

TO: VCAAA Advisory Council Members
FROM: Toni Olsen, Chairperson
DATE: June 22, 2015
SUBJECT: SENIOR NUTRITION COMMITTEE REPORT

Senior Nutrition Committee Members Present

Jay Evans (Camarillo COA)
Rose Gossom (Supervisory Appointee)
Toni Olson (Simi Valley COA) - Chairperson
Vicki Tripoli (Moorpark COA)

Senior Nutrition Committee Members Absent

Donald Todd (Veterans Representative)

VCAAA Staff Present

Marleen Canniff
Patti Jaeger, R.D.
Brian Murphy
Christine Voth

Guests – S.N.A.C. Board Officers: Gloria Smith, President; Terry Wolf, Treasurer

1. **Call to Order** - Chairperson Toni Olson called to order the meeting at 10 a.m.

Welcome and Introductions

2. **Public Comments** - None

3. **Approval of Minutes from the 5/18/2015 Meetings** - The motion to approve the minutes from the above prior meeting was made by Rose Gossom, seconded by Vicki Tripoli, and was passed unanimously.

4. **Meals Served Count and Cost Per Meal through May 31, 2015** - Meal count is at **106%** of contracted through the end of May, which means **169,210** have been served to date with 16,318 of that amount served in May. Jordano's-supplied meal count is 16,194 for April, and the non-Jordano's meal count is about 632. April cost per meal for Jordano's-supplied food is \$3.59, with a total average YTD cost per meal at **\$3.90**. Port Hueneme is lowest at 94%, and Simi Valley is at 115% of total (congregate and home-delivered meals) contracted year to date and Santa Paula at 116%.

5. **S.N.A.C. Update** - The S.N.A.C. Thrift Shop, located on Old Ventura Boulevard in Camarillo, is doing exceptionally well with a new store manager. Four new volunteers are working at the Thrift Shop, and the nonprofit has three new board members, bring the board to a total of nine members. Discussion ensued about S.N.A.C. possibly having a presence at the Ventura County Fair this summer.
6. **Update on Conejo Recreation and Parks District Café-Style Option** - A vendor contract is slated to commence on July 1, 2015, with \$71,000 funding for the café-style option at Conejo Recreation and Parks District (CRPD). The contract amount total is based on the current funding allocated to that meal site. VCAAA will be responsible for collecting the program income/donations and for collecting data for the program clientele.

VCAAA will reimburse CRPD on per-meal basis at \$7.00 per meal. Preprinted and numbered meal tickets will be used in the program. CRPD will purchase the food directly through Jordano's and pay Jordano's directly. Senior Concerns will continue to provide meal preparation services for the program.

7. **HELP of Ojai Program Funding** - In response to HELP of Ojai's request for additional funding, staff brought information to the SNP Committee regarding its senior attendance on the days the meal site serves made-from-scratch meals as opposed to the days it serves Jordano's meals. HELP of Ojai serves an average of 71 meals on the Thursdays that made-from-scratch meals are served compared with an average of 24 Jordano's meals served on other days of the week. Jordano's meals cost about \$3.97 per meal, and HELP of Ojai is purchasing food locally to provide its Thursday made-from-scratch meals. HELP of Ojai is reimbursed for this locally purchased food, but only if there is funding left in its budget.

Through the end of April 2015, HELP of Ojai had expended all of its grant funding; however, it is currently able to utilize a funding increase resulting from participation in the senior nutrition incentive program, which allows for additional funding of \$2 per meal for meals served in excess of the YTD contracted meal count. Contracted meals for the eleven months through May 31, 2015, equaled 15,125 and actual meals served equaled 16,647 (10.1% over contracted amount), which resulted in 1,522 additional meals at \$2.00 per meal, which equals \$3,044 in additional funding.

HELP of Ojai might develop an interest to model its site after Conejo Recreation and Parks District's vendor café arrangement, which might offer more flexibility.

8. FY15-16 Funding Allocations and Simi Valley's Request to Serve Additional 6,800 Home Delivered Meals (HDM) - Staff brought a detailed list of city funding outside of matching funds that was allocated for Senior Nutrition Programs independent of VCAAA funding for additional information. The data reveals that most cities are giving much more than the required matching funding for SNP sites. In Fiscal Year 2014-15, the following cities allocated funding – outside of matching funds – to their SNP meal sites:

- City of Camarillo – \$37,000 to the Camarillo Health Care District's SNP site
- City of Fillmore – \$13,350
- City of Port Hueneme – \$9,828
- City of Moorpark – \$2,882
- City of Santa Paula – \$1,329

Other sites may be receiving city funding; however, that revenue is not visible in those cities' budgets. This list does not reflect other donations or sources of income for each meal site.

Regarding Simi Valley's request for more funds, the only way it can receive more VCAAA grant funding for its requested new route for 24 to 30 recipients is to take away funding from other sites; therefore, HDM services cannot be increased because they are currently not sustainable.

Receivable: Staff will work with Simi Valley to learn more about immediate needs at the site and to discuss possible plans at the site for more efficient routing processes.

9. Other Committee Involvement/Notification

Housing and Transportation Committee has changed its name to Livable Communities Committee (LCC).

Farmers' Market coupons are set to be distributed to eight certified Farmers' Markets at the following cities through the month of July: two Farmers' Markets in Camarillo, two in Ventura, one in Oxnard, one in Simi Valley, and one in Ojai.

Senior Nutrition Program menus are now available in English and Spanish to be distributed to Congregate Meal Sites, Home-Delivered Meal recipients, and for Senior Share programming (formerly the Brown Bag program). Because of an increase in price, beginning July 1, 2015, the Camarillo SNP meal site will be transitioning from using a catering service to ordering directly from Jordano's, cooking, and serving its own meals.

10. Other Business - VCAAA will be sending out a Request for Proposal (RFP) in about six months (possibly in January 2016) for Senior Nutrition Programming, as each SNP four-year grant will end on June 30, 2016. In preparation for this RFP, a suggestion was made to make this a standing item on the next several SNP Committee Meeting agendas to discuss a future funding formula and any ideas to make the Senior Nutrition Program as effective and efficient as possible.

11. Future Meeting Schedule - The next meeting is scheduled for **Monday, July 20, 2015, at 10 a.m.**

Future meetings are scheduled for the third Monday of each month (excluding August and December) at 10 a.m. in the in the Advisory Council Room 148.

September 21, 2015

October 19, 2015

November 23, 2015

January 18, 2016

February 15, 2016

March 21, 2016

April 18, 2016

May 16, 2016

June 20, 2016

12. Adjournment - The meeting adjourned at 11:27 a.m.