ADDENDUM NO. 1

to

COUNTY OF VENTURA REQUEST FOR PROPOSAL #5738

FOR Workload Automation Software

July 11, 2014

Prospective Offerors are hereby notified of the following:

1.   Questions and Answers attached.

SUPPLIERS signed addendum is due on or before due date & time.

Curtis Heath 7/11/14

Curtis Heath, Buyer

SUPPLIERS ACKNOWLEDGMENT:

I hereby acknowledge this Addendum No. 1

_____   _____
Company Name   Authorized Signature

_____   _____
Date   Title

July 11, 2014

1. RFP is asking for existing CGI system upgrade or a "New" COTS?
   a. **Per sections 1.1 and 1.2, The County of Ventura ("County") is currently in contract with CGI Technologies and Solutions, Inc. ("CGI") to upgrade our current financial management system ("VCFMS") from AMS Advantage 2.2 to CGI Advantage 3.10.**
   b. **The RFP is NOT asking for an upgrade to CGI.**
   c. **The RFP IS asking for a workload automation software that can integrate with VCFMS CGI Advantage 3.10. COTS means commercially off the shelf. In other words the County is not looking for a custom system.**
   d. **The proposed solution should NOT need any significant design/development.**

2. "Workload Automation System" also means "Work Order " and "Preventative Maintenance Management"
   a. **This RFP is for job scheduling software, also known as workload automation software. Job scheduling software typically provides a graphical user interface and a single point of control for scheduling and monitoring complex batch processes.**

3. Including and not limited to "Resource Management", "Job Plan Creation" ,"Job Plan Equipment allocation"
   a. **This RFP is for job scheduling software, also known as workload automation software. Job scheduling software typically provides a graphical user interface and a single point of control for scheduling and monitoring complex batch processes.**

4. Will the System "Validated" and "Tested" as per any EPA/FDA or any regulatory agency requirements.
   a. **No. The workload automation software will schedule and monitor complex batch processes.**

5. Will this system linked to a current or legacy "County Financial" systems?
   a. **The proposed solution MUST interface with CGI Advantage batch jobs.**

6. Will it also manage "Purchase Requisitions" and "Bill of Materials" for parts?
   a. **No. The workload automation software will schedule and monitor complex batch processes.**

7. Will also need the "Program and Project management" capabilities based on the human resources?
   a. **Per section 3.2, please indicate if a Project Manager will be provided. If so please follow the requirements of section 2.7.a.**

8. Will it require "Legacy System" Data Migration to new COTS application?
   a. **No. Data migration is not part of the RFP scope of work.**
9. Will the Hardware and Software a complete bundled system?
   a. **This RFP is for job scheduling software. The job scheduling software will be hosted on servers owned by the County of Ventura.**
10. Will the system Co-Located? Or In-House
    a. **Per section 3.2, the job scheduling software will be hosted on servers owned by the County of Ventura.**
11. Can Vendors have access to CGI or County of Ventura team for review of Automation needs to ensure responses can be adjusted to address the County's requirements specifically?
    a) **All questions concerning this Proposal may be directed to <u>Curtis Heath</u>, Buyer at (805) 654-2483 or <u>Curtis.heath@ventura.org</u>.**
    b) **No direct access to the final user team will be allowed.**
12. RFP is requesting services as part of the RFP is there any description on the expected tasks that is desired for the vendor to perform? Is this expectation for installation and configuration of the system and CGI/County of Ventura would be responsible for Job/Workflow implementation? Or will vendor be expected to provide services across installation/configuration/implementation of workflows? What detail can be provided on this topic?
    a) **This RFP is for the installation and configuration of the system. The County of Ventura will be responsible for job/workflow implementation.**

13. Which flavors/versions of Linux are in use today within the County? Which versions of Microsoft Windows?
    a) **Linux - Red Hat 5.9, 6.4 and 6.5**
    b) **Windows - Windows 2008 R2 and Windows 2012 R2**

14. Will the project be leveraging a Microsoft SQL Server or Oracle database?
    a) **Oracle 11.2.0.3**

15. Is the expected/needed environment to be Production only? Or will there be non-Production environments involved in implementation as well? If so, how many environments and how many Servers in each environment will be executing Jobs?
    a) **This RFP is for the production environment.**
       - **Jobs to run from the financial application server.**
       - **Jobs to update the financial database server**
       - **Jobs to back up the financial database server.**
       - **Jobs to back up the data warehouse server.**
       - **Jobs to run from the ETL (Extract Transform Load) server.**

