



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Committee Members

Supervisor Peter C. Foy
District 4, Chair

Judge Steven Hintz
Treasurer-Tax Collector

Ms. Misty Key
Associate Superintendent
County Superintendent of Schools

Ms. Lori Mahoney
Investment Advisor

Mr. Robert Riggs
Financial Analyst

MEETING AGENDA

**VENTURA COUNTY GOVERNMENT CENTER
HALL OF ADMINISTRATION
MAIN PLAZA-ATLANTIC CONFERENCE ROOM
800 South Victoria Avenue
Ventura, California 93009**

November 17, 2014

1:00 P.M.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Carla Alvara at (805) 654-3728. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

The following information is provided to help you understand, follow, and participate in the Committee meeting:

Pursuant to California Government Code Section 54953 (a) et seq. time is set aside for citizen presentations regarding Committee related issues. Those wishing to speak must fill out a speaker card and submit it to any staff members in attendance. Speaker cards for issues not on the agenda must be submitted to the committee staff prior to the beginning of the public comment period. For agenda item, speaker cards must also be submitted before the item is taken up for consideration.

Members of the public making oral presentations to the Committee in connection with one or more agenda or non-agenda items at a single meeting are limited to a cumulative total of time not to exceed five (5) minutes for all of their oral presentations at such meeting unless otherwise provided. NOTE: The Committee Chair may limit the number or duration of speakers on a matter.

Agenda material is available at <http://www.ventura.org/ttc/treasury-oversight-committee>

OPENING

1. Call to Order.
2. Roll Call.
3. Agenda Review – Consider and approve by majority vote minor revisions and/or ratify inclusion of new items.
4. Approval of Meeting Minutes for April 9, 2014.
5. Committee Members’ and Staff Comments.

INFORMATIONAL AGENDA

6. Receive and File the Association of Public Treasurers of the United States & Canada’s Investment Policy Certificate of Excellence Award, dated July 22, 2014.
7. Receive and File Resolutions from the City of Simi Valley and the City of Thousand Oaks and the Liquidation Orders (Ventura County Public Financing Authority Lease Revenue Bonds) to Participate in the Ventura County Treasury Pool.
8. Receive and File September 2014 Monthly Investment Report.

AGENDA

9. Review, Discuss, Receive and File the Standard and Poor’s Ventura County Treasury Portfolio Pool Profile Report.
10. Discuss, Review, and Approve the Recommended Proposed Modifications to Statement of Investment Policy.
11. Receive and File the Independent Auditors’ Report on Statement of Money in County Treasury for FY 2012-2013.
12. Receive and File a Report “July 2014-September 2014 Transactions.”
13. Review, Discuss, Receive and File Broker-Dealers.
14. Receive and File the “Annual Treasury Oversight Committee Audit Engagement Letter.”
15. Public Comment - Time set aside for public comments regarding matters not appearing on the regular agenda. (Five minutes total per person).
16. Adjournment/Next Scheduled Meeting: April 1, 2015 at 1:00 P.M.



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #4 - Approval of Meeting Minutes for April 9, 2014

Recommendation

Review and approve the meeting minutes for April 9, 2014.



**VENTURA COUNTY
TREASURY OVERSIGHT COMMITTEE**

April 9, 2014

**Ventura County Government Center
Hall of Administration
Main Plaza-Caribbean Room
800 South Victoria Avenue
Ventura, CA 93009**

MINUTES

Committee Members

Supervisor Peter C. Foy Chair, Board of Supervisor
Judge Steven Hintz Treasurer-Tax Collector
Ms. Misty Key Associate Superintendent
Ms. Lori Mahoney Investment Advisor

Staff

Linda Catherine Le Asst. Treasurer-Tax Collector, Treasurer-Tax Collector's Office
Connie Mah Treasury Fiscal Manager, Treasurer-Tax Collector's Office
Tai Ralston Treasury Supervisor, Treasurer-Tax Collector's Office
Carla Alvara Management Assistant, Treasurer-Tax Collector's Office
Bertha Lopez Investment Fiscal Assistant, Treasurer-Tax Collector's Office

Absent

Mr. Robert Riggs Financial Analyst

Guest(s)

Mr. Paul Derse Chief Financial Officer, County Executive Office

OPENING (Items 1-5)

CALL TO ORDER & ROLL CALL

At 1:02 p.m., Judge Steven Hintz called the meeting of the Ventura County Treasury Oversight Committee (TOC) to order. Roll is called. All committee members are present, with the exception of Mr. Robert Riggs.

AGENDA REVIEW & APPROVAL OF MEETING MINUTES FOR NOVEMBER 6, 2013

There were no additions or revisions of the Agenda.

A motion to approve the Meeting Minutes for November 6, 2013, is moved by Ms. Misty Key and seconded by Judge Steven Hintz.

The motion passes unanimously.

COMMITTEE MEMBERS' AND STAFF COMMENTS

Mrs. Le is working hard to update the T-TC website and provide an archive of Investment Reports going back to 1996.

Judge Hintz received an email from Mr. Scott Blough announcing his resignation from the Committee.

INFORMATIONAL AGENDA

AGENDA ITEM 6

Receive and File February 2014 Monthly Investment Report.

Judge Hintz stated that he is in the process of preparing the March report, which will go to the Board of Supervisors on April 22, 2014. March's report remains the typical report and we continue to beat all standards of performance. There was a discussion of CalTrust. CalTrust's Investment Policy is similar to the Ventura County's Investment Policy. It is rated one degree below the Ventura Treasury Pool by Standard & Poor's.

The motion was made by Judge Steven Hintz and seconded by Ms. Lori Mahoney.

The motion passes unanimously.

AGENDA ITEM 7

Receive and File the Brown Armstrong Audit Report dated March 21, 2014.

Brown Armstrong *Certified Public Accountants* opined the County Treasurer-Tax Collector's compliance with the provisions of the California Government Code and the County's Investment Policy during the year ended June 30, 2013.

The motion was made by Ms. Misty Key and seconded by Ms. Lori Mahoney.

The motion passes unanimously.

REGULAR AGENDA

AGENDA ITEM 8

Review, Discuss, Receive and File an Independent Semi-Annual Ventura County Treasury Portfolio Analysis.

The Renaissance Law Group was contracted to perform an independent portfolio analysis. Several recommendations were made to further strengthen the Investment Policy to include, but are not limited to, the annual certification of the broker-dealers. Steps were immediately addressed to have an annual certification form completed and filed by each of the approved broker-dealers.

The motion was made by Supervisor Peter Foy and seconded by Ms. Lori Mahoney.

The motion passes unanimously.

AGENDA ITEM 9

Receive an Oral Report Regarding New Investment Purchases, and Receive and File a Report "October 2013-March 2014 Transactions."

The "October 2013-March 2014 Transactions" accounted for all transactions made during these six months. The IWG took advantage of the market's attractive rates for two- and three-year maturities. The IWG exercised fiduciary responsibility daily by monitoring the weighted average maturity (WAM) and maintaining the S&P points.

The IWG continues to look for new investors to add to the Ventura County Treasury Pool ("Pool"). The Cities of Thousand Oaks and Simi Valley expressed interest to invest in the Pool. Additionally, Mr. Paul Derse, Chief Financial Officer of the County of Ventura, expressed interest to invest the proceeds of the Ventura County Medical Center ("VCMC") hospital construction in the Pool. All of these exploratory activities will only enhance the Pool to best serve the pool participants.

The motion was made by Judge Steven Hintz and seconded by Ms. Lori Mahoney.

The motion passes unanimously.

AGENDA ITEM 10

Discuss, Review, and Approve the Recommended Proposed Modifications to Statement of Investment Policy.

Pursuant to California Government Code 53646(a) (1), the Treasurer-Tax Collector may submit an Investment Policy ("Policy") to the Board of Supervisors for annual review and approval. The Policy provides the guidelines for prudent investment of public funds in a manner which will provide the highest investment return with optimal security and liquidity.

Significant proposed modifications include: internal controls; qualifications of broker-dealers and financial institutions; disaster recovery program; and a glossary of related terminology.

The motion was made by Ms. Misty Key and seconded by Ms. Lori Mahoney.

The motion passes unanimously.

AGENDA ITEM 11

Approve the Recommendation of the Delegation of Authority to Invest.

Pursuant to Government Code 27000.1, the Board of Supervisors ("Board") may, by ordinance, delegate to the Treasurer the authority to invest or reinvest the funds of the County and the funds of all depositors in the County Treasury Pool. The delegation must be reviewed by the Board annually, and may be renewed each year by resolution pursuant to Government Code 53607.

It was recommended that the Treasury Oversight Committee approve the recommendation of the delegation of authority to invest.

The motion was made by Supervisor Peter Foy and seconded by Ms. Lori Mahoney.

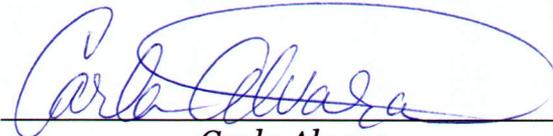
The motion passes unanimously.

AGENDA ITEM 12

Public Comment.

There were no public comments.

With no further items to discuss, Supervisor Foy adjourns the meeting at 2:04 p.m. The next meeting will be Wednesday, November 5, 2014, 1:00 p.m. in the Atlantic Conference Room, Main Plaza, Hall of Administration/Ventura County Government Center.

By: 
Carla Alvara
Administrative Assistant



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #6 – Receive and File the Association of Public Treasurers of the United States & Canada’s Investment Policy Certificate of Excellence Award, dated July 22, 2014.

Recommendation

It is recommended that the Treasury Oversight Committee receive and file the Association of Public Treasurers of the United States & Canada’s Investment Policy Certificate of Excellence.

The Ventura County Investment Work Group (IWG) submitted the Investment Policy (“Policy”) to the Association of Public Treasurers of the United States and Canada (APTUS&C) in April 2014. A Certificate of Excellence delineates trust and confidence to the governing body, the pool participants and the public that the IWG has taken the extra professional step of having the Policy review and certify.



ASSOCIATION OF PUBLIC TREASURERS
UNITED STATES & CANADA
2851 South Parker Road • Suite 560 • Aurora, CO 80014
Telephone: 720.248.2771 • Toll-Free: 866.681.2797
www.aptusc.org

July 22, 2014

Steven Hintz
Treasurer-Tax Collector
800 South Victoria Avenue, L 1290
Ventura, CA 93009-1290

Dear Mr. Hintz:

The Association of Public Treasurers of the United States & Canada is pleased to present Ventura County with the Association's Investment Policy Certificate of Excellence Award. The members of the Association's Investment Policy Certification Committee congratulate your government for its success in developing a comprehensive written investment policy that meets the criteria set forth by the Association's Investment Policy Certificate Committee.

A team of reviewers from the Investment Policy Certification Committee reviewed your Investment Policy and approved your entity's policy for the Certificate of Excellence Award.

You are cordially invited to attend the APT US & C annual conference to receive your award. Plaques are presented by the President of the Association and the Chairperson of the committee. This year, the 49th Annual Conference will be in Salt Lake City, Utah from July 27th through July 30th, 2014. We hope you will be able to attend. If not, we will get your plaque to you after the conference.

Once again, Congratulations on creating an excellent investment policy and attaining this award.

Sincerely,

Roger Wisecup, CPA, CPFA, ACPFIM
Investment Policy Certification Committee Chairperson



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #7 – Receive and File Resolutions from the City of Simi Valley and the City of Thousand Oaks and the Liquidation Orders (Ventura County Public Financing Authority Lease Revenue Bonds, Series 2013A and Series 2013B) to Participate in the Ventura County Treasury Pool.

Recommendation

It is recommended that the Treasury Oversight Committee receive and file the Resolutions and the Liquidation Orders.

The City of Thousand Oaks, the City of Simi Valley, and the Ventura County Public Financing Authority determined that the deposits of excess funds and proceeds in the Ventura County Treasury Pool were in the best interest of the respective jurisdictions.

LIQUIDATION ORDER

WITH REFERENCE TO

\$34,100,000
VENTURA COUNTY PUBLIC FINANCING AUTHORITY
LEASE REVENUE BONDS
SERIES 2013B

Please liquidate the money market fund securities in Accounts 175859 (Reserve Account).
Please wire transfer the proceeds from the sale of the money market fund securities to the County of Ventura, Fund 7703 – PFA Series 2013B Reserve. Wire instructions are:

Bank:	Wells Fargo Bank Government & Educational Banking Division 333 S Grand Ave, 5 th Floor Los Angeles, CA 90071 Andrea C. Boquet, 213-253-7212
ABA Number:	121000248
Account Number:	417-4387100
Account Title:	County of Ventura
Message Text:	Fund 7703 – Ventura County PFA Series 2013B – Reserve
Attention:	Connie Mah, (805) 654-3746

DATED: August 29, 2014

VENTURA COUNTY PUBLIC FINANCING
AUTHORITY

By  _____

Title: Agency Director/Auditor-Controller

By  _____

Title: Chief Financial Officer

LIQUIDATION ORDER

WITH REFERENCE TO

\$34,100,000
VENTURA COUNTY PUBLIC FINANCING AUTHORITY
LEASE REVENUE BONDS
SERIES 2013B

Please liquidate the money market fund securities in Accounts 175862 (Construction Account).
Please wire transfer the proceeds from the sale of the money market fund securities to the County
of Ventura, Fund 7702 – PFA Series 2013B Construction. Wire instructions are:

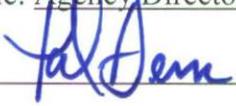
Bank:	Wells Fargo Bank Government & Educational Banking Division 333 S Grand Ave, 5 th Floor Los Angeles, CA 90071 Andrea C. Boquet, 213-253-7212
ABA Number:	121000248
Account Number:	417-4387100
Account Title:	County of Ventura
Message Text:	Fund 7702 – Ventura County PFA Series 2013B – Construction
Attention:	Connie Mah, (805) 654-3746

DATED: August 29, 2014

VENTURA COUNTY PUBLIC FINANCING
AUTHORITY

By  _____

Title: Agency Director/Auditor-Controller

By  _____

Title: Chief Financial Officer

LIQUIDATION ORDER

WITH REFERENCE TO

\$302,060,000
VENTURA COUNTY PUBLIC FINANCING AUTHORITY
LEASE REVENUE BONDS
SERIES 2013A

Please liquidate the money market fund securities in Accounts 841443 (Reserve Account).

Please wire transfer the proceeds from the sale of the money market fund securities to the County of Ventura, Fund 7701 – PFA Series 2013A Reserve. Wire instructions are:

Bank:	Wells Fargo Bank Government & Educational Banking Division 333 S Grand Ave, 5 th Floor Los Angeles, CA 90071 Andrea C. Boquet, 213-253-7212
ABA Number:	121000248
Account Number:	417-4387100
Account Title:	County of Ventura
Message Text:	Fund 7701 – Ventura County PFA Series 2013A – Reserve
Attention:	Connie Mah, (805) 654-3746

DATED: August 29, 2014

VENTURA COUNTY PUBLIC FINANCING
AUTHORITY

By  _____

Title: Agency Director/Auditor-Controller

By  _____

Title: Chief Financial Officer

LIQUIDATION ORDER

WITH REFERENCE TO

\$302,060,000
VENTURA COUNTY PUBLIC FINANCING AUTHORITY
LEASE REVENUE BONDS
SERIES 2013A

Please liquidate the money market fund securities in Accounts 841445 (Construction Account).
Please wire transfer the proceeds from the sale of the money market fund securities to the County
of Ventura, Fund 7700 – PFA Series 2013A Construction. Wire instructions are:

Bank: Wells Fargo Bank
Government & Educational Banking Division
333 S Grand Ave, 5th Floor
Los Angeles, CA 90071
Andrea C. Boquet, 213-253-7212

ABA Number: 121000248
Account Number: 417-4387100
Account Title: County of Ventura
Message Text: Fund 7700 – Ventura County PFA Series 2013A – Construction
Attention: Connie Mah, (805) 654-3746

DATED: August 29, 2014

VENTURA COUNTY PUBLIC FINANCING
AUTHORITY

By  _____

Title: Agency Director/Auditor-Controller

By  _____

Title: Chief Financial Officer



CITY OF SIMI VALLEY

Home of The Ronald Reagan Presidential Library

June 27, 2014

(Via email and mail)
connie.mah@ventura.org

Ms. Connie Mah, MPA
Ventura County Treasury Operations Manager
800 S. Victoria Avenue
Ventura, CA 93009

RE: City of Simi Valley
Resolution No. 2014-41/WWD-244/IDA 2014-01/PFA 2014-01/PL-09
Ventura County Treasury Pool

Dear Ms. Mah,

Enclosed please find a certified copy of the Joint Resolution No. 2014-41/WWD-244/IDA 2014-01/PFA 2014-01/PL-09, pertaining to authorizing and requesting the investment of excess funds in the Ventura County Treasury Pool, which was adopted by the City Council; Board of Directors/Trustees of the City Council; Ventura County Waterworks District No. 8; Simi Valley Industrial Development Authority, and Simi Valley Public Financing Authority; and the Simi Valley Public Library at its regular meeting held on June 23, 2014.

If you have any questions regarding this matter, please contact Maureen McGoldrick, Director of Administrative Services at (805) 583-6339.

Respectfully,

A handwritten signature in black ink that reads 'Ky Spangler'.

Ky Spangler
Assistant City Clerk

Enclosures

cc: Maureen McGoldrick, Director of Administrative Services

KS:jf

RESOLUTION NO. 2014-41
RESOLUTION NO. WWD-244
RESOLUTION NO. IDA 2014-01
RESOLUTION NO. PFA 2014-01
RESOLUTION NO. PL-09

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIMI VALLEY, BOARDS OF DIRECTORS OF VENTURA COUNTY WATERWORKS DISTRICT NO. 8, SIMI VALLEY INDUSTRIAL DEVELOPMENT AUTHORITY, AND SIMI VALLEY PUBLIC FINANCING AUTHORITY, AND THE SIMI VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES AUTHORIZING AND REQUESTING THE INVESTMENT OF EXCESS FUNDS IN THE VENTURA COUNTY TREASURY POOL

WHEREAS, the City Treasurer has determined, or may determine from time to time, that the City has excess funds which are not required for immediate use; and

WHEREAS, California Government Code Section 53684 allows the City Treasurer, with consent of the County Treasurer-Tax Collector, to deposit the excess City funds in the County Treasury Pool for the purpose of investment by the County Treasurer-Tax Collector; and

WHEREAS, the City's Statement of Investment Policy, adopted on January 27, 2014, authorizes the investment of excess City funds in county investment pools; and;

WHEREAS, the City Treasurer has determined that the deposit of excess City funds in the Ventura County Treasury Pool in accordance with Section 53684 of the California Government Code and the City's Investment Policy is in the best interest of the City of Simi Valley.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIMI VALLEY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The deposit and withdrawal of excess City funds in the Ventura County Treasury Pool is authorized and will be made in accordance with Section 53684 of the California Government Code for the purpose of investment as stated therein.

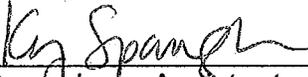
SECTION 2. The following City of Simi Valley officers or their successors in office shall be authorized to order the deposit or withdrawal of excess funds in the Ventura County Treasury Pool:

City Manager/City Treasurer
Director of Administrative Services/Deputy City Treasurer
Assistant City Manager

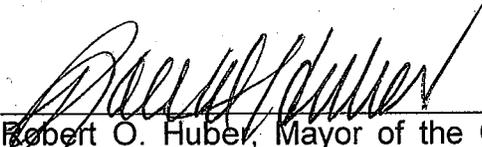
SECTION 3. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED and ADOPTED this 23rd day of June 2014.

