

COUNTY OF VENTURA
civil service commission
BOARD OF REVIEW AND APPEALS



**MINUTES
REGULAR BUSINESS MEETING
THURSDAY, NOVEMBER 15, 2012
9:30 a.m.
County of Ventura Government Center
LOWER PLAZA ASSEMBLY ROOM**

- I. **CALL TO ORDER** – Chair Merricks called the meeting to order at 9:30 a.m.
- II. **ROLL CALL** - Commissioners present: Chair Merricks, Vice-Chair Becker and Commissioners Vandenberg, Little and Lazar. Staff present: Cheryl Shaw, Commission Assistant, Roberto Orellana, Law Advisor, and Jim Dembowski (IR).
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of September 27, 2012, as amended, were approved on motion by Commissioner Little, seconded by Commissioner Lazar.
- V. **PUBLIC COMMENTS** – None.
- VI. **OLD BUSINESS** – None.
- VII. **NEW BUSINESS** – None.
- VIII. **REQUEST FOR HEARING** – None.
- IX. **REQUEST FOR INVESTIGATION** – None.
- X. **INFORMATIONAL** – Chair Merricks congratulated Commissioner Little who was recently elected to the Camarillo City Council. Commissioner Little indicated he would speak with Supervisor Long regarding the timing of matters related to his council position and whether or not he will resign from the Commission.

Commissioner Becker commented that the last appeal hearing conducted by the Commission was an informal hearing and went very well.

XI. COMMISSION/STAFF COMMENTS –

- A.** Presentation of quarterly report to Board of Supervisors regarding Commission's activities.

Upon motion of Commissioner Vandenberg, seconded by Commissioner Little, Chair Merricks was directed to sign the letter to the Board of Supervisors which will be forwarded to the Clerk of the Board.

- B.** Update regarding law advisor recruitment.

Cheryl Shaw indicated that 14 resumes had been received in response to the advertisement for the outside law advisor position. Commissioner Vandenberg stated that he and Commissioner Lazar would be meeting on December 13th to review the resumes and select the candidates to be interviewed.

- C.** Update regarding recent Pitchess Motion Appellate Ruling

Roberto Orellano stated that the court of appeal had recently decided a case involving the Riverside County Sheriff's Department and relating to the issue of Pitchess motions in connection with administrative hearings. The court held that administrative hearing officers could grant Pitchess motions for discovery of police personnel discipline records. Mr. Orellana stated the case contained a good legal analysis of the issues and that the Commission could be asked to rule on such motions in the future. In response to Commissioner Vandenberg, Mr. Orellana stated that such motion would be requested by a party who does not have control of such documents, which in the Commission's cases would be the petitioner.

XII. ADJOURNMENT – The meeting was adjourned at 9:44 a.m.