

INTERNAL SERVICE FUNDS
County of Ventura – State of California



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3000 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PUBLIC WORKS SERVICES-ISF - 6500

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	40,247,549	36,242,904	41,665,000	41,706,500	41,706,500
TOTAL REVENUES	<u>38,014,900</u>	<u>36,006,029</u>	<u>38,763,200</u>	<u>38,781,100</u>	<u>38,781,100</u>
NET COUNTY COST	2,232,649	236,875	2,901,800	2,925,400	2,925,400
AUTH POSITIONS			335	334	335
FTE POSITIONS			335	334	335

BUDGET UNIT DESCRIPTION:

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department. Central Services directs the activities of the Agency and provides fiscal, real estate, and support services to other Public Works departments. Engineering Services provides subdivision engineering and inspection services, surveyor, project management, consultant and construction contract processing services. Watershed Protection provides planning, design, construction, compliance and monitoring of the National Pollution Discharge Elimination permit, and maintenance of the Watershed Protection District channels, levees, dams, and basins. The Watershed Protection department also provides management and support services to the Groundwater Management Agency and the County's Floodplain Management Program. The Transportation department provides administrative services related to project planning, construction, traffic engineering, transportation planning (including transit) services, and maintains the County road system.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
FRANCHISES 8761	1,500	4,000	0	0
TOTAL LICENSES, PERMITS & FRANCHISES	1,500	4,000	0	0
RENTS AND CONCESSIONS 8931	276,780	270,995	252,300	252,300
TOTAL REV-USE OF MONEY & PROPERTY	276,780	270,995	252,300	252,300
PLANNING/ENG SERV - FEES 9481	904,965	1,305,458	1,511,400	1,511,400
PLANNING/ENG SERV - CONT 9482	3,384,830	3,060,094	3,414,400	3,414,400
PUBLIC WORKS SERVICES 9483	31,655,732	31,039,055	33,379,300	33,379,300
TOTAL CHARGES FOR SERVICES	35,945,527	35,404,607	38,305,100	38,305,100
OTHER SALES 9761	88,156	103,757	69,300	69,300
OTHER REVENUE - MISC 9772	9,457	6,018	400	400
TOTAL MISCELLANEOUS REVENUES	97,613	109,775	69,700	69,700
TOTAL OPERATING INCOME	36,321,420	35,789,377	38,627,100	38,627,100
OPERATING EXPENSE				
REGULAR SALARIES 1101	18,693,082	19,397,060	21,476,900	21,476,900
EXTRA HELP 1102	250,759	402,626	431,500	431,500
OVERTIME 1105	298,708	184,256	507,200	507,200
SUPPLEMENTAL PAYMENTS 1106	461,159	476,806	507,200	507,200
TERMINATIONS/BUYDOWNS 1107	571,997	645,203	871,800	871,800
CALL BACK STAFFING 1108	146,977	134,002	100,000	100,000
RETIREMENT CONTRIBUTION 1121	4,294,077	4,200,286	4,634,200	4,634,200
OASDI CONTRIBUTION 1122	1,173,121	1,203,560	1,416,100	1,416,100
FICA-MEDICARE 1123	291,476	302,164	345,500	345,500
SAFE HARBOR 1124	3,966	4,239	16,600	16,600
POB DEBT SERVICE 1126	574,993	0	0	0
RETIREE HLTH PYMT 1099 1128	89,643	83,632	52,600	52,600
GROUP INSURANCE 1141	2,099,134	2,203,812	2,356,600	2,356,600
LIFE INS/DEPT HEADS & MGT 1142	4,588	4,420	5,500	5,500
MANAGEMENT DISABILITY INS 1144	41,427	53,762	64,200	64,200
WORKERS' COMPENSATION INS 1165	870,919	700,147	910,000	910,000
401K PLAN 1171	305,879	311,952	351,000	351,000
TOTAL SALARIES AND EMPLOYEE BENEFIT:	30,171,907	30,307,927	34,046,900	34,046,900
MISC. CLOTH & PERSONAL SU 2021	0	0	2,000	2,000
UNIFORM ALLOWANCE 2022	35,187	37,080	57,500	57,500
SAFETY CLOTH & SUPPLIES 2023	26,336	39,705	43,400	43,400
TELEPHONE CHGS - NON ISF 2032	57,663	76,339	87,700	87,700
VOICE/DATA - ISF 2033	232,300	257,505	261,800	261,800
RADIO COMMUNICATIONS - ISF 2034	88,639	69,016	81,700	81,700
FOOD 2041	233	203	2,000	2,000
REFUSE DISPOSAL 2056	4,739	2,827	7,600	7,600
HAZ MAT DISPOSAL - ISF 2058	9,997	20,831	13,000	13,000
HOUSEKPG/GRNDS-ISF CHARGS 2059	939	0	0	0
GENERAL INSUR ALLOCATION - ISF 2071	43,329	36,694	76,100	76,100

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
OFFICE EQUIP. MAINTENANCE 2102	11,382	19,918	41,100	41,100
COMM. EQUIP. MAINTENANCE 2103	0	0	1,000	1,000
OTHER EQUIP. MAINTENANCE 2105	4,002	3,721	12,100	12,100
HYDROLOGY SUPPLIES 2106	26	0	0	0
MAINTENANCE SUPPLIES 2107	80,667	78,652	124,500	124,500
MAINTENANCE CONTRACTS 2108	0	961	0	0
TRAFFIC SAFETY SUPPLIES 2109	49,976	20,101	58,300	58,300
BUILDING MAINTENANCE 2121	5,623	363	23,200	23,200
BUILDING EQUIP. MAINTENAN 2122	461	582	2,000	2,000
IMPROVEMENTS-MAINTENANCE 2123	0	6,847	0	0
FACIL/MATLS SQ FT ALLOC-ISF 2125	1,005,890	1,040,966	1,026,400	1,026,400
OFFICE CONSTRUCTION - ISF 2127	1,162	27,457	5,000	5,000
OTHER MAINTENANCE - ISF 2128	14,427	154,109	95,000	95,000
MEDICAL SUPPLIES & EXPENS 2132	1,265	0	2,000	2,000
MEDICAL CLAIMS ISF 2136	6,813	6,362	7,700	7,700
MEMBERSHIPS & DUES 2141	25,990	26,392	38,600	38,600
EDUCATION ALLOWANCE 2154	3,228	5,296	30,800	30,800
INDIRECT COST RECOVERY 2158	1,109,173	1,363,399	1,411,000	1,411,000
MISC. PAYMENTS 2159	995	320	0	0
PRINTING/BINDING-NOT ISF 2171	79,917	131,687	130,100	130,100
BOOKS & PUBLICATIONS 2172	32,605	22,917	42,400	42,400
OFFICE SUPPLIES 2173	156,480	154,512	255,700	255,700
MAIL CENTER - ISF 2174	29,421	27,286	42,200	42,200
MICROFILM SUPPLIES 2175	0	0	1,000	1,000
PURCHASING CHARGES - ISF 2176	25,458	19,675	26,000	26,000
GRAPHICS CHARGES - ISF 2177	13,125	9,582	27,800	27,800
COPY MACHINE CHGS - ISF 2178	34,112	30,186	33,300	33,300
MISC. OFFICE EXPENSE 2179	(319)	0	5,600	5,600
SPECIAL OFFICE EXPENSE 2180	6,049	6,712	17,400	17,400
STORES - ISF 2181	37,882	28,555	34,400	34,400
INFORMATION TECHNOLOGY- ISF 2192	421,859	494,043	634,600	634,600
ENGR. & TECH. SURVEYS 2194	71,252	33,467	261,000	261,000
COMPUTER SERVICES NON ISF 2195	154,269	204,531	322,300	322,300
OTHER PROF & SPEC SERVICE 2199	112,227	129,224	480,200	480,200
TEMPORARY HELP 2200	113,776	132,191	57,000	57,000
ATTORNEY SERVICES 2202	40,860	45,363	39,300	39,300
SPECIAL SERVICES - ISF 2205	6,817	14,805	7,200	7,200
EMPLOYEE HEALTH SERVICES 2211	0	18,911	64,500	64,500
COUNTY GIS EXPENSE 2214	98,878	116,946	131,700	131,700
PUBLIC AND LEGAL NOTICES 2261	9,652	18,852	16,000	16,000
RENT/LEASES EQUIP-NOT ISF 2271	26,456	28,442	34,000	34,000
HEAVY EQUIPMENT - ISF 2274	15	0	0	0
BUILD LEASES & RENTALS 2281	23,053	23,799	24,500	24,500
GROUND FACILITY LEASE&RNT 2282	54,790	60,269	57,900	57,900

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
STORAGE CHARGES 2283	1,587	1,620	2,400	2,400
SMALL TOOLS & INSTRUMENTS 2291	5,182	8,474	19,600	19,600
MINOR EQUIPMENT-OTHER 2292	18,439	12,443	40,800	40,800
COMPUTER EQUIP <5000 2293	170,924	117,101	163,900	163,900
FURNITURE/FIXTURES <5000 2294	40,648	37,244	76,400	76,400
SPECIAL DEPT. EXP. - 01 2301	570	9,571	0	0
SPECIAL DEPT. EXP. - 07 2307	5,038	0	53,700	53,700
SPECIAL DEPT. EXP. - 08 2308	(8,668)	(11,019)	2,000	2,000
SPECIAL DEPT. EXP. - 10 2310	0	0	10,000	10,000
TRANS. CHARGES - ISF 2521	295,026	315,468	347,800	347,800
PRIVATE VEHICLE MILEAGE 2522	26,946	19,893	27,500	27,500
CONF. & SEMINARS EXPENSE 2523	148,986	122,524	223,000	223,000
GAS/DIESEL FUEL 2525	106,245	86,933	139,400	139,400
CONFER & SEMINAR EXPENSE ISF 2526	0	23,599	32,600	32,600
MISC. TRANS. & TRAVEL 2529	0	8	0	0
UTILITIES - OTHER 2541	35,397	35,149	52,000	52,000
PW CHGS SELLER 2998	(889,334)	(1,163,571)	0	0
PW CHGS BUYER 2999	889,334	1,163,571	0	0
TOTAL SERVICES AND SUPPLIES	5,215,393	5,826,607	7,448,700	7,448,700
DEPRECIATION EXPENSE 3611	72,274	80,842	78,900	78,900
TOTAL OTHER CHARGES	72,274	80,842	78,900	78,900
TOTAL OPERATING EXPENSE	35,459,574	36,215,376	41,574,500	41,574,500
NET OPERATING INCOME (LOSS)	861,846	(425,999)	(2,947,400)	(2,947,400)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	272,503	211,719	111,000	111,000
TOTAL REV-USE OF MONEY & PROPERTY CY CASH PROCEEDS FA SALE 9821	272,503 0	211,719 4,933	111,000 0	111,000 0
TOTAL OTHER FINANCING SOURCES	0	4,933	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	272,503	216,652	111,000	111,000
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(1,437,500)	(1,286,400)	(1,420,700)	(1,420,700)
INTRAFUND COST ALLOC DECR 5122	1,437,500	1,286,400	1,420,700	1,420,700
TOTAL OTHER FINANCING USES	0	0	0	0
CONTRIB.-ISF 5512	0	(27,528)	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	0	(27,528)	0	0
CONTRIB FROM OTHER FUNDS 9831	12,562	0	43,000	43,000
TOTAL OTHER FINANCING SOURCES	12,562	0	43,000	43,000
TOTAL OPERATING TRANSFERS	12,562	(27,528)	43,000	43,000
NET INCOME (LOSS)	1,146,911	(236,875)	(2,793,400)	(2,793,400)
FIXED ASSETS				

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10**

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
FIXED ASSETS					
ALTERATION & IMPROVEMENT 1099	4033	166,994	0	0	0
COMPUTER EQUIPMENT	4862	33,725	12,066	15,000	15,000
COMPUTER SOFTWARE	4863	91,016	1,166	117,000	117,000
OTHER EQUIPMENT	4889	24,728	0	0	0
EQUIPMENT CONTRA ACCT.	4993	(316,463)	(13,231)	0	0
TOTAL FIXED ASSETS		<u>0</u>	<u>0</u>	<u>132,000</u>	<u>132,000</u>
TOTAL FIXED ASSETS		<u>0</u>	<u>0</u>	<u>132,000</u>	<u>132,000</u>



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3010 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

WATER & SANITATION OP-ISF - 6550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	6,726,391	6,441,900	7,245,200	7,245,200	7,245,200
TOTAL REVENUES	<u>6,570,400</u>	<u>6,817,106</u>	<u>7,087,200</u>	<u>7,087,200</u>	<u>7,087,200</u>
NET COUNTY COST	155,991	(375,206)	158,000	158,000	158,000
AUTH POSITIONS			56	56	56
FTE POSITIONS			56	56	56

BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #17 (Bell Canyon), and #19 (Somis), Lake Sherwood Community Services District, Todd Road Jail Wastewater Treatment Plant, County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise. Operation and maintenance for CSA #29 (North Coast) and Waterworks District #16 (Piru) are provided through a contract with Ventura Regional Sanitation District.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3010 WATERWORKS OPERATION - ISF
UNIT 6550 WATER & SANITATION OP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
PLANNING/ENG SERV - FEES	9481	60,697	56,116	58,000
PUBLIC WORKS SERVICES	9483	6,028,373	6,701,610	6,678,600
TOTAL CHARGES FOR SERVICES		6,089,070	6,757,727	6,736,600
OTHER SALES	9761	0	35,181	2,000
OTHER REVENUE - MISC	9772	5,254	15	500
TOTAL MISCELLANEOUS REVENUES		5,254	35,196	2,500
TOTAL OPERATING INCOME		6,094,324	6,792,923	6,739,100
OPERATING EXPENSE				
REGULAR SALARIES	1101	2,885,427	3,147,435	3,352,600
EXTRA HELP	1102	35,267	33,213	36,200
OVERTIME	1105	101,242	160,849	62,800
SUPPLEMENTAL PAYMENTS	1106	112,934	119,778	99,000
TERMINATIONS/BUYDOWNS	1107	79,778	74,452	86,700
RETIREMENT CONTRIBUTION	1121	668,520	709,133	745,100
OASDI CONTRIBUTION	1122	184,070	198,307	221,300
FICA-MEDICARE	1123	46,057	50,043	52,800
SAFE HARBOR	1124	983	800	1,200
POB DEBT SERVICE	1126	78,804	0	0
RETIREE HLTH PYMT 1099	1128	6,691	0	0
GROUP INSURANCE	1141	336,890	374,082	388,400
LIFE INS/DEPT HEADS & MGT	1142	730	720	800
MANAGEMENT DISABILITY INS	1144	5,955	7,388	8,500
WORKERS' COMPENSATION INS	1165	191,079	137,187	162,300
401K PLAN	1171	43,476	43,329	45,000
TOTAL SALARIES AND EMPLOYEE BENEFIT:		4,777,902	5,056,714	5,262,700
UNIFORM ALLOWANCE	2022	5,525	7,779	10,000
SAFETY CLOTH & SUPPLIES	2023	12,709	10,916	9,000
TELEPHONE CHGS - NON ISF	2032	11,988	15,053	14,000
VOICE/DATA - ISF	2033	32,116	40,518	48,600
RADIO COMMUNICATIONS - ISF	2034	3,588	23,280	15,800
FOOD	2041	145	195	500
REFUSE DISPOSAL	2056	4,123	4,525	6,500
HAZ MAT DISPOSAL - ISF	2058	1,533	0	1,600
GENERAL INSUR ALLOCATION - ISF	2071	44,902	70,888	105,600
AUTOMOTIVE EQUIP. MAINTEN	2101	0	0	500
OFFICE EQUIP. MAINTENANCE	2102	1,566	2,426	8,300
OTHER EQUIP. MAINTENANCE	2105	9,551	9,507	11,000
MAINTENANCE SUPPLIES	2107	8,338	4,609	15,000
MAINTENANCE CONTRACTS	2108	14,037	2,680	6,000
TRAFFIC SAFETY SUPPLIES	2109	344	493	500
BUILDING MAINTENANCE	2121	22,392	25,102	28,000
GROUNDS-MAINTENANCE	2124	11,023	9,633	15,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3010 WATERWORKS OPERATION - ISF
UNIT 6550 WATER & SANITATION OP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
FACIL/MATLS SQ FT ALLOC-ISF 2125	31,404	38,410	37,200	37,200
OTHER MAINTENANCE - ISF 2128	2,668	2,913	0	0
MEDICAL SUPPLIES & EXPENS 2132	0	0	500	500
LAB SUPPLIES & EXPENSE 2134	21,943	24,718	10,000	10,000
MEDICAL CLAIMS ISF 2136	299	354	400	400
MEMBERSHIPS & DUES 2141	10,094	8,708	10,000	10,000
EDUCATION ALLOWANCE 2154	3,003	3,003	6,000	6,000
INDIRECT COST RECOVERY 2158	140,569	141,220	149,600	149,600
MISC. PAYMENTS 2159	504	653	1,000	1,000
PRINTING/BINDING-NOT ISF 2171	4,424	9,635	10,600	10,600
BOOKS & PUBLICATIONS 2172	833	682	1,000	1,000
OFFICE SUPPLIES 2173	20,787	27,189	31,100	31,100
MAIL CENTER - ISF 2174	9,433	3,010	8,600	8,600
PURCHASING CHARGES - ISF 2176	4,497	3,884	4,100	4,100
GRAPHICS CHARGES - ISF 2177	0	57	500	500
COPY MACHINE CHGS - ISF 2178	6,276	4,824	6,300	6,300
MISC. OFFICE EXPENSE 2179	0	51	500	500
SPECIAL OFFICE EXPENSE 2180	89	515	500	500
STORES - ISF 2181	3,062	3,543	3,200	3,200
INFORMATION TECHNOLOGY- ISF 2192	34,278	44,229	81,500	81,500
MANAGEMENT & ADMIN SURVEY 2193	269,900	248,500	266,300	266,300
ENGR. & TECH. SURVEYS 2194	0	0	7,000	7,000
COMPUTER SERVICES NON ISF 2195	9,193	3,073	6,000	6,000
OTHER PROF & SPEC SERVICE 2199	8,438	23,109	53,000	53,000
TEMPORARY HELP 2200	21,959	32,438	28,800	28,800
ATTORNEY SERVICES 2202	0	0	2,000	2,000
SPECIAL SERVICES - ISF 2205	608	558	500	500
EMPLOYEE HEALTH SERVICES 2211	0	6,441	20,000	20,000
COUNTY GIS EXPENSE 2214	4,251	5,199	9,700	9,700
PUBLIC AND LEGAL NOTICES 2261	814	0	2,000	2,000
RENT/LEASES EQUIP-NOT ISF 2271	1,765	0	2,000	2,000
STORAGE CHARGES 2283	390	0	0	0
SMALL TOOLS & INSTRUMENTS 2291	56	0	7,000	7,000
MINOR EQUIPMENT-OTHER 2292	2,393	0	2,000	2,000
COMPUTER EQUIP <5000 2293	10,838	13,437	12,000	12,000
FURNITURE/FIXTURES <5000 2294	3,163	855	2,000	2,000
SPECIAL DEPT. EXP. - 01 2301	3,865	4,694	5,000	5,000
SPECIAL DEPT. EXP. - 10 2310	0	0	5,000	5,000
MATERIALS & SUPPLIES 2494	0	0	500	500
TRANS. CHARGES - ISF 2521	284,428	358,342	389,300	389,300
PRIVATE VEHICLE MILEAGE 2522	0	86	500	500
CONF. & SEMINARS EXPENSE 2523	8,656	3,348	10,000	10,000
GAS/DIESEL FUEL 2525	113,885	103,013	116,000	116,000
CONFER & SEMINAR EXPENSE ISF 2526	0	248	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3010 WATERWORKS OPERATION - ISF
UNIT 6550 WATER & SANITATION OP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
MISC. TRANS. & TRAVEL	2529	14	121	0
UTILITIES - OTHER	2541	24,427	26,502	31,200
TOTAL SERVICES AND SUPPLIES		1,247,083	1,375,165	1,636,800
DEPRECIATION EXPENSE	3611	12,275	10,021	10,700
TOTAL OTHER CHARGES		12,275	10,021	10,700
TOTAL OPERATING EXPENSE		6,037,261	6,441,900	6,910,200
NET OPERATING INCOME (LOSS)		57,064	351,023	(171,100)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	17,104	23,285	13,100
TOTAL REV-USE OF MONEY & PROPERTY		17,104	23,285	13,100
CY CASH PROCEEDS FA SALE	9821	0	5,900	0
GAIN/LOSS DISP FIXED ASST	9822	0	998	0
FA SYSTEM SALE PROCEEDS	9823	0	(6,000)	0
TOTAL OTHER FINANCING SOURCES		0	898	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		17,104	24,183	13,100
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS	9831	0	0	335,000
TOTAL OTHER FINANCING SOURCES		0	0	335,000
TOTAL OPERATING TRANSFERS		0	0	335,000
NET INCOME (LOSS)		74,168	375,206	177,000
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099	4033	0	0	75,000
COMPUTER EQUIPMENT	4862	0	0	50,000
COMPUTER SOFTWARE	4863	0	0	210,000
TOTAL FIXED ASSETS		0	0	335,000
TOTAL FIXED ASSETS		0	0	335,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3050 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA-HEAVY EQUIPMENT - 6990