Attest:

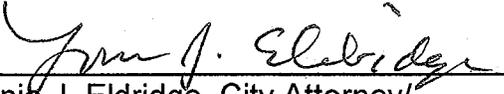


Ky Spangler, Assistant City Clerk/
District/Authority/Board Secretary



Robert O. Huber, Mayor of the City Simi Valley, California/Chair of Board Ventura County Waterworks District No. 8, Simi Valley Industrial Development Authority, and Simi Valley Public Financing Authority, and President, Simi Valley Library Board of Trustees

Approved as to Form:



Lonnie J. Eldridge, City Attorney/
District/Authority Counsel/
General Counsel

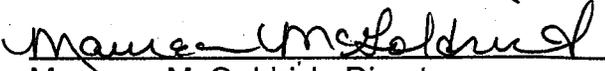
Approved as to Content:



Eric J. Levitt, City Manager/District Manager/Executive Director/Executive Officer

I hereby certify that the foregoing is a true and correct copy of the original

Date 6/27/14



Maureen McGoldrick, Director
Department of Administrative Services



Office of the City Clerk

RES. NO. 2014-41
RES. NO. WWD-244
RES. NO. IDA 2014-01
RES. NO. PFA 2014-01
RES. NO. PL-09

I, Assistant City Clerk/District/Authority/Board Secretary of the City of Simi Valley, California, Ventura County Waterworks District No. 8, Simi Valley Industrial Development Authority, Simi Valley Public Financing Authority, and the Simi Valley Public Library, do hereby certify that the foregoing Joint Resolution No. 2014-41/WWD-244/IDA 2014-01/PFA 2014-01/PL-09 was regularly introduced and adopted by the City Council/Board of Directors/Board of Trustees of the City of Simi Valley, California/Ventura County Waterworks District No. 8/Simi Valley Industrial Development Authority/Simi Valley Public Financing Authority, and the Simi Valley Public Library at a regular meeting thereof held on the 23rd day of June 2014, by the following vote of the City Council/Board of Directors/Board of Trustees:

AYES: Council Members/Directors/Trustees Mashburn,
Judge, Sojka, Mayor Pro Tem/Vice-Chair/President
Pro Tem Becerra, and Mayor/Chair/President Huber

NAYS: None

ABSENT: None

ABSTAINED: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Simi Valley, California, this 24th day of June 2014.



Ky Spangler
Assistant City Clerk/District/
Authority/Board Secretary



Finance Department

2100 Thousand Oaks Boulevard • Thousand Oaks, CA 91362
Phone 805/449.2200 • Fax 805/449.2250 • www.toaks.org

John F. Adams
Finance Director/Treasurer

September 17, 2014

Jeffery Burgh, Auditor-Controller
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009
Attention: Joanne McDonald, Chief Deputy

Re: Ventura County Treasury Pool

Dear Mr. Burgh:

The attached City of Thousand Oaks Resolution 2014-050 authorizes the City's investment in the Ventura County Treasury Pool (Pool). Please accept this letter as the City's request to open an account for the City's participation in the Pool.

If you have any questions or concerns regarding this request, feel free to contact me or Jane Adelman at (805) 449-2221. We thank you in advance for your assistance with this matter.

Sincerely,

John F. Adams
Finance Director/Treasurer

Attachment: Resolution 2014-050

RESOLUTION NO. 2014-050

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF THOUSAND OAKS
AUTHORIZING AND REQUESTING THE
INVESTMENT OF EXCESS FUNDS IN THE
VENTURA COUNTY TREASURY POOL

WHEREAS, the City Treasurer has determined or may determine from time to time, that the City has excess funds which are not required for immediate use; and

WHEREAS, California Government Code Section 53684 allows the City Treasurer, with consent of the County Treasurer-Tax Collector, to deposit the excess City funds in the County Treasury for the purpose of investment by the County Treasurer-Tax Collector; and

WHEREAS, the existing City Investment Policy adopted on January 14, 2014, authorizes the investment of excess City funds in county investment pools; and

WHEREAS, the City Treasurer has determined that the deposit of excess City funds in the Ventura County Treasury Pool in accordance with Section 53684 of the California Government Code is in the best interest of the City of Thousand Oaks.

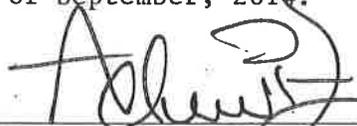
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thousand Oaks as follows:

Section 1. The deposit and withdrawal of excess City funds in the Ventura County Treasury Pool is authorized and will be made in accordance with Section 53684 of the California Government Code for the purpose of investment as stated therein.

Section 2. The following City of Thousand Oaks officers or their successors in office shall be authorized to order the deposit or withdrawal of excess funds in the Ventura County Treasury Pool:

John F. Adams, Treasurer; and
John B. Augustyn, Deputy Finance Director; and
Jaime Boscarino, Deputy Finance Director.

PASSED AND ADOPTED this 9th day of September, 2014.



Andrew P. Fox, Mayor
City of Thousand Oaks, California

ATTEST:



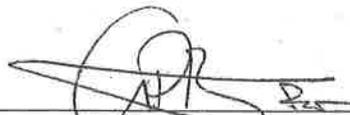
Linda D. Lawrence, City Clerk

APPROVED AS TO FORM:



Tracy M. Noonan, City Attorney

APPROVED AS TO ADMINISTRATION:



Scott Mitnick, City Manager

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS.
CITY OF THOUSAND OAKS)

I, LINDA D. LAWRENCE, City Clerk of the City of Thousand Oaks, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2014-050 which was duly and regularly passed and adopted by said City Council at a regular meeting held September 9, 2014, by the following vote:

AYES: Councilmembers Bill-de la Peña, Irwin, Price, Adam, and Mayor Fox

NOES: None

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Thousand Oaks, California.

Linda Lawrence
Linda D. Lawrence, City Clerk
City of Thousand Oaks, California

9/10/14
Date Attested

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE IN THE OFFICE OF THE CITY CLERK, CITY OF THOUSAND OAKS, CALIFORNIA.

DATED 9/10/14
BY Linda Lawrence
TITLE City Clerk



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item 8 – Receive and File September 2014 Monthly Investment Report

Recommendation

It is recommended that the Treasury Oversight Committee receive and file the September 2014 Monthly Investment Report.



TREASURER-TAX COLLECTOR VENTURA COUNTY

ITEM 8.1

STEVEN HINTZ
TREASURER
TAX COLLECTOR

October 28, 2014

Linda Catherine Le, MPPA
Assistant Treasurer-Tax Collector

Ventura County Board of Supervisors
County Government Center
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Discuss and File Report of Investments, Including Market Values for Investments for the Month Ending September 30, 2014.

RECOMMENDATION: Discuss and File

FISCAL/MANDATES IMPACT: None

DISCUSSION:

The average daily portfolio balance for the month of September was \$1.7 billion. The annualized yield for the month of September was .402%. The weighted average days to maturity decreased from 288 days to 283 days. The total net monthly earnings for September were \$560,000. The portfolio has been structured to satisfy the anticipated cash flow needs of the participants. The investment practices and portfolio holdings are in compliance with the investment policy.

The portfolio has been managed with the stated objectives of safety, liquidity and earning a competitive rate of return, outlined in the Statement of Investment Policy. In striving to maintain the primary objective, safety of principal, the County portfolio has received a rating of "AAAf" by Standard & Poor's (S&P), the highest possible ranking given by the agency. Regarding the secondary objective, maintaining sufficient liquidity to meet cash flow needs, the portfolio is rated "S1+," also the highest ranking given by S&P. In light of the first two objectives, the portfolio has on balance outperformed its benchmarks, satisfying the final objective, that of earning a competitive rate of return.

The Ventura County investment fund is a fixed-income, interest-rate-sensitive portfolio with no direct exposure to equities, commodities or global markets. Accordingly, this report will more specifically focus on factors related to U.S. interest rates.

The fund's annualized yield rose in September, restoring the usual spread with LAIF but not catching up with CALTRUST. Cash flow management continues to be an issue. The addition of the hospital funds did not quite reap the expected benefits because construction withdrawals have been larger and more frequent than expected, which means that more cash has been retained than usual. The positive side to retaining the extra cash is that it

has the effect of reducing the Treasury's banking charges, although that reduction does not show up as yield for the fund.

The Federal Open Market Committee's reports in September and the first week of October contained slight changes in language, suggesting that the Fed has changed its focus away from inflation measures and toward employment numbers as a decision factor in allowing short-term interest rates to move away from their long-term bottom. The Fed also identifies economic growth as an issue, stating the too-obvious conclusion that European growth stagnation will negatively affect economic growth in the United States, as if that concept was a new discovery. Short-term market rates in our sector remain low and commentators do not suggest the likelihood that significant yield increases will occur before mid-2015.

Accordingly, it is my intent to continue to manage the portfolio based on the cautious assumption that interest rates within our horizon will rise gradually, if at all. While we will continue to use commercial paper to manage the anticipated cash flow needs of the fund participants, we will seek out higher-yielding instruments in the 12-to-18-month period on a limited basis. I do not expect the fund's yield to rise above 45 basis points during the next three months.

This letter has been reviewed and approved as to form by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

Please call me at 654-3726 if you have any questions regarding this item.



Steven Hintz
Treasurer-Tax Collector

- Exhibit 1 – Market Values of Investments
- Exhibit 2 – Monthly Transactions
- Exhibit 3 – Summary of Government Agency Securities
- Exhibit 4 – Graphs
- Exhibit 5 – Portfolio Holdings

WELLS FARGO

Market/Cost Value Comparison Report By Account By Industry Class COUNTY OF VENTURA

General Reporting
From Month End 09/30/2014
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ACCOUNT: All Accounts Selected

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Asset ID	Units	Maturity Date	Market Value	Fed Tax Cost	Gain/Loss Amount	%	S & P Rating	Moody's Rating	Units in Transition	Encumbrd Units
ACCOUNT: 11435100 COUNTY OF VENTURA										
NET CASH										
NET CASH	.0000		\$.00	\$.00	\$.00	.00			.0000	.00
	U.S. DOLLARS									
SUBTOTAL	.0000		\$.00	\$.00	\$.00	.00			.0000	.00
SAVINGS & CERTIFICATES OF DEPOSIT										
MARKETABLE CERTIFICATES OF DEPOSIT										
06538HVA5	15,000,000.0000	12/29/2014	\$15,000,000.00	\$15,000,000.00	\$.00	.00	N/A	N/A	.0000	.00
	BNK OF TKYO-MTBSHI LTD CERT OF DEPOSIT									
13606JBP3	32,000,000.0000	01/06/2015	\$31,991,360.00	\$32,001,421.27	(\$10,061.27)	(.03)	N/A	N/A	.0000	.00
	CANADIAN IMP BK COMM NY CERT OF DEPOSIT									
50066BAV3	10,000,000.0000	12/19/2014	\$10,003,300.00	\$10,004,160.00	(\$860.00)	(.01)	N/A	N/A	.0000	.00
	KOREA DEVELOPMENT BK CERT OF DEPOSIT									
63375PEU9	10,000,000.0000	10/15/2014	\$10,000,400.00	\$10,000,308.10	\$91.90	.00	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
63375PFA2	10,000,000.0000	10/31/2014	\$10,000,900.00	\$10,000,638.38	\$261.62	.00	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
63375PFC8	10,000,000.0000	11/04/2014	\$10,000,700.00	\$10,000,308.04	\$391.96	.00	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
63375PFG9	15,000,000.0000	11/07/2014	\$15,000,900.00	\$15,000,000.00	\$900.00	.01	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
63375PGT0	10,000,000.0000	01/02/2015	\$10,000,300.00	\$10,000,330.27	(\$30.27)	.00	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
63375PHC6	10,000,000.0000	01/26/2015	\$10,000,700.00	\$10,000,693.82	\$6.18	.00	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
63375PHD4	15,000,000.0000	01/26/2015	\$15,001,050.00	\$15,001,032.41	\$17.59	.00	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
63375PHE2	10,000,000.0000	01/16/2015	\$10,000,300.00	\$10,000,627.29	(\$327.29)	.00	N/A	N/A	.0000	.00
	NATIONAL BANK OF KUWAI CERT OF DEPOSIT									
69033PF88	15,000,000.0000	10/08/2014	\$15,000,150.00	\$15,000,383.16	(\$233.16)	.00	N/A	N/A	.0000	.00
	OVERSEA-CHINESE BANKING CERT OF DEPOSIT									
85325BT61	20,000,000.0000	10/21/2014	\$20,001,000.00	\$20,000,660.70	\$339.30	.00	N/A	N/A	.0000	.00

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STANDARD CHRTRD BNK NY CERT OF DEPOSIT										
85325BT87	20,000,000.0000	10/17/2014	\$20,000,600.00	\$20,000,000.00	\$600.00	.00	N/A	N/A	.0000	.00
STANDARD CHRTRD BNK NY CERT OF DEPOSIT										
85325BW59	25,000,000.0000	01/02/2015	\$25,001,250.00	\$25,001,116.91	\$133.09	.00	N/A	N/A	.0000	.00
STANDARD CHRTRD BNK NY CERT OF DEPOSIT										
85325BW91	15,000,000.0000	01/09/2015	\$15,000,750.00	\$15,000,674.30	\$75.70	.00	N/A	N/A	.0000	.00
STANDARD CHRTRD BNK NY CERT OF DEPOSIT										
85325BX25	10,000,000.0000	01/13/2015	\$10,001,200.00	\$10,000,224.74	\$975.26	.01	N/A	N/A	.0000	.00
STANDARD CHRTRD BNK NY CERT OF DEPOSIT										
85325BX41	15,000,000.0000	01/15/2015	\$15,001,800.00	\$15,000,678.40	\$1,121.60	.01	N/A	N/A	.0000	.00
STANDARD CHRTRD BNK NY CERT OF DEPOSIT										
85325BX82	15,000,000.0000	01/28/2015	\$15,001,950.00	\$15,000,724.13	\$1,225.87	.01	N/A	N/A	.0000	.00
STANDARD CHRTRD BNK NY CERT OF DEPOSIT										
86958DEJ7	50,000,000.0000	01/06/2015	\$49,996,500.00	\$50,000,000.00	(\$3,500.00)	(.01)	N/A	N/A	.0000	.00
SVENSKA HANDLSBNKN AB CERT OF DEPOSIT										
89112UHX2	2,500,000.0000	01/16/2015	\$2,500,525.00	\$2,500,453.25	\$71.75	.00	N/A	N/A	.0000	.00
TORONTO-DOMINION CERT OF DEPOSIT										
SUBTOTAL	334,500,000.0000		\$334,505,635.00	\$334,514,435.17	(\$8,800.17)	.00			.0000	.00
COMMERCIAL PAPER										
COMMERCIAL PAPER DISCOUNT										
0556N1LE1	30,525,000.0000	11/14/2014	\$30,518,284.50	\$30,440,664.64	\$77,619.86	.25			.0000	.00
BNP PARIBAS FIN INC CPDN DTD 02/25/14 11/14/2014										
0556N1M18	25,000,000.0000	12/01/2014	\$24,992,000.00	\$24,929,354.17	\$62,645.83	.25			.0000	.00
BNP PARIBAS FIN INC CPDN DTD 03/06/14 12/01/2014										
06538CK18	8,000,000.0000	10/01/2014	\$8,000,000.00	\$7,996,320.00	\$3,680.00	.05			.0000	.00
BANK OF TOKYO-MITSUBIS CPDN DTD 01/10/14 10/01/2014										
06538CK26	10,000,000.0000	10/02/2014	\$9,999,900.00	\$9,995,655.56	\$4,244.44	.04			.0000	.00
BANK OF TOKYO-MITSUBIS CPDN DTD 04/03/14 10/02/2014										
06538CK67	10,000,000.0000	10/06/2014	\$9,999,700.00	\$9,998,666.67	\$1,033.33	.01			.0000	.00
BANK OF TOKYO-MITSUBIS CPDN DTD 04/10/14 10/06/2014										
06538CK75	10,000,000.0000	10/07/2014	\$9,999,700.00	\$9,998,444.40	\$1,255.60	.01			.0000	.00
BANK OF TOKYO-MITSUBIS CPDN DTD 04/04/14 10/07/2014										

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06538CKG5	10,000,000.0000	10/16/2014	\$9,999,200.00	\$9,998,288.90	\$911.10	.01			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 04/16/14 10/16/2014							
06538CKH3	10,000,000.0000	10/17/2014	\$9,999,200.00	\$9,994,522.22	\$4,677.78	.05			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 04/17/14 10/17/2014							
06538CKL4	10,000,000.0000	10/20/2014	\$9,999,000.00	\$9,998,172.22	\$827.78	.01			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 04/24/14 10/20/2014							
06538CKW0	7,000,000.0000	10/30/2014	\$6,999,020.00	\$6,996,264.72	\$2,755.28	.04			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 05/01/14 10/30/2014							
06538CL33	10,000,000.0000	11/03/2014	\$9,998,400.00	\$9,995,183.30	\$3,216.70	.03			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 05/01/14 11/03/2014							
06538CN80	10,000,000.0000	01/08/2015	\$9,994,200.00	\$9,993,561.11	\$638.89	.01			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 09/08/14 01/08/2015							
06538CNC1	15,000,000.0000	01/12/2015	\$14,991,000.00	\$14,992,350.00	(\$1,350.00)	(.01)			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 07/11/14 01/12/2015							
06538CNL1	10,750,000.0000	01/20/2015	\$10,743,012.50	\$10,742,851.25	\$161.25	.00			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 08/19/14 01/20/2015							
06538CNP2	10,000,000.0000	01/23/2015	\$9,993,400.00	\$9,993,600.00	(\$200.00)	.00			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 09/17/14 01/23/2015							
06538CNW7	5,000,000.0000	01/30/2015	\$4,996,150.00	\$4,996,354.05	(\$204.05)	.00			.0000	.00
			BANK OF TOKYO-MITSUBIS CPDN DTD 07/30/14 01/30/2015							
2254EBK34	10,000,000.0000	10/03/2014	\$9,999,900.00	\$9,975,525.00	\$24,375.00	.24			.0000	.00
			CREDIT SUISSE AG CPDN DTD 01/09/14 10/03/2014							
2254EBLU3	10,000,000.0000	11/28/2014	\$9,997,100.00	\$9,974,688.90	\$22,411.10	.22			.0000	.00
			CREDIT SUISSE AG CPDN DTD 03/05/14 11/28/2014							
46590ESB5	10,000,000.0000	05/11/2015	\$9,980,900.00	\$9,979,583.33	\$1,316.67	.01			.0000	.00
			J.P. MORGAN SECURITIES CPDN DTD 09/08/14 05/11/2015							
46590ESL3	10,000,000.0000	05/20/2015	\$9,980,100.00	\$9,979,583.33	\$516.67	.01			.0000	.00
			J.P. MORGAN SECURITIES CPDN DTD 09/17/14 05/20/2015							
46640QKA8	11,000,000.0000	10/10/2014	\$10,999,450.00	\$10,984,187.50	\$15,262.50	.14			.0000	.00
			J.P. MORGAN SECURITIES CPDN DTD 01/14/14 10/10/2014							
46640QM99	14,000,000.0000	12/09/2014	\$13,994,960.00	\$13,965,735.00	\$29,225.00	.21			.0000	.00

