. - 01	2301	9,571	2,208	0	0
SPECIAL DEPT. EXP. - 07	2307	0	35,115	40,000	40,000
SPECIAL DEPT. EXP. - 08	2308	(11,019)	(12,008)	4,000	4,000
SPECIAL DEPT. EXP. - 10	2310	0	0	4,800	4,800
TRANS. CHARGES - ISF	2521	315,468	308,347	296,300	296,300
PRIVATE VEHICLE MILEAGE	2522	19,893	7,069	17,500	17,500
CONF. & SEMINARS EXPENSE	2523	122,524	108,080	181,600	181,600
GAS/DIESEL FUEL	2525	86,933	76,172	102,700	102,700
CONFER & SEMINAR EXPENSE ISF	2526	23,599	9,434	8,600	8,600
MISC. TRANS. & TRAVEL	2529	8	39	0	0
UTILITIES - OTHER	2541	35,149	25,043	32,000	32,000
PW CHGS SELLER	2998	(1,163,571)	(1,417,140)	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3000 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
PW CHGS BUYER 2999	1,163,571	1,417,140	0	0
TOTAL SERVICES AND SUPPLIES	5,826,607	5,618,780	6,737,900	6,737,900
DEPRECIATION EXPENSE 3611	80,842	74,682	108,300	108,300
TOTAL OTHER CHARGES	80,842	74,682	108,300	108,300
TOTAL OPERATING EXPENSE	36,215,376	35,487,765	38,554,400	38,554,400
OPERATING INCOME (LOSS)	(425,999)	1,149,979	(2,087,300)	(2,087,300)

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	211,719	299,806	113,800	113,800
TOTAL REV-USE OF MONEY & PROPERTY	211,719	299,806	113,800	113,800
CY CASH PROCEEDS FA SALE 9821	4,933	0	0	0
TOTAL OTHER FINANCING SOURCES	4,933	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	216,652	299,806	113,800	113,800
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(209,347)	1,449,785	(1,973,500)	(1,973,500)

OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(1,286,400)	(1,420,700)	(1,311,300)	(1,311,300)
INTRAFUND COST ALLOC DECR 5122	1,286,400	1,420,700	1,311,300	1,311,300
TOTAL OTHER FINANCING USES	0	0	0	0
CONTRIB.-ISF 5512	(27,528)	0	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	(27,528)	0	0	0
TOTAL OPERATING TRANSFERS	(27,528)	0	0	0

CHANGE IN NET ASSETS	(236,875)	1,449,785	(1,973,500)	(1,973,500)
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NET ASSETS - BEGINNING BALANCE
NET ASSETS - ENDING BALANCE

FIXED ASSETS				
COMPUTER EQUIPMENT 4862	12,066	0	40,000	40,000
COMPUTER SOFTWARE 4863	1,166	0	184,000	184,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3000 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL • ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
EQUIPMENT CONTRA ACCT. 4993	(13,231)	0	0	0
TOTAL FIXED ASSETS	<u>0</u>	<u>0</u>	<u>224,000</u>	<u>224,000</u>
TOTAL FIXED ASSETS	0	0	224,000	224,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3010 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

WATER & SANITATION OP-ISF - 6550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	7,255,328	6,574,446	7,161,000	7,161,000	7,161,000
TOTAL REVENUES	<u>7,087,200</u>	<u>6,659,120</u>	<u>6,962,000</u>	<u>6,962,000</u>	<u>6,962,000</u>
NET COUNTY COST	168,128	(84,674)	199,000	199,000	199,000
AUTH POSITIONS			57	57	57
FTE POSITIONS			57	57	57

BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #17 (Bell Canyon), and #19 (Somis), Lake Sherwood Community Services District, Todd Road Jail Wastewater Treatment Plant, County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise. Operation and maintenance for CSA #29 (North Coast) and Waterworks District #16 (Piru) are provided through a contract with Ventura Regional Sanitation District.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3010 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
PLANNING/ENG SERV - FEES 9481	56,116	55,729	45,800	45,800
PUBLIC WORKS SERVICES 9483	6,701,610	6,584,165	6,590,500	6,590,500
TOTAL CHARGES FOR SERVICES	6,757,727	6,639,895	6,636,300	6,636,300
OTHER SALES 9761	35,181	659	2,000	2,000
OTHER REVENUE - MISC 9772	15	130	500	500
TOTAL MISCELLANEOUS REVENUES	35,196	789	2,500	2,500
TOTAL OPERATING INCOME	6,792,923	6,640,684	6,638,800	6,638,800

OPERATING EXPENSE				
REGULAR SALARIES 1101	3,147,435	3,200,543	3,400,400	3,400,400
EXTRA HELP 1102	33,213	43,706	48,300	48,300
OVERTIME 1105	160,849	178,896	84,500	84,500
SUPPLEMENTAL PAYMENTS 1106	119,778	122,592	82,700	82,700
TERMINATIONS/BUYDOWNS 1107	74,452	127,695	117,700	117,700
RETIREMENT CONTRIBUTION 1121	709,133	699,331	613,200	613,200
OASDI CONTRIBUTION 1122	198,307	211,582	225,000	225,000
FICA-MEDICARE 1123	50,043	52,579	54,100	54,100
SAFE HARBOR 1124	800	1,818	2,400	2,400
RETIREE HLTH PYMT 1099 1128	0	2,905	12,200	12,200
GROUP INSURANCE 1141	374,082	389,112	402,600	402,600
LIFE INS/DEPT HEADS & MGT 1142	720	684	800	800
STATE UNEMPLOYMENT INS 1143	0	0	10,800	10,800
MANAGEMENT DISABILITY INS 1144	7,388	6,959	7,700	7,700
WORKERS' COMPENSATION INS 1165	137,187	98,298	98,500	98,500
401K PLAN 1171	43,329	45,935	47,000	47,000
TOTAL SALARIES AND EMPLOYEE BENEFIT:	5,056,714	5,182,633	5,207,900	5,207,900
UNIFORM ALLOWANCE 2022	7,779	7,293	10,000	10,000
SAFETY CLOTH & SUPPLIES 2023	10,916	11,457	9,000	9,000
TELEPHONE CHGS - NON ISF 2032	15,053	19,333	20,600	20,600
VOICE/DATA - ISF 2033	40,518	35,274	38,300	38,300
RADIO COMMUNICATIONS - ISF 2034	23,280	13,989	15,300	15,300
FOOD 2041	195	146	500	500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3010 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
REFUSE DISPOSAL 2056	4,525	3,146	10,000	10,000
HAZ MAT DISPOSAL - ISF 2058	0	0	1,600	1,600
GENERAL INSUR ALLOCATION - ISF 2071	70,888	105,588	118,400	118,400
AUTOMOTIVE EQUIP. MAINTEN 2101	0	0	500	500
OFFICE EQUIP. MAINTENANCE 2102	2,426	1,569	6,600	6,600
OTHER EQUIP. MAINTENANCE 2105	9,507	6,405	11,000	11,000
MAINTENANCE SUPPLIES 2107	4,609	2,845	6,500	6,500
MAINTENANCE CONTRACTS 2108	2,680	4,384	6,000	6,000
TRAFFIC SAFETY SUPPLIES 2109	493	587	500	500
BUILDING MAINTENANCE 2121	25,102	26,912	28,000	28,000
IMPROVEMENTS-MAINTENANCE 2123	0	182	2,000	2,000
GROUNDS-MAINTENANCE 2124	9,633	8,405	15,500	15,500
FACIL/MATLS SQ FT ALLOC-ISF 2125	38,410	24,472	28,300	28,300
OTHER MAINTENANCE - ISF 2128	2,913	2,900	0	0
MEDICAL SUPPLIES & EXPENS 2132	0	0	500	500
LAB SUPPLIES & EXPENSE 2134	24,718	0	2,000	2,000
MEDICAL CLAIMS ISF 2136	354	360	500	500
MEMBERSHIPS & DUES 2141	8,708	9,835	10,000	10,000
EDUCATION ALLOWANCE 2154	3,003	1,306	6,000	6,000
INDIRECT COST RECOVERY 2158	141,220	149,569	161,500	161,500
MISC. PAYMENTS 2159	653	564	1,000	1,000
PRINTING/BINDING-NOT ISF 2171	9,635	3,507	14,400	14,400
BOOKS & PUBLICATIONS 2172	682	610	1,000	1,000
OFFICE SUPPLIES 2173	27,189	18,487	28,600	28,600
MAIL CENTER - ISF 2174	3,010	1,769	5,300	5,300
PURCHASING CHARGES - ISF 2176	3,884	2,626	3,900	3,900
GRAPHICS CHARGES - ISF 2177	57	827	0	0
COPY MACHINE CHGS - ISF 2178	4,824	6,420	4,800	4,800
MISC. OFFICE EXPENSE 2179	51	0	500	500
SPECIAL OFFICE EXPENSE 2180	515	473	1,000	1,000
STORES - ISF 2181	3,543	3,213	3,000	3,000
INFORMATION TECHNOLOGY- ISF 2192	44,229	81,716	109,000	109,000
MANAGEMENT & ADMIN SURVEY 2193	248,500	266,300	266,200	266,200
ENGR. & TECH. SURVEYS 2194	0	0	7,000	7,000
COMPUTER SERVICES NON ISF 2195	3,073	2,431	500	500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3010 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
OTHER PROF & SPEC SERVICE	2199	23,109	14,954	53,000	53,000
TEMPORARY HELP	2200	32,438	0	15,000	15,000
ATTORNEY SERVICES	2202	0	0	2,000	2,000
SPECIAL SERVICES - ISF	2205	558	320	1,000	1,000
EMPLOYEE HEALTH SERVICES	2211	6,441	10,743	10,000	10,000
COUNTY GIS EXPENSE	2214	5,199	5,712	7,200	7,200
PUBLIC AND LEGAL NOTICES	2261	0	0	2,000	2,000
RENT/LEASES EQUIP-NOT ISF	2271	0	1,412	2,000	2,000
SMALL TOOLS & INSTRUMENTS	2291	0	0	7,000	7,000
MINOR EQUIPMENT-OTHER	2292	0	0	2,000	2,000
COMPUTER EQUIP <5000	2293	13,437	21,011	12,000	12,000
FURNITURE/FIXTURES <5000	2294	855	1,182	2,000	2,000
SPECIAL DEPT. EXP. - 01	2301	4,694	6,869	5,000	5,000
SPECIAL DEPT. EXP. - 10	2310	0	0	5,000	5,000
MATERIALS & SUPPLIES	2494	0	0	500	500
TRANS. CHARGES - ISF	2521	358,342	364,372	390,500	390,500
PRIVATE VEHICLE MILEAGE	2522	86	208	500	500
CONF. & SEMINARS EXPENSE	2523	3,348	6,920	6,600	6,600
GAS/DIESEL FUEL	2525	103,013	98,468	119,500	119,500
CONFER & SEMINAR EXPENSE ISF	2526	248	134	0	0
MISC. TRANS. & TRAVEL	2529	121	24	0	0
UTILITIES - OTHER	2541	26,502	24,934	35,300	35,300
TOTAL SERVICES AND SUPPLIES		1,375,165	1,382,162	1,633,400	1,633,400
DEPRECIATION EXPENSE	3611	10,021	9,651	9,700	9,700
TOTAL OTHER CHARGES		10,021	9,651	9,700	9,700
TOTAL OPERATING EXPENSE		6,441,900	6,574,446	6,851,000	6,851,000
OPERATING INCOME (LOSS)		351,023	66,238	(212,200)	(212,200)

NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	23,285	18,436	13,200	13,200
TOTAL REV-USE OF MONEY & PROPERTY		23,285	18,436	13,200	13,200
CY CASH PROCEEDS FA SALE	9821	5,900	0	0	0
GAIN/LOSS DISP FIXED ASST	9822	998	0	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3010 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE(EXPENSE)				
FA SYSTEM SALE PROCEEDS	9823	(6,000)	0	0
TOTAL OTHER FINANCING SOURCES		898	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		24,183	18,436	13,200
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		375,206	84,674	(199,000)
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS	9831	0	0	310,000
TOTAL OTHER FINANCING SOURCES		0	0	310,000
TOTAL OPERATING TRANSFERS		0	0	310,000
CHANGE IN NET ASSETS		375,206	84,674	111,000
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099	4033	0	0	50,000
COMPUTER SOFTWARE	4863	0	0	260,000
TOTAL FIXED ASSETS		0	0	310,000
TOTAL FIXED ASSETS		0	0	310,000



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3050 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA-HEAVY EQUIPMENT - 6990

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	7,699,226	4,128,522	6,437,011	6,437,011	6,437,011
TOTAL REVENUES	<u>4,494,577</u>	<u>5,027,641</u>	<u>4,927,633</u>	<u>4,927,633</u>	<u>4,927,633</u>
NET COUNTY COST	3,204,649	(899,119)	1,509,378	1,509,378	1,509,378
AUTH POSITIONS			13	13	13
FTE POSITIONS			13	13	13

BUDGET UNIT DESCRIPTION:

The Heavy Equipment-ISF is part of the General Services Agency's (GSA) Fleet Services Department, Heavy Equipment Division. It provides central administrative control over the acquisition and maintenance of heavy construction and maintenance equipment. Services include the maintenance and repair of heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment-ISF provides transport services and maintains the majority of the County's emergency generators. The Heavy Equipment-ISF also provides maintenance and repair services for non-County local municipal agencies and special districts for vehicles and/or equipment weighing one ton or more.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3050 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6990 GSA-HEAVY EQUIPMENT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ● ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
DIRECT CHARGE REVENUE	9413	224,334	289,917	300,000	300,000
TRANSPORTATION DIVISION	9709	3,717,347	3,953,623	3,651,807	3,651,807
CONTRACT REVENUE	9714	20,173	35,066	20,000	20,000
TOTAL CHARGES FOR SERVICES		3,961,854	4,278,607	3,971,807	3,971,807
OTHER SALES	9761	1,732	2,483	1,000	1,000
OTHER REVENUE - MISC	9772	337	0	0	0
TOTAL MISCELLANEOUS REVENUES		2,069	2,483	1,000	1,000
TOTAL OPERATING INCOME		3,963,924	4,281,090	3,972,807	3,972,807

OPERATING EXPENSE					
REGULAR SALARIES	1101	645,891	615,658	658,836	658,836
OVERTIME	1105	640	137	2,000	2,000
SUPPLEMENTAL PAYMENTS	1106	17,448	17,653	17,664	17,664
TERMINATIONS/BUYDOWNS	1107	8,831	11,757	7,497	7,497
CALL BACK STAFFING	1108	282	0	0	0
RETIREMENT CONTRIBUTION	1121	100,578	91,156	135,833	135,833
OASDI CONTRIBUTION	1122	40,940	39,577	42,529	42,529
FICA-MEDICARE	1123	9,575	9,256	9,990	9,990
GROUP INSURANCE	1141	94,841	91,207	93,683	93,683
STATE UNEMPLOYMENT INS	1143	0	0	2,153	2,153
MANAGEMENT DISABILITY INS	1144	499	547	552	552
WORKERS' COMPENSATION INS	1165	25,021	25,351	24,748	24,748
401K PLAN	1171	7,856	8,495	9,531	9,531
TOTAL SALARIES AND EMPLOYEE BENEFIT:		952,402	910,794	1,005,016	1,005,016
MISC. CLOTH & PERSONAL SU	2021	3,208	3,354	3,935	3,935
SAFETY CLOTH & SUPPLIES	2023	1,469	1,616	1,840	1,840
VOICE/DATA - ISF	2033	853	846	6,240	6,240
RADIO COMMUNICATIONS - ISF	2034	13,906	15,878	12,317	12,317
HAZ MAT DISPOSAL - ISF	2058	1,130	0	1,894	1,894
GENERAL INSUR ALLOCATION - ISF	2071	227,030	270,404	43,856	43,856
AUTOMOTIVE EQUIP. MAINTEN	2101	5,818	1,463	11,000	11,000
MAINTENANCE CONTRACTS	2108	3,575	0	4,000	4,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3050 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 6990 GSA-HEAVY EQUIPMENT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
BUILDING MAINTENANCE	2121	11,795	0	2,500	2,500
FACIL/MATLS SQ FT ALLOC-ISF	2125	75,192	73,176	74,238	74,238
OTHER MAINTENANCE - ISF	2128	39,902	624	10,500	10,500
MEDICAL CLAIMS ISF	2136	650	690	650	650
EDUCATION ALLOWANCE	2154	0	0	1,300	1,300
INDIRECT COST RECOVERY	2158	41,005	55,711	43,229	43,229
MISC. PAYMENTS	2159	7,315	110	0	0
BOOKS & PUBLICATIONS	2172	0	0	3,500	3,500
PURCHASING CHARGES - ISF	2176	10,872	5,918	17,826	17,826
GRAPHICS CHARGES - ISF	2177	180	4,293	180	180
INFORMATION TECHNOLOGY- ISF	2192	715	1,081	701	701
OTHER PROF & SPEC SERVICE	2199	250,817	6,890	30,000	30,000
ATTORNEY SERVICES	2202	238	0	0	0
SPECIAL SERVICES - ISF	2205	25	0	1,000	1,000
EMPLOYEE HEALTH SERVICES	2211	3,106	2,787	3,500	3,500
SMALL TOOLS & INSTRUMENTS	2291	5,221	9,308	5,221	5,221
MINOR EQUIPMENT-OTHER	2292	388,140	0	0	0
SPECIAL DEPT. EXP. - 01	2301	546,958	385,775	535,057	535,057
SPECIAL DEPT. EXP. - 02	2302	101,774	87,972	101,774	101,774
SPECIAL DEPT. EXP. - 04	2304	19,601	10,868	25,000	25,000
SPECIAL DEPT. EXP. - 05	2305	15,723	17,191	13,000	13,000
SPECIAL DEPT. EXP. - 06	2306	34	0	0	0
SPECIAL DEPT. EXP. - 07	2307	3,631	29	0	0
SPECIAL DEPT. EXP. - 08	2308	2	278,747	320,000	320,000
SPECIAL DEPT. EXP. - 10	2310	0	33,870	0	0
TRANS. CHARGES - ISF	2521	0	442,260	150,000	150,000
CONF. & SEMINARS EXPENSE	2523	1,033	906	3,000	3,000
CONFER & SEMINAR EXPENSE ISF	2526	0	784	0	0
MISC. TRANS. & TRAVEL	2529	19	0	0	0
TOTAL SERVICES AND SUPPLIES		<u>1,780,936</u>	<u>1,712,551</u>	<u>1,427,258</u>	<u>1,427,258</u>
DEPRECIATION EXPENSE	3611	891,766	955,251	1,060,240	1,060,240