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	7,112,855	4,174,839	6,887,952	6,887,952	6,887,952
TOTAL REVENUES	<u>4,377,354</u>	<u>4,271,561</u>	<u>4,494,577</u>	<u>4,494,577</u>	<u>4,494,577</u>
NET COUNTY COST	2,735,501	(96,722)	2,393,375	2,393,375	2,393,375
AUTH POSITIONS			13	13	13
FTE POSITIONS			13	13	13

BUDGET UNIT DESCRIPTION:

The Heavy Equipment-ISF is part of the General Services Agency's (GSA) Fleet Services Department, Heavy Equipment Division. It provides central administrative control over the acquisition and maintenance of heavy construction and maintenance equipment. Services include the maintenance and repair of heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment-ISF provides transport services and maintains the majority of the County's emergency generators. The Heavy Equipment-ISF also provides maintenance and repair services for non-County local municipal agencies and special districts for vehicles and/or equipment weighing one ton or more.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3050 HEAVY EQUIPMENT ISF
UNIT 6990 GSA-HEAVY EQUIPMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
DIRECT CHARGE REVENUE 9413	295,221	224,334	350,765	350,765
TRANSPORTATION DIVISION 9709	3,117,568	3,717,347	4,050,312	4,050,312
CONTRACT REVENUE 9714	484	20,173	500	500
TOTAL CHARGES FOR SERVICES	3,413,273	3,961,854	4,401,577	4,401,577
OTHER SALES 9761	1,345	1,732	500	500
CONTRIB FROM DEVELOPERS 9771	0	0	0	0
OTHER REVENUE - MISC 9772	3,660	337	2,500	2,500
TOTAL MISCELLANEOUS REVENUES	5,005	2,069	3,000	3,000
TOTAL OPERATING INCOME	3,418,278	3,963,924	4,404,577	4,404,577
OPERATING EXPENSE				
REGULAR SALARIES 1101	611,930	645,891	667,470	667,470
OVERTIME 1105	1,176	640	2,000	2,000
SUPPLEMENTAL PAYMENTS 1106	17,106	17,448	17,751	17,751
TERMINATIONS/BUYDOWNS 1107	3,187	8,831	4,453	4,453
CALL BACK STAFFING 1108	0	282	0	0
RETIREMENT CONTRIBUTION 1121	100,802	100,578	105,649	105,649
OASDI CONTRIBUTION 1122	38,709	40,940	42,891	42,891
FICA-MEDICARE 1123	9,053	9,575	10,025	10,025
POB DEBT SERVICE 1126	1,548	0	0	0
GROUP INSURANCE 1141	89,331	94,841	93,222	93,222
MANAGEMENT DISABILITY INS 1144	157	499	552	552
WORKERS' COMPENSATION INS 1165	28,847	25,021	30,668	30,668
401K PLAN 1171	7,648	7,856	8,431	8,431
TOTAL SALARIES AND EMPLOYEE BENEFIT:	909,494	952,402	983,112	983,112
MISC. CLOTH & PERSONAL SU 2021	2,477	3,208	3,935	3,935
SAFETY CLOTH & SUPPLIES 2023	1,577	1,469	1,840	1,840
VOICE/DATA - ISF 2033	6,017	853	6,240	6,240
RADIO COMMUNICATIONS - ISF 2034	7,499	13,906	15,481	15,481
HAZ MAT DISPOSAL - ISF 2058	1,839	1,130	1,894	1,894
GENERAL INSUR ALLOCATION - ISF 2071	269,612	227,030	270,404	270,404
AUTOMOTIVE EQUIP. MAINTEN 2101	9,488	5,818	11,000	11,000
MAINTENANCE CONTRACTS 2108	2,600	3,575	4,000	4,000
BUILDING MAINTENANCE 2121	10,831	11,795	2,500	2,500
FACIL/MATLS SQ FT ALLOC-ISF 2125	74,160	75,192	73,500	73,500
OTHER MAINTENANCE - ISF 2128	4,589	39,902	10,500	10,500
MEDICAL CLAIMS ISF 2136	600	650	618	618
EDUCATION ALLOWANCE 2154	94	0	1,300	1,300
INDIRECT COST RECOVERY 2158	48,429	41,005	55,711	55,711
MISC. PAYMENTS 2159	373	7,315	0	0
BOOKS & PUBLICATIONS 2172	0	0	3,500	3,500
PURCHASING CHARGES - ISF 2176	14,434	10,872	14,867	14,867
GRAPHICS CHARGES - ISF 2177	630	180	1,000	1,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3050 HEAVY EQUIPMENT ISF
UNIT 6990 GSA-HEAVY EQUIPMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
INFORMATION TECHNOLOGY- ISF	2192	48	715	1,085
OTHER PROF & SPEC SERVICE	2199	140,456	250,817	0
ATTORNEY SERVICES	2202	0	238	0
SPECIAL SERVICES - ISF	2205	15	25	1,000
EMPLOYEE HEALTH SERVICES	2211	0	3,106	1,000
SMALL TOOLS & INSTRUMENTS	2291	8,326	5,221	15,000
MINOR EQUIPMENT-OTHER	2292	275,010	388,140	0
SPECIAL DEPT. EXP. - 01	2301	637,176	546,958	635,354
SPECIAL DEPT. EXP. - 02	2302	96,661	101,774	113,300
SPECIAL DEPT. EXP. - 04	2304	22,526	19,601	65,000
SPECIAL DEPT. EXP. - 05	2305	16,028	15,723	13,000
SPECIAL DEPT. EXP. - 06	2306	0	34	0
SPECIAL DEPT. EXP. - 07	2307	4,973	3,631	0
SPECIAL DEPT. EXP. - 08	2308	0	2	320,000
SPECIAL DEPT. EXP. - 09	2309	477	0	0
TRANS. CHARGES - ISF	2521	0	0	150,000
PRIVATE VEHICLE MILEAGE	2522	31	0	0
CONF. & SEMINARS EXPENSE	2523	149	1,033	3,000
MISC. TRANS. & TRAVEL	2529	42	19	0
TOTAL SERVICES AND SUPPLIES		1,657,166	1,780,936	1,796,029
DEPRECIATION EXPENSE	3611	867,166	891,766	1,141,137
INTERFUND EXP - ADMIN	3902	544,038	549,735	571,674
TOTAL OTHER CHARGES		1,411,204	1,441,500	1,712,811
TOTAL OPERATING EXPENSE		3,977,864	4,174,839	4,491,952
NET OPERATING INCOME (LOSS)		(559,587)	(210,915)	(87,375)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	84,897	36,372	80,000
TOTAL REV-USE OF MONEY & PROPERTY		84,897	36,372	80,000
CY CASH PROCEEDS FA SALE	9821	45,560	136,675	0
GAIN/LOSS DISP FIXED ASST	9822	(2,299)	(42,648)	0
FA SYSTEM SALE PROCEEDS	9823	(52,322)	(131,904)	0
TOTAL OTHER FINANCING SOURCES		(9,061)	(37,876)	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		75,836	(1,504)	80,000
OPERATING TRANSFERS				
INSURANCE PROCEEDS	9851	15,710	17,608	10,000
TOTAL OTHER FINANCING SOURCES		15,710	17,608	10,000
RESIDUAL EQUITY TRANS IN	9911	423,329	291,533	0
TOTAL RESIDUAL EQUITY TRANSFERS		423,329	291,533	0
TOTAL OPERATING TRANSFERS		439,039	309,141	10,000
NET INCOME (LOSS)		(44,712)	96,722	2,625

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3050 HEAVY EQUIPMENT ISF
UNIT 6990 GSA-HEAVY EQUIPMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
FIXED ASSETS					
ALTERATION & IMPROVEMENT 1099	4033	0	19,209	0	0
CONSTRUCTION EQUIPMENT	4820	228,165	200,812	256,000	256,000
REPLACE CONSTR. EQUIPMENT	4829	1,092,815	844,999	2,060,000	2,060,000
SHOP & MAINT. EQUIPMENT	4830	0	0	80,000	80,000
EQUIPMENT CONTRA ACCT.	4993	(1,322,005)	(1,065,020)	0	0
TOTAL FIXED ASSETS		<u>(1,025)</u>	<u>0</u>	<u>2,396,000</u>	<u>2,396,000</u>
TOTAL FIXED ASSETS		<u>(1,025)</u>	<u>0</u>	<u>2,396,000</u>	<u>2,396,000</u>

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3060 TRANSPORTATIONS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA-TRANSPORTATION - 7020

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	22,720,669	11,920,750	20,355,398	20,355,398	20,355,398
TOTAL REVENUES	<u>13,900,062</u>	<u>13,346,443</u>	<u>14,502,304</u>	<u>14,502,304</u>	<u>14,502,304</u>
NET COUNTY COST	8,820,607	(1,425,693)	5,853,094	5,853,094	5,853,094
AUTH POSITIONS			33	33	33
FTE POSITIONS			33	33	33

BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Services Department. It provides central administrative control over the purchase and maintenance of County vehicles and light trucks except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the Central Motor Pool at the Government Center, gasoline and diesel fuel dispensing at County fuel sites, parts and tire inventories for its garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies and special districts, and body and paint repairs to the Fire Protection District.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
STATE AID-OTHER 9247	(81,575)	(27,000)	270,000	270,000
TOTAL INTERGOVERNMENTAL REVENUE	(81,575)	(27,000)	270,000	270,000
OTHER INTERFUND CHARGES 9412	367,770	367,756	384,124	384,124
DIRECT CHARGE REVENUE 9413	145,961	183,773	150,000	150,000
INSURANCE 9654	0	0	0	0
TRANSPORTATION DIVISION 9709	2,946,502	3,400,075	3,238,161	3,238,161
SPECIAL SERVICES - ISF 9712	124,790	146,690	161,218	161,218
CONTRACT REVENUE 9714	69,893	62,909	60,000	60,000
DEPRECIATION RECOVERY-ISF 9720	3,348,825	3,234,318	4,146,730	4,146,730
OTHER COST RECOVERY-ISF 9721	792,366	881,539	961,310	961,310
TOTAL CHARGES FOR SERVICES	7,796,107	8,277,059	9,101,543	9,101,543
OTHER SALES 9761	104,689	114,388	100,000	100,000
SALE-DIESEL AND WASTE OIL 9762	3,919,183	3,339,051	4,025,745	4,025,745
CONTRIB FROM DEVELOPERS 9771	0	0	0	0
OTHER REVENUE - MISC 9772	444,523	602,610	444,523	444,523
TOTAL MISCELLANEOUS REVENUES	4,468,395	4,056,049	4,570,268	4,570,268
TOTAL OPERATING INCOME	12,182,927	12,306,108	13,941,811	13,941,811
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,608,965	1,600,827	1,613,792	1,613,792
EXTRA HELP 1102	17,635	0	0	0
OVERTIME 1105	24,130	7,177	0	0
SUPPLEMENTAL PAYMENTS 1106	18,173	21,735	22,150	22,150
TERMINATIONS/BUYDOWNS 1107	15,512	37,837	19,739	19,739
CALL BACK STAFFING 1108	2,734	1,357	0	0
RETIREMENT CONTRIBUTION 1121	336,322	337,553	323,022	323,022
OASDI CONTRIBUTION 1122	100,506	99,702	101,607	101,607
FICA-MEDICARE 1123	24,114	23,652	23,978	23,978
SAFE HARBOR 1124	469	0	0	0
POB DEBT SERVICE 1126	33,775	0	0	0
RETIREE HLTH PYMT 1099 1128	6,218	6,487	6,694	6,694
GROUP INSURANCE 1141	224,463	229,612	213,120	213,120
LIFE INS/DEPT HEADS & MGT 1142	182	180	192	192
MANAGEMENT DISABILITY INS 1144	1,558	1,972	2,160	2,160
WORKERS' COMPENSATION INS 1165	65,139	54,889	66,820	66,820
401K PLAN 1171	23,133	25,156	25,480	25,480
TOTAL SALARIES AND EMPLOYEE BENEFIT:	2,503,029	2,448,138	2,418,754	2,418,754
MISC. CLOTH & PERSONAL SU 2021	20,325	14,635	21,747	21,747
SAFETY CLOTH & SUPPLIES 2023	2,706	2,588	3,035	3,035
TELEPHONE CHGS - NON ISF 2032	5,201	4,814	5,500	5,500
VOICE/DATA - ISF 2033	35,762	42,208	41,840	41,840
RADIO COMMUNICATIONS - ISF 2034	14,402	6,436	22,121	22,121
HAZ MAT DISPOSAL - ISF 2058	47,420	39,442	47,895	47,895

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
GENERAL INSUR ALLOCATION - ISF 2071	39,655	37,242	66,478	66,478
AUTOMOTIVE EQUIP. MAINTEN 2101	27,923	8,385	16,400	16,400
BUILDING MAINTENANCE 2121	254	1,643	5,000	5,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	256,644	265,288	272,300	272,300
LUFT PROJECTS 2126	193,501	156,830	300,000	300,000
OTHER MAINTENANCE - ISF 2128	1,529	3,747	5,000	5,000
MEMBERSHIPS & DUES 2141	750	1,037	750	750
EDUCATIONAL MATERIALS 2152	0	0	520	520
EDUCATION ALLOWANCE 2154	117	0	500	500
INDIRECT COST RECOVERY 2158	229,012	301,454	419,464	419,464
MISC. PAYMENTS 2159	299	506	0	0
BOOKS & PUBLICATIONS 2172	8,705	7,033	8,800	8,800
OFFICE SUPPLIES 2173	5,789	4,928	6,250	6,250
MAIL CENTER - ISF 2174	1,504	1,548	1,700	1,700
PURCHASING CHARGES - ISF 2176	58,601	75,912	70,395	70,395
GRAPHICS CHARGES - ISF 2177	8,148	825	2,500	2,500
COPY MACHINE CHGS - ISF 2178	631	1,153	600	600
STORES - ISF 2181	3,400	3,084	2,600	2,600
INFORMATION TECHNOLOGY- ISF 2192	360	2,692	3,472	3,472
COMPUTER SERVICES NON ISF 2195	9,309	13,413	17,310	17,310
OTHER PROF & SPEC SERVICE 2199	399,841	275,893	221,825	221,825
TEMPORARY HELP 2200	23,103	7,942	0	0
ATTORNEY SERVICES 2202	1,350	3,740	2,500	2,500
SPECIAL SERVICES - ISF 2205	4,125	4,287	4,200	4,200
EMPLOYEE HEALTH SERVICES 2211	0	3,725	500	500
HEAVY EQUIPMENT - ISF 2274	0	0	210,500	210,500
STORAGE CHARGES 2283	333	539	310	310
SMALL TOOLS & INSTRUMENTS 2291	15,053	9,143	24,000	24,000
MINOR EQUIPMENT-OTHER 2292	518,286	9,022	0	0
COMPUTER EQUIP <5000 2293	2,590	9,183	10,000	10,000
FURNITURE/FIXTURES <5000 2294	558	0	0	0
SPECIAL DEPT. EXP. - 01 2301	3,752,098	3,191,043	3,752,098	3,752,098
SPECIAL DEPT. EXP. - 02 2302	309,777	307,964	297,000	297,000
SPECIAL DEPT. EXP. - 03 2303	78,786	104,039	89,000	89,000
SPECIAL DEPT. EXP. - 04 2304	41,280	32,239	44,200	44,200
SPECIAL DEPT. EXP. - 05 2305	37,432	41,095	42,000	42,000
SPECIAL DEPT. EXP. - 06 2306	29,335	40,287	33,000	33,000
SPECIAL DEPT. EXP. - 07 2307	42,591	53,267	47,800	47,800
SPECIAL DEPT. EXP. - 08 2308	282,856	816,829	816,706	816,706
SPECIAL DEPT. EXP. - 09 2309	12,291	4,522	19,600	19,600
SPECIAL DEPT. EXP. - 10 2310	144,818	145,384	62,450	62,450
SPECIAL DEPT. EXP. - 14 2314	0	2,077	4,000	4,000
CONF. & SEMINARS EXPENSE 2523	5,417	2,434	6,000	6,000
GAS/DIESEL FUEL 2525	55,640	62,080	61,200	61,200

