

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

Patricia S. Parham - Chair
Vincent R. Stewart - Vice Chair
James Vandenberg
Donald Becker
Alyse M. Lazar

**MINUTES
REGULAR BUSINESS MEETING
Thursday, August 27, 2020
9:00 a.m.
[Zoom Meeting]**

- I. **CALL TO ORDER** – Chair Vandenberg called the meeting to order at 9:00 a.m.
- II. **ROLL CALL** - Commissioners present: Chair Vandenberg, Vice-Chair Parham, Commissioners Becker, Lazar and Stewart. Staff present: Cheryl Shaw, Commission Assistant; Joseph Randazzo, Law Advisor; and Mike Curnow, Industrial Relations.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of June 25, 2020, were approved on motion by Commissioner Becker, seconded by Commissioner Stewart.
- V. **PUBLIC COMMENTS** – None.
- VI. **OLD BUSINESS** – None.
- VII. **REQUEST FOR DISCIPLINARY HEARING** – None.
- VIII. **REQUEST FOR INVESTIGATION** – None.
- IX. **NEW BUSINESS**
 - A. Review 2020 Local Agency Biennial Notice Regarding Civil Service Commission’s Conflict of Interest Code; Authorize Chair to Sign Notice.

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Ms. Shaw stated that the Commission had amended its Conflict of Interest Code in 2014 but as there has been no change in designated positions or disclosure categories no amendment was necessary. On motion by Commissioner Becker, seconded by Commissioner Lazar, the Chair was directed to sign the 2020 Local Agency Biennial Notice.

- B.** Election of Chair and Vice-Chair of the Commission Pursuant to Article 3, Section 1 of the Commission's Bylaws.

Chair Vandenberg nominated Vice-Chair Parham as Chair of the Commission. The nomination was seconded by Commissioner Lazar. Hearing no other nominations, the Commission unanimously voted to elect Vice-Chair Parham as Chair of the Commission.

Commissioner Becker nominated Commissioner Stewart as Vice-Chair of the Commission. The nomination was seconded by Commissioner Lazar. Hearing no other nominations, the Commission unanimously voted to elect Commissioner Stewart as Vice-Chair of the Commission.

X. INFORMATIONAL – None.

XI. COMMISSION/STAFF COMMENTS –

- A.** Presentation of Report to the Board of Supervisors of the Commission's Activities for Fourth Fiscal Quarter and Fiscal Year End.

On motion by Commissioner Becker, seconded by Commissioner Lazar, the Commission voted unanimously to direct the Chair to sign the report letter and for staff to forward it to the Board of Supervisors for review during its next public meeting.

- B.** Update regarding letter to County Executive Officer (CEO) requesting that the CEO support the Commission's request for the Board of Supervisors to enact a resolution increasing compensation to \$200 per diem for Commissioners participating on appeal hearing panels.

Ms. Shaw stated that she had spoken with Bryan Friedman, the fiscal analyst assigned to the Commission who confirmed that Chief Executive Officer Mike Powers will support the Commission's request to the Board of Supervisors. Mr.

***Please note:** The minutes are a summary of the Commission's business meeting. A copy of the complete audio tape of the meeting can be obtained from the Commission's office at (805) 662-6787 or by email to: civil.servicecomm@ventura.org

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Friedman will work with staff to prepare the Board letter to be presented at a future Board meeting, most likely at the end of September.

XII. ADJOURNMENT – The meeting was adjourned at 9:13 a.m.

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