



CITY OF SIMI VALLEY

Home of The Ronald Reagan Presidential Library

RECEIVED

AUG 22 2013

VENTURA COUNTY
GRAND JURY

August 12, 2013

The Honorable Brian J. Back
Presiding Judge of the Superior Court
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009

Dear Judge Back:

The City of Simi Valley has received the 2012-2013 Grand Jury Report, "Fueling Responsibly in Ventura County." dated June 25, 2013. In accordance with Penal Code Section 933.05, we submit our reply in response to the Grand Jury recommendations.

The City Council appreciates the efforts of the Grand Jury for its investigation on this subject and its responsibility to safeguard these resources.

The Grand Jury has requested the City of Simi Valley provide responses to Findings FI-01 through FI-04 and Recommendations R-02 through R-04 as outlined in the Grand Jury report.

Findings and Responses

FI-01: The Grand Jury found that Simi, Thousand Oaks, Ventura and the County use Best Practices when dispensing fuel to municipal vehicles. These municipalities periodically meet and share information regarding efficient administration of fuel operations. (FA-01-05)

Response:

The City of Simi Valley will continue the practice of meeting periodically with local jurisdictions to share information regarding efficient administration of fuel operations.

FI-02: Simi, Thousand Oaks, Ventura and the County use commercial software to monitor fuel consumption, frequency of fueling, the amount of fuel dispensed, and the mpg for each vehicle that requires fuel. This allows for tracking vehicle efficiency and monitoring for waste or theft of fuel. (FA-01-03)

ADMIN\A3067A.JH

Response:

The City of Simi Valley will continue the Best Practices of using commercial software programs that track critical fuel related parameters to assure its vehicles are attaining optimal fuel efficiency and to guard against waste or theft.

FI-03: Simi, Thousand Oaks, Ventura and the County use surveillance cameras in conjunction with monitoring fuel mileage to spot and prevent the theft of fuel. (FA-05)

Response:

The City of Simi Valley will continue using fuel monitoring Best Practices. The City is also in the process of upgrading its existing maintenance facility surveillance system to better deter and prevent the theft of fuel resources.

FI-04: Simi, Thousand Oaks, Ventura and the County save money by purchasing fuel in bulk, at reduced rates, store it and dispense it as needed. (FA-04)

Response:

The City of Simi Valley will continue the Best Practices of fuel storage to enable it to purchase fuel in bulk and thus pay lower prices. This practice will also enable the City to provide fuel for critical and necessary services during emergencies.

Recommendations and Responses

R-02: The Grand Jury recommends that Oxnard, Simi, Thousand Oaks, Ventura and the County meet periodically to share information regarding Best Practices, including cost savings, security, efficiency and theft prevention. (FI-01)

Response:

The City of Simi Valley will continue the practice of meeting periodically with local jurisdictions to share information regarding Best Practices, including cost savings, security, efficiency and theft prevention measures.

R-03: The Grand Jury recommends that Oxnard, Simi, Thousand Oaks, Ventura and the County continue to follow and improve Best Practices as they administer, safeguard and monitor efficient fuel usage within their respective municipalities. (FI-01-04)

Response:

The City of Simi Valley will continue to follow and improve Best Practices while administering this program in a way that properly monitors fuel usage while safeguarding those resources.

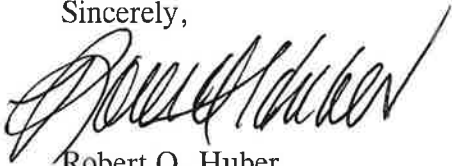
R-04: The Grand Jury recommends that Oxnard, Simi, Thousand Oaks, Ventura and the County review their respective vehicles for instances of underperforming vehicle mileage. Then they should consider reassigning the vehicles to more efficient usage. (FI-07-08)

Response:

The City of Simi Valley will continue to review vehicle reports from the City's fuel monitoring software and ensure that inefficient vehicles are reassigned, repaired or replaced as necessary.

The City Council considered the Grand Jury's report at its August 12, 2013, meeting and authorized this response. We appreciate the efforts of the Grand Jury in reviewing this matter and providing the City an opportunity to respond.

Sincerely,



Robert O. Huber
Mayor

cc: Foreperson, Ventura County Grand Jury
City Council
City Manager
City Attorney
Acting Director, Community Services
Deputy Director/Transit