

COUNTY OF VENTURA
civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

Patricia S. Parham - Chair
Vincent R. Stewart - Vice Chair
James Vandenberg
Donald Becker
Mic Farris

**AGENDA
REGULAR BUSINESS MEETING
Thursday, July 28, 2022
9:00 a.m.
LOWER PLAZA ASSEMBLY ROOM
Hall of Administration**

IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e)(1)(A) AND IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND LOCAL HEALTH OFFICER RECOMMENDATION REGARDING SOCIAL DISTANCING, THE CIVIL SERVICE COMMISSION WILL MEET IN-PERSON AND REMOTELY.

YOU MAY ATTEND, PARTICIPATE, AND PROVIDE PUBLIC COMMENT EITHER IN-PERSON, AT THE TIME AND PLACE LISTED ABOVE, OR REMOTELY. IF YOU CHOOSE TO ATTEND REMOTELY, PLEASE REFER TO THE INSTRUCTIONS BELOW:

1. If you would like to attend the Civil Service Commission meeting using Zoom, please register at the following link no later than 5:00 p.m. on the Wednesday before the meeting:

https://us02web.zoom.us/webinar/register/WN_bygnhVziTDiSLa05dUzhUA

Once registered you will receive an email with the link to join the meeting. On the day of the meeting click on the link to view the meeting. Please mute your device to avoid distraction.

2. To provide a written general public comment or a comment on a specific agenda item in advance of the meeting, please submit your comment via email by 5:00 p.m. on the Wednesday before the meeting to the Commission's Assistant at: VCCSC@ventura.org. Please indicate the agenda item number on which you are commenting. Your email will be

distributed to the Civil Service Commission and placed into the record at the meeting. If you so request, and if your comment is 250 words or less, your comment may be read into the record at the discretion of the Chair and as time allows.

3. If you will watch the meeting via Zoom (*prior registration required – see instruction above*) and would like to verbally address the Commission to make either a general public comment or to comment on a specific agenda item, please submit a speaker’s card request by 5:00 p.m. on the Wednesday before the meeting via email to the Commission’s Assistant at: VCCSC@ventura.org. Please indicate the agenda item number, your name and/or, if you intend on using the dial in option to attend the zoom, the phone number you will be using so that you can be identified in order to be called by the Chair to address the Commission. Verbal comments may be limited to (3) minutes due to time limitations.

4. Copies of documents referenced in the agenda may be obtained via email request to civil.servicecomm@ventura.org or by phone (805) 662-6787.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MINUTES FOR APPROVAL – Regular Business Meeting of June 23, 2022.

V. PUBLIC COMMENTS - [An opportunity for the public to address the Commission on any topic that is not on the agenda but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]

VI. NEW BUSINESS

- A.** Recommendation to Adopt a Resolution Authorizing Remote Teleconference Meetings of the Civil Service Commission Pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.
- B.** Election of Chair and Vice-Chair of the Commission Pursuant to Article 3, Section 1 of the Commission’s Bylaws.

- C. Presentation of Report to the Board of Supervisors of the Commission's Activities for Fourth Fiscal Quarter and Fiscal Year End.
- D. Review 2022 Local Agency Biennial Notice Regarding Civil Service Commission's Conflict of Interest Code; Authorize Chair to Sign Notice.

VII. REQUEST FOR HEARING – None.

VIII. OLD BUSINESS – None.

IX. INFORMATIONAL

- A. Board of Supervisors Approval of Modifications to the 2018 Ventura County Administrative Policy Manual - Addition of Chapters II-21 Code of Conduct for Members of Boards and Commissions.
- B. Correspondence received regarding Ventura County Health Care Agency's Recruitment for Director of Revenue Integrity I/II.

X. COMMISSION/STAFF COMMENTS

XI. ADJOURNMENT

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission's Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California, or via email request to civil.servicecomm@ventura.org.