

**J. Matthew Carroll**  
Assistant County Executive Officer

**Catherine Rodriguez**  
County Chief Financial Officer

**Shawn Atin**  
Assistant County Executive Officer/  
Human Resources Director  
Labor Relations

May 16, 2017

Board of Supervisors, County of Ventura  
Board of Supervisors, Ventura County Watershed Protection District  
Board of Directors, Ventura County Fire Protection District  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Public Hearing to Adopt Proposed Amendments, Including New Fees, to County, Watershed Protection District, and Fire Protection District Service Rates and Fees for FY 2017-18; and Delegate Authority to Harbor Director to Execute Specified Leases and Licenses Within Guidelines (RECOMMENDATION #2 REQUIRES 4/5THS VOTE)**

## **RECOMMENDATIONS**

It is recommended that your Board, acting as the Board of Supervisors of the County, Board of Directors of the Fire Protection District and Board of Supervisors of the Watershed Protection District, take the following actions as applicable:

1. APPROVE and ADOPT Resolutions (Attachments 1 through 5 and 7 through 17) establishing and amending the service rates and fees for various services of the County, Watershed Protection District and Fire Protection District (latter two collectively "Special Districts") for FY 2017-18.
2. APPROVE and ADOPT the Resolution (Attachment 6) amending the Harbor Department's rents, fees and insurance requirements and reaffirming the Harbor Director's authority to execute leases and agreements as provided in the Resolution within Board-established guidelines. **(REQUIRES 4/5THS VOTE.)**

## **FISCAL/MANDATES IMPACT**

Although state law does not mandate that a county establish and impose service rates and fees, state law does set limits on certain types of fees if a county does decide to charge service rates and fees to help pay for such services. The amount of revenue collected from many service rates and fees is dependent on the volume of services

demanded by the public. The County Executive Office (CEO) FY 2017-18 Preliminary Budget contains over \$1.08 billion in revenue from Charges for Services, some of which are generated from these service rates and fees. Because of the broad scope of revenues included in Charges for Services, the increases or decreases in revenue may not directly correlate to the increases or decreases in the service rates and fees included in the various attachments to this Board letter.

The vast majority of increased revenues are driven by increases in demand and levels of service, not rate increases. General Fund revenue from Charges for Services is budgeted to increase by \$17.1 million, which represents a 9.3 percent increase from the FY 2016-17 Adopted Budget. This increase was primarily driven by a \$1.4 million increase in the Sheriff's city contracts; a \$4.0 million increase in Mental Health charges for services related to the two new residential treatment facilities; and a \$4.6 million increase in cost allocation plan charges due to changes in the plan's methodology for recovering overhead costs.

Non-General Fund revenue from Charges for Services is budgeted to increase by approximately \$38.3 million, which represents a 4.6% increase from the FY 2016-17 Adopted Budget. Almost 57 percent of the increase (\$21.9 million) is attributable to the Ventura County Medical Center (VCMC). VCMC is projecting an increase in average daily census, clinic visits, ER volume, trauma cases and surgeries. Other notable impacts to Non-General Fund revenue include a \$9.8 million increase in the Ventura County Health Care Plan's insurance premiums and a \$2.7 million increase in Workers' Compensation Insurance charges to departments.

## **DISCUSSION**

### **A. General Overview of Service Rates & Fees**

In the past, your Board has adopted numerous resolutions and various ordinances and ordinance amendments establishing or amending service rates and fees for the County, Fire Protection District and the Watershed Protection District. Today's recommended actions establish or amend some of these County and Special District service rates and fees in order to partially offset the increased costs of those governmental services.

County agencies and departments provide a variety of valuable public services for which they are allowed by law to recover their costs through regulatory fees. Except where set by law, such regulatory fees generally must be established so as to be reasonably related to the fee payer's burden imposed on the regulatory system or the benefit received by the fee payer from the regulatory activity or public service. There are two basic types of regulatory fees included here: (1) those that are based on service rates; and (2) those that are based on fixed charges. Service rates reflect a per hour cost of a particular

County staff person classification and are specified in Attachment 1, Schedule A. Service rates are primarily composed of salary and benefits and any applicable overhead costs. Once adopted, service rates may either be incorporated by reference into various contracts, resolutions, and ordinances imposing regulatory fees for various County services or be used to calculate the amount of the regulatory fee to be charged. Many of the service rates in Attachment 1, Schedule A, are not currently being utilized to calculate regulatory fees but are maintained on an “as needed basis.”

The second type of regulatory fee is a fixed charge or dollar amount that is charged to the person or entity requesting or initiating the need for specific government services. Some of these fixed charges for County and Special District services are found in Attachment 1, Schedule A and other fixed charges are contained in Attachments 2-17. Both the service rates and fixed charges are based on the estimated time to perform tasks using County and Special District salary and benefits, and other applicable costs which are consistent with those found in the County’s proposed FY 2017-18 Preliminary Budget.

#### B. Exceptions to the Board Policy of Full Cost Recovery

Every County agency and department has determined that its services rates and fees are consistent with your Board’s policy of full cost recovery. There are, however, a few exceptions to the Board’s full cost recovery policy which include, but are not limited to, the following: (1) Probation Agency rates and fees which are based on a “charging up to” basis, because full cost recovery from these fees is rare because of the people served by the Probation Agency. (2) Behavioral Health user fees related to the implementation of drug treatment programs pursuant to Penal Code section 1210.1, which are based on a “charging up to” basis, because full cost recovery from these fees is rare because the users are in drug treatment programs. (3) Certain Health Care Agency (HCA) fees which are based on state Medi-Cal guidelines which are often below actual costs. (4) VCMC rates which are based on industry practices and market rates as explained further below. (5) Public Works Agency (PWA) Road Encroachment permit fees which are intentionally held to less than full cost recovery in an effort to encourage property owners and contractors who perform work in the County road right-of-way to obtain the necessary permits from Public Works Transportation. This is done in the interest of public safety. Therefore, in order to avoid the attendant public safety problem that seems to come with full cost recovery for this fee, the County Road Encroachment fees have historically been set at levels below full cost recovery. (6) Transportation Permit Fees for Extralegal Loads (i.e., oversized vehicles), which are established by state statute, and cannot be changed without action by the state. (7) General Services Agency’s proposed EV Charger rates, which were developed using utility consumption estimates from the Central Coast Charge Ahead Project. The recovery of costs will be largely dependent upon the type of vehicle connected to the EV Charger, as the electric acceptance rate and battery size of vehicles differ. The higher the acceptance rate, the more kilowatts per hour used. Once GSA has a baseline of activity for a full one year period, new rates will be proposed. (8) Some Fire

Protection District (FPD) fees that are being intentionally held to less than full cost recovery. FPD is utilizing data generated from Accela which more accurately reflects full cost for services rendered. Because of this some of FPD's rates and fees resulted in significant increases. Rather than pass these increases on to the public, FPD will spread these increases over future years while continually reevaluating as more data comes available.

