



COUNTY *of* VENTURA

Grand Jury

800 South Victoria Avenue
Ventura, CA 93009
Tel (805) 477-1600
Fax (805) 658-4523
grandjury.countyofventura.org

This response was given using the 2020-2021 Ventura County Grand Jury Report form. The form should have reflected the Ventura County Grand Jury Report form 2021-2022.

We regret any confusion this may cause.

Sincerely,

Keith Frost
Foreperson
Ventura County Grand Jury (2022-2023)



City of Camarillo

601 Carmen Drive • P.O. Box 248 • Camarillo, CA 93011-0248

Office of the City Manager
(805) 388-5307
FAX (805) 388-5318

July 11, 2022

County of Ventura
Grand Jury
800 S. Victoria Avenue
Ventura, CA 93009

Subject: Response to 2020-2021 Ventura County Grand Jury Report

Grand Jurors,

The City of Camarillo has completed the "Response to 2020-2021 Ventura County Grand Jury Report Form" titled Cybersecurity of Water Providers in Ventura County. In addition, we have included a letter addressing the recommendations the City has implemented and a plan of action for the recommendations not yet implemented.

If there is further information needed, please contact me at (805) 388-5307.

Sincerely,

Greg Ramirez
City Manager

Attachments: Response to 2020-2021 Ventura County Grand Jury Report Form
Letter

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JUL 18 2022
Ventura County
Grand Jury

RECEIVED
18
JUL 21 REC'D
VENTURA COUNTY
GRAND JURY



COUNTY of VENTURA

Grand Jury

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Response to 2020-2021 Ventura County Grand Jury Report Form (Please See California Penal Code Section 933.05)

Report Title: Cybersecurity of Water Providers in Ventura County

Responding Entity: City of Camarillo Department of Public Works

FINDINGS

- I (we) agree with the Findings numbered: F-01 - F-09
- I (we) disagree wholly or partially with the Findings numbered:
(Attach a statement specifying any portions of the Findings that are disputed; include an explanation of the reasons.)

RECOMMENDATIONS

- Recommendations numbered R-01, R-03, R-04, r-05 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered R-02, R-06 have not yet been implemented but will be implemented in the future.
(Attach a summary indicating the timeframe for implementation.)
- Recommendations numbered _____ require further analysis.
(Attach an explanation to include: scope and parameters of the analysis or study and timeframe for the matter to be prepared for discussion with the agency or department head. The timeframe shall not exceed six months from the date of publication of the report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 7/6/2022

Signed: 

Title: City Manager

Number of pages attached: 1

California Penal Code Section 933.05

(a) For purposes of subdivision (b) of Section 933, as to each grand jury finding, the responding person or entity shall indicate one of the following:

- (1) The respondent agrees with the finding.
- (2) The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefor.

(b) For purposes of subdivision (b) of Section 933, as to each grand jury recommendation, the responding person or entity shall report one of the following actions:

- (1) The recommendation has been implemented, with a summary regarding the implemented action.
- (2) The recommendation has not yet been implemented, but will be implemented in the future, with a timeframe for implementation.
- (3) The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or head of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.
- (4) The recommendation will not be implemented because it is not warranted or is not reasonable, with an explanation therefor.

(c) However, if a finding or recommendation of the grand jury addresses budgetary or personnel matters of a county agency or department headed by an elected officer, both the agency or department head and the board of supervisors shall respond if requested by the grand jury, but the response of the board of supervisors shall address only those budgetary or personnel matters over which it has some decision making authority. The response of the elected agency or department head shall address all aspects of the findings or recommendations affecting his or her agency or department.

(d) A grand jury may request a subject person or entity to come before the grand jury for the purpose of reading and discussing the findings of the grand jury report that relates to that person or entity in order to verify the accuracy of the findings prior to their release.

(e) During an investigation, the grand jury shall meet with the subject of that investigation regarding the investigation, unless the court, either on its own determination or upon request of the foreperson of the grand jury, determines that such a meeting would be detrimental.

(f) A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after the approval of the presiding judge. No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report.



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Grand Jury
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Subject: Response to 2020-2021 Ventura County Grand Jury Report

Grand Jurors,

In response to the 2020-2021 Ventura County Grand Jury Report titled "Cybersecurity of Water Providers in Ventura County" dated May 11, 2022, the City of Camarillo agrees with all nine findings numbered F-01 through F-09. At the time of the survey, the City of Camarillo had already implemented four of the six recommendations including R-01, R-03, R-04, and R-05. The two items that the City has not yet fully implemented are R-02, and R-06, but will be implemented in the near future.

The City of Camarillo has already implemented the following recommendations:

- R-01 – Regular assessments of cybersecurity are performed by City staff. This is supplemented by regular alerts from the Department of Homeland Security, Sophos, and Microsoft.
- R-03 – The City has been using the information from the Department of Homeland Security to enhance our network security for approximately three years.
- R-04 – The City has implemented a system from KnowBe4 to provide ongoing cybersecurity training and testing of all City employees.
- R-05 – Recovery from cybersecurity incidents are included in the City's Disaster Recovery Plan.

The City agrees with R-02, and will work to share and exchange information regarding cybersecurity threats at future meetings where more than one agency is present. This will include but not be limited to meetings and email groups pertaining to the Calleguas Municipal Water District.

Response to 2020-2021 Ventura County Grand Jury Report
Page 2

The City also agrees with R-06 and will work to establish a CISA-compliant internal protocol for reporting cyber incidents. The City plans to complete this in the current fiscal year.

If there is further information needed, please contact me at (805) 383-5672.

Sincerely,



Greg Ramirez
City Manager