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
CONFER & SEMINAR EXPENSE ISF	2526	0	6,067	0
MISC. TRANS. & TRAVEL	2529	6,180	5,370	5,300
TOTAL SERVICES AND SUPPLIES		6,735,684	6,135,015	7,096,366
DEPRECIATION EXPENSE	3611	2,908,816	2,898,891	4,214,388
INTERFUND EXP - ADMIN	3902	414,972	437,527	457,542
TOTAL OTHER CHARGES		3,323,788	3,336,417	4,671,930
TOTAL OPERATING EXPENSE		12,562,501	11,919,571	14,187,050
NET OPERATING INCOME (LOSS)		(379,574)	386,538	(245,239)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST L/T TECP	3412	0	(1,179)	(6,000)
TOTAL OTHER CHARGES		0	(1,179)	(6,000)
INTEREST EARNINGS	8911	331,363	216,136	300,000
TOTAL REV-USE OF MONEY & PROPERTY		331,363	216,136	300,000
CY CASH PROCEEDS FA SALE	9821	351,643	450,685	0
GAIN/LOSS DISP FIXED ASST	9822	(194,162)	(443,802)	0
FA SYSTEM SALE PROCEEDS	9823	(376,053)	(448,780)	0
TOTAL OTHER FINANCING SOURCES		(218,572)	(441,897)	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		112,792	(226,941)	294,000
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS	9831	700,000	0	0
PROCEEDS OF LT DEBT	9843	0	0	0
INSURANCE PROCEEDS	9851	325,220	334,499	260,493
TOTAL OTHER FINANCING SOURCES		1,025,220	334,499	260,493
RESIDUAL EQUITY TRANS IN	9911	614,321	931,597	0
TOTAL RESIDUAL EQUITY TRANSFERS		614,321	931,597	0
TOTAL OPERATING TRANSFERS		1,639,541	1,266,096	260,493
NET INCOME (LOSS)		1,372,759	1,425,693	309,254
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS-PRINC	3312	0	0	17,348
TOTAL OTHER CHARGES		0	0	17,348
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	17,348
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099	4033	46,426	238,533	525,000
AUTOMOTIVE EQUIPMENT	4810	477,086	287,467	0
REPLACE EQUIP.-AUTOMOTIVE	4819	3,761,152	4,702,488	5,345,000
CONSTRUCTION EQUIPMENT	4820	83,456	0	120,000
SHOP & MAINT. EQUIPMENT	4830	28,881	73,195	130,000
OTHER EQUIPMENT	4889	0	0	25,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
STATE AID-OTHER 9247	(81,575)	(27,000)	270,000	270,000
TOTAL INTERGOVERNMENTAL REVENUE	(81,575)	(27,000)	270,000	270,000
OTHER INTERFUND CHARGES 9412	367,770	367,756	384,124	384,124
DIRECT CHARGE REVENUE 9413	145,961	183,773	150,000	150,000
INSURANCE 9654	0	0	0	0
TRANSPORTATION DIVISION 9709	2,946,502	3,400,075	3,238,161	3,238,161
SPECIAL SERVICES - ISF 9712	124,790	146,690	161,218	161,218
CONTRACT REVENUE 9714	69,893	62,909	60,000	60,000
DEPRECIATION RECOVERY-ISF 9720	3,348,825	3,234,318	4,146,730	4,146,730
OTHER COST RECOVERY-ISF 9721	792,366	881,539	961,310	961,310
TOTAL CHARGES FOR SERVICES	7,796,107	8,277,059	9,101,543	9,101,543
OTHER SALES 9761	104,689	114,388	100,000	100,000
SALE-DIESEL AND WASTE OIL 9762	3,919,183	3,339,051	4,025,745	4,025,745
CONTRIB FROM DEVELOPERS 9771	0	0	0	0
OTHER REVENUE - MISC 9772	444,523	602,610	444,523	444,523
TOTAL MISCELLANEOUS REVENUES	4,468,395	4,056,049	4,570,268	4,570,268
TOTAL OPERATING INCOME	12,182,927	12,306,108	13,941,811	13,941,811
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,608,965	1,600,827	1,613,792	1,613,792
EXTRA HELP 1102	17,635	0	0	0
OVERTIME 1105	24,130	7,177	0	0
SUPPLEMENTAL PAYMENTS 1106	18,173	21,735	22,150	22,150
TERMINATIONS/BUYDOWNS 1107	15,512	37,837	19,739	19,739
CALL BACK STAFFING 1108	2,734	1,357	0	0
RETIREMENT CONTRIBUTION 1121	336,322	337,553	323,022	323,022
OASDI CONTRIBUTION 1122	100,506	99,702	101,607	101,607
FICA-MEDICARE 1123	24,114	23,652	23,978	23,978
SAFE HARBOR 1124	469	0	0	0
POB DEBT SERVICE 1126	33,775	0	0	0
RETIREE HLTH PYMT 1099 1128	6,218	6,487	6,694	6,694
GROUP INSURANCE 1141	224,463	229,612	213,120	213,120
LIFE INS/DEPT HEADS & MGT 1142	182	180	192	192
MANAGEMENT DISABILITY INS 1144	1,558	1,972	2,160	2,160
WORKERS' COMPENSATION INS 1165	65,139	54,889	66,820	66,820
401K PLAN 1171	23,133	25,156	25,480	25,480
TOTAL SALARIES AND EMPLOYEE BENEFIT:	2,503,029	2,448,138	2,418,754	2,418,754
MISC. CLOTH & PERSONAL SU 2021	20,325	14,635	21,747	21,747
SAFETY CLOTH & SUPPLIES 2023	2,706	2,588	3,035	3,035
TELEPHONE CHGS - NON ISF 2032	5,201	4,814	5,500	5,500
VOICE/DATA - ISF 2033	35,762	42,208	41,840	41,840
RADIO COMMUNICATIONS - ISF 2034	14,402	6,436	22,121	22,121
HAZ MAT DISPOSAL - ISF 2058	47,420	39,442	47,895	47,895

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
GENERAL INSUR ALLOCATION - ISF 2071	39,655	37,242	66,478	66,478
AUTOMOTIVE EQUIP. MAINTEN 2101	27,923	8,385	16,400	16,400
BUILDING MAINTENANCE 2121	254	1,643	5,000	5,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	256,644	265,288	272,300	272,300
LUFT PROJECTS 2126	193,501	156,830	300,000	300,000
OTHER MAINTENANCE - ISF 2128	1,529	3,747	5,000	5,000
MEMBERSHIPS & DUES 2141	750	1,037	750	750
EDUCATIONAL MATERIALS 2152	0	0	520	520
EDUCATION ALLOWANCE 2154	117	0	500	500
INDIRECT COST RECOVERY 2158	229,012	301,454	419,464	419,464
MISC. PAYMENTS 2159	299	506	0	0
BOOKS & PUBLICATIONS 2172	8,705	7,033	8,800	8,800
OFFICE SUPPLIES 2173	5,789	4,928	6,250	6,250
MAIL CENTER - ISF 2174	1,504	1,548	1,700	1,700
PURCHASING CHARGES - ISF 2176	58,601	75,912	70,395	70,395
GRAPHICS CHARGES - ISF 2177	8,148	825	2,500	2,500
COPY MACHINE CHGS - ISF 2178	631	1,153	600	600
STORES - ISF 2181	3,400	3,084	2,600	2,600
INFORMATION TECHNOLOGY- ISF 2192	360	2,692	3,472	3,472
COMPUTER SERVICES NON ISF 2195	9,309	13,413	17,310	17,310
OTHER PROF & SPEC SERVICE 2199	399,841	275,893	221,825	221,825
TEMPORARY HELP 2200	23,103	7,942	0	0
ATTORNEY SERVICES 2202	1,350	3,740	2,500	2,500
SPECIAL SERVICES - ISF 2205	4,125	4,287	4,200	4,200
EMPLOYEE HEALTH SERVICES 2211	0	3,725	500	500
HEAVY EQUIPMENT - ISF 2274	0	0	210,500	210,500
STORAGE CHARGES 2283	333	539	310	310
SMALL TOOLS & INSTRUMENTS 2291	15,053	9,143	24,000	24,000
MINOR EQUIPMENT-OTHER 2292	518,286	9,022	0	0
COMPUTER EQUIP <5000 2293	2,590	9,183	10,000	10,000
FURNITURE/FIXTURES <5000 2294	558	0	0	0
SPECIAL DEPT. EXP. - 01 2301	3,752,098	3,191,043	3,752,098	3,752,098
SPECIAL DEPT. EXP. - 02 2302	309,777	307,964	297,000	297,000
SPECIAL DEPT. EXP. - 03 2303	78,786	104,039	89,000	89,000
SPECIAL DEPT. EXP. - 04 2304	41,280	32,239	44,200	44,200
SPECIAL DEPT. EXP. - 05 2305	37,432	41,095	42,000	42,000
SPECIAL DEPT. EXP. - 06 2306	29,335	40,287	33,000	33,000
SPECIAL DEPT. EXP. - 07 2307	42,591	53,267	47,800	47,800
SPECIAL DEPT. EXP. - 08 2308	282,856	816,829	816,706	816,706
SPECIAL DEPT. EXP. - 09 2309	12,291	4,522	19,600	19,600
SPECIAL DEPT. EXP. - 10 2310	144,818	145,384	62,450	62,450
SPECIAL DEPT. EXP. - 14 2314	0	2,077	4,000	4,000
CONF. & SEMINARS EXPENSE 2523	5,417	2,434	6,000	6,000
GAS/DIESEL FUEL 2525	55,640	62,080	61,200	61,200

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
CONFER & SEMINAR EXPENSE ISF	2526	0	6,067	0
MISC. TRANS. & TRAVEL	2529	6,180	5,370	5,300
TOTAL SERVICES AND SUPPLIES		6,735,684	6,135,015	7,096,366
DEPRECIATION EXPENSE	3611	2,908,816	2,898,891	4,214,388
INTERFUND EXP - ADMIN	3902	414,972	437,527	457,542
TOTAL OTHER CHARGES		3,323,788	3,336,417	4,671,930
TOTAL OPERATING EXPENSE		12,562,501	11,919,571	14,187,050
NET OPERATING INCOME (LOSS)		(379,574)	386,538	(245,239)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST L/T TECP	3412	0	(1,179)	(6,000)
TOTAL OTHER CHARGES		0	(1,179)	(6,000)
INTEREST EARNINGS	8911	331,363	216,136	300,000
TOTAL REV-USE OF MONEY & PROPERTY		331,363	216,136	300,000
CY CASH PROCEEDS FA SALE	9821	351,643	450,685	0
GAIN/LOSS DISP FIXED ASST	9822	(194,162)	(443,802)	0
FA SYSTEM SALE PROCEEDS	9823	(376,053)	(448,780)	0
TOTAL OTHER FINANCING SOURCES		(218,572)	(441,897)	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		112,792	(226,941)	294,000
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS	9831	700,000	0	0
PROCEEDS OF LT DEBT	9843	0	0	0
INSURANCE PROCEEDS	9851	325,220	334,499	260,493
TOTAL OTHER FINANCING SOURCES		1,025,220	334,499	260,493
RESIDUAL EQUITY TRANS IN	9911	614,321	931,597	0
TOTAL RESIDUAL EQUITY TRANSFERS		614,321	931,597	0
TOTAL OPERATING TRANSFERS		1,639,541	1,266,096	260,493
NET INCOME (LOSS)		1,372,759	1,425,693	309,254
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS-PRINC	3312	0	0	17,348
TOTAL OTHER CHARGES		0	0	17,348
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	17,348
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099	4033	46,426	238,533	525,000
AUTOMOTIVE EQUIPMENT	4810	477,086	287,467	0
REPLACE EQUIP.-AUTOMOTIVE	4819	3,761,152	4,702,488	5,345,000
CONSTRUCTION EQUIPMENT	4820	83,456	0	120,000
SHOP & MAINT. EQUIPMENT	4830	28,881	73,195	130,000
OTHER EQUIPMENT	4889	0	0	25,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
FIXED ASSETS				
EQUIPMENT CONTRA ACCT. 4993	(4,397,001)	(5,301,684)	0	0
TOTAL FIXED ASSETS	<u>(0)</u>	<u>0</u>	<u>6,145,000</u>	<u>6,145,000</u>
TOTAL FIXED ASSETS	<u>(0)</u>	<u>0</u>	<u>6,145,000</u>	<u>6,145,000</u>

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3100 HAZARDOUS MATERIALS ISF
 SERVICE ACTIVITY: UNCLASSIFIED

HAZARDOUS MATERIALS ISF - 7000

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	745,300	553,322	532,000	532,000	532,000
TOTAL REVENUES	<u>745,300</u>	<u>502,612</u>	<u>532,000</u>	<u>532,000</u>	<u>532,000</u>
NET COUNTY COST	0	50,711	0	0	0

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Hazardous Materials Abatement Program (HMAP) network is administered by the Health, Safety & Loss Prevention Section of Risk Management. This program is responsible for providing centralized management of hazardous materials and waste disposal for County departments and other governmental entities in the network. Through this network, County departments and select external public agencies can benefit from the County's bargaining power to contract for hazardous waste disposal and recycling, to gain assistance in complying with regulatory requirements, reduce costs, and have access to quality service providers. HMAP services include consultative assistance for waste handling, coordination of waste disposal, waste audits, employee information and training, hazardous materials and waste record-keeping and preparation of reports to meet State and Federal regulatory requirements.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3100 HAZARDOUS MATERIALS ISF
UNIT 7000 HAZARDOUS MATERIALS ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
HAZ MAT COLLECTIONS 9620	519,455	499,413	531,100	531,100
TOTAL CHARGES FOR SERVICES	519,455	499,413	531,100	531,100
OTHER SALES 9761	0	0	0	0
OTHER REVENUE - MISC 9772	0	370	0	0
TOTAL MISCELLANEOUS REVENUES	0	370	0	0
TOTAL OPERATING INCOME	519,455	499,783	531,100	531,100
OPERATING EXPENSE				
INDIRECT COST RECOVERY 2158	5,308	7,138	6,900	6,900
MISC. PAYMENTS 2159	2,926	3,772	0	0
OTHER PROF & SPEC SERVICE 2199	0	0	25,900	25,900
SPECIAL DEPT. EXP. - 01 2301	314,736	302,005	320,900	320,900
TOTAL SERVICES AND SUPPLIES	322,970	312,915	353,700	353,700
TAXES AND ASSESSMENTS 3571	6,642	6,939	10,000	10,000
DEPRECIATION EXPENSE 3611	2,220	972	2,700	2,700
INTERFUND EXP - ADMIN 3902	244,964	232,497	165,600	165,600
TOTAL OTHER CHARGES	253,825	240,407	178,300	178,300
TOTAL OPERATING EXPENSE	576,796	553,322	532,000	532,000
NET OPERATING INCOME (LOSS)	(57,341)	(53,539)	(900)	(900)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	6,209	2,829	900	900
TOTAL REV-USE OF MONEY & PROPERTY	6,209	2,829	900	900
GAIN/LOSS DISP FIXED ASST 9822	(319)	0	0	0
TOTAL OTHER FINANCING SOURCES	(319)	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	5,890	2,829	900	900
NET INCOME (LOSS)	(51,451)	(50,711)		

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3110 LIABILITY/PPTY INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO-LIABILITY INSURANCE - 7010

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	12,058,534	9,284,655	13,108,400	13,108,400	13,108,400
TOTAL REVENUES	<u>10,138,300</u>	<u>10,346,858</u>	<u>13,453,500</u>	<u>13,453,500</u>	<u>13,453,500</u>
NET COUNTY COST	1,920,234	(1,062,203)	(345,100)	(345,100)	(345,100)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for claims administration and litigation management, working with County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section also administers the Personal Property Program and Automobile Damage Program for the Vehicle Fleet, and the third party Subrogation Program.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3110 LIABILITY/PPTY INS-ISF
UNIT 7010 GEO-LIABILITY INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
INDIRECT COST RECOVERY	9411	91,106	57,112	0
LIABILITY INSURANCE	9705	10,612,888	9,440,900	13,003,500
TOTAL CHARGES FOR SERVICES		10,703,994	9,498,012	13,003,500
TOTAL OPERATING INCOME		10,703,994	9,498,012	13,003,500
OPERATING EXPENSE				
INSURANCE PREMIUMS	2072	4,450,161	4,270,247	4,681,700
GEN LIAB ULT LOSS EXP 1099	2073	4,033,604	1,143,104	6,672,000
MALPRACTICE	2076	243,622	200,065	537,000
GEN LIAB ULT LOSS EXP	2083	980,856	1,017,365	0
GEN LIAB ATTY/CLIENT 1099	2084	1,824,412	1,699,490	0
INDIRECT COST RECOVERY	2158	0	0	65,500
OTHER PROF & SPEC SERVICE	2199	25,299	21,876	100,000
SPECIAL DEPT. EXP. - 01	2301	48,002	100,881	100,000
TOTAL SERVICES AND SUPPLIES		11,605,957	8,453,028	12,156,200
JUDGEMENTS AND DAMAGES	3511	2,376	2,390	7,000
INTERFUND EXP - ADMIN	3902	858,385	829,238	945,200
TOTAL OTHER CHARGES		860,761	831,627	952,200
TOTAL OPERATING EXPENSE		12,466,718	9,284,655	13,108,400
NET OPERATING INCOME (LOSS)		(1,762,724)	213,357	(104,900)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	1,315,424	848,846	450,000
TOTAL REV-USE OF MONEY & PROPERTY		1,315,424	848,846	450,000
TOTAL NON-OPERATING REVENUE(EXPENSE)		1,315,424	848,846	450,000
NET INCOME (LOSS)		(447,300)	1,062,203	345,100

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3120 WORKERS COMP-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO WORKERS COMP - 7030

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	26,739,477	18,763,797	24,349,100	24,349,100	24,349,100
TOTAL REVENUES	<u>23,991,200</u>	<u>25,040,934</u>	<u>23,343,000</u>	<u>23,343,000</u>	<u>23,343,000</u>
NET COUNTY COST	2,748,277	(6,277,136)	1,006,100	1,006,100	1,006,100

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or denial to the Retirement Board.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3120 WORKERS COMP-ISF
UNIT 7030 GEO WORKERS COMP
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)	
OPERATING INCOME					
STATE AID - SB 90	9246	232,742	97,174	0	0
TOTAL INTERGOVERNMENTAL REVENUE		232,742	97,174	0	0
INDIRECT COST RECOVERY	9411	102,798	0	0	0
WORKERS COMP INS	9706	26,177,597	21,782,403	21,843,000	21,843,000
TOTAL CHARGES FOR SERVICES		26,280,395	21,782,403	21,843,000	21,843,000
TOTAL OPERATING INCOME		26,513,137	21,879,577	21,843,000	21,843,000
OPERATING EXPENSE					
VOICE/DATA - ISF	2033	0	0	0	0
WORKER COMP ULT LOSS EXP	2074	13,641,138	15,344,580	20,791,000	20,791,000
INDIRECT COST RECOVERY	2158	0	7,608	8,700	8,700
OTHER PROF & SPEC SERVICE	2199	2,105,849	2,328,749	2,284,500	2,284,500
SPECIAL DEPT. EXP. - 03	2303	236,260	207,123	263,600	263,600
TOTAL SERVICES AND SUPPLIES		15,983,248	17,888,060	23,347,800	23,347,800
TOTAL OPERATING EXPENSE		15,983,248	17,888,060	23,347,800	23,347,800
NET OPERATING INCOME (LOSS)		10,529,889	3,991,517	(1,504,800)	(1,504,800)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	4,345,737	3,161,357	1,500,000	1,500,000
TOTAL REV-USE OF MONEY & PROPERTY		4,345,737	3,161,357	1,500,000	1,500,000
TOTAL NON-OPERATING REVENUE(EXPENSE)		4,345,737	3,161,357	1,500,000	1,500,000
OPERATING TRANSFERS					
INTRAFUND COST ALLOC INCR	5121	(921,144)	(875,737)	(1,001,300)	(1,001,300)
TOTAL OTHER FINANCING USES		(921,144)	(875,737)	(1,001,300)	(1,001,300)
TOTAL OPERATING TRANSFERS		(921,144)	(875,737)	(1,001,300)	(1,001,300)
NET INCOME (LOSS)		13,954,482	6,277,136	(1,006,100)	(1,006,100)

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3120 WORKERS COMP-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO RISK MGMT ADMIN - 7050