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3050 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 6990 GSA-HEAVY EQUIPMENT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INTERFUND EXP - ADMIN 3902	549,735	549,926	548,497	548,497
TOTAL OTHER CHARGES	1,441,500	1,505,177	1,608,737	1,608,737
TOTAL OPERATING EXPENSE	4,174,839	4,128,522	4,041,011	4,041,011
OPERATING INCOME (LOSS)	(210,915)	152,568	(68,204)	(68,204)

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	36,372	30,130	41,546	41,546
TOTAL REV-USE OF MONEY & PROPERTY	36,372	30,130	41,546	41,546
CY CASH PROCEEDS FA SALE 9821	136,675	73,330	0	0
GAIN/LOSS DISP FIXED ASST 9822	(42,648)	(15,062)	0	0
FA SYSTEM SALE PROCEEDS 9823	(131,904)	(72,292)	0	0
TOTAL OTHER FINANCING SOURCES	(37,876)	(14,024)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	(1,504)	16,105	41,546	41,546
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(212,419)	168,673	(26,658)	(26,658)

OPERATING TRANSFERS				
INSURANCE PROCEEDS 9851	17,608	29,689	20,000	20,000
TOTAL OTHER FINANCING SOURCES	17,608	29,689	20,000	20,000
RESIDUAL EQUITY TRANS IN 9911	291,533	700,756	893,280	893,280
TOTAL RESIDUAL EQUITY TRANSFERS	291,533	700,756	893,280	893,280
TOTAL OPERATING TRANSFERS	309,141	730,446	913,280	913,280

CHANGE IN NET ASSETS	96,722	899,119	886,622	886,622
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099 4033	19,209	197,467	0	0
REPLACE EQUIP.-AUTOMOTIVE 4819	0	90,601	0	0
CONSTRUCTION EQUIPMENT 4820	200,812	220,450	256,000	256,000
REPLACE CONSTR. EQUIPMENT 4829	844,999	751,062	2,060,000	2,060,000
SHOP & MAINT. EQUIPMENT 4830	0	11,640	80,000	80,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3050 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 6990 GSA-HEAVY EQUIPMENT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
EQUIPMENT CONTRA ACCT. 4993	(1,065,020)	(1,271,221)	0	0
TOTAL FIXED ASSETS	0	0	2,396,000	2,396,000
TOTAL FIXED ASSETS	0	0	2,396,000	2,396,000



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3060 TRANSPORTATIONS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA-TRANSPORTATION - 7020

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	22,044,239	11,755,852	20,681,145	20,681,145	20,681,145
TOTAL REVENUES	<u>14,817,304</u>	<u>12,959,234</u>	<u>14,127,897</u>	<u>14,127,897</u>	<u>14,127,897</u>
NET COUNTY COST	7,226,935	(1,203,381)	6,553,248	6,553,248	6,553,248
AUTH POSITIONS			31	31	31
FTE POSITIONS			34	31	31

BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Services Department. It provides central administrative control over the purchase and maintenance of County vehicles and light trucks except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the Central Motor Pool at the Government Center, gasoline and diesel fuel dispensing at County fuel sites, parts and tire inventories for its garages, and a full service paint and body shop at the main repair facility in Satcoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies and special districts, and body and paint repairs to the Fire Protection District.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3060 TRANSPORTATIONS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE AID-OTHER 9247	(27,000)	0	270,000	270,000
TOTAL INTERGOVERNMENTAL REVENUE	(27,000)	0	270,000	270,000
OTHER INTERFUND CHARGES 9412	367,756	389,888	359,961	359,961
DIRECT CHARGE REVENUE 9413	183,773	139,005	369,031	369,031
TRANSPORTATION DIVISION 9709	3,400,075	3,143,175	3,144,414	3,144,414
SPECIAL SERVICES - ISF 9712	146,690	131,340	313,623	313,623
CONTRACT REVENUE 9714	62,909	57,001	60,000	60,000
DEPRECIATION RECOVERY-ISF 9720	3,234,318	3,625,560	3,765,729	3,765,729
OTHER COST RECOVERY-ISF 9721	881,539	935,435	982,726	982,726
TOTAL CHARGES FOR SERVICES	8,277,059	8,421,405	8,995,484	8,995,484
OTHER SALES 9761	114,388	137,236	100,000	100,000
SALE-DIESEL AND WASTE OIL 9762	3,339,051	3,249,071	3,573,656	3,573,656
OTHER REVENUE - MISC 9772	602,610	581,848	746,603	746,603
TOTAL MISCELLANEOUS REVENUES	4,056,049	3,968,155	4,420,259	4,420,259
TOTAL OPERATING INCOME	12,306,108	12,389,560	13,685,743	13,685,743

OPERATING EXPENSE

REGULAR SALARIES 1101	1,600,827	1,604,573	1,775,024	1,775,024
OVERTIME 1105	7,177	437	10,000	10,000
SUPPLEMENTAL PAYMENTS 1106	21,735	23,650	27,748	27,748
TERMINATIONS/BUYDOWNS 1107	37,837	24,963	16,629	16,629
CALL BACK STAFFING 1108	1,357	0	0	0
RETIREMENT CONTRIBUTION 1121	337,553	317,443	376,252	376,252
OASDI CONTRIBUTION 1122	99,702	97,193	111,615	111,615
FICA-MEDICARE 1123	23,652	23,080	26,324	26,324
RETIREE HLTH PYMT 1099 1128	6,487	6,833	6,971	6,971
GROUP INSURANCE 1141	229,612	227,542	234,432	234,432
LIFE INS/DEPT HEADS & MGT 1142	180	180	192	192
STATE UNEMPLOYMENT INS 1143	0	0	5,623	5,623
MANAGEMENT DISABILITY INS 1144	1,972	2,084	2,166	2,166
WORKERS' COMPENSATION INS 1165	54,889	58,043	60,205	60,205

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3060 TRANSPORTATIONS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
401K PLAN 1171	25,156	26,779	30,333	30,333
TOTAL SALARIES AND EMPLOYEE BENEFIT:	2,448,138	2,412,800	2,683,514	2,683,514
MISC. CLOTH & PERSONAL SU 2021	14,635	14,657	22,371	22,371
SAFETY CLOTH & SUPPLIES 2023	2,588	3,966	3,635	3,635
TELEPHONE CHGS - NON ISF 2032	4,814	4,271	5,500	5,500
VOICE/DATA - ISF 2033	42,208	43,573	44,221	44,221
RADIO COMMUNICATIONS - ISF 2034	6,436	22,764	10,000	10,000
HAZ MAT DISPOSAL - ISF 2058	39,442	31,916	47,895	47,895
HOUSEKPG/GRNDS-ISF CHARGS 2059	0	501	0	0
GENERAL INSUR ALLOCATION - ISF 2071	37,242	66,478	60,251	60,251
AUTOMOTIVE EQUIP. MAINTEN 2101	8,385	14,410	16,400	16,400
BUILDING MAINTENANCE 2121	1,643	0	5,000	5,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	265,288	260,724	293,946	293,946
LUFT PROJECTS 2126	156,830	138,149	300,000	300,000
OTHER MAINTENANCE - ISF 2128	3,747	687	5,000	5,000
MEMBERSHIPS & DUES 2141	1,037	1,662	1,125	1,125
EDUCATIONAL MATERIALS 2152	0	0	520	520
EDUCATION ALLOWANCE 2154	0	144	1,500	1,500
INDIRECT COST RECOVERY 2158	301,454	419,464	381,760	381,760
MISC. PAYMENTS 2159	506	0	0	0
BOOKS & PUBLICATIONS 2172	7,033	9,986	8,800	8,800
OFFICE SUPPLIES 2173	4,928	4,486	8,250	8,250
MAIL CENTER - ISF 2174	1,548	1,773	4,495	4,495
PURCHASING CHARGES - ISF 2176	75,912	55,950	84,817	84,817
GRAPHICS CHARGES - ISF 2177	825	648	2,500	2,500
COPY MACHINE CHGS - ISF 2178	1,153	1,784	1,153	1,153
MISC. OFFICE EXPENSE 2179	0	0	600	600
STORES - ISF 2181	3,084	2,856	2,600	2,600
INFORMATION TECHNOLOGY- ISF 2192	2,692	2,872	3,027	3,027
COMPUTER SERVICES NON ISF 2195	13,413	9,876	30,072	30,072
OTHER PROF & SPEC SERVICE 2199	275,893	183,677	221,825	221,825
TEMPORARY HELP 2200	7,942	3,669	0	0
ATTORNEY SERVICES 2202	3,740	285	2,500	2,500
SPECIAL SERVICES - ISF 2205	4,287	4,462	4,380	4,380
EMPLOYEE HEALTH SERVICES 2211	3,725	652	2,500	2,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3060 TRANSPORTATIONS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
HEAVY EQUIPMENT - ISF 2274	0	142,374	163,374	163,374
STORAGE CHARGES 2283	539	0	668	668
SMALL TOOLS & INSTRUMENTS 2291	9,143	15,307	25,000	25,000
MINOR EQUIPMENT-OTHER 2292	9,022	0	0	0
COMPUTER EQUIP <5000 2293	9,183	9,985	10,000	10,000
FURNITURE/FIXTURES <5000 2294	0	435	0	0
SPECIAL DEPT. EXP. - 01 2301	3,191,043	3,029,338	3,356,710	3,356,710
SPECIAL DEPT. EXP. - 02 2302	307,964	343,135	297,000	297,000
SPECIAL DEPT. EXP. - 03 2303	104,039	77,525	89,000	89,000
SPECIAL DEPT. EXP. - 04 2304	32,239	22,284	44,200	44,200
SPECIAL DEPT. EXP. - 05 2305	41,095	37,595	42,000	42,000
SPECIAL DEPT. EXP. - 06 2306	40,287	26,703	33,000	33,000
SPECIAL DEPT. EXP. - 07 2307	53,267	53,614	47,800	47,800
SPECIAL DEPT. EXP. - 08 2308	816,829	724,043	816,706	816,706
SPECIAL DEPT. EXP. - 09 2309	4,522	10,172	19,600	19,600
SPECIAL DEPT. EXP. - 10 2310	145,384	119,398	62,450	62,450
SPECIAL DEPT. EXP. - 13 2313	0	0	236,000	236,000
SPECIAL DEPT. EXP. - 14 2314	2,077	2,695	4,000	4,000
TRANS. CHARGES - ISF 2521	0	36,646	0	0
PRIVATE VEHICLE MILEAGE 2522	0	0	200	200
CONF. & SEMINARS EXPENSE 2523	2,434	5,110	6,000	6,000
GAS/DIESEL FUEL 2525	62,080	51,586	57,946	57,946
CONFER & SEMINAR EXPENSE ISF 2526	6,067	2,107	0	0
MISC. TRANS. & TRAVEL 2529	5,370	4,896	5,300	5,300
TOTAL SERVICES AND SUPPLIES	6,135,015	6,021,289	6,893,597	6,893,597
DEPRECIATION EXPENSE 3611	2,898,891	2,933,484	3,422,818	3,422,818
INTERFUND EXP - ADMIN 3902	437,527	387,450	454,667	454,667
TOTAL OTHER CHARGES	3,336,417	3,320,934	3,877,485	3,877,485
TOTAL OPERATING EXPENSE	11,919,571	11,755,023	13,454,596	13,454,596
OPERATING INCOME (LOSS)	386,538	634,538	231,147	231,147

NON-OPERATING REVENUE(EXPENSE)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3060 TRANSPORTATIONS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE(EXPENSE)				
INTEREST L/T TECP 3412	(1,179)	(830)	(11,273)	(11,273)
TOTAL OTHER CHARGES	(1,179)	(830)	(11,273)	(11,273)
INTEREST EARNINGS 8911	216,136	142,323	215,000	215,000
TOTAL REV-USE OF MONEY & PROPERTY	216,136	142,323	215,000	215,000
CY CASH PROCEEDS FA SALE 9821	450,685	487,163	0	0
GAIN/LOSS DISP FIXED ASST 9822	(443,802)	(377,616)	0	0
FA SYSTEM SALE PROCEEDS 9823	(448,780)	(487,061)	0	0
TOTAL OTHER FINANCING SOURCES	(441,897)	(377,514)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	(226,941)	(236,021)	203,727	203,727
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	159,597	398,517	434,874	434,874

OPERATING TRANSFERS				
PROCEEDS OF LT DEBT 9843	0	0	0	0
INSURANCE PROCEEDS 9851	334,499	344,632	227,154	227,154
TOTAL OTHER FINANCING SOURCES	334,499	344,632	227,154	227,154
RESIDUAL EQUITY TRANS IN 9911	931,597	460,232	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	931,597	460,232	0	0
TOTAL OPERATING TRANSFERS	1,266,096	804,865	227,154	227,154

CHANGE IN NET ASSETS	1,425,693	1,203,381	662,028	662,028
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NET ASSETS - BEGINNING BALANCE
 NET ASSETS - ENDING BALANCE

RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS-PRINC 3312	0	19,585	18,226	18,226
DEBT CONTRA 3992	0	(19,585)	0	0
TOTAL OTHER CHARGES	0	0	18,226	18,226
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	18,226	18,226

FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099 4033	238,533	270,332	525,000	525,000
AUTOMOTIVE EQUIPMENT 4810	287,467	479,415	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3060 TRANSPORTATIONS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
REPLACE EQUIP.-AUTOMOTIVE	4819	4,702,488	3,860,527	6,422,050
CONSTRUCTION EQUIPMENT	4820	0	0	120,000
SHOP & MAINT. EQUIPMENT	4830	73,195	48,469	130,000
OTHER EQUIPMENT	4889	0	38,509	0
EQUIPMENT CONTRA ACCT.	4993	(5,301,684)	(4,697,252)	0
TOTAL FIXED ASSETS		<u>0</u>	<u>0</u>	<u>7,197,050</u>
TOTAL FIXED ASSETS		0	0	7,197,050

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3100 HAZARDOUS MATERIALS ISF
 SERVICE ACTIVITY: UNCLASSIFIED

HAZARDOUS MATERIALS ISF - 7000

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	592,000	453,787	638,100	638,100	638,100
TOTAL REVENUES	<u>631,300</u>	<u>457,648</u>	<u>638,100</u>	<u>638,100</u>	<u>638,100</u>
NET COUNTY COST	(39,300)	(3,862)	0	0	0

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Hazardous Materials Abatement Program (HM AP) network is administered by the Health, Safety & Loss Prevention Section of Risk Management. This program is responsible for providing centralized management of hazardous materials and waste disposal for County departments and other governmental entities in the network. Through this network, County departments and select external public agencies can benefit from the County's bargaining power to contract for hazardous waste disposal and recycling, to gain assistance in complying with regulatory requirements, reduce costs, and have access to quality service providers. HMAP services include consultative assistance for waste handling, coordination of waste disposal, waste audits, employee information and training, hazardous materials and waste record-keeping and preparation of reports to meet State and Federal regulatory requirements.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3100 HAZARDOUS MATERIALS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7000 HAZARDOUS MATERIALS ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
HAZ MAT COLLECTIONS 9620	499,413	455,984	637,200	637,200
TOTAL CHARGES FOR SERVICES	499,413	455,984	637,200	637,200
OTHER SALES 9761	0	0	0	0
OTHER REVENUE - MISC 9772	370	245	0	0
TOTAL MISCELLANEOUS REVENUES	370	245	0	0
TOTAL OPERATING INCOME	499,783	456,229	637,200	637,200

OPERATING EXPENSE				
INDIRECT COST RECOVERY 2158	7,138	6,871	5,900	5,900
MISC. PAYMENTS 2159	3,772	3,480	5,000	5,000
OTHER PROF & SPEC SERVICE 2199	0	0	28,000	28,000
SPECIAL DEPT. EXP. - 01 2301	302,005	276,919	385,000	385,000
TOTAL SERVICES AND SUPPLIES	312,915	287,270	423,900	423,900
TAXES AND ASSESSMENTS 3571	6,939	11,468	10,000	10,000
DEPRECIATION EXPENSE 3611	972	972	0	0
INTERFUND EXP - ADMIN 3902	232,497	154,078	204,200	204,200
TOTAL OTHER CHARGES	240,407	166,517	214,200	214,200
TOTAL OPERATING EXPENSE	553,322	453,787	638,100	638,100
OPERATING INCOME (LOSS)	(53,539)	2,442	(900)	(900)

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	2,829	1,419	900	900
TOTAL REV-USE OF MONEY & PROPERTY	2,829	1,419	900	900
TOTAL NON-OPERATING REVENUE(EXPENSE)	2,829	1,419	900	900
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(50,711)	3,862		
CHANGE IN NET ASSETS	(50,711)	3,862		

