

# civil service commission

BOARD OF REVIEW AND APPEALS



**Commissioners**

Patricia S. Parham - Chair  
Vincent R. Stewart - Vice Chair  
James Vandenberg  
Donald Becker  
Alyse M. Lazar

**AGENDA  
REGULAR BUSINESS MEETING  
Thursday, December 10, 2020  
9:00 a.m.**

**IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S RECENT ORDER TO LIMIT INDOOR OPERATIONS AS A PRECAUTIONARY MEASURE TO HELP SLOW THE SPREAD OF COVID-19, THE HALL OF ADMINISTRATION IS CLOSED TO THE PUBLIC, AND THE CIVIL SERVICE COMMISSION'S MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM.**

**THE FOLLOWING OPTIONS ARE AVAILABLE TO ALLOW THE PUBLIC TO ATTEND THE MEETING AND PROVIDE PUBLIC COMMENTS:**

1. If you would like to attend the Civil Service Commission meeting using Zoom, please register at the following link no later than 5:00 p.m. on the Wednesday before the meeting:

[https://us02web.zoom.us/webinar/register/WN\\_b7JeKGkyT7G\\_Pwr7LL2xg](https://us02web.zoom.us/webinar/register/WN_b7JeKGkyT7G_Pwr7LL2xg)

The meeting registration link may also be found on the Commission's webpage at:

<https://www.ventura.org/civil-service-commission/2020-meetings/>

2. If you wish to make a public comment, you have the following choices:

a) If you wish to make a written general comment or on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Wednesday before the meeting. Please submit your comment, limited to 250 words or less, via email to the Commission's Assistant at: [VCCSC@ventura.org](mailto:VCCSC@ventura.org). Your email will be read and placed into the record at the meeting.

b) If you are watching the meeting via Zoom (prior registration required – see instruction one, above) and would like to make either a general public comment, an informational comment for items not on the day's agenda or to comment on a specific agenda

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item as it is being heard, please submit your comment, limited to 250 words or less in the zoom meeting chat box OR state your request for verbal public comment in the chat box. Verbal public comments may be limited to three (3) minutes due to time limitations.

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. MINUTES FOR APPROVAL** – Regular Business Meeting of August 27, 2020.  
[Copies of the minutes will be available prior to the meeting.]

**V. PUBLIC COMMENTS** - [An opportunity for the public to address the Commission on any topic that is not on the agenda but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]

**If you wish to make a public comment on a specific agenda item and do not wish to attend the meeting using Zoom, you may submit your comment via email by 5:00 p.m. on the Wednesday prior to the meeting. Comments may be submitted to the Commission Assistant at VCCSC@ventura.org. In the Subject line of the email, please indicate the agenda item number, and your email will be read during the meeting.**

**VI. OLD BUSINESS** – None.

**VII. REQUEST FOR DISCIPLINARY HEARING** – None.

**VIII. REQUEST FOR INVESTIGATION** – None.

**IX. INFORMATIONAL** – [Items not intended for Commission action, however, discussion regarding these items might evolve into action. Those parties having an interest in these items should attend the meeting as these matters may not be revisited.]

**X. COMMISSION/STAFF COMMENTS** – Update regarding request to Board of Supervisors to enact a resolution increasing compensation to \$200 per diem for Commissioner participation on hearing panels.

**XI. CLOSED SESSION –**

- A. Peace Officer Discipline or Dismissal – One Matter (approximately 10 minutes).
- B. Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9, subd. (d)(1) – Name of Case: *County of Ventura v. Ventura County Civil Service Commission*; Ventura County Superior Court Case No. 56-2019-00532471-CU-WM-VTA).

**XII. ADJOURNMENT**

**Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.**

**All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission's Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California, or via email request to [civil.servicecomm@ventura.org](mailto:civil.servicecomm@ventura.org).**