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			J.P. MORGAN SECURITIES CPDN DTD 03/17/14 12/09/2014							
46640QMF5	9,000,000.0000	12/15/2014	\$8,996,400.00	\$8,977,807.50	\$18,592.50	.21			.0000	.00
			J.P. MORGAN SECURITIES CPDN DTD 03/21/14 12/15/2014							
46640QT27	10,000,000.0000	06/02/2015	\$9,977,000.00	\$9,976,266.67	\$733.33	.01			.0000	.00
			J.P. MORGAN SECURITIES CPDN DTD 09/08/14 06/02/2015							
46640QT50	20,000,000.0000	06/05/2015	\$19,953,400.00	\$19,950,866.67	\$2,533.33	.01			.0000	.00
			J.P. MORGAN SECURITIES CPDN DTD 09/09/14 06/05/2015							
46640QTC5	30,000,000.0000	06/12/2015	\$29,928,000.00	\$29,926,116.66	\$1,883.34	.01			.0000	.00
			J.P. MORGAN SECURITIES CPDN DTD 09/16/14 06/12/2015							
5006E1KM5	10,000,000.0000	10/21/2014	\$9,998,900.00	\$9,993,000.00	\$5,900.00	.06			.0000	.00
			KOREA DEVELOPMENT BK CPDN DTD 06/23/14 10/21/2014							
5006E1KW3	20,000,000.0000	10/30/2014	\$19,997,200.00	\$19,988,600.00	\$8,600.00	.04			.0000	.00
			KOREA DEVELOPMENT BK CPDN DTD 07/14/14 10/30/2014							
5006E1LA0	10,000,000.0000	11/10/2014	\$9,998,000.00	\$9,992,652.78	\$5,347.22	.05			.0000	.00
			KOREA DEVELOPMENT BK CPDN DTD 07/18/14 11/10/2014							
5006E1S13	5,000,000.0000	05/01/2015	\$4,990,850.00	\$4,987,344.45	\$3,505.55	.07			.0000	.00
			KOREA DEVELOPMENT BK CPDN DTD 08/06/14 05/01/2015							
5006E1SS4	25,000,000.0000	05/26/2015	\$24,949,000.00	\$24,932,250.00	\$16,750.00	.07			.0000	.00
			KOREA DEVELOPMENT BK CPDN DTD 08/28/14 05/26/2015							
62478YNS3	10,000,000.0000	01/26/2015	\$9,993,200.00	\$9,993,908.33	(\$708.33)	(.01)			.0000	.00
			MUFU UNION BANK CPDN DTD 09/19/14 01/26/2015							
69349KS43	18,000,000.0000	05/04/2015	\$17,966,700.00	\$17,968,275.00	(\$1,575.00)	(.01)			.0000	.00
			PNC BANK NA CPDN DTD 09/10/14 05/04/2015							
69349KT83	10,000,000.0000	06/08/2015	\$9,976,400.00	\$9,980,275.00	(\$3,875.00)	(.04)			.0000	.00
			PNC BANK NA CPDN DTD 09/17/14 06/08/2015							
83365SK10	8,000,000.0000	10/01/2014	\$8,000,000.00	\$7,976,480.00	\$23,520.00	.29			.0000	.00
			SOCIETE GEN NO AMER CPDN DTD 01/22/14 10/01/2014							
83365SK36	5,000,000.0000	10/03/2014	\$4,999,950.00	\$4,983,622.20	\$16,327.80	.33			.0000	.00
			SOCIETE GEN NO AMER CPDN DTD 01/06/14 10/03/2014							
83365SKN2	5,000,000.0000	10/22/2014	\$4,999,450.00	\$4,983,622.20	\$15,827.80	.32			.0000	.00
			SOCIETE GEN NO AMER CPDN DTD 01/27/14 10/22/2014							
83365SL35	10,000,000.0000	11/03/2014	\$9,998,400.00	\$9,974,350.00	\$24,050.00	.24			.0000	.00

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			SOCIETE GEN NO AMER CPDN DTD 02/06/14 11/03/2014							
83365SLH4	15,000,000.0000	11/17/2014	\$14,996,550.00	\$14,953,800.00	\$42,750.00	.29			.0000	.00
			SOCIETE GEN NO AMER CPDN DTD 02/26/14 11/17/2014							
83365SLM3	5,000,000.0000	11/21/2014	\$4,998,750.00	\$4,984,250.00	\$14,500.00	.29			.0000	.00
			SOCIETE GEN NO AMER CPDN DTD 02/24/14 11/21/2014							
90526NL37	5,000,000.0000	11/03/2014	\$4,999,200.00	\$4,992,237.50	\$6,962.50	.14			.0000	.00
			UNION BANK NA CPDN DTD 03/05/14 11/03/2014							
SUBTOTAL	486,275,000.0000		\$485,891,927.00	\$485,435,281.23	\$456,645.77	.09			.0000	.00
CORPORATE BONDS										
CORPORATE BONDS										
06406HBQ1	4,200,000.0000	06/18/2015	\$4,276,776.00	\$4,303,362.00	(\$26,586.00)	(.62)	A+	A1	.0000	.00
			BANK OF NEW YORK MELLON MED TERM NOTE							
06406HBZ1	20,000,000.0000	11/24/2014	\$20,021,000.00	\$20,095,740.00	(\$74,740.00)	(.37)	A+	A1	.0000	.00
			BANK OF NEW YORK MELLON MED TERM NOTE							
06406HCD9	6,053,000.0000	10/23/2015	\$6,060,566.25	\$6,073,364.71	(\$12,798.46)	(.21)	A+	A1	.0000	.00
			BANK OF NEW YORK MELLON DTD 10/25/12 0.700 10/23/2015							
06406HCG2	2,000,000.0000	03/04/2016	\$2,000,780.00	\$2,004,120.00	(\$3,340.00)	(.17)	A+	A1	.0000	.00
			BANK OF NEW YORK MELLON MED TERM NOTE							
22541LAR4	2,000,000.0000	01/15/2015	\$2,025,320.00	\$2,080,650.00	(\$55,330.00)	(2.66)	A	A1	.0000	.00
			CREDIT SUISSE FIRST BOSTON USA INC DTD 12/15/04 4.875 01/15/2015							
22546QAE7	19,655,000.0000	03/23/2015	\$19,949,235.35	\$20,503,247.92	(\$554,012.57)	(2.70)	A	A1	.0000	.00
			CREDIT SUISSE NEW YORK DTD 03/23/10 3.500 03/23/2015							
36962G4F8	2,125,000.0000	09/21/2015	\$2,205,771.25	\$2,210,722.50	(\$4,951.25)	(.22)	AA+	A1	.0000	.00
			GENERAL ELEC CAP CORP DTD 09/21/09 4.375 09/21/2015							
36962G4G6	5,000,000.0000	11/14/2014	\$5,020,850.00	\$5,196,250.00	(\$175,400.00)	(3.38)	AA+	A1	.0000	.00
			GENERAL ELEC CAP CORP DTD 11/16/09 3.750 11/14/2014							
36962G4L5	6,683,000.0000	06/29/2015	\$6,842,122.23	\$6,878,884.54	(\$36,762.31)	(.53)	AA+	A1	.0000	.00
			GENERAL ELEC CAP CORP DTD 06/28/10 3.500 06/29/2015							
36962G4T8	11,262,000.0000	11/09/2015	\$11,460,211.20	\$11,627,170.35	(\$166,959.15)	(1.44)	AA+	A1	.0000	.00
			GENERAL ELEC CAP CORP DTD 11/09/10 2.250 11/09/2015							
36962G5C4	2,000,000.0000	05/09/2016	\$2,069,940.00	\$2,087,880.00	(\$17,940.00)	(.86)	AA+	A1	.0000	.00
			GENERAL ELEC CAP CORP DTD 05/09/11 2.950 05/09/2016							

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36962G5F7	1,700,000.0000	06/30/2015	\$1,727,251.00	\$1,748,356.50	(\$21,105.50)	(1.21)	AA+	A1	.0000	.00	
			GENERAL ELEC CAP CORP MED TERM NOTE								
36962G5M2	6,000,000.0000	01/09/2015	\$6,030,240.00	\$6,084,660.00	(\$54,420.00)	(.89)	AA+	A1	.0000	.00	
			GENERAL ELEC CAP CORP MED TERM NOTE								
36962G5Z3	6,000,000.0000	07/02/2015	\$6,057,060.00	\$6,078,440.00	(\$21,380.00)	(.35)	AA+	A1	.0000	.00	
			GENERAL ELEC CAP CORP DTD 07/02/12 1.625 07/02/2015								
36962GLF9	2,000,000.0000	09/15/2015	\$2,123,840.00	\$2,169,938.00	(\$46,098.00)	(2.12)	AA+	A1	.0000	.00	
			GENERAL ELEC CAP CORP MED TERM NTS TRANCHE # TR 00246 DTD 09/10/97								
46623EJW0	2,784,000.0000	04/23/2015	\$2,791,349.76	\$2,786,747.81	\$4,601.95	.17	A	A3	.0000	.00	
			JPMORGAN CHASE & CO DTD 04/23/13 0.800 04/23/2015								
46625HCE8	5,000,000.0000	03/01/2015	\$5,089,900.00	\$5,336,880.00	(\$246,980.00)	(4.63)	A	A3	.0000	.00	
			JP MORGAN CHASE & CO DTD 02/25/05 4.750 03/01/2015								
46625HHP8	14,385,000.0000	01/20/2015	\$14,526,979.95	\$15,048,939.70	(\$521,959.75)	(3.47)	A	A3	.0000	.00	
			JPMORGAN CHASE & CO DTD 09/18/09 3.700 01/20/2015								
585907AM0	6,720,000.0000	12/15/2014	\$6,780,883.20	\$7,187,557.44	(\$406,674.24)	(5.66)	A+	AA3	.0000	.00	
			MELLON BANK NA DTD 11/24/04 4.750 12/15/2014								
594918AG9	6,097,000.0000	09/25/2015	\$6,178,212.04	\$6,182,229.71	(\$4,017.67)	(.06)	AAA	AAA	.0000	.00	
			MICROSOFT CORP DTD 09/27/10 1.625 09/25/2015								
89233P5Z5	1,000,000.0000	02/17/2015	\$1,002,420.00	\$1,004,360.00	(\$1,940.00)	(.19)	AA-	AA3	.0000	.00	
			TOYOTA MOTOR CREDIT CORP MED TERM NOTE								
90331HKP7	3,250,000.0000	10/30/2014	\$3,261,310.00	\$3,348,885.00	(\$87,575.00)	(2.62)	A+	A1	.0000	.00	
			U S BK NATL ASSN CINCINNATI OHIO TRANCHE # TR 00230 SER BKNT								
91159HGT1	750,000.0000	11/20/2014	\$752,565.00	\$762,600.00	(\$10,035.00)	(1.32)	A+	A1	.0000	.00	
			US BANCORP MED TERM NOTE								
91159HGU8	7,500,000.0000	03/04/2015	\$7,589,325.00	\$7,695,711.00	(\$106,386.00)	(1.38)	A+	A1	.0000	.00	
			US BANCORP MED TERM NOTE								
92976GAA9	13,733,000.0000	08/15/2015	\$14,273,805.54	\$14,328,128.38	(\$54,322.84)	(.38)	A+	A1	.0000	.00	
			WACHOVIA BK NATL TRANCHE # SB00001 DTD 07/25/03 5.000 08/15/2015								
92976GAD3	3,000,000.0000	02/01/2015	\$3,042,840.00	\$3,073,620.00	(\$30,780.00)	(1.00)	A+	A1	.0000	.00	
			WACHOVIA BANK NA DTD 01/31/05 4.875 02/01/2015								
949746CR0	11,000,000.0000	11/15/2014	\$11,058,740.00	\$11,471,857.00	(\$413,117.00)	(3.60)	A	A3	.0000	.00	

WELLS FARGO
Market/Cost Value Comparison Report
By Account By Industry Class
COUNTY OF VENTURA

General Reporting
 From Month End 09/30/2014
 10/01/2014 12:58:47 PM EDT

ACCOUNT: All Accounts Selected
 * = Trade or Other Activity Pending

<u>Asset ID</u>	<u>Units</u>	<u>Maturity Date</u>	<u>Market Value</u>	<u>Fed Tax Cost</u>	<u>Gain/Loss Amount</u>	<u>%</u>	<u>S & P Rating</u>	<u>Moody's Rating</u>	<u>Units in Transition</u>	<u>Encumbrd Units</u>
WELLS FARGO DTD 11/06/02 5.000 11/15/2014										
94974BEU0	13,450,000.0000	04/15/2015	\$13,688,065.00	\$13,734,618.50	(\$46,553.50)	(.34)	A+	A2	.0000	.00
WELLS FARGO & COMPANY DTD 03/30/10 3.625 04/15/2015										
94974BFA3	38,131,000.0000	02/13/2015	\$38,260,645.40	\$38,446,431.58	(\$185,786.18)	(.48)	A+	A2	.0000	.00
WELLS FARGO & COMPANY DTD 02/15/12 1.250 02/13/2015										
94974BFE5	33,385,000.0000	07/01/2015	\$33,656,753.90	\$33,738,154.20	(\$81,400.30)	(.24)	A+	A2	.0000	.00
WELLS FARGO & COMPANY DTD 06/27/12 1.500 07/01/2015										
94974BFL9	10,000,000.0000	07/20/2016	\$10,058,200.00	\$10,081,300.00	(\$23,100.00)	(.23)	A+	A2	.0000	.00
WELLS FARGO & COMPANY DTD 07/29/13 1.250 07/20/2016										
94980VAA6	54,691,000.0000	02/09/2015	\$55,524,490.84	\$56,551,496.13	(\$1,027,005.29)	(1.82)	A+	A1	.0000	.00
WELLS FARGO BANK DTD 02/07/05 4.750 02/09/2015										
94985H5F7	23,000,000.0000	07/20/2015	\$23,072,450.00	\$23,106,795.90	(\$34,345.90)	(.15)	AA-	AA3	.0000	.00
WELLS FARGO BANK NA DTD 07/29/13 0.750 07/20/2015										
SUBTOTAL	344,554,000.0000		\$348,479,898.91	\$353,029,098.87	(\$4,549,199.96)	(1.29)			.0000	.00
FEDERAL AGENCY										
GOVERNMENT AGENCIES										
3130A0HD5	15,000,000.0000	12/27/2016	\$14,950,800.00	\$15,000,000.00	(\$49,200.00)	(.33)	AA+	AAA	.0000	.00
FED HOME LN BK DTD 12/27/13 0.800 12/27/2016										
3130A2LJ3	25,000,000.0000	07/22/2015	\$24,998,750.00	\$24,997,565.28	\$1,184.72	.00	AA+	AAA	.0000	.00
FED HOME LN BK DTD 07/22/14 0.170 07/22/2015										
3130A2NH5	5,000,000.0000	07/22/2015	\$5,000,400.00	\$5,000,000.00	\$400.00	.01	AA+	AAA	.0000	.00
FED HOME LN BK SER 0000										
3130A2QZ2	10,000,000.0000	08/25/2015	\$10,000,200.00	\$10,000,700.00	(\$500.00)	.00	AA+	AAA	.0000	.00
FED HOME LN BK DTD 07/30/14 0.200 08/25/2015										
3130A2RG3	25,000,000.0000	07/29/2015	\$24,994,000.00	\$25,000,000.00	(\$6,000.00)	(.02)	AA+	AAA	.0000	.00
FED HOME LN BK SER 0000										
3130A2WV4	10,000,000.0000	09/02/2015	\$9,993,900.00	\$9,992,390.00	\$1,510.00	.02	AA+	AAA	.0000	.00
FED HOME LN BK DTD 09/02/14 0.125 09/02/2015										
3130A32A1	10,000,000.0000	09/14/2015	\$9,992,200.00	\$9,991,300.00	\$900.00	.01	AA+	AAA	.0000	.00
FED HOME LN BK DTD 09/12/14 0.125 09/14/2015										
31315P5J4	10,000,000.0000	09/09/2015	\$10,007,400.00	\$10,000,499.30	\$6,900.70	.07	N/A	N/A	.0000	.00
FED AGRIC MED TERM NOTE										

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<u>Asset ID</u>	<u>Units</u>	<u>Maturity Date</u>	<u>Market Value</u>	<u>Fed Tax Cost</u>	<u>Gain/Loss Amount</u>	<u>%</u>	<u>S & P Rating</u>	<u>Moody's Rating</u>	<u>Units in Transition</u>	<u>Encumbrd Units</u>	
31315PF61	10,000,000.0000	03/10/2017	\$9,980,600.00	\$9,992,500.00	(\$11,900.00)	(.12)	N/A	N/A	.0000	.00	
		FED AGRIC MED TERM NOTE									
31331YHM5	9,600,000.0000	12/15/2014	\$9,682,176.00	\$10,551,552.00	(\$869,376.00)	(8.24)	AA+	AAA	.0000	.00	
		FED FARM CREDIT BK DTD 12/12/07 4.300 12/15/2014									
3133EDBC5	30,575,000.0000	09/12/2016	\$30,529,749.00	\$30,559,721.25	(\$29,972.25)	(.10)	AA+	AAA	.0000	.00	
		FED FARM CREDIT BK DTD 12/12/13 0.600 09/12/2016									
3133EDBK7	9,101,000.0000	12/09/2016	\$9,077,064.37	\$9,090,078.80	(\$13,014.43)	(.14)	AA+	AAA	.0000	.00	
		FED FARM CREDIT BK DTD 12/09/13 0.680 12/09/2016									
3133EDC42	20,000,000.0000	12/19/2016	\$19,957,200.00	\$20,000,000.00	(\$42,800.00)	(.21)	AA+	AAA	.0000	.00	
		FED FARM CREDIT BK DTD 12/19/13 0.700 12/19/2016									
3134G4N53	20,000,000.0000	12/19/2016	\$20,007,400.00	\$20,000,000.00	\$7,400.00	.04	AA+	AAA	.0000	.00	
		FED HOME LN MTG CORP MED TERM NOTE SER 0000									
3134G4NH7	25,000,000.0000	06/24/2016	\$24,933,500.00	\$25,000,000.00	(\$66,500.00)	(.27)	AA+	AAA	.0000	.00	
		FED HOME LN MTG CORP MED TERM NOTE									
3134G4NJ3	12,000,000.0000	12/20/2016	\$11,968,200.00	\$12,000,000.00	(\$31,800.00)	(.27)	AA+	AAA	.0000	.00	
		FED HOME LN MTG CORP MED TERM NOTE									
3134G4NK0	15,000,000.0000	12/09/2016	\$14,943,600.00	\$14,998,500.00	(\$54,900.00)	(.37)	AA+	AAA	.0000	.00	
		FED HOME LN MTG CORP MED TERM NOTE									
3134G4NT1	25,000,000.0000	06/09/2016	\$24,917,250.00	\$25,000,000.00	(\$82,750.00)	(.33)	AA+	AAA	.0000	.00	
		FED HOME LN MTG CORP MED TERM NOTE									
3134G4Q76	20,000,000.0000	12/19/2016	\$19,966,800.00	\$20,000,000.00	(\$33,200.00)	(.17)	AA+	AAA	.0000	.00	
		FED HOME LN MTG CORP MED TERM NOTE									
3134G4QW1	31,500,000.0000	12/30/2016	\$31,483,935.00	\$31,500,000.00	(\$16,065.00)	(.05)	AA+	AAA	.0000	.00	
		FED HOME LN MTG CORP DTD 12/30/13 0.850 12/30/2016									
31359MW41	1,260,000.0000	09/15/2016	\$1,372,177.80	\$1,420,020.00	(\$47,842.20)	(3.37)	AA+	AAA	.0000	.00	
		FED NATL MTG ASSN DTD 08/17/06 5.250 09/15/2016									
3135G0YW7	108,725,000.0000	11/25/2016	\$108,763,053.75	\$108,885,289.50	(\$122,235.75)	(.11)	AA+	AAA	.0000	.00	
		FED NATL MTG ASSN SER 0000									
3135G0ZB2	5,000,000.0000	04/20/2017	\$4,971,050.00	\$4,973,450.00	(\$2,400.00)	(.05)	AA+	AAA	.0000	.00	
		FED NATL MTG ASSN DTD 03/10/14 0.750 04/20/2017									
3136G1WJ4	3,980,000.0000	10/21/2016	\$3,981,393.00	\$3,995,920.00	(\$14,527.00)	(.36)	AA+	N/A	.0000	.00	

WELLS FARGO
Market/Cost Value Comparison Report
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COUNTY OF VENTURA

