

COUNTY OF VENTURA

# civil service commission

BOARD OF REVIEW AND APPEALS



**Commissioners**  
Don Becker  
Alyse M. Lazar  
Haywood Merricks III  
Patricia S. Parham  
James Vandenberg

**AGENDA**  
**REGULAR BUSINESS MEETING**  
**THURSDAY, May 25, 2017**

**9:00 a.m.\***

**County of Ventura Government Center**  
**Hall of Administration**  
**LOWER PLAZA ASSEMBLY ROOM**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. MINUTES FOR APPROVAL** – Regular Business Meeting of April 27, 2017.  
[Copies of the minutes will be available prior to the meeting.]
- V. PUBLIC COMMENTS** - [An opportunity for the public to address the Commission on any topic that is not on the agenda, but is within the subject matter jurisdiction of the Civil Service Commission. No action will be taken on any item not appearing on the agenda. However, the item may be placed on a future agenda or referred to staff for appropriate follow-up.]
- VI. OLD BUSINESS** –
  - A.** Investigation regarding Criminal Justice Attorneys’ Association of Ventura County (CJAAVC) request relating to the lateral transfer process used to fill vacancies within District Attorney’s Office, Case #14-281-03-02.
- VII. REQUEST FOR HEARING** – None.

\* Meeting time changed from 9:30 a.m. to 9:00 a.m. pursuant to Commission’s April 27, 2017 amendment to its Bylaws.

**VIII. REQUEST FOR INVESTIGATION – None.**

**IX. INFORMATIONAL** – [Items not intended for Commission action, however, discussion regarding these items might evolve into action. Those parties having an interest in these items should attend the meeting as these matters may not be revisited.]  
None.

**X. COMMISSION/STAFF COMMENTS**

**XI. CLOSED SESSION**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Title: Civil Service Commission Assistant

**XII. NEW BUSINESS** – Consider merit pay salary increase for the Commission Assistant; take appropriate action thereon.

**XIII. ADJOURNMENT**

**Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Civil Service Commission pursuant to the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the Civil Service Commission, 800 South Victoria Avenue, Loc. #1500, Ventura, CA 93009 or telephonically by calling (805) 662-6787. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.**

**All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from the Civil Service Commission's Office, Ventura County Government Center, Hall of Administration, 3rd Floor, 800 South Victoria Avenue, Ventura, California.**