

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners
Don Becker
Alyse M. Lazar
Haywood Merricks III
Joyce A. Taylor
James Vandenberg

**MINUTES
REGULAR BUSINESS MEETING
THURSDAY, FEBRUARY 27, 2014
9:30 a.m.**

**County of Ventura Government Center
Hall of Administration
LOWER PLAZA ASSEMBLY ROOM**

- I. CALL TO ORDER** - Chair Merricks called the meeting to order at 9:35 a.m.
- II. ROLL CALL** - Commissioners present: Chair Merricks, Vice-Chair Becker and Commissioners Vandenberg, Lazar and Taylor. Staff present: Cheryl Shaw, Commission Assistant, Robert Orellana, Law Advisor, and Jim Dembowski (IR).
- III. PLEDGE OF ALLEGIANCE**
- IV. MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of January 23, 2014, were approved on motion by Commissioner Vandenberg seconded by Vice-Chair Becker.
- V. PUBLIC COMMENTS** – None.
- VI. OLD BUSINESS** – None.
- VII. NEW BUSINESS** – None.
- VIII. REQUEST FOR HEARING** – None.
- IX. REQUEST FOR INVESTIGATION** – Georkeshia Campbell – Recruitment for employment with Ventura County Health Care Agency.

The Commission continued the matter to the end of the agenda to allow time for Ms. Campbell to arrive. At 10:00 a.m., with no appearance from Ms. Campbell, the Commission took up the request for investigation. Mr. Orellana advised the Commissioners that should the Commission initiate an investigation, the only action that the Commission can take is to send its recommendations, if any, in a letter outlining the conclusions of said investigation to the Board of Supervisors. He also stated that the

XI. COMMISSION/STAFF COMMENTS

Ms. Shaw stated the that she was notified that Industrial Relations had one or two Memoranda of Agreement would require Section 103 reviews by the Commission. Some potential dates for conducting a special meeting were discussed and Ms. Shaw will coordinate noticing a special meeting for early March. In response to Commissioner Becker's inquiry about some options for delegating the section 103 reviews to the Chair, or changing the section 103 process, Mr. Orellana indicated that the Commission's By-Laws could be amended to provide for changes to the process and staff could draft language to that effect for discussion at a later regular business meeting.

XII. ADJOURNMENT - The meeting was adjourned at 10:15 a.m.