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	1,259,100	1,166,964	1,250,900	1,250,900	1,250,900
TOTAL REVENUES	<u>1,259,100</u>	<u>1,107,429</u>	<u>1,250,900</u>	<u>1,250,900</u>	<u>1,250,900</u>
NET COUNTY COST	0	59,534	0	0	0
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims Section, which manages first party claims (claims by the County to its own insurance carriers), and third party claims made against the County; pursues subrogation claims against third parties that cause financial loss to the County; and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third party administrators. The claims units within Risk Management investigate and manage claims made by County employees or the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3120 WORKERS COMP-ISF
UNIT 7050 GEO RISK MGMT ADMIN
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	1,103,349	1,061,734	1,110,900	1,110,900
TOTAL CHARGES FOR SERVICES	1,103,349	1,061,734	1,110,900	1,110,900
OTHER SALES 9761	15	0	0	0
OTHER REVENUE - MISC 9772	84,958	45,695	140,000	140,000
TOTAL MISCELLANEOUS REVENUES	84,973	45,695	140,000	140,000
TOTAL OPERATING INCOME	1,188,322	1,107,429	1,250,900	1,250,900
OPERATING EXPENSE				
REGULAR SALARIES 1101	847,175	868,021	913,600	913,600
EXTRA HELP 1102	0	2,175	0	0
SUPPLEMENTAL PAYMENTS 1106	16,569	18,568	19,800	19,800
TERMINATIONS/BUYDOWNS 1107	35,140	27,737	36,100	36,100
RETIREMENT CONTRIBUTION 1121	151,261	146,179	156,100	156,100
OASDI CONTRIBUTION 1122	52,526	52,565	57,800	57,800
FICA-MEDICARE 1123	12,712	12,867	13,500	13,500
SAFE HARBOR 1124	0	41	0	0
POB DEBT SERVICE 1126	2,124	0	0	0
RETIREE HLTH PYMT 1099 1128	12,437	12,974	6,700	6,700
GROUP INSURANCE 1141	79,532	79,952	85,200	85,200
LIFE INS/DEPT HEADS & MGT 1142	943	1,031	1,100	1,100
MANAGEMENT DISABILITY INS 1144	5,812	5,916	6,900	6,900
WORKERS' COMPENSATION INS 1165	16,720	11,474	11,000	11,000
401K PLAN 1171	22,516	22,841	28,000	28,000
TOTAL SALARIES AND EMPLOYEE BENEFIT:	1,255,466	1,262,341	1,335,800	1,335,800
TELEPHONE CHGS - NON ISF 2032	2,639	2,431	3,000	3,000
VOICE/DATA - ISF 2033	23,817	24,472	30,000	30,000
GENERAL INSUR ALLOCATION - ISF 2071	33,367	66,586	86,800	86,800
FACIL/MATLS SQ FT ALLOC-ISF 2125	30,156	31,596	31,600	31,600
OTHER MAINTENANCE - ISF 2128	5,641	841	5,600	5,600
MEMBERSHIPS & DUES 2141	330	300	900	900
EDUCATION ALLOWANCE 2154	210	0	1,000	1,000
INDIRECT COST RECOVERY 2158	34,014	44,803	53,400	53,400
MISC. PAYMENTS 2159	2,046	1,634	1,800	1,800
PRINTING/BINDING-NOT ISF 2171	165	321	1,500	1,500
BOOKS & PUBLICATIONS 2172	4,526	3,903	4,500	4,500
OFFICE SUPPLIES 2173	9,662	6,622	12,200	12,200
MAIL CENTER - ISF 2174	2,862	2,924	6,000	6,000
PURCHASING CHARGES - ISF 2176	23,449	31,128	23,400	23,400
GRAPHICS CHARGES - ISF 2177	1,404	686	7,000	7,000
COPY MACHINE CHGS - ISF 2178	1,090	597	4,300	4,300
MISC. OFFICE EXPENSE 2179	86	68	600	600
STORES - ISF 2181	334	734	600	600
INFORMATION TECHNOLOGY- ISF 2192	98,323	103,699	138,000	138,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3120 WORKERS COMP-ISF
UNIT 7050 GEO RISK MGMT ADMIN
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
COMPUTER SERVICES NON ISF	2195	19,624	20,157	25,400
OTHER PROF & SPEC SERVICE	2199	41,333	41,161	10,000
SPECIAL SERVICES - ISF	2205	334	527	400
EMPLOYEE HEALTH SERVICES	2211	725	1,911	0
COUNTY GIS EXPENSE	2214	0	209	0
STORAGE CHARGES	2283	3,210	3,308	3,400
MINOR EQUIPMENT-OTHER	2292	1,139	545	9,600
COMPUTER EQUIP <5000	2293	3,655	4,780	15,000
FURNITURE/FIXTURES <5000	2294	612	5,461	0
SPECIAL DEPT. EXP. - 01	2301	75,855	40,799	125,000
TRANS. CHARGES - ISF	2521	3,378	2,813	5,300
PRIVATE VEHICLE MILEAGE	2522	1,245	1,850	1,400
CONF. & SEMINARS EXPENSE	2523	13,472	10,226	15,000
CONFER & SEMINAR EXPENSE ISF	2526	0	458	0
TOTAL SERVICES AND SUPPLIES		438,703	457,548	622,700
DEPRECIATION EXPENSE	3611	1,769	5,124	5,300
INTERFUND EXP - ADMIN	3902	380,600	317,688	288,400
TOTAL OTHER CHARGES		382,369	322,812	293,700
TOTAL OPERATING EXPENSE		2,076,538	2,042,701	2,252,200
NET OPERATING INCOME (LOSS)		(888,216)	(935,271)	(1,001,300)
OPERATING TRANSFERS				
INTRAFUND COST ALLOC DECR	5122	921,144	875,737	1,001,300
TOTAL OTHER FINANCING USES		921,144	875,737	1,001,300
TOTAL OPERATING TRANSFERS		921,144	875,737	1,001,300
NET INCOME (LOSS)		32,928	(59,534)	
FIXED ASSETS				
COMPUTER SOFTWARE	4863	25,637	0	0
EQUIPMENT CONTRA ACCT.	4993	(25,637)	0	0
TOTAL FIXED ASSETS		0	0	0
TOTAL FIXED ASSETS		0	0	0



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

BUSINESS SUPPORT - 7060

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	6,403,536	5,627,434	6,563,855	6,563,855	6,563,855
TOTAL REVENUES	<u>6,018,102</u>	<u>5,220,887</u>	<u>6,611,783</u>	<u>6,611,783</u>	<u>6,611,783</u>
NET COUNTY COST	385,434	406,547	(47,928)	(47,928)	(47,928)
AUTH POSITIONS			26	26	26
FTE POSITIONS			26	26	26

BUDGET UNIT DESCRIPTION:

Business Support Services administers and staffs a county wide scalable business solution program through use of leveraged County volume, centralized expertise, and strategic partnering. This program qualifies the County for discounts and overall labor savings in the areas of Mail Processing, Document Publishing, and Warehouse and Distribution Services. Business Support Services defines business solutions which eliminate duplicate investment throughout the County in office hardware/software, related to mail/print processing and digital document access. In addition, Business Support Services minimizes office space devoted to inactive records/documents through its records program and reduces the cost of a distribution and material handling with a countywide courier service and warehouse program. Business Support Services provides and administers web-based access to a variety of its business solutions as well as supporting a customer service program to meet on-demand business needs.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7060 BUSINESS SUPPORT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
GRAPHICS SERVICES - ISF 9702	1,776,202	1,427,797	2,212,410	2,212,410
TOTAL CHARGES FOR SERVICES	1,776,202	1,427,797	2,212,410	2,212,410
OTHER SALES 9761	41,121	40,415	55,000	55,000
OTHER REVENUE - MISC 9772	3,668,415	3,758,733	4,323,782	4,323,782
TOTAL MISCELLANEOUS REVENUES	3,709,536	3,799,148	4,378,782	4,378,782
TOTAL OPERATING INCOME	5,485,738	5,226,945	6,591,192	6,591,192
OPERATING EXPENSE				
REGULAR SALARIES 1101	998,140	1,027,228	1,139,022	1,139,022
EXTRA HELP 1102	0	12,549	2,750	2,750
OVERTIME 1105	35,924	21,123	20,094	20,094
SUPPLEMENTAL PAYMENTS 1106	10,762	12,378	12,841	12,841
TERMINATIONS/BUYDOWNS 1107	28,929	24,477	20,434	20,434
CALL BACK STAFFING 1108	12,796	2,486	4,250	4,250
RETIREMENT CONTRIBUTION 1121	307,698	305,540	313,014	313,014
OASDI CONTRIBUTION 1122	65,114	65,826	74,318	74,318
FICA-MEDICARE 1123	15,439	15,830	17,391	17,391
SAFE HARBOR 1124	0	237	52	52
POB DEBT SERVICE 1126	62,583	0	57	57
RETIREE HLTH PYMT 1099 1128	6,218	6,487	6,694	6,694
GROUP INSURANCE 1141	157,941	169,121	184,704	184,704
LIFE INS/DEPT HEADS & MGT 1142	182	180	192	192
MANAGEMENT DISABILITY INS 1144	1,233	1,287	1,392	1,392
WORKERS' COMPENSATION INS 1165	24,176	17,487	27,450	27,450
401K PLAN 1171	13,300	14,230	16,299	16,299
S & EB CURR YEAR ADJ INCREASE 1991	362,605	429,630	449,766	449,766
S & EB CURR YEAR ADJ DECREASE 1992	(362,605)	(429,630)	(463,744)	(463,744)
TOTAL SALARIES AND EMPLOYEE BENEFIT:	1,740,435	1,696,466	1,826,976	1,826,976
UNIFORM ALLOWANCE 2022	3,987	3,064	5,375	5,375
SAFETY CLOTH & SUPPLIES 2023	1,679	1,378	1,440	1,440
TELEPHONE CHGS - NON ISF 2032	4,185	5,481	4,500	4,500
VOICE/DATA - ISF 2033	16,840	18,738	18,220	18,220
RADIO COMMUNICATIONS - ISF 2034	7	0	10	10
GENERAL INSUR ALLOCATION - ISF 2071	30,921	80,550	108,242	108,242
OFFICE EQUIP. MAINTENANCE 2102	49,820	36,279	53,265	53,265
OTHER EQUIP. MAINTENANCE 2105	4,303	7,612	8,800	8,800
MAINTENANCE SUPPLIES 2107	2,064	422	1,000	1,000
MAINTENANCE CONTRACTS 2108	47,099	64,055	64,800	64,800
BUILDING MAINTENANCE 2121	0	329	0	0
FACIL/MATLS SQ FT ALLOC-ISF 2125	182,508	197,340	192,800	192,800
OTHER MAINTENANCE - ISF 2128	165	376	0	0
MEMBERSHIPS & DUES 2141	1,505	1,724	2,850	2,850
CASH SHORTAGE 2151	0	16	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7060 BUSINESS SUPPORT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
EDUCATION ALLOWANCE 2154	937	0	6,950	6,950
INDIRECT COST RECOVERY 2158	253,865	277,098	372,747	372,747
MISC. PAYMENTS 2159	1,650	568	1,500	1,500
PRINTING/BINDING-NOT ISF 2171	8,328	10,431	15,500	15,500
BOOKS & PUBLICATIONS 2172	5,919	1,759	2,200	2,200
OFFICE SUPPLIES 2173	12,003	11,918	15,125	15,125
MAIL CENTER - ISF 2174	4,536	4,296	4,800	4,800
PURCHASING CHARGES - ISF 2176	16,082	16,560	18,910	18,910
GRAPHICS CHARGES - ISF 2177	23,815	17,658	25,450	25,450
COPY MACHINE CHGS - ISF 2178	2,790	3,386	6,800	6,800
MISC. OFFICE EXPENSE 2179	0	112	0	0
STORES - ISF 2181	38,285	39,326	29,000	29,000
INFORMATION TECHNOLOGY- ISF 2192	19,131	22,481	20,125	20,125
COMPUTER SERVICES NON ISF 2195	4,722	6,539	20,000	20,000
OTHER PROF & SPEC SERVICE 2199	75,876	62,752	114,900	114,900
TEMPORARY HELP 2200	25,406	3,049	17,500	17,500
SPECIAL SERVICES - ISF 2205	1,912	2,076	1,800	1,800
EMPLOYEE HEALTH SERVICES 2211	0	3,382	2,500	2,500
PUBLIC AND LEGAL NOTICES 2261	2,288	0	2,000	2,000
RENT/LEASES EQUIP-NOT ISF 2271	314,237	338,702	424,156	424,156
BUILD LEASES & RENTALS 2281	54,552	18,347	0	0
STORAGE CHARGES 2283	825	267	800	800
SMALL TOOLS & INSTRUMENTS 2291	0	124	0	0
MINOR EQUIPMENT-OTHER 2292	393	15,588	7,000	7,000
COMPUTER EQUIP <5000 2293	11,581	50,968	6,000	6,000
FURNITURE/FIXTURES <5000 2294	12,387	7,395	7,500	7,500
SPECIAL DEPT. EXP. - 01 2301	2,021,868	2,162,273	2,505,289	2,505,289
SPECIAL DEPT. EXP. - 02 2302	128,674	143,736	133,000	133,000
TRANS. CHARGES - ISF 2521	45,506	44,072	49,100	49,100
CONF. & SEMINARS EXPENSE 2523	2,644	113	6,025	6,025
GAS/DIESEL FUEL 2525	20,718	17,686	35,800	35,800
CONFER & SEMINAR EXPENSE ISF 2526	0	2,001	0	0
TOTAL SERVICES AND SUPPLIES	3,456,016	3,702,023	4,313,779	4,313,779
DEPRECIATION EXPENSE 3611	117,683	117,771	160,337	160,337
INTERFUND EXP - ADMIN 3902	103,015	95,949	107,484	107,484
TOTAL OTHER CHARGES	220,698	213,720	267,821	267,821
TOTAL OPERATING EXPENSE	5,417,149	5,612,209	6,408,576	6,408,576
NET OPERATING INCOME (LOSS)	68,589	(385,264)	182,616	182,616
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	24,176	13,911	20,591	20,591
TOTAL REV-USE OF MONEY & PROPERTY	24,176	13,911	20,591	20,591

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STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7060 BUSINESS SUPPORT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
NON-OPERATING REVENUE(EXPENSE)				
GAIN/LOSS DISP FIXED ASST	9822	0	(19,968)	0
TOTAL OTHER FINANCING SOURCES		0	(19,968)	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		24,176	(6,057)	20,591
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR	5121	(229,964)	(200,635)	(178,445)
INTRAFUND COST ALLOC DECR	5122	210,559	38,757	168,166
TOTAL OTHER FINANCING USES		(19,405)	(161,878)	(10,279)
INTRAFUND TRANSFERS	5601	0	156,000	0
TOTAL INTRAFUND TRANSFERS		0	156,000	0
TOTAL OPERATING TRANSFERS		(19,405)	(5,878)	(10,279)
NET INCOME (LOSS)		73,360	(397,199)	192,928
FIXED ASSETS				
FURNITURE & FIXTURES	4850	0	0	50,000
COMPUTER EQUIPMENT	4862	6,755	0	0
COMPUTER SOFTWARE	4863	43,595	15,414	25,000
REPLACE OFFICE MACHINES	4869	10,150	133,152	50,000
OTHER EQUIPMENT	4889	23,556	0	20,000
EQUIPMENT CONTRA ACCT.	4993	(77,301)	(139,218)	0
TOTAL FIXED ASSETS		6,755	9,348	145,000
TOTAL FIXED ASSETS		6,755	9,348	145,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PURCHASING - 7070

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	3,294,743	3,036,866	3,334,137	3,334,137	3,334,137
TOTAL REVENUES	<u>3,256,811</u>	<u>3,331,160</u>	<u>3,426,197</u>	<u>3,426,197</u>	<u>3,426,197</u>
NET COUNTY COST	37,932	(294,294)	(92,060)	(92,060)	(92,060)
AUTH POSITIONS			13	13	13
FTE POSITIONS			13	13	13

BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA-Administration. Procurement purchases goods and services through the issuance and evaluation of written bids, proposals, and quotations, disposes of surplus property and administers the Convenience Copier program. Procurement provides contract management services including negotiation, review, and contract administration. It manages the competitive bid process (RFB's) and prepares requests for proposals (RFPs), including development, analysis, and evaluation. Procurement also provides financial data research service, ensures certificate of insurance compliance, researches e-commerce applications, issues purchase orders and manages procurement credit cards.

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STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
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FUND 3160 MATERIALS-ISF
UNIT 7070 PURCHASING
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
MATERIALS - ISF 9492	1,768,527	1,570,322	1,902,371	1,902,371
COPY MACHINE CHARGS - ISF 9708	1,538,719	1,572,857	1,516,326	1,516,326
TOTAL CHARGES FOR SERVICES	3,307,246	3,143,178	3,418,697	3,418,697
OTHER REVENUE - MISC 9772	165,306	179,177	0	0
TOTAL MISCELLANEOUS REVENUES	165,306	179,177	0	0
TOTAL OPERATING INCOME	3,472,553	3,322,355	3,418,697	3,418,697
OPERATING EXPENSE				
REGULAR SALARIES 1101	679,407	714,340	759,996	759,996
EXTRA HELP 1102	23,784	13,964	14,800	14,800
OVERTIME 1105	1,676	2,391	8,518	8,518
SUPPLEMENTAL PAYMENTS 1106	17,080	17,691	21,515	21,515
TERMINATIONS/BUYDOWNS 1107	12,806	15,679	14,115	14,115
CALL BACK STAFFING 1108	0	16	0	0
RETIREMENT CONTRIBUTION 1121	134,783	139,752	142,704	142,704
OASDI CONTRIBUTION 1122	42,748	45,112	50,355	50,355
FICA-MEDICARE 1123	10,466	10,970	11,860	11,860
SAFE HARBOR 1124	631	265	280	280
POB DEBT SERVICE 1126	11,245	0	0	0
RETIREE HLTH PYMT 1099 1128	3,602	0	0	0
GROUP INSURANCE 1141	83,709	89,392	92,352	92,352
LIFE INS/DEPT HEADS & MGT 1142	182	180	192	192
MANAGEMENT DISABILITY INS 1144	1,219	1,297	1,438	1,438
WORKERS' COMPENSATION INS 1165	18,838	13,070	18,362	18,362
401K PLAN 1171	11,231	11,543	12,757	12,757
TOTAL SALARIES AND EMPLOYEE BENEFIT:	1,053,407	1,075,662	1,149,244	1,149,244
TELEPHONE CHGS - NON ISF 2032	24	26	620	620
VOICE/DATA - ISF 2033	22,168	11,926	27,137	27,137
GENERAL INSUR ALLOCATION - ISF 2071	5,460	6,118	19,146	19,146
OFFICE EQUIP. MAINTENANCE 2102	497	509	700	700
FACIL/MATLS SQ FT ALLOC-ISF 2125	49,800	52,200	52,900	52,900
OTHER MAINTENANCE - ISF 2128	1,490	315	1,500	1,500
MEMBERSHIPS & DUES 2141	2,507	2,312	2,100	2,100
EDUCATION ALLOWANCE 2154	0	0	3,000	3,000
INDIRECT COST RECOVERY 2158	100,083	135,424	170,890	170,890
MISC. PAYMENTS 2159	110	10	100	100
PRINTING/BINDING-NOT ISF 2171	709	527	549	549
BOOKS & PUBLICATIONS 2172	5,106	6,126	7,100	7,100
OFFICE SUPPLIES 2173	5,010	2,746	6,600	6,600
MAIL CENTER - ISF 2174	8,045	8,275	8,755	8,755
PURCHASING CHARGES - ISF 2176	2,531	1,769	2,500	2,500
GRAPHICS CHARGES - ISF 2177	1,544	888	2,500	2,500
COPY MACHINE CHGS - ISF 2178	3,729	3,142	4,000	4,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7070 PURCHASING
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
MISC. OFFICE EXPENSE	2179	0	285	0
STORES - ISF	2181	4,523	4,530	4,326
INFORMATION TECHNOLOGY- ISF	2192	66,029	39,565	70,000
OTHER PROF & SPEC SERVICE	2199	12,798	85	10,600
TEMPORARY HELP	2200	12,471	4,125	24,106
ATTORNEY SERVICES	2202	13,410	6,933	17,250
SPECIAL SERVICES - ISF	2205	429	1,287	291
EMPLOYEE HEALTH SERVICES	2211	0	509	293
PUBLIC AND LEGAL NOTICES	2261	0	0	300
RENT/LEASES EQUIP-NOT ISF	2271	1,237,984	1,327,559	1,308,440
STORAGE CHARGES	2283	1,849	1,400	1,800
COMPUTER EQUIP <5000	2293	1,218	10,536	10,000
FURNITURE/FIXTURES <5000	2294	0	4,229	1,500
SPECIAL DEPT. EXP. - 01	2301	0	0	45,833
TRANS. CHARGES - ISF	2521	1,027	437	992
PRIVATE VEHICLE MILEAGE	2522	0	450	606
CONF. & SEMINARS EXPENSE	2523	5,652	4,887	10,000
CONFER & SEMINAR EXPENSE ISF	2526	0	2,067	0
TOTAL SERVICES AND SUPPLIES		1,566,202	1,641,196	1,816,434
DEPRECIATION EXPENSE	3611	1,648	1,644	1,638
INTERFUND EXP - ADMIN	3902	5,422	0	0
TOTAL OTHER CHARGES		7,070	1,644	1,638
TOTAL OPERATING EXPENSE		2,626,679	2,718,501	2,967,316
NET OPERATING INCOME (LOSS)		845,874	603,854	451,381
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	14,984	8,805	7,500
TOTAL REV-USE OF MONEY & PROPERTY		14,984	8,805	7,500
TOTAL NON-OPERATING REVENUE(EXPENSE)		14,984	8,805	7,500
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR	5121	(304,516)	(162,365)	(176,821)
TOTAL OTHER FINANCING USES		(304,516)	(162,365)	(176,821)
INTRAFUND TRANSFERS	5601	0	(156,000)	(160,000)
TOTAL INTRAFUND TRANSFERS		0	(156,000)	(160,000)
TOTAL OPERATING TRANSFERS		(304,516)	(318,365)	(336,821)
NET INCOME (LOSS)		556,342	294,294	122,060
FIXED ASSETS				
OTHER EQUIPMENT	4889	0	0	30,000
TOTAL FIXED ASSETS		0	0	30,000
TOTAL FIXED ASSETS		0	0	30,000