As stated above, VCMC rates and fees are based on industry standards and market rates, and are, therefore, subject to change throughout the year. Although in prior years the VCMC rates and fees have been included with this annual Countywide Service Rates and Fees public hearing and adoption, to improve the administration of changes throughout the year, these rates and fees will now be submitted to your Board for approval with the adoption of the FY 2017-18 budget.

**C. Effective Date**

If your Board adopts the above referenced resolutions, the associated service rates and fees will become effective on July 1, 2017, with the following exceptions:

- (1) Resource Management Agency (RMA) Technician Service Rates in Attachment 1, Schedule A;
- (2) RMA Planning Division Fees in Attachment 1, Schedule B;
- (3) RMA Code Compliance Fees in Attachment 1, Schedule C;
- (4) RMA Environmental Health Land Use Fees in Attachment 1, Schedule F;
- (5) RMA Building and Safety Fees in Attachment 2, Schedule A;
- (6) RMA Environmental Health Division fees related to various facilities listed in Attachment 3;
- (7) PWA Floodplain Management Services Fees in Attachment 4;
- (8) Ventura County Watershed Protection District Fees in Attachment 7;
- (9) PWA Land Use Fees in Attachment 16; and
- (10) PWA Hazardous Materials Fees in Attachment 17

These ten County and Special District service rates and fees will become effective 60 days after the date of Board adoption pursuant to Government Code section 66017(a).

**HARBOR DEPARTMENT AUTHORITY**

In addition to setting rates and fees for the upcoming fiscal year, Recommendation #2 is reaffirming the delegation from your Board for the Director of the Harbor Department to sign leases, concession agreements, extensions, other agreements and legal notices as specified. This delegation enables the Harbor Department to expediently serve the business needs of the Harbor.

## FORMATTING & PUBLIC NOTICE

This Board letter includes 17 resolutions which are attached. In the interest of giving the Board more information on the above-referenced subject matters, each schedule contains a "legislative format" version showing deleted language in ~~strikeout~~ and amended or new language in underline from the current rate or fee schedule as well as a "clean" version showing the rate or fee schedule with the proposed amended language. In a few cases, two versions of the subject rate or fee schedule are not presented because the "legislative format" does not provide any additional information.

In accordance with state law, the Office of the Clerk of the Board has issued a public notice for the public hearing on annual service rates and fees for the County Board of Supervisors, the Fire Protection District Board of Directors, and the Watershed Protection District Board of Supervisors. The service rate or fee calculations prepared by the respective county department or agency for the numerous new or amended service rates and fees before your Board were reviewed by the Auditor-Controller's Office, except for VCMC and Public Health Laboratory service rates because they are not based on the cost of providing the medical or lab procedure. Documentation justifying these changes is available to the public upon request from the respective departments, agencies or Special Districts or from the CEO's Office. Further, County Counsel has reviewed the attached resolutions and proposed revisions thereto.

If you have any questions, please call me at (805) 654-5088 or Robert Bravo at (805) 662-6868.

Sincerely,



Catherine Rodriguez  
County Chief Financial Officer



Michael Powers  
County Executive Officer

ATTACHMENT 1:	JOINT RESOLUTION	Establishing and Amending County, Fire Protection District and Watershed Protection District Rates & Fees for Various Services
	Schedule A	Schedule of FY 2017-18 Service Rates & Fees for Various County Agencies, Departments, and Special Districts
	Schedule B	Resource Management Agency (RMA) Planning Division Fee Schedule
	Schedule C	RMA Code Compliance Fee Schedule
	Schedule D	County Clerk and Recorder and Elections Statutory and Non-Statutory Fees
	Schedule E	Public Works Agency (PWA) – Road Encroachment Permit Fees
	Schedule F	RMA Environmental Health Division (EHD) Land Use Permit Fees
	Schedule G	General Services Agency (GSA) – Transportation and Electric Vehicle Charging Station Fees
	Schedule H	EHD Fees for Onsite Wastewater Treatment Systems Permits and Related Services
	Schedule I	PWA – Fee for Legal Lot Determination
ATTACHMENT 2:	RESOLUTION	Establishing RMA Building and Safety Division Fees
	Schedule A	RMA Building and Safety Division Fee Schedule
ATTACHMENT 3:	RESOLUTION	Establishing RMA EHD Fees Pertaining to Issuance of Permits for Food Facilities, Organized Camps, Massage Businesses, and Public Swimming Pools
ATTACHMENT 4:	RESOLUTION	Establishing PWA Fees for Ventura County Floodplain Management Services
	Schedule A	PWA -- Floodplain Management Services Fees

ATTACHMENT 5:	RESOLUTION	Establishing PWA Processing Fees Relating to Grading Permits Plan Review and Inspection Services and for Various Land Development Projects
	Schedule A	Fees for Grading Permits & Inspection Services
ATTACHMENT 6:	RESOLUTION	Establishing Harbor Department Rents, Fees and Insurance Requirements and Delegating Authority for Execution of Certain Agreements Subject to Specified Guidelines
	Schedule A	Harbor Department Rate and Fee Schedule
ATTACHMENT 7:	RESOLUTION	Establishing Fees for Services of the Ventura County Watershed Protection District (VCWPD)
	Schedule A	Fees for Services Provided by VCWPD
ATTACHMENT 8:	RESOLUTION	Establishing Ventura County Animal Services Poundmaster Fees and Charges for Services, Licenses, and Permits
	Schedule A	Ventura County Animal Services Schedule of Rates and Charges
ATTACHMENT 9:	RESOLUTION	Establishing RMA Code Compliance Division Weights and Measures Packer/Scanner Permit Fees and Reinspection Fees
ATTACHMENT 10:	RESOLUTION	Establishing RMA EHD Fees Relating to Medical Waste and Body Art
ATTACHMENT 11:	RESOLUTION	Establishing RMA EHD Fee for Backflow Prevention Device Tester Certification
ATTACHMENT 12:	RESOLUTION	Establishing the Fee for Processing Offers to Dedicate Easements to County Service Area No. 32
ATTACHMENT 13:	RESOLUTION	Establishing RMA EHD Solid Waste Health Permit Fee and Solid Waste Control Fee

ATTACHMENT 14:	RESOLUTION	Establishing Fees Pertaining to State Small Water Systems and Individual Water Systems
ATTACHMENT 15:	RESOLUTION	Establishing Well Permit and Related Fees Pursuant to Ventura County Ordinance Code Section 4821
	Schedule A	Water Resources Division Permit Fees
ATTACHMENT 16:	RESOLUTION	Establishing PWA Processing Fees Relating to Certain Land Use Entitlements and Subdivisions
	Schedule A	Land Use Entitlement Fees
ATTACHMENT 17:	RESOLUTION	Establishing Fees For The Regulation Of Hazardous Materials Facilities



