

COUNTY OF VENTURA

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

Patricia S. Parham - Chair
Vincent R. Stewart - Vice Chair
James Vandenberg
Donald Becker
Mic Farris

AGENDA
REGULAR BUSINESS MEETING
Thursday, January 27, 2022
9:00 a.m.

IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e)(1)(A) AND IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND THE LOCAL HEALTH OFFICER RECOMMENDATION REGARDING SOCIAL DISTANCING, THE HALL OF ADMINISTRATION IS CURRENTLY CLOSED TO THE PUBLIC. ALL MEETINGS OF THE CIVIL SERVICE COMMISSION ARE BEING CONDUCTED ELECTRONICALLY. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE PUBLIC HEARING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO THE INSTRUCTIONS BELOW.

THE FOLLOWING OPTIONS ARE AVAILABLE TO ALLOW THE PUBLIC TO ATTEND THE MEETING AND PROVIDE PUBLIC COMMENTS:

1. If you would like to attend the Civil Service Commission meeting using Zoom, please register at the following link no later than 5:00 p.m. on the Wednesday before the meeting:

https://us02web.zoom.us/webinar/register/WN_A7wWafJpT0eZJqqg9IIZtQ

The meeting registration link may also be found on the Commission's webpage at:

<https://www.ventura.org/civil-service-commission/2021-meetings/>

Once registered you will receive an email with the link to join the meeting. On the day of the meeting click on the link in order to view the meeting. In order to minimize distractions during the meeting please mute your device.

2. If you wish to submit a written general public comment or a comment on a specific agenda item in advance of the meeting, please submit your comment via email by 5:00 p.m. on the Wednesday before the meeting. Please submit your comment via email to the Commission's Assistant at: VCCSC@ventura.org. Please indicate the agenda item number on which you are commenting. Your email will be distributed to the Civil Service Commission and placed into the record at the meeting. If you so request, and if your comment is 250 words or less, your comment may be read into the record at the discretion of the Chair and as time allows.

3. If you will watch the meeting via Zoom (*prior registration required – see instruction above*) and would like to verbally address the Commission to make either a general public comment or to comment on a specific agenda item, please submit a speaker's card request by 5:00 p.m. on the Wednesday before the meeting via email to the Commission's Assistant at: VCCSC@ventura.org. Please indicate the agenda item number, your name and/or, if you intend on using the dial in option to attend the zoom, the phone number you will be using so that you can be identified in order to be called by the Chair to address the Commission. Verbal comments may be limited to (3) minutes due to time limitations. Please test your device/equipment at the following link prior to the meeting. <https://zoom.us/test>

4. Copies of documents referenced in the agenda may be obtained via email request to civil.servicecomm@ventura.org or by phone (805) 662-6787.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MINUTES FOR APPROVAL – Regular Business Meeting of November 18, 2021.

V. PUBLIC COMMENTS - [An opportunity for the public to address the Commission on any topic that is not on the agenda but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]

If you wish to make either a general public comment or a comment on a specific agenda item, please see instructions two and three above.

VI. NEW BUSINESS – None.

VII. COMMISSION/STAFF COMMENTS

- A. Recommendation to adopt a resolution authorizing remote teleconference meetings of the Civil Service Commission for a 30-day period due to the state of emergency.
- B. Presentation of Report to the Board of Supervisors of the Commission’s Activities for Second Fiscal Quarter.
- C. Further discussion regarding Commission hearing procedures and format for Commission Decision and Orders.

VIII. ADJOURNMENT

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission’s Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California, or via email request to civil.servicecomm@ventura.org.