

civil service commission

BOARD OF REVIEW AND APPEALS



**MINUTES
REGULAR BUSINESS MEETING
THURSDAY, APRIL 28, 2016
9:30 a.m.
County of Ventura Government Center
Hall of Administration
LOWER PLAZA ASSEMBLY ROOM**

Commissioners
Don Becker
Alyse M. Lazar
Haywood Merricks III
James Vandenberg

- I. **CALL TO ORDER** - Chair Becker called the meeting to order at 9:30 a.m.
- II. **ROLL CALL** - Commissioners present: Chair Becker, Vice-Chair Lazar, Commissioners Vandenberg and Merricks. Staff present: Cheryl Shaw, Commission Assistant, Roberto Orellana, Law Advisor to the Commission and Mike Curnow (IR).
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Special Business Meeting of March 21, 2016, were approved on motion by Commissioner Merricks, seconded by Commissioner Vandenberg.
- V. **PUBLIC COMMENTS** – None.
- VI. **OLD BUSINESS** – None.
- VII. **REQUEST FOR HEARING** – None.
- VIII. **REQUEST FOR INVESTIGATION** – None.
- IX. **NEW BUSINESS** – None.
- X. **INFORMATIONAL** – In response to a question from Commissioner Vandenberg, Ms. Shaw stated that the civil case involving the Criminal Justice Attorneys Association (CJAAVC) was trailing in the superior court and, if the trial did not start today, the case would be re-set for a new trial date, which could be several months from now.

XI. COMMISSION/STAFF COMMENTS –

A. Budget presentation for fiscal year 2016/2017.

Rosanna Bati, Fiscal Manager of the County Executive Office presented the Commission's fiscal year 2016/2017 budget. She stated that the net budget is \$140,000 but that given Ms. Shaw's resignation, there is an option to adjust the salaries and benefits line item according to the salary of the newly hired Commission Assistant. In response to Vice-Chair's question, Ms. Bati stated that there was more than enough in appropriations to cover the newly hired assistant and any overlap that Ms. Shaw would have for training time.

B. Quarterly Report to Board of Supervisors of Commission's activities for third fiscal quarter.

Upon motion by Commissioner Vandenberg, seconded by Vice-Chair Lazar, the Commission voted unanimously to direct the Chair to sign the report letter and directed staff to forward it to the Board of Supervisors for its next business meeting.

C. Presentation of Recognition to Joyce Taylor for her service to the Civil Service Commission.

Chair Becker presented Joyce Taylor with a certificate of recognition from the entire Commission. He then expressed how wonderful it was to have worked with her on the Commission and that all were sorry to see her resign. Supervisor Kathy Long, who had appointed Ms. Taylor to the Commission, thanked Joyce for her service both as the Supervisor's prior Chief of Staff and as a Civil Service Commissioner.

XII. ADJOURNMENT – The meeting was adjourned at 9:45 a.m. and everyone then attended a reception for Joyce Taylor in the Lower Plaza Assembly Room.