RESOLUTION NO. 17-030

**A JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF VENTURA, THE BOARD OF DIRECTORS OF THE  
VENTURA COUNTY FIRE PROTECTION DISTRICT, AND THE BOARD  
OF SUPERVISORS OF THE VENTURA COUNTY WATERSHED  
PROTECTION DISTRICT ESTABLISHING AND AMENDING RATES AND  
FEES FOR VARIOUS SERVICES**

**WHEREAS**, the Board of Supervisors of the County of Ventura (County), the Board of Supervisors of the Watershed Protection District (Watershed Protection District) and the Board of Directors of the Fire Protection District (the latter two collectively Districts) may, by resolution, establish and amend service rates and fees within their respective authority; and

**WHEREAS**, the Board of Supervisors of the County and Watershed Protection District (formerly Flood Control District) and the Board of Directors of the Fire Protection District, by resolution dated December 19, 1995, entitled "A Joint Resolution Establishing Rates and Fees for Various County and District Agencies and Departments" ("1995 Resolution"), established rates and fees for various County agencies and departments and the Districts; and

**WHEREAS**, the rates and fees established by the 1995 Resolution have been amended from time to time by subsequent resolutions; and

**WHEREAS**, the proposed rates and fees as set forth herein are consistent with the Board of Supervisors and Board of Directors policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County and Watershed Protection District and the Board of Directors of the Fire Protection District that:

1. The service rates and fees established by the 1995 Resolution, which have been subsequently amended from time to time, are hereby amended, including the addition of new fees, as set forth in this Resolution and Schedules A through I, which are attached hereto and incorporated herein by reference.
2. The County and District rates and fees are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates and fees are on file with the County agencies and Districts involved in the calculations and are incorporated herein by reference.

3. The rates and fees in the attached schedules shall become effective July 1, 2017, with the exception of the following, which will become effective 60 days after adoption of this Resolution:

- a. Resource Management Agency (RMA) Technician Service Rates established in Schedule A;
- b. RMA Planning Fees established in Schedule B;
- c. RMA Code Compliance Fees established in Schedule C; and
- d. RMA Environmental Health Land Use Fees established in Schedule F.

On motion by Supervisor/Director Foy, seconded by Supervisor/Director Long, the foregoing resolution was passed and adopted on 16 day May, 2017.

ATTEST:

Michael Powers, Clerk of the Board of Supervisors of Ventura County, State of California, and Ex officio Clerk of the Board of Directors of the Ventura County Fire Protection District and the Board of Supervisors of the Ventura County Watershed Protection District

BY: Lon Davis  
Deputy Clerk of the Board of Supervisors and Deputy Ex-Officio Clerk of the Board of Directors of the Ventura County Fire Protection District and the Board of Supervisors of the Ventura County Watershed Protection District

COUNTY OF VENTURA  
BOARD OF SUPERVISORS  
AND  
VENTURA COUNTY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
AND  
VENTURA COUNTY WATERSHED PROTECTION DISTRICT BOARD OF SUPERVISORS

BY: [Signature]  
Chair, Board of Supervisors and Board of Directors



SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
<b>OFFICE OF AGRICULTURAL COMMISSIONER</b>		
Agricultural Inspector/Biologist Associate	59.73	63.10
Agricultural Inspector/Biologist	69.75	73.62
Deputy Agricultural Commissioner	103.66	99.49
Insect Detection Specialist I	37.02	38.55
Office Assistant II	44.89	47.61
Senior Agricultural Inspector/Biologist	82.69	86.11
Planner II	N/A	73.33
Supervising Agricultural Inspector/Biologist	90.99	93.55
Celery Permit Fee for the Control of the Western Celery Mosaic Virus		
Per Acre in Open Fields	2.50	2.50
Per 1,000 Plants in Greenhouse	0.01	0.01
COMPLIANCE CERTIFICATION*: Cut Flowers, Nursery Stock, Fumigation, Container inspection, Health Treatment certificate - Per certificate	38.00	40.00
EXPORT (PHYTOSANITARY) CERTIFICATES:		
1 package	25.00	27.00
2 to 5 packages	35.00	37.00
6 to 1,200 containers	60.00	65.00
For every 1,200 containers after the first 1,200 containers or portion thereof	60.00	65.00
FIELD INSPECTION - SEED CROPS:		
First inspection - per acre or fraction thereof	25.00	25.00
Second and third inspection	18.00	18.00
IMPORTED DECIDUOUS FRUITS AND MELONS: per container	0.31	0.31
NON-COMPLYING IMPORTED FRUITS/MELONS LOTS HELD FOR		
SHIPMENT OUT OF STATE: Per lot or partial lot	20.00	20.00
PEST CONTROL REGISTRATION:		
Pest Control Operator	75.00	75.00
Maintenance Gardener	25.00	25.00
Pest Control Advisor	10.00	10.00
Pest Control Advisor (shows proof of registration from another county)	5.00	5.00
Structural Pest Control Operator		
Branch 1	25.00	25.00
Branch 2	10.00	10.00
Branch 3	10.00	10.00
Aircraft Pilots	10.00	10.00
Aircraft Pilots (if already registered in another county)	5.00	5.00
Apiary Registration	10.00	10.00
Farm Labor Contractor	75.00	75.00
DIRECT MARKETING CERTIFICATES:		
Certified Producer, weighted rate per hour (you will also be charged for one inspection for each of your growing sites at actual time and mileage)	60.00	80.00
Certified Farmer's Market, weighted rate per hour	60.00	80.00
ALL SERVICE INSPECTIONS: (subject to change every July 1)		
Senior Agricultural Inspector/Biologist - weighted rate per hour	82.69	86.11
*No charge will be made for Phytosanitary Certificates or Quarantine Compliance certificates issued to homeowners when the products are brought to the office for certification and substantial staff time is not required for the inspection.		
<b>AUDITOR-CONTROLLER</b>		
Deputy Director	162.33	180.54
Finance Analyst I	92.23	108.08
Finance Analyst II	112.66	129.54
Senior Finance Analyst	132.77	144.18
Manager, Accounting - AC	144.50	172.28
Staff Services Specialist I	99.80	107.75
Staff Services Specialist II	102.62	114.70
Senior Program Administrator	133.94	144.36
Accountant I	68.42	71.09
Accountant II	90.03	92.36
Senior Accountant	98.70	103.92
Internal Auditor/Analyst I	88.41	94.91
Internal Auditor/Analyst II	99.72	106.67
Senior Internal Auditor	104.03	107.41