NET ASSETS - BEGINNING BALANCE
 NET ASSETS - ENDING BALANCE

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3110 LIABILITY/PPTY INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO-LIABILITY INSURANCE - 7010

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	13,108,400	10,678,688	13,016,900	13,016,900	13,016,900
TOTAL REVENUES	<u>13,453,500</u>	<u>13,814,314</u>	<u>13,245,800</u>	<u>13,245,800</u>	<u>13,245,800</u>
NET COUNTY COST	(345,100)	(3,135,626)	(228,900)	(228,900)	(228,900)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for claims administration and litigation management, working with County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section also administers the Personal Property Program and Automobile Damage Program for the Vehicle Fleet, and the third party Subrogation Program.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3110 LIABILITY/PPTY INS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7010 CEO-LIABILITY INSURANCE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INDIRECT COST RECOVERY 9411	57,112	0	0	0
LIABILITY INSURANCE 9705	9,440,900	12,668,026	12,869,500	12,869,500
TOTAL CHARGES FOR SERVICES	9,498,012	12,668,026	12,869,500	12,869,500
TOTAL OPERATING INCOME	9,498,012	12,668,026	12,869,500	12,869,500

OPERATING EXPENSE				
INSURANCE PREMIUMS 2072	4,270,247	4,187,606	4,325,600	4,325,600
GEN LIAB ULT LOSS EXP 1099 2073	1,143,104	2,617,657	6,954,000	6,954,000
MALPRACTICE 2076	200,065	160,434	611,000	611,000
GEN LIAB ULT LOSS EXP 2083	1,017,365	1,689,136	0	0
GEN LIAB ATTY/CLIENT 1099 2084	1,699,490	968,492	0	0
INDIRECT COST RECOVERY 2158	0	65,508	31,500	31,500
OTHER PROF & SPEC SERVICE 2199	21,876	20,555	50,000	50,000
SPECIAL DEPT. EXP. - 01 2301	100,881	88,989	100,000	100,000
TRANS. CHARGES - ISF 2521	0	0	0	0
TOTAL SERVICES AND SUPPLIES	8,453,028	9,798,376	12,072,100	12,072,100
JUDGEMENTS AND DAMAGES 3511	2,390	851	5,000	5,000
INTERFUND EXP - ADMIN 3902	829,238	879,461	939,800	939,800
TOTAL OTHER CHARGES	831,627	880,312	944,800	944,800
TOTAL OPERATING EXPENSE	9,284,655	10,678,688	13,016,900	13,016,900
OPERATING INCOME (LOSS)	213,357	1,989,338	(147,400)	(147,400)

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	848,846	574,219	376,300	376,300
TOTAL REV-USE OF MONEY & PROPERTY	848,846	574,219	376,300	376,300
TOTAL NON-OPERATING REVENUE(EXPENSE)	848,846	574,219	376,300	376,300
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,062,203	2,563,557	228,900	228,900

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3110 LIABILITY/PPTY INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7010 CEO-LIABILITY INSURANCE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INSURANCE PROCEEDS	9851	0	572,068	0
TOTAL OTHER FINANCING SOURCES		0	572,068	0
TOTAL OPERATING TRANSFERS		0	572,068	0
CHANGE IN NET ASSETS				
NET ASSETS - BEGINNING BALANCE		1,062,203	3,135,626	228,900
NET ASSETS - ENDING BALANCE				228,900



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3120 WORKERS COMP-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO WORKERS COMP - 7030

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	24,354,155	20,521,506	25,476,600	25,476,600	25,476,600
TOTAL REVENUES	<u>23,343,000</u>	<u>23,168,586</u>	<u>23,326,900</u>	<u>23,326,900</u>	<u>23,326,900</u>
NET COUNTY COST	1,011,155	(2,647,080)	2,149,700	2,149,700	2,149,700

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or denial to the Retirement Board.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3120 WORKERS COMP-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7030 CEO WORKERS COMP

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE AID - SB 90	9246	97,174	94,038	0
TOTAL INTERGOVERNMENTAL REVENUE		97,174	94,038	0
WORKERS COMP INS	9706	21,782,403	20,988,898	21,843,000
TOTAL CHARGES FOR SERVICES		21,782,403	20,988,898	21,843,000
TOTAL OPERATING INCOME		21,879,577	21,082,936	21,843,000

OPERATING EXPENSE				
VOICE/DATA - ISF	2033	0	0	0
WORKER COMP ULT LOSS EXP	2074	15,344,580	16,914,360	21,775,000
INDIRECT COST RECOVERY	2158	7,608	8,669	9,600
OTHER PROF & SPEC SERVICE	2199	2,328,749	2,268,178	2,265,600
SPECIAL DEPT. EXP. - 03	2303	207,123	398,562	398,600
TOTAL SERVICES AND SUPPLIES		17,888,060	19,589,769	24,448,800
TOTAL OPERATING EXPENSE		17,888,060	19,589,769	24,448,800
OPERATING INCOME (LOSS)		3,991,517	1,493,167	(2,605,800)

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	3,161,357	2,085,650	1,483,900
TOTAL REV-USE OF MONEY & PROPERTY		3,161,357	2,085,650	1,483,900
TOTAL NON-OPERATING REVENUE(EXPENSE)		3,161,357	2,085,650	1,483,900
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		7,152,874	3,578,817	(1,121,900)

OPERATING TRANSFERS

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3120 WORKERS COMP-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7030 CEO WORKERS COMP

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(875,737)	(931,738)	(1,027,800)	(1,027,800)
TOTAL OTHER FINANCING USES	(875,737)	(931,738)	(1,027,800)	(1,027,800)
TOTAL OPERATING TRANSFERS	(875,737)	(931,738)	(1,027,800)	(1,027,800)
CHANGE IN NET ASSETS	6,277,136	2,647,080	(2,149,700)	(2,149,700)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3120 WORKERS COMP-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO RISK MGMT ADMIN - 7050

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	1,272,973	1,137,615	1,234,745	1,234,745	1,234,745
TOTAL REVENUES	<u>1,250,900</u>	<u>1,083,218</u>	<u>1,234,745</u>	<u>1,234,745</u>	<u>1,234,745</u>
NET COUNTY COST	22,073	54,397	0	0	0
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims Section, which manages first party claims (claims by the County to its own insurance carriers), and third party claims made against the County; pursues subrogation claims against third parties that cause financial loss to the County; and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third party administrators. The claims units within Risk Management investigate and manage claims made by County employees or the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3120 WORKERS COMP-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7050 CEO RISK MGMT ADMIN

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	1,061,734	1,033,539	1,144,045	1,144,045
TOTAL CHARGES FOR SERVICES	1,061,734	1,033,539	1,144,045	1,144,045
OTHER SALES 9761	0	4,215	0	0
OTHER REVENUE - MISC 9772	45,695	37,855	90,700	90,700
TOTAL MISCELLANEOUS REVENUES	45,695	42,070	90,700	90,700
TOTAL OPERATING INCOME	1,107,429	1,075,609	1,234,745	1,234,745

OPERATING EXPENSE				
REGULAR SALARIES 1101	868,021	870,528	920,800	920,800
EXTRA HELP 1102	2,175	5,195	0	0
SUPPLEMENTAL PAYMENTS 1106	18,568	19,194	19,500	19,500
TERMINATIONS/BUYDOWNS 1107	27,737	72,611	58,000	58,000
RETIREMENT CONTRIBUTION 1121	146,179	150,193	166,000	166,000
OASDI CONTRIBUTION 1122	52,565	57,954	56,900	56,900
FICA-MEDICARE 1123	12,867	14,043	13,300	13,300
SAFE HARBOR 1124	41	168	0	0
RETIREE HLTH PYMT 1099 1128	12,974	6,833	7,000	7,000
GROUP INSURANCE 1141	79,952	85,438	85,200	85,200
LIFE INS/DEPT HEADS & MGT 1142	1,031	1,080	1,100	1,100
STATE UNEMPLOYMENT INS 1143	0	0	2,800	2,800
MANAGEMENT DISABILITY INS 1144	5,916	6,300	6,900	6,900
WORKERS' COMPENSATION INS 1165	11,474	11,145	8,900	8,900
401K PLAN 1171	22,841	21,817	27,500	27,500
TOTAL SALARIES AND EMPLOYEE BENEFIT:	1,262,341	1,322,499	1,373,900	1,373,900
TELEPHONE CHGS - NON ISF 2032	2,431	2,289	3,000	3,000
VOICE/DATA - ISF 2033	24,472	26,696	30,000	30,000
GENERAL INSUR ALLOCATION - ISF 2071	66,586	86,792	86,800	86,800
FACIL/MATLS SQ FT ALLOC-ISF 2125	31,596	32,011	31,600	31,600
OTHER MAINTENANCE - ISF 2128	841	518	800	800
MEMBERSHIPS & DUES 2141	300	710	900	900
EDUCATION ALLOWANCE 2154	0	545	1,000	1,000
INDIRECT COST RECOVERY 2158	44,803	53,406	50,100	50,100

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3120 WORKERS COMP-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7050 CEO RISK MGMT ADMIN

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MISC. PAYMENTS	2159	1,634	0	1,700
PRINTING/BINDING-NOT ISF	2171	321	385	300
BOOKS & PUBLICATIONS	2172	3,903	3,959	3,900
OFFICE SUPPLIES	2173	6,622	4,488	6,600
MAIL CENTER - ISF	2174	2,924	2,485	2,900
PURCHASING CHARGES - ISF	2176	31,128	18,287	31,100
GRAPHICS CHARGES - ISF	2177	686	869	700
COPY MACHINE CHGS - ISF	2178	597	482	600
MISC. OFFICE EXPENSE	2179	68	420	0
STORES - ISF	2181	734	999	700
INFORMATION TECHNOLOGY- ISF	2192	103,699	105,546	138,000
COMPUTER SERVICES NON ISF	2195	20,157	27,974	27,600
OTHER PROF & SPEC SERVICE	2199	41,161	29,308	41,200
SPECIAL SERVICES - ISF	2205	527	3,513	500
EMPLOYEE HEALTH SERVICES	2211	1,911	0	1,900
COUNTY GIS EXPENSE	2214	209	0	200
STORAGE CHARGES	2283	3,308	3,098	3,300
MINOR EQUIPMENT-OTHER	2292	545	135	9,600
COMPUTER EQUIP <5000	2293	4,780	4,386	15,000
FURNITURE/FIXTURES <5000	2294	5,461	0	5,500
SPECIAL DEPT. EXP. - 01	2301	40,799	35,554	81,000
TRANS. CHARGES - ISF	2521	2,813	1,792	2,800
PRIVATE VEHICLE MILEAGE	2522	1,850	458	1,800
CONF. & SEMINARS EXPENSE	2523	10,226	4,736	10,200
CONFER & SEMINAR EXPENSE ISF	2526	458	1,548	0
TOTAL SERVICES AND SUPPLIES		457,548	453,390	591,300
DEPRECIATION EXPENSE	3611	5,124	5,125	5,300
INTERFUND EXP - ADMIN	3902	317,688	288,339	292,045
TOTAL OTHER CHARGES		322,812	293,464	297,345
TOTAL OPERATING EXPENSE		2,042,701	2,069,353	2,262,545
OPERATING INCOME (LOSS)		(935,271)	(993,743)	(1,027,800)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3120 WORKERS COMP-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7050 CEO RISK MGMT ADMIN

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE(EXPENSE)				
PRIOR YR REVENUE	9799	0	7,609	0
TOTAL MISCELLANEOUS REVENUES		0	7,609	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		0	7,609	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(935,271)	(986,134)	(1,027,800)
OPERATING TRANSFERS				
INTRAFUND COST ALLOC DECR	5122	875,737	931,738	1,027,800
TOTAL OTHER FINANCING USES		875,737	931,738	1,027,800
TOTAL OPERATING TRANSFERS		875,737	931,738	1,027,800
CHANGE IN NET ASSETS		(59,534)	(54,397)	
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

BUSINESS SUPPORT - 7060

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	6,694,142	5,953,288	6,338,248	6,338,248	6,338,248
TOTAL REVENUES	<u>6,611,783</u>	<u>5,362,200</u>	<u>6,344,767</u>	<u>6,344,767</u>	<u>6,344,767</u>
NET COUNTY COST	82,359	591,088	(6,519)	(6,519)	(6,519)
AUTH POSITIONS			26	26	26
FTE POSITIONS			26	26	26

BUDGET UNIT DESCRIPTION:

Business Support Services administers and staffs a county wide scalable business solution program through use of leveraged County volume, centralized expertise, and strategic partnering. This program qualifies the County for discounts and overall labor savings in the areas of Mail Processing, Document Publishing, and Warehouse and Distribution Services. Business Support Services defines business solutions which eliminate duplicate investment throughout the County in office hardware/software, related to mail/print processing and digital document access. In addition, Business Support Services minimizes office space devoted to inactive records/documents through its records program and reduces the cost of a distribution and material handling with a countywide courier service and warehouse program. Business Support Services provides and administers web-based access to a variety of its business solutions as well as supporting a customer service program to meet on-demand business needs.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
GRAPHICS SERVICES - ISF	9702	1,427,797	1,472,276	1,997,110	1,997,110
TOTAL CHARGES FOR SERVICES		1,427,797	1,472,276	1,997,110	1,997,110
OTHER SALES	9761	40,415	31,128	55,000	55,000
OTHER REVENUE - MISC	9772	3,758,733	3,858,186	4,285,682	4,285,682
TOTAL MISCELLANEOUS REVENUES		3,799,148	3,889,314	4,340,682	4,340,682
TOTAL OPERATING INCOME		5,226,945	5,361,590	6,337,792	6,337,792

OPERATING EXPENSE					
REGULAR SALARIES	1101	1,027,228	1,082,825	1,150,160	1,150,160
EXTRA HELP	1102	12,549	18,061	2,750	2,750
OVERTIME	1105	21,123	23,659	20,917	20,917
SUPPLEMENTAL PAYMENTS	1106	12,378	12,461	12,836	12,836
TERMINATIONS/BUYDOWNS	1107	24,477	35,932	26,064	26,064
CALL BACK STAFFING	1108	2,486	5,106	2,250	2,250
RETIREMENT CONTRIBUTION	1121	305,540	271,676	274,959	274,959
OASDI CONTRIBUTION	1122	65,826	70,490	75,275	75,275
FICA-MEDICARE	1123	15,830	16,753	17,613	17,613
SAFE HARBOR	1124	237	680	52	52
RETIREE HLTH PYMT 1099	1128	6,487	6,833	6,694	6,694
GROUP INSURANCE	1141	169,121	176,320	179,376	179,376
LIFE INS/DEPT HEADS & MGT	1142	180	180	192	192
STATE UNEMPLOYMENT INS	1143	0	0	3,809	3,809
MANAGEMENT DISABILITY INS	1144	1,287	1,336	1,392	1,392
WORKERS' COMPENSATION INS	1165	17,487	22,707	27,931	27,931
401K PLAN	1171	14,230	15,741	16,046	16,046
S & EB CURR YEAR ADJ INCREASE	1991	429,630	422,406	505,326	505,326
S & EB CURR YEAR ADJ DECREASE	1992	(429,630)	(422,406)	(505,326)	(505,326)
TOTAL SALARIES AND EMPLOYEE BENEFIT:		1,696,466	1,760,760	1,818,316	1,818,316
UNIFORM ALLOWANCE	2022	3,064	3,549	5,375	5,375
SAFETY CLOTH & SUPPLIES	2023	1,378	2,640	2,140	2,140
TELEPHONE CHGS - NON ISF	2032	5,481	4,197	4,500	4,500
VOICE/DATA - ISF	2033	18,738	28,564	21,630	21,630

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
RADIO COMMUNICATIONS - ISF	2034	0	1,771	0
GENERAL INSUR ALLOCATION - ISF	2071	80,550	108,244	114,624
OFFICE EQUIP. MAINTENANCE	2102	36,279	36,151	53,790
OTHER EQUIP. MAINTENANCE	2105	7,612	18,265	11,600
MAINTENANCE SUPPLIES	2107	422	35	1,000
MAINTENANCE CONTRACTS	2108	64,055	59,279	143,000
BUILDING MAINTENANCE	2121	329	248	0
FACIL/MATLS SQ FT ALLOC-ISF	2125	197,340	198,606	193,846
OTHER MAINTENANCE - ISF	2128	376	72,370	0
MEMBERSHIPS & DUES	2141	1,724	1,222	2,850
CASH SHORTAGE	2151	16	2	0
EDUCATION ALLOWANCE	2154	0	3,052	6,950
INDIRECT COST RECOVERY	2158	277,098	372,747	420,173
MISC. PAYMENTS	2159	568	30	1,500
PRINTING/BINDING-NOT ISF	2171	10,431	13,271	15,500
BOOKS & PUBLICATIONS	2172	1,759	1,711	2,200
OFFICE SUPPLIES	2173	11,918	12,655	15,125
MAIL CENTER - ISF	2174	4,296	5,435	5,006
PURCHASING CHARGES - ISF	2176	16,560	15,525	17,408
GRAPHICS CHARGES - ISF	2177	17,658	27,177	15,450
COPY MACHINE CHGS - ISF	2178	3,386	1,982	3,386
MISC. OFFICE EXPENSE	2179	112	0	0
STORES - ISF	2181	39,326	57,771	29,000
INFORMATION TECHNOLOGY- ISF	2192	22,481	24,217	38,943
COMPUTER SERVICES NON ISF	2195	6,539	2,570	20,000
OTHER PROF & SPEC SERVICE	2199	62,752	71,639	121,900
TEMPORARY HELP	2200	3,049	0	17,500
SPECIAL SERVICES - ISF	2205	2,076	5,293	2,072
EMPLOYEE HEALTH SERVICES	2211	3,382	3,009	1,500
PUBLIC AND LEGAL NOTICES	2261	0	35	2,000
RENT/LEASES EQUIP-NOT ISF	2271	338,702	341,157	273,300
BUILD LEASES & RENTALS	2281	18,347	0	0
STORAGE CHARGES	2283	267	239	301
SMALL TOOLS & INSTRUMENTS	2291	124	0	0
MINOR EQUIPMENT-OTHER	2292	15,588	10,866	10,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
COMPUTER EQUIP <5000	2293	50,968	16,273	14,000
FURNITURE/FIXTURES <5000	2294	7,395	46,783	8,500
SPECIAL DEPT. EXP. - 01	2301	2,162,273	2,091,751	2,405,164
SPECIAL DEPT. EXP. - 02	2302	143,736	264,671	190,000
TRANS. CHARGES - ISF	2521	44,072	53,468	50,377
CONF. & SEMINARS EXPENSE	2523	113	1,440	6,025
GAS/DIESEL FUEL	2525	17,686	18,186	20,569
CONFER & SEMINAR EXPENSE ISF	2526	2,001	1,325	0
TOTAL SERVICES AND SUPPLIES	3,702,023	3,999,422	4,268,204	4,268,204
DEPRECIATION EXPENSE	3611	117,771	107,764	121,693
INTERFUND EXP - ADMIN	3902	95,949	99,837	126,243
TOTAL OTHER CHARGES	213,720	207,601	247,936	247,936
TOTAL OPERATING EXPENSE	5,612,209	5,967,783	6,334,456	6,334,456
OPERATING INCOME (LOSS)	(385,264)	(606,193)	3,336	3,336

