



OFFICE OF THE MAYOR

## CITY OF OJAI

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*Handwritten signature*  
June 10, 1999

Honorable Judge Charles Campbell  
Presiding Judge of the Superior Court  
Ventura County Hall of Justice  
800 S. Victoria Ave.  
Ventura, CA 93009,.

**SUBJECT:** Ventura Grand Jury Year 2000 Computer Problem Report Dated 5/18/99

Dear: Judge Campbell

We appreciate the thoughtful report and recommendations prepared by the Grand Jury relative to the Year 2000 Computer problem.

This letter is submitted in response to the findings with respect to the City of Ojai. Our response to the various findings and recommendations is listed below.

**R-3 Contingency Plan:**

Concur. The City is working with the Ventura County Sheriff's Department on contingency planning. We have already surveyed preparedness status and contingency plans for key service providers. Meeting the November 1999 date is planned.

**R-4 Leap Year Check**

Concur. We will reconfirm that City computers are compliant with the Leap Year calculation.

**R-5 Embedded Chips**

Partially Concur. To the best of our knowledge we have checked such systems. We will reconfirm. We are also working with CalTrans to verify that traffic signal systems are compliant.

**R-6 Timely Testing**

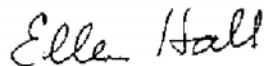
Concur. To the best of our knowledge testing is complete, but we will reconfirm in connection with recommendation R-4.

R-7 Public Information

Partially Concur. The City has already implemented a public information program. Meetings with key service providers were held in March and April. We participated at the Thousand Oaks roundtable in May. Currently the City is developing a local "preparedness" brochure for distribution via the Neighborhood Watch program and a local Y2K volunteer committee. By September this program will be underway.

Please contact our City Manager, Andrew Belknap with any questions. Again, we appreciate the proactive steps of the Grand Jury to study the Y2K issue and provide preparedness recommendations.

Sincerely,



Ellen Hall,  
Mayor

c ~~Ventura County Grand Jury~~