General Reporting
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<u>Asset ID</u>	<u>Units</u>	<u>Maturity Date</u>	<u>Market Value</u>	<u>Fed Tax Cost</u>	<u>Gain/Loss Amount</u>	<u>%</u>	<u>S & P Rating</u>	<u>Moody's Rating</u>	<u>Units in Transition</u>	<u>Encumbrd Units</u>
76911ADK8	425,000.0000	11/01/2015	\$424,791.75	\$425,000.00	(\$208.25)	(.05)	AA-	N/R	.0000	.00
			RIVERSIDE CNTY CA ASSET LEASIN TXBL-REF-COURT FACS PROJ-SER B							
76911ADL6	350,000.0000	11/01/2016	\$349,632.50	\$350,000.00	(\$367.50)	(.10)	AA-	N/R	.0000	.00
			RIVERSIDE CNTY CA ASSET LEASIN TXBL-REF-COURT FACS PROJ-SER B							
796711VK2	1,000,000.0000	08/01/2015	\$1,000,150.00	\$1,008,530.00	(\$8,380.00)	(.83)	A	A2	.0000	.00
			SAN BERNARDINO CITY CA UNIF SC TXBL-ELECTION OF 2012-SER B							
797646JW7	1,565,000.0000	06/15/2015	\$1,617,224.05	\$1,628,820.70	(\$11,596.65)	(.71)	AA+	AA1	.0000	.00
			SAN FRANCISCO CALIF CITY & TXBLE							
802626AR2	540,000.0000	09/01/2015	\$546,102.00	\$549,568.80	(\$3,466.80)	(.63)	AA-	N/R	.0000	.00
			SANTA ROSA CA PENSN OBLG TXBL-REF							
91412GSW6	5,000,000.0000	05/15/2015	\$5,007,750.00	\$5,000,000.00	\$7,750.00	.15	AA	AA2	.0000	.00
			UNIV OF CALIFORNIA CA REVENUES TXBL-GEN-SER AJ							
91412GUT0	1,750,000.0000	05/15/2016	\$1,752,257.50	\$1,750,000.00	\$2,257.50	.13	AA	AA2	.0000	.00
			UNIV OF CALIFORNIA CA REVENUES TXBL-SER AN							
SUBTOTAL	39,840,000.0000		\$40,373,225.10	\$40,987,444.70	(\$614,219.60)	(1.50)			.0000	.00
OTHER ASSETS										
OTHER ASSETS										
MS6232818	22,000,000.0000		\$22,000,000.00	\$22,000,000.00	\$0.00	.00			.0000	.00
			CA LAIF STATE OF CALIFORNIA INVESTMENT FD							
MS6615459	15,000,000.0000		\$15,000,000.00	\$15,000,000.00	\$0.00	.00			.0000	.00
			CALTRUST SHORT TERM ACCT							
SUBTOTAL	37,000,000.0000		\$37,000,000.00	\$37,000,000.00	\$0.00	.00			.0000	.00
ACCOUNT 11435100 TOTAL	1,748,910,000.0000		\$1,752,569,184.93	\$1,758,915,746.10	(\$6,346,561.17)	(.36)			.0000	.00
GRAND TOTAL	1,748,910,000.0000		\$1,752,569,184.93	\$1,758,915,746.10	(\$6,346,561.17)	(.36)			.0000	.00

END OF REPORT

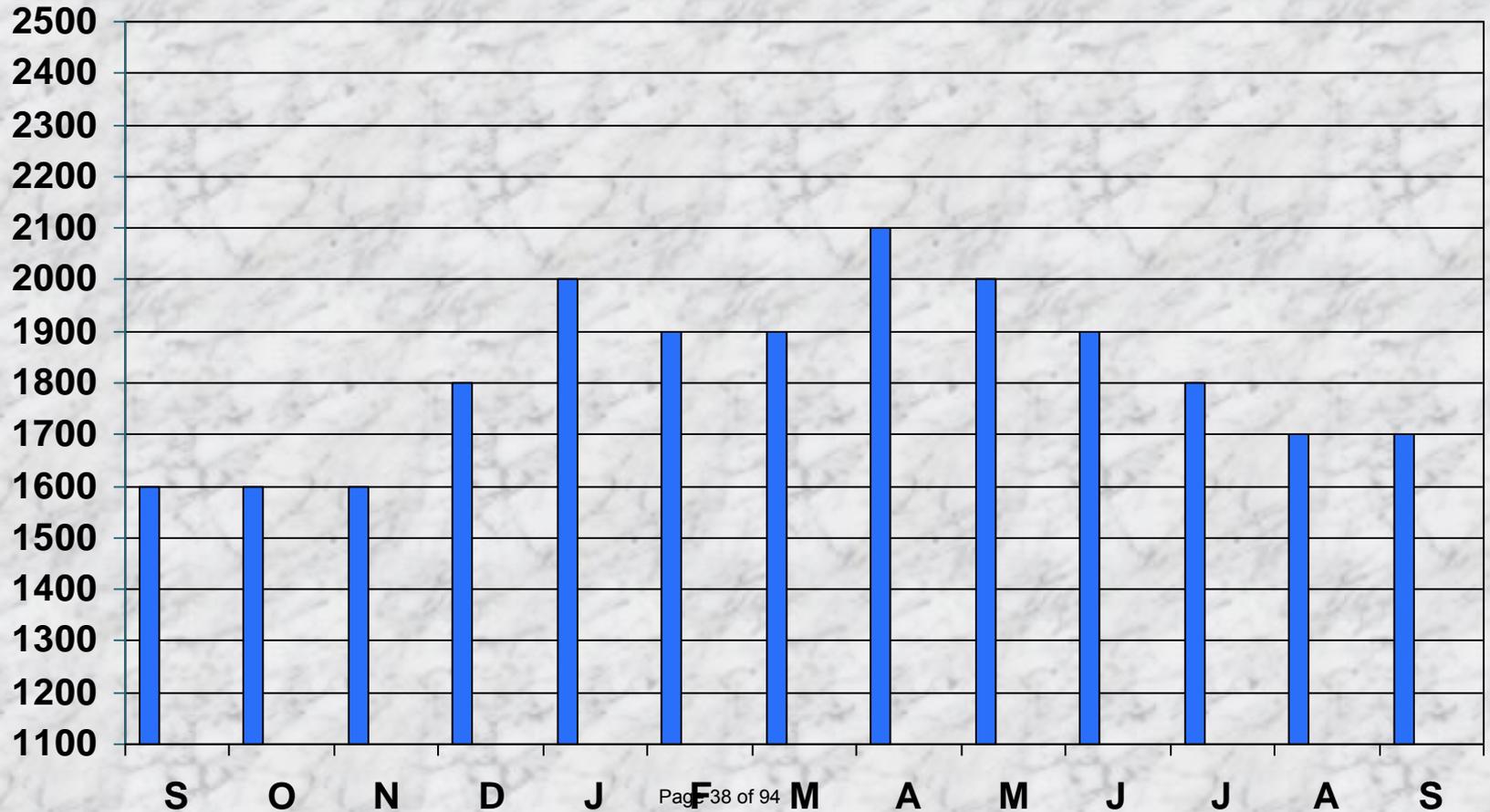
SEPTEMBER 2014 TRANSACTIONS

Transaction Date	Purchase/Sale	Par Amount	Security Type	Security Name	Maturity Date	Yield
09/02/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/16/14	0.14
09/03/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/20/14	0.14
09/04/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/06/14	0.15
09/05/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	01/02/15	0.26
09/05/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/05/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/02/15	0.32
09/05/14	Purchase	13.473	MTN	WELLS FARGO BANK NA	08/15/15	0.330013
09/05/14	Purchase	0.260	MTN	WELLS FARGO BANK NA	08/15/15	0.420065
09/08/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	01/08/15	0.19
09/08/14	Purchase	10.00	CP	JP MORGAN SEC LLC	05/11/15	0.30
09/08/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/08/14	Purchase	10.00	GA	FAMCA	09/09/15	0.19
09/08/14	Purchase	1.097	MTN	MICROSOFT CORP	09/25/15	0.233487
09/09/14	Purchase	10.00	GA	FHLB	09/02/15	0.202724
09/09/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/09/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/05/15	0.33
09/09/14	Purchase	10.00	MTN	WELLS FARGO & COMPANY	04/15/15	0.282378
09/09/14	Purchase	10.00	YCD	KOREA DEVELOPMENT BANK NY	12/19/14	0.199827
09/10/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/10/14	Purchase	5.00	CP	BANK OF TOKYO MIT UFJ NY	01/30/15	0.185
09/10/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/05/15	0.33081
09/10/14	Purchase	10.00	MTN	WELLS FARGO & COMPANY	07/01/15	0.323247
09/11/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/11/14	Purchase	18.00	CP	PNC BANK NA	05/04/15	0.27
09/11/14	Purchase	2.385	MTN	WELLS FARGO & COMPANY	07/01/15	0.320118
09/11/14	Purchase	4.000	MTN	GENERAL ELECTRIC CAPITAL CORP	06/29/15	0.283028
09/15/14	Purchase	10.00	GA	FHLB	08/25/15	0.192574
09/15/14	Purchase	20.00	CP	JP MORGAN SEC LLC	06/12/15	0.33
09/16/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/16/14	Purchase	10.00	GA	FHLB	09/14/15	0.212624
09/16/14	Purchase	10.750	CP	BANK OF TOKYO MIT UFJ NY	01/20/15	0.19
09/16/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/12/15	0.33
09/17/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/17/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	01/23/15	0.18
09/17/14	Purchase	10.00	CP	JP MORGAN SEC LLC	05/20/15	0.30
09/17/14	Purchase	2.125	MTN	GENERAL ELECTRIC CAPITAL CORP	09/21/15	0.320059
09/18/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
09/18/14	Purchase	10.00	CP	PNC BANK NA	06/08/15	0.27
09/18/14	Purchase	10.00	MTN	WELLS FARGO & COMPANY	07/20/16	0.800212
09/19/14	Purchase	10.00	CP	MUFG UNION BANK NA	01/26/15	0.17
09/23/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	01/26/15	0.26
09/24/14	Purchase	15.00	YCD	NATIONAL BANK OF KUWAIT NY	01/26/15	0.26
09/24/14	Purchase	1.00	MUNI	SAN BERNARDINO CITY CA UNIF SCH DIST	08/01/15	0.283
09/25/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	01/16/15	0.25
09/25/14	Purchase	5.00	MTN	MICROSOFT CORP	09/25/15	0.215188
09/26/14	Purchase	15.00	CP	BANK OF TOKYO MIT UFJ NY	01/12/15	0.17
09/29/14	Purchase	2.500	YCD	TORONTO DOMINION BANK NY	01/16/15	0.15

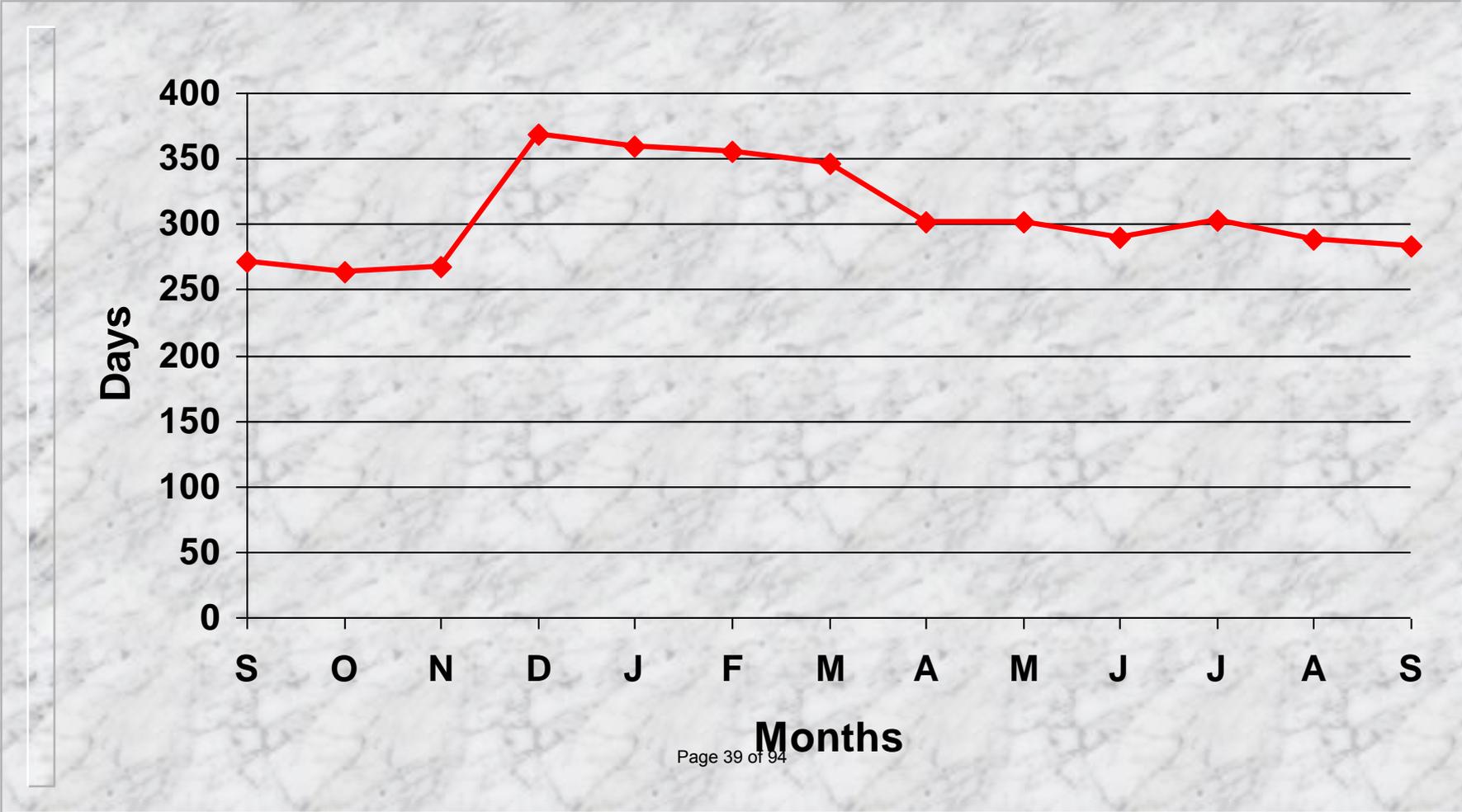
GA summary

TOTAL PORTFOLIO =	1,773.910				
FEDERAL AGENCIES			9/30/2014		Percent of Portfolio
	NOTES		Discount Notes	TOTAL	
Federal Home Loan Bank	100.000		0.000	100.000	5.64%
Federal National Mortgage Association	168.965		0.000	168.965	9.53%
Federal Home Loan Mortgage Corporation	148.500		0.000	148.500	8.37%
Federal Farm Credit Bank	69.276		0.000	69.276	3.91%
Federal Agricultural Mortgage Corp	20.000		0.000	20.000	1.13%
Tennessee Valley Authority	0.000		0.000	0.000	0.00%
	506.741		0.000	506.741	28.57%
				506.741	