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
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	2016-17	2017-18
Fiscal Specialist II	78.75	81.52
Fiscal Specialist III	88.67	92.52
Fiscal Technician I	63.18	66.31
Senior Accounting Assistant	61.58	58.22
Accounting Technician	72.79	76.55
Senior Accounting Technician	85.37	82.08
Technical Specialist I-PI	10.00	31.73
Payroll (per paycheck)	11.02	11.60
Accounts Payable (per transaction)	7.97	N/A
Budget Book (per book)	47.35	57.23
CAFR Book (per book)	15.67	34.15
Tax Rate Book (per book)	49.56	49.56
Copy Charges (per Ordinance 4339)	0.03	0.03
Request to retrieve boxes from or return to storage (per trip)	2.00	2.00
Transportation for delivery or return of boxes from/to storage		
1 to 5 container (per hour)	9.00	9.00
6 or more container (per hour)	35.00	35.00
Special Assessment Correction Charge (per line)	15.00	17.00
<b>COUNTY EXECUTIVE OFFICE -CEO</b>		
Accounting Officer III-MB	61.68	N/A
Accounting Officer IV-MB	67.27	N/A
Accounting Technician-CC*	49.68	53.09
Administrative Officer I	68.59	74.16
Assistant County Executive Officer	209.63	219.44
Assist Deputy Clerk BOS	N/A	87.48
County Chief Financial Officer	227.93	248.36
County Executive Officer	245.66	253.28
Deputy Clerk of the Board	48.32	50.38
Deputy Clerk of the Board II	N/A	52.81
Deputy Executive Officer	132.34	137.03
Executive Assistant CEO	74.62	76.88
Financial Analyst II	87.76	N/A
Fiscal Technician I-C	53.39	N/A
Fiscal Technician II-C	57.25	N/A
HCA Human Resources Manager	116.38	114.28
Labor Relations Manager	114.20	122.61
Management Analyst I	72.61	N/A
Management Analyst II	86.79	93.09
Management Assistant III-C	61.22	62.33
Management Assistant IV-C	58.54	64.78
Manager Fiscal/Admin Services IV	110.65	N/A
Office Assistant II-C	42.87	45.75
Office Assistant III-C	45.83	N/A
Office Assistant IV-C	52.41	52.24
Personnel Analyst I	59.40	64.52
Personnel Analyst II	80.61	77.52
Personnel Analyst III	99.76	97.14
Personnel Assistant - NE	60.81	55.58
Personnel Management Analyst	113.54	113.99
Principal Accountant MB*	87.77	94.10
Program Administrator I	72.70	73.42
Program Administrator II	79.88	83.00
Program Assistant	67.42	70.75
Program Management Analyst	113.40	116.28
Public Information Officer	122.03	126.70
Senior Accountant-MB*	68.98	73.92
Senior Accounting Technician-CC*	58.42	60.02
Snr Deputy Executive Officer	150.13	156.00
Staff Services Manager I	76.30	N/A
Staff Services Manager II	98.81	98.09
Technical Specialist IV-MB	51.68	58.56
Student Worker III	15.73	15.67
Technical Specialist III-MB	36.74	36.60

\*Rates adopted 2/7/17. All other rates adopted 5/17/16.

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
<b>CEO- Personnel Services Division:</b>		
<u>Deferred Compensation Program:</u>		
Personnel Analyst III	145.18	145.19
Personnel Assistant	71.00	73.23
<b>CEO- Medical Benefits Division:</b>		
Management Assistant III-C	N/A	77.18
Office Assistant IV-C	64.46	N/A
Personnel Analyst I	88.06	83.79
Personnel Analyst II	104.58	99.30
Personnel Analyst III	127.35	127.42
Personnel Assistant	79.17	N/A
Personnel Assistant - NE	59.15	64.39
Program Administrator II	96.80	101.20
Program Assistant	N/A	86.10
Program Management Analyst	142.77	148.94
<b>CEO- Risk Management Division:</b>		
Management Assistant III-C	79.85	80.59
Office Assistant I-C	51.13	N/A
Office Assistant III-C	64.36	64.95
Risk Analyst	99.67	98.66
Risk Management Analyst	132.56	136.41
Senior Deputy Executive Officer	196.47	199.89
<b>CEO- Other Fees:</b>		
Deferred Compensation (DC) Prog Fee (per quarter/participant)		
DC Participants-active County Employees - 401K	8.32	8.32
DC Participants-active County Employees - 457	8.32	8.32
DC Participants- Separated from the County - 401K	4.11	4.11
DC Participants- Separated from the County - 457	4.11	4.11
Returned check fee (per check)	30.00	30.00
Training No Show Rate	25.00	25.00
Training - External Participants		
4hr Class - Individual Rate	53.00	51.00
4hr Class - Group Rate	530.00	510.00
6hr Class - Individual Rate	73.00	71.00
6hr Class - Group Rate	730.00	710.00
8hr Class - Individual Rate	93.00	90.00
8hr Class - Group Rate	930.00	900.00
Training (over the normal scope of work)		
Actual Direct cost (Vendor Cost)		
Personnel Assistant - NE	60.81	55.58
Personnel Analyst II	80.61	77.52
Personnel Analyst III	99.76	97.14
Composite Trainer Rate	90.19	87.33
<b>Other Risk Management Rates:</b>		
Actual Direct cost (Vendor Cost)		
Health, Safety and Loss Prevention (HSLP) Overhead Admin Rate	12.0%	12.0%
*Overhead Rate Applied to Direct Cost		
Wage Supplement Plan - Low Option (biweekly rate)	1.80	1.80
Wage Supplement Plan - High Option (biweekly rate)	4.02	4.02
<b>Wellness Program (over the normal scope of work):</b>		
Actual Direct cost (Vendor Cost)		
Personnel Assistant - per hour rate	79.17	N/A