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	13,911	9,221	6,975
TOTAL REV-USE OF MONEY & PROPERTY		13,911	9,221	6,975
CY CASH PROCEEDS FA SALE	9821	0	3,867	0
GAIN/LOSS DISP FIXED ASST	9822	(19,968)	(8,578)	0
FA SYSTEM SALE PROCEEDS	9823	0	(3,900)	0
TOTAL OTHER FINANCING SOURCES		(19,968)	(8,611)	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		(6,057)	610	6,975
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(391,321)	(605,583)	10,311

OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR	5121	(200,635)	(153,671)	(174,978)
INTRAFUND COST ALLOC DECR	5122	38,757	168,166	171,186
TOTAL OTHER FINANCING USES		(161,878)	14,495	(3,792)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INTRAFUND TRANSFERS 5601	156,000	0	0	0
TOTAL INTRAFUND TRANSFERS	156,000	0	0	0
TOTAL OPERATING TRANSFERS	(5,878)	14,495	(3,792)	(3,792)
CHANGE IN NET ASSETS				
	(397,199)	(591,088)	6,519	6,519
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
FURNITURE & FIXTURES 4850	0	0	0	0
COMPUTER SOFTWARE 4863	15,414	0	0	0
REPLACE OFFICE MACHINES 4869	133,152	21,593	0	0
EQUIPMENT CONTRA ACCT. 4993	(139,218)	(21,593)	0	0
TOTAL FIXED ASSETS	9,348	0	0	0
TOTAL FIXED ASSETS	9,348	0	0	0



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PURCHASING - 7070

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	3,334,138	3,010,357	3,124,428	3,124,428	3,124,428
TOTAL REVENUES	<u>3,426,197</u>	<u>2,939,663</u>	<u>3,126,379</u>	<u>3,126,379</u>	<u>3,126,379</u>
NET COUNTY COST	(92,059)	70,693	(1,951)	(1,951)	(1,951)
AUTH POSITIONS			13	13	13
FTE POSITIONS			13	13	13

BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA-Administration. Procurement purchases goods and services through the issuance and evaluation of written bids, proposals, and quotations, disposes of surplus property and administers the Convenience Copier program. Procurement provides contract management services including negotiation, review, and contract administration. It manages the competitive bid process (RFB's) and prepares requests for proposals (RFPs), including development, analysis, and evaluation. Procurement also provides financial data research service, ensures certificate of insurance compliance, researches e-commerce applications, issues purchase orders and manages procurement credit cards.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7070 PURCHASING

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
MATERIALS - ISF 9492	1,570,322	1,457,358	1,658,909	1,658,909
COPY MACHINE CHARGS - ISF 9708	1,572,857	1,464,421	1,459,970	1,459,970
TOTAL CHARGES FOR SERVICES	<u>3,143,178</u>	<u>2,921,778</u>	<u>3,118,879</u>	<u>3,118,879</u>
OTHER REVENUE - MISC 9772	179,177	12,001	0	0
TOTAL MISCELLANEOUS REVENUES	<u>179,177</u>	<u>12,001</u>	<u>0</u>	<u>0</u>
TOTAL OPERATING INCOME	3,322,355	2,933,780	3,118,879	3,118,879

OPERATING EXPENSE				
REGULAR SALARIES 1101	714,340	702,958	741,984	741,984
EXTRA HELP 1102	13,964	23,831	14,800	14,800
OVERTIME 1105	2,391	4,850	7,986	7,986
SUPPLEMENTAL PAYMENTS 1106	17,691	18,462	29,908	29,908
TERMINATIONS/BUYDOWNS 1107	15,679	13,938	14,248	14,248
CALL BACK STAFFING 1108	16	0	0	0
RETIREMENT CONTRIBUTION 1121	139,752	129,602	159,404	159,404
OASDI CONTRIBUTION 1122	45,112	44,592	49,555	49,555
FICA-MEDICARE 1123	10,970	10,894	11,765	11,765
SAFE HARBOR 1124	265	902	0	0
GROUP INSURANCE 1141	89,392	85,790	92,352	92,352
LIFE INS/DEPT HEADS & MGT 1142	180	180	192	192
STATE UNEMPLOYMENT INS 1143	0	0	2,521	2,521
MANAGEMENT DISABILITY INS 1144	1,297	1,389	1,468	1,468
WORKERS' COMPENSATION INS 1165	13,070	15,179	18,113	18,113
401K PLAN 1171	11,543	12,293	13,430	13,430
TOTAL SALARIES AND EMPLOYEE BENEFIT:	<u>1,075,662</u>	<u>1,064,861</u>	<u>1,157,726</u>	<u>1,157,726</u>
TELEPHONE CHGS - NON ISF 2032	26	26	620	620
VOICE/DATA - ISF 2033	11,926	12,195	15,104	15,104
GENERAL INSUR ALLOCATION - ISF 2071	6,118	19,146	35,723	35,723
OFFICE EQUIP. MAINTENANCE 2102	509	518	700	700
FACIL/MATLS SQ FT ALLOC-ISF 2125	52,200	52,178	51,066	51,066
OTHER MAINTENANCE - ISF 2128	315	39	1,500	1,500
MEMBERSHIPS & DUES 2141	2,312	2,060	2,100	2,100

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7070 PURCHASING

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
EDUCATION ALLOWANCE 2154	0	0	3,000	3,000
INDIRECT COST RECOVERY 2158	135,424	170,890	146,017	146,017
MISC. PAYMENTS 2159	10	20	100	100
PRINTING/BINDING-NOT ISF 2171	527	910	549	549
BOOKS & PUBLICATIONS 2172	6,126	5,008	7,100	7,100
OFFICE SUPPLIES 2173	2,746	1,824	6,600	6,600
MAIL CENTER - ISF 2174	8,275	7,471	13,271	13,271
PURCHASING CHARGES - ISF 2176	1,769	1,806	2,473	2,473
GRAPHICS CHARGES - ISF 2177	888	2,140	2,500	2,500
COPY MACHINE CHGS - ISF 2178	3,142	4,210	3,142	3,142
MISC. OFFICE EXPENSE 2179	285	0	0	0
STORES - ISF 2181	4,530	5,692	4,666	4,666
INFORMATION TECHNOLOGY- ISF 2192	39,565	38,373	41,932	41,932
OTHER PROF & SPEC SERVICE 2199	85	5,000	10,600	10,600
TEMPORARY HELP 2200	4,125	13,738	12,960	12,960
ATTORNEY SERVICES 2202	6,933	15,343	7,973	7,973
SPECIAL SERVICES - ISF 2205	1,287	415	359	359
EMPLOYEE HEALTH SERVICES 2211	509	1,223	2,000	2,000
PUBLIC AND LEGAL NOTICES 2261	0	0	300	300
RENT/LEASES EQUIP-NOT ISF 2271	1,327,559	1,248,666	1,235,709	1,235,709
STORAGE CHARGES 2283	1,400	1,162	1,816	1,816
COMPUTER EQUIP <5000 2293	10,536	11,974	10,000	10,000
FURNITURE/FIXTURES <5000 2294	4,229	1,696	1,500	1,500
TRANS. CHARGES - ISF 2521	437	916	460	460
PRIVATE VEHICLE MILEAGE 2522	450	120	606	606
CONF. & SEMINARS EXPENSE 2523	4,887	4,183	10,000	10,000
CONFER & SEMINAR EXPENSE ISF 2526	2,067	645	0	0
TOTAL SERVICES AND SUPPLIES	1,641,196	1,629,586	1,632,446	1,632,446
DEPRECIATION EXPENSE 3611	1,644	1,644	1,645	1,645
TOTAL OTHER CHARGES	1,644	1,644	1,645	1,645
TOTAL OPERATING EXPENSE	2,718,501	2,696,091	2,791,817	2,791,817
OPERATING INCOME (LOSS)	603,854	237,689	327,062	327,062

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7070 PURCHASING

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	8,805	5,884	7,500	7,500
TOTAL REV-USE OF MONEY & PROPERTY	8,805	5,884	7,500	7,500
TOTAL NON-OPERATING REVENUE(EXPENSE)	8,805	5,884	7,500	7,500
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	612,659	243,572	334,562	334,562
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(162,365)	(314,266)	(332,611)	(332,611)
INTRAFUND COST ALLOC DECR 5122	0	0	0	0
TOTAL OTHER FINANCING USES	(162,365)	(314,266)	(332,611)	(332,611)
INTRAFUND TRANSFERS 5601	(156,000)	0	0	0
TOTAL INTRAFUND TRANSFERS	(156,000)	0	0	0
TOTAL OPERATING TRANSFERS	(318,365)	(314,266)	(332,611)	(332,611)
CHANGE IN NET ASSETS	294,294	(70,693)	1,951	1,951
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

SPECIAL SERVICES - 7080

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	4,461,736	3,788,393	4,490,234	4,490,234	4,490,234
TOTAL REVENUES	<u>4,266,267</u>	<u>4,174,788</u>	<u>4,338,610</u>	<u>4,338,610</u>	<u>4,338,610</u>
NET COUNTY COST	195,469	(386,395)	151,624	151,624	151,624
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

BUDGET UNIT DESCRIPTION:

Special Services is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and the 24 hour monitoring of fire/life/safety systems and other alarms; responding to requests for assistance; reporting and investigating incidents; providing escorts for contractor employees performing work and for public tours; and issuing identification badges, access cards, and parking and carpool permits, emergency preparedness training and administrative support to departments. This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on the grounds, and monitors the Countywide vending machine contracts.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
VEHICLE CODE FINES 8811	89,170	87,318	71,336	71,336
FORFEITURES AND PENALTIES 8831	0	25	0	0
TOTAL FINES, FORFEITURES & PENALTY	89,170	87,343	71,336	71,336
RENTS AND CONCESSIONS 8931	12,316	11,530	19,657	19,657
TOTAL REV-USE OF MONEY & PROPERTY	12,316	11,530	19,657	19,657
OTHER INTERFUND CHARGES 9412	149,077	152,426	157,994	157,994
SPECIAL SERVICES - ISF 9712	3,324,871	3,412,288	3,503,926	3,503,926
TOTAL CHARGES FOR SERVICES	3,473,948	3,564,714	3,661,920	3,661,920
OTHER SALES 9761	44,720	38,826	41,007	41,007
OTHER REVENUE - MISC 9772	458,054	477,063	538,664	538,664
TOTAL MISCELLANEOUS REVENUES	502,774	515,889	579,671	579,671
TOTAL OPERATING INCOME	4,078,209	4,179,477	4,332,584	4,332,584

OPERATING EXPENSE				
REGULAR SALARIES 1101	272,230	243,837	359,470	359,470
EXTRA HELP 1102	3,500	13,092	0	0
OVERTIME 1105	60	40	2,000	2,000
SUPPLEMENTAL PAYMENTS 1106	8,488	6,260	5,196	5,196
TERMINATIONS/BUYDOWNS 1107	38,638	14,102	10,485	10,485
CALL BACK STAFFING 1108	0	0	2,800	2,800
RETIREMENT CONTRIBUTION 1121	51,254	38,550	74,362	74,362
OASDI CONTRIBUTION 1122	19,482	15,234	23,422	23,422
FICA-MEDICARE 1123	4,884	4,028	5,478	5,478
SAFE HARBOR 1124	66	420	0	0
GROUP INSURANCE 1141	28,772	24,442	23,088	23,088
LIFE INS/DEPT HEADS & MGT 1142	158	90	264	264
STATE UNEMPLOYMENT INS 1143	0	0	1,263	1,263
MANAGEMENT DISABILITY INS 1144	1,131	738	1,452	1,452
WORKERS' COMPENSATION INS 1165	5,816	5,614	8,482	8,482
401K PLAN 1171	5,057	5,297	7,632	7,632
TOTAL SALARIES AND EMPLOYEE BENEFIT:	439,536	371,742	525,394	525,394
SAFETY CLOTH & SUPPLIES 2023	2,067	2,662	2,000	2,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TELEPHONE CHGS - NON ISF	2032	3,409	3,865	3,000
VOICE/DATA - ISF	2033	84,233	68,156	82,195
RADIO COMMUNICATIONS - ISF	2034	642	1,074	777
GENERAL INSUR ALLOCATION - ISF	2071	11,592	15,644	13,908
BUILDING MAINTENANCE	2121	0	108	2,000
BUILDING EQUIP. MAINTENAN	2122	253	0	3,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	27,360	28,159	30,192
OTHER MAINTENANCE - ISF	2128	27,757	2,259	205,000
BUILDING EQUIPMENT SUPPLIES	2129	937	2,133	9,500
MEMBERSHIPS & DUES	2141	2,786	2,031	2,783
CASH SHORTAGE	2151	(83)	40	0
EDUCATION ALLOWANCE	2154	0	0	3,000
INDIRECT COST RECOVERY	2158	107,594	121,712	100,055
MISC. PAYMENTS	2159	278	(73)	0
PRINTING/BINDING-NOT ISF	2171	175	1,934	2,500
BOOKS & PUBLICATIONS	2172	2,735	3,408	5,361
OFFICE SUPPLIES	2173	6,792	9,206	8,961
MAIL CENTER - ISF	2174	1,081	1,115	5,401
PURCHASING CHARGES - ISF	2176	4,968	3,885	6,057
GRAPHICS CHARGES - ISF	2177	3,664	6,746	4,000
COPY MACHINE CHGS - ISF	2178	3,651	4,690	3,012
MISC. OFFICE EXPENSE	2179	42	35	400
STORES - ISF	2181	6,686	8,669	4,200
INFORMATION TECHNOLOGY- ISF	2192	6,024	1,634	11,016
COMPUTER SERVICES NON ISF	2195	31,799	2,878	4,800
OTHER PROF & SPEC SERVICE	2199	126,805	64,520	64,000
TEMPORARY HELP	2200	40,493	27,880	23,000
ATTORNEY SERVICES	2202	48	0	0
SPECIAL SERVICES - ISF	2205	37,704	13,433	3,120
EMPLOYEE HEALTH SERVICES	2211	664	726	0
COUNTY GIS EXPENSE	2214	1,279	5,223	4,000
RENT/LEASES EQUIP-NOT ISF	2271	2,508	3,900	5,000
STORAGE CHARGES	2283	12	12	12
SMALL TOOLS & INSTRUMENTS	2291	1,538	0	500
MINOR EQUIPMENT-OTHER	2292	20,558	1,711	24,400

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
COMPUTER EQUIP <5000	2293	11,440	6,949	5,800	5,800
FURNITURE/FIXTURES <5000	2294	1,252	0	5,000	5,000
SPECIAL DEPT. EXP. - 01	2301	1,734,557	1,700,224	1,664,242	1,664,242
SPECIAL DEPT. EXP. - 02	2302	822,714	802,618	931,961	931,961
SPECIAL DEPT. EXP. - 04	2304	16,550	6,637	28,000	28,000
SPECIAL DEPT. EXP. - 05	2305	178,722	118,375	126,530	126,530
SPECIAL DEPT. EXP. - 14	2314	10,331	13,657	10,100	10,100
TRANS. CHARGES - ISF	2521	4,308	2,125	2,477	2,477
PRIVATE VEHICLE MILEAGE	2522	0	0	400	400
CONF. & SEMINARS EXPENSE	2523	342	124	10,000	10,000
GAS/DIESEL FUEL	2525	316	170	368	368
CONFER & SEMINAR EXPENSE ISF	2526	816	0	0	0
TOTAL SERVICES AND SUPPLIES		3,349,398	3,060,255	3,422,028	3,422,028
DEPRECIATION EXPENSE	3611	120,319	130,435	164,729	164,729
INTERFUND EXP - ADMIN	3902	130,383	135,192	167,160	167,160
TOTAL OTHER CHARGES		250,702	265,627	331,889	331,889
TOTAL OPERATING EXPENSE		4,039,637	3,697,624	4,279,311	4,279,311
OPERATING INCOME (LOSS)		38,572	481,853	53,273	53,273

NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	10,043	7,175	6,026	6,026
TOTAL REV-USE OF MONEY & PROPERTY		10,043	7,175	6,026	6,026
GAIN/LOSS DISP FIXED ASST	9822	(25,912)	(11,863)	0	0
FA SYSTEM SALE PROCEEDS	9823	(300)	0	0	0
TOTAL OTHER FINANCING SOURCES		(26,212)	(11,863)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		(16,168)	(4,688)	6,026	6,026
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		22,404	477,165	59,299	59,299

OPERATING TRANSFERS

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(87,050)	(90,770)	(100,923)	(100,923)
TOTAL OTHER FINANCING USES	(87,050)	(90,770)	(100,923)	(100,923)
TOTAL OPERATING TRANSFERS	(87,050)	(90,770)	(100,923)	(100,923)
CHANGE IN NET ASSETS				
	(64,646)	386,395	(41,624)	(41,624)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099 4033	53,232	0	0	0
FURNITURE & FIXTURES 4850	0	0	0	0
COMPUTER SOFTWARE 4863	0	6,869	0	0
OTHER EQUIPMENT 4889	49,446	15,778	110,000	110,000
EQUIPMENT CONTRA ACCT. 4993	(102,677)	(22,646)	0	0
TOTAL FIXED ASSETS	0	0	110,000	110,000
TOTAL FIXED ASSETS	0	0	110,000	110,000



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA ADMINISTRATION - 7095

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	2,205,875	1,931,262	2,209,638	2,209,638	2,209,638
TOTAL REVENUES	<u>2,205,830</u>	<u>1,931,262</u>	<u>2,209,638</u>	<u>2,209,638</u>	<u>2,209,638</u>
NET COUNTY COST	45	0	0	0	0
AUTH POSITIONS			21	21	21
FTE POSITIONS			22	21	21

BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Parks, Facilities and Materials.

