

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

Patricia S. Parham - Chair
Vincent R. Stewart - Vice Chair
James Vandenberg
Donald Becker
Alyse M. Lazar

MINUTES
REGULAR BUSINESS MEETING
Thursday, June 24, 2021
9:00 a.m.
County of Ventura Government Center
Hall of Administration
Lower Plaza Assembly Room

- I. **CALL TO ORDER** – Chair Parham called the meeting to order at 9:00 a.m.
- II. **ROLL CALL** – Commissioners present: Chair Parham, Vice-Chair Stewart, Commissioners Vandenberg and Becker, Commissioner Lazar (via zoom). Staff present: Cheryl Shaw, Commission Assistant, Joseph Randazzo, Law Advisor, and Mike Curnow (Industrial Relations).
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of April 22, 2021 were approved on motion by Commissioner Vandenberg, seconded by Commissioner Becker. The minutes of the Special Business Meeting of May 21, 2021 were approved on motion by Commissioner Becker, seconded by Vice-Chair Stewart.
- V. **PUBLIC COMMENTS** – None.
- VI. **NEW BUSINESS**
 - A. Discussion and approval of (1) renewal of contract law advisor contracts for Grant Burton and Natalie Panossian-Bassler, and (2) contract renewal rates of \$242 per hour to match rate charged by the office of County Counsel.

Ms. Shaw informed the Commission that there had been no change in the hourly rate of County Counsel and, therefore, the \$242 per hour rate for the contract law advisors would remain the same for fiscal year 2021/2022.

The Commission unanimously voted to renew the law advisor contract for Grant Burton for fiscal year 2021/2022 on motion by Commissioner Vandenberg, seconded by Vice-Chair Stewart. The Commission unanimously voted to renew the law advisor contract for Natalie Panossian-Bassler for fiscal year 2021/2022 on motion by Commissioner Becker, seconded by Vice-Chair Stewart.

Staff was directed to agendaize to a future date a discussion regarding adopting a format to be utilized for the Commission's Decisions and Orders.

- B. Discussion and direction to staff regarding process for the Commission's review of Memoranda of Understanding or Agreement between the County and recognized employee organizations pursuant to Article 1, Section 103 and Article 20, Section 2006(B) of the Personnel Rules and Regulations.

Mr. Curnow addressed the Commission and answered questions. No formal action taken.

VII. COMMISSION/STAFF COMMENTS – Ms. Shaw congratulated Commissioners Parham and Becker on their recent reappointments to the Commission.

VIII. ADJOURNMENT – The meeting was adjourned at 9:45 a.m.

APPROVED: _____
Patricia Parham, Chair