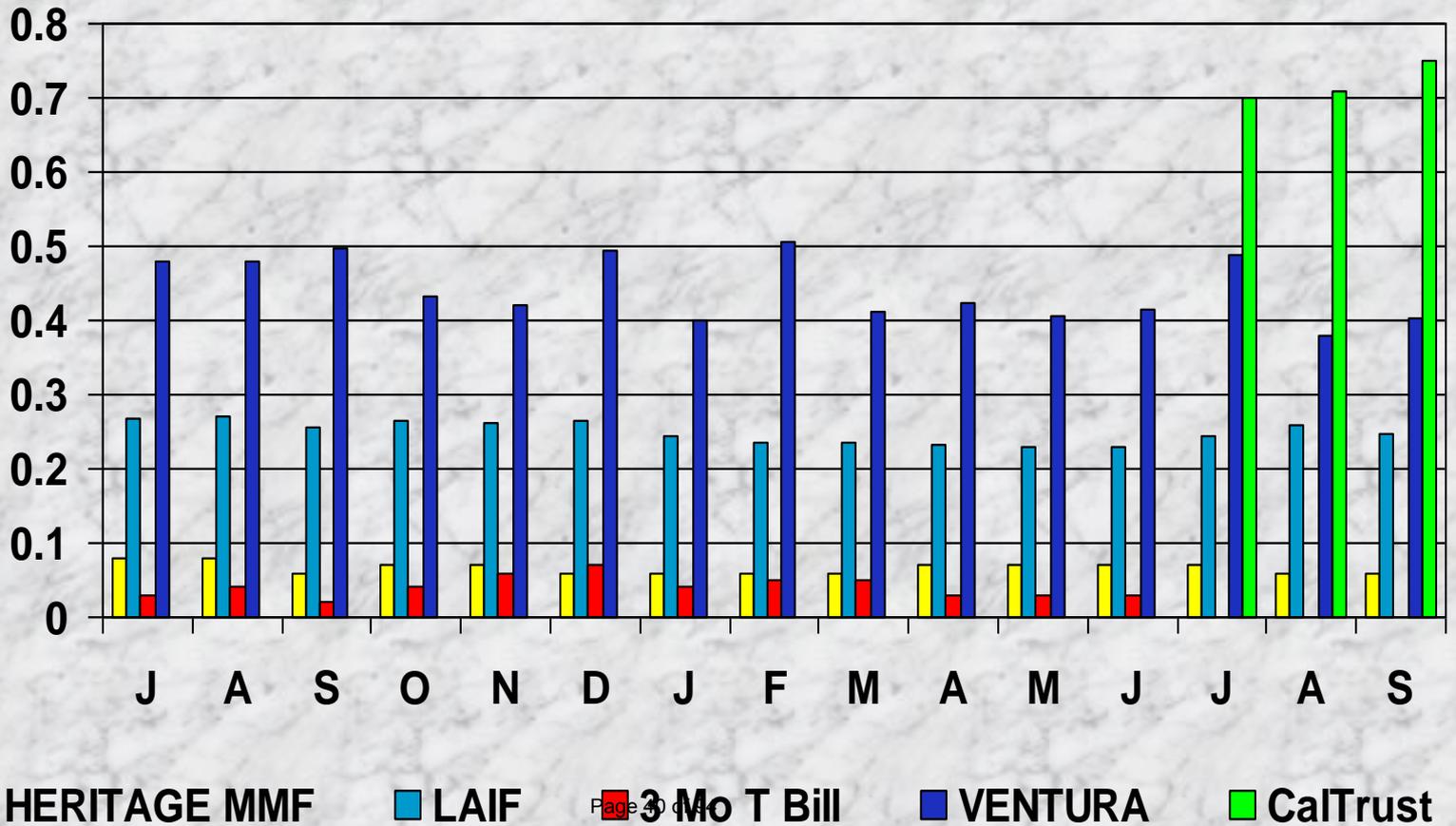
PORTFOLIO AVERAGE MONTHLY BALANCE



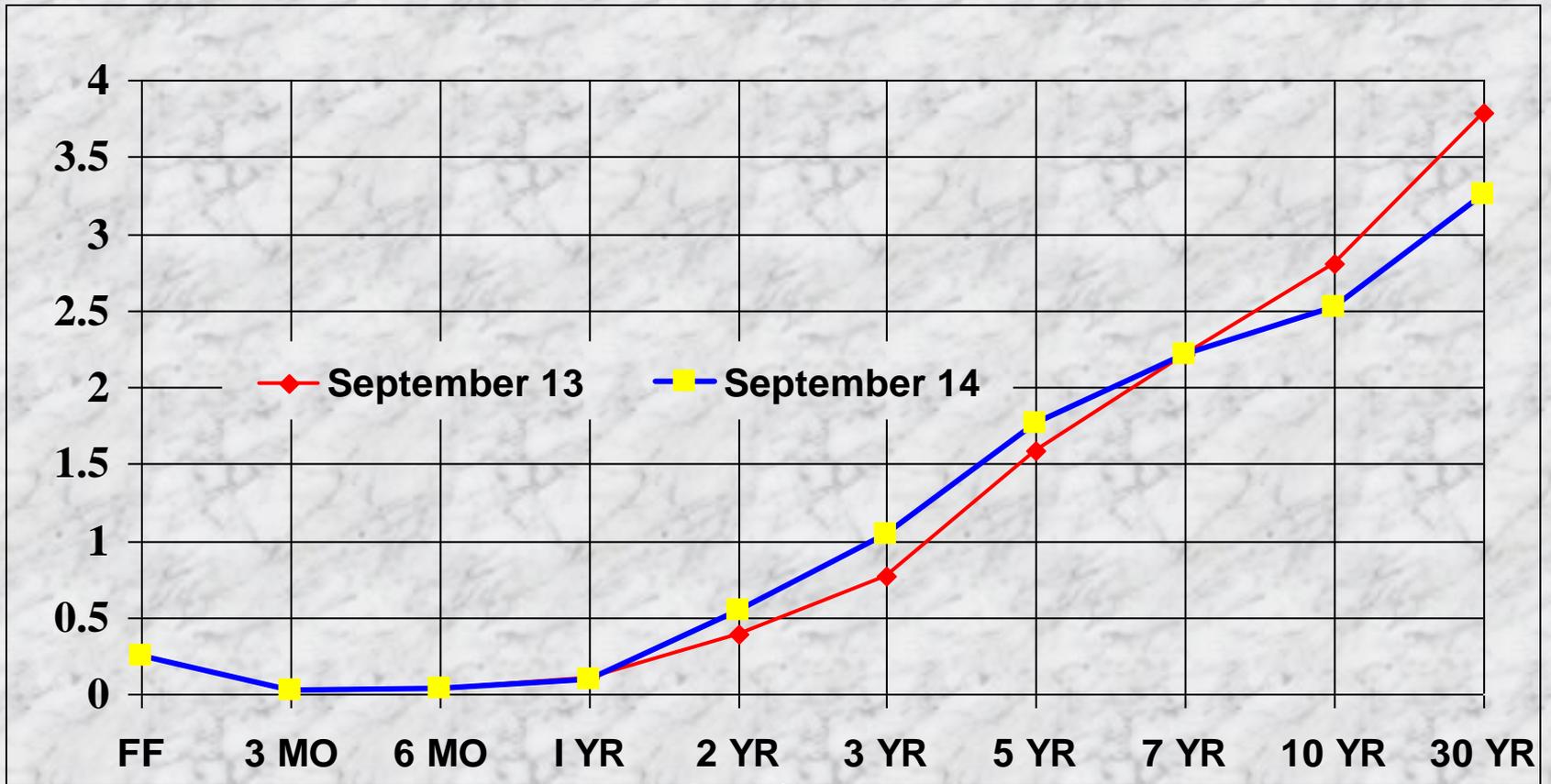
AVERAGE MATURITY



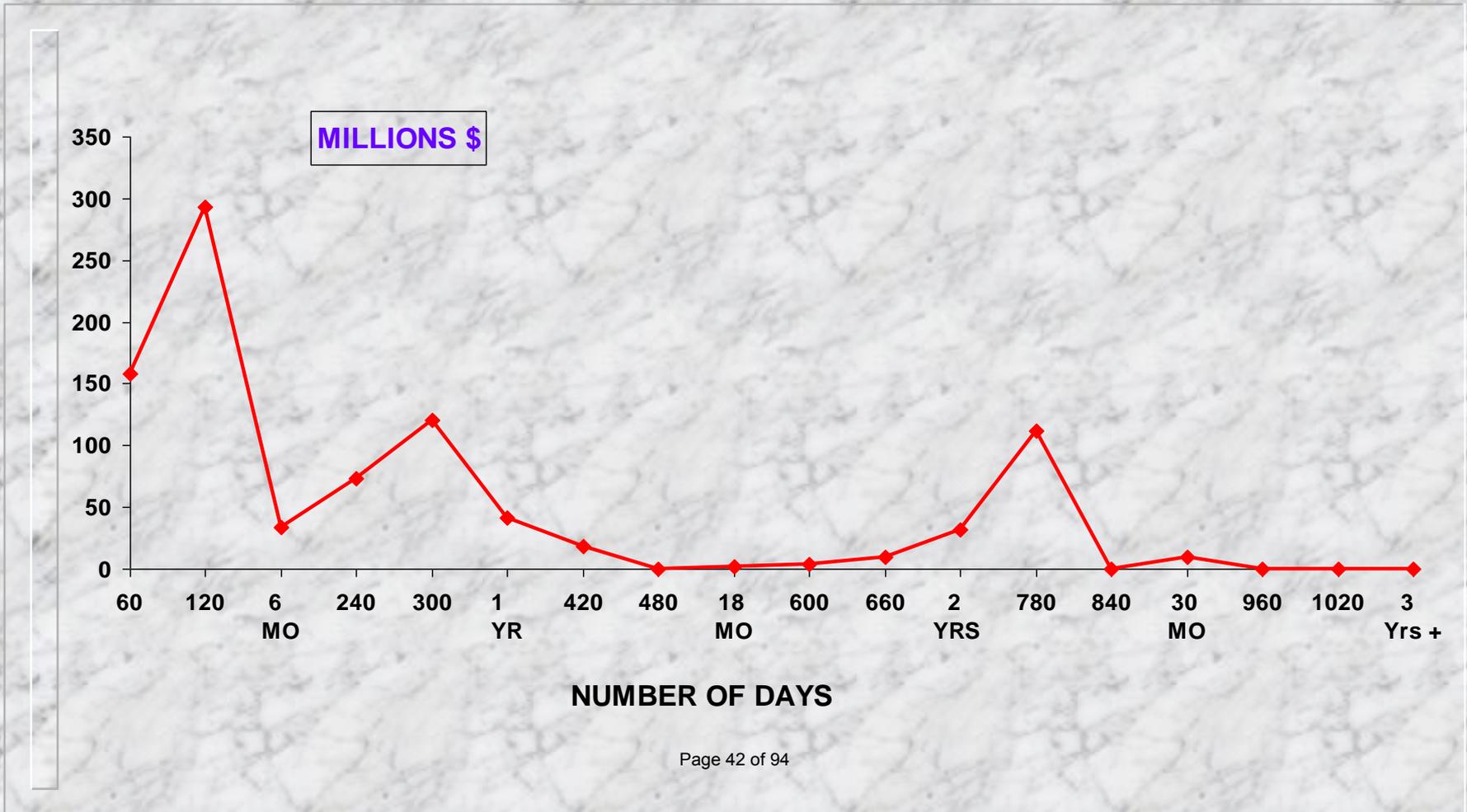
++++YIELD COMPARISON



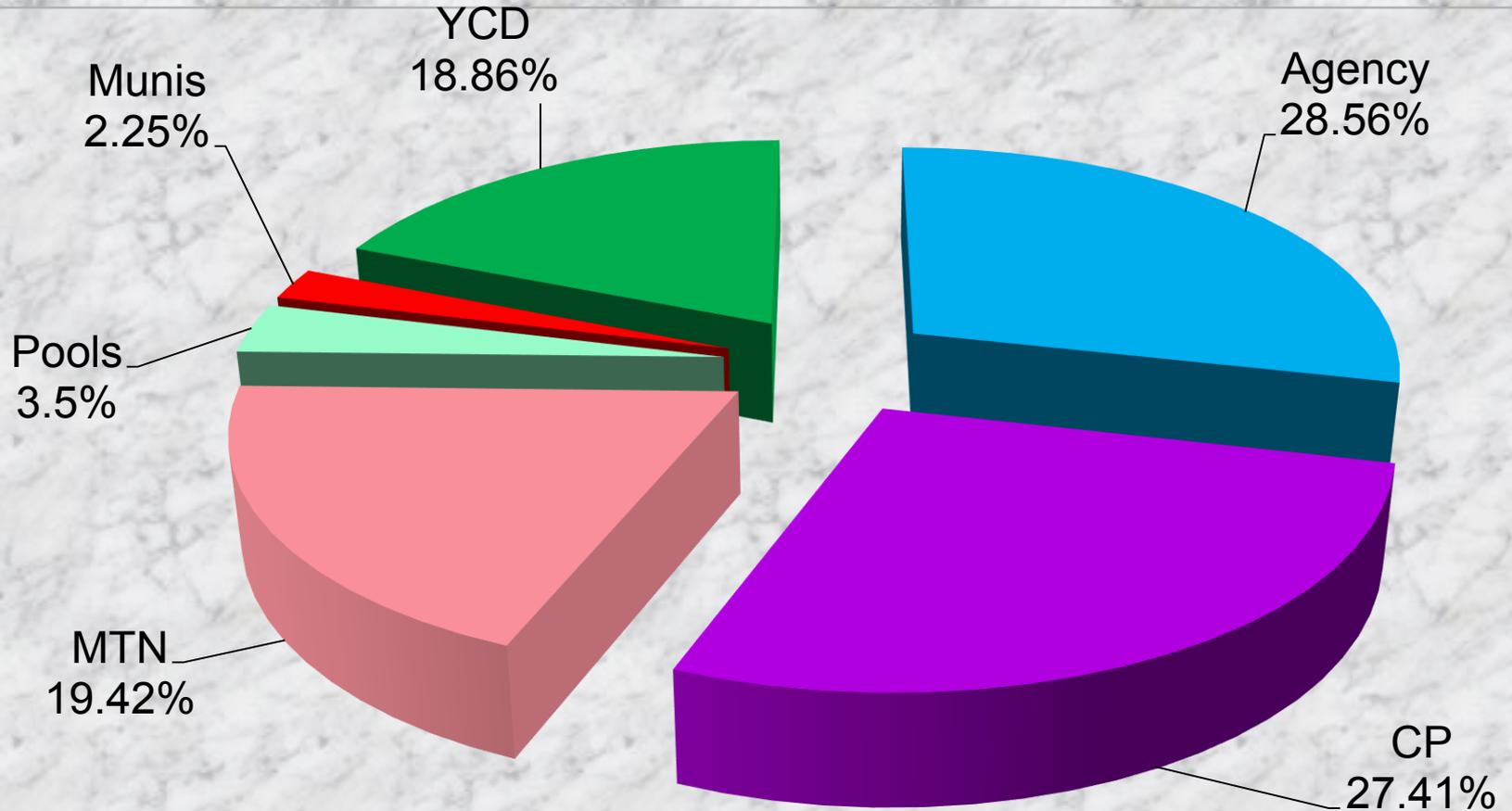
YIELD CURVE



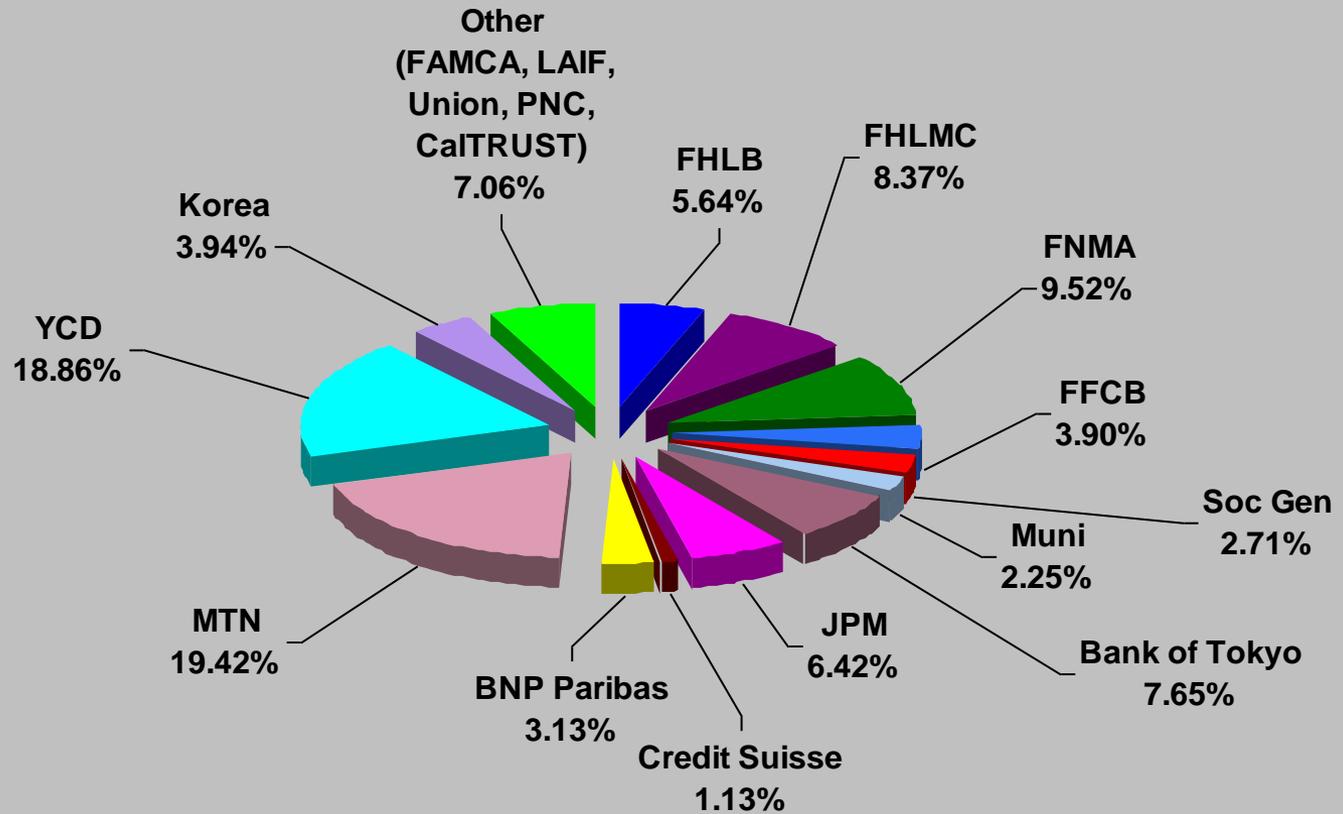
MATURITY DISTRIBUTION



PORTFOLIO HOLDINGS BY CLASS



PORTFOLIO HOLDINGS





VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #9 – Review, Discuss, Receive and File Standard and Poor’s Ventura County Treasury Portfolio Report

Recommendation

Review, discuss, receive and file the “Standard and Poor’s Ventura County Treasury Portfolio” Report.

(Material(s) will be made available on November 5, 2014).



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #10 – Discuss, Review and Approve the Recommended Proposed Modifications to the Statement of Investment Policy.

Recommendation

It is recommended that the Treasury Oversight Committee discuss, review and approve the recommended proposed three (3) modifications to the Statement of Investment Policy for the Board of Supervisors' final approval.

Supranationals

AB 1933 (Chapter 53 of the Statutes of 2014) authorizes local agencies to invest in secure bonds issued by Supranational Organizations. This bill will take effect January 1, 2015.

This bill expands the list of financial instrument in which local agencies may invest surplus funds to include United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB).

Existing law has authorized local officials to invest a portion of their temporarily idle funds in a variety of financial instruments. Existing law originally limited these local investments to government bonds, but over time legislators expanded the list to include numerous additional financial instruments. Multilateral lending institutions - also known as "supranationals" provide development financing, advisory services and other financial services to their member countries to promote improved living standards through sustainable economic growth. Three of these supranationals are headquartered in the United States and issue highly-rated bonds that are denominated in U.S. currency.

Specifically, this bill specifies that those investments must:

- Have a maximum remaining maturity of five years or less,
- Be eligible for purchase and sale within the United States,
- Be rated "AA" or better by a nationally recognized statistical rating organization (S&P "AAA"), and
- Not to exceed 30% of the agency's surplus funds.

It is recommended to include Supranationals as allowable investment instruments (pages 12 and 19 of the Investment Policy)

Negotiable Certificates of Deposit and Yankee Certificates of Deposit

Negotiable Certificates of Deposit (NCD) are issued by commercial banks, foreign banks, and thrift institutions against funds deposited for a specified period of time and earn specified or variable rates of interest. Yankee Certificates of Deposit (YCD) are NCDs issued in the United States by a branch or agency of a foreign bank. The maximum term to maturity of any Negotiable Certificates of Deposit (NCD) shall be one year or 375 days. Currently, NCDS are limited to a maximum term of 6 months or 186 days. It is recommended that the maximum term for NCDs be increased to one year or 375 days (page 10 of the Investment Policy).

Joint Powers Authority Pool

Currently, the combined investment in CalTRUST and CAMP may not exceed \$20,000,000 at the time of purchase. State government code does not specify the maximum percentage of the portfolio. It is recommended to increase the combined investment in joint powers authorities to \$25,000,000 (page 11 of the Investment Policy).

VENTURA COUNTY
STATEMENT OF INVESTMENT POLICY

AS APPROVED APRIL 22, 2014
AMENDED NOVEMBER 17, 2014



BOARD OF SUPERVISORS

SUPERVISOR STEVE BENNETT, DISTRICT 1, CHAIRMAN

SUPERVISOR LINDA PARKS, DISTRICT 2

SUPERVISOR KATHY I. LONG, DISTRICT 3

SUPERVISOR PETER C. FOY, DISTRICT 4

SUPERVISOR JOHN C. ZARAGOZA, DISTRICT 5

Judge Steven Hintz
Treasurer-Tax Collector

Linda Catherine Le
Assistant Treasurer-Tax Collector

Ventura County Treasurer-Tax Collector's Office
800 South Victoria Avenue, L#1290
Ventura, CA 93009-1290
E-mail helpinghand@ventura.org
Website: www.ventura.org/ttc

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STATEMENT OF INVESTMENT POLICY

This Statement of Investment Policy (“Policy”) provides the guidelines for prudent investment of public funds in a manner which will provide the highest investment return with optimal security and liquidity. The Policy and practices of the County Treasurer are based on prudent money management principles and California State Law, specifically Government Code Sections 27000 - 27000.5; 27130 - 27137; and 53600 - 53686. Furthermore, it outlines the policies essential to ensuring the safety and financial strength of the County’s investment portfolio.

This Policy is based on the principles of prudent money management and conforms to all applicable Federal and State laws governing the investment of public funds. In instances in which the Policy is more restrictive than Federal or State law, the Policy will supersede.

The Policy shall be reviewed annually and any modifications made thereto must be approved by the Board of Supervisors.

Introduction

The Treasurer-Tax Collector of Ventura County manages pooled cash under the prudent investor rule. This rule states that:

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

This rule allows the County the option to operate over a broad spectrum of investment opportunity defined within Section 53601 *et seq* of the California Government Code. Therefore, the County's portfolio will be made up of a selection of investments that ensure diversification and meet the liquidity needs of the organization. The major overriding premise underlying the County's investment objective is always to ensure that funds are available when needed.

Investment Objective

It is the policy of the County to invest public funds in a manner which will provide for the preservation of capital while meeting the daily cash flow requirements of the County and other participants, while attaining a market average yield within an acceptable and defined level of risk.

The Policy has three primary objectives, in order of priority:

- 1) The safety of principal.
- 2) Maintenance of liquidity to meet cash flow needs.
- 3) To earn a competitive rate of return (i.e., yield) within the confines of the California Government Code, this policy, and procedural structure.

In order to accomplish the objectives of safety, liquidity, and yield, the economy and various financial markets are monitored daily in order to assess the probable course of interest rates and thus maximize yield on the County's temporarily idle funds. In a market with increasing interest rates, the Treasury will attempt to invest in securities with shorter maturities. This strategy allows funds to be available for other investments when interest rates are at higher levels. Conversely, when interest rates appear to be near a plateau, the Treasury will attempt to lock in a higher rate of return. The length of term for all investments shall be commensurate with the short, medium, and long-term cash flow needs of the County and other investment pool participants.

Investment and the Notion of Risk

In order to accomplish the investment philosophy outlined above, the concept of risk must be clearly defined as it relates to the investment of public funds. This concept of risk finds its ultimate translation into a structured and well-diversified portfolio.

The County shall ensure the safety of its idle funds by limiting credit and interest rate risk. These are the two types of risk that can clearly damage a public sector portfolio.

Credit risk is defined as the risk of loss due to the failure of the issuer of a security and shall be mitigated by:

- 1) Pre-qualifying financial institutions with which it will do business through the utilization of Moody's Investors Service, Standard and Poor's Ratings Services, and Fitch Ratings.
- 2) Diversifying the portfolio so that the failure of any one issuer or backer will not place any undue financial burden on the County.
- 3) Monitor all County investments on a daily basis to anticipate and respond appropriately to a significant reduction in the credit worthiness of a depository.

Interest rate risk is defined as the risk that the market value of portfolio securities will fall due to an increase in interest rates. This risk shall be mitigated by:

- 1) Structuring the portfolio so that securities mature at times to meet the ongoing cash needs of the County.
- 2) Restructure of the portfolio to minimize the loss of market value or cash flow.
- 3) Limit the average maturity of the portfolio holdings to 375 days.

The investment program of Ventura County shall be managed with a degree of professionalism that is worthy of the public trust and adheres to the tenets of modern portfolio theory.

The Treasury is very cognizant of past losses of public funds by local agencies throughout California. Those losses resulted in a loss of confidence by the public in public sector investment expertise. This policy seeks to ensure that proper controls are maintained by the Treasurer-Tax Collector and subordinate staff.

There are times when it becomes necessary for losses to be taken:

- A) Interest rates appear to be rising and the funds can be invested shorter term at higher rates.
- B) When opportunities arise that will result in an increase in overall interest income to the County.
- C) When cash needs are greater than expected.

Therefore, in order to mitigate these event risks to the County's portfolio all investment losses shall be approved by the Treasurer-Tax Collector, exclusively. This authority shall not be delegated.

