

COUNTY OF VENTURA

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

Patricia S. Parham - Chair
Vincent R. Stewart - Vice Chair
James Vandenberg
Donald Becker
Alyse M. Lazar

AGENDA REGULAR BUSINESS MEETING

Thursday, June 24, 2021

9:00 a.m.

County of Ventura Government Center
Hall of Administration
Lower Plaza Assembly Room

IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S ORDER TO LIMIT INDOOR OPERATIONS AS A PRECAUTIONARY MEASURE TO HELP SLOW THE SPREAD OF COVID-19, THE HALL OF ADMINISTRATION IS CLOSED TO THE PUBLIC, AND THE CIVIL SERVICE COMMISSION'S MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM.

THE FOLLOWING OPTIONS ARE AVAILABLE TO ALLOW THE PUBLIC TO ATTEND THE MEETING AND PROVIDE PUBLIC COMMENTS:

1. If you would like to attend the Civil Service Commission meeting using Zoom, please register at the following link no later than 5:00 p.m. on the Thursday before the meeting:

https://us02web.zoom.us/webinar/register/WN_mK_YDDcSRbGHPK1WRBfuEw

The meeting registration link may also be found on the Commission's webpage at:

<https://www.ventura.org/civil-service-commission/2021-meetings/>

Once registered you will receive an email with the link to join the meeting. On the day of the meeting click on the link in order to view the meeting. In order to minimize distractions during the meeting please mute your device.

2. If you wish to submit a written general public comment or a comment on a specific agenda item in advance of the meeting, please submit your comment via email by 5:00 p.m. on the Wednesday before the meeting. Please submit your comment via email to the Commission's Assistant at: VCCSC@ventura.org. Please indicate the agenda item number on which you are commenting. Your email will be distributed to the Civil Service Commission and placed into the record at the meeting. If you so request, and if your comment is 250 words or less, at the discretion of the Chair and as time allows, your comment may be read into the record.

3. If you will watch the meeting via Zoom (*prior registration required – see instruction above*) and would like to verbally address the Commission to make either a general public comment or to comment on a specific agenda item, please submit a speaker's card request by 5:00 p.m. on the Wednesday before the meeting via email to the Commission's Assistant at: VCCSC@ventura.org. Please indicate the agenda item number, your name and/or, if you intend on using the dial in option to attend the zoom, the phone number you will be using so that you can be identified in order to be called by the Chair to address the Commission. Verbal comments may be limited to (3) minutes due to time limitations. Please test your device/equipment at the following link prior to the meeting. <https://zoom.us/test>

4. Copies of documents referenced in the agenda may be obtained via email request to civil.servicecomm@ventura.org or by phone (805) 662-6787.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MINUTES FOR APPROVAL – Regular Business Meeting of April 22, 2021, and Special Business Meeting of May 21, 2021.

V. PUBLIC COMMENTS - [An opportunity for the public to address the Commission on any topic that is not on the agenda but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]

If you wish to make either a general public comment or a comment on a specific agenda item, please see instructions two and three above.

VI. NEW BUSINESS

- A.** Discussion and approval of (1) renewal of contract law advisor contracts for Grant Burton and Natalie Panossian-Bassler, and (2) contract renewal rates of \$242 per hour to match rate charged by the office of County Counsel.

- B.** Discussion and direction to staff regarding process for the Commission's review of Memoranda of Understanding or Agreement between the County and recognized employee organizations pursuant to Article 1, Section 103 and Article 20, Section 2006(B) of the Personnel Rules and Regulations.

VII. COMMISSION/STAFF COMMENTS

VIII. ADJOURNMENT

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission's Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California, or via email request to civil.servicecomm@ventura.org.