

COUNTY OF VENTURA  
**civil service commission**  
BOARD OF REVIEW AND APPEALS

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**MINUTES**  
**REGULAR BUSINESS MEETING**  
**THURSDAY JULY 22, 2010**  
**9:30 a.m.**  
**LOWER PLAZA ASSEMBLY ROOM**

- I. **CALL TO ORDER** – Chair Vandenberg called the meeting to order at 9:30 a.m.
- II. **ROLL CALL** - Commissioners present: Chair Vandenberg, Vice-Chair Merricks and Commissioners Becker, Little and Lazar. Staff present: Cheryl Shaw, Commission Assistant, Robert Orellana, Law Advisor and Jim Dembowski (IR).
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – The minutes of the Regular Business Meeting of June 24, 2010, were approved on motion by Commissioner Becker, seconded by Commissioner Lazar. The minutes of the Special Meeting of July 1, 2010, were approved on motion by Commissioner Becker, seconded by Commissioner Merricks, with Commissioner Little abstaining.
- V. **PUBLIC COMMENTS** – Jim Dembowski (IR) indicated that there may be a need for the Commission to notice a special meeting between August 2 and August 6 as the County is currently in labor negotiations which may result in a tentative MOA. If so, the first reading before the BOS would take place on August 3 with a second reading on August 10. Mr. Dembowski also represented that based on the County's last offer, there was nothing in the proposed MOA that would adversely impact the County's Personnel Rules and Regulations. Staff was instructed by the Chair to coordinate a potential meeting date and place for the week of August 2, 2010 to have a special meeting.
- VI. **OLD BUSINESS** – None.
- VII. **NEW BUSINESS** – Election of Chair and Vice-Chair of the Commission pursuant to Article III, Section 1 of the Commission's Bylaws.

Chair Vandenberg thanked the Commission for their confidence in having him serve as the Commission's Chair. He also expressed that the Commission has seen quite a bit of turn over the past few years and indicated a desire to see the Commission retain

continuity in its members. Commission Becker and Little reiterated the need for continuity on the Commission.

On unanimous vote on motion made by Commissioner Becker, seconded by Commissioner Little, Commissioner Vandenberg was re-elected Chair of the Commission. On unanimous vote on motion made by Commissioner Little, seconded by Commissioner Becker, Commissioner Merricks was elected Vice Chair of the Commission.

**VIII. REQUEST FOR HEARING** – None.

**IX. REQUEST FOR INVESTIGATION** – None.

**X. INFORMATIONAL** – None.

**XI. COMMISSION/STAFF COMMENTS**

Staff presented the quarterly report to the Board of Supervisors regarding the Commission's activities for last fiscal quarter. Upon motion made by Commissioner Becker, seconded by Commissioner Little, the letter will be signed by the Chair and staff will forward to the Board of Supervisors.

Following discussion the Commission directed staff to order new letterhead which listed the Commissioners in alphabetical order without designation to position or District.

Cheryl Shaw notified the Commissioners of the dates of expiration of their current terms.

Regarding the proposed Special Meeting for August, Robert Orellana indicated that the meeting should take place between August 2 and August 5 in order for any letter that may come from the Commission to be placed on the Board of Supervisor's agenda.

**XII. ADJOURNMENT** – The meeting was adjourned at 9:50 a.m.