Liquidity

The County's portfolio will be structured so that securities will mature at or about the same time as cash is needed to meet demand and in accordance with the economic projections mentioned above.

The Treasury will construct a portfolio that will consist of securities with active secondary and resale markets. Any investments for which no secondary market exists, such as time deposits, shall not exceed 375 days and no investment will have a maturity of more than 1150 days.

Yield

The Treasurer-Tax Collector shall always attempt to obtain a competitive rate of return on any investment type consistent with the required safety, liquidity, and other parameters of this policy, departmental procedures, and the laws of the State of California.

INTERNAL CONTROLS

The Treasurer-Tax Collector shall establish a system of internal controls, which shall be documented in writing. The controls will be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, and unanticipated changes in financial markets.

Except for declared emergencies, the County Treasurer-Tax Collector's Office shall observe the following procedures on a daily basis:

- All investment transactions shall be entered into the accounting system.
- County investments shall be transacted, confirmed, accounted for, and audited by different people.

Safekeeping of Securities

To protect against potential losses caused by the collapse of individual securities dealers, all securities owned by the County, including collateral on repurchase agreements, shall be held in safekeeping by a third party bank trust department, acting as agent for the County under the terms of a custody agreement executed by the bank and the Treasurer-Tax Collector. All trades executed between the County and a dealer will settle on a delivery vs. payment basis with a custodial bank. All security transactions engaged in by the Treasurer-Tax Collector shall be countersigned by another authorized treasury department employee.

Security Custody & Deliveries

All securities purchased shall be deposited for safekeeping with the custodial bank that has contracted to provide the County Treasurer with custodial security clearance services.

All security holdings shall be reconciled monthly by the County Treasurer-Tax Collector's Office and audited at least quarterly by the internal audit division of the Auditor-Controller's Office.

All security transactions are to be conducted on a “delivery-versus-payment basis”. Confirmation receipts on all investments are to be reviewed immediately for conformity with County transaction documentation. Confirmations resulting from securities purchased under repurchase agreements should clearly state the exact and complete nomenclature of the underlying securities purchased, that these securities have been sold to the County under a repurchase agreement, and the stipulated date and amount of the resale by the County back to the seller of the securities.

SECURITIY INSTRUMENTS

Qualifications of Brokers, Dealers, and Financial Institutions

The Treasurer-Tax Collector will maintain a list of approved financial institutions authorized to provide investment services. Additionally, the Treasurer-Tax Collector shall transact business only with approved direct issuers; security brokers/dealers selected by credit worthiness that licensed by the State of California and licensed by the Financial Industry Regulatory Authority (FINRA); National or State chartered bank or savings institutions; and primary government dealers designated by the Federal Reserve.

Any broker/dealer interested in conducting business with the County must have an office within the State of California and is required to fill out an extensive questionnaire maintained by the Treasurer-Tax Collector. This questionnaire is then reviewed by the Treasurer-Tax Collector and upon acceptance permits the County to deal with the broker/dealer.

The Treasurer-Tax Collector views the relationship of the firm and its representatives to the County as being a long-term mutually beneficial business relationship. The Treasurer-Tax Collector expects the firm and its staff to act with integrity and trust. The firm must ensure that its staff is aware of the County Treasurer's Investment Policy as well as California Government Code sections 53601 and 53635 that govern the securities transactions of the County. The firm will be required to annually issue written acknowledgment that it has read and will comply with the County's Investment Policy.

No broker/dealer may have made political contributions greater than the limits expressed in Rule G-37 of the Municipal Securities Rule Making Body to the Treasurer-Tax Collector, Board of Supervisors, or candidate for those offices, or Treasury Oversight Committee members.

The Treasury staff shall investigate dealers with which it will conduct business in order to determine: if the firm is adequately capitalized and meets the Federal Reserve's minimum capital requirements for broker/dealer operations, makes markets in securities appropriate to the County's investment policy, the individual covering the account has a minimum of three years dealing with large institutional accounts, and receives three favorable recommendations from other short term cash portfolio managers.

Upon application and as requested by the Treasurer-Tax Collector, all the firms are required to provide a copy of their most recent published annual report, quarterly reports issued since the last annual report, Financial and Operational Combined Uniform Single (FOCUS) Report, organization chart, any financial information regarding credit lines and debt support provided by the parent firm and any other data required.

Ratings

With the exception of LAIF, insured deposits, and U.S. Treasury and Government Agency issues, investments shall be placed only in those instruments and institutions rated favorably as determined by the Treasurer-Tax Collector in accordance with this Statement and with the assistance of Moody's Investors Service, Standard and Poor's Ratings Services, and Fitch Ratings.

If the rating of any investment drops during the course of time with which the County has placed an investment, the investment will be matured at the earliest possible convenience. If the rating of any security drops below the minimum acceptable rating for that security class, resulting in a split rating, the investment will be sold if no significant loss of principal is involved or matured at the earliest possible convenience. These sales must be individually approved by the Treasurer-Tax Collector. A rating of "NR" by one rating service is not a split rating and does not bar the purchase of the security.

U.S. Agencies

The purchase of U.S. agency securities shall be limited to issues of the Federal Farm Credit Banks (FFCB), Federal Home Loan Banks (FHLB), Federal Home Loan Mortgage Corp. (Freddie Mac/FHLMC), the Federal National Mortgage Corporation (Fannie Mae/FNMA), Federal Agricultural Mortgage Corporation (Farmer Mac/FAMCA), or in obligations, participations, or other instruments of, or issued by, a federal agency or a United States government-sponsored or backed entity. The fund's holdings of any one federal agency security shall not exceed 25% of the total fund at the time of purchase. The maximum maturity of any one agency investment shall not exceed three years or 1150 days.

U. S. Government

United States Treasury Bills, Notes, and Bonds are backed by the full faith and credit of the United States Government. There shall be no limitation as to the percentage of the portfolio which can be invested in this category. The maturity of a security is limited to a maximum of three years or 1150 days.

Commercial Paper

Commercial Paper is a short term unsecured promissory note issued to finance short term credit needs. Commercial Paper eligible for investment must be of “prime” quality of the highest ranking or of the highest short-term letter and numerical rating as provided for by Standard and Poor's Ratings Services, Moody's Investors Service, and Fitch Ratings (S&P A-1+, A-1; Moody's P-1; Fitch F1+, F1). Eligible paper is further limited to issuing corporations that are organized and operating within the United States and have total assets in excess of \$500 million and an “A” or higher rating for the issuer's debt, other than commercial paper, if any, as provided for by S&P (A or higher), Moody's (A2 or higher) and Fitch (A or higher). Purchases of eligible Commercial Paper may not exceed 270 days to maturity. Purchases of Commercial Paper may not exceed 40 percent of the investment portfolio at the time of the purchase. No more than 10 percent of the total assets of the pool at the time of the purchase may be invested in the outstanding paper of any single issuing corporation. The Treasurer-Tax Collector shall establish a list of approved Commercial Paper issuers in which investments may be made.

Medium-Term Notes and Deposit Notes

Medium-Term Notes eligible for investment must be rated in the same categories described in **Commercial Paper**, above, to wit: Short-term ratings by S&P A-1 or higher; Moody's P-1; and Fitch F1 or higher; and long-term ratings of S&P A or higher, Moody's A2 or higher, and Fitch A or higher. Medium-Term Notes may not exceed 20 percent of the investment portfolio at the time of the purchase and may not have a maturity of longer than 2 years or 735 days.

Municipal Notes, Bonds and Other Obligations

Municipal notes, bonds, and other obligations are securities issued by state and local government agencies to finance capital and operating expenses. The characteristics of a municipal bond or note often are similar to the characteristics of corporate bonds and notes or the U.S. government and federal agency bonds and notes. Municipal notes normally have a specific maturity date, and bear interest that is scheduled to be paid at specific intervals. Municipal notes, bonds and other obligations may not exceed a maximum of three years or 1150 days. Municipal notes must meet the minimum debt rating described above in Medium Term Notes and Deposit Notes.

Bankers Acceptances

A Bankers Acceptance is a draft or bill of exchange accepted by a bank or trust company and brokered to investors in the secondary market. Bankers Acceptances may be purchased for a period of up to 180 days and in an amount not to exceed 40 percent of the investment portfolio at the time of the purchase, with no more than 30 percent of the investment portfolio at the time of the purchase in the Bankers Acceptances of any one commercial bank. The Treasurer-Tax Collector shall establish a list of those banks deemed most credit worthy for the investment in Bankers Acceptances, limited to those institutions rated as noted in **Commercial Paper** and **Medium-Term Notes**, above.

Negotiable Certificates of Deposit and Yankee Certificates of Deposit

Negotiable Certificates of Deposit (NCD) are issued by commercial banks, foreign banks, and thrift institutions against funds deposited for a specified period of time and earn specified or variable rates of interest. The Treasurer-Tax Collector may invest up to 30 percent of the investment portfolio at the time of the purchase in NCD's. Negotiable certificates of deposit shall be limited to those institutions rated as noted in **Commercial Paper** and **Medium-Term Notes**, above.

NCD's differ from other Certificates of Deposit in that they are illiquid instruments which are traded in secondary markets. The maximum term to maturity of any NCD shall be **186 days or 6 months one year or 375** days. The Treasurer-Tax Collector shall establish a list of eligible domestic commercial banks, thrifts and state licensed foreign banks (Yankee Certificates of Deposit) which will be eligible for investment.

Yankee Certificates of Deposit (YCD) are issued in the United States by a branch or agency of a foreign bank. They are negotiable instruments, and most have a minimum face value of \$100,000, making them appropriate for large investors.

Certificates of Deposit

Certificates of Deposit are deposits by the Treasurer-Tax Collector in commercial banks or savings and loan associations within the State of California and shall be limited to those institutions rated as noted above in **Negotiable Certificates of Deposit**. Local institutions shall receive preference for deposits up to \$250,000 if competitive rates are offered. These investments are non-negotiable. The maximum term to maturity shall not exceed 375 days and shall be fully insured by the FDIC.

Repurchase Agreements

The County may invest in repurchase agreements with banks and dealers of primary dealer status recognized by the Federal Reserve with which the County has entered into a repurchase contract which specifies terms and conditions of repurchase agreements. The maturity of repurchase agreements shall not exceed 90 days. The market value of securities used as collateral for repurchase agreements shall be monitored daily by the Treasurer-Tax Collector and will not be allowed to fall below 102% of the value borrowed against those funds. The value is adjusted quarterly based on the value of the repurchase agreement.

In order to conform with provisions of the Federal Bankruptcy Code which provide for the liquidation of securities held as collateral for repurchase agreements, the only securities acceptable as collateral shall be certificates of deposit, commercial paper, eligible bankers' acceptances, or securities that are direct obligations of, or that are fully guaranteed as to principal and interest by the United States or any agency of the United States. Furthermore, this collateral shall not exceed three years or 1150 days to maturity.

There shall be a \$75 million limitation in repurchase agreements entered into with any one institution.

Securities Lending

Securities Lending is permissible as an agreement to lend securities to a borrower who provides collateral to the local agency. The local agency retains ownership and continues to receive all interest, dividends, and capital appreciation. Both securities and collateral are held by a third party. At the conclusion of the agreement, the securities are transferred back to the local agency in return for the collateral.

Local Agency Investment Fund

The Treasurer-Tax Collector may invest in the Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies up to the maximum permitted by State law.

CalTrust and California Asset Management Program (CAMP)

The Treasurer-Tax Collector may invest in The Investment Trust of California, doing business as CalTRUST, and in California Asset Management Program (CAMP), California joint powers authorities in which local agencies may invest funds pursuant to Government Code section 53601(p). The combined investment in CalTrust and CAMP shall not exceed **\$20,000,000** **\$25,000,000** at the time of the purchase. The Treasurer-Tax Collector shall withdraw its entire investment in a program if the S&P rating falls below AAf/S-1+ for CalTrust or AAAM for CAMP.

Local Agency Debt and State Warrants

The Treasurer-Tax Collector may invest in bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state, including bonds payable solely out of revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

The Treasurer-Tax Collector may invest in registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state, or by a department, board, agency, or authority of the state.

Supranationals

The Treasurer-Tax Collector may invest surplus funds to include United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB).

These instruments must have a maximum remaining maturity of three years (1150 days) or less, be eligible for purchase and sale within the United States, be rated "AA" or better by a nationally recognized statistical rating organization, and shall not to exceed 30% of the agency's surplus funds.

Prohibited Transactions and Asset-Backed Securities

At the time of purchase, all permitted investments shall conform in all respects with this Investment Policy Statement and with applicable provisions of the California Government Code.

The Treasurer-Tax Collector may not invest in asset backed securities such as Collateralized Mortgage Obligations.

Apportionment of Interest and Costs

Interest shall be apportioned to all pool participants quarterly, based upon the ratio of the average daily balance of each individual fund to the average daily balance of all funds in the Investment Pool. The amount of interest apportioned shall be determined using the accrual method of accounting, whereby interest will be apportioned for the quarter in which it was actually earned. The Treasurer-Tax Collector may deduct from the gross interest earnings those administrative costs relating to the management of the Treasury, including salaries and other compensation, banking costs, equipment costs, supplies, the cost of information services, cashiering, accounting, reporting remittance processing, depositing of public funds, audit, and any other costs as provided by Section 27013, 27133(f), and 27135.

AUTHORITY AND RESPONSIBILITIES OF THE TREASURER-TAX COLLECTOR

Delegation to Authority to Invest

The Treasurer-Tax Collector's authority to invest is delegated by the Board of Supervisors in accordance with the California Government Code Sections 27000.1 and 53607. Statutory authority for the investment and safekeeping functions are found in Sections 53600 et seq., and 53630 et seq., of the California Government Code.

The Treasurer-Tax Collector has the authority to react to unstable market conditions in order to preserve the safety, liquidity or yield of the portfolio. The Treasurer-Tax Collector's reaction may temporarily change the investment parameters or investment practices of the County until the market has stabilized or until the Board of Supervisors has approved a revised Investment Policy.

The Treasurer-Tax Collector shall immediately notify the Treasury Oversight Committee members and the Board of Supervisors at their next scheduled meeting of any changes to the investment parameters or practices that were precipitated by the unstable market conditions.

Authority to Execute Investment Transactions

The authority to execute investment transactions on a daily basis is limited to the Treasurer-Tax Collector. This function may be delegated to the Assistant Treasurer-Tax Collector and/or other Treasury personnel at the discretion of the Treasurer-Tax Collector.

Competitive Bidding

All purchase/sales shall be made only after a process of competitive bidding, unless information provided on electronic market quotation services, faxes, or email transmissions show current market rates. A minimum of three offer/bids should be obtained before an investment is purchased or sold. Exceptions to the above would involve transactions in U.S. Treasury or agency obligations, repurchase agreements, securities possessing unique characteristics which would make competitive bidding impractical, or market circumstances in which competitive bidding could be adverse to the best interest of the Treasurer-Tax Collector's investment program.

Place and Time for Conducting Business

Investment transactions shall not be conducted from any place other than the office of the Treasurer-Tax Collector during normal business hours established for Treasury operations. Exceptions must have the approval of the Treasurer-Tax Collector.

Conflict of Interest

No agency employee nor Treasury Oversight Committee member may directly or indirectly accept or solicit from any persons, corporations, or group having a business relationship with this Agency anything of economic value as a gift, gratuity, or favor which would be in conflict with the County Administrative Policy.

No agency employee nor Treasury Oversight Committee member shall, outside of regular working hours, engage in any profession, trade, business, or occupation which is incompatible or involves a conflict of interest with his duties as a county officer or employee, or which in any way may reflect unfavorably on this Agency, the appointing authority, or his fellow employees.

Portfolio Reporting

The Treasurer-Tax Collector shall prepare a monthly Investment Report to be presented at a regularly scheduled meeting of the Board of Supervisors, including a succinct management summary that provides a clear picture of the status of the current investment portfolio, market conditions and strategy for the coming months. The report will also include a listing of all investments by type, name of issuer, date of maturity, par and dollars amount invested in each security, investment, and the money within the Treasury. There will be a separate statement advising the Board of the longest maturity of a security in the portfolio. The report will contain a statement assuring the Board that the anticipated cash flow needs of the participants will be met. The report will also include a statement that the investment practices and portfolio holdings are in compliance with the investment policy or an explanation as to why there is a condition which exists outside of the investment policy. The Treasurer-Tax Collector will also provide a copy of the monthly Investment Report to the Treasury Oversight Committee members each month.

Disaster Recovery Program

The Treasurer-Tax Collector's Disaster Plan includes critical phone numbers and addresses of key Treasury and investment personnel, as well as, currently approved bankers and broker/dealers. The plan provides for an offsite location to be communicated at the time of readiness if the Treasurer-Tax Collector's offices are uninhabitable. In the event the Treasurer or authorized staff is unable to invest the portfolio, the Treasurer has an agreement with the custodian for a daily sweep of all uninvested cash with the custody bank into an interest-bearing account.

Until normal operations of the Treasurer's office have been restored, the limitations on the size of an Individual issuer and the percentage restrictions by investment type would be allowed to exceed those approved in this Investment Policy Statement and would be required to be reported to the Board of Supervisors and Pool Participants in a timely manner.

Extraordinary Withdrawals

The Treasurer-Tax Collector will maintain a schedule of seasonal deposits into and withdrawals from the investment pool by participating districts. Constant contact with the pool participants will be maintained to ascertain any cash needs beyond the anticipated cash-flow patterns. Our investment strategy is based upon the known cash-flow patterns, which allow the Treasurer-Tax Collector to maximize interest earnings for the County and other pool participants.

Extraordinary withdrawals could create a liquidity problem and negatively impact the earnings of the remaining pool participants if the Treasurer-Tax Collector is forced to liquidate securities before their scheduled maturity date. A pool participant who wishes to withdraw from the pool or make an extraordinary withdrawal, will be encouraged to work with the Treasury to arrange a withdrawal schedule that would prevent losses to the withdrawing district or the remaining pool participants. Losses experienced by the County investment pool, which were precipitated by the unnoticed extraordinary withdrawal of funds, will be borne by the district who caused such losses to occur. The Treasurer-Tax Collector reserves the right to choose which securities to liquidate and could choose to sell the securities that have the lowest earnings.

Terms and Conditions that a Local Agency May Participate in the Pool

Local agencies may, by resolution of their governing bodies and the approval of the Treasurer-Tax Collector, deposit excess funds in the County Treasury for the purpose of investment by the Treasurer-Tax Collector. The procedures for this process are contained in the Treasury Procedural Manual.

INVESTMENT GLOSSARY

Accrued Interest – Interest that has accumulated but has not yet been paid from the most recent interest payment date or issue date to a certain date.

Agency Issues – Securities issued by federal agencies, those chartered by the federal government or Government Sponsored Enterprises that are considered to be backed by the federal government. See also Government Sponsored Enterprises.

Amortized Cost – The original cost of the principal adjusted for the periodic reduction of any discount or premium from the purchase date until a specific date (also called “Book Value”).

Bankers Acceptance – Money market instrument created from transactions involving foreign trade. In its simplest and most traditional form, a bankers’ acceptance is merely a check, drawn on a bank by an importer or exporter of goods.

Basis Point – A unit of measurement equal to 1/100 of 1 percent. As an example, the difference between a security yielding 3.25% and one yielding 3.20% is five basis points.

Benchmark – An index or security used to compare the performance of a portfolio.

Bond – A long-term debt instrument of a government or corporation promising payment of the original investment plus interest by a specified future date.

Bullet – A colloquial term for a bond that cannot be redeemed, or called, prior to maturity.

Callable Bond – A bond in which all or a portion of its outstanding principal may be redeemed prior to maturity by the issuer under specified conditions.

Collateralization – Process by which a borrower pledges securities, property or other deposits for the purpose of securing the repayment of a loan and/or security.

Collateralized Certificate of Deposit – An instrument representing a receipt from a bank for a deposit at a specified rate of interest for a specified period of time that is collateralized by the bank with securities at a minimum of 110% of the deposit amount.

Commercial Paper – Money Market instrument representing an unsecured short-term promissory note of a corporation at a specified rate of return for a specified period of time.

Coupon – The stated interest rate on a debt security that an issuer promises to pay.

Credit Quality – An indication of risk that an issuer of a security will fulfill its obligation, as rated by a rating agency.

