



Ventura County Parks Department Adopt-A-Trail Work Plan



INSTRUCTIONS:

Place a check mark next to items you inspected and comment on your activities during this visit. Please note any vandalism, excessive litter or dumping, trail hazards, safety issues or other conditions observed and report to: County Parks at (805) 672-2073

SCHEDULED WORK DATE: _____

TRAIL PARKING LOT AND TRAILHEAD:

(If area has more than one trailhead, specify which one(s) you visited)

_____ bulletin board _____ trail map box _____ area brochure box _____ trailhead sign _____ litter pickup
 _____ weeding _____ other: _____
 _____ hazards (explain) _____

Proposed Work Plan for trail parking lot and trailhead:

TRAIL AND TRAIL STRUCTURES:

_____ trail surface _____ trail signs _____ benches _____ bridges _____ litter pickup _____ weeding _____
 _____ lost and found items (please list) _____ other: _____
 _____ hazards (explain) _____

Proposed Work Plan for trail and trail structures:

Will you need:

Maintenance Staff Instruction and Supervision: Yes / No / Not Sure

Special Tools or Equipment: Yes / No / Not Sure

Debris Pick-up: Yes / No / Not Sure

I understand that I may not perform this task until this form is approved by the Department/Adopt-A-Trail Coordinator and that the Department Maintenance staff may deny this task at any time.

 Volunteer/ Group Leader's Signature

 Phone

 Date

For Office Use Only

Will Volunteer/Group Leader need to meet with Parks Maintenance Staff prior to approval? Yes / No

Will this task require supervision and training? Yes / No

Training/Supervision provided by Adopt-A-Trail Coordinator / Parks Maintenance

Approved / Denied (please circle) Signature and Title: _____

Date: _____

Explanation for Denial: _____

Parks Maintenance Employee assigned to Train/Supervise Task: _____

Adopt-a-Trail Coordinator Assigned to Project: _____