



VENTURA COUNTY  
PARKS ADVISORY COMMISSION  
800 South Victoria Avenue, L#1030  
Ventura, California 93009-1030

**MEETING MINUTES**  
**VENTURA COUNTY**  
**PARKS ADVISORY COMMISSION (PAC)**  
**REGULAR MEETING**

Government Center  
Hall of Administration, Atlantic Conference Room  
800 South Victoria Avenue, Ventura, CA

**MONDAY, JULY 16, 2018**

**4:00 p.m.**

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1. **CALL TO ORDER**  
Proceedings called to order at 4:00 p.m.
  2. **ROLL CALL**  
Commissioners: Carin Kally, Paul Nicholson, Ron Merkord, Bob Purdum  
  
PAC Staff: Ron Van Dyck, Theresa Lubin, Pam Gallo, Michelle Samsel
  3. **APPROVAL OF MINUTES**  
Purdum presides as Chair. Minutes of the April 16, 2018 PAC meeting were approved by a motion made by Kally, seconded by Merkord. All in favor.
  4. **PUBLIC COMMENTS**  
None
  5. **OLD BUSINESS**
    - A. **Saticoy Golf Course Update**  
Lubin stated that we are waiting for the foundation analysis report. When the report is completed, the architect can provide us with a cost estimate and staff will decide if we can move forward.
    - B. **Fire Damage Impacts/Update**  
Lubin stated that most of the damaged trees have been cleaned up. Steckel Park sustained the most damage. The office and storage building were burned. Parks staff met with an architect and we are waiting for a proposal. County Risk Management stated that all of our losses are covered by insurance. Staff can meet with insurance representatives as needed.
    - C. **Foster Bowl Update**  
Lubin stated that we received confirmation from the Cultural Heritage Board for the structural repair plan, and they signed off on it. We need to set up a contract with an architect. Staff is working with a disadvantaged youth group that will provide us with a quote to clean the park.
  6. **NEW BUSINESS**
    - A. **Parks Customer Survey**  
Van Dyck stated that a customer survey was sent to 3,000 customers in our database. We received 10 to 13 pages of comments. Many comments were positive. The bulk of the comments were about beach park reservations to curtail campsite abuse. There is no ordinance or policy in the Rent & Fee Schedule that prohibits people from swapping or rotating campsites within a group. In response, we may go to reservations only at the beach parks. Other comments included fixing issues with the online reservations

system. Some of the issues have already been addressed and other issues will be fixed when we upgrade the Camava software.

B. Parks Month

July is Parks Month. The Board of Supervisors will present the Parks Department with a proclamation at the July 17, 2018 meeting.

C. Kenney Grove Park

Van Dyck stated that the Parks Department will take over operations at Kenney Grove Park in Fillmore on July 1, 2018. The lessee did not renew the lease agreement. The park consists of 16 acres of land, surrounded by orchards and the lessee accepted group reservations. We are adding one park ranger position and one maintenance position. Staff will make minor repairs and upgrade the shower building.

7. PARK CONSTRUCTION PROJECT UPDATE

The Commission reviewed the list of updates. There were no questions or comments.

8. STAFF COMMENTS

None

9. COMMISSIONER COMMENTS

Kally mentioned that the dumpsters near Emma Wood State Beach are full by Monday morning. McGrath State Beach is open for business.

10. ADJOURNMENT

The meeting was adjourned at 4:31 p.m.