

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners
Don Becker
Alyse M. Lazar
Patricia S. Parham
James Vandenberg

MINUTES
REGULAR BUSINESS MEETING
Thursday, January 24, 2019
9:00 a.m.
County of Ventura Government Center
Hall of Administration
LOWER PLAZA ASSEMBLY ROOM

- I. **CALL TO ORDER** - Chair Vandenberg called the meeting to order at 9:00 a.m.
- II. **ROLL CALL** - Commissioners present: Chair Vandenberg, Vice-Chair Parham, Commissioners Becker and Lazar. Staff present: Cheryl Shaw, Commission Assistant, and Roberto R. Orellana, Law Advisor.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of November 15, 2018, were approved on motion by Vice-Chair Parham, seconded by Commissioner Becker.
- V. **PUBLIC COMMENTS** – None.
- VI. **OLD BUSINESS** – None.
- VII. **REQUEST FOR HEARING** – None.
- VIII. **REQUEST FOR INVESTIGATION** – None.

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- IX. NEW BUSINESS** - Receive and file the notice of resignation of Commissioner Haywood Merricks, III from the Commission effective December 3, 2018, and adopt a resolution approving a certificate of appreciation for Commissioner Merricks' service on the Commission. Presentation of certificate to Commissioner Merricks.

Chair Vandenberg presented Haywood Merricks with a certificate of recognition from the entire Commission and an engraved gavel. The Commissioners and Ms. Shaw expressed their sincere thanks to Mr. Merricks for his commitment and service to the Commission. Grant Burton, law advisor to the Commission, and Jim Dembowski, former Assistant Personnel Director, also expressed their gratitude for Mr. Merricks' service.

Supervisor John Zaragoza, who had appointed Mr. Merricks to the Commission, thanked him for his service and also presented Mr. Merricks with a Certificate of Recognition.

- X. INFORMATIONAL** – None.

- XI. COMMISSION/STAFF COMMENT**- Presentation of report to the Board of Supervisors of the Commission's activities for second fiscal quarter.

Upon motion by Commissioner Lazar, seconded by Vice Chair Parham, the Commission voted unanimously to direct Chair Vandenberg to sign the report letter and for staff to forward it to the Board of Supervisors for review during its next public meeting.

- XII. ADJOURNMENT** – The meeting was adjourned at 9:20 a.m.