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Ventura County
Grand Jury

Tim Flynn
Mayor



Office of the Mayor

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Oxnard, CA 93030
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July 18, 2018

Mr. Andrew Ledlum, Foreperson
Grand Jury
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Dear Mr. Ledlum:

SUBJECT: Response by City of Oxnard to Civil Grand Jury Report on Campaign Signs

The City received the April 18, 2018 report of the Civil Grand Jury about campaign signs. Enclosed is the City of Oxnard's response to the findings and recommendations of the Civil Grand Jury. The City Council authorized the Mayor, City Clerk and City Attorney to sign the response during their meeting of July 17, 2018. If you should have any further questions, please feel free to contact Oxnard City Manager Alexander Nguyen at (805) 385-7430.

Sincerely,

Tim Flynn
Mayor

Enclosures

Response to Grand Jury Report Form

Report Title: Campaign Signs

Report Date: April 5, 2018

Response by: Tim Flynn

Title: Mayor

FINDINGS / CONCLUSIONS

- I (we) agree with the findings / conclusions numbered: FA-04 / C-03
- I (we) disagree wholly or partially with the Findings / Conclusions numbered: _____
(Attach a statement specifying any portions of the Findings / Conclusions that are disputed; include an explanation of the reasons.)

RECOMMENDATIONS

- Recommendation number R-01 has been implemented.
 - A revised Election Sign Procedures summary has been added to the City Clerk's candidate manual for distribution to candidates for the November 2018 election. The revised summary is attached hereto.

Date: 7/17/18

Signed: Tim Flynn

Tim Flynn, Mayor

ATTEST:

Michelle Ascencion
Michelle Ascencion, City Clerk

Date: 7/17/18

Signed: Stephen M. Fischer

Stephen M. Fischer, City Attorney

Number of pages attached: 1



ELECTION SIGN PROCEDURES AND REGULATIONS

- The placement of election signs is subject to regulation by the City, the County, and the State of California.
- This information is provided as a courtesy to all candidates for public office who may post temporary signs within the City of Oxnard in connection with the November 2018 Election.
- Temporary, noncommercial signs, including election signs, are regulated under Oxnard City Code §§16-597, 16-602(D), and 16-605(A)(1-2).
 - City Code Website: http://www.amlegal.com/codes/client/oxnard_ca/

Election signs may be posted beginning:	Friday, September 7
Election signs must be removed by:	Friday, November 16

- A permit is not required for election signs, but the following standards must be met:
 - Signs are allowed in all zones for no more than 60 days prior to, and including the day of, the election and must be removed within 10 days after the date of the election.**
 - Freestanding signs must be no more than 6 square feet in size and shall not be located within 10 feet of any property line.
 - Signs are not allowed to be located in the public rights-of-way and will be removed without notice. This includes medians, parkways and easements, utility poles, fencing, trees, shrub, railroad crossings, or lighting systems. If you believe City staff has abated your sign and you wish to retrieve the sign, please contact the City Clerk at (805)385-7803 within 14 days of abatement. After 14 days, all abated signs are discarded.
 - Signs may only be placed on private property with the permission of the property owner or their designee.
 - Portable signs are prohibited.
- When Code Compliance Division verifies a sign complaint on private property, verbal notification will be given to the candidate or campaign headquarters (the contact identified by the candidate) to correct the sign violation(s) within a 24-hour notification period.
 - If the sign violation is abated, no further Code Compliance action will take place.
 - If the violation is not abated within the 24-hour notification, or if after being notified of the sign regulations there are repeat sign violations of the same nature on private property or in the public rights-of-way, Code Compliance will proceed with additional action, which may include abating the sign and charging the candidate/campaign representative for all costs associated with the abatement in accordance with the Oxnard City Code, and additional civil or legal action may be taken up to and including criminal prosecution for repeat violations.
- Section 1-10 and Article III of Chapter 7 of the Oxnard City Code address enforcement of violations of the City's sign regulations.