Credit Rating – A standardized assessment, expressed in alphanumeric characters, of a company’s creditworthiness.

Credit Risk – The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

Derivatives – Securities which derive their value from that of another security or an underlying index, currency or other measure. Floating rate notes (also “floaters”) are not considered derivatives.

Discount Instruments – Securities that are sold at a discount to face value.

Diversification – The practice or concept of investing in a range of securities by sector, maturity, asset class or credit quality in order to reduce and spread financial risk.

Dollar Weighted Average Maturity – The sum of the amount of each security investment multiplied by the number of days to maturity, divided by the total amount of security investments.

Duration – Is a measure of the price volatility of a portfolio and reflects an estimate of the projected increase or decrease in the value of that portfolio based upon a decrease or increase in the interest rates. A duration of 1.0 means that for every one percent increase in interest rates, the market value of the Portfolio would decrease by 1.0 percent.

Earnings Apportionment – Is the quarterly interest distribution to the Pool Participants where the actual investment costs incurred by the Treasurer are deducted from the interest earnings of the Pool.

Government Obligations – Securities issued by the U.S. Treasury and Federal Agencies. U.S. Treasuries are direct obligations of the Federal Government. Agencies are not direct obligations of the Federal Government, but involve Federal sponsorship or guarantees.

Government Sponsored Enterprises (GSE’S) – Private, shareholder-owned companies with a relationship with government agencies. These agencies generally are viewed to have an implied guarantee of the U.S. government.

Highly Liquid – The most eminent type of security that is easily converted to cash because there are many interested buyers and sellers to trade large quantities at a reasonable price.

Illiquid – A security that is difficult to buy or sell or has a wide spread between the bid price and offer price in the secondary market. There are few buyers and sellers willing to trade large quantities at a reasonable price.

Interest Rate Risk – The risk associated with declines or rises in interest rates which cause an investment in a fixed-income security to increase or decrease in value. Also called “Market Risk”.

Liquid – A security that is easily bought and sold because of the willingness of interested buyers and sellers to trade large quantities at a reasonable price.

Local Agency Obligation – An indebtedness issued by a local agency, department, board, or authority within the State of California.

Long-Term – The term used to describe a security when the maturity is greater than one year.

Market Value – An estimate of the value of a security at which the principal would be sold from a willing seller to a willing buyer at the date of pricing.

Medium-Term Notes – These are Corporate Notes and Bank Notes that are debt obligations of banks, corporations, and insurance companies. They are issued at a specific rate of return for a specific period of time.

Money Market Mutual Fund – A mutual fund with investments directed in short-term money market instruments only, which can be withdrawn daily without penalty.

Municipal Notes, Bonds and Other Obligations - Municipal notes, bonds, and other obligations are securities issued by state and local government agencies to finance capital and operating expenses. The characteristics of a municipal bond or note often are similar to the characteristics of corporate bonds and notes or the U.S. government and federal agency bonds and notes. Municipal notes normally have a specific maturity date, and bear interest that is scheduled to be paid at specific intervals. Municipal notes, bonds and other obligations may not exceed a maximum of three years or 1150 days. Municipal notes must meet the minimum debt rating described above in Medium Term Notes and Deposit Notes.

Negotiable Certificate of Deposit – A Money Market instrument representing a receipt from a bank for a deposit at a specified rate of interest for a specified period of time that is traded in secondary markets.

Par – The stated maturity value, or face value, of a security.

Pass-Through Securities – A debt instrument that reflects an interest in a mortgage pool, consumer receivables pool and equipment lease-backed pool that serves as collateral for a bond.

Pool – In this context, the pooled monies of different government agencies administered by the County Treasurer. Each pool member owns a fractional interest in the securities held in the Pool.

Portfolio Value – The total book value amount of all the securities held in the Treasurer’s Pooled Money Fund.

Primary Dealer – A group of dealers and banks that can buy and sell securities directly with the Federal Reserve Bank of New York.

Private Placements – Securities that do not have to be registered with the Securities and Exchange Commission because they are offered to a limited number of sophisticated investors.

Range Notes – Notes which pay interest only if the underlying index upon which it is benchmarked, falls within a certain range.

Repurchase Agreement – A repurchase agreement consists of two simultaneous transactions. One is the purchase of securities by an investor (i.e., the County), the other is the commitment by the seller (i.e. a broker/dealer) to repurchase the securities at the same price, plus interest, at some mutually agreed future date.

Reverse Repurchase Agreement – The mirror image of Repurchase Agreements. In this instance the County Pool is the seller of securities to an investor (i.e. brokers).

Safekeeping – A custodian bank’s action to store and protect an investor’s securities by segregating and identifying the securities.

Securities Lending – A transaction wherein the Treasurer’s Pool transfers its securities to broker/dealers and other entities for collateral which may be cash or securities and simultaneously agrees to return the collateral for the same securities in the future.

Short-Term – The term used to describe a security when the maturity is one year or less.

Supranationals – Senior unsecured unsubordinated obligations that are issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank. They are eligible for purchase and sale within the United States and approved for investments by local agencies in California as of January 1, 2015.

Total Return – The sum of all investment income plus changes in the capital value of a portfolio for a given period.

Voluntary Participants – Local agencies that are not required to deposit their funds with the County Treasurer.

Weighted Average Maturity – The remaining average maturity of all securities held in a portfolio.

Yankee Certificates of Deposit - Yankee Certificates of Deposit (YCD) are issued in the United States by a branch or agency of a foreign bank. They are negotiable instruments, and most have a minimum face value of \$100,000, making them appropriate for large investors.

Yield – The gain, expressed as a percentage that an investor derives from a financial asset.

Yield to Maturity – The percentage rate of return paid if the security is held to its maturity date. The calculation is based on the coupon rate, length of time to maturity, and market price. It assumes that coupon interest paid over the life of the security is reinvested at the same rate.

APPENDIX A: INVESTMENT INSTRUMENTS

Investment Instruments	Maximum Maturity	Maximum Specified Percentage of Portfolio	Approved Selected Agencies
U.S. Agencies	3 years or 1150 days	25%	Yes
Commercial Paper (CP)	270 days	40%	Yes
Medium Term Notes (MTN)	2 years or 735 days	20%	Yes
Supranationals	3 years (1150 days) or less	30%	Yes
U.S. Government Treasury Bills, Notes, and Bonds	3 years or 1150 days	N/A	
Yankee Certificates of Deposit (YCD)	186 days 375 days	30%	Yes
Negotiable Certificates of Deposit (NCD)	186 days	30%	Yes
Certificates of Deposits (CD)	375 days	30%	Yes
Local Agency Investment Fund (LAIF)	N/A	\$50 MM	
CalTrust/CAMP		\$20 \$25MM	
Cal-based Munis	3 years or 1150 days		



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #11 – Receive and File the Independent Auditor’s Report on Statement of Money in County Treasury for Fiscal Year (FY) 2012-2013.

Recommendation

It is recommended that the Treasury Oversight Committee receive and file the Independent Auditor’s Report on Statement of Money in County Treasury for FY 2012-2013.

Government Code Section 26920(b) requires that on an annual basis, the Auditor-Controller shall perform or cause to be performed an audit of the assets of the County Treasury.

Prior to 2013, the Auditor-Controller’s Office (ACO) performed an annual audit of the Statement of Money in County Treasury (Statement). According to the ACO, due to changes in auditing standards, the Internal Audit Division of the ACO will no longer perform the annual audit. The ACO contracted Vavrinek, Trine, Day & Co., (VTD) LLP, to perform the Audit of Treasury Assets in June 2013 for the fiscal year ending June 30, 2013. VTD concluded that the Statement presented fairly, in all material respects, the cash and investments deposited with the County Treasury as of June 30, 2013 (Attachments).

With respect to the FY 2013-2014, VTD was contracted to perform the audit in May 2014 for the fiscal year ending June 30, 2014. The FY 2013-14 Audit of Treasury Assets Report will be presented to the Treasury Oversight Committee in November 2015.

COUNTY OF VENTURA
800 SOUTH VICTORIA AVE.
VENTURA, CA 93009-1540



ASSISTANT
AUDITOR-CONTROLLER
JEFFERY S. BURGH

CHIEF DEPUTIES
SANDRA BICKFORD
BARBARA BEATTY
JOANNE McDONALD
VALERIE BARRAZA

April 8, 2014

Honorable Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

SUBJECT: Receive and File the Independent Auditors' Report on Statement of Money in County Treasury and Communication with Those Charged with Governance

RECOMMENDATION: Receive and file.

FISCAL/MANDATES IMPACT: None.

DISCUSSION:

Government Code Section 26920(b) prescribes that the Auditor-Controller annually perform or cause to be performed an audit of the assets in the County Treasury. We contracted with an independent certified public accounting firm, Vavrinek, Trine, Day & Company (VTD), to audit the Statement of Money in County Treasury (Statement) as of June 30, 2013. The audit is attached as Exhibit 1.

VTD issued an unmodified opinion, indicating that the Statement presents fairly the cash and investments of approximately \$1.9 billion deposited with the Treasurer. VTD identified no material weaknesses in internal control over financial reporting and no instances of noncompliance required to be reported under *Government Auditing Standards*.

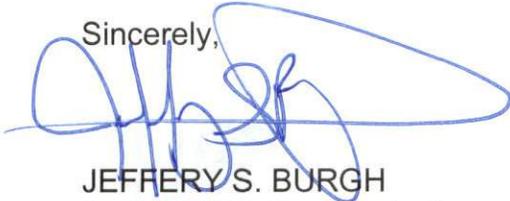
In addition, auditing standards require that auditors communicate with those charged with governance certain significant matters related to the audit. The term *those charged with governance* refers to those with responsibility for overseeing the strategic direction of the entity and obligations related to the accountability of the entity, including overseeing the entity's financial reporting process. The document attached as Exhibit 2 communicates such matters to the County's Board of Supervisors.

Honorable Board of Supervisors
April 8, 2014
Page 2

This item has been reviewed by the Treasurer-Tax Collector, County Executive Office,
and County Counsel.

If you have any questions, please call me at 654-3151.

Sincerely,



JEFFERY S. BURGH
Assistant Auditor-Controller

Exhibits:

- Exhibit 1 – Independent Auditors' Report on Statement of Money in County
Treasury
- Exhibit 2 – Communication with Those Charged with Governance

cc: Honorable Steven Hintz, Treasurer-Tax Collector
Michael Powers, County Executive Officer
Leroy Smith, County Counsel



To the Honorable Board of Supervisors
County of Ventura, California

We have audited the Statement of Money in County Treasury (financial statement) of the County of Ventura, California (County) for the year ended June 30, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the County are described in Note 2 to the financial statement. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2013. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statement in the proper period.

Accounting estimates are an integral part of the financial statement prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statement and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statement was the fair value of investments.

Management's estimate of the fair value of investments is based on the County's investment custodian as described in Note 4 to the financial statement. We evaluated the key factors and assumptions used to develop the fair value of investments in determining that it is reasonable in relation to the financial statement.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statement or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 23, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the financial statement or a determination of the type of auditor's opinion that may be expressed on those statement, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the County Board of Supervisors and management of the County and is not intended to be, and should not be, used by anyone other than these specified parties.



Rancho Cucamonga, California
December 23, 2013

COUNTY OF VENTURA
STATEMENT OF MONEY IN COUNTY TREASURY
INDEPENDENT AUDITORS' REPORT
AS OF JUNE 30, 2013

COUNTY OF VENTURA

STATEMENT OF MONEY IN COUNTY TREASURY

AUDITORS' REPORT

AS OF JUNE 30, 2013

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INDEPENDENT AUDITORS' REPORT

To the County Board of Supervisors
County of Ventura, California

Report on the Financial Statements

We have audited the accompanying Statement of Money in County Treasury of the County of Ventura, California (County), as of and for the year ended June 30, 2013, and the related notes (the financial statement) as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statement in accordance with the modified cash basis of accounting as described in Note 2; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statement referred to above presents fairly, in all material respects, the Statement of Money in County Treasury as of June 30, 2013, in accordance with the modified cash basis of accounting described in Note 2.

Emphasis of Matter

Financial Statement Information

As discussed in Note 2, the financial statement presents only the cash and investments in the County Treasury and does not purport to, and does not, present fairly the financial position of the County of Ventura, California, as of June 30, 2013, in conformity with accounting principles generally accepted in the United States of America.

Basis of Accounting

We draw attention to Note 2 of the financial statement, which describes the basis of accounting. The financial statement is prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2013, on our consideration of the Treasury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.



Rancho Cucamonga, California
December 23, 2013

Ventura County California
Statement of Money in County Treasury
At Close of Business 06/30/13
Modified Cash Basis

In accordance with Div. 2, Article 2, Sections 26920 and 26922 of the Government Code, The Auditor conducted a count of the money in the County Treasury, as of the close of business on the date stated above, the detail of which is represented by the following:

	<u>General Ledger</u>	<u>Market Value of Investments per Wells Fargo*</u>
Treasury Currency	\$ 3,500.00	\$ 3,500.00
Registered Bonds/Coupons	\$ -	
Certificate of Time Deposit	\$ -	\$ - *
Government Securities & Agencies	\$ 1,107,571,804.41	\$ 1,106,197,993.00 *
Local Agency Investment Fund	\$ 50,000,000.00	\$ 50,000,000.00 *
Repurchase Agreement	\$ -	
Bankers Acceptance	\$ -	
Negotiable Certificate of Deposit	\$ -	
Commercial Paper	\$ 236,742,520.29	\$ 236,812,050.00 *
Medium Term Notes	\$ 212,483,040.75	\$ 210,864,090.71 *
Teeter Funding Note	\$ -	
Demand	\$ 303,384,023.75	\$ 303,384,023.75
Coupon Transit	\$ -	
Registered Bonds/Coupons Liabilities	\$ -	
Sub Total	\$ 1,910,184,889.20	\$ 1,907,261,657.46
Outstanding Treasurer's Checks	\$ -	\$ -
Total Fund Balance	\$ 1,910,184,889.20	\$ 1,907,261,657.46

STEVEN HINTZ, Treasurer-Tax Collector

By: 

Dated: 17 July 2013

1. DESCRIPTION OF THE REPORTING ENTITY

The office of the Ventura County Treasurer is governed by the Board of Supervisors of the County of Ventura and is administered by the Treasurer, an elected official. The Treasurer is responsible for the safekeeping and investment of funds for the County, school districts, and special districts.

The accompanying Statement of Money in County Treasury (Statement of Money) separately reports deposits and investments included in the Comprehensive Annual Financial Report of the County of Ventura. The Statement of Money does not include cash and investments for the Ventura County Employees' Retirement Association, the Supplemental Retirement System, and other funds held in trust outside the County Treasury. For additional disclosure information please refer to the latest publication of the County Comprehensive Annual Financial Report.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Statement of Money is presented on the modified cash basis, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under the modified cash basis, disbursements are recognized when paid by the bank rather than at the time checks are issued. Interest earned on pooled investments is allocated quarterly to the appropriate funds based on each fund's respective average daily balance for that quarter.

The Statement of Money presents only the cash and investments in the County Treasury and is not intended to present fairly the financial position of the County of Ventura.

3. EXTERNAL INVESTMENT TRUST

The County Treasurer's investment pool is comprised of internal and external investment pool participants. The internal pool participants include the funds and component units of the reporting entity and are reported in the various County funds. The external pool participants include legally separate entities, which are not part of the sponsor's reporting entity.

The external investment pool includes both voluntary and involuntary participants for which cash and investments are held by the County Treasurer. The total percentage share of the Treasurer's pool related to the involuntary participants is approximately 40 percent. Legal provisions require certain special districts to participate in the County Treasurer's investment pool including public school districts, cemetery districts, recreation and park districts, and the Air Pollution Control District.

The financial reporting for these governmental entities, which are independent of the County Board, is limited to the total amount of cash and investments and other assets, and the related fiduciary responsibility of the County for disbursement of these assets. Activities of the school districts and special districts are administered by their own separate boards. Effective January 1, 1998, activities of the County's consolidated courts are governed by the State of California. The County Auditor-Controller makes disbursements upon the request of the responsible school and self-governed district officers and the presiding judge of the consolidated courts.

The County Board of Supervisors has no effective authority to govern, manage, approve budgets, assume financial accountability, establish revenue limits, nor to appropriate surplus funds available in these entities. Therefore, these entities are not financially accountable to the County.

4. CASH AND INVESTMENTS

The County's Investment Policy Statement (IPS), which is more restrictive than required by California Government Code Section 53635, stipulates the type, maturity limit, credit rating, and diversification of securities comprising the investment pool. The objectives of the IPS are safety of principal, maintenance of liquidity, and earning a competitive rate of return.

Investments permitted by the IPS include obligations of the U.S. Treasury, agencies and instrumentalities, or commercial paper rated A-1 or better by Standard and Poor's Ratings Services, P-1 by Moody's Investor Service, or F1 or better by Fitch Ratings, Commercial Paper Record, bankers' acceptances, repurchase agreements, corporate notes, negotiable certificates of deposit, obligations of the State of California, and obligations of any local agency within California.

The County is not registered with the SEC as an investment company. Market value calculations at fiscal year-end are based on values provided by the County's investment custodian. No guarantees have been provided during the period to support the value of shares in the pool. Investment earnings are allocated on the average daily balance in the Treasury's pool for the calendar quarter. The earnings are distributed to participants twice per quarter as cash is received. The market value of the participants' position in the pool is the same as the value of the pool shares. The method used to determine the value of participants' shares sold and redeemed is based on the book value of participants' daily average balances in the Treasury's pool for the calendar quarter. The total percentage share of the Treasurer's pool related to the involuntary participants is approximately 40 percent.

As permitted by Government Code Section 53635, the cash balances of substantially all funds are pooled and invested by the County Treasurer for the purpose of increasing interest earnings through investment activities.

Deposits

At June 30, 2013, the carrying amount of the County's deposits was \$303,384,023.75 and total bank balances amounted to \$293,841,851.41. The difference was due to net timing differences of \$9,542,172.34. Of the bank balances, \$250,000 was covered by federal depository insurance and \$293,591,851.41 was uninsured. The total bank balance reflects a need to keep funds available for cash flow purposes. The uninsured deposits were held by a financial institution, which is legally required by the California Government Code (GC) to collateralize the County's deposits by pledging government securities or first trust deed mortgage notes. In accordance with GC 53652, the market value of the pledged securities and first trust deed mortgage notes must be at least 110 percent and 150 percent of the County's deposits, respectively, as provided for in the County's Contract for Deposit of Moneys.

Investments

The County's investments at June 30, 2013, are summarized below (in thousands):

Amounts Invested in Pooled Treasury Fund:	Cost	Market Value	Weighted Average Maturity (Years)	Weighted Average Maturity (Days)
U.S. Agency Obligations	\$ 1,107,572	\$ 1,106,198	0.85	311
Commercial Paper	236,742	236,812	0.25	91
Medium Term Corporate Notes	212,483	210,864	0.97	356
LAIF	50,000	50,000		1
Total Investments	<u>\$ 1,609,797</u>	<u>\$ 1,603,874</u>	<u>0.75</u>	<u>274</u>

The County investment pool maintains an investment in the State of California Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. At June 30, 2013, the County's investment in LAIF was \$50,000,000, which approximates fair value and is the same as the value of the pool shares, which is determined on an amortized cost basis.

A summary of the interest rate percentage range and the maturity range at June 30, 2013, of investments held by the County Treasurer is as follows:

<u>Investments</u>	<u>Interest Rate Range (Yield Rate)</u>	<u>Interest Rate Range (Coupon Rate)</u>	<u>Maturity Range</u>
LAIF	0.244 – 0.377	.282	Day-to-Day
Commercial Paper	0.070 – 0.311	0.070 – 0.310	07/01/13 – 03/07/14
U.S. Agency Obligations	0.150 – 1.530	0.180 – 5.000	07/09/13 – 11/27/15
Medium Term Corporate Notes	0.174 – 1.070	1.000 – 6.300	08/05/13 – 03/23/15

Interest Rate Risk

Through its IPS, the County manages its exposure to market value losses arising from increasing interest rates by limiting the weighted average maturity of the investment pool's holdings to 375 days. At June 30, 2013, the weighted average maturity of the investment pool was 276 days.