GSA Administration provides overall management and technical support services to all operating units of the agency. The Administrative Services department includes Procurement, Personnel and Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers the Central Motor Pool (CMP) and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7095 GSA ADMINISTRATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
VEHICLE CODE FINES 8811	30,135	32,956	30,000	30,000
FORFEITURES AND PENALTIES 8831	200	25	0	0
TOTAL FINES, FORFEITURES & PENALTY	<u>30,335</u>	<u>32,981</u>	<u>30,000</u>	<u>30,000</u>
OTHER INTERFUND CHARGES 9412	2,112,256	1,898,280	2,179,638	2,179,638
TOTAL CHARGES FOR SERVICES	<u>2,112,256</u>	<u>1,898,280</u>	<u>2,179,638</u>	<u>2,179,638</u>
TOTAL OPERATING INCOME	2,142,591	1,931,262	2,209,638	2,209,638

OPERATING EXPENSE				
REGULAR SALARIES 1101	1,195,095	1,211,541	1,378,543	1,378,543
EXTRA HELP 1102	11,225	6,564	25,000	25,000
OVERTIME 1105	2,049	1,703	5,000	5,000
SUPPLEMENTAL PAYMENTS 1106	40,431	39,734	39,258	39,258
TERMINATIONS/BUYDOWNS 1107	34,444	55,722	26,737	26,737
RETIREMENT CONTRIBUTION 1121	319,435	273,640	290,344	290,344
OASDI CONTRIBUTION 1122	69,103	72,397	86,220	86,220
FICA-MEDICARE 1123	18,387	18,869	21,358	21,358
SAFE HARBOR 1124	205	251	0	0
RETIREE HLTH PYMT 1099 1128	6,487	4,601	6,971	6,971
GROUP INSURANCE 1141	133,955	138,769	156,288	156,288
LIFE INS/DEPT HEADS & MGT 1142	540	495	576	576
STATE UNEMPLOYMENT INS 1143	0	0	4,400	4,400
MANAGEMENT DISABILITY INS 1144	4,077	3,753	4,355	4,355
WORKERS' COMPENSATION INS 1165	21,275	26,216	32,618	32,618
401K PLAN 1171	25,762	25,953	28,326	28,326
TOTAL SALARIES AND EMPLOYEE BENEFIT:	<u>1,882,467</u>	<u>1,880,207</u>	<u>2,105,994</u>	<u>2,105,994</u>
TELEPHONE CHGS - NON ISF 2032	575	367	500	500
VOICE/DATA - ISF 2033	26,860	26,364	28,000	28,000
RADIO COMMUNICATIONS - ISF 2034	95	0	1,000	1,000
GENERAL INSUR ALLOCATION - ISF 2071	9,342	16,900	17,052	17,052
OFFICE EQUIP. MAINTENANCE 2102	0	0	500	500
FACIL/MATLS SQ FT ALLOC-ISF 2125	128,548	145,843	142,735	142,735
OTHER MAINTENANCE - ISF 2128	765	5,301	2,500	2,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7095 GSA ADMINISTRATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MEMBERSHIPS & DUES	2141	312	700	1,400
EDUCATIONAL MATERIALS	2152	0	0	500
EDUCATION ALLOWANCE	2154	1,732	1,592	2,000
INDIRECT COST RECOVERY	2158	77,074	91,361	125,275
MISC. PAYMENTS	2159	1,194	1,577	20,000
BOOKS & PUBLICATIONS	2172	779	1,818	3,000
OFFICE SUPPLIES	2173	5,226	5,516	10,000
MAIL CENTER - ISF	2174	3,439	2,911	8,108
PURCHASING CHARGES - ISF	2176	1,640	729	2,000
GRAPHICS CHARGES - ISF	2177	125	115	3,500
COPY MACHINE CHGS - ISF	2178	6,333	5,321	6,000
MISC. OFFICE EXPENSE	2179	6,593	6,205	8,000
STORES - ISF	2181	4,771	4,475	6,500
INFORMATION TECHNOLOGY- ISF	2192	300,223	72,370	35,000
ENGR. & TECH. SURVEYS	2194	0	495	0
COMPUTER SERVICES NON ISF	2195	18,119	15,319	30,000
OTHER PROF & SPEC SERVICE	2199	48,058	11,658	20,000
TEMPORARY HELP	2200	0	0	20,000
ATTORNEY SERVICES	2202	2,845	1,758	7,500
SPECIAL SERVICES - ISF	2205	980	650	0
EMPLOYEE HEALTH SERVICES	2211	1,138	1,223	1,500
STORAGE CHARGES	2283	3,779	3,760	4,000
COMPUTER EQUIP <5000	2293	15,062	3,755	15,000
FURNITURE/FIXTURES <5000	2294	602	1,790	2,500
TRANS. CHARGES - ISF	2521	909	713	1,000
PRIVATE VEHICLE MILEAGE	2522	5,071	4,952	5,000
CONF. & SEMINARS EXPENSE	2523	7,296	5,098	8,000
GAS/DIESEL FUEL	2525	4	0	400
CONFER & SEMINAR EXPENSE ISF	2526	1,868	762	2,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7095 GSA ADMINISTRATION

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MISC. TRANS. & TRAVEL	2529	0	198	500
TOTAL SERVICES AND SUPPLIES	681,357	441,595	540,970	540,970
TOTAL OPERATING EXPENSE	2,563,825	2,321,802	2,646,964	2,646,964
OPERATING INCOME (LOSS)	(421,234)	(390,540)	(437,326)	(437,326)

OPERATING TRANSFERS				
INTRAFUND COST ALLOC DECR	5122	411,293	390,540	437,326
TOTAL OTHER FINANCING USES	411,293	390,540	437,326	437,326
TOTAL OPERATING TRANSFERS	411,293	390,540	437,326	437,326

CHANGE IN NET ASSETS	(9,941)
NET ASSETS - BEGINNING BALANCE	
NET ASSETS - ENDING BALANCE	

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA-FACILITIES - 7100

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	24,739,484	21,315,554	22,942,703	22,942,703	22,942,703
TOTAL REVENUES	<u>23,057,060</u>	<u>22,360,134</u>	<u>22,620,589</u>	<u>22,620,589</u>	<u>22,620,589</u>
NET COUNTY COST	1,682,424	(1,044,580)	322,114	322,114	322,114
AUTH POSITIONS			75	75	75
FTE POSITIONS			73	75	75

BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure equipment and systems. The Utilities Division monitors the Interruptible Power Program and interacts with the utility companies to obtain best possible service rates and coordinates with the Ventura County Regional Energy Authority to obtain cash incentives for energy efficiency and conservation improvements. It is responsible for evaluating changes in the out-sourced energy market, following the California Energy Commission decisions and making recommendations on power deregulation issues. The Utilities Division also manages GSA's energy efficiency conservation programs.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
RENTS AND CONCESSIONS 8931	89,996	91,802	91,692	91,692
TOTAL REV-USE OF MONEY & PROPERTY	89,996	91,802	91,692	91,692
INDIRECT COST RECOVERY 9411	7,272	0	0	0
OTHER INTERFUND CHARGES 9412	226,011	254,985	290,996	290,996
DIRECT CHARGE REVENUE 9413	100,222	98,183	82,794	82,794
LIABILITY INSURANCE 9705	827	0	0	0
FACILITIES - ISF 9707	21,662,687	21,164,923	21,738,735	21,738,735
TOTAL CHARGES FOR SERVICES	21,997,019	21,518,090	22,112,525	22,112,525
OTHER SALES 9761	249	0	0	0
OTHER REVENUE - MISC 9772	367,600	665,621	335,000	335,000
TOTAL MISCELLANEOUS REVENUES	367,849	665,621	335,000	335,000
TOTAL OPERATING INCOME	22,454,864	22,275,513	22,539,217	22,539,217

OPERATING EXPENSE				
REGULAR SALARIES 1101	4,213,730	4,295,634	4,470,863	4,470,863
EXTRA HELP 1102	66,127	43,796	0	0
OVERTIME 1105	149,250	101,563	143,600	143,600
SUPPLEMENTAL PAYMENTS 1106	127,780	128,725	136,570	136,570
TERMINATIONS/BUYDOWNS 1107	121,537	125,231	91,772	91,772
CALL BACK STAFFING 1108	155,595	152,091	152,000	152,000
RETIREMENT CONTRIBUTION 1121	714,869	691,310	976,826	976,826
OASDI CONTRIBUTION 1122	283,162	289,815	306,097	306,097
FICA-MEDICARE 1123	69,020	69,599	72,374	72,374
SAFE HARBOR 1124	1,250	1,680	0	0
RETIREE HLTH PYMT 1099 1128	0	2,905	0	0
GROUP INSURANCE 1141	529,471	545,314	518,592	518,592
LIFE INS/DEPT HEADS & MGT 1142	518	485	576	576
STATE UNEMPLOYMENT INS 1143	0	0	15,530	15,530
MANAGEMENT DISABILITY INS 1144	7,797	7,817	8,532	8,532
WORKERS' COMPENSATION INS 1165	162,595	174,865	167,251	167,251
401K PLAN 1171	64,192	69,607	80,354	80,354
S & EB CURR YEAR ADJ INCREASE 1991	45,598	47,281	48,256	48,256

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
S & EB CURR YEAR ADJ DECREASE	1992	(69,854)	(72,980)	(75,193)
TOTAL SALARIES AND EMPLOYEE BENEFIT:	6,642,639	6,674,738	7,114,000	7,114,000
MISC. CLOTH & PERSONAL SU	2021	13,791	12,587	13,200
UNIFORM ALLOWANCE	2022	4,901	85	6,000
SAFETY CLOTH & SUPPLIES	2023	1,868	10,057	2,000
TELEPHONE CHGS - NON ISF	2032	15,976	14,700	16,300
VOICE/DATA - ISF	2033	93,119	100,259	90,729
RADIO COMMUNICATIONS - ISF	2034	14,429	13,061	18,351
REFUSE DISPOSAL	2056	0	0	0
HAZ MAT DISPOSAL - ISF	2058	23,730	25,191	30,000
HOUSEKPG/GRNDS-ISF CHARGS	2059	4,687	4,410	9,000
GENERAL INSUR ALLOCATION - ISF	2071	126,142	187,742	202,103
MAINTENANCE SUPPLIES	2107	104,002	74,826	98,323
MAINTENANCE CONTRACTS	2108	487,896	554,028	539,230
BUILDING SUPPLIES	2120	185,169	143,126	351,352
BUILDING MAINTENANCE	2121	55,888	43,118	20,500
BUILDING EQUIP. MAINTENAN	2122	193,256	175,559	223,371
IMPROVEMENTS-MAINTENANCE	2123	6,381	3,760	16,746
FACIL/MATLS SQ FT ALLOC-ISF	2125	259,672	259,934	255,534
OTHER MAINTENANCE - ISF	2128	69,259	584,782	12,000
BUILDING EQUIPMENT SUPPLIES	2129	604,227	516,587	407,683
MEDICAL SUPPLIES & EXPENS	2132	4,799	913	0
MEMBERSHIPS & DUES	2141	11,640	4,636	6,500
CASH SHORTAGE	2151	(0)	0	0
EDUCATIONAL MATERIALS	2152	0	2,901	2,000
EDUCATION ALLOWANCE	2154	1,238	2,478	4,000
INDIRECT COST RECOVERY	2158	295,372	398,472	526,521
MISC. PAYMENTS	2159	36,765	42,086	48,000
BOOKS & PUBLICATIONS	2172	1,649	1,107	2,000
OFFICE SUPPLIES	2173	11,979	12,300	15,000
MAIL CENTER - ISF	2174	2,933	3,036	11,627
PURCHASING CHARGES - ISF	2176	73,952	44,083	61,107
GRAPHICS CHARGES - ISF	2177	1,697	4,145	3,500
COPY MACHINE CHGS - ISF	2178	3,538	3,661	2,600
MISC. OFFICE EXPENSE	2179	1,513	1,475	3,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
STORES - ISF	2181	13,452	10,861	8,500	8,500
INFORMATION TECHNOLOGY- ISF	2192	89,743	42,442	61,886	61,886
COMPUTER SERVICES NON ISF	2195	24,780	18,575	17,000	17,000
OTHER PROF & SPEC SERVICE	2199	2,580,679	2,617,305	3,039,722	3,039,722
TEMPORARY HELP	2200	138,749	55,387	2,500	2,500
ATTORNEY SERVICES	2202	43,083	6,175	30,500	30,500
SPECIAL SERVICES - ISF	2205	42,938	50,735	70,000	70,000
EMPLOYEE HEALTH SERVICES	2211	9,818	4,340	6,500	6,500
COUNTY GIS EXPENSE	2214	13,015	14,292	13,500	13,500
RENT/LEASES EQUIP-NOT ISF	2271	4,094	25,029	5,000	5,000
STORAGE CHARGES	2283	35	31	41	41
SMALL TOOLS & INSTRUMENTS	2291	13,644	10,797	30,000	30,000
MINOR EQUIPMENT-OTHER	2292	56,552	47,010	40,000	40,000
COMPUTER EQUIP <5000	2293	12,571	19,970	23,000	23,000
FURNITURE/FIXTURES <5000	2294	1,032	1,229	5,000	5,000
SPECIAL DEPT. EXP. - 01	2301	325,872	820,572	600,000	600,000
SPECIAL DEPT. EXP. - 02	2302	10,444	10,636	0	0
OUTSIDE LABORATORY	2481	9,398	8,458	13,366	13,366
TRANS. CHARGES - ISF	2521	189,589	205,893	204,566	204,566
PRIVATE VEHICLE MILEAGE	2522	403	284	1,600	1,600
CONF. & SEMINARS EXPENSE	2523	18,987	12,422	18,500	18,500
GAS/DIESEL FUEL	2525	52,067	52,148	70,808	70,808
CONFER & SEMINAR EXPENSE ISF	2526	8,266	763	0	0
UTILITIES - OTHER	2541	6,908,207	6,409,619	7,312,182	7,312,182
SEWAGE TREATMENT COSTS	2545	180,498	194,124	220,621	220,621
TOTAL SERVICES AND SUPPLIES		13,459,382	13,884,203	14,793,069	14,793,069
DEPRECIATION EXPENSE	3611	247,275	235,999	238,500	238,500
INTERFUND EXP - ADMIN	3902	741,218	681,924	736,593	736,593
TOTAL OTHER CHARGES		988,493	917,923	975,093	975,093
TOTAL OPERATING EXPENSE		21,090,515	21,476,864	22,882,162	22,882,162
OPERATING INCOME (LOSS)		1,364,349	798,649	(342,945)	(342,945)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE(EXPENSE)				
INT ON LEASE PURCHASE PAY 3453	(141,731)	(116,016)	(116,219)	(116,219)
TOTAL OTHER CHARGES	(141,731)	(116,016)	(116,219)	(116,219)
INTEREST EARNINGS 8911	108,626	84,621	81,372	81,372
TOTAL REV-USE OF MONEY & PROPERTY	108,626	84,621	81,372	81,372
GAIN/LOSS DISP FIXED ASST 9822	(1,557)	0	0	0
TOTAL OTHER FINANCING SOURCES	(1,557)	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	(34,662)	(31,395)	(34,847)	(34,847)
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,329,687	767,255	(377,792)	(377,792)
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(186,568)	(194,128)	(245,475)	(245,475)
INTRAFUND COST ALLOC DECR 5122	453,094	471,454	596,153	596,153
TOTAL OTHER FINANCING USES	266,526	277,326	350,678	350,678
TOTAL OPERATING TRANSFERS	266,526	277,326	350,678	350,678
CHANGE IN NET ASSETS	1,596,214	1,044,580	(27,114)	(27,114)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT-PRINC 3311	270,000	285,000	295,000	295,000
DEBT CONTRA 3992	(270,000)	(285,000)	0	0
TOTAL OTHER CHARGES	0	0	295,000	295,000
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	295,000	295,000
FIXED ASSETS				
OTHER EQUIPMENT 4889	7,806	6,432	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ● ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
EQUIPMENT CONTRA ACCT. 4993	(7,806)	(6,432)	0	0
TOTAL FIXED ASSETS	0	0	0	0
TOTAL FIXED ASSETS	0	0	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

