

# civil service commission

BOARD OF REVIEW AND APPEALS



**Commissioners**

James Vandenberg - Chair  
Patricia S. Parham - Vice Chair  
Donald Becker  
Alyse M. Lazar  
Vincent R. Stewart

**AGENDA**  
**REGULAR BUSINESS MEETING**  
**Thursday, June 25, 2020**  
**9:00 a.m.**  
**County of Ventura Government Center**  
**Hall of Administration**  
**LOWER PLAZA ASSEMBLY ROOM**

**IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER'S LOCAL ORDER, THE HALL OF ADMINISTRATION IS OPEN WITH SOCIAL DISTANCING MEASURES IN PLACE. TEMPERATURE SCREENINGS ARE CONDUCTED BEFORE ENTERING THE HALL OF ADMINISTRATION AND FACE COVERINGS ARE REQUIRED.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. MINUTES FOR APPROVAL** – Regular Business Meeting of May 28, 2020. [Copies of the minutes will be available prior to the meeting.]
- V. PUBLIC COMMENTS** - [An opportunity for the public to address the Commission on any topic that is not on the agenda but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]

*If you wish to make a public comment on a specific agenda item and do not wish to attend the meeting in person, you may submit your comment via email by 6:00 p.m. on Wednesday, June 24, 2020. Comments may be submitted to the Commission Assistant at [VCCSC@ventura.org](mailto:VCCSC@ventura.org). In the Subject line of the email, please indicate the agenda item number, and your email will be read during the meeting.*

- VI. **OLD BUSINESS** – Continued discussion regarding draft letter to County Executive Officer (CEO) requesting that the CEO support the Commission’s request for the Board of Supervisors to enact a resolution increasing compensation to \$200 per diem for Commissioners participating on appeal hearing panels. Directions to staff regarding amendments to letter and/or direction to Chair to sign letter as appropriate.
- VII. **REQUEST FOR DISCIPLINARY HEARING** – None.
- VIII. **REQUEST FOR INVESTIGATION** – None.
- IX. **NEW BUSINESS** – Discussion and approval of (1) renewal of contract law advisor contracts for Grant Burton and Natalie Panossian-Bassler, and (2) contract renewal rates of \$242 per hour to match rate charged by the office of County Counsel.
- X. **INFORMATIONAL** – [Items not intended for Commission action, however, discussion regarding these items might evolve into action. Those parties having an interest in these items should attend the meeting as these matters may not be revisited.]
- XI. **COMMISSION/STAFF COMMENTS**
- XII. **ADJOURNMENT**

**Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.**

**All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission’s Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California.**