

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners
Don Becker
Alyse M. Lazar
J. William Little
Haywood Merricks III
James Vandenberg

**MINUTES
REGULAR BUSINESS MEETING
THURSDAY, JUNE 23, 2011
9:30 a.m.
LOWER PLAZA ASSEMBLY ROOM**

- I. **CALL TO ORDER** – Vice-Chair Merricks called the meeting to order at 9:30 a.m.
- II. **ROLL CALL** - Commissioners present: Vice-Chair Merricks and Commissioners Becker, Little and Lazar. Staff present: Cheryl Shaw, Commission Assistant, Robert Orellana, Law Advisor, Bob Boehm, Law Advisor, and Jim Dembowski (IR).
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of May 26, 2011, were approved on motion by Commissioner Little, seconded by Commissioner Lazar.
- V. **PUBLIC COMMENTS** – None.
- VI. **OLD BUSINESS** – None.
- VII. **NEW BUSINESS** – None.
- VIII. **REQUEST FOR HEARING** – Patricia McWaters, Case #11-166-13-08, Termination, Ventura County Executive Office.

Alex Gutierrez and Brandon Johnson, attorneys for the petitioner, were present as was Matthew Smith, County Counsel, representing the County Executive Office. Mr. Smith indicated that the County would not be contesting the sufficiency of the petitioner's request for hearing. Mr. Gutierrez stated that his client would like to be heard and have evidence presented to rebut the County's case relating to the petitioner's termination. On motion by Commissioner Lazar, seconded by Vice-Chair Merricks, the Commission voted unanimously that the petitioner's application was sufficient and that the Commission had jurisdiction to proceed to a hearing. Following discussion, the matter was set for hearing to commence on Monday, September 19, 2011, at 9:00 a.m. Vice-Chair Merricks assigned himself, Chair Vandenberg and Commissioner Lazar to the

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hearing panel with Bob Boehm as law advisor. The hearing is expected to take approximately 3 days. The parties will be contacted by Mr. Boehm regarding the briefing schedule and will be sent a confirming letter.

- IX. REQUEST FOR INVESTIGATION** – None.
- X. INFORMATIONAL** – None.
- XI. COMMISSION/STAFF COMMENTS** – Vice-Chair Merricks congratulated Commissioner Lazar on her recent re-appointment by the Board of Supervisors to the Civil Service Commission.
- XII. ADJOURNMENT** – The meeting was adjourned at 9:45 a.m.