- **Jobs to update the data warehouse server.**
- **Jobs to update the Windows forms server. This could also be jobs that are associated to printing forms.**

16. Section 2.4 indicates that proposal may be made public at time of award? Is there documentation or explanation on parameters as to what is considered confidential by Offeror and what would be excluded from a confidential status?

   a) **Financial statements and anything considered proprietary (trade secrets) can be considered confidential. Please clearly mark, in a separate section labeled "confidential", items you do not want disclosed under the Public Information Act. Please refer to section 2.11 Confidential and Proprietary Date for more information.**

17. Section 2.7 c.: Can't tell if they are looking for Managed Services. Use phrase "will directly support and be involved in meeting the day-to-day requirements of the County. If not Managed Services, then what level of Professional Services is being requested by the County?

   a) **The County of Ventura is not looking for Managed Services. Section 2.7c is intended to identify the individuals (i.e. account manager, project manager, and other key staff) that will be assigned to the County of Ventura to facilitate the purchase, installation, configuration and maintenance of the scheduling software.**

18. Section 2.7 d indicates that Vendors must provide a current financial statement. How are private companies that do not disclose their financials able to work with the County to demonstrate its financial wherewithal within the RFP response? The section indicates "Offerors shall make a definitive statement regarding their financial ability to perform the requirements hereunder." Can clarification be provided on this topic?

   a) **Offerors who do not provide financial statements, as requested under section 2.7.d, will NOT be disqualified. However, this will be taken into consideration when evaluating the RFP Response.**

   b) **Section 2.7.b.9 Dun & Bradstreet number will be used as part of the evaluation of the Offeror's financial status.**

19. Section 3.5: Make request to County of "how solution will be integrated to VCFMS?" Will we get access to information about VCFMS and the Jobs that are part of this environment? Are there scripts, APIs, etc.? Access to how test of integration is desired to be accomplished? Access to CGI team working with the County?

   a) **The scheduling software will be running scripts and reading return codes.**
   - **Jobs to run from the financial application server.**
   - **Jobs to update the financial database server**

- **Jobs to back up the financial database server.**
- **Jobs to back up the data warehouse server.**
- **Jobs to run from the ETL (Extract Transform Load) server.**
- **Jobs to update the data warehouse server.**
- **Jobs to update the Windows forms server. This could also be jobs that are associated to printing forms.**
  b) **Offerors will have will have access to the VCFMS Project Team if awarded a contract.**

20. Section 3.8 indicates that Offeror will supply documentation. Can clarification be made as to whether this documentation is to be provided in RFP answer or only at such time that the County enters negotiations with preferred Vendor? If the former, we would like to confirm that this will be protected as a confidential. Can you provide confirmation?
    a) **A list of documentation is required for the RFP response. The actual documentation is NOT required for the RFP response or the evaluation and scoring and may be provided by the Offeror at the time of award.**
    b) **Any documentation that is voluntarily provided with the RFP response and is considered proprietary MUST be labeled confidential. Please refer to RFP Section 2.11 Confidential and Proprietary Data for more info.**

21. Section 3.10 indicates that permits may be required of any work done with the County. Can the County provide any detail on permits that are expected or might be possible with   I would not expect them to be needed. But should ask if county knows of any permits that would be required in this case?
    a) **There are no known permits for this RFP at this time.**

22. 13.4 Ability to download fixes, patches, and bundles. - What does the County mean by "bundles"?
    a) **A package containing software and everything it needs to operate.**

23. 12.3 Automated job restart on new system on machine failover - We interpret this requirement as the following: while a job is running on an agent and the agent machine fails, the job(s) running on that failed agent machine will also fail. County of Ventura would like that job failure event to prompt the job to restart on another agent machine. Is that the functionality the County desires?
    a) **If the machine the job scheduler software is running on fails, and we started a new job scheduler on a backup/passive machine, then that job scheduler would rerun any remaining jobs in the scheduler.**

24. Ventura County indicates it wants pricing/implementation for 7 production Agents. Does Ventura County want a test environment, and if so, will the test environment mirror the production environment?
    a) **This RFP is for the production environment only: Jobs to run from the <u>financial application server</u>; Jobs to back up and update the <u>financial database server</u>; Jobs to back up and update the <u>data warehouse server</u>; Jobs to run from the <u>ETL (Extract Transform Load) server</u>; and Jobs to update the <u>Windows forms server</u>. This could also be jobs that are associated to printing forms.**
25. What other vendors are participating in this RFP process?
    a) **The names of other Offerors will not be disclosed at this time. When a RFP evaluation is finalized and a contract is issued then the names of the participating Offerors can be released.**