HOUSEKPG/GROUNDS - 7110

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	6,293,077	5,576,860	6,082,458	6,082,458	6,082,458
TOTAL REVENUES	<u>6,143,361</u>	<u>5,749,137</u>	<u>6,109,092</u>	<u>6,109,092</u>	<u>6,109,092</u>
NET COUNTY COST	149,716	(172,278)	(26,634)	(26,634)	(26,634)
AUTH POSITIONS			49	49	49
FTE POSITIONS			48	49	49

BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as VCMC, Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control, and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7110 HOUSEKPG/GROUNDS

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	23,773	24,262	26,889	26,889
HOUSEKPG/GROUNDS - ISF 9710	5,709,294	5,663,511	5,965,030	5,965,030
TOTAL CHARGES FOR SERVICES	5,733,067	5,687,773	5,991,919	5,991,919
OTHER REVENUE - MISC 9772	46,200	39,291	102,622	102,622
TOTAL MISCELLANEOUS REVENUES	46,200	39,291	102,622	102,622
TOTAL OPERATING INCOME	5,779,267	5,727,064	6,094,541	6,094,541

OPERATING EXPENSE				
REGULAR SALARIES 1101	1,518,130	1,523,204	1,581,856	1,581,856
EXTRA HELP 1102	26	13,761	0	0
OVERTIME 1105	1,514	3,321	4,600	4,600
SUPPLEMENTAL PAYMENTS 1106	68,325	73,132	71,476	71,476
TERMINATIONS/BUYDOWNS 1107	27,226	29,137	14,654	14,654
CALL BACK STAFFING 1108	1,610	331	1,350	1,350
RETIREMENT CONTRIBUTION 1121	277,146	262,458	343,786	343,786
OASDI CONTRIBUTION 1122	98,024	99,276	103,756	103,756
FICA-MEDICARE 1123	23,389	23,598	24,242	24,242
SAFE HARBOR 1124	542	718	0	0
RETIREE HLTH PYMT 1099 1128	6,487	0	0	0
GROUP INSURANCE 1141	316,290	315,306	317,588	317,588
LIFE INS/DEPT HEADS & MGT 1142	90	90	91	91
STATE UNEMPLOYMENT INS 1143	0	0	5,164	5,164
MANAGEMENT DISABILITY INS 1144	583	598	593	593
WORKERS' COMPENSATION INS 1165	57,886	61,710	61,050	61,050
401K PLAN 1171	15,256	16,138	16,857	16,857
S & EB CURR YEAR ADJ INCREASE 1991	170,377	170,370	176,295	176,295
S & EB CURR YEAR ADJ DECREASE 1992	(146,121)	(144,671)	(149,358)	(149,358)
TOTAL SALARIES AND EMPLOYEE BENEFIT:	2,436,779	2,448,476	2,574,000	2,574,000
WEED CONTROL SUPPLIES 2012	2,929	3,771	6,000	6,000
MISC. CLOTH & PERSONAL SU 2021	3,502	5,624	6,576	6,576
UNIFORM ALLOWANCE 2022	360	0	0	0
SAFETY CLOTH & SUPPLIES 2023	976	1,097	3,955	3,955

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7110 HOUSEKPG/GROUNDS

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
TELEPHONE CHGS - NON ISF	2032	7,220	7,082	13,409	13,409
VOICE/DATA - ISF	2033	9,785	8,846	11,483	11,483
RADIO COMMUNICATIONS - ISF	2034	677	706	777	777
JANITORIAL SUPPLIES	2053	251,442	232,939	235,630	235,630
REFUSE DISPOSAL	2056	438,268	432,151	497,447	497,447
HAZ MAT DISPOSAL - ISF	2058	0	0	2,291	2,291
HOUSEKPG/GRNDS-ISF CHARGS	2059	593	344	0	0
GENERAL INSUR ALLOCATION - ISF	2071	19,056	34,906	34,657	34,657
OFFICE EQUIP. MAINTENANCE	2102	0	0	1,500	1,500
OTHER EQUIP. MAINTENANCE	2105	6,615	5,768	9,400	9,400
MAINTENANCE SUPPLIES	2107	893	609	3,400	3,400
BUILDING MAINTENANCE	2121	0	42	0	0
GROUNDS-MAINTENANCE	2124	44,034	42,939	67,390	67,390
FACIL/MATLS SQ FT ALLOC-ISF	2125	87,486	90,158	85,520	85,520
OTHER MAINTENANCE - ISF	2128	2,929	6,826	0	0
MEDICAL CLAIMS ISF	2136	150	0	0	0
GROUNDS-MAINTENANCE SUPPLIES	2138	8,235	3,871	4,550	4,550
MEMBERSHIPS & DUES	2141	0	1,075	415	415
EDUCATION ALLOWANCE	2154	0	0	500	500
INDIRECT COST RECOVERY	2158	200,622	284,547	250,494	250,494
MISC. PAYMENTS	2159	253	172	400	400
PRINTING/BINDING-NOT ISF	2171	181	0	250	250
BOOKS & PUBLICATIONS	2172	321	392	1,800	1,800
OFFICE SUPPLIES	2173	2,740	4,097	6,855	6,855
MAIL CENTER - ISF	2174	0	0	4,282	4,282
PURCHASING CHARGES - ISF	2176	23,710	12,441	22,075	22,075
GRAPHICS CHARGES - ISF	2177	9	99	600	600
COPY MACHINE CHGS - ISF	2178	359	309	400	400
STORES - ISF	2181	307	5,134	1,500	1,500
INFORMATION TECHNOLOGY- ISF	2192	2,739	4,022	6,160	6,160
OTHER PROF & SPEC SERVICE	2199	57,869	37,493	51,000	51,000
TEMPORARY HELP	2200	189,389	133,173	168,064	168,064
ATTORNEY SERVICES	2202	190	0	0	0
SPECIAL SERVICES - ISF	2205	1,782	1,552	1,952	1,952
EMPLOYEE HEALTH SERVICES	2211	5,687	8,533	6,000	6,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7110 HOUSEKPG/GROUNDS

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
COUNTY GIS EXPENSE 2214	261	911	6,000	6,000
RENT/LEASES EQUIP-NOT ISF 2271	757	421	2,600	2,600
SMALL TOOLS & INSTRUMENTS 2291	49	76	6,300	6,300
MINOR EQUIPMENT-OTHER 2292	2,154	183	31,910	31,910
COMPUTER EQUIP <5000 2293	354	1,795	12,000	12,000
FURNITURE/FIXTURES <5000 2294	775	0	1,000	1,000
SPECIAL DEPT. EXP. - 01 2301	1,158,468	1,047,577	1,105,462	1,105,462
SPECIAL DEPT. EXP. - 02 2302	121,142	129,983	128,953	128,953
SPECIAL DEPT. EXP. - 05 2305	21,874	13,096	81,560	81,560
TRANS. CHARGES - ISF 2521	59,579	58,713	44,871	44,871
PRIVATE VEHICLE MILEAGE 2522	0	76	0	0
CONF. & SEMINARS EXPENSE 2523	358	589	5,500	5,500
GAS/DIESEL FUEL 2525	13,043	11,482	15,176	15,176
CONFER & SEMINAR EXPENSE ISF 2526	3,633	452	0	0
TOTAL SERVICES AND SUPPLIES	2,753,751	2,636,071	2,948,064	2,948,064
DEPRECIATION EXPENSE 3611	28,622	22,731	31,226	31,226
INTERFUND EXP - ADMIN 3902	379,615	358,651	388,897	388,897
TOTAL OTHER CHARGES	408,237	381,382	420,123	420,123
TOTAL OPERATING EXPENSE	5,598,767	5,465,930	5,942,187	5,942,187
OPERATING INCOME (LOSS)	180,500	261,134	152,354	152,354

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	28,200	22,074	14,551	14,551
TOTAL REV-USE OF MONEY & PROPERTY	28,200	22,074	14,551	14,551
TOTAL NON-OPERATING REVENUE(EXPENSE)	28,200	22,074	14,551	14,551
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	208,699	283,208	166,905	166,905

OPERATING TRANSFERS

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7110 HOUSEKPG/GROUNDS

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(106,610)	(110,930)	(140,271)	(140,271)
TOTAL OTHER FINANCING USES	(106,610)	(110,930)	(140,271)	(140,271)
TOTAL OPERATING TRANSFERS	(106,610)	(110,930)	(140,271)	(140,271)
CHANGE IN NET ASSETS	102,089	172,278	26,634	26,634
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

FACILITIES PROJECTS - 7112

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	9,790,837	3,546,358	8,812,065	8,812,065	8,812,065
TOTAL REVENUES	<u>8,838,922</u>	<u>3,765,234</u>	<u>8,826,627</u>	<u>8,826,627</u>	<u>8,826,627</u>
NET COUNTY COST	951,915	(218,876)	(14,562)	(14,562)	(14,562)
AUTH POSITIONS			9	9	9
FTE POSITIONS			9	9	9

BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the General Services Agency's GSA Projects Group as a pass-through mechanism for performing facilities repair, maintenance, and remodeling projects with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, and oversight services of design, construction, and Interiors remodeling. Approximately 60% of contracted construction work performed is accomplished through Job Order Contracts (JOC). The balance of construction, design, and Interiors installations work is performed using purchase order contracts including BPO's and G09 process PO's. Because workload is influenced by a multitude of Clients, the budget can fluctuate significantly. Clients serviced by this unit include GSA Required Maintenance, Sheriff, HSA, Courts, Probation, HCA, Airports, GSA Parks and Fleet, and most other County Agencies and Departments.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7112 FACILITIES PROJECTS

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ● ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
FACILITIES - ISF	9707	438,363	517,681	240,125	240,125
FACILITIES PROJECTS - ISF	9719	1,553,260	1,845,038	1,562,500	1,562,500
TOTAL CHARGES FOR SERVICES		1,991,623	2,362,719	1,802,625	1,802,625
OTHER REVENUE - MISC	9772	1,938,148	1,387,495	7,000,000	7,000,000
TOTAL MISCELLANEOUS REVENUES		1,938,148	1,387,495	7,000,000	7,000,000
TOTAL OPERATING INCOME		3,929,771	3,750,215	8,802,625	8,802,625

OPERATING EXPENSE					
REGULAR SALARIES	1101	602,864	657,551	671,014	671,014
OVERTIME	1105	2	0	1,500	1,500
SUPPLEMENTAL PAYMENTS	1106	31,581	34,882	33,438	33,438
TERMINATIONS/BUYDOWNS	1107	21,093	22,434	20,000	20,000
RETIREMENT CONTRIBUTION	1121	91,699	95,338	131,888	131,888
OASDI CONTRIBUTION	1122	37,205	41,140	44,547	44,547
FICA-MEDICARE	1123	9,134	9,947	10,536	10,536
GROUP INSURANCE	1141	51,991	61,757	61,620	61,620
LIFE INS/DEPT HEADS & MGT	1142	90	90	99	99
STATE UNEMPLOYMENT INS	1143	0	0	2,265	2,265
MANAGEMENT DISABILITY INS	1144	3,095	3,258	3,616	3,616
WORKERS' COMPENSATION INS	1165	12,481	15,466	16,281	16,281
401K PLAN	1171	9,719	11,071	11,974	11,974
TOTAL SALARIES AND EMPLOYEE BENEFIT:		870,954	952,935	1,008,778	1,008,778
UNIFORM ALLOWANCE	2022	351	227	500	500
SAFETY CLOTH & SUPPLIES	2023	896	586	1,485	1,485
TELEPHONE CHGS - NON ISF	2032	4,127	4,049	4,500	4,500
VOICE/DATA - ISF	2033	7,619	5,383	7,276	7,276
RADIO COMMUNICATIONS - ISF	2034	1,579	19	915	915
GENERAL INSUR ALLOCATION - ISF	2071	3,548	6,442	6,251	6,251
MAINTENANCE CONTRACTS	2108	108,541	120,115	85,500	85,500
FACIL/MATLS SQ FT ALLOC-ISF	2125	27,540	27,552	28,095	28,095
OTHER MAINTENANCE - ISF	2128	1,439	4,673	0	0
EDUCATION ALLOWANCE	2154	0	0	100	100

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7112 FACILITIES PROJECTS

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INDIRECT COST RECOVERY 2158	124,321	95,667	51,730	51,730
MISC. PAYMENTS 2159	10	0	0	0
OFFICE SUPPLIES 2173	2,462	3,469	3,000	3,000
MAIL CENTER - ISF 2174	950	1,075	5,257	5,257
PURCHASING CHARGES - ISF 2176	59,168	45,384	60,000	60,000
GRAPHICS CHARGES - ISF 2177	1,359	657	2,000	2,000
COPY MACHINE CHGS - ISF 2178	3,314	1,611	3,000	3,000
STORES - ISF 2181	5,259	4,791	5,000	5,000
INFORMATION TECHNOLOGY- ISF 2192	1,801	808	1,076	1,076
TEMPORARY HELP 2200	16,379	0	0	0
ATTORNEY SERVICES 2202	5,558	0	600	600
SPECIAL SERVICES - ISF 2205	1,771	1,061	1,500	1,500
EMPLOYEE HEALTH SERVICES 2211	557	0	500	500
SMALL TOOLS & INSTRUMENTS 2291	1,157	1,618	2,000	2,000
MINOR EQUIPMENT-OTHER 2292	0	32	0	0
COMPUTER EQUIP <5000 2293	3,093	11,840	5,000	5,000
FURNITURE/FIXTURES <5000 2294	1,748	586	1,500	1,500
SPECIAL DEPT. EXP. - 01 2301	396,857	30,913	1,500,000	1,500,000
SPECIAL DEPT. EXP. - 02 2302	1,745,271	1,810,271	5,500,000	5,500,000
SPECIAL DEPT. EXP. - 03 2303	40,044	30,772	80,000	80,000
SPECIAL DEPT. EXP. - 04 2304	54,431	25	0	0
TRANS. CHARGES - ISF 2521	52,446	45,464	28,509	28,509
PRIVATE VEHICLE MILEAGE 2522	0	0	500	500
CONF. & SEMINARS EXPENSE 2523	0	150	500	500
GAS/DIESEL FUEL 2525	6,350	5,423	7,395	7,395
CONFER & SEMINAR EXPENSE ISF 2526	224	0	0	0
TOTAL SERVICES AND SUPPLIES	2,680,168	2,260,662	7,393,689	7,393,689
DEPRECIATION EXPENSE 3611	0	0	7,143	7,143
INTERFUND EXP - ADMIN 3902	167,212	166,365	172,048	172,048
TOTAL OTHER CHARGES	167,212	166,365	179,191	179,191
TOTAL OPERATING EXPENSE	3,718,334	3,379,962	8,581,658	8,581,658
OPERATING INCOME (LOSS)	211,436	370,252	220,967	220,967

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7112 FACILITIES PROJECTS

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	21,768	15,019	24,002	24,002
TOTAL REV-USE OF MONEY & PROPERTY	21,768	15,019	24,002	24,002
TOTAL NON-OPERATING REVENUE(EXPENSE)	21,768	15,019	24,002	24,002
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	233,204	385,272	244,969	244,969
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(159,916)	(166,395)	(210,407)	(210,407)
TOTAL OTHER FINANCING USES	(159,916)	(166,395)	(210,407)	(210,407)
TOTAL OPERATING TRANSFERS	(159,916)	(166,395)	(210,407)	(210,407)
CHANGE IN NET ASSETS	73,288	218,876	34,562	34,562
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
FURNITURE & FIXTURES 4850	0	0	20,000	20,000
TOTAL FIXED ASSETS	0	0	20,000	20,000
TOTAL FIXED ASSETS	0	0	20,000	20,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3200 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL SERVICES ISF - 2520

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	1,059,994	781,322	1,160,962	1,160,962	1,160,962
TOTAL REVENUES	<u>904,994</u>	<u>628,935</u>	<u>1,014,835</u>	<u>1,014,835</u>	<u>1,014,835</u>
NET COUNTY COST	155,000	152,387	146,127	146,127	146,127
AUTH POSITIONS			3	3	3
FTE POSITIONS			3	3	3

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers required, optional and enhanced services of training, the administration of the Deferred Compensation Program, and the Department of Transportation mandate of alcohol and drug testing. Training services include assessment and consultation regarding training needs; delivery of required courses on Sexual Harassment/Non-Discrimination and Security Awareness in order to comply with state and federal guidelines and reduce County liability; and other collaborative efforts with County departments. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the administration of the Training and Deferred Compensation Programs are assessed to class attendees and plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3200 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 2520 PERSONNEL SERVICES ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	86,845	8,697	0	0
PERSONNEL SERVICES 9471	714,965	610,288	1,006,835	1,006,835
TOTAL CHARGES FOR SERVICES	801,810	618,985	1,006,835	1,006,835
TOTAL OPERATING INCOME	801,810	618,985	1,006,835	1,006,835

