



City Manager's Office

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JUL 24 2018

Ventura County
Grand Jury

July 11, 2018

Mr. Andrew Ludlum, Foreperson
Ventura County Grand Jury
800 South Victoria Avenue
Ventura, CA 93009

Dear Mr. Ludlum:

On behalf of Mayor Andrew Fox, please find attached the City of Thousand Oaks' response to the Grand Jury report titled, "Annual Detention Report," dated May 16, 2018.

Sincerely,

Ellen Rosa
Executive Assistant

Attachment

CMO:510-40:H:Common/07 11 18 Response to Grand Jury Report Annual Detention Report Dated 05 16 18

Response to Grand Jury Report Form

Report Title: Annual Detention Report
Report Date: May 16, 2018
Response By: City Council of the City of Thousand Oaks

Pursuant to California Penal Code Sections 933.05 (c) and (d), the City Council of the City of Thousand Oaks provide the following responses to the findings and recommendations included in the above referenced Grand Jury Report.

BACKGROUND

Pursuant to California Penal Code Section 919(b), there is one task mandated to the Grand Jury, it is the annual inspection of all detention facilities in the County. The Grand Jury carried out this duty as mandated.

On May 24, 2018, the Ventura County Grand Jury provided the City Council and City Manager with a final report of its investigation entitled, "Annual Detention Report," dated May 16, 2018. The Grand Jury noted that the Thousand Oaks Police Department did not have a current Fire Life safety inspection certificate and recommended that the Thousand Oaks Police Department obtain a current certificate and schedule biennial inspections. The Grand Jury also recommended that all local police departments (including the Thousand Oaks Police Department); incorporate Prison Rape Elimination Act (PREA), standards into their policy and procedure manuals.

FORMAT OF RESPONSE:

The City's detailed response to the Grand Jury Report is set forth in the following pages. The response is ordered in the same manner as the report itself; Facts, Conclusions, and Recommendations.

RESPONSE TO FINDINGS

There were no Findings in the annual report.

RESPONSE TO CONCLUSIONS

C-17 "The Grand Jury concluded the absence of PREA standards in the 10 city police departments' policy and procedure manuals exposes the cities to potential liability. (FA-51)"

City Response: The Ventura County Sheriff's Office (VCSO), is the contract law enforcement agency for the City of Thousand Oaks. The Ventura County Sheriff's Office understands the seriousness of sexual assaults and sexual harassment in our detention facilities. It is important to note that there is a substantial difference between a holding area where an inmate may spend several hours, and the jails which the Sheriff's Office operates. The majority of arrestees are held separately while in the Thousand Oaks Police Department's holding area. Our agency immediately initiates and conducts a thorough investigation into any reported offense. Although we are not currently required to fully implement PREA, the Sheriff's Office Detention Services Division has a PREA policy that provides direction and serves as a resource for the entire agency should an incident occur in a holding area within its jurisdiction.

C-18 "The Grand Jury concluded that it was unsatisfactory for safety and liability purposes that seven out of 10 holding facilities did not have current Fire Life safety certifications available for inspection. (FA-50)"

City Response: The Ventura County Sheriff's Office (VCSO) is the contract law enforcement agency for the City of Thousand Oaks. On June 8, 2018, a Fire Life safety inspection was conducted at VCSO/Thousand Oaks Police Department. The Thousand Oaks Police Department passed the inspection and a copy of the Fire Life safety inspection certificate is on file at the Thousand Oaks Police Department. A copy of the Fire Life safety inspection certificate is included in the attached.

RESPONSE TO RECOMMENDATIONS:


R-07 "The Grand Jury recommends that the adult jails and holding facilities incorporate biennial Fire Life safety inspections into maintenance schedules. (C-18)"

City Response: The Ventura County Sheriff's Office (VCSO), is the contract law enforcement agency for the City of Thousand Oaks. VCSO/Thousand Oaks Police Department has agreed to incorporate biennial Fire Life safety inspections into the maintenance schedules. The next inspection will occur in June of 2020.

SUMMARY:

The City of Thousand Oaks and the Thousand Oaks Police Department wishes to thank the Grand Jury for its time.