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
Program Administrator II - per hour rate	96.80	101.20
Program Assistant - per hour rate	N/A	86.10
Continuum of Care Grant Application: Application Evaluation	500.00	500.00
Off Site Lean Six Training Base Training Fee per Day*	2,180.00	2,240.00
On Site Lean Six Training Rate per Class* (4-day session)	825.00	850.00
Rate per Day*	206.25	212.50
*Expenditures over and above base rate recovered at actual cost		
<b>CEO/CLERK OF THE BOARD</b>		
Clerking meeting of Special Districts:		
Deputy Clerk of the Board (per hour)	48.32	50.38
Deputy Clerk of the Board - Overtime (per hour)	63.30	66.06
Assistant Deputy Clerk of the Board (per hour)	N/A	87.48
Deputy Executive Officer (per hour)	132.34	137.03
Staff/Services Manager I (per hour)	76.30	N/A
Plus Mileage Cost (per mile; subject to change based on most current IRS allowance)		
Air Pollution Control District (APCD) Hearing Fee, per petition	424.79	452.74
APCD Fee for Interim Variance	209.79	237.74
APCD Petition for Emergency Variance per petition	95.34	106.52
Air Pollution Control Board (APCB) clerking fees (per meeting)	1,386.82	1,406.24
Duplicate Media of Board meetings:		
Tape or CD-Rom (each)	1.50	1.50
Tape or CD-Rom (per hour) excess of 2 hrs.	24.00	24.00
Certification of Transcript Fee:		
Certification of Transcript Fee per Gov. Code 26836	1.75	1.75
Plus per hour rate:		
Deputy Clerk of the Board	48.32	50.38
Staff/Services Manager I	76.30	N/A
Assistant Deputy Clerk of the Board (per hour)	N/A	87.48
Deputy Executive Officer	132.34	137.03
Administrative Record Fee:		
Deputy Executive Officer (per hour)	132.34	137.03
Staff/Services Manager I (per hour)	76.30	N/A
Assistant Deputy Clerk of the Board (per hour)	N/A	87.48
Deputy Clerk of the Board (per hour)	48.32	50.38
File Storage Retrieval and Re-storing Fee:		
File Storage Retrieval and Re-storing (per hour)	24.00	24.00
(in excess of 2 hours per Ord # 4339 dated 02/14/06)		
Plus: GSA's Storage box retrieval and return fee		
Board Approved rates (included in the Budget Dev. Manual)		
<b>CIVIL SERVICE COMMISSION</b>		
Tape or CD-Rom (Each)	1.50	1.50
Tape or CD-Rom (per hour*) excess of 2 hours	24.00	24.00
Civil Service Commission Assistant (per hour*)	80.88	84.46
Copy charges - Per current GSA approved rates		
Writ Appeal Deposit:		
Based on estimated cost upon request for legal records.		
Deposit in excess of cost will be refunded.		
Per California Code of Civil Procedure section 1094.6 ( c ), authorizes the Agency to recoup cost for writ appeals.		
*calculated by rounding to the nearest one-quarter of an hour		
<b>DISTRICT ATTORNEY</b>		
Investigator	155.00	167.00
Attorney	166.00	174.00
Investigative Assistant	60.00	62.00

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

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	2016-17	2017-18
Paralegal	70.00	75.00
Legal Processing Assistant	51.00	57.00
NSF Diversion Program (per participant)	55.00	55.00
<b>OTHER ATTORNEY RATES</b>		
County Counsel	201.00	209.00
<b>HCA-CHILDREN'S MEDICAL SERVICES</b>		
Annual Assessment Fee	20.00	20.00
<b>HCA-EMERGENCY MEDICAL SERVICES</b>		
Emergency Medical Technician (EMT) :		
Advanced Life Support (ALS) Provider Approval	923.00	935.00
Cards/badges for Ambulance Agencies	18.00	18.00
EMT Program Approval	464.00	470.00
**EMT Certification	129.00	131.00
**EMT Recertification*	89.00	91.00
Extra Copies-Policy Manual	134.00	137.00
*Medical marijuana application fee for Medi-Cal beneficiaries	116.00	50.00
*Medical marijuana application fee for non Medi-Cal beneficiaries	232.00	100.00
NSF Check	50.00	47.00
Paramedic Accreditation	72.00	75.00
Paramedic Program Approval	664.00	673.00
Replacement Cards	26.00	27.00
*Per Prop-64 voter approval, California Health & Safety Code Sedction 11362.755, Medical Marijuana Application Fees are capped at \$50 for Medi-Cal Beneficiaries and \$100 for non Medi-Cal Beneficiaries.		
** Includes California Emergency Medical Services Authority required fee of \$75.00 for initial applicants and \$37.00 for recertification applicants.		
<b>HCA-MEDICAL EXAMINER</b>		
Autopsy (per autopsy)	4,047.00	4,553.00
Autopsy Report Packet	50.00	50.00
Color Photos (per photo CD) +cost of photo	75.00	75.00
Photo Downloading and mailing (plus \$4.00 per CD)	110.00	110.00
Consultation Fee Doctors (per hour)	387.00	402.00
Investigators Hourly Rate	103.00	144.00
Microscopic Slides Recuts	200.00	200.00
Postmortem Recovery of Tissue	3,410.00	3,694.00
Proof of Death	15.00	15.00
<b>HCA-PUBLIC HEALTH DEPARTMENT</b>		
<b><u>PUBLIC HEALTH CLINIC SERVICES</u></b>		
Established patient focused exam (nurse visit)	59.00	66.00
Room Charge	60.00	60.00
Topical Application of Flouride*	48.00	66.00
Tuberculin skin test (PPD)	45.00	66.00
Urine pregnancy test	48.00	41.00
Headlice Screening and Treatment	-	66.00
Travel Consult	-	66.00
Antibiotic/Anti-Malarial Prescription	-	7.00
Duplicate Certificate of Vaccination	-	7.00
*Flouride is free		
<b>Note: Clinical Services Not Listed will be Charged at prevailing Medicare or MediCal rate, whichever is lower.</b>		
<b>For services that neither Medicare or MediCal rate is available, Full Cost + 10% will be charged.</b>		
<b><u>COST OF VACCINE</u></b>		
<b><u>~~Vaccine for Children (VFC) and Vaccine for Adult (VFA) and State Eligible Vaccines are Free.~~</u></b>		
DTAP	77.00	27.00
DTAP-Polio IPV (KINRIX)	102.00	49.00

