



VENTURA COUNTY
PARKS ADVISORY COMMISSION
800 South Victoria Avenue, L#1030
Ventura, California 93009-1030

MEETING MINUTES
VENTURA COUNTY
PARKS ADVISORY COMMISSION (PAC)
REGULAR MEETING

Government Center
Hall of Administration, Atlantic Conference Room
800 South Victoria Avenue, Ventura, CA

JANUARY 14, 2019

4:00 p.m.

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1. CALL TO ORDER
Proceedings called to order at 4:00 p.m.
 2. ROLL CALL
Commissioners: Carin Kally, Paul Nicholson, Ron Merkord, Bob Purdum
PAC Staff: Ron Van Dyck, Theresa Lubin, Michelle Samsel
 3. APPROVAL OF MINUTES
Purdum presides as Chair. Minutes of the October 15, 2018 PAC meeting were approved by a motion made by Kally, seconded by Merkord. All in favor.
 4. PUBLIC COMMENTS
None
 5. OLD BUSINESS
 - A. Saticoy Golf Course Update
Lubin stated that the architectural & engineering proposal was sent to the County's Facilities Department who will manage the design phase. The County will put out a Request for Qualifications (RFQ). The scope of work has already been written.
 - B. Fire Damage Update
Lubin stated that the County Procurement Services will handle the architectural & engineering contract. It may exceed their threshold of \$200,000. If that occurs, they will go to the Board for approval. There is \$26,000 of grant money left for trees. Dennison and Steckel lost a lot of trees.
 - C. Reservations at Beach Parks
Van Dyck stated that campers booked a lot of reservations initially and many people are canceling or rescheduling them now. Situation will stabilize over time. After April 1, we will no longer accept cash and pay vaults will no longer be used system wide.
 - D. Reservations System
Van Dyck stated that the launch date for Camava 5 (C5) upgrade is 1/29/19. Customers can make facility reservations and payments, cancel camping reservations and purchase park passes.

6. NEW BUSINESS

A. Rent & Fee Schedule

Van Dyck stated that camping and facilities have the same cancelation policy. The Board wants tighter restrictions on the cancelation policy. For camping, check in time is 12 pm, and check out time is 11 am. Campers that do not arrive for their reservation within 48 hours will be automatically checked out or canceled. A motion to accept the Rent & Fee Schedule as presented was made by Purdum, seconded by Nicholson. All in favor.

7. PARK CONSTRUCTION PROJECT UPDATE

There is one correction to the update. County Procurement Services will be handling the fire damage project.

8. STAFF COMMENTS

Thank you to Bob Purdum for his many years of service on the PAC. Today is his last meeting.

9. COMMISSIONER COMMENTS

Nicholson commented about a new bridge across the creek at Hill Canyon Park below the waste treatment plant. People can come in from Newbury Park and get to the waterfall. The old bridge was damaged by arson. It could increase the usage at the County park.

10. ADJOURNMENT

The meeting was adjourned at approximately 4:34 p.m.