

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

James Vandenberg - Chair
Patricia S. Parham - Vice Chair
Donald Becker
Alyse M. Lazar
Vincent R. Stewart

AGENDA REGULAR BUSINESS MEETING Thursday, August 27, 2020 9:00 a.m.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER'S DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE HALL OF ADMINISTRATION BUILDING IS CLOSED TO THE PUBLIC, AND THE CIVIL SERVICE COMMISSION'S MEETING WILL BE HELD ELECTRONICALLY VIA ZOOM.

THE FOLLOWING OPTIONS ARE AVAILABLE TO ALLOW THE PUBLIC TO ATTEND THE MEETING AND PROVIDE PUBLIC COMMENTS:

1. If you would like to attend the Civil Service Commission meeting using Zoom, please register at the following link no later than 5:00 p.m. on the Wednesday before the meeting: https://us02web.zoom.us/webinar/register/WN_c3nkywjBTMSbk5unisNfag

2. If you wish to make a public comment, you have the following choices:

a) If you wish to make a written general comment or on a specific agenda item, please submit your comment via email by 5:00 p.m. the day prior to the meeting. Please submit your comment, limited to 250 words or less, via email to the Commission's Assistant at: VCCSC@ventura.org. Your email will be read and placed into the record at the meeting.

b) If you are watching the meeting via Zoom (prior registration required – see instruction one, above) and would like to make either a general public comment, an informational comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less in the zoom meeting chat box OR state your request for verbal public comment in the chat box. Verbal public comments may be limited to three (3) minutes due to time limitations.

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I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. MINUTES FOR APPROVAL – Regular Business Meeting of June 25, 2020.
[Copies of the minutes will be available prior to the meeting.]

V. PUBLIC COMMENTS - [An opportunity for the public to address the Commission on any topic that is not on the agenda but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]

If you wish to make a public comment on a specific agenda item and do not wish to attend the meeting using Zoom, you may submit your comment via email by 6:00 p.m. on Wednesday, August 26, 2020. Comments may be submitted to the Commission Assistant at VCCSC@ventura.org. In the Subject line of the email, please indicate the agenda item number, and your email will be read during the meeting.

VI. OLD BUSINESS – None.

VII. REQUEST FOR DISCIPLINARY HEARING – None.

VIII. REQUEST FOR INVESTIGATION – None.

IX. NEW BUSINESS

A. Review 2018 Local Agency Biennial Notice Regarding Civil Service Commission's Conflict of Interest Code; Authorize Chair to Sign Notice.

B. Election of Chair and Vice-Chair of the Commission Pursuant to Article 3, Section 1 of the Commission's Bylaws.

AGENDA
Civil Service Commission
August 27, 2020

X. INFORMATIONAL – [Items not intended for Commission action, however, discussion regarding these items might evolve into action. Those parties having an interest in these items should attend the meeting as these matters may not be revisited.]

XI. COMMISSION/STAFF COMMENTS –

A. Presentation of Report to the Board of Supervisors of the Commission’s Activities for Fourth Fiscal Quarter and Fiscal Year End.

B. Update regarding letter to County Executive Officer (CEO) requesting that the CEO support the Commission’s request for the Board of Supervisors to enact a resolution increasing compensation to \$200 per diem for Commissioners participating on appeal hearing panels.

XII. ADJOURNMENT

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission’s Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California.