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

SPECIAL SERVICES - 7080

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	4,344,534	4,126,687	4,433,605	4,433,605	4,433,605
TOTAL REVENUES	<u>4,146,722</u>	<u>4,062,041</u>	<u>4,266,267</u>	<u>4,266,267</u>	<u>4,266,267</u>
NET COUNTY COST	197,812	64,646	167,338	167,338	167,338
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

BUDGET UNIT DESCRIPTION:

Special Services is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and the 24 hour monitoring of fire/life/safety systems and other alarms; responding to requests for assistance; reporting and investigating incidents; providing escorts for contractor employees performing work and for public tours; and issuing identification badges, access cards, and parking and carpool permits, emergency preparedness training and administrative support to departments. This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on the grounds, and monitors the Countywide vending machine contracts.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7080 SPECIAL SERVICES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
VEHICLE CODE FINES 8811	66,744	89,170	53,395	53,395
TOTAL FINES, FORFEITURES & PENALTY RENTS AND CONCESSIONS 8931	17,199	12,316	19,657	19,657
TOTAL REV-USE OF MONEY & PROPERTY	17,199	12,316	19,657	19,657
OTHER INTERFUND CHARGES 9412	137,859	149,077	152,715	152,715
SPECIAL SERVICES - ISF 9712	3,239,738	3,324,871	3,465,539	3,465,539
TOTAL CHARGES FOR SERVICES	3,377,597	3,473,948	3,618,254	3,618,254
OTHER SALES 9761	38,066	44,720	41,007	41,007
OTHER REVENUE - MISC 9772	467,250	458,054	522,526	522,526
TOTAL MISCELLANEOUS REVENUES	505,316	502,774	563,533	563,533
TOTAL OPERATING INCOME	3,966,855	4,078,209	4,254,839	4,254,839
OPERATING EXPENSE				
REGULAR SALARIES 1101	281,611	272,230	359,011	359,011
EXTRA HELP 1102	8,487	3,500	0	0
OVERTIME 1105	0	60	2,000	2,000
SUPPLEMENTAL PAYMENTS 1106	7,472	8,488	8,154	8,154
TERMINATIONS/BUYDOWNS 1107	10,375	38,638	10,060	10,060
RETIREMENT CONTRIBUTION 1121	48,588	51,254	61,486	61,486
OASDI CONTRIBUTION 1122	16,796	19,482	23,310	23,310
FICA-MEDICARE 1123	4,323	4,884	5,425	5,425
SAFE HARBOR 1124	224	66	0	0
POB DEBT SERVICE 1126	734	0	0	0
GROUP INSURANCE 1141	26,373	28,772	30,192	30,192
LIFE INS/DEPT HEADS & MGT 1142	182	158	192	192
MANAGEMENT DISABILITY INS 1144	1,199	1,131	1,394	1,394
WORKERS' COMPENSATION INS 1165	7,779	5,816	8,858	8,858
401K PLAN 1171	4,853	5,057	6,115	6,115
TOTAL SALARIES AND EMPLOYEE BENEFIT:	418,998	439,536	516,197	516,197
SAFETY CLOTH & SUPPLIES 2023	0	2,067	2,000	2,000
TELEPHONE CHGS - NON ISF 2032	2,664	3,409	3,000	3,000
VOICE/DATA - ISF 2033	61,449	84,233	97,145	97,145
RADIO COMMUNICATIONS - ISF 2034	2,518	642	1,644	1,644
GENERAL INSUR ALLOCATION - ISF 2071	14,397	11,592	15,644	15,644
BUILDING MAINTENANCE 2121	4,479	0	2,000	2,000
BUILDING EQUIP. MAINTENAN 2122	663	253	3,000	3,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	27,972	27,360	28,700	28,700
OTHER MAINTENANCE - ISF 2128	25,906	27,757	5,000	5,000
BUILDING EQUIPMENT SUPPLIES 2129	0	937	9,500	9,500
MEMBERSHIPS & DUES 2141	3,203	2,786	2,783	2,783
CASH SHORTAGE 2151	2	(83)	0	0
EDUCATION ALLOWANCE 2154	0	0	3,000	3,000
INDIRECT COST RECOVERY 2158	68,558	107,594	121,712	121,712

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7080 SPECIAL SERVICES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
MISC. PAYMENTS 2159	106	278	0	0
PRINTING/BINDING-NOT ISF 2171	424	175	2,500	2,500
BOOKS & PUBLICATIONS 2172	6,721	2,735	5,361	5,361
OFFICE SUPPLIES 2173	10,189	6,792	8,961	8,961
MAIL CENTER - ISF 2174	1,029	1,081	1,200	1,200
PURCHASING CHARGES - ISF 2176	6,036	4,968	6,900	6,900
GRAPHICS CHARGES - ISF 2177	4,717	3,664	4,000	4,000
COPY MACHINE CHGS - ISF 2178	2,946	3,651	2,900	2,900
MISC. OFFICE EXPENSE 2179	0	42	400	400
STORES - ISF 2181	7,158	6,686	4,200	4,200
INFORMATION TECHNOLOGY- ISF 2192	22,372	6,024	29,000	29,000
COMPUTER SERVICES NON ISF 2195	16,148	31,799	4,800	4,800
OTHER PROF & SPEC SERVICE 2199	170,424	126,805	64,000	64,000
TEMPORARY HELP 2200	17,507	40,493	23,000	23,000
ATTORNEY SERVICES 2202	270	48	0	0
SPECIAL SERVICES - ISF 2205	181	37,704	60,000	60,000
EMPLOYEE HEALTH SERVICES 2211	0	664	0	0
COUNTY GIS EXPENSE 2214	3,822	1,279	4,000	4,000
RENT/LEASES EQUIP-NOT ISF 2271	0	2,508	5,000	5,000
STORAGE CHARGES 2283	19	12	0	0
SMALL TOOLS & INSTRUMENTS 2291	327	1,538	500	500
MINOR EQUIPMENT-OTHER 2292	6,507	20,558	24,400	24,400
COMPUTER EQUIP <5000 2293	11,994	11,440	5,800	5,800
FURNITURE/FIXTURES <5000 2294	295	1,252	5,000	5,000
SPECIAL DEPT. EXP. - 01 2301	1,755,762	1,734,557	1,264,363	1,264,363
SPECIAL DEPT. EXP. - 02 2302	811,544	822,714	1,380,199	1,380,199
SPECIAL DEPT. EXP. - 04 2304	5,358	16,550	28,000	28,000
SPECIAL DEPT. EXP. - 05 2305	171,520	178,722	115,074	115,074
SPECIAL DEPT. EXP. - 14 2314	2,734	10,331	10,100	10,100
TRANS. CHARGES - ISF 2521	4,164	4,308	2,500	2,500
PRIVATE VEHICLE MILEAGE 2522	66	0	400	400
CONF. & SEMINARS EXPENSE 2523	4,535	342	10,000	10,000
GAS/DIESEL FUEL 2525	504	316	500	500
CONFER & SEMINAR EXPENSE ISF 2526	0	816	0	0
TOTAL SERVICES AND SUPPLIES	3,257,188	3,349,398	3,368,186	3,368,186
DEPRECIATION EXPENSE 3611	97,659	120,319	111,222	111,222
INTERFUND EXP - ADMIN 3902	110,452	130,383	153,959	153,959
TOTAL OTHER CHARGES	208,110	250,702	265,181	265,181
TOTAL OPERATING EXPENSE	3,884,297	4,039,637	4,149,564	4,149,564
NET OPERATING INCOME (LOSS)	82,558	38,572	105,275	105,275
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	19,047	10,043	11,428	11,428
TOTAL REV-USE OF MONEY & PROPERTY	19,047	10,043	11,428	11,428

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7080 SPECIAL SERVICES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
NON-OPERATING REVENUE(EXPENSE)				
GAIN/LOSS DISP FIXED ASST 9822	(7,820)	(25,912)	0	0
FA SYSTEM SALE PROCEEDS 9823	0	(300)	0	0
TOTAL OTHER FINANCING SOURCES	<u>(7,820)</u>	<u>(26,212)</u>	<u>0</u>	<u>0</u>
TOTAL NON-OPERATING REVENUE(EXPENSE)	<u>11,227</u>	<u>(16,168)</u>	<u>11,428</u>	<u>11,428</u>
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(93,045)	(87,050)	(104,041)	(104,041)
TOTAL OTHER FINANCING USES	<u>(93,045)</u>	<u>(87,050)</u>	<u>(104,041)</u>	<u>(104,041)</u>
TOTAL OPERATING TRANSFERS	<u>(93,045)</u>	<u>(87,050)</u>	<u>(104,041)</u>	<u>(104,041)</u>
NET INCOME (LOSS)	740	(64,646)	12,662	12,662
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099 4033	6,122	53,232	15,000	15,000
FURNITURE & FIXTURES 4850	0	0	0	0
OTHER EQUIPMENT 4889	340,871	49,446	165,000	165,000
EQUIPMENT CONTRA ACCT. 4993	(309,892)	(102,677)	0	0
TOTAL FIXED ASSETS	<u>37,100</u>	<u>0</u>	<u>180,000</u>	<u>180,000</u>
TOTAL FIXED ASSETS	<u>37,100</u>	<u>0</u>	<u>180,000</u>	<u>180,000</u>

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3160 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA ADMINISTRATION - 7095

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	2,139,615	2,152,532	2,205,830	2,205,830	2,205,830
TOTAL REVENUES	<u>2,137,161</u>	<u>2,142,591</u>	<u>2,205,830</u>	<u>2,205,830</u>	<u>2,205,830</u>
NET COUNTY COST	2,454	9,941	0	0	0
AUTH POSITIONS			20	20	20
FTE POSITIONS			20	20	20

BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Parks, Facilities and Materials.

GSA Administration provides overall management and technical support services to all operating units of the agency. The Administrative Services department includes Procurement, Personnel and Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers the Central Motor Pool (CMP) and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7095 GSA ADMINISTRATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
VEHICLE CODE FINES	8811	31,059	30,135	30,000
FORFEITURES AND PENALTIES	8831	225	200	0
TOTAL FINES, FORFEITURES & PENALTY		31,284	30,335	30,000
OTHER INTERFUND CHARGES	9412	1,997,668	2,112,256	2,175,830
TOTAL CHARGES FOR SERVICES		1,997,668	2,112,256	2,175,830
OTHER REVENUE - MISC	9772	20	0	0
TOTAL MISCELLANEOUS REVENUES		20	0	0
TOTAL OPERATING INCOME		2,028,973	2,142,591	2,205,830
OPERATING EXPENSE				
REGULAR SALARIES	1101	1,177,657	1,195,095	1,269,290
EXTRA HELP	1102	22,243	11,225	45,000
OVERTIME	1105	2,289	2,049	8,000
SUPPLEMENTAL PAYMENTS	1106	39,998	40,431	41,967
TERMINATIONS/BUYDOWNS	1107	30,683	34,444	37,705
RETIREMENT CONTRIBUTION	1121	310,866	319,435	312,020
OASDI CONTRIBUTION	1122	68,263	69,103	81,141
FICA-MEDICARE	1123	18,052	18,387	20,322
SAFE HARBOR	1124	592	205	0
POB DEBT SERVICE	1126	53,643	0	0
RETIREE HLTH PYMT 1099	1128	10,877	6,487	558
GROUP INSURANCE	1141	130,429	133,955	142,080
LIFE INS/DEPT HEADS & MGT	1142	547	540	576
MANAGEMENT DISABILITY INS	1144	3,974	4,077	4,570
WORKERS' COMPENSATION INS	1165	30,539	21,275	30,869
401K PLAN	1171	26,227	25,762	26,612
TOTAL SALARIES AND EMPLOYEE BENEFIT:		1,926,879	1,882,467	2,020,710
TELEPHONE CHGS - NON ISF	2032	476	575	500
VOICE/DATA - ISF	2033	33,248	26,860	37,500
RADIO COMMUNICATIONS - ISF	2034	0	95	2,000
GENERAL INSUR ALLOCATION - ISF	2071	12,694	9,342	16,900
OFFICE EQUIP. MAINTENANCE	2102	0	0	500
FACIL/MATLS SQ FT ALLOC-ISF	2125	115,452	128,548	148,700
OTHER MAINTENANCE - ISF	2128	13,592	765	3,500
MEMBERSHIPS & DUES	2141	643	312	1,400
EDUCATIONAL MATERIALS	2152	0	0	500
EDUCATION ALLOWANCE	2154	1,661	1,732	2,000
INDIRECT COST RECOVERY	2158	85,095	77,074	91,361
MISC. PAYMENTS	2159	1,626	1,194	30,000
PRINTING/BINDING-NOT ISF	2171	57	0	0
BOOKS & PUBLICATIONS	2172	3,895	779	3,000
OFFICE SUPPLIES	2173	12,121	5,226	12,500
MAIL CENTER - ISF	2174	3,550	3,439	4,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3160 MATERIALS-ISF
UNIT 7095 GSA ADMINISTRATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
PURCHASING CHARGES - ISF 2176	1,137	1,640	2,000	2,000
GRAPHICS CHARGES - ISF 2177	2,201	125	3,500	3,500
COPY MACHINE CHGS - ISF 2178	7,899	6,333	8,500	8,500
MISC. OFFICE EXPENSE 2179	5,435	6,593	8,000	8,000
STORES - ISF 2181	5,880	4,771	6,500	6,500
INFORMATION TECHNOLOGY- ISF 2192	93,002	300,223	130,000	130,000
COMPUTER SERVICES NON ISF 2195	29,532	18,119	30,000	30,000
OTHER PROF & SPEC SERVICE 2199	30,801	48,058	20,000	20,000
TEMPORARY HELP 2200	16,373	0	20,000	20,000
ATTORNEY SERVICES 2202	5,580	2,845	7,500	7,500
SPECIAL SERVICES - ISF 2205	1,905	980	0	0
EMPLOYEE HEALTH SERVICES 2211	0	1,138	1,500	1,500
STORAGE CHARGES 2283	3,585	3,779	4,000	4,000
SMALL TOOLS & INSTRUMENTS 2291	328	0	0	0
MINOR EQUIPMENT-OTHER 2292	239	0	2,500	2,500
COMPUTER EQUIP <5000 2293	11,863	15,062	15,000	15,000
FURNITURE/FIXTURES <5000 2294	1,849	602	2,500	2,500
TRANS. CHARGES - ISF 2521	587	909	1,000	1,000
PRIVATE VEHICLE MILEAGE 2522	4,500	5,071	5,000	5,000
CONF. & SEMINARS EXPENSE 2523	11,967	7,296	10,000	10,000
GAS/DIESEL FUEL 2525	289	4	400	400
CONFER & SEMINAR EXPENSE ISF 2526	0	1,868	0	0
MISC. TRANS. & TRAVEL 2529	0	0	500	500
TOTAL SERVICES AND SUPPLIES	<u>519,061</u>	<u>681,357</u>	<u>632,761</u>	<u>632,761</u>
TOTAL OPERATING EXPENSE	<u>2,445,940</u>	<u>2,563,825</u>	<u>2,653,471</u>	<u>2,653,471</u>
NET OPERATING INCOME (LOSS)	(416,967)	(421,234)	(447,641)	(447,641)
OPERATING TRANSFERS				
INTRAFUND COST ALLOC DECR 5122	<u>416,965</u>	<u>411,293</u>	<u>447,641</u>	<u>447,641</u>
TOTAL OTHER FINANCING USES	<u>416,965</u>	<u>411,293</u>	<u>447,641</u>	<u>447,641</u>
TOTAL OPERATING TRANSFERS	<u>416,965</u>	<u>411,293</u>	<u>447,641</u>	<u>447,641</u>
NET INCOME (LOSS)	(2)	(9,941)		



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA-FACILITIES - 7100

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	23,200,699	20,965,720	23,469,296	23,469,296	23,469,296
TOTAL REVENUES	<u>22,539,688</u>	<u>22,561,934</u>	<u>23,057,060</u>	<u>23,057,060</u>	<u>23,057,060</u>
NET COUNTY COST	661,011	(1,596,214)	412,236	412,236	412,236
AUTH POSITIONS			76	75	75
FTE POSITIONS			76	75	75

BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure equipment and systems. The Utilities Division monitors the Interruptible Power Program and interacts with the utility companies to obtain best possible service rates and coordinates with the Ventura County Regional Energy Authority to obtain cash incentives for energy efficiency and conservation improvements. It is responsible for evaluating changes in the out-sourced energy market, following the California Energy Commission decisions and making recommendations on power deregulation issues. The Utilities Division also manages GSA's energy efficiency conservation programs.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7100 GSA-FACILITIES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
RENTS AND CONCESSIONS 8931	87,338	89,996	91,692	91,692
TOTAL REV-USE OF MONEY & PROPERTY	87,338	89,996	91,692	91,692
INDIRECT COST RECOVERY 9411	0	7,272	0	0
OTHER INTERFUND CHARGES 9412	242,058	226,011	272,665	272,665
DIRECT CHARGE REVENUE 9413	96,177	100,222	98,183	98,183
LIABILITY INSURANCE 9705	0	827	0	0
FACILITIES - ISF 9707	20,477,543	21,662,687	22,324,347	22,324,347
TOTAL CHARGES FOR SERVICES	20,815,777	21,997,019	22,695,195	22,695,195
OTHER SALES 9761	0	249	0	0
OTHER REVENUE - MISC 9772	336,053	367,600	135,000	135,000
TOTAL MISCELLANEOUS REVENUES	336,053	367,849	135,000	135,000
TOTAL OPERATING INCOME	21,239,168	22,454,864	22,921,887	22,921,887
OPERATING EXPENSE				
REGULAR SALARIES 1101	3,911,150	4,213,730	4,539,338	4,539,338
EXTRA HELP 1102	12,593	66,127	0	0
OVERTIME 1105	123,416	149,250	143,600	143,600
SUPPLEMENTAL PAYMENTS 1106	119,657	127,780	89,626	89,626
TERMINATIONS/BUYDOWNS 1107	70,759	121,537	91,876	91,876
CALL BACK STAFFING 1108	152,141	155,595	152,000	152,000
RETIREMENT CONTRIBUTION 1121	700,982	714,869	812,177	812,177
OASDI CONTRIBUTION 1122	263,226	283,162	307,749	307,749
FICA-MEDICARE 1123	63,240	69,020	72,621	72,621
SAFE HARBOR 1124	335	1,250	0	0
POB DEBT SERVICE 1126	30,692	0	0	0
GROUP INSURANCE 1141	472,287	529,471	532,800	532,800
LIFE INS/DEPT HEADS & MGT 1142	540	518	576	576
MANAGEMENT DISABILITY INS 1144	5,275	7,797	8,605	8,605
WORKERS' COMPENSATION INS 1165	182,041	162,595	208,810	208,810
401K PLAN 1171	59,872	64,192	74,890	74,890
S & EB CURR YEAR ADJ INCREASE 1991	45,266	45,598	47,281	47,281
S & EB CURR YEAR ADJ DECREASE 1992	(67,838)	(69,854)	(72,980)	(72,980)
TOTAL SALARIES AND EMPLOYEE BENEFIT:	6,145,634	6,642,639	7,008,969	7,008,969
MISC. CLOTH & PERSONAL SU 2021	17,866	13,791	13,200	13,200
UNIFORM ALLOWANCE 2022	4,564	4,901	6,000	6,000
SAFETY CLOTH & SUPPLIES 2023	1,176	1,868	2,000	2,000
TELEPHONE CHGS - NON ISF 2032	15,848	15,976	16,600	16,600
VOICE/DATA - ISF 2033	89,347	93,119	93,063	93,063
RADIO COMMUNICATIONS - ISF 2034	24,675	14,429	32,077	32,077
REFUSE DISPOSAL 2056	287	0	0	0
HAZ MAT DISPOSAL - ISF 2058	41,682	23,730	30,000	30,000
HOUSEKPG/GRNDS-ISF CHARGS 2059	4,039	4,687	9,000	9,000
GENERAL INSUR ALLOCATION - ISF 2071	162,897	126,142	187,741	187,741

