



CITY OF  
**VENTURA**

RECEIVED

JUL 17 2014

VENTURA COUNTY  
GRAND JURY

July 8, 2014

The Honorable Brian J. Back  
Presiding Judge, Superior Court of California  
County of Ventura  
800 S. Victoria Avenue  
Ventura CA 93009

City Council

Cheryl Heitmann, Mayor  
Erik Nasarenko, Deputy Mayor  
Neal Andrews, Councilmember  
James L. Monahan, Councilmember  
Carl E. Morehouse, Councilmember  
Mike Tracy, Councilmember  
Christy Weir, Councilmember

**RE: Grand Jury Report City of Ventura – Claims Process**

Dear Judge Back:

Enclosed, please find our Response Form to the Grand Jury report, titled: City of Ventura – Claims Process.

On July 7, 2014, the Ventura City Council approved this Grand Jury report response and authorized the Mayor to make this reply.

Sincerely,

Cheryl Heitmann  
Mayor

C: Foreperson, Ventura County Grand Jury

Enclosure

## Response to Grand Jury Report Form

Report Title: City of Ventura Claims Process

Report Date: April 30, 2014

Response by: Jennifer Curtis Title: Human Resources Director

### FINDINGS

- I (we) agree with the findings numbered: FI-01 thru FI-10

### RECOMMENDATIONS

- Recommendation numbered **R-04** has been implemented.

*The description of the Risk Manager position as well as all other City jobs are listed under the Job Descriptions link. This link is easily searchable from the City Website.*

- Recommendations numbered **R-01 thru R-03** have not yet been implemented, but will be implemented in the next six months.

Date: 6/30/2014 Signed: Jennifer Curtis

Number of pages attached: 01