

Claudia Bill-de la Peña
Mayor

Response to Grand Jury Report Form

Report Title: Fueling Responsibly in Ventura County

RECEIVED

Report Date: June 25, 2013

SEP 13 2013

Response By: City Council of the City of Thousand Oaks

VENTURA COUNTY
GRAND JURY

RESPONSE TO RECOMMENDATIONS

The City Council has carefully reviewed the Findings and Recommendations in the Grand Jury Report that apply to the City of Thousand Oaks and has the following responses to Findings F1-01 through FI-04 and Recommendations R-02 through R-04. The Grand Jury Report statement is presented first, followed by the City's response.

As a general statement, the City of Thousand Oaks has consistently supported policies and procedures to ensure that City vehicles and equipment are selected, acquired, utilized and maintained in a manner that provides the best possible support to City operations through economical and environmentally responsible fleet management.

- ✓ **FI-01.** *The Grand Jury found that Simi, Thousand Oaks, Ventura and the County use Best Practices when dispensing fuel to municipal vehicles. These municipalities periodically meet and share information regarding efficient administration of fuel operations.*

City Council Response: The City agrees with the Grand Jury's finding.

- ✓ **FI-02.** *Simi, Thousand Oaks, Ventura and the County use commercial software to monitor fuel consumption, frequency of fueling, the amount of fuel dispensed and the mpg for each vehicle that requires fuel. This allows for tracking vehicle efficiency and monitoring for waste or theft of fuel.*

City Council Response: The City agrees with the Grand Jury's finding.

- ✓ **FI-03.** *Simi, Thousand Oaks, Ventura and the County use surveillance cameras in conjunction with monitoring fuel mileage to spot and prevent the theft of fuel.*

City Council Response: The City agrees with the Grand Jury's finding.

COPY
toaks.org

FI-04. Simi, Thousand Oaks, Ventura and the County save money by purchasing fuel in bulk, at reduced rates, store it and dispense it as needed.

City Council Response: The City agrees with the Grand Jury's finding.

R-02. The Grand Jury recommends that Oxnard, Simi, Thousand Oaks, Ventura and the County meet periodically to share information regarding Best Practices, including cost savings, security, efficiency and theft prevention.

City Council Response: The City concurs with the Grand Jury's Recommendation. City staff is available to meet with the cities of Oxnard, Simi, Ventura and the County as necessary for consistency and transparency of Best Practices, including cost savings, security, efficiency and theft prevention.

R-03. The Grand Jury recommends that Simi, Thousand Oaks, Ventura and the County continue to follow and improve Best Practices as they administer, safeguard and monitor efficient fuel usage within their respective municipalities.

City Council Response: The City concurs with the Grand Jury's Recommendation and will continue to follow and improve our established Best Practices as administered to safeguard and monitor efficient fuel usage.

R-04. The Grand Jury recommends that Oxnard, Simi, Thousand Oaks, Ventura and the County review their respective vehicles for instances of underperforming vehicle mileage. Then they should consider reassigning the vehicles to more efficient usage.

City Council Response: The City concurs with the Grand Jury's Recommendation. City staff will continue to utilize existing Equipment Usage Reports as part of our Fleet Management Program, which reviews vehicles for instances of underperforming vehicle mileage and considers them for reassignment to more efficient usage.

SUMMARY:

The City of Thousand Oaks wishes to thank the Grand Jury for its time in performing their review and determining their recommendations.

Date: September 10, 2013

Signed: _____


Claudia Bill-de la Peña, Mayor

Number of pages attached: 0