OPERATING EXPENSE				
REGULAR SALARIES 1101	214,758	200,038	223,590	223,590
EXTRA HELP 1102	14,714	(127)	0	0
SUPPLEMENTAL PAYMENTS 1106	6,354	6,544	5,937	5,937
TERMINATIONS/BUYDOWNS 1107	6,746	25,489	9,913	9,913
RETIREMENT CONTRIBUTION 1121	36,122	37,151	36,887	36,887
OASDI CONTRIBUTION 1122	13,424	14,697	13,853	13,853
FICA-MEDICARE 1123	3,353	3,435	3,247	3,247
SAFE HARBOR 1124	277	(2)	0	0
GROUP INSURANCE 1141	18,759	19,038	18,996	18,996
LIFE INS/DEPT HEADS & MGT 1142	270	270	264	264
STATE UNEMPLOYMENT INS 1143	0	0	699	699
MANAGEMENT DISABILITY INS 1144	1,455	1,503	1,586	1,586
WORKERS' COMPENSATION INS 1165	2,994	2,767	2,213	2,213
401K PLAN 1171	4,784	4,885	4,755	4,755
TOTAL SALARIES AND EMPLOYEE BENEFIT:	324,012	315,688	321,940	321,940
VOICE/DATA - ISF 2033	3,522	3,661	4,000	4,000
GENERAL INSUR ALLOCATION - ISF 2071	1,040	1,912	1,855	1,855
FACIL/MATLS SQ FT ALLOC-ISF 2125	12,888	13,405	14,606	14,606
OTHER MAINTENANCE - ISF 2128	188	0	0	0
MEMBERSHIPS & DUES 2141	1,539	1,718	2,000	2,000
INDIRECT COST RECOVERY 2158	43,919	92,548	217,023	217,023
MISC. PAYMENTS 2159	1,693	0	0	0
PRINTING/BINDING-NOT ISF 2171	756	37	2,000	2,000
BOOKS & PUBLICATIONS 2172	1,989	1,521	1,000	1,000
OFFICE SUPPLIES 2173	102	648	800	800
MAIL CENTER - ISF 2174	3,074	4,681	3,306	3,306

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3200 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 2520 PERSONNEL SERVICES ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
PURCHASING CHARGES - ISF	2176	2,447	2,352	4,146	4,146
GRAPHICS CHARGES - ISF	2177	12,932	6,851	8,500	8,500
COPY MACHINE CHGS - ISF	2178	237	623	200	200
MISC. OFFICE EXPENSE	2179	895	0	200	200
STORES - ISF	2181	52	264	600	600
INFORMATION TECHNOLOGY- ISF	2192	24,895	21,864	37,000	37,000
OTHER PROF & SPEC SERVICE	2199	207,862	221,561	437,000	437,000
SPECIAL SERVICES - ISF	2205	835	567	600	600
COMPUTER EQUIP <5000	2293	425	1,537	1,500	1,500
SPECIAL DEPT. EXP. - 02	2302	0	0	100	100
PRIVATE VEHICLE MILEAGE	2522	348	133	500	500
CONF. & SEMINARS EXPENSE	2523	7,145	3,286	10,500	10,500
CONFER & SEMINAR EXPENSE ISF	2526	736	129	0	0
TOTAL SERVICES AND SUPPLIES		329,520	379,297	747,436	747,436
INTERFUND EXP - ADMIN	3902	87,479	86,337	91,586	91,586
TOTAL OTHER CHARGES		87,479	86,337	91,586	91,586
TOTAL OPERATING EXPENSE		741,010	781,322	1,160,962	1,160,962
OPERATING INCOME (LOSS)		60,800	(162,337)	(154,127)	(154,127)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	15,996	9,950	7,000	7,000
INTEREST EARNINGS-INDIRECT REV	8915	2,000	0	1,000	1,000
TOTAL REV-USE OF MONEY & PROPERTY		17,996	9,950	8,000	8,000
TOTAL NON-OPERATING REVENUE(EXPENSE)		17,996	9,950	8,000	8,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		78,795	(152,387)	(146,127)	(146,127)
CHANGE IN NET ASSETS		78,795	(152,387)	(146,127)	(146,127)
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3230 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

UNEMPLOYMENT INSURANCE - 2540

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	1,221,343	1,135,389	1,614,900	1,614,900	1,614,900
TOTAL REVENUES	<u>35,100</u>	<u>20,584</u>	<u>1,770,325</u>	<u>1,770,325</u>	<u>1,770,325</u>
NET COUNTY COST	1,186,243	1,114,805	(155,425)	(155,425)	(155,425)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payro II. On December 17, 2006, the UIB rate was suspended. But due to the current increased UIB claim activities and the projected available Unrestricted Net Assets, the UIB rate will be re-instated in FY 2010-2011. Rate will continue to be reviewed for effectiveness and full cost recovery.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3230 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 2540 UNEMPLOYMENT INSURANCE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INDIRECT COST RECOVERY	9411	0	0	25
UNEMPLOYMENT INS	9713	0	0	1,755,300
TOTAL CHARGES FOR SERVICES	0	0	1,755,325	1,755,325
TOTAL OPERATING INCOME	0	0	1,755,325	1,755,325

OPERATING EXPENSE				
OTHER INSURANCE	2079	751,724	1,122,552	1,600,000
INDIRECT COST RECOVERY	2158	808	89	0
PURCHASING CHARGES - ISF	2176	90	52	100
OTHER PROF & SPEC SERVICE	2199	6,026	5,043	7,000
TOTAL SERVICES AND SUPPLIES	758,648	1,127,736	1,607,100	1,607,100
INTERFUND EXP - ADMIN	3902	8,410	7,653	7,800
TOTAL OTHER CHARGES	8,410	7,653	7,800	7,800
TOTAL OPERATING EXPENSE	767,058	1,135,389	1,614,900	1,614,900
OPERATING INCOME (LOSS)	(767,058)	(1,135,389)	140,425	140,425

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	54,151	20,584	15,000
TOTAL REV-USE OF MONEY & PROPERTY	54,151	20,584	15,000	15,000
TOTAL NON-OPERATING REVENUE(EXPENSE)	54,151	20,584	15,000	15,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(712,908)	(1,114,805)	155,425	155,425
CHANGE IN NET ASSETS	(712,908)	(1,114,805)	155,425	155,425
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3240 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

MEDICAL INSURANCE - 2550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	7,443,825	7,109,581	7,750,543	7,750,543	7,750,543
TOTAL REVENUES	<u>7,088,523</u>	<u>6,675,723</u>	<u>7,542,224</u>	<u>7,542,224</u>	<u>7,542,224</u>
NET COUNTY COST	355,302	433,858	208,319	208,319	208,319
AUTH POSITIONS			17	17	17
FTE POSITIONS			17	17	17

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes Benefits Administration, the Employee Assistance Program (EAP), the Wellness Program, and the Work Life Program. The ISF staff serves as the County's liaison to insurance representatives, brokers, service organizations and employee associations regarding benefit programs in general.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3240 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 2550 MEDICAL INSURANCE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FORFEITURES AND PENALTIES 8831	199,919	99,178	47,711	47,711
TOTAL FINES, FORFEITURES & PENALTY	<u>199,919</u>	<u>99,178</u>	<u>47,711</u>	<u>47,711</u>
FEDERAL AID-ARRA 9357	9,191	81,365	75,000	75,000
TOTAL INTERGOVERNMENTAL REVENUE	<u>9,191</u>	<u>81,365</u>	<u>75,000</u>	<u>75,000</u>
OTHER INTERFUND CHARGES 9412	101,955	117,464	154,170	154,170
PERSONNEL SERVICES 9471	78,837	82,620	82,600	82,600
TOTAL CHARGES FOR SERVICES	<u>180,792</u>	<u>200,084</u>	<u>236,770</u>	<u>236,770</u>
OTHER REVENUE - MISC 9772	6,125,653	6,230,130	7,102,743	7,102,743
CASH OVERAGE 9797	8	19	0	0
TOTAL MISCELLANEOUS REVENUES	<u>6,125,661</u>	<u>6,230,149</u>	<u>7,102,743</u>	<u>7,102,743</u>
TOTAL OPERATING INCOME	6,515,562	6,610,776	7,462,224	7,462,224

OPERATING EXPENSE				
REGULAR SALARIES 1101	1,106,549	1,109,474	1,246,978	1,246,978
EXTRA HELP 1102	5,966	4,115	8,000	8,000
SUPPLEMENTAL PAYMENTS 1106	36,129	37,380	38,696	38,696
TERMINATIONS/BUYDOWNS 1107	75,673	105,884	102,071	102,071
RETIREMENT CONTRIBUTION 1121	197,660	196,683	211,307	211,307
OASDI CONTRIBUTION 1122	69,014	73,375	76,698	76,698
FICA-MEDICARE 1123	17,189	18,037	18,386	18,386
SAFE HARBOR 1124	113	154	0	0
RETIREE HLTH PYMT 1099 1128	16,113	10,761	0	0
GROUP INSURANCE 1141	111,407	113,917	120,768	120,768
LIFE INS/DEPT HEADS & MGT 1142	1,439	1,440	1,584	1,584
STATE UNEMPLOYMENT INS 1143	0	0	3,943	3,943
MANAGEMENT DISABILITY INS 1144	7,353	7,784	8,747	8,747
WORKERS' COMPENSATION INS 1165	15,523	14,540	12,657	12,657
401K PLAN 1171	28,003	30,637	30,617	30,617
S & EB CURR YEAR ADJ INCREASE 1991	105,044	0	110,839	110,839
S & EB CURR YEAR ADJ DECREASE 1992	(105,044)	0	(110,839)	(110,839)
TOTAL SALARIES AND EMPLOYEE BENEFIT:	<u>1,688,130</u>	<u>1,724,181</u>	<u>1,880,452</u>	<u>1,880,452</u>
MEDICAL REIMBURSEMENT 2026	100	0	2,700	2,700

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3240 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 2550 MEDICAL INSURANCE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
TELEPHONE CHGS - NON ISF	2032	410	401	700	700
VOICE/DATA - ISF	2033	7,388	14,876	16,000	16,000
GENERAL INSUR ALLOCATION - ISF	2071	5,838	10,962	10,634	10,634
OFFICE EQUIP. MAINTENANCE	2102	0	0	1,000	1,000
MAINTENANCE CONTRACTS	2108	0	590	600	600
FACIL/MATLS SQ FT ALLOC-ISF	2125	60,192	43,620	38,814	38,814
OTHER MAINTENANCE - ISF	2128	1,625	1,238	1,500	1,500
MEMBERSHIPS & DUES	2141	885	1,790	2,250	2,250
CASH SHORTAGE	2151	8	6	0	0
EDUCATION ALLOWANCE	2154	3,000	3,243	4,000	4,000
INDIRECT COST RECOVERY	2158	113,331	102,905	109,468	109,468
MISC. PAYMENTS	2159	42	483	1,100	1,100
PRINTING/BINDING-NOT ISF	2171	20,542	15,695	23,000	23,000
BOOKS & PUBLICATIONS	2172	4,831	2,452	6,300	6,300
OFFICE SUPPLIES	2173	8,480	6,383	11,800	11,800
MAIL CENTER - ISF	2174	11,403	10,024	14,727	14,727
PURCHASING CHARGES - ISF	2176	6,632	2,019	6,302	6,302
GRAPHICS CHARGES - ISF	2177	45,460	40,764	43,000	43,000
COPY MACHINE CHGS - ISF	2178	5,527	5,115	5,527	5,527
MISC. OFFICE EXPENSE	2179	900	1,257	1,700	1,700
STORES - ISF	2181	2,623	2,731	3,700	3,700
INFORMATION TECHNOLOGY- ISF	2192	121,033	131,343	169,000	169,000
OTHER PROF & SPEC SERVICE	2199	272,564	226,175	336,200	336,200
SPECIAL SERVICES - ISF	2205	6,872	7,222	4,300	4,300
EMPLOYEE HEALTH SERVICES	2211	3,998	4,402	7,500	7,500
BUILD LEASES & RENTALS	2281	31,511	33,087	34,741	34,741
STORAGE CHARGES	2283	1,809	1,476	1,800	1,800
MINOR EQUIPMENT-OTHER	2292	545	0	4,000	4,000
COMPUTER EQUIP <5000	2293	2,790	5,884	19,500	19,500
FURNITURE/FIXTURES <5000	2294	3,498	4,664	4,000	4,000
SPECIAL DEPT. EXP. - 01	2301	3,960,294	4,230,697	4,500,000	4,500,000
SPECIAL DEPT. EXP. - 35	2335	9,191	81,365	75,000	75,000
TRANS. CHARGES - ISF	2521	0	0	100	100
PRIVATE VEHICLE MILEAGE	2522	1,286	652	2,000	2,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3240 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 2550 MEDICAL INSURANCE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
CONF. & SEMINARS EXPENSE 2523	4,585	2,840	6,500	6,500
CONFER & SEMINAR EXPENSE ISF 2526	2,657	2,419	3,500	3,500
CAPITALIZED SVCS & SUPP INCREASE 2993	0	(13,468)	0	0
TOTAL SERVICES AND SUPPLIES	4,721,851	4,985,311	5,472,963	5,472,963
DEPRECIATION EXPENSE 3611	28,488	28,489	33,900	33,900
INTERFUND EXP - ADMIN 3902	380,614	371,600	363,228	363,228
TOTAL OTHER CHARGES	409,102	400,089	397,128	397,128
TOTAL OPERATING EXPENSE	6,819,083	7,109,581	7,750,543	7,750,543
OPERATING INCOME (LOSS)	(303,521)	(498,805)	(288,319)	(288,319)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	56,686	35,242	50,000	50,000
TOTAL REV-USE OF MONEY & PROPERTY	56,686	35,242	50,000	50,000
TOTAL NON-OPERATING REVENUE(EXPENSE)	56,686	35,242	50,000	50,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(246,835)	(463,563)	(238,319)	(238,319)
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS 9831	29,723	29,705	30,000	30,000
TOTAL OTHER FINANCING SOURCES	29,723	29,705	30,000	30,000
TOTAL OPERATING TRANSFERS	29,723	29,705	30,000	30,000
CHANGE IN NET ASSETS	(217,111)	(433,858)	(208,319)	(208,319)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3250 EMPLOYEE BENEFITS MISC IS
 SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 2590

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	90,140	60,866	91,104	91,104	91,104
TOTAL REVENUES	<u>67,400</u>	<u>56,240</u>	<u>57,000</u>	<u>57,000</u>	<u>57,000</u>
NET COUNTY COST	22,740	4,626	34,104	34,104	34,104

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The Wage Supplement Plan is an optional benefit program which employees may elect during a limited enrollment period. The employee paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3250 EMPLOYEE BENEFITS MISC IS
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 2590 WAGE SUPPLEMENT

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
WAGE SUPPLEMENT PLAN PREM 9742	56,040	54,695	55,000	55,000
TOTAL MISCELLANEOUS REVENUES	56,040	54,695	55,000	55,000
TOTAL OPERATING INCOME	56,040	54,695	55,000	55,000

OPERATING EXPENSE				
PYMTS-WAGE SUPPLEMNT PLAN 2081	46,028	40,786	70,000	70,000
INDIRECT COST RECOVERY 2158	774	3,740	3,903	3,903
TOTAL SERVICES AND SUPPLIES	46,802	44,526	73,903	73,903
INTERFUND EXP - ADMIN 3902	0	16,340	17,201	17,201
TOTAL OTHER CHARGES	0	16,340	17,201	17,201
TOTAL OPERATING EXPENSE	46,802	60,866	91,104	91,104
OPERATING INCOME (LOSS)	9,238	(6,171)	(36,104)	(36,104)

NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	2,437	1,544	2,000	2,000
TOTAL REV-USE OF MONEY & PROPERTY	2,437	1,544	2,000	2,000
TOTAL NON-OPERATING REVENUE(EXPENSE)	2,437	1,544	2,000	2,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	11,675	(4,626)	(34,104)	(34,104)
CHANGE IN NET ASSETS	11,675	(4,626)	(34,104)	(34,104)

NET ASSETS - BEGINNING BALANCE
 NET ASSETS - ENDING BALANCE

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3280 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED

NETWORK SERVICES-ISF - 7230

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	24,069,803	14,123,309	17,308,811	17,308,811	17,308,811
TOTAL REVENUES	<u>21,489,330</u>	<u>16,067,311</u>	<u>15,591,665</u>	<u>15,591,665</u>	<u>15,591,665</u>
NET COUNTY COST	2,580,473	(1,944,001)	1,717,146	1,717,146	1,717,146
AUTH POSITIONS			39	43	41
FTE POSITIONS			39	40	38

BUDGET UNIT DESCRIPTION:

The ITSD Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). Our mission is to provide reliable, responsive, cost effective and relevant technology services and counsel to County departments, agencies, and leaders. Network Services is responsible for the design, implementation and maintenance of the data network for all on-line systems and applications. The system supports over 8,300 devices. Network Services also maintains the countywide telephone system with over 11,000 devices. In addition, design, implementation and support are provided for the countywide microwave system and Public Safety radio equipment. Network Services also provides the Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3280 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
ROYALTIES 8957	149	0	0	0
TOTAL REV-USE OF MONEY & PROPERTY	149	0	0	0
RADIO - ISF 9441	2,568,539	3,700,713	3,544,544	3,544,544
TELEPHONE/DATA COMM - ISF 9442	11,261,292	11,585,044	11,183,322	11,183,322
EDP CHARGES - ISF 9703	0	0	0	0
TOTAL CHARGES FOR SERVICES	13,829,831	15,285,757	14,727,866	14,727,866
OTHER REVENUE - MISC 9772	787,003	701,796	813,799	813,799
TOTAL MISCELLANEOUS REVENUES	787,003	701,796	813,799	813,799
TOTAL OPERATING INCOME	14,616,983	15,987,553	15,541,665	15,541,665