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7100 GSA-FACILITIES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
MAINTENANCE SUPPLIES 2107	109,929	104,002	98,323	98,323
MAINTENANCE CONTRACTS 2108	496,890	487,896	544,210	544,210
BUILDING SUPPLIES 2120	392,824	185,169	351,352	351,352
BUILDING MAINTENANCE 2121	56,393	55,888	20,500	20,500
BUILDING EQUIP. MAINTENAN 2122	249,737	193,256	223,371	223,371
IMPROVEMENTS-MAINTENANCE 2123	18,723	6,381	16,746	16,746
FACIL/MATLS SQ FT ALLOC-ISF 2125	281,757	259,672	265,000	265,000
OTHER MAINTENANCE - ISF 2128	20,710	69,259	12,000	12,000
BUILDING EQUIPMENT SUPPLIES 2129	426,001	604,227	407,683	407,683
MEDICAL SUPPLIES & EXPENS 2132	0	4,799	0	0
MEMBERSHIPS & DUES 2141	6,325	11,640	6,600	6,600
CASH SHORTAGE 2151	0	(0)	0	0
EDUCATIONAL MATERIALS 2152	63	0	2,000	2,000
EDUCATION ALLOWANCE 2154	3,097	1,238	4,000	4,000
INDIRECT COST RECOVERY 2158	275,014	295,372	398,472	398,472
MISC. PAYMENTS 2159	38,545	36,765	55,500	55,500
BOOKS & PUBLICATIONS 2172	2,779	1,649	2,000	2,000
OFFICE SUPPLIES 2173	15,041	11,979	15,000	15,000
MAIL CENTER - ISF 2174	3,071	2,933	3,100	3,100
PURCHASING CHARGES - ISF 2176	57,026	73,952	56,800	56,800
GRAPHICS CHARGES - ISF 2177	2,887	1,697	4,000	4,000
COPY MACHINE CHGS - ISF 2178	2,292	3,538	2,600	2,600
MISC. OFFICE EXPENSE 2179	809	1,513	6,000	6,000
STORES - ISF 2181	13,996	13,452	16,200	16,200
INFORMATION TECHNOLOGY- ISF 2192	45,988	89,743	61,493	61,493
COMPUTER SERVICES NON ISF 2195	18,344	24,780	17,000	17,000
OTHER PROF & SPEC SERVICE 2199	2,979,407	2,580,679	2,990,237	2,990,237
TEMPORARY HELP 2200	188,115	138,749	7,000	7,000
ATTORNEY SERVICES 2202	2,070	43,083	30,500	30,500
SPECIAL SERVICES - ISF 2205	70,443	42,938	69,200	69,200
EMPLOYEE HEALTH SERVICES 2211	0	9,818	6,500	6,500
COUNTY GIS EXPENSE 2214	10,633	13,015	13,500	13,500
PUBLIC AND LEGAL NOTICES 2261	886	0	0	0
RENT/LEASES EQUIP-NOT ISF 2271	5,251	4,094	5,150	5,150
STORAGE CHARGES 2283	23	35	100	100
SMALL TOOLS & INSTRUMENTS 2291	30,173	13,644	30,000	30,000
MINOR EQUIPMENT-OTHER 2292	39,258	56,552	41,000	41,000
COMPUTER EQUIP <5000 2293	13,508	12,571	23,000	23,000
FURNITURE/FIXTURES <5000 2294	20,210	1,032	5,000	5,000
SPECIAL DEPT. EXP. - 01 2301	176,706	325,872	400,000	400,000
SPECIAL DEPT. EXP. - 02 2302	0	10,444	0	0
OUTSIDE LABORATORY 2481	7,714	9,398	10,000	10,000
TRANS. CHARGES - ISF 2521	197,320	189,589	227,100	227,100
PRIVATE VEHICLE MILEAGE 2522	743	403	1,600	1,600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7100 GSA-FACILITIES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
CONF. & SEMINARS EXPENSE 2523	36,753	18,987	25,500	25,500
GAS/DIESEL FUEL 2525	62,119	52,067	70,746	70,746
CONFER & SEMINAR EXPENSE ISF 2526	0	8,266	0	0
UTILITIES - OTHER 2541	7,042,564	6,908,207	7,886,453	7,886,453
SEWAGE TREATMENT COSTS 2545	228,880	180,498	362,126	362,126
TOTAL SERVICES AND SUPPLIES	14,013,397	13,459,382	15,184,343	15,184,343
DEPRECIATION EXPENSE 3611	248,720	247,275	242,035	242,035
INTERFUND EXP - ADMIN 3902	680,154	741,218	781,628	781,628
TOTAL OTHER CHARGES	928,873	988,493	1,023,663	1,023,663
TOTAL OPERATING EXPENSE	21,087,904	21,090,515	23,216,975	23,216,975
NET OPERATING INCOME (LOSS)	151,264	1,364,349	(295,088)	(295,088)
NON-OPERATING REVENUE(EXPENSE)				
INT ON LEASE PURCHASE PAY 3453	(153,656)	(141,731)	(128,888)	(128,888)
TOTAL OTHER CHARGES	(153,656)	(141,731)	(128,888)	(128,888)
INTEREST EARNINGS 8911	165,629	108,626	135,173	135,173
TOTAL REV-USE OF MONEY & PROPERTY	165,629	108,626	135,173	135,173
GAIN/LOSS DISP FIXED ASST 9822	0	(1,557)	0	0
TOTAL OTHER FINANCING SOURCES	0	(1,557)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	11,973	(34,662)	6,285	6,285
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(178,924)	(186,568)	(208,996)	(208,996)
INTRAFUND COST ALLOC DECR 5122	447,851	453,094	507,563	507,563
TOTAL OTHER FINANCING USES	268,927	266,526	298,567	298,567
CONTRIB.-ISF 5512	(44,271)	0	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	(44,271)	0	0	0
TOTAL OPERATING TRANSFERS	224,656	266,526	298,567	298,567
NET INCOME (LOSS)	387,892	1,596,214	9,764	9,764
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT-PRINC 3311	260,000	270,000	285,000	285,000
DEBT CONTRA 3992	(260,000)	(270,000)	0	0
TOTAL OTHER CHARGES	0	0	285,000	285,000
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	285,000	285,000
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099 4033	0	0	75,000	75,000
COMPUTER EQUIPMENT 4862	0	0	25,000	25,000
COMPUTER SOFTWARE 4863	7,555	0	0	0
OTHER EQUIPMENT 4889	44,958	7,806	37,000	37,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7100 GSA-FACILITIES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL	ACTUAL	RECOMMENDED	APPROVED
	2007-08 (2)	2008-09 (3)	ESTIMATES 2009-10 (4)	ESTIMATES 2009-10 (5)
FIXED ASSETS				
EQUIPMENT CONTRA ACCT.	4993	(52,512)	(7,806)	0
TOTAL FIXED ASSETS		<u>0</u>	<u>0</u>	<u>137,000</u>
TOTAL FIXED ASSETS		<u>0</u>	<u>0</u>	<u>137,000</u>



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

HOUSEKPG/GROUNDS - 7110

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	6,017,866	5,705,378	6,235,256	6,235,256	6,235,256
TOTAL REVENUES	<u>5,925,127</u>	<u>5,807,467</u>	<u>6,143,361</u>	<u>6,143,361</u>	<u>6,143,361</u>
NET COUNTY COST	92,739	(102,089)	91,895	91,895	91,895
AUTH POSITIONS			51	49	49
FTE POSITIONS			51	49	49

BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as VCMC, Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control, and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7110 HOUSEKPG/GROUNDS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	18,279	23,773	24,262	24,262
INSURANCE 9654	3,594	0	0	0
HOUSEKPG/GROUNDS - ISF 9710	5,292,878	5,709,294	5,992,930	5,992,930
TOTAL CHARGES FOR SERVICES	5,314,751	5,733,067	6,017,192	6,017,192
OTHER REVENUE - MISC 9772	85,087	46,200	102,773	102,773
TOTAL MISCELLANEOUS REVENUES	85,087	46,200	102,773	102,773
TOTAL OPERATING INCOME	5,399,838	5,779,267	6,119,965	6,119,965
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,478,680	1,518,130	1,569,288	1,569,288
EXTRA HELP 1102	0	26	0	0
OVERTIME 1105	4,183	1,514	4,600	4,600
SUPPLEMENTAL PAYMENTS 1106	66,979	68,325	57,625	57,625
TERMINATIONS/BUYDOWNS 1107	15,126	27,226	6,009	6,009
CALL BACK STAFFING 1108	1,442	1,610	1,350	1,350
RETIREMENT CONTRIBUTION 1121	272,375	277,146	283,276	283,276
OASDI CONTRIBUTION 1122	93,932	98,024	101,499	101,499
FICA-MEDICARE 1123	22,555	23,389	23,808	23,808
SAFE HARBOR 1124	1,022	542	825	825
POB DEBT SERVICE 1126	13,241	0	0	0
RETIREE HLTH PYMT 1099 1128	6,218	6,487	0	0
GROUP INSURANCE 1141	300,685	316,290	319,029	319,029
LIFE INS/DEPT HEADS & MGT 1142	91	90	91	91
STATE UNEMPLOYMENT INS 1143	0	0	2,011	2,011
MANAGEMENT DISABILITY INS 1144	561	583	599	599
WORKERS' COMPENSATION INS 1165	70,095	57,886	75,503	75,503
401K PLAN 1171	14,933	15,256	16,393	16,393
S & EB CURR YEAR ADJ INCREASE 1991	119,999	170,377	170,370	170,370
S & EB CURR YEAR ADJ DECREASE 1992	(97,427)	(146,121)	(144,671)	(144,671)
TOTAL SALARIES AND EMPLOYEE BENEFIT:	2,384,692	2,436,779	2,487,605	2,487,605
WEED CONTROL SUPPLIES 2012	2,761	2,929	6,000	6,000
DISINFECT/EXTERMINATE S 2013	4,110	0	0	0
MISC. CLOTH & PERSONAL SU 2021	3,144	3,502	6,576	6,576
UNIFORM ALLOWANCE 2022	0	360	0	0
SAFETY CLOTH & SUPPLIES 2023	1,062	976	3,955	3,955
TELEPHONE CHGS - NON ISF 2032	6,773	7,220	13,409	13,409
VOICE/DATA - ISF 2033	10,070	9,785	10,256	10,256
RADIO COMMUNICATIONS - ISF 2034	630	677	706	706
JANITORIAL SUPPLIES 2053	228,414	251,442	235,630	235,630
JANITORIAL SERVICES-NON ISF 2055	16,689	0	0	0
REFUSE DISPOSAL 2056	321,024	438,268	517,467	517,467
HAZ MAT DISPOSAL - ISF 2058	0	0	2,245	2,245
HOUSEKPG/GRNDS-ISF CHARGS 2059	0	593	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7110 HOUSEKPG/GROUNDS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)	
OPERATING EXPENSE					
GENERAL INSUR ALLOCATION - ISF	2071	19,733	19,056	34,905	34,905
OFFICE EQUIP. MAINTENANCE	2102	0	0	1,500	1,500
OTHER EQUIP. MAINTENANCE	2105	6,912	6,615	9,400	9,400
MAINTENANCE SUPPLIES	2107	3,358	893	3,400	3,400
GROUNDS-MAINTENANCE	2124	74,642	44,034	67,390	67,390
FACIL/MATLS SQ FT ALLOC-ISF	2125	52,860	87,486	90,000	90,000
OTHER MAINTENANCE - ISF	2128	740	2,929	0	0
BUILDING EQUIPMENT SUPPLIES	2129	1,720	0	0	0
MEDICAL CLAIMS ISF	2136	100	150	0	0
GROUNDS-MAINTENANCE SUPPLIES	2138	0	8,235	4,550	4,550
MEMBERSHIPS & DUES	2141	45	0	415	415
EDUCATION ALLOWANCE	2154	1,072	0	500	500
INDIRECT COST RECOVERY	2158	186,774	200,622	284,547	284,547
MISC. PAYMENTS	2159	1,062	253	400	400
PRINTING/BINDING-NOT ISF	2171	0	181	250	250
BOOKS & PUBLICATIONS	2172	358	321	1,800	1,800
OFFICE SUPPLIES	2173	3,421	2,740	12,355	12,355
PURCHASING CHARGES - ISF	2176	26,474	23,710	27,300	27,300
GRAPHICS CHARGES - ISF	2177	0	9	600	600
COPY MACHINE CHGS - ISF	2178	394	359	400	400
STORES - ISF	2181	454	307	1,500	1,500
INFORMATION TECHNOLOGY- ISF	2192	120	2,739	6,319	6,319
OTHER PROF & SPEC SERVICE	2199	1,356,321	57,869	51,000	51,000
TEMPORARY HELP	2200	218,158	189,389	168,064	168,064
ATTORNEY SERVICES	2202	0	190	0	0
SPECIAL SERVICES - ISF	2205	878	1,782	1,952	1,952
EMPLOYEE HEALTH SERVICES	2211	0	5,687	6,000	6,000
COUNTY GIS EXPENSE	2214	2,156	261	0	0
RENT/LEASES EQUIP-NOT ISF	2271	1,141	757	7,600	7,600
SMALL TOOLS & INSTRUMENTS	2291	805	49	4,000	4,000
MINOR EQUIPMENT-OTHER	2292	21,651	2,154	29,210	29,210
COMPUTER EQUIP <5000	2293	1,993	354	16,000	16,000
FURNITURE/FIXTURES <5000	2294	1,899	775	1,000	1,000
SPECIAL DEPT. EXP. - 01	2301	0	1,158,468	1,179,100	1,179,100
SPECIAL DEPT. EXP. - 02	2302	0	121,142	124,262	124,262
SPECIAL DEPT. EXP. - 05	2305	0	21,874	81,560	81,560
TRANS. CHARGES - ISF	2521	104,636	59,579	93,200	93,200
CONF. & SEMINARS EXPENSE	2523	3,456	358	5,500	5,500
GAS/DIESEL FUEL	2525	26,413	13,043	26,800	26,800
CONFER & SEMINAR EXPENSE ISF	2526	0	3,633	0	0
TOTAL SERVICES AND SUPPLIES		2,714,423	2,753,751	3,139,023	3,139,023
DEPRECIATION EXPENSE	3611	29,359	28,622	28,163	28,163

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7110 HOUSEKPG/GROUNDS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
INTERFUND EXP - ADMIN 3902	353,604	379,615	342,389	342,389
TOTAL OTHER CHARGES	382,963	408,237	370,552	370,552
TOTAL OPERATING EXPENSE	5,482,078	5,598,767	5,997,180	5,997,180
NET OPERATING INCOME (LOSS)	(82,240)	180,500	122,785	122,785
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	77,612	28,200	23,396	23,396
TOTAL REV-USE OF MONEY & PROPERTY GAIN/LOSS DISP FIXED ASST 9822	77,612 (257)	28,200 0	23,396 0	23,396 0
TOTAL OTHER FINANCING SOURCES	(257)	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	77,355	28,200	23,396	23,396
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(106,269)	(106,610)	(119,426)	(119,426)
TOTAL OTHER FINANCING USES	(106,269)	(106,610)	(119,426)	(119,426)
TOTAL OPERATING TRANSFERS	(106,269)	(106,610)	(119,426)	(119,426)
NET INCOME (LOSS)	(111,155)	102,089	26,755	26,755
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099 4033	0	0	15,000	15,000
FURNITURE & FIXTURES 4850	0	0	27,000	27,000
OTHER EQUIPMENT 4889	0	0	76,650	76,650
TOTAL FIXED ASSETS	0	0	118,650	118,650
TOTAL FIXED ASSETS	0	0	118,650	118,650

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3170 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

FACILITIES PROJECTS - 7112

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	8,834,759	3,878,250	8,958,329	8,958,329	8,958,329
TOTAL REVENUES	<u>8,293,519</u>	<u>3,951,538</u>	<u>8,838,922</u>	<u>8,838,922</u>	<u>8,838,922</u>
NET COUNTY COST	541,240	(73,288)	119,407	119,407	119,407
AUTH POSITIONS			9	9	9
FTE POSITIONS			9	9	9

BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the General Services Agency's GSA Projects Group as a pass-through mechanism for performing facilities repair, maintenance, and remodeling projects with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, and oversight services of design, construction, and Interiors remodeling. Approximately 60% of contracted construction work performed is accomplished through Job Order Contracts (JOC). The balance of construction, design, and Interiors installations work is performed using purchase order contracts including BPO's and G09 process PO's. Because workload is influenced by a multitude of Clients, the budget can fluctuate significantly. Clients serviced by this unit include GSA Required Maintenance, Sheriff, HSA, Courts, Probation, HCA, Airports, GSA Parks and Fleet, and most other County Agencies and Departments.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7112 FACILITIES PROJECTS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
FACILITIES - ISF 9707	0	438,363	224,295	224,295
FACILITIES PROJECTS - ISF 9719	1,355,860	1,553,260	1,590,625	1,590,625
TOTAL CHARGES FOR SERVICES	1,355,860	1,991,623	1,814,920	1,814,920
OTHER REVENUE - MISC 9772	2,838,459	1,938,148	7,000,000	7,000,000
TOTAL MISCELLANEOUS REVENUES	2,838,459	1,938,148	7,000,000	7,000,000
TOTAL OPERATING INCOME	4,194,319	3,929,771	8,814,920	8,814,920
OPERATING EXPENSE				
REGULAR SALARIES 1101	575,206	602,864	664,098	664,098
OVERTIME 1105	442	2	1,500	1,500
SUPPLEMENTAL PAYMENTS 1106	26,117	31,581	33,004	33,004
TERMINATIONS/BUYDOWNS 1107	17,071	21,093	20,000	20,000
RETIREMENT CONTRIBUTION 1121	96,247	91,699	105,559	105,559
OASDI CONTRIBUTION 1122	36,473	37,205	44,089	44,089
FICA-MEDICARE 1123	8,900	9,134	10,402	10,402
POB DEBT SERVICE 1126	1,515	0	0	0
GROUP INSURANCE 1141	49,249	51,991	63,520	63,520
LIFE INS/DEPT HEADS & MGT 1142	91	90	99	99
MANAGEMENT DISABILITY INS 1144	1,366	3,095	3,585	3,585
WORKERS' COMPENSATION INS 1165	17,402	12,481	16,983	16,983
401K PLAN 1171	8,163	9,719	10,182	10,182
TOTAL SALARIES AND EMPLOYEE BENEFIT:	838,241	870,954	973,021	973,021
MISC. CLOTH & PERSONAL SU 2021	0	0	500	500
UNIFORM ALLOWANCE 2022	341	351	500	500
SAFETY CLOTH & SUPPLIES 2023	530	896	1,485	1,485
TELEPHONE CHGS - NON ISF 2032	4,056	4,127	4,500	4,500
VOICE/DATA - ISF 2033	5,254	7,619	5,583	5,583
RADIO COMMUNICATIONS - ISF 2034	135	1,579	915	915
GENERAL INSUR ALLOCATION - ISF 2071	2,737	3,548	6,442	6,442
OTHER EQUIP. MAINTENANCE 2105	0	0	500	500
MAINTENANCE CONTRACTS 2108	81,731	108,541	135,000	135,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	31,620	27,540	28,000	28,000
OTHER MAINTENANCE - ISF 2128	0	1,439	0	0
EDUCATION ALLOWANCE 2154	178	0	1,500	1,500
INDIRECT COST RECOVERY 2158	79,199	124,321	95,667	95,667
MISC. PAYMENTS 2159	0	10	0	0
BOOKS & PUBLICATIONS 2172	0	0	500	500
OFFICE SUPPLIES 2173	2,279	2,462	3,500	3,500
MAIL CENTER - ISF 2174	920	950	1,000	1,000
PURCHASING CHARGES - ISF 2176	96,251	59,168	100,200	100,200
GRAPHICS CHARGES - ISF 2177	3,242	1,359	4,000	4,000
COPY MACHINE CHGS - ISF 2178	3,071	3,314	3,000	3,000
STORES - ISF 2181	7,530	5,259	8,000	8,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3170 FACILITIES-ISF
UNIT 7112 FACILITIES PROJECTS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
INFORMATION TECHNOLOGY- ISF	2192	189	1,801	744
COMPUTER SERVICES NON ISF	2195	0	0	1,000
OTHER PROF & SPEC SERVICE	2199	0	0	2,500
TEMPORARY HELP	2200	23,139	16,379	0
ATTORNEY SERVICES	2202	0	5,558	600
SPECIAL SERVICES - ISF	2205	1,186	1,771	2,000
EMPLOYEE HEALTH SERVICES	2211	0	557	500
SMALL TOOLS & INSTRUMENTS	2291	787	1,157	2,000
MINOR EQUIPMENT-OTHER	2292	0	0	2,500
COMPUTER EQUIP <5000	2293	1,380	3,093	5,000
FURNITURE/FIXTURES <5000	2294	1,453	1,748	5,000
SPECIAL DEPT. EXP. - 01	2301	112,812	396,857	1,500,000
SPECIAL DEPT. EXP. - 02	2302	2,545,779	1,745,271	5,500,000
SPECIAL DEPT. EXP. - 03	2303	62,626	40,044	80,000
SPECIAL DEPT. EXP. - 04	2304	2,533	54,431	30,000
TRANS. CHARGES - ISF	2521	47,775	52,446	45,400
PRIVATE VEHICLE MILEAGE	2522	0	0	500
CONF. & SEMINARS EXPENSE	2523	1,430	0	1,000
GAS/DIESEL FUEL	2525	8,631	6,350	8,800
CONFER & SEMINAR EXPENSE ISF	2526	0	224	0
TOTAL SERVICES AND SUPPLIES		3,128,796	2,680,168	7,588,336
DEPRECIATION EXPENSE	3611	0	0	7,143
INTERFUND EXP - ADMIN	3902	147,266	167,212	190,689
TOTAL OTHER CHARGES		147,266	167,212	197,832
TOTAL OPERATING EXPENSE		4,114,302	3,718,334	8,759,189
NET OPERATING INCOME (LOSS)		80,017	211,436	55,731
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	33,582	21,768	24,002
TOTAL REV-USE OF MONEY & PROPERTY		33,582	21,768	24,002
TOTAL NON-OPERATING REVENUE(EXPENSE)		33,582	21,768	24,002
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR	5121	(162,658)	(159,916)	(179,140)
TOTAL OTHER FINANCING USES		(162,658)	(159,916)	(179,140)
TOTAL OPERATING TRANSFERS		(162,658)	(159,916)	(179,140)
NET INCOME (LOSS)		(49,059)	73,288	(99,407)
FIXED ASSETS				
FURNITURE & FIXTURES	4850	0	0	20,000
TOTAL FIXED ASSETS		0	0	20,000
TOTAL FIXED ASSETS		0	0	20,000



