

COUNTY OF VENTURA

# civil service commission

BOARD OF REVIEW AND APPEALS



**AGENDA  
REGULAR BUSINESS MEETING  
THURSDAY DECEMBER 10, 2009  
9:30 a.m.  
LOWER PLAZA ASSEMBLY ROOM**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES FOR APPROVAL** – Regular Business Meeting of November 19, 2009. [Copies of the minutes will be available prior to the meeting.]
- V. **PUBLIC COMMENTS** - [An opportunity for the public to address the Commission on any topic that is not on the agenda, but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]
- VI. **OLD BUSINESS** – Adoption of amendments to Article III, Sections 1 and 2 of the Civil Service Commission By-Laws pertaining to date for annual election of Chair and Vice-Chair and minimum service requirements to be eligible for election to said offices..
- VII. **NEW BUSINESS** - Discuss proposed language for adoption of a resolution or amendment to the Commission By-Laws to permit cancellation of a business meeting upon notice due to lack of substantive business to be conducted.
- VIII. **REQUEST FOR HEARING** – None.
- IX. **REQUEST FOR INVESTIGATION** – None.

800 South Victoria Avenue, L #1500, Ventura, CA 93009-1500  
TEL (805) 662-6787 FAX (805) 662-6790  
Website: <http://civilservice.countyofventura.org>  
Email: [civil.servicecomm@ventura.org](mailto:civil.servicecomm@ventura.org)

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**X. INFORMATIONAL** – [Items not intended for Commission action, however, discussion regarding these items might evolve into action. Those parties having an interest in these items should attend the meeting as these matters may not be revisited.] – None.

**XI. COMMISSION/STAFF COMMENTS**

**XII. ADJOURNMENT**

**Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.**

**All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission's Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California.**