

COUNTY OF VENTURA
civil service commission
BOARD OF REVIEW AND APPEALS



Commissioners
Don Becker
Alyse M. Lazar
Haywood Merricks III
Joyce A. Taylor
James Vandenberg

MINUTES
REGULAR BUSINESS MEETING
THURSDAY, SEPTEMBER 24, 2015
9:30 a.m.
County of Ventura Government Center
Hall of Administration
LOWER PLAZA ASSEMBLY ROOM

- I. CALL TO ORDER** – Chair Becker called the meeting to order at 9:30 a.m.
- II. ROLL CALL** - Commissioners present: Chair Becker, Vice-Chair Lazar, Commissioners Vandenberg, and Taylor. Staff present: Cheryl Shaw, Commission Assistant. Staff present following Closed Session: Roberto Orellana, Law Advisor to the Commission, Mike Curnow and Jeri Weinstein (IR).
- III. PLEDGE OF ALLEGIANCE**
- IV. CLOSED SESSION** – Peace Officer Discipline or Dismissal Case – One Matter.

The Commission proceeded into Closed Session at 9:33 a.m. The meeting was reopened at 9:43 a.m.
- V. MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of July 23, 2015, were approved on motion by Commissioner Vandenberg, and seconded by Commissioner Taylor.
- VI. PUBLIC COMMENTS** – None.
- VII. OLD BUSINESS** – Michael Jenkins, #15-328-10-04, pertaining to Simulator Examination for Fire Captain.

Ms. Shaw confirmed that a Notice of Withdrawal of Appeal had been received from Michael D. Schwartz, Esq., counsel for Mr. Jenkins.
- VIII. REQUEST FOR HEARING** – None.
- IX. REQUEST FOR INVESTIGATION** – None.

X. NEW BUSINESS – Consideration of merit increase for Commission Assistant based upon performance review completed July 23, 2015.

Commissioner Vandenberg proposed that the Commission Assistant, Ms. Shaw, receive a 5% merit increase. A discussion was held regarding the effective date of the increase given the salary cap for the Commission Assistant position and that Ms. Shaw had received a county-wide general salary increase of 3% effective August 21. Chair Becker expressed that his preference was that the merit increase be retroactively applied to August 2, 2015, the date that Ms. Shaw’s salary review was due.

Commissioner Vandenberg made a motion that that Ms. Shaw receive a salary increase of 5% effective August 22, 2015, unless additional information was obtained with respect to the effective date and salary cap issue which would require the matter being brought back before the Commission.

Chair Becker suggested that rather than making a contingent motion, that the matter be continued for the next business meeting agenda. Commissioner Vandenberg withdrew his motion. Staff was directed to agendize the discussion for the next regular business meeting. Mr. Curnow indicated he would do some research on the issue with respect to the effective date and salary cap concerns raised by the Commissioners.

XI. INFORMATIONAL – None.

XII. COMMISSION/STAFF COMMENTS

Mike Curnow introduced Jeri Weinstein, the new Industrial Relations Manager for the County. Ms. Weinstein stated that she looked forward to working with the Commission. Chair Becker welcomed Ms. Weinstein to County service.

XIII. ADJOURNMENT – The meeting was adjourned at 9:59 a.m.