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	2016-17	2017-18
Haemophilus Influenza Type B (HIB)	80.00	10.00
Hepatitis A & B (Twinrix)	155.00	67.00
Hepatitis A (Adult)	124.00	41.00
Hepatitis A (Pediatric)	72.00	22.00
Hepatitis B (Adult)	130.00	41.00
Hepatitis B (Pediatric)	65.00	17.00
HIB/IPV/DTAP (Pentacel)	144.00	86.00
Human Papillomavirus (Gardasil-9)	239.00	194.00
Influenza Egg Free Vaccine (Flublock)	N/A	41.00
Influenza Peds - single dose 0.25 ml	28.00	17.00
Influenza - Preservative Free	N/A	17.00
Influenza Quadrivalent - multi dose		16.00
Influenza live - intranasal	40.00	N/A
Influenza vaccine	37.00	N/A
Influenza vaccine - high dose	54.00	42.00
Injectable Typhoid VI	118.00	64.00
Injectable Polio Vaccine (IPV)	84.00	30.00
Measles, Mumps, Rubella (MMR)	118.00	67.00
Meningococcal Grp B (Bexsero)	223.00	167.00
Meningococcal Grp B (Trumenba)	206.00	123.00
Meningococcal Conjugate (Menactra)	199.00	109.00
Meningococcal > 55 yrs. old (Menomune)	209.00	N/A
Pneumococcal Vaccine - PCV 13 (Prennar)	230.00	169.00
Pneumococcal - PCV 23	128.00	87.00
Rabies - Pre exposure only	410.00	280.00
Rotavirus (Rotateq)	138.00	81.27
Shingles Vaccine (Zostervax)	253.00	202.00
TDAP (Adacel)	86.00	34.00
Varicella	164.00	115.00
Yellow Fever	187.00	141.00
<b>Note: Any increase in the cost of vaccine will be charged appropriately.</b>		
<b><u>VACCINE ADMINISTRATION FEE</u></b>		
Vaccine Administration for initial vaccine	44.00	45.00
Vaccine Administration for each additional vaccine	44.00	19.00
Immunization Administration ->Intranasal/oral	44.00	N/A
Immunization Administration ->Add'l intranasal/oral	44.00	N/A
Vaccine Administration forPneumococcal, MEDICARE ONLY	44.00	45.00
Vaccine Administration for Influenza, MEDICARE ONLY	44.00	45.00
<b><u>COST OF MEDICATION</u></b>		
<b><u>Non - 340B Drugs &amp; Medications</u></b>		
Immune Globulin	186.00	/aries by Wt.
Tuberculin Purified Protein Derivative (PPD)	N/A	5.75
<b>Note: Cost of other <u>Non-340B Drugs and Medications Not Listed</u> will be charged at cost.</b>		
<b><u>340B Drugs and Medications</u></b>		
	340B Price + Admin Fee	340B Price + Dispensing Fee
Azithromycin 500mg #30 count (2 pills per pt)		
Doxycycline 100mg #50 count (14 pills per pt)		
Ceftriaxone 250mg Inj.		
Lidocaine 1% 2ml/10mg		
Benzathine Enzathine Penicillin G (Bicillin) Injectable suspension		
Spermicide VFC Vagina Contraceptive Gel 2.55 grams		
Metronidazole 500mg #50 count (2 pills per pt)		
RID 60mL		
<b>Note: <u>Other 340B Drugs and Medications Not Listed</u> will be charged 340B Price plus Dispensing Fee of \$7.25 or Medi-Cal Approved Dispensing Fee whichever is lower.</b>		
Dispensing Fee	7.25	7.25
<b><u>COMMUNICABLE DISEASE CLINIC SERVICES</u></b>		
Assisted Sputum Collection	81.00	N/A
Audiometric	40.00	41.00
Consult on X-Ray	107.00	100.00



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	2016-17	2017-18
Glucose/Finger Stick	48.00	41.00
Group M/F (1 time only)	95.00	N/A
Handling/Collection of Specimen		41.00
Handling/Collection of Specimen - Field		41.00
Hemoglobin	48.00	N/A
Incision/Drainage of Abscess; Simple	109.00	102.00
Lead Screening	48.00	N/A
Oraquick HIV	72.00	N/A
Quantiferan IGRA	78.00	N/A
Removal of Contraceptive Cap	102.00	N/A
Removal of Contraceptive Device	95.00	N/A
Removal w/reinsertion Drug Implannon	188.00	N/A
Removal Drug Implannon	109.00	N/A
Specimen Collection (for outside lab)	48.00	N/A
Sputum Induction w/ aerosol/vapor	72.00	85.00
Topical Application of Flouride	48.00	N/A
Transport of Specimen	38.00	N/A
Tuberculin skin test (PPD)	45.00	66.00
U/A DIP W/O Micro	48.00	41.00
Urine pregnancy test	48.00	41.00
Vision Test		39.00
Vaginal/Any method	109.00	N/A
Vaginal PH Testing	36.00	N/A
Vulvar Any method	128.00	N/A
Exams, including education & counseling:		
Group MF (1 time only)	95.00	N/A
Individual (1 time only)	95.00	N/A
Individual Counsel M/F (15 min)	59.00	N/A
Individual Counsel M/F (30 min)	95.00	N/A
Individual Counsel M/F (45 min)	131.00	N/A
Direct Observed therapy (TB meds)	88.00	N/A
Established patient comprehensive	119.00	123.00
Established patient detailed moderate	85.00	89.00
Established patient focused exam (nurse visit)	59.00	66.00
Established patient problem focused	71.00	65.00
Established patient problem focused exam	67.00	77.00
Fitting Diaphragm	95.00	N/A
New patient complex exam	182.00	170.00
New patient comprehensive exam	140.00	147.00
New patient detailed exam	131.00	123.00
New patient expanded problem focused exam	90.00	84.00
New patient problem focused exam	66.00	61.00
Pelvic Examination	118.00	N/A
New home visit low severity (20 min)		48.00
New home visit moderate severity (30 min)		63.00
New home visit - moderate to low severity (45 min)		85.00
New home visit - critical severity (20 min)		107.00
New home visit - low severity (75 min)		128.00
Established home visit 2/3 low (15 min)		41.00
Established home visit 2/3 mod (25 min)		55.00
Established home visit 2/3 mod to high (40 min)		77.00
Established home visit 2/3 high (60 min)		107.00
Room charge	60.00	60.00
<b>Note: Clinical Services Not Listed will be Charged at prevailing Medicare or MediCal rate, whichever is lower.</b>		
<b>For services that neither Medicare or MediCal rate is available, Full Cost + 10% will be charged.</b>		
<b>COST OF MEDICATION</b>		
<b>Non - 340B Drugs &amp; Medications</b>	Cost	Cost
<b>Note: Cost of other Non-340B Drugs and Medications Not Listed will be charged at cost.</b>		
<b>340B Drugs and Medications</b>	340B Price + Admin Fee	340B Price + Dispensing Fee
<b>Note: Other 340B Drugs and Medications Not Listed will be charged 340B Price plus Dispensing Fee of \$7.25 or Medi-Cal Approved Dispensing Fee whichever is lower.</b>		

