

'JUL 9 2019

Ventura County  
Grand Jury

# City of Port Hueneme

## Administration

July 1, 2019

Kathleen Diamond, Foreperson  
2018-19 Ventura County Grand Jury  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

### Re: 2019 Drug and Sharps Disposal Report

Dear Ms. Diamonds:

The City of Port Hueneme received the 2018-2019 Grand Jury Report "Drugs and Sharps Disposal". In accordance with Penal Code Section 933.05, we submit this response to the Grand Jury findings and recommendations.

Sincerely,

Will Berg,  
Mayor

cc: Honorable Kent Kellegrew, Presiding Judge



# City of Port Hueneme

## Administration

July 1, 2019

Honorable Kent M. Kellegrew, Presiding Judge  
Ventura County Superior Court  
800 South Victoria Avenue  
Ventura, CA 93009

Kathleen Diamond, Foreperson  
2018-19 Ventura County Grand Jury  
County of Ventura  
800 S. Victoria Avenue  
Ventura, CA 93009

### **Re: 2019 Drugs and Sharps Disposal Final Report**

Dear Presiding Judge Kellegrew and Ms. Diamond:

On May 2, 2019, the Ventura County Grand Jury completed a **Drugs and Sharps Final Annual** for the County of Ventura. This included website research regarding drug bin disposal programs in the County as well as on-sites at local law enforcement agencies. The Grand Jury visited the Port Hueneme Police Department located at 250 North Ventura Road and verified drug bin availability along with accessibility and procedures. The Grand Jury found the Port Hueneme Police Department needed to update their websites and other forms of communication to better inform the public about their existing drug-disposal programs.

The Ventura County Grand Jury noted several areas for improvement and made the following Conclusions and Recommendations:

**C-01:** *The Grand Jury concluded that among the County law enforcement facilities that have drug disposal bins, there is a lack of information and consistency in public guidance regarding disposal of all medications, particularly for pet owners. (FA-09, FA-10, FA-11, FA-12, FA-13, FA-14, FA-15, FA-16)*

## GRAND JURY RESPONSE – SHARPS AND DISPOSAL REPORT

June 17, 2019

**R-03:** *The Grand Jury recommends that all law enforcement agencies update their websites and other sources of public information. Information should include, but not limited to, guidance regarding the availability of disposal bins for drugs and sharps, accessibility requirements to the bins and directions for disposal. (C-01)*

### **Response C-1/R-03**

Upon reviewing the Grand Jury Final Report on Drug and Sharps Disposal, the Port Hueneme Police Department and City of Port Hueneme agree with the findings and conclusions and have created a webpage to provide better guidance to the public and its citizens in regards to the disposal of drugs and needles. Both websites now offer information as to hours of operation, specific location of the drug bins, along with detailed criteria for disposal.

### **Summary**

The Port Hueneme Police Department and the City of Port Hueneme take the recommendations of the Ventura County Grand Jury very seriously and will continue to remain diligent in providing the citizens of Port Hueneme with exceptional service. We will remain transparent in our daily operations and encourage thoughtful insight from those sharing the same mission.

Sincerely,

A handwritten signature in blue ink that reads "Will Berg Jr." with a stylized flourish at the end.

Will Berg, Mayor

## Response to Grand Jury Report Form

Report Title: Drug and Sharps Disposal Report

Report Date: May 2, 2019

Response by: Will Berg Title: Mayor

### FINDINGS / CONCLUSIONS

- I (we) agree with the findings / conclusions numbered: C-01
- I (we) disagree wholly or partially with the Findings / Conclusions numbered: \_\_\_\_\_

(Attach a statement specifying any portions of the Findings / Conclusions that are disputed; include an explanation of the reasons.)

### RECOMMENDATIONS

- Recommendations numbered R-03 have been implemented.  
(Attach a summary describing the implemented actions and date completed.)
- Recommendations number \_\_\_\_\_ have not yet been implemented, but will be implemented in the future.  
(Attach a time frame for the implementation.)
- Recommendations numbered \_\_\_\_\_ require further analysis.
- Recommendations numbered \_\_\_\_\_ will not be implemented because they are not warranted or are not reasonable.

Date: July 1, 2019

Signed: *Will Berg*

Number of pages attached: \_\_\_\_\_



# City of Port Hueneme

## COUNCIL AGENDA STAFF REPORT

**TO:** City Council

**FROM:** Andrew Salinas, Chief of Police

**SUBJECT:** GRAND JURY RESPONSE- Drug and Sharps Disposal Report

**DATE:** July 1, 2019

### **RECOMMENDATION:**

It is recommended the City Council authorize the Mayor to execute the response to the Ventura Grand Jury on the ***Drug and Sharps Disposal Report***.

### **BACKGROUND/ANALYSIS:**

On May 2, 2019, the Ventura County Grand Jury completed a **Drugs and Sharps Final Annual** for the County of Ventura. This included website research regarding drug bin disposal programs in the County as well as on-sites at local law enforcement agencies. The Grand Jury visited the Port Hueneme Police Department located at 250 North Ventura Road and verified drug bin availability along with accessibility and procedures. The Grand Jury found the Port Hueneme Police Department needed to update their websites and other forms of communication to better inform the public about their existing drug-disposal programs.

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# **GRAND JURY RESPONSE- ANNUAL DETENTION REPORT**

July 1, 2019

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## **Response C-1/R-03**

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## **Summary**

The Port Hueneme Police Department and the City of Port Hueneme take the recommendations of the Ventura County Grand Jury very seriously and will continue to remain diligent in providing the citizens of Port Hueneme with exceptional service. We will remain transparent in our daily operations and encourage thoughtful insight from those sharing the same mission.

## **FISCAL IMPACT:**

None

## **ATTACHMENTS:**

- 1.) Grand Jury Report – Drug and Sharps Report
- 2.) Exhibit A – Webpage Information posted on Department/City Website

## GRAND JURY RESPONSE - EXHIBIT A

### PRESCRIPTION/MEDICATION TAKE BACK PROGRAM



Do you have expired, unused or unwanted medications? The Port Hueneme Police Department has two secure pharmaceutical drop off bins in the lobby to divert harmful drugs away from children, the environment, and potential abuse in our community. The goal is to allow Port Hueneme residents a safe alternative to deliver all unused, unwanted, or expired medication to local law enforcement officials, who can in turn dispose of these controlled substances in a safe, secure, and non-hazardous manner. This program is not intended for commercial use and is not in place to assist pharmacies or hospitals in their drug disposal.

The Port Hueneme Police Department lobby is open 24 hours a day, 7 days a week.

No paperwork or identification is required for disposal and there is no fee.

**Please note the following items cannot be deposited into the drug collection unit:**

- Aerosol cans
- Inhalers
- Hydrogen Peroxide
- Thermometers
- Catheters
- Medical equipment

**The following items will be accepted into the drug collection unit:**

- Prescription drugs
- Prescription patches
- Medications
- Ointments
- Over-the-counter medications
- Vitamins
- Samples
- Medications for pets
- Needles
- Epi Pens
- Syringes

**Disposal Directions:**

- Place pill bottles/medication in sealed or zipped plastic bag
  - Sealed bags available at front police counter
- Drop them into the secure bin
- Medication in blister packaging doesn't need to be removed from packaging and can be deposited directly into the bin.
- Liquid medication and ointments shall be placed in a sealed bag and can be deposited directly into the bin