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3200 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL SERVICES ISF - 2520

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	983,399	741,010	1,059,994	1,059,994	1,059,994
TOTAL REVENUES	<u>824,317</u>	<u>819,806</u>	<u>904,994</u>	<u>904,994</u>	<u>904,994</u>
NET COUNTY COST	159,082	(78,795)	155,000	155,000	155,000
AUTH POSITIONS			3	3	3
FTE POSITIONS			3	3	3

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers required, optional and enhanced services of training, the administration of the Deferred Compensation Program, and the Department of Transportation mandate of alcohol and drug testing. Training services include assessment and consultation regarding training needs; delivery of required courses on Sexual Harassment/Non-Discrimination and Security Awareness in order to comply with federal guidelines and reduce County liability; and other collaborative efforts with County departments. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the administration of the Training and Deferred Compensation Programs are assessed to class attendees and plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3200 PERSONNEL SERVICES-ISF
UNIT 2520 PERSONNEL SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
OTHER INTERFUND CHARGES	9412	62,743	86,845	90,828
PERSONNEL SERVICES	9471	683,644	714,965	797,166
TOTAL CHARGES FOR SERVICES		<u>746,387</u>	<u>801,810</u>	<u>887,994</u>
TOTAL OPERATING INCOME		<u>746,387</u>	<u>801,810</u>	<u>887,994</u>
OPERATING EXPENSE				
REGULAR SALARIES	1101	174,695	214,758	222,263
EXTRA HELP	1102	14,738	14,714	15,000
SUPPLEMENTAL PAYMENTS	1106	3,137	6,354	11,053
TERMINATIONS/BUYDOWNS	1107	6,604	6,746	19,967
RETIREMENT CONTRIBUTION	1121	30,033	36,122	34,178
OASDI CONTRIBUTION	1122	10,797	13,424	13,842
FICA-MEDICARE	1123	2,747	3,353	3,460
SAFE HARBOR	1124	392	277	300
POB DEBT SERVICE	1126	364	0	0
GROUP INSURANCE	1141	15,605	18,759	18,996
LIFE INS/DEPT HEADS & MGT	1142	231	270	264
MANAGEMENT DISABILITY INS	1144	1,143	1,455	1,590
WORKERS' COMPENSATION INS	1165	3,489	2,994	2,938
401K PLAN	1171	3,352	4,784	4,733
TOTAL SALARIES AND EMPLOYEE BENEFIT:		<u>267,328</u>	<u>324,012</u>	<u>348,584</u>
VOICE/DATA - ISF	2033	2,665	3,522	4,013
GENERAL INSUR ALLOCATION - ISF	2071	957	1,040	1,912
FACIL/MATLS SQ FT ALLOC-ISF	2125	12,300	12,888	13,100
OTHER MAINTENANCE - ISF	2128	5,107	188	2,100
MEMBERSHIPS & DUES	2141	600	1,539	1,800
EDUCATION ALLOWANCE	2154	0	0	2,000
INDIRECT COST RECOVERY	2158	3,039	43,919	92,548
MISC. PAYMENTS	2159	105	1,693	0
PRINTING/BINDING-NOT ISF	2171	150	756	2,500
BOOKS & PUBLICATIONS	2172	1,912	1,989	5,000
OFFICE SUPPLIES	2173	565	102	500
MAIL CENTER - ISF	2174	1,457	3,074	7,100
PURCHASING CHARGES - ISF	2176	3,749	2,447	4,600
GRAPHICS CHARGES - ISF	2177	10,446	12,932	7,000
COPY MACHINE CHGS - ISF	2178	430	237	500
MISC. OFFICE EXPENSE	2179	659	895	1,100
STORES - ISF	2181	121	52	500
INFORMATION TECHNOLOGY- ISF	2192	29,036	24,895	37,000
OTHER PROF & SPEC SERVICE	2199	222,560	207,862	427,000
SPECIAL SERVICES - ISF	2205	805	835	1,600
MINOR EQUIPMENT-OTHER	2292	5,364	0	0
COMPUTER EQUIP <5000	2293	111	425	1,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3200 PERSONNEL SERVICES-ISF
UNIT 2520 PERSONNEL SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
FURNITURE/FIXTURES <5000	2294	8,695	0	1,000
SPECIAL DEPT. EXP. - 02	2302	0	0	100
TRANS. CHARGES - ISF	2521	0	0	100
PRIVATE VEHICLE MILEAGE	2522	1,406	348	500
CONF. & SEMINARS EXPENSE	2523	5,629	7,145	10,500
CONFER & SEMINAR EXPENSE ISF	2526	0	736	0
TOTAL SERVICES AND SUPPLIES		<u>317,869</u>	<u>329,520</u>	<u>625,073</u>
INTERFUND EXP - ADMIN	3902	<u>102,474</u>	<u>87,479</u>	<u>86,337</u>
TOTAL OTHER CHARGES		<u>102,474</u>	<u>87,479</u>	<u>86,337</u>
TOTAL OPERATING EXPENSE		<u>687,670</u>	<u>741,010</u>	<u>1,059,994</u>
NET OPERATING INCOME (LOSS)		58,716	60,800	(172,000)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	21,366	15,996	15,000
INTEREST EARNINGS-INDIRECT REV	8915	0	2,000	2,000
TOTAL REV-USE OF MONEY & PROPERTY		<u>21,366</u>	<u>17,996</u>	<u>17,000</u>
TOTAL NON-OPERATING REVENUE(EXPENSE)		<u>21,366</u>	<u>17,996</u>	<u>17,000</u>
NET INCOME (LOSS)		80,082	78,795	(155,000)



COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3230 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

UNEMPLOYMENT INSURANCE - 2540

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	777,764	767,058	864,343	864,343	864,343
TOTAL REVENUES	<u>40,000</u>	<u>54,151</u>	<u>35,100</u>	<u>35,100</u>	<u>35,100</u>
NET COUNTY COST	737,764	712,908	829,243	829,243	829,243

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. On December 17, 2006, the UIB rate was suspended due to the available Unrestricted Net Assets and rate suspension will continue in FY 2010. Activities will be monitored and the suspension period to be reviewed to determine when to resume the charges.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3230 UNEMPLOYMENT INS-ISF
UNIT 2540 UNEMPLOYMENT INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
UNEMPLOYMENT INS	9713	(10)	0	0
TOTAL CHARGES FOR SERVICES		(10)	0	0
TOTAL OPERATING INCOME		(10)	0	0
OPERATING EXPENSE				
OTHER INSURANCE	2079	432,974	751,724	850,000
INDIRECT COST RECOVERY	2158	1,071	808	90
PURCHASING CHARGES - ISF	2176	52	90	100
OTHER PROF & SPEC SERVICE	2199	5,520	6,026	6,500
TOTAL SERVICES AND SUPPLIES		439,617	758,648	856,690
INTERFUND EXP - ADMIN	3902	7,900	8,410	7,653
TOTAL OTHER CHARGES		7,900	8,410	7,653
TOTAL OPERATING EXPENSE		447,517	767,058	864,343
NET OPERATING INCOME (LOSS)		(447,527)	(767,058)	(864,343)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS	8911	101,359	54,151	35,100
TOTAL REV-USE OF MONEY & PROPERTY		101,359	54,151	35,100
TOTAL NON-OPERATING REVENUE(EXPENSE)		101,359	54,151	35,100
NET INCOME (LOSS)		(346,168)	(712,908)	(829,243)

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3240 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

MEDICAL INSURANCE - 2550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	7,047,645	6,819,083	7,437,523	7,437,523	7,437,523
TOTAL REVENUES	<u>6,446,842</u>	<u>6,601,972</u>	<u>7,088,523</u>	<u>7,088,523</u>	<u>7,088,523</u>
NET COUNTY COST	600,803	217,111	349,000	349,000	349,000
AUTH POSITIONS			17	17	17
FTE POSITIONS			17	17	17

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes Benefits Administration, the Employee Assistance Program (EAP), the Wellness Program, and the Work Life Program. The ISF staff serves as the County's liaison to insurance representatives, brokers, service organizations and employee associations regarding benefit programs in general.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3240 MEDICAL INSURANCE-ISF
UNIT 2550 MEDICAL INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
FORFEITURES AND PENALTIES 8831	78,726	199,919	66,775	66,775
TOTAL FINES, FORFEITURES & PENALTY	78,726	199,919	66,775	66,775
FEDERAL AID-ARRA 9357	0	9,191	0	0
TOTAL INTERGOVERNMENTAL REVENUE	0	9,191	0	0
OTHER INTERFUND CHARGES 9412	87,380	101,955	117,464	117,464
PERSONNEL SERVICES 9471	60,492	78,837	78,000	78,000
TOTAL CHARGES FOR SERVICES	147,872	180,792	195,464	195,464
OTHER REVENUE - MISC 9772	5,435,264	6,125,653	6,726,939	6,726,939
CASH OVERAGE 9797	6	8	0	0
TOTAL MISCELLANEOUS REVENUES	5,435,270	6,125,661	6,726,939	6,726,939
TOTAL OPERATING INCOME	5,661,868	6,515,562	6,989,178	6,989,178
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,054,591	1,106,549	1,192,757	1,192,757
EXTRA HELP 1102	4,268	5,966	2,000	2,000
SUPPLEMENTAL PAYMENTS 1106	32,964	36,129	37,385	37,385
TERMINATIONS/BUYDOWNS 1107	54,333	75,673	89,649	89,649
RETIREMENT CONTRIBUTION 1121	193,078	197,660	188,414	188,414
OASDI CONTRIBUTION 1122	64,776	69,014	73,681	73,681
FICA-MEDICARE 1123	15,967	17,189	17,697	17,697
SAFE HARBOR 1124	83	113	1,000	1,000
POB DEBT SERVICE 1126	2,678	0	0	0
RETIREE HLTH PYMT 1099 1128	31,605	16,113	36,700	36,700
GROUP INSURANCE 1141	106,438	111,407	115,440	115,440
LIFE INS/DEPT HEADS & MGT 1142	1,456	1,439	1,512	1,512
MANAGEMENT DISABILITY INS 1144	6,898	7,353	8,381	8,381
WORKERS' COMPENSATION INS 1165	21,131	15,523	15,171	15,171
401K PLAN 1171	23,962	28,003	29,470	29,470
S & EB CURR YEAR ADJ INCREASE 1991	108,977	105,044	105,654	105,654
S & EB CURR YEAR ADJ DECREASE 1992	(108,977)	(105,044)	(105,654)	(105,654)
TOTAL SALARIES AND EMPLOYEE BENEFIT:	1,614,227	1,688,130	1,809,257	1,809,257
MEDICAL REIMBURSEMENT 2026	0	100	2,700	2,700
TELEPHONE CHGS - NON ISF 2032	472	410	700	700
VOICE/DATA - ISF 2033	11,082	7,388	16,000	16,000
RADIO COMMUNICATIONS - ISF 2034	85	0	116	116
GENERAL INSUR ALLOCATION - ISF 2071	6,340	5,838	10,963	10,963
OFFICE EQUIP. MAINTENANCE 2102	590	0	1,000	1,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	57,444	60,192	61,100	61,100
OTHER MAINTENANCE - ISF 2128	8,835	1,625	1,500	1,500
MEMBERSHIPS & DUES 2141	970	885	2,250	2,250
CASH SHORTAGE 2151	5	8	0	0
EDUCATION ALLOWANCE 2154	2,629	3,000	4,000	4,000
INDIRECT COST RECOVERY 2158	92,776	113,331	102,905	102,905

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3240 MEDICAL INSURANCE-ISF
UNIT 2550 MEDICAL INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
MISC. PAYMENTS 2159	994	42	1,100	1,100
PRINTING/BINDING-NOT ISF 2171	14,516	20,542	23,000	23,000
BOOKS & PUBLICATIONS 2172	4,619	4,831	6,300	6,300
OFFICE SUPPLIES 2173	11,624	8,480	11,300	11,300
MAIL CENTER - ISF 2174	10,267	11,403	10,900	10,900
PURCHASING CHARGES - ISF 2176	3,941	6,632	4,000	4,000
GRAPHICS CHARGES - ISF 2177	43,926	45,460	43,000	43,000
COPY MACHINE CHGS - ISF 2178	5,198	5,527	5,400	5,400
MISC. OFFICE EXPENSE 2179	1,682	900	1,500	1,500
STORES - ISF 2181	2,680	2,623	3,600	3,600
INFORMATION TECHNOLOGY- ISF 2192	86,038	121,033	190,000	190,000
OTHER PROF & SPEC SERVICE 2199	256,635	272,564	345,845	345,845
SPECIAL SERVICES - ISF 2205	7,386	6,872	4,000	4,000
EMPLOYEE HEALTH SERVICES 2211	4,322	3,998	7,500	7,500
BUILD LEASES & RENTALS 2281	30,011	31,511	33,087	33,087
STORAGE CHARGES 2283	1,829	1,809	1,800	1,800
MINOR EQUIPMENT-OTHER 2292	6,438	545	4,500	4,500
COMPUTER EQUIP <5000 2293	2,864	2,790	9,000	9,000
FURNITURE/FIXTURES <5000 2294	1,121	3,498	4,000	4,000
SPECIAL DEPT. EXP. - 01 2301	3,309,247	3,960,294	4,300,000	4,300,000
SPECIAL DEPT. EXP. - 35 2335	0	9,191	0	0
TRANS. CHARGES - ISF 2521	155	0	100	100
PRIVATE VEHICLE MILEAGE 2522	1,001	1,286	2,100	2,100
CONF. & SEMINARS EXPENSE 2523	7,848	4,585	6,500	6,500
CONFER & SEMINAR EXPENSE ISF 2526	0	2,657	1,000	1,000
TOTAL SERVICES AND SUPPLIES	<u>3,995,568</u>	<u>4,721,851</u>	<u>5,222,766</u>	<u>5,222,766</u>
DEPRECIATION EXPENSE 3611	1,793	28,488	33,900	33,900
INTERFUND EXP - ADMIN 3902	478,528	380,614	371,600	371,600
TOTAL OTHER CHARGES	<u>480,321</u>	<u>409,102</u>	<u>405,500</u>	<u>405,500</u>
TOTAL OPERATING EXPENSE	<u>6,090,117</u>	<u>6,819,083</u>	<u>7,437,523</u>	<u>7,437,523</u>
NET OPERATING INCOME (LOSS)	<u>(428,249)</u>	<u>(303,521)</u>	<u>(448,345)</u>	<u>(448,345)</u>
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	<u>109,989</u>	<u>56,686</u>	<u>70,000</u>	<u>70,000</u>
TOTAL REV-USE OF MONEY & PROPERTY	<u>109,989</u>	<u>56,686</u>	<u>70,000</u>	<u>70,000</u>
PRIOR YEAR REVENUE 9739	29,006	0	0	0
TOTAL MISCELLANEOUS REVENUES	<u>29,006</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NON-OPERATING REVENUE(EXPENSE)	<u>138,995</u>	<u>56,686</u>	<u>70,000</u>	<u>70,000</u>

OPERATING TRANSFERS

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10**

FUND 3240 MEDICAL INSURANCE-ISF
UNIT 2550 MEDICAL INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS	9831	28,845	29,723	29,345
TOTAL OTHER FINANCING SOURCES		<u>28,845</u>	<u>29,723</u>	<u>29,345</u>
TOTAL OPERATING TRANSFERS		<u>28,845</u>	<u>29,723</u>	<u>29,345</u>
NET INCOME (LOSS)		(260,409)	(217,111)	(349,000)
 FIXED ASSETS				
COMPUTER SOFTWARE	4863	21,255	0	0
EQUIPMENT CONTRA ACCT.	4993	(21,255)	0	0
TOTAL FIXED ASSETS		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FIXED ASSETS		<u>0</u>	<u>0</u>	<u>0</u>

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3250 EMPLOYEE BENEFITS MISC IS
 SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 2590

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	55,800	46,802	90,140	90,140	90,140
TOTAL REVENUES	<u>55,800</u>	<u>58,478</u>	<u>67,400</u>	<u>67,400</u>	<u>67,400</u>
NET COUNTY COST	0	(11,675)	22,740	22,740	22,740

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The Wage Supplement Plan is an optional benefit program which employees may elect during a limited enrollment period. The employee paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3250 EMPLOYEE BENEFITS MISC IS
UNIT 2590 WAGE SUPPLEMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)	
OPERATING INCOME					
WAGE SUPPLEMENT PLAN PREM	9742	96,095	56,040	64,600	64,600
TOTAL MISCELLANEOUS REVENUES		96,095	56,040	64,600	64,600
TOTAL OPERATING INCOME		96,095	56,040	64,600	64,600
OPERATING EXPENSE					
PYMTS-WAGE SUPPLEMNT PLAN	2081	43,495	46,028	70,000	70,000
INDIRECT COST RECOVERY	2158	750	774	3,800	3,800
TOTAL SERVICES AND SUPPLIES		44,245	46,802	73,800	73,800
INTERFUND EXP - ADMIN	3902	0	0	16,340	16,340
TOTAL OTHER CHARGES		0	0	16,340	16,340
TOTAL OPERATING EXPENSE		44,245	46,802	90,140	90,140
NET OPERATING INCOME (LOSS)		51,850	9,238	(25,540)	(25,540)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	3,223	2,437	2,800	2,800
TOTAL REV-USE OF MONEY & PROPERTY		3,223	2,437	2,800	2,800
TOTAL NON-OPERATING REVENUE(EXPENSE)		3,223	2,437	2,800	2,800
NET INCOME (LOSS)		55,074	11,675	(22,740)	(22,740)

**COUNTY OF VENTURA
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010**

FUND 3280 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED

NETWORK SERVICES-ISF - 7230

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	25,356,160	13,633,746	18,072,889	18,072,889	18,072,889
TOTAL REVENUES	<u>26,986,353</u>	<u>14,706,484</u>	<u>16,106,530</u>	<u>16,106,530</u>	<u>16,106,530</u>
NET COUNTY COST	(1,630,193)	(1,072,738)	1,966,359	1,966,359	1,966,359
AUTH POSITIONS			43	43	43
FTE POSITIONS			40	40	40

BUDGET UNIT DESCRIPTION:

The ITSD-Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). Our mission is to provide reliable, responsive, cost effective and relevant technology services and counsel to County departments, agencies, and leaders.

