



Commissioners

Dr. Vincent Stewart – Chair
Donald Becker – Vice Chair
James Vandenberg
Patricia S. Parham
Joel R. Price

MINUTES
REGULAR BUSINESS MEETING
Thursday, June 27, 2024
9:00 a.m.
LOWER PLAZA ASSEMBLY ROOM
Hall of Administration

- I. **CALL TO ORDER** - Chair Stewart called the meeting to order at 9:03 a.m.
- II. **ROLL CALL** - Commissioners Present: Chair Stewart, Vice-Chair Becker, Commissioners Vandenberg, Parham and Price; Staff Present: Cheryl Shaw, Commission Assistant, Emily Gardner, Law Advisor, and Mike Curnow, Industrial Relations.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of April 25, 2024, were approved on motion by Commissioner Vandenberg, seconded by Vice-Chair Becker.
- V. **PUBLIC COMMENTS** – None.
- VI. **OLD BUSINESS**
 - A. Discussion regarding making formal written request to the CEO's office that the Civil Service Commission be notified prior to any requests going before the Board of Supervisors to amend the Ventura County Civil Service Ordinance (Division 1, Chapter 3, Article 4).

On motion by Vice-Chair Becker, seconded by Commissioner Price, the Commission voted unanimously to direct staff to draft a letter as per the discussion and agendaize a review and signing of said letter to a future meeting.

- B.** Discussion regarding drafting correspondence to the Board of Supervisors regarding mandatory binding arbitration provisions contained in various County Memoranda of Understanding.

Staff was directed to continue this item to a future meeting to (1) brief the Commission as to the Commission's duty and scope of reviews conducted under Section 103 of the County Personnel Rules and Regulations and potentially modify letters of advise to the Board of Supervisors regarding said reviews; (2) brief the Commission regarding language utilized by Labor Relations in requests to the Commission to conduct Section 103 reviews specifically with regard to successor MOA agreements containing binding arbitration provisions for disciplinary matters; (3) further discussion regarding drafting correspondence to the Board of Supervisors regarding inclusion of mandatory binding arbitration provisions in various county Memoranda of Understanding.

- VII. NEW BUSINESS** - Discussion and approval of (1) renewal of contract law advisor contracts for Grant Burton and Natalie Panossian-Bassler, and (2) contract renewal rates of \$273 per hour to match rate charged by the office of County Counsel.

A motion was made by Commissioner Vice-Chair Becker, seconded by Commissioner Parham, to (1) approve the contract renewals for the outside law advisors and to (2) increase the contract hourly rate to \$273.00.

The motion carried unanimously. (Yes: Chair Stewart, Vice-Chair Becker, and Commissioners Vandenberg, Parham and Price.)

- VIII. INFORMATIONAL** – None.

- IX. COMMISSION/STAFF COMMENTS**

- X. CLOSED SESSION** - Public Employee Performance Evaluation: Civil Service Commission Assistant.

The Commission proceeded into closed session at 9:34 a.m. and reconvened to open session at 10:00 a.m. There were no announcements.

- XI. ADJOURNMENT** – The meeting was adjourned at 10:08 a.m.