Credit Risk

State law and the IPS limit investments in commercial paper to those with the rating of A-1 or better by Standard & Poor's or P-1 by Moody's Investors Service. State law limits investment in medium term notes to a rating of A or better by Standard & Poor's or Moody's Investors Service; the IPS limits the short term ratings to A-1 or higher by Standard's and Poor's, P-1 by Moody's, and F1 or higher by Fitch Ratings, in addition, the IPS limits the long-term ratings to A or higher by Standard and Poor's, A2 or higher by Moody's, and A or higher by Fitch Ratings.. The County does not have credit limits on government agency securities. Certificates of deposit are required to be insured by the FDIC.

Concentration of Credit Risk

State law and the IPS limit investments in commercial paper to 40% of the investment pool and 10% of the investment pool per issuer. State law limits investments in medium term notes to 30% of the investment pool; the IPS limit is 15% of the investment pool. The following is a summary of the credit quality distribution and concentration of credit risk as a percentage of the investment pool's market value at June 30, 2013.

Investments at June 30, 2013	Standard & Poor's	Moody's	% of Investment Pool
Federal National Mortgage Association	AA+	Aaa	28.31%
Federal Home Loan Mortgage Corporation	AA+	Aaa	20.23%
Federal Home Loan Banks	AA+	Aaa	11.45%
Federal Farm Credit Banks	AA+	Aaa	8.58%
Toyota Motor Credit Co (CP)	A1+	P1	6.54%
General Electric Capital Corp (MTN)	AA+	A1	3.72%
Credit Suisse New York (MTN)	A+	A1	3.18%
LAIF	NA	NA	3.12%
JP Morgan Chase & Co (CP)	A1	P1	2.62%
JP Morgan Chase & Co (MTN)	A	A2	2.12%
Union Bank NA (CP)	A1	P1	1.87%
Credit Suisse AG (CP)	A1	P1	1.43%
Rabobank USA (CP)	A1+	P1	1.06%
US Bancorp (MTN)	A+	A1	1.01%
Bank of New York Mellon (MTN)	A+	AA3	0.79%
Toyota Motor Credit Corp (MTN)	AA-	AA3	0.64%
General Electric Capital Corporation (CP)	A1+	P1	0.63%
Chevron Corporation (CP)	A1+	P1	0.62%
Wyeth (MTN)	AA	A1	0.56%
Mellon Bank NA (MTN)	A	A2	0.44%
Federal Agricultural Mortgage Corporation	N/R	N/R	0.41%
US Bank NA (MTN)	A+	A1	0.32%
Citigroup Inc. (MTN)	A-	BAA2	0.20%
IBM Corp. (MTN)	AA-	AA3	0.15%



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

To the County Board of Supervisors
County of Ventura, California

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying Statement of Money in County Treasury of the County of Ventura, California (County), as of June 30, 2013, and the related notes (the financial statement) and have issued our report thereon dated December 23, 2013. Our report included an emphasis-of-matter regarding the financial statement's modified cash basis of accounting and that the financial statement does not purport to present the financial position of the County.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statement will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statement is free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rancho Cucamonga, California
December 23, 2013



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #12 – Receive and File a Report “July 2014-September 2014 Transactions.”

Recommendation

Receive and file “July 2014- September 2014 Transactions” report.

JULY - SEPTEMBER 2014 TRANSACTIONS

ITEM 12.1

Transaction	Purchase/ Date	Sale	Par Amount	Security Type	Security Name	Maturity Date	Yield
1	07/01/14	Purchase	8.00	CP	BANK OF TOKYO MIT UFJ NY	10/01/14	0.18
2	07/01/14	Purchase	2.00	YCD	STANDARD CHARTERED BANK NY	09/12/14	0.175
3	07/02/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/02/14	0.17
4	07/07/14	Purchase	2.00	MTN	US BANK NA	10/30/14	0.204541
5	07/08/14	Purchase	15.00	YCD	OVERSEA-CHINESE BANKING	10/08/14	0.18
6	07/08/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	10/31/14	0.25
7	07/09/14	Purchase	7.00	CP	BANK OF TOKYO MIT UFJ NY	10/30/14	0.17
8	07/14/14	Purchase	20.00	CP	KOREA DEVELOPMENT BANK NY	10/30/14	0.19
9	07/16/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	11/04/14	0.25
10	07/17/14	Purchase	15.00	MTN	WELLS FARGO & COMPANY	07/01/15	0.318842
11	07/17/14	Purchase	3.450	MTN	WELLS FARGO & COMPANY	04/15/15	0.296479
12	07/17/14	Purchase	3.00	MTN	WELLS FARGO BANK NA	02/01/15	0.313515
13	07/18/14	Purchase	4.20	MTN	BANK OF NEW YORK MELLON	06/18/15	0.260179
14	07/18/14	Purchase	10.00	CP	KOREA DEVELOPMENT BANK NY	11/10/14	0.23
15	07/21/14	Purchase	15.00	YCD	NATIONAL BANK OF KUWAIT NY	11/07/14	0.25
16	07/23/14	Purchase	6.00	MTN	WELLS FARGO & COMPANY	07/01/15	0.300084
17	07/24/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	11/03/14	0.17
18	07/25/14	Purchase	25.00	YCD	STANDARD CHARTERED BANK NY	01/02/15	0.23
19	07/28/14	Purchase	15.00	YCD	BANK OF TOKYO MIT UFJ NY	12/29/14	0.20
20	07/29/14	Purchase	4.00	MTN	GENERAL ELECTRIC CAPITAL CORP	07/02/15	0.250588
21	07/29/14	Purchase	1.00	MTN	TOYOTA MOTOR CREDIT CORP	02/17/15	0.206372
22	07/29/14	Purchase	5.00	GA	FHLB	07/22/15	0.169999
23	07/29/14	Purchase	25.00	CP	BANK OF TOKYO MIT UFJ NY	07/29/14	0.090002
24	07/29/14	Purchase	25.00	YCD	NATIONAL BANK OF KUWAIT NY	08/08/14	0.14
25	07/30/14	Purchase	25.00	GA	FHLB	07/29/15	0.18
26	07/30/14	Purchase	32.00	YCD	CANADIAN IMP BANK COMM NY	01/06/15	0.15
27	07/30/14	Purchase	50.00	YCD	SVENSKA HANDELSBANKEN NY	01/06/15	0.185
28	07/30/14	Sale	10.00	CP	DEUTSCHE BANK FIN	08/08/14	0.20
29	07/30/14	Sale	20.00	CP	DEUTSCHE BANK FIN	08/11/14	0.21
30	07/30/14	Sale	12.00	CP	DEUTSCHE BANK FIN	08/12/14	0.21
31	07/30/14	Sale	15.00	CP	DEUTSCHE BANK FIN	08/15/14	0.22
32	07/30/14	Sale	20.00	CP	DEUTSCHE BANK FIN	08/22/14	0.28
33	07/30/14	Sale	10.00	CP	DEUTSCHE BANK FIN	09/02/14	0.35
34	07/30/14	Sale	9.00	CP	DEUTSCHE BANK FIN	09/05/14	0.33
35	07/30/14	Sale	10.00	CP	DEUTSCHE BANK FIN	11/25/14	0.34
36	07/30/14	Sale	25.00	YCD	DEUTSCHE BANK FIN	09/26/14	0.30
37	07/31/14	Purchase	25.00	GA	FHLB	07/22/15	0.18
38	07/31/14	Purchase	15.00	YCD	STANDARD CHARTERED BANK NY	01/09/15	0.23
39	08/04/14	Purchase	10.00	YCD	STANDARD CHARTERED BANK NY	01/13/15	0.25
40	08/05/14	Purchase	15.00	YCD	STANDARD CHARTERED BANK NY	01/15/15	0.25
41	08/06/14	Purchase	5.00	CP	KOREA DEVELOPMENT BANK NY	05/01/15	0.34
42	08/07/14	Purchase	15.00	YCD	STANDARD CHARTERED BANK NY	01/28/15	0.25
43	08/11/14	Purchase	1.565	MUNI	SAN FRANCISCO CA	06/15/15	0.165
44	08/14/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	09/22/14	0.20

45	08/15/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	09/24/14	0.14
46	08/18/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	09/23/14	0.14
47	08/19/14	Purchase	2.00	MUNI	LOS ANGELES CA UNIF SCH DIST	07/01/15	0.274
48	08/19/14	Purchase	1.120	MUNI	LOS ANGELES CA UNIF SCH DIST	07/01/15	0.274
49	08/19/14	Purchase	15.00	YCD	BANK OF TOKYO MIT UFJ NY	09/19/14	0.15
50	08/25/14	Purchase	25.00	YCD	NATIONAL BANK OF KUWAIT NY	09/22/14	0.19
51	08/27/14	Sale	15.00	GA	FHLMC MULTI-STEP	12/19/16	0.931
52	08/27/14	Sale	8.00	GA	FHLMC MULTI-STEP	12/19/16	0.931
53	08/27/14	Sale	25.00	GA	FHLMC MULTI-STEP	12/23/16	0.672322
54	08/27/14	Sale	60.00	YCD	NATIONAL BANK OF KUWAIT NY	09/03/14	0.13
55	08/28/14	Purchase	25.00	CP	KOREA DEVELOPMENT BANK NY	05/26/15	0.36
56	08/28/14	Purchase	23.00	MTN	WELLS FARGO BANK NA	07/20/15	0.230001
57	08/28/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/07/14	0.14
58	09/02/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/16/14	0.14
59	09/03/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/20/14	0.14
60	09/04/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	10/06/14	0.15
61	09/05/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	01/02/15	0.26
62	09/05/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
63	09/05/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/02/15	0.32
64	09/05/14	Purchase	13.473	MTN	WELLS FARGO BANK NA	08/15/15	0.330013
65	09/05/14	Purchase	0.260	MTN	WELLS FARGO BANK NA	08/15/15	0.420065
66	09/08/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	01/08/15	0.19
67	09/08/14	Purchase	10.00	CP	JP MORGAN SEC LLC	05/11/15	0.30
68	09/08/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
69	09/08/14	Purchase	10.00	GA	FAMCA	09/09/15	0.19
70	09/08/14	Purchase	1.097	MTN	MICROSOFT CORP	09/25/15	0.233487
71	09/09/14	Purchase	10.00	GA	FHLB	09/02/15	0.202724
72	09/09/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
73	09/09/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/05/15	0.33
74	09/09/14	Purchase	10.00	MTN	WELLS FARGO & COMPANY	04/15/15	0.282378
75	09/09/14	Purchase	10.00	YCD	KOREA DEVELOPMENT BANK NY	12/19/14	0.199827
76	09/10/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
77	09/10/14	Purchase	5.00	CP	BANK OF TOKYO MIT UFJ NY	01/30/15	0.185
78	09/10/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/05/15	0.33081
79	09/10/14	Purchase	10.00	MTN	WELLS FARGO & COMPANY	07/01/15	0.323247
80	09/11/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
81	09/11/14	Purchase	18.00	CP	PNC BANK NA	05/04/15	0.27
82	09/11/14	Purchase	2.385	MTN	WELLS FARGO & COMPANY	07/01/15	0.320118
83	09/11/14	Purchase	4.000	MTN	GENERAL ELECTRIC CAPITAL CORP	06/29/15	0.283028
84	09/15/14	Purchase	10.00	GA	FHLB	08/25/15	0.192574
85	09/15/14	Purchase	20.00	CP	JP MORGAN SEC LLC	06/12/15	0.33
86	09/16/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
87	09/16/14	Purchase	10.00	GA	FHLB	09/14/15	0.212624
88	09/16/14	Purchase	10.750	CP	BANK OF TOKYO MIT UFJ NY	01/20/15	0.19
89	09/16/14	Purchase	10.00	CP	JP MORGAN SEC LLC	06/12/15	0.33
90	09/17/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
91	09/17/14	Purchase	10.00	CP	BANK OF TOKYO MIT UFJ NY	01/23/15	0.18
92	09/17/14	Purchase	10.00	CP	JP MORGAN SEC LLC	05/20/15	0.30
93	09/17/14	Purchase	2.125	MTN	GENERAL ELECTRIC CAPITAL CORP	09/21/15	0.320059

94	09/18/14	Purchase	5.00	LAIF	LAIF	DAILY	VARIED
95	09/18/14	Purchase	10.00	CP	PNC BANK NA	06/08/15	0.27
96	09/18/14	Purchase	10.00	MTN	WELLS FARGO & COMPANY	07/20/16	0.800212
97	09/19/14	Purchase	10.00	CP	MUFG UNION BANK NA	01/26/15	0.17
98	09/23/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	01/26/15	0.26
99	09/24/14	Purchase	15.00	YCD	NATIONAL BANK OF KUWAIT NY	01/26/15	0.26
100	09/24/14	Purchase	1.00	MUNIAN	BERNARDINO CITY CA UNIF SCH DIST	08/01/15	0.283
101	09/25/14	Purchase	10.00	YCD	NATIONAL BANK OF KUWAIT NY	01/16/15	0.25
102	09/25/14	Purchase	5.00	MTN	MICROSOFT CORP	09/25/15	0.215188
103	09/26/14	Purchase	15.00	CP	BANK OF TOKYO MIT UFJ NY	01/12/15	0.17
104	09/29/14	Purchase	2.500	YCD	TORONTO DOMINION BANK NY	01/16/15	0.15



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

Agenda Item #13 – Review, Discuss, Receive and File New Brokers

Recommendation

Review, discuss, receive and file new brokers.

1. Dina Collins, Vice President (Investment Trading)
J.P. Morgan
560 Mission Street, Floor 5
San Francisco, CA 94105
P: 415-315-6723
F: 415-315-5292
M: 415-269-5661
dina.w.collins@jpmchase.com
2. Tony Garcia, CFA, Vice President
Wells Fargo – Fixed Income Sales
MAC A0716-076
400 Capital Mall, 7th Floor
Sacramento, CA 95814
P: 888-267-9113
F: 916-442-2750
tgarcia@wellsfargo.com
3. Margaret / Kathleen / Dennis
GE Capital Corp / GE Company
P: 800-526-9589
4. Jason Katzen
Toyota Motor Credit
P: 310-468-3509
P: 800-292-1147
jkatzen@bloomberg.net
5. Mark Lewis, General Securities Principal
Mutual Securities, Inc.
10250 Constellation Blvd.
23rd Floor, Suite 2320
Los Angeles, CA 90067
P: 310-270-9475
M: 310-650-5476
mark.lewis@mutualsecurities.com
6. Rosa Schulte
Raymond James
28202 Cabot Rd., Ste. 300
Laguna Niguel, CA 92677
P: 949-365-5850
M: 949-742-0731
F: 949-365-5860
rosa.schulte@raymondjames.com
7. Susan Schiefelbein
CastleOak Securities, L.P.
1925 Century Park East, Ste. 720
Los Angeles, CA 90067
P: 646-521-6715
M: 310-279-3582
F: 424-653-5398
sschiefelbein@castleoaklp.com
8. Diane Murphy
Incapital, LLC
200 S. Wacker St., Suite 3700
Chicago, IL 60606
P: 877-379-3799
M: 949-412-1580
F: 312-379-3701
dmurphy@incapital.com



VENTURA COUNTY TREASURY OVERSIGHT COMMITTEE

Date: November 17, 2014

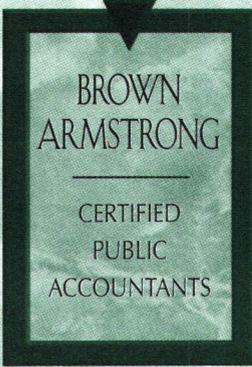
Agenda Item #14 – Receive and File the “Annual Treasury Oversight Committee Audit Engagement Letter”

Recommendation

It is recommend that the Treasury Oversight Committee receive and file the “Annual Treasury Oversight Committee Audit Engagement Letter.”

Per Government Code Section 27134, the county treasury oversight committee shall cause an annual audit to be conducted to determine the county treasury’s compliance. The audit may include issues relating to the structure of the investment portfolio and risk. Brown Armstrong *Certified Public Accountants* firm will examine the County of Ventura’s compliance with the Treasury Oversight Committee provisions contained in the California Government Code and the County Investment Policy for the year ended June 30, 2014.

The audit engagement will commence in January 2015. A final report will be presented to the Treasury Oversight Committee in April 2015.



BROWN
ARMSTRONG

CERTIFIED
PUBLIC
ACCOUNTANTS

BROWN ARMSTRONG

Certified Public Accountants

October 7, 2014

Steven Hintz
Treasurer-Tax Collector
County of Ventura
800 South Victoria Avenue
Ventura, California 93009-1290

*To be effective November 30, 2014, if approved
by the Treasury Oversight Committee.*

Dear Mr. Hintz;

We are pleased to confirm our understanding of the services we are to provide County of Ventura Treasurer-Tax Collector (the County TTC) for the year ended June 30, 2014. We will perform, as required by Government Code Section 27134, a compliance audit of the investment policies and procedures of the County TTC and issue an audit report in accordance with audit standards generally accepted in the United States of America, standards applicable to financial audits contained in *Governmental Audit Standards* issued by the Comptroller General of the United States.

Audit Objective

The objective of our audit is the expression of an opinion as to whether management's assertion that the County TTC complied with the California Government Code regarding investment pool portfolio and the County TTC's investment policy during the year ended June 30, 2014, is fairly stated, in all material respects. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion on the compliance is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for establishing and maintaining internal control and for compliance with laws, regulations, contracts, and grants. Management is responsible for making all financial records and related information available to us. We understand that you will provide us with such information required for our audit and that you are responsible for the accuracy and completeness of that information.

MAIN OFFICE

4200 TRUXTUN AVENUE

SUITE 300
BAKERSFIELD, CA 93309
TEL 661.324.4971
FAX 661.324.4997
EMAIL info@bacpas.com

560 CENTRAL AVENUE

SHAFTER, CALIFORNIA 93263
TEL 661.746.2145
FAX 661.746.1218

7673 N. INGRAM AVENUE

SUITE 101
FRESNO, CALIFORNIA 93711
TEL 559.476.3592
FAX 559.476.3593

206 S. LOS ROBLES AVENUE

SUITE 326
PASADENA, CALIFORNIA 91101
TEL 626.204.6542
FAX 626.204.6547

5250 CLAREMONT AVENUE

SUITE 237
STOCKTON, CA 95207
TEL 209.451.4833



REGISTERED with the Public Company
Accounting Oversight Board and
MEMBER of the American Institute of
Certified Public Accountants

Steven Hintz
Treasurer-Tax Collector
County of Ventura
October 7, 2014
Page Two

Audit Procedures—General

An audit includes examining, on a test basis, evidence about the County TTC's compliance with the provisions of the California Government Code regarding investment pool portfolio and the County TTC's Investment Policy. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether violations of laws or governmental regulations that is attributable to the County TTC or to acts by management or employees acting on behalf of the County TTC. Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on management's assertion as a whole. However, we will inform you of any material errors that come to our attention, and we will inform you of any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

At the conclusion of our audit, we will require certain written representations from you about the management's responsibility and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the County TTC and its environment, including internal control, sufficient to plan the audit in order to determine the nature, timing, and extent of our auditing procedures for the purpose of expressing our opinion on management's assertion regarding compliance with the California Government Code regarding investment portfolio and the County TTC's investment policy.

An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under professional standards.

Audit Administration, Fees, and Other

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

We expect to begin our audit on approximately January 5, 2015, and to issue our reports no later than March 16, 2015.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, typing, postage, travel, copies, telephone, etc.) and will approximate \$3,800. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been

Steven Hintz
Treasurer-Tax Collector
County of Ventura
October 7, 2014
Page Three

completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

All disputes under this agreement shall be submitted to mediation. Each party shall designate an executive officer empowered to attempt to resolve the dispute. Should the designated representatives be unable to agree on a resolution, a competent and impartial third party acceptable to both parties shall be appointed to mediate. Each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. In the event that the dispute is required to be litigated, the court shall be authorized to assess litigation costs against any party found not to have participated in the mediation process in good faith.

We appreciate the opportunity to be of service to the County TTC and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION



By: Eric H. Xin

EHX:jam
Enclosure
CCH 82785-6/30/14 Audit

RESPONSE:

This letter correctly sets forth the understanding of the County TTC.

By: _____

Title: _____

Date: _____