

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

James Vandenberg - Chair
Patricia S. Parham - Vice Chair
Donald Becker
Alyse M. Lazar
Vincent R. Stewart

**MINUTES
REGULAR BUSINESS MEETING
Thursday, August 22, 2019
9:00 a.m.
County of Ventura Government Center
Hall of Administration
LOWER PLAZA ASSEMBLY ROOM**

- I. **CALL TO ORDER** - Chair Vandenberg called the meeting to order at 9:02 a.m.
- II. **ROLL CALL** - Commissioners present: Chair Vandenberg, Vice-Chair Parham, Commissioners Becker and Lazar. Staff present: Cheryl Shaw, Commission Assistant, Joseph Randazzo and Grant Burton, Law Advisors and Mike Curnow (IR).
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of June 27, 2019 were approved on motion by Commissioner Becker seconded by Commissioner Lazar.
- V. **PUBLIC COMMENTS** – None.
- VI. **OLD BUSINESS** – None.
- VII. **REQUEST FOR HEARING** – None.
- VIII. **REQUEST FOR INVESTIGATION** – None.

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IX. NEW BUSINESS - Election of Chair and Vice-Chair of the Commission Pursuant to Article 3, Section 1 of the Commission's Bylaws.

Commissioner Becker nominated Vice-Chair Parham as Chair of the Commission, with the nomination being seconded by Commissioner Lazar. Following a brief discussion, Commissioner Becker withdrew his nomination and nominated Chair Vandenberg to continue as Chair of the Commission. The nomination was seconded by Commissioner Lazar. Hearing no other nominations, the Commission unanimously voted to re-elect Chair Vandenberg as Chair of the Commission.

Chair Vandenberg nominated Vice-Chair Parham to continue as Vice-Chair of the Commission. The nomination was seconded by Commissioner Lazar. Hearing no other nominations, the Commission unanimously voted to re-elect Vice-Chair Parham as Vice-Chair of the Commission.

X. INFORMATIONAL – None.

XI. COMMISSION/STAFF COMMENTS - Presentation of Report to the Board of Supervisors of the Commission's Activities for Fourth Fiscal Quarter and Fiscal Year End.

Upon motion by Commissioner Becker, seconded by Commissioner Lazar, the Commission voted unanimously to direct Chair Vandenberg to sign the report letter and for staff to forward it to the Board of Supervisors for review during its next public meeting.

Upon reconvening in Open Session at 11:30 a.m., Ms. Shaw reminded the Commission that Human Resources would be making a presentation to the Commission at the next regular business meeting scheduled for September 26, 2019.

XII. CLOSED SESSION - Peace Officer Discipline or Dismissal: Hearing and Deliberations; One Matter.

The Commission went into Closed Session at 9:08 a.m. and reconvened in Open Session at 11:30 a.m. Chair Vandenberg announced that the hearing panel in a peace officer matter considered and came to a decision on a motion filed by one of the parties.

XIII. ADJOURNMENT – The meeting was adjourned at 11:35 a.m.

***Please note:** The minutes are a summary of the Commission's business meeting. A copy of the complete audio tape of the meeting can be obtained from the Commission's office at (805) 662-6787 or by email to: civil.servicecomm@ventura.org