Network Services is responsible for the design, implementation and maintenance of the data network for all on-line systems and applications. The system supports over 8,300 devices. Network Services also maintains the Countywide telephone system with over 11,000 devices. In addition, support is provided for the Countywide microwave system and most of the radio equipment operating on this system. Installation and maintenance of radio equipment in County and many non-County vehicles are also provided. Network Services also provides the Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3280 NETWORK SERVICES ISF
UNIT 7230 NETWORK SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
ROYALTIES 8957	0	149	0	0
TOTAL REV-USE OF MONEY & PROPERTY	0	149	0	0
PRIOR YEAR REVENUE 9409	20,794	0	0	0
RADIO - ISF 9441	2,292,219	2,568,539	4,632,590	4,632,590
TELEPHONE/DATA COMM - ISF 9442	10,228,065	11,261,292	10,712,414	10,712,414
EDP CHARGES - ISF 9703	210,534	0	0	0
TOTAL CHARGES FOR SERVICES	12,751,613	13,829,831	15,345,004	15,345,004
OTHER REVENUE - MISC 9772	699,436	787,003	761,526	761,526
TOTAL MISCELLANEOUS REVENUES	699,436	787,003	761,526	761,526
TOTAL OPERATING INCOME	13,451,049	14,616,983	16,106,530	16,106,530
OPERATING EXPENSE				
REGULAR SALARIES 1101	2,936,227	3,104,908	2,939,436	2,939,436
EXTRA HELP 1102	8,819	6,792	0	0
OVERTIME 1105	147,831	101,576	76,689	76,689
SUPPLEMENTAL PAYMENTS 1106	143,141	152,461	43,477	43,477
TERMINATIONS/BUYDOWNS 1107	59,104	91,822	82,740	82,740
RETIREMENT CONTRIBUTION 1121	654,161	638,748	564,445	564,445
OASDI CONTRIBUTION 1122	193,528	200,763	181,309	181,309
FICA-MEDICARE 1123	47,131	48,792	43,290	43,290
SAFE HARBOR 1124	238	0	0	0
POB DEBT SERVICE 1126	73,421	0	0	0
RETIREE HLTH PYMT 1099 1128	7,224	0	0	0
GROUP INSURANCE 1141	307,867	326,563	284,160	284,160
LIFE INS/DEPT HEADS & MGT 1142	947	990	1,056	1,056
MANAGEMENT DISABILITY INS 1144	7,030	7,840	8,387	8,387
WORKERS' COMPENSATION INS 1165	91,368	69,852	47,029	47,029
401K PLAN 1171	43,529	48,796	46,055	46,055
S & EB CURR YEAR ADJ DECREASE 1992	(96,006)	(34,525)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFIT:	4,625,561	4,765,376	4,318,073	4,318,073
MISC. CLOTH & PERSONAL SU 2021	0	2,399	5,000	5,000
SAFETY CLOTH & SUPPLIES 2023	377	4,267	6,400	6,400
RADIO EXPENSE - NON ISF 2031	44,699	38,056	0	0
TELEPHONE CHGS - NON ISF 2032	3,673,294	3,360,949	3,721,310	3,721,310
RADIO COMMUNICATIONS - ISF 2034	8,467	5,979	0	0
HOUSEKPG/GRNDS-ISF CHARGS 2059	0	61	0	0
GENERAL INSUR ALLOCATION - ISF 2071	19,516	18,072	24,558	24,558
COMM. EQUIP. MAINTENANCE 2103	54,697	137,142	227,000	227,000
OTHER EQUIP. MAINTENANCE 2105	0	259	0	0
MAINTENANCE CONTRACTS 2108	173,144	217,145	163,000	163,000
BUILDING MAINTENANCE 2121	3,401	4,033	4,500	4,500
FACIL/MATLS SQ FT ALLOC-ISF 2125	207,468	215,977	208,260	208,260
OTHER MAINTENANCE - ISF 2128	5,740	878	3,000	3,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3280 NETWORK SERVICES ISF
UNIT 7230 NETWORK SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
MEMBERSHIPS & DUES 2141	777	892	1,000	1,000
EDUCATION ALLOWANCE 2154	0	0	3,250	3,250
INDIRECT COST RECOVERY 2158	196,483	267,765	327,758	327,758
MISC. PAYMENTS 2159	553	0	0	0
BOOKS & PUBLICATIONS 2172	0	0	1,000	1,000
OFFICE SUPPLIES 2173	2,099	2,015	5,000	5,000
MAIL CENTER - ISF 2174	920	950	1,900	1,900
PURCHASING CHARGES - ISF 2176	53,890	31,842	59,750	59,750
GRAPHICS CHARGES - ISF 2177	158	94	675	675
COPY MACHINE CHGS - ISF 2178	1,675	2,493	1,775	1,775
MISC. OFFICE EXPENSE 2179	1,445	2,323	1,350	1,350
STORES - ISF 2181	7,138	5,676	7,500	7,500
INFORMATION TECHNOLOGY- ISF 2192	928,391	1,116,094	833,746	833,746
COMPUTER SERVICES NON ISF 2195	960,962	654,101	909,733	909,733
OTHER PROF & SPEC SERVICE 2199	486,595	438,705	130,750	130,750
TEMPORARY HELP 2200	15,637	0	0	0
SPECIAL SERVICES - ISF 2205	33,264	35,342	35,000	35,000
EMPLOYEE HEALTH SERVICES 2211	0	688	1,300	1,300
PUBLIC AND LEGAL NOTICES 2261	0	0	10,000	10,000
RENT/LEASES EQUIP-NOT ISF 2271	614	688	700	700
IBM PC LEASING-NON ISF 2273	8,754	0	0	0
BUILD LEASES & RENTALS 2281	145,839	166,585	175,146	175,146
STORAGE CHARGES 2283	937	937	985	985
SMALL TOOLS & INSTRUMENTS 2291	5,256	5,126	5,500	5,500
MINOR EQUIPMENT-OTHER 2292	1,243,838	509,408	1,268,250	1,268,250
COMPUTER EQUIP <5000 2293	28,682	18,448	10,400	10,400
FURNITURE/FIXTURES <5000 2294	0	0	2,500	2,500
TRANS. CHARGES - ISF 2521	105,403	97,380	93,524	93,524
PRIVATE VEHICLE MILEAGE 2522	0	1,315	1,500	1,500
CONF. & SEMINARS EXPENSE 2523	17,940	4,654	0	0
FREIGHT & EXPENSE 2524	0	379	9,000	9,000
GAS/DIESEL FUEL 2525	42,367	41,204	66,500	66,500
CONFER & SEMINAR EXPENSE ISF 2526	0	3,849	0	0
MISC. TRANS. & TRAVEL 2529	0	1,745	2,200	2,200
SERV & SUPP CURR YR ADJ DECREA 2992	(319,687)	0	0	0
CAPITALIZED SVCS & SUPP DECREASE 2994	0	(238,093)	0	0
TOTAL SERVICES AND SUPPLIES	8,160,733	7,177,823	8,330,720	8,330,720
DEPRECIATION EXPENSE 3611	909,254	857,049	1,546,853	1,546,853
INTERFUND EXP - ADMIN 3902	641,456	815,296	1,595,393	1,595,393
TOTAL OTHER CHARGES	1,550,710	1,672,345	3,142,246	3,142,246
TOTAL OPERATING EXPENSE	14,337,003	13,615,544	15,791,039	15,791,039
NET OPERATING INCOME (LOSS)	(885,955)	1,001,440	315,491	315,491

NON-OPERATING REVENUE(EXPENSE)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3280 NETWORK SERVICES ISF
UNIT 7230 NETWORK SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST L/T TECP 3412	(475)	(18,202)	(242,950)	(242,950)
TOTAL OTHER CHARGES	(475)	(18,202)	(242,950)	(242,950)
INTEREST EARNINGS 8911	151,137	89,501	0	0
TOTAL REV-USE OF MONEY & PROPERTY	151,137	89,501	0	0
CY CASH PROCEEDS FA SALE 9821	256	0	0	0
TOTAL OTHER FINANCING SOURCES	256	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	150,918	71,299	(242,950)	(242,950)
OPERATING TRANSFERS				
PROCEEDS OF LT DEBT 9843	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0
TOTAL OPERATING TRANSFERS	0	0	0	0
NET INCOME (LOSS)	(735,037)	1,072,738	72,541	72,541
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS-PRINC 3312	0	13,962	533,900	533,900
DEBT CONTRA 3992	0	(13,962)	0	0
TOTAL OTHER CHARGES	0	0	533,900	533,900
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	533,900	533,900
FIXED ASSETS				
SHOP & MAINT. EQUIPMENT 4830	0	8,976	0	0
COMPUTER EQUIPMENT 4862	24,399	23,144	0	0
COMPUTER SOFTWARE 4863	0	57,336	71,000	71,000
COMMUNICATION EQUIPMENT 4870	1,443,640	1,382,798	1,434,000	1,434,000
EQUIPMENT CONTRA ACCT. 4993	(1,384,920)	(1,472,254)	0	0
TOTAL FIXED ASSETS	83,119	0	1,505,000	1,505,000
TOTAL FIXED ASSETS	83,119	0	1,505,000	1,505,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
 FOR FISCAL YEAR 2009-2010

FUND 3290 INFORMATION TECHNOLOGY SV
 SERVICE ACTIVITY: UNCLASSIFIED

INFORMATION TECHNOLOGY SERVICES DEPT - 7240

BUDGET OVERVIEW:

	FINAL BUDGET FY 2008-09	ACTUAL PRIOR YEAR FY 2008-09	REQUESTED BUDGET FY 2009-10	RECOMMENDED BUDGET FY 2009-10	ADOPTED BUDGET FY 2009-10
TOTAL APPROPRIATIONS	30,598,456	21,971,026	25,301,969	25,301,969	25,301,969
TOTAL REVENUES	<u>28,169,352</u>	<u>26,338,701</u>	<u>23,551,233</u>	<u>23,551,233</u>	<u>23,551,233</u>
NET COUNTY COST	2,429,104	(4,367,675)	1,750,736	1,750,736	1,750,736
AUTH POSITIONS			148	148	148
FTE POSITIONS			144	144	144

BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Internal Service Fund (ISF) is comprised of four divisions: Administrative and Fiscal Services, Application Services, Technical Services and Geographic Information Services (GIS). The Mission of IT Services is to provide reliable, responsive, cost-effective and relevant technology services and counsel to County departments, agencies, and leaders.

The primary functions of ITSD are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. ITSD can provide requesting agencies with short-term and long-term planning assistance. ITSD provides County agencies with general business systems, acquisition and development guidelines. GIS provides all County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze these data. GIS also partners with external agencies to provide some of these services to the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF
UNIT 7240 INFORMATION TECHNOLOGY SERVICES D
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	641,456	815,296	1,595,393	1,595,393
EDP CHARGES - ISF 9703	16,360,613	19,425,059	19,821,714	19,821,714
TOTAL CHARGES FOR SERVICES	17,002,069	20,240,355	21,417,107	21,417,107
OTHER REVENUE - MISC 9772	1,051,520	1,148,263	1,156,012	1,156,012
TOTAL MISCELLANEOUS REVENUES	1,051,520	1,148,263	1,156,012	1,156,012
TOTAL OPERATING INCOME	18,053,589	21,388,618	22,573,119	22,573,119
OPERATING EXPENSE				
REGULAR SALARIES 1101	9,033,515	9,898,996	12,968,487	12,968,487
EXTRA HELP 1102	37,012	40,683	20,449	20,449
OVERTIME 1105	133,590	163,496	69,246	69,246
SUPPLEMENTAL PAYMENTS 1106	333,567	341,218	420,010	420,010
TERMINATIONS/BUYDOWNS 1107	358,997	266,842	346,787	346,787
RETIREMENT CONTRIBUTION 1121	1,673,155	1,620,995	2,006,209	2,006,209
OASDI CONTRIBUTION 1122	561,350	598,336	803,683	803,683
FICA-MEDICARE 1123	141,521	151,846	193,835	193,835
SAFE HARBOR 1124	415	181	0	0
POB DEBT SERVICE 1126	104,736	0	0	0
RETIREE HLTH PYMT 1099 1128	50,742	40,491	6,360	6,360
GROUP INSURANCE 1141	754,257	824,330	1,091,648	1,091,648
LIFE INS/DEPT HEADS & MGT 1142	2,786	2,932	3,840	3,840
MANAGEMENT DISABILITY INS 1144	22,675	25,598	32,807	32,807
WORKERS' COMPENSATION INS 1165	192,078	133,233	138,521	138,521
401K PLAN 1171	161,164	167,429	213,315	213,315
CAPITALIZED LABOR INCREASE 1993	0	(34,064)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFIT:	13,561,560	14,242,542	18,315,197	18,315,197
TELEPHONE CHGS - NON ISF 2032	0	309	1,000	1,000
VOICE/DATA - ISF 2033	139,094	274,733	144,229	144,229
RADIO COMMUNICATIONS - ISF 2034	2,514	903	3,414	3,414
HOUSEKPG/GRNDS-ISF CHARGS 2059	60	0	0	0
GENERAL INSUR ALLOCATION - ISF 2071	51,161	45,958	56,690	56,690
OFFICE EQUIP. MAINTENANCE 2102	2,532	0	6,900	6,900
MAINTENANCE CONTRACTS 2108	575,371	392,694	358,533	358,533
BUILDING MAINTENANCE 2121	0	206	0	0
FACIL/MATLS SQ FT ALLOC-ISF 2125	554,200	603,768	624,941	624,941
OTHER MAINTENANCE - ISF 2128	11,184	7,792	10,548	10,548
MEMBERSHIPS & DUES 2141	550	685	1,850	1,850
EDUCATION ALLOWANCE 2154	5,527	2,900	5,500	5,500
INDIRECT COST RECOVERY 2158	395,538	435,478	448,781	448,781
MISC. PAYMENTS 2159	1,915	2,882	2,000	2,000
PRINTING/BINDING-NOT ISF 2171	55,635	66,843	73,699	73,699
BOOKS & PUBLICATIONS 2172	176,453	(72,037)	16,002	16,002
OFFICE SUPPLIES 2173	24,681	14,367	33,500	33,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF
UNIT 7240 INFORMATION TECHNOLOGY SERVICES D
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
OPERATING EXPENSE				
MAIL CENTER - ISF 2174	3,723	3,506	4,125	4,125
PURCHASING CHARGES - ISF 2176	47,055	46,742	43,900	43,900
GRAPHICS CHARGES - ISF 2177	208	3,543	1,250	1,250
COPY MACHINE CHGS - ISF 2178	17,450	21,732	14,795	14,795
MISC. OFFICE EXPENSE 2179	28,898	21,248	25,250	25,250
STORES - ISF 2181	13,045	11,591	13,825	13,825
COMPUTER SERVICES NON ISF 2195	3,291,581	4,641,674	1,841,427	1,841,427
OTHER PROF & SPEC SERVICE 2199	788,622	252,263	1,281,618	1,281,618
TEMPORARY HELP 2200	122,411	72,894	2,500	2,500
ATTORNEY SERVICES 2202	0	0	18,000	18,000
SPECIAL SERVICES - ISF 2205	7,019	7,898	4,860	4,860
EMPLOYEE HEALTH SERVICES 2211	8,099	3,092	4,300	4,300
MARKETING AND ADVERTISING 2212	0	0	1,500	1,500
PUBLIC AND LEGAL NOTICES 2261	0	0	7,000	7,000
RENT/LEASES EQUIP-NOT ISF 2271	5,791	8,415	5,000	5,000
IBM PC LEASING-NON ISF 2273	12,730	0	0	0
BUILD LEASES & RENTALS 2281	96,117	102,138	101,789	101,789
STORAGE CHARGES 2283	1,414	1,560	1,527	1,527
SMALL TOOLS & INSTRUMENTS 2291	7	0	0	0
MINOR EQUIPMENT-OTHER 2292	34,728	9,023	16,500	16,500
COMPUTER EQUIP <5000 2293	241,598	104,272	55,000	55,000
FURNITURE/FIXTURES <5000 2294	27,586	6,306	23,800	23,800
TRANS. CHARGES - ISF 2521	6,673	4,215	7,710	7,710
PRIVATE VEHICLE MILEAGE 2522	10,939	9,935	8,850	8,850
CONF. & SEMINARS EXPENSE 2523	91,855	64,979	9,000	9,000
CONFER & SEMINAR EXPENSE ISF 2526	0	9,822	0	0
MISC. TRANS. & TRAVEL 2529	0	80	5,000	5,000
UTILITIES - OTHER 2541	0	778	0	0
TOTAL SERVICES AND SUPPLIES	6,853,966	7,185,186	5,286,113	5,286,113
DEPRECIATION EXPENSE 3611	502,829	540,142	640,441	640,441
TOTAL OTHER CHARGES	502,829	540,142	640,441	640,441
TOTAL OPERATING EXPENSE	20,918,355	21,967,871	24,241,751	24,241,751
NET OPERATING INCOME (LOSS)	(2,864,767)	(579,252)	(1,668,632)	(1,668,632)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST L/T TECP 3412	(1,291)	(3,156)	0	0
INT ON OTHER LONG-TERM DT 3455	0	0	(9,000)	(9,000)
INT ON OTHER SHORT-TRM DT 3473	(12,693)	0	0	0
TOTAL OTHER CHARGES	(13,984)	(3,156)	(9,000)	(9,000)
INTEREST EARNINGS 8911	73,228	59,527	0	0
TOTAL REV-USE OF MONEY & PROPERTY	73,228	59,527	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2009-10

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF
UNIT 7240 INFORMATION TECHNOLOGY SERVICES D
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2007-08 (2)	ACTUAL 2008-09 (3)	RECOMMENDED ESTIMATES 2009-10 (4)	APPROVED ESTIMATES 2009-10 (5)
NON-OPERATING REVENUE(EXPENSE)				
GAIN/LOSS DISP FIXED ASST 9822	(11,140)	0	0	0
TOTAL OTHER FINANCING SOURCES	(11,140)	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	48,104	56,371	(9,000)	(9,000)
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS 9831	994,650	4,890,556	978,114	978,114
PROCEEDS OF LT DEBT 9843	0	0	0	0
TOTAL OTHER FINANCING SOURCES	994,650	4,890,556	978,114	978,114
RESIDUAL EQUITY TRANS IN 9911	200,029	0	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	200,029	0	0	0
TOTAL OPERATING TRANSFERS	1,194,679	4,890,556	978,114	978,114
NET INCOME (LOSS)	(1,621,983)	4,367,675	(699,518)	(699,518)
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS-PRINC 3312	47,078	0	95,950	95,950
DEBT CONTRA 3992	(47,078)	0	0	0
TOTAL OTHER CHARGES	0	0	95,950	95,950
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	95,950	95,950
FIXED ASSETS				
COMPUTER EQUIPMENT 4862	1,247,818	1,264,577	955,268	955,268
COMPUTER SOFTWARE 4863	158,350	335,364	0	0
EQUIPMENT CONTRA ACCT. 4993	(1,378,666)	(1,599,942)	0	0
TOTAL FIXED ASSETS	27,501	0	955,268	955,268
TOTAL FIXED ASSETS	27,501	0	955,268	955,268

