

VENTURA COUNTY AREA AGENCY ON AGING
ADVISORY COUNCIL MEETING MINUTES

Advisory Council Center
646 County Square Drive, Suite 100
Ventura, CA 93003
November 12, 2014

Advisory Council Members Present

Paul Boog (Port Hueneme COA)	Marty Kaplan (Supervisory Appointee)
Ady Esparza (Oxnard COA)	Karen King (Camarillo COA) - EA
Rosemary Flores-Gordon (Service Provider)	Antoinette Olson (Simi Valley COA)
June Glasmeier (CSL)	Ginny Rockefeller (Ojai COA)
Sandra Fide (Moorpark COA)	Nancy Rowe (Immediate Past Chair)
Nick Fotheringham (Thousand Oaks COA)	Mel Silberberg (Supervisory Appointee)
Lori Harasta (Ventura COA)	Sue Tatangelo (Special Population)
Lawrence Hartmann (CSL)	Sylvia Taylor Stein (Service Provider)
Nancy Healy (Thousand Oaks COA)	Vicki Tripoli (Moorpark COA)
Vivian Johnson (Fillmore COA)	Bill Witt (CSL)

Advisory Council Members Absent

Neill Spector (Simi Valley COA)
Lisa Hayden (Supervisory Appointee)
Smita Dandekar (Supervisory Appointee)
Jay Evans (Camarillo COA)
Ricardo Melendez (Special Population)
Donald Todd (Special Population)

VCAAA Staff Present

Beth Shepard	Elizabeth Renteria
Denise Noguera	Christine Voth
Victoria Jump	Brian Murphy
Monique Nowlin	

Guests

Nicole Cavalino
Blair Craddock
Adriana Quintero
Teri Helton
Kathleen Ahern
Betty Berry
Phil Chandler

1. **Call to Order** - The meeting was called to order at 9:05 a.m. by Chair Nick Fotheringham (Thousand Oaks COA).
2. **Pledge of Allegiance** – Paul Boog led the Pledge of Allegiance. A quorum was present.
3. **Approval of Area Agency on Aging Advisory Council Meeting Minutes** - The minutes of the September 10, 2014, meeting were approved. (Boog/Healy/Passed)
4. **Public Comments** – There were no public comments.
5. **Consent Agenda Items** – the consent agenda containing the Legislative Committee Report from September 10, 2014, the Senior Nutrition Committee Report from September 15, 2014 and October 20, 2014, the Health Issues Committee Report from September 16 and October 21, 2014, the Housing and Transportation Committee Report from October 7, 2014, the Outreach Committee Report from September 30, 2014 and October 28, 2014 and the Optimal Aging Committee Report from September 24, 2014 were accepted. (Olson/Gordon/Passed). There were no abstentions. It was mentioned that attendance at the HOME conference in September was missing from the Housing and Transportation Committee Report.
6. **Discussion Items/Presentation/Motion**
 - 6.1 **Housing and Transportation - Update on Universal Design.** Mel Silberberg led the discussion asking AC members what has happened since the AC approved the recommendations regarding Universal Design last spring. He has if AC members had taken the item back to their local councils on aging. Many indicated that they had presented the information to their council on aging. Some indicated that adopting the recommendation was problematic because of the planning element and potential for make it retroactive. Mel asked that all consider the document to be a best practice and for cities to be asked to at least take it under advisement.
 - 6.2 **Volunteer Driver Program Rollout** – Nicole Cavalino with Mobility Management Partners presented their new volunteer driving program. The program is rider centered (rider applies and gets a bank of miles to use and finds and pays the driver). They are starting a pilot to get a handle on demand and to see how it runs.
 - 6.3 **Senior Nutrition Action Council - Advisory Council Representation.** Nick mentioned that the Advisory Council has a designated representative on the SNAC board and with Darlene Benz's death a new representative was needed. Vivian Johnson volunteered and was approved.
 - 6.4 **Adoption of the FY 2015 Advisory Council Conflict on Interest Code and Approval for Advisory Council Chair to Sign the Code.** Item was presented and passed. (Boog/Silberberg/Passed).
 - 6.5 **Planning and Allocation Committee Report and Recommendation to Fund FY 2014-2015 One-Time-Only Requests for Current Grantees and VCAA Direct**

Programs. Nick presented the report and the AC approved the following one-time-only grant amounts for FY 2014-2015:

Grantee/ Program	Fund Source	Current Grant Amount	Addit. Funds Rec. for Grantee	Addit. Funds Rec. for Food	Item/Service Requested	Line Item Cost	Contingency
Camarillo Health Care District	Title III C1 & C2	\$52,572	\$9,532	\$7,920	SNP Incentive - weekend bundle of meals - 1980 meals	\$11,880	Service level must be at 100% before incentive funds will be provided
					Advertising in papers	\$2,131	Advertising must be in English and Spanish in either The Acorn or Leisure Village paper (not both).
					Freezer	\$3,441	None
City of Moorpark	Title III C1 & C2	\$20,000	\$11,999	\$0	Replacement Oven	\$8,800	Equipment installation costs are grantee's responsibility.
					3 compartment sink	\$767	Equipment installation costs are grantee's responsibility.
					1 compartment sink with drain board	\$220	Equipment installation costs are grantee's responsibility.
					Industrial Garbage Disposal	\$1,150	Equipment installation costs are grantee's responsibility.
					Equipment tax & delivery	\$1,062	None
City of Santa Paula	Title III C1	\$20,000	\$4,112	\$2,000	SNP Incentive - 500 additional meals	\$3,000	Service level must be at 100% before incentive funds will be provided.
					Refrigerator	\$3,112	Equipment installation costs are grantee's responsibility.
San Salvador Mission - Piru	Title III C1 & C2	\$20,000	\$1,698	\$0	14 inch faucet	\$175	Equipment installation costs are grantee's responsibility.
					5 tables for SNP lunch room	\$1,523	None

