

COUNTY OF VENTURA

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners
Don Becker
Alyse M. Lazar
Haywood Merricks III
Joyce A. Taylor
James Vandenberg

**MINUTES
SPECIAL MEETING
WEDNESDAY, MAY 14, 2014
9:30 a.m.
CONFERENCE ROOM B, FOURTH FLOOR
HALL OF ADMINISTRATION**

Chair Merricks called the special meeting to order at 9:30 a.m. Present were Chair Merricks, Commissioners Vandenberg, Lazar and Taylor, Cheryl Shaw, Commission Assistant, Robert Orellana, Law Advisor, and Jim Dembowski, IR.

- 1. SECTION 103 REVIEW OF PROPOSED MOA AND LETTER TO THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA RE:** Adoption of 2014-2017 Memorandum of Agreement between the County of Ventura and the Ventura County Sheriff's Correctional Officers Association (VCSCOA). [A copy of the Memorandum of Agreement may be obtained from the Industrial Relations Division of Ventura County's County Executive Office.]

Mr. Dembowski represented that the VCSCOA membership ratified the MOA on May 12, 2014. The first reading before the Board of Supervisors occurred on May 13, 2014 and the matter is set to go forward for adoption at the Board's meeting on May 20, 2014. Mr. Dembowski represented that although there were many changes made to the MOA with respect to wages, hours and terms of employment, none of the changes have an adverse impact on Personnel Rules and Regulations.

In response to Commissioner Lazar's question, Mr. Dembowski explained that the Correctional Officers work week is a bit different in that it consists of a two week work period and 86 hours is the threshold for overtime. Mr. Dembowski stated in response to Commissioner Vandenberg that all disciplinary matters would proceed to arbitration and not come before the Commission.

Upon motion by Commissioner Vandenberg, seconded by Commissioner Lazar, it was unanimously voted to direct the Chair to sign a letter to the Board of Supervisors stating that the Commission, by unanimous vote, finds that the proposed amendment will have no adverse impact of the County's Personnel Rules and Regulations. Staff was instructed to submit the letter to the Clerk of the Board of Supervisors for placement on their next meeting agenda.