OPERATING EXPENSE				
REGULAR SALARIES 1101	3,104,908	2,960,972	2,884,679	2,884,679
EXTRA HELP 1102	6,792	14,608	0	0
OVERTIME 1105	101,576	94,856	115,000	115,000
SUPPLEMENTAL PAYMENTS 1106	152,461	149,889	141,965	141,965
TERMINATIONS/BUYDOWNS 1107	91,822	122,687	88,809	88,809
RETIREMENT CONTRIBUTION 1121	638,748	600,792	496,422	496,422
OASDI CONTRIBUTION 1122	200,763	194,746	176,852	176,852
FICA-MEDICARE 1123	48,792	47,603	42,369	42,369
RETIREE HLTH PYMT 1099 1128	0	4,043	0	0
GROUP INSURANCE 1141	326,563	318,078	269,952	269,952
LIFE INS/DEPT HEADS & MGT 1142	990	986	1,056	1,056
MANAGEMENT DISABILITY INS 1144	7,840	7,773	8,510	8,510
WORKERS' COMPENSATION INS 1165	69,852	46,939	44,552	44,552
401K PLAN 1171	48,796	51,374	48,240	48,240
S & EB CURR YEAR ADJ DECREASE 1992	(34,525)	(126,746)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFIT:	4,765,376	4,488,602	4,318,406	4,318,406
MISC. CLOTH & PERSONAL SU 2021	2,399	0	2,000	2,000
SAFETY CLOTH & SUPPLIES 2023	4,267	1,798	4,000	4,000
RADIO EXPENSE - NON ISF 2031	38,056	0	10,000	10,000
TELEPHONE CHGS - NON ISF 2032	3,360,949	2,995,998	3,413,200	3,413,200
VOICE/DATA - ISF 2033	0	(98)	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3280 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL		2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
RADIO COMMUNICATIONS - ISF	2034	5,979	954	0	0
HOUSEKPG/GRNDS-ISF CHARGS	2059	61	0	0	0
GENERAL INSUR ALLOCATION - ISF	2071	18,072	33,208	25,000	25,000
COMM. EQUIP. MAINTENANCE	2103	137,142	49,669	89,500	89,500
OTHER EQUIP. MAINTENANCE	2105	259	0	0	0
MAINTENANCE CONTRACTS	2108	217,145	212,727	270,000	270,000
BUILDING MAINTENANCE	2121	4,033	9,294	4,700	4,700
FACIL/MATLS SQ FT ALLOC-ISF	2125	215,977	204,511	227,803	227,803
OTHER MAINTENANCE - ISF	2128	878	5,079	3,000	3,000
MEMBERSHIPS & DUES	2141	892	0	300	300
EDUCATION ALLOWANCE	2154	0	0	2,000	2,000
INDIRECT COST RECOVERY	2158	267,765	325,828	286,229	286,229
OFFICE SUPPLIES	2173	2,015	913	2,000	2,000
MAIL CENTER - ISF	2174	950	986	1,200	1,200
PURCHASING CHARGES - ISF	2176	31,842	38,811	24,320	24,320
GRAPHICS CHARGES - ISF	2177	94	0	500	500
COPY MACHINE CHGS - ISF	2178	2,493	2,240	2,500	2,500
MISC. OFFICE EXPENSE	2179	2,323	980	1,600	1,600
STORES - ISF	2181	5,676	5,522	5,000	5,000
INFORMATION TECHNOLOGY- ISF	2192	1,116,094	805,148	869,188	869,188
COMPUTER SERVICES NON ISF	2195	654,101	669,497	907,900	907,900
OTHER PROF & SPEC SERVICE	2199	438,705	152,773	154,850	154,850
ATTORNEY SERVICES	2202	0	380	5,000	5,000
SPECIAL SERVICES - ISF	2205	35,342	225	25,000	25,000
EMPLOYEE HEALTH SERVICES	2211	688	0	1,200	1,200
COUNTY GIS EXPENSE	2214	0	125	0	0
PUBLIC AND LEGAL NOTICES	2261	0	5,273	0	0
RENT/LEASES EQUIP-NOT ISF	2271	688	271	0	0
BUILD LEASES & RENTALS	2281	166,585	191,646	420,392	420,392
STORAGE CHARGES	2283	937	937	1,000	1,000
SMALL TOOLS & INSTRUMENTS	2291	5,126	2,944	3,500	3,500
MINOR EQUIPMENT-OTHER	2292	509,408	1,321,840	732,500	732,500
COMPUTER EQUIP <5000	2293	18,448	46,051	8,000	8,000
TRANS. CHARGES - ISF	2521	97,380	102,863	110,000	110,000
PRIVATE VEHICLE MILEAGE	2522	1,315	657	200	200

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3280 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
CONF. & SEMINARS EXPENSE 2523	4,654	1,142	3,000	3,000
FREIGHT & EXPENSE 2524	379	0	1,500	1,500
GAS/DIESEL FUEL 2525	41,204	47,580	66,500	66,500
CONFER & SEMINAR EXPENSE ISF 2526	3,849	1,223	0	0
MISC. TRANS. & TRAVEL 2529	1,745	30	0	0
CAPITALIZED SVCS & SUPP DECREASE 2994	(238,093)	(54,289)	0	0
TOTAL SERVICES AND SUPPLIES	7,177,823	7,184,738	7,684,582	7,684,582
DEPRECIATION EXPENSE 3611	857,049	891,317	1,546,886	1,546,886
INTERFUND EXP - ADMIN 3902	815,296	1,595,393	1,363,270	1,363,270
TOTAL OTHER CHARGES	1,672,345	2,486,710	2,910,156	2,910,156
TOTAL OPERATING EXPENSE	13,615,544	14,160,050	14,913,144	14,913,144
OPERATING INCOME (LOSS)	1,001,440	1,827,503	628,521	628,521

NON-OPERATING REVENUE(EXPENSE)				
INTEREST L/T TECP 3412	(18,202)	(20,730)	(166,871)	(166,871)
TOTAL OTHER CHARGES	(18,202)	(20,730)	(166,871)	(166,871)
INTEREST EARNINGS 8911	89,501	79,870	50,000	50,000
TOTAL REV-USE OF MONEY & PROPERTY	89,501	79,870	50,000	50,000
GAIN/LOSS DISP FIXED ASST 9822	0	(112)	0	0
TOTAL OTHER FINANCING SOURCES	0	(112)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	71,299	59,027	(116,871)	(116,871)
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,072,738	1,886,530	511,650	511,650

OPERATING TRANSFERS				
PROCEEDS OF LT DEBT 9843	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0
TOTAL OPERATING TRANSFERS	0	0	0	0

CHANGE IN NET ASSETS	1,072,738	1,886,530	511,650	511,650
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NET ASSETS - BEGINNING BALANCE
NET ASSETS - ENDING BALANCE

RETIREMENT OF LONG TERM DEBT				
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COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3280 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS-PRINC 3312	13,962	369,952	729,206	729,206
DEBT CONTRA 3992	(13,962)	(369,952)	0	0
TOTAL OTHER CHARGES	0	0	729,206	729,206
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	729,206	729,206

FIXED ASSETS				
SHOP & MAINT. EQUIPMENT 4830	8,976	0	0	0
COMPUTER EQUIPMENT 4862	23,144	0	112,000	112,000
COMPUTER SOFTWARE 4863	57,336	105,731	0	0
COMMUNICATION EQUIPMENT 4870	1,382,798	3,408,320	1,387,590	1,387,590
EQUIPMENT CONTRA ACCT. 4993	(1,472,254)	(3,571,523)	0	0
TOTAL FIXED ASSETS	0	(57,471)	1,499,590	1,499,590
TOTAL FIXED ASSETS	0	(57,471)	1,499,590	1,499,590



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2010-2011

FUND 3290 INFORMATION TECHNOLOGY SV
 SERVICE ACTIVITY: UNCLASSIFIED

INFORMATION TECHNOLOGY SERVICES DEPT - 7240

BUDGET OVERVIEW:

	FINAL BUDGET FY 2009-10	ACTUAL PRIOR YEAR FY 2009-10	REQUESTED BUDGET FY 2010-11	RECOMMENDED BUDGET FY 2010-11	ADOPTED BUDGET FY 2010-11
TOTAL APPROPRIATIONS	27,443,894	22,722,815	26,366,033	26,366,033	26,366,033
TOTAL REVENUES	<u>23,966,233</u>	<u>21,946,105</u>	<u>24,545,972</u>	<u>24,545,972</u>	<u>24,545,972</u>
NET COUNTY COST	3,477,661	776,710	1,820,061	1,820,061	1,820,061
AUTH POSITIONS			160	152	149
FTE POSITIONS			160	148	145

BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Internal Service Fund (ISF) is comprised of four divisions: Administrative and Fiscal Services, Application Services, Technical Services and Geographic Information Services (GIS). The Mission of IT Services is to provide reliable, responsive, cost-effective and relevant technology services and counsel to County departments, agencies, and leaders.

The primary functions of ITSD are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. ITSD can provide requesting agencies with short-term and long-term planning assistance. ITSD provides County agencies with general business systems, acquisition and development guidelines. GIS provides all County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze these data. GIS also partners with external agencies to provide some of these services to the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3290 INFORMATION TECHNOLOGY SVCS-I
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7240 INFORMATION TECHNOLOGY SERVIC

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ● ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	815,296	1,595,393	1,363,248	1,363,248
EDP CHARGES - ISF 9703	19,425,059	18,527,372	21,296,289	21,296,289
TOTAL CHARGES FOR SERVICES	<u>20,240,355</u>	<u>20,122,765</u>	<u>22,659,537</u>	<u>22,659,537</u>
OTHER REVENUE - MISC 9772	1,148,263	1,021,656	1,233,435	1,233,435
TOTAL MISCELLANEOUS REVENUES	<u>1,148,263</u>	<u>1,021,656</u>	<u>1,233,435</u>	<u>1,233,435</u>
TOTAL OPERATING INCOME	<u>21,388,618</u>	<u>21,144,421</u>	<u>23,892,972</u>	<u>23,892,972</u>

OPERATING EXPENSE					
REGULAR SALARIES 1101	9,898,996	10,463,372	11,282,247	11,282,247	
EXTRA HELP 1102	40,683	46,291	25,000	25,000	
OVERTIME 1105	163,496	163,830	161,970	161,970	
SUPPLEMENTAL PAYMENTS 1106	341,218	371,483	409,075	409,075	
TERMINATIONS/BUYDOWNS 1107	266,842	358,495	281,330	281,330	
RETIREMENT CONTRIBUTION 1121	1,620,995	1,628,732	1,757,541	1,757,541	
OASDI CONTRIBUTION 1122	598,336	651,154	694,628	694,628	
FICA-MEDICARE 1123	151,846	162,514	169,510	169,510	
SAFE HARBOR 1124	181	185	0	0	
RETIREE HLTH PYMT 1099 1128	40,491	30,189	21,600	21,600	
GROUP INSURANCE 1141	824,330	888,816	937,712	937,712	
LIFE INS/DEPT HEADS & MGT 1142	2,932	2,952	3,268	3,268	
MANAGEMENT DISABILITY INS 1144	25,598	26,630	29,281	29,281	
WORKERS' COMPENSATION INS 1165	133,233	105,992	118,828	118,828	
401K PLAN 1171	167,429	175,101	188,686	188,686	
CAPITALIZED LABOR INCREASE 1993	(34,064)	0	0	0	
CAPITALIZED LABOR DECREASE 1994	0	(981,459)	0	0	
TOTAL SALARIES AND EMPLOYEE BENEFIT:	<u>14,242,542</u>	<u>14,094,278</u>	<u>16,080,676</u>	<u>16,080,676</u>	
SAFETY CLOTH & SUPPLIES 2023	0	790	0	0	
TELEPHONE CHGS - NON ISF 2032	309	1,404	300	300	
VOICE/DATA - ISF 2033	274,733	251,865	164,221	164,221	
RADIO COMMUNICATIONS - ISF 2034	903	3,895	0	0	
GENERAL INSUR ALLOCATION - ISF 2071	45,958	91,456	59,140	59,140	
OFFICE EQUIP. MAINTENANCE 2102	0	0	5,500	5,500	

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3290 INFORMATION TECHNOLOGY SVCS-I
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 7240 INFORMATION TECHNOLOGY SERVICE

OPERATING DETAIL		2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
MAINTENANCE CONTRACTS	2108	392,694	145,590	425,998	425,998
BUILDING MAINTENANCE	2121	206	334	220	220
FACIL/MATLS SQ FT ALLOC-ISF	2125	603,768	611,406	646,077	646,077
OTHER MAINTENANCE - ISF	2128	7,792	4,535	10,000	10,000
MEMBERSHIPS & DUES	2141	685	160	950	950
EDUCATIONAL MATERIALS	2152	0	0	5,500	5,500
EDUCATION ALLOWANCE	2154	2,900	4,700	7,500	7,500
INDIRECT COST RECOVERY	2158	435,478	440,460	606,789	606,789
MISC. PAYMENTS	2159	2,882	1,475	3,000	3,000
PRINTING/BINDING-NOT ISF	2171	66,843	31,135	60,000	60,000
BOOKS & PUBLICATIONS	2172	(72,037)	(3,568)	30,900	30,900
OFFICE SUPPLIES	2173	14,367	13,368	18,900	18,900
MAIL CENTER - ISF	2174	3,506	3,459	3,600	3,600
PURCHASING CHARGES - ISF	2176	46,742	38,728	49,700	49,700
GRAPHICS CHARGES - ISF	2177	3,543	212	1,500	1,500
COPY MACHINE CHGS - ISF	2178	21,732	14,339	21,650	21,650
MISC. OFFICE EXPENSE	2179	21,248	16,328	20,000	20,000
STORES - ISF	2181	11,591	8,839	11,100	11,100
COMPUTER SERVICES NON ISF	2195	4,641,674	3,119,358	5,050,933	5,050,933
OTHER PROF & SPEC SERVICE	2199	252,263	2,653,111	272,880	272,880
TEMPORARY HELP	2200	72,894	374	0	0
ATTORNEY SERVICES	2202	0	2,565	12,000	12,000
SPECIAL SERVICES - ISF	2205	7,898	11,055	9,200	9,200
EMPLOYEE HEALTH SERVICES	2211	3,092	3,670	6,800	6,800
MARKETING AND ADVERTISING	2212	0	0	1,500	1,500
PUBLIC AND LEGAL NOTICES	2261	0	6,698	2,000	2,000
RENT/LEASES EQUIP-NOT ISF	2271	8,415	5,215	2,100	2,100
BUILD LEASES & RENTALS	2281	102,138	104,788	93,730	93,730
STORAGE CHARGES	2283	1,560	1,475	1,900	1,900
MINOR EQUIPMENT-OTHER	2292	9,023	16,636	20,000	20,000
COMPUTER EQUIP <5000	2293	104,272	54,730	64,700	64,700
FURNITURE/FIXTURES <5000	2294	6,306	175	37,000	37,000
TRANS. CHARGES - ISF	2521	4,215	3,025	6,700	6,700
PRIVATE VEHICLE MILEAGE	2522	9,935	8,915	9,600	9,600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3290 INFORMATION TECHNOLOGY SVCS-I
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7240 INFORMATION TECHNOLOGY SERVICE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
CONF. & SEMINARS EXPENSE 2523	64,979	14,028	121,195	121,195
CONFER & SEMINAR EXPENSE ISF 2526	9,822	1,381	12,200	12,200
MISC. TRANS. & TRAVEL 2529	80	56	5,500	5,500
UTILITIES - OTHER 2541	778	1,279	0	0
TOTAL SERVICES AND SUPPLIES	7,185,186	7,689,441	7,882,483	7,882,483
DEPRECIATION EXPENSE 3611	540,142	597,349	1,182,580	1,182,580
TOTAL OTHER CHARGES	540,142	597,349	1,182,580	1,182,580
TOTAL OPERATING EXPENSE	21,967,871	22,381,068	25,145,739	25,145,739
OPERATING INCOME (LOSS)	(579,252)	(1,236,647)	(1,252,767)	(1,252,767)

NON-OPERATING REVENUE(EXPENSE)				
INTEREST L/T TECP 3412	(3,156)	(1,099)	0	0
INT ON OTHER LONG-TERM DT 3455	0	0	(4,497)	(4,497)
TOTAL OTHER CHARGES	(3,156)	(1,099)	(4,497)	(4,497)
INTEREST EARNINGS 8911	59,527	68,684	40,000	40,000
TOTAL REV-USE OF MONEY & PROPERTY	59,527	68,684	40,000	40,000
GAIN/LOSS DISP FIXED ASST 9822	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	56,371	67,585	35,503	35,503
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(522,881)	(1,169,062)	(1,217,264)	(1,217,264)

OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS 9831	4,890,556	733,000	613,000	613,000
PROCEEDS OF LT DEBT 9843	0	0	0	0
TOTAL OTHER FINANCING SOURCES	4,890,556	733,000	613,000	613,000
TOTAL OPERATING TRANSFERS	4,890,556	733,000	613,000	613,000

CHANGE IN NET ASSETS	4,367,675	(436,062)	(604,264)	(604,264)
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NET ASSETS - BEGINNING BALANCE
 NET ASSETS - ENDING BALANCE

RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS-PRINC 3312	0	98,786	98,448	98,448

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2010-11

FUND 3290 INFORMATION TECHNOLOGY SVCS-I
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 7240 INFORMATION TECHNOLOGY SERVICE

OPERATING DETAIL	2008-09 ACTUAL	2009-10 ACTUAL ESTIMATED	2010-11 RECOMMENDED	2010-11 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
RETIREMENT OF LONG TERM DEBT				
DEBT CONTRA	3992	0	0	0
TOTAL OTHER CHARGES		0	98,448	98,448
TOTAL RETIREMENT OF LONG TERM DEBT		0	98,448	98,448

FIXED ASSETS				
COMPUTER EQUIPMENT	4862	1,264,577	895,390	761,735
COMPUTER SOFTWARE	4863	335,364	1,286,479	355,614
EQUIPMENT CONTRA ACCT.	4993	(1,599,942)	(1,841,221)	0
TOTAL FIXED ASSETS		0	340,649	1,117,349
TOTAL FIXED ASSETS		0	340,649	1,117,349