City of Oxnard	Title III C1/ C2	\$80,731	\$26,678	\$50,400	SNP Incentive - 12,600 additional meals	\$75,600	Service level must be at 100% before incentive funds will be provided.
					Hot boxes and steam tray pans	\$1,478	None
City of Simi Valley	Title III C1/ C2	\$103,744	\$16,699	\$13,872	SNP incentive - 3,468 additional meals	\$20,808	Service level must be at 100% before incentive funds will be provided.
					Advertising on buses	\$1,000	Advertising must be in English and Spanish.
					Equipment - mixer	\$3,049	None
					Equipment - 60 inch stovetop burner and convection oven	\$3,612	Equipment installation costs are grantee's responsibility.
					Replacement of 5 HDM warming bags and 5 AC/DC power converters	\$2,102	None
City of Ventura	Title III C1/ C2	\$55,040	\$3,170	\$5,740	SNP incentive - 910 Additional Meals	\$5,460	Service level must be at 100% before incentive funds will be provided.
					SNP incentive - Add 15 HDM customers to route - 525 additional meals	\$3,150	Service level must be at 100% before incentive funds will be provided.
					HDM cooler bags	\$300	None
HELP of Ojai	Title III C1/ C2	\$87,250	\$2,300	\$0	Equipment - commercial ice machine	\$1,963	Equipment installation costs are grantee's responsibility.
					Commercial knives	\$337	None
VCAAA	Title III C	N/A	\$3,441	\$0	Freezer - For Emergency HDM	\$3,441	Equipment installation costs are grantee's responsibility.

Long Term Care Serv of Ventura Cnty	Title III E	\$22,000	\$2,395	NA	Print brochures and replace computer	\$2,395	Brochures must be in English and Spanish
Long Term Care Serv. of Ventura Cnty	Ombudsman	\$127,015	\$2,776	NA	Workshop and flyers	\$2,776	Materials are to be printed in English and Spanish
VCAAA	Title III B	\$178,364	\$18,084	NA	2049 rides to medical appointments	\$11,594	None
					55 hours of personal care	\$1,375	None
					29 hours of chore	\$541	None
					20 hours of homemaker	\$1,266	None
					9 home modifications	\$3,308	None
Camarillo Health Care District	Title III E	\$40,000	\$4,355	NA	8 home modifications	\$2,355	Service level yr-to-date must be 100% before additional services are to be added.
					200 hours of Respite Day Care	\$2,000	Service level yr-to-date must be 100% before additional services are to be added.
Senior Concerns	Title III E	\$80,000	\$8,709	NA	348 hours of Adult Day Care Respite	\$8,709	None
Catholic Charities	Title III B	\$35,000	\$2,532	NA	107 units of Case Management	\$2,532	None
Camarillo Health Care District	Title III B	\$50,000	\$3,617	NA	Advertising/Marketing for Senior Support Line	\$3,617	Advertising to be done in English and Spanish
Grey Law	Title III B	\$59,000	\$3,972	NA	New brochures/flyers	\$1,216	Materials to be in English and Spanish
					67 units of Legal Assistance Service contract for copy machine	\$2,401	None
						\$355	None

The items total to \$79,629 in senior nutrition funds to grantees and \$46,440 for non-senior nutrition programs. Additionally \$79,932 has been allocated for the purchase of food. (Olson/King/Passed). Abstentions: Sue Tatangelo, Rosemary Flores-Gordon and Sylvia Taylor Stein. There was discussion about changing the current policy to allow for equipment installation costs.

- 6.2 **FY 2014-2015 VCAAA Quarterly Data Report.** Brian Murphy provided a handout and went over the information. It was noted that many grantees and programs are at capacity and more money is needed.
7. **Advisory Council Meeting Schedule.** The meeting schedule for FY 2014-2015 was included for informational purposes.
8. **CSL/TACC Update.** An update was provided on what CSL and what it does. Larry Hartmann provided a handout on the top 10 proposals for 2015.
9. **Committee Membership Selection for FY 2014-2015.** Members were review the list and make sure that their committee choices were reflected.
10. **California Commission on Aging AgeWatch for September 2014 and October 2014.** Included for informational purposes.
11. **Comments from the Chair.** Chair Nick Fotheringham did have any comments but noted that he was appreciative that the advisory council could work together as a congenial group.
12. **Other Business – there** was no other business.
13. **Adjournment** – the meeting was adjourned at 10:44 am.