



RECEIVED

AUG 21 2013



VENTURA COUNTY
GRAND JURY

August 6, 2013

The Honorable Brian J. Back
Presiding Judge of the Superior Court
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Re: Grand Jury Report "Fueling Responsibly in Ventura County"

Dear Judge Back:

Enclosed please find our Response Form to the Grand Jury report titled Fueling Responsibly in Ventura County.

We agree with the report Findings FI-01, FI-02, FI-03, and FI-04.

Please refer to our responses below regarding Recommendations R-02, R-03, and R-04:

R-02. The Grand Jury recommends that Oxnard, Simi, Thousand Oaks, Ventura and the County meet periodically to share information regarding Best Practices, including cost savings, security, efficiency and theft prevention. (FI-01)

Response: The City's Fleet Manager and Supervisor will continue to meet periodically with the fleet managers within the County. The Cities of Oxnard, Ventura, Thousand Oaks, and the County participate in a regional Gold Coast Fleet Group that includes Santa Barbara City and County to share information and Best Practices for fuel and fleet management.

R-03. The Grand Jury recommends that Simi, Thousand Oaks, Ventura and the County continue to follow and improve Best Practices as they administer, safeguard and monitor efficient fuel usage within their respective municipalities. (FI-01-04)

Response: The City's Fleet Division will continue to follow and improve Best Practices for administering, safeguarding, and monitoring fuel usage amongst the City departments. The Fleet Division complies with all fuel regulatory requirements, prepares monthly usage reports, and distributes to the Department Heads for review.

R-04. The Grand Jury recommends that Oxnard, Simi, Thousand Oaks, Ventura and the County review their respective vehicles for instances of underperforming vehicle mileage. Then they should consider reassigning the vehicles to more efficient usage. (FI-07-08)

Response: Each department reviews their vehicle usage on a monthly basis. Annually, the Fleet Manager reviews the underutilized vehicles and makes recommendations to the Department managers for improved utilization or to consider other alternatives such as motor pool vehicles.

On August 5, 2013, the City Council approved this Grand Jury report response. We appreciate the Grand Jury's efforts in reviewing this important matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike Tracy".

for Mike Tracy
Mayor, City of Ventura

cc: Mr. Jay Whitney, Foreperson, 2012-2013 Ventura County Grand Jury