SCHEDULE OF  
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	2016-17	2017-18
Dispensing Fee	7.25	7.25
<b>LABORATORY (per test)</b>		
Acid Fast Stain (formerly ZN Stain)	14.00	14.00
AFB Ident	35.00	35.00
AFB Biochemicals	35.00	35.00
AFB PZA Macrobath	21.00	N/A
AFB-Smear Fluorescent (Mycobacteriology - Smear, add on)	14.00	14.00
AF SUS CHG, each (Tuberculosis Susceptibilities)	21.00	21.00
AFB-DNA Probe (DNA Probe ID)	48.00	48.00
AFB Culture	27.00	27.00
AFB-Concentration (Mycobacteriology - Concentration)	18.00	18.00
Arbovirus PCR		108.00
Arbovirus IgM		39.00
Chlamydia Amplified DNA Probe	92.00	92.00
Cocci DNA Probe	48.00	48.00
Cryptosporidium	30.00	30.00
Cyclospora		18.00
Culture Aerobic ID	22.00	22.00
Darkfield Exam	36.00	36.00
Enteric Pathogen Panel (Salmonella and Shigella Screen)	25.00	25.00
Enterovirus PCR		106.00
Additional Enteric Pathogens (Includes E.coli, Campylobacter, Vibrio and Yersinia)	8.00	8.00
Fungal Culture	23.00	23.00
Fungal ID - mold	33.00	33.00
Fungal ID - yeast	27.00	27.00
Giardia IFA	30.00	30.00
Gonorrhea Culture	17.00	N/A
Gonorrhea Amplified DNA Probe	92.00	92.00
HIV - 1ag w/HIV1&2ab	59.00	59.00
HIV Confirm		49.00
HIV 1 multispot	35.00	N/A
HIV 2 multispot	36.00	N/A
Influenza A SUB H	66.00	66.00
Influenza A/B Amplified Probe	231.00	N/A
Influenza A/B PCR (Screen)		214.00
Influenza Virus Subtyping, each		66.00
Malaria ID	19.00	19.00
Measles PCR		88.00
Mycobacterium Tuberculosis Complex PCR, GeneXpert		106.00
Norovirus PCR	88.00	88.00
Parasitology Identification		13.00
Parasitology - Giardia/Crypto FA	30.00	N/A
Parasitology - Stain/Conc. ID	24.00	24.00
Parasitology - Trichrome/Special Stain- add on to Ova/Parasite Exam	48.00	48.00
Pertussis culture	23.00	N/A
PH Culture for ID		22.00
Quantiferon	78.00	153.00
Referral	11.00	N/A
Resp viral culture	16.00	N/A
Resp Viral ID	47.00	N/A
Rubeola IgG EIA	41.00	41.00
Shiga Toxin	26.00	26.00
Syphilis EIA	34.00	N/A
Syphilis - FTA	34.00	N/A
Syphilis Confirmed TPPA	34.00	34.00
Syphilis - VDRL QUAL	12.00	12.00
Syphilis - VDRL QUANT	11.00	11.00
Trichomonas		85.00
Varicella EIA Antibody	34.00	34.00
West Nile IgM (West Nile AB, IGM)	46.00	51.00
West Nile IgG (West Nile antibody)	54.00	54.00
<b>Note: Laboratory Test Not Listed will be charged at prevailing Medicare or MediCal rate, whichever is lower.</b>		
<b>For test that neither Medicare or MediCal rate is available, Full Cost + 10% will be charged.</b>		

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	2016-17	2017-18
<b>LABORATORY SERVICES (Non-Patient)</b>		
Expedited testing request for service on weekend	142.00	142.00
Food Examination	383.00	394.00
Plate Count (swimming pool/bottled water test)	76.00	78.00
Rabies - Examination	103.00	106.00
Water - Colilert 18/24 Quanta - Tray	76.00	77.00
Water - Drinking MPN (Ten Tube)	93.00	97.00
Water - Enterolert Quanta - Tray	71.00	73.00
Water - Ground/Sewage MPN	164.00	174.00
Water Drinking Presence Absence	46.00	47.00
Water Testing - drinking water (confirmed)	60.00	N/A
<b>Note: Laboratory Services Not Listed will be charged Full Cost + 10%.</b>		
<b>VITAL RECORDS</b>		
Fax Filing Fee for Mortuaries (per report)	4.00	4.00
Weekend Filing Fee	230.00	229.00
NSF Fees	42.00	47.00
Vital Check Electronic Request - up to 9 Certificates	4.00	4.00
Vital Check Electronic Request - more than 9 Certificates	6.00	6.00
<b>HCA-MENTAL HEALTH</b>		
Day Intensive - Full Day (per day)	336.04	349.48
Day Intensive - Half Day (per half day)	239.28	248.85
Day Rehabilitative - Full Day (per day)	217.88	226.60
Day Rehabilitative - Half Day (per half day)	139.58	145.16
Crisis Stabilization (per hour)	575.00	464.36
Mental Health Services (per minute)	4.96	5.15
Medication (per minute)	9.18	9.53
Crisis Intervention	7.39	7.67
Case Management (per minute)	3.65	3.79
Mental Health Rehabilitation Center Board & Care (per day)	110.45	152.22
Adult Crisis Residential (per day)	595.16	586.10
Children's Short Term Residential (per day)	3008.47	1206.53
<b>HCA- BEHAVIORAL HEALTH</b>		
<b><u>Alcohol &amp; Drug Programs (per program or procedure unless otherwise noted)</u></b>		
Clinical Services (per hour)*:		
Individual Regular	66.93	69.50
Individual Perinatal	105.90	92.13
Group Regular	27.14	27.46
Group Perinatal	52.11	54.63
Intensive Outpatient Treatment	81.22	82.54
Intensive Outpatient Perinatal	81.22	82.54
Perinatal Residential (per hour)*	99.97	80.92
A New Start for Moms - Day Care Rehabilitative (per session)*	82.10	82.10
Returned check charge for any reason - NSF (per occurrence)	30.00	30.00
<b>Penal Code section 1000</b>		
Drug Diversion Program Fee (per occurrence)	50.00	50.00
<b>Penal Code section 1210</b>		
Program Fee	868.00	868.00
Drug Testing/additional tests (per occurrence)	5.00	5.00
Non-Sufficient Funds Returned Check Charge (per occurrence)	30.00	30.00
<b><u>Driving Under the Influence Programs (per program or procedure unless otherwise noted)</u></b>		
First Conviction Program (FCP) - 12 hours FCP	270.00	270.00
First Conviction Program (FCP) - 3 month FCP	843.00	843.00
First Conviction Program (FCP) - 6 month FCP	1,400.00	1,400.00
First Conviction Program (FCP) - 9 month FCP	1,851.00	1,851.00
Multiple Conviction Program (MCP) - 12 month MCP	2,407.00	2,407.00
Multiple Conviction Program (MCP) - 18 month MCP	2,581.00	2,581.00
Rescheduling Fee (per occurrence)	10.00	10.00
Reinstatement Fee (per occurrence)	44.00	44.00
Late Payment Fee (per occurrence)	10.00	10.00

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<b>Standard Fees for FCP</b>		
State Surcharge - pass through (per Client)	10.00	10.00
Intake Fee (per occurrence)	108.00	108.00
Face to Face Interview (per meeting)	27.00	27.00
Education Class (per meeting)	27.00	27.00
Group Sessions (per meeting)	41.00	41.00
<b>Standard Fees for MCP</b>		
State Surcharge - pass through (per Client)	10.00	10.00
Intake Fee (per occurrence)	108.00	108.00
Face to Face Interview (per meeting)	27.00	27.00
Education Class (per hour)	27.00	27.00
Group Sessions (per hour)	41.00	41.00
Re-entry Group Sessions (per hour)	24.00	24.00
One Hour Discharge Face to Face (per occurrence)	54.00	54.00
<b>Special Charges in FCP and MCP (per occurrence)</b>		
Under the Influence Test	27.00	27.00
Program Disqualification Fee	40.00	40.00
Reinstatement Fee	44.00	44.00
Transfers/Referrals	62.00	62.00
Missed Activity Fee	20.00	20.00
Returned check charge for any reason - NSF	30.00	30.00
Late Payment Fee	10.00	10.00
Leave of Absence Fee	40.00	40.00
Rescheduling Fee - State specified amount	20.00	20.00
Replace/Duplicate DL101 Completion DMV Cert	12.00	12.00
<b>* The Drug Med-Cal rates for FY17-18 will be changed when published by DHCS</b>		
<b>HUMAN SERVICES AGENCY (HSA)</b>		
Step Parent Adoption Fees (initial)	350.00	350.00
Step Parent Adoption Fees (final report)	350.00	350.00
Termination of Parental Rights (TPR) fee	900.00	900.00
Public Administrator/Guardian:		
Field Visits	100.00	100.00
Public Administrator/Guardian staff Hourly Rate	50.00	50.00
Public Administrator Representative Payee Prog (Monthly fee per client)	37.00	37.00
Public Guardian Conservatorship Program (Monthly fee per client)	30.00	30.00
Homeless Services - Homeless Management Information Services (HMIS)		
User Participation Fee (per Standard License)	200.00	200.00
User Participation Fee (per Reporting License)	300.00	300.00
User Participation Fee (per License - Single Rate)	N/A	250.00
<b>INFORMATION TECHNOLOGY SERVICES DEPARTMENT</b>		
Telecomm Equipment & Services (charges are monthly except where otherwise noted):		
Mobile Radios (T&M - time and materials basis)	T&M	T&M
Vault Space	101.00	101.00
Repeater Access 1 - 5 radios	48.15	48.15
Repeater Access 6 - 15 radios	64.75	64.75
Repeater Access 16 - 30 radios	101.65	101.65
Repeater Access over 30 radios	190.60	190.60
Voice Network Access Charge	26.75	27.50
System Access (charges are monthly except where otherwise noted)		
Data Network Access	19.50	15.30
Criminal Justice Computer System (CLETS/NLETS/NCIC Network)		
Regional Network Connection (per device)	62.50	62.50
Telco Circuit Charges (actual from commercial vendor)	actual	actual
Labor Rates:		
Telecom Equip. Repair & Install (per hour)	78.70	78.70
Telecom Engineer/Analyst (per hour)	109.25	109.25
<b>VENTURA COUNTY PROBATION AGENCY</b>		
<b>JUVENILE FIELD SERVICES</b>		

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Youth Services Juvenile Educational/Counseling Program and Rescheduling Fee	34.00	34.00
Juvenile Record Sealing Fee	106.00	106.00
Juvenile Marriage Consent Interview	389.00	332.00
<b><u>ADULT COURT SERVICES</u></b>		
Felony Court Reports		
Credit for Time Served	1,229.00	1,275.00
Long Court Report (per report)	1,978.00	2,040.00
Short Court Report (per report)	1,878.00	1,940.00
Misdemeanor Court Report:		
Full Report (Per Report)	759.00	790.00
Record Expungement Fee	60.00	60.00
<b><u>ADULT FIELD SERVICES</u></b>		
Felony Supervision Fee		
Monthly Supervision Fee	171.00	177.00
Misdemeanor Supervision Fee:		
Domestic Violence Program Application/Renewal Fee	250.00	250.00
Drug Test Fee, Invoiced for Payment	18.00	18.00
Drug Test Fee, Payment At Time of Test	12.00	12.00
Extra Speed Letter Fee	21.00	22.00
First DUI Offense - (Total fees capped at \$794)	53.00	53.00
Inter County Case Transfer Fee	174.00	180.00
Inter State Compact Application	170.00	177.00
Adult GPS & Electronic Monitoring Fee		
Adult Electronic Monitoring Set-Up Fee	92.00	96.00
Daily Electronic Monitoring	7.50	7.50
Daily - HG 200	2.35	2.35
Daily - HG 205/206	3.95	3.95
Daily - Homecell MODEL 9400	3.50	3.50
Daily - ET AT	8.45	8.45
Daily - ET GPS HYBRID	7.43	7.43
Daily - ET GPS PASSIVE	4.53	4.53
Daily - ET ONE (Active GPS with Zone Crossing)	4.50	4.50
Daily - ET ONE (On Demand GPS)	4.20	4.20
Daily - ET ONE (On Demand GPS with Zone Crossing)	4.40	4.40
Daily - BI TAD ALCOHOL	6.53	6.53
Daily - BI TAD ALCOHOL/RF	6.53	6.53
Daily - BI TAD ALCOHOL/CELLULAR	8.05	8.05
Daily - BI TAD ALCOHOL/RF/CELLULAR	8.05	8.05
Per Call - VOICE ID	0.49	0.49
Per Action - SELF REPORT	0.55	0.55
Per Event - DRIVE BI	0.99	0.99
Each - SOBRIETOR	3.00	3.00
Each - GROUFGUARD	2.40	2.40
<b><u>JUVENILE JUSTICE FACILITY</u></b>		
CYA Parental Reimbursement, Category 1-4	66.00	66.00
CYA Parental Reimbursement, Category 5	66.00	66.00
CYA Parental Reimbursement, Category 6	66.00	66.00
CYA Parental Reimbursement, Category 7	66.00	66.00
CYA Parental Reimbursement, Diagnostic	134.00	86.00
CYA Parental Reimbursement, Other	66.00	66.00
Juvenile Facility Daily Rate	34.00	23.00
<b><u>JUVENILE ELECTRONIC MONITORING/GPS</u></b>		
Daily Electronic Monitoring	7.50	7.50
Juvenile Electronic Monitoring Set-Up Fee	80.25	80.25
Daily - HG 200	2.35	2.35
Daily - HG 205/206	3.95	3.95
Daily - Homecell MODEL 9400	3.50	3.50
Daily - ET AT	8.45	8.45
Daily - ET GPS HYBRID	7.43	7.43
Daily - ET GPS PASSIVE	4.53	4.53
Daily - ET ONE (Active GPS with Zone Crossing)	4.50	4.50

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
Daily - ET ONE (On Demand GPS)	4.20	4.20
Daily - ET ONE (On Demand GPS with ZONE CROSSING)	4.40	4.40
Daily - BI TAD ALCOHOL	6.53	6.53
Daily - BI TAD ALCOHOL/RF	6.53	6.53
Daily - BI TAD ALCOHOL/CELLULAR	8.05	8.05
Daily - BI TAD ALCOHOL/RF/CELLULAR	8.05	8.05
Per Call - VOICE ID	0.49	0.49
Per Action - SELF REPORT	0.55	0.55
Per Event - DRIVE BI	0.99	0.99
Each - SOBRIETOR	3.00	3.00
Each - GROUPGUARD	2.40	2.40
<b><u>ADULT ALTERNATIVE SENTENCING PROGRAMS</u></b>		