Date: July 10, 2018

Signed: 
Andrew P. Fox, Mayor
City of Thousand Oaks

Number of pages attached 4



FIRE/LIFE SAFETY INSPECTION REPORT ADULT/JUVENILE DETENTION FACILITIES

Facility: Ventura County Sheriff
East County Patrol & Jail (Thousand Oaks
PD)
2201 E. Olsen Road Thousand Oaks
SFM Facility File # 40-56-44-0073-00001

FACILITY TYPE: (CHECK ONE)

- Adult max/med security
 Adult minimum security
 Juvenile max/med security
 Juvenile minimum security
 Holding Cell(s) only

An inspection of this facility was conducted per the mandate of Section 13146.1, California Health and Safety Code, and applicable requirements of Titles 19 and 24, California Code of Regulations. **(Check appropriate box):**


- No deficiencies affecting fire/life safety were noted. Fire clearance is granted.
 Minor deficiencies affecting fire/life safety were noted and are pending correction. Fire clearance is granted.
 Fire clearance is withheld pending correction of deficiencies. (List of deficiencies is attached).
 Prisoners are no longer detained at this facility.

The authority conducting the inspection shall submit copies of this report to the appropriate bodies listed below. Where fire/life safety deficiencies are noted, a list of the deficiencies must accompany this report.

- Office of the State Fire Marshal
Fire and Life Safety Division
602 E. Huntington Drive, Suite A
Monrovia, CA 91016
FAX: (626) 305-5173

- Board of State and Community Corrections
2590 Venture Oaks Way, Suite 200
Sacramento, CA 95833
FAX: (916) 327-3317

Date of Inspection: June 8, 2018

Inspected by: DSFM Specialist Aaron Greer #4030 

Fire Authority: Cal Fire-Office of the State Fire Marshal

Facility Representative: Sgt. John Gleason

ADULT/JUVENILE DETENTION FACILITY INSPECTION GUIDE

The following is to be used only as a guide and is not intended to include all applicable requirements.

		Yes	No	N/A
A.	CONSTRUCTION			
1.	Building construction type and fire resistive rating conform throughout and are maintained in good repair. (19 CCR 308.2; CBC 408.1.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Proper interior and ceiling finish ratings are provided. (CBC 804.4.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Vertical shaft enclosures are in good repair and fire assemblies at openings are properly maintained. (CBC 708)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B.	EXITS			
4.	Proper corridor construction and opening protection are provided and maintained. Dead-end corridors do not exceed 20 feet in length. (CBC 1018.4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	All means of egress are unobstructed and free of storage. (19 CCR 3.11)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Exitways and exit signs are illuminated and maintained. (CBC 1007, 1011)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Corridors are not used as part of the air distribution system. (CBC 1018.5)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Supervisory personnel are continually on duty and effective provisions are made to remove occupants in case of fire or other emergency.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C.	MECHANICAL/ELECTRICAL			
9.	Fire dampers, smoke detectors and similar devices are adequate, properly maintained and tested. (CMC 606; CBC 716.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	All heating, cooling and ventilation equipment is maintained satisfactorily. There are no visible defects. (CMC 109.2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Electrical wiring, fixtures and appliances are properly installed and operated in a safe manner. (19 CCR 3.24)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Emergency power is provided for minimal lighting and fire/life safety systems. (CBC 1011.5.3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D.	HOUSEKEEPING			
13.	Kitchen hoods, vents, ducts and filters are adequate, are maintained in proper condition and are free of grease. (19 CCR 3.19, 3.24)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.	All areas are free of unacceptable amounts of storage. (19 CCR 3.19)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E.	FIRE EXTINGUISHING/ALARM			
15.	All first-aid fire fighting equipment is properly located and maintained. (19 CCR 3.24, 3.29)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16.	All fire extinguishing systems are properly maintained and serviced. (19 CCR 3.24)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17.	The automatic fire alarm system is properly maintained. (19 CCR 3.24)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F.	TRAINING/PREPLANNING			
18.	At least one person is on duty who meets the training standards established for general fire and life safety relating specifically to the facility.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19.	Fire suppression preplanning inspections are conducted by the local fire authority at least every two years.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Where any deficiency is identified, please provide specific information regarding the deficiency type and location (e.g., the fire alarm in Building C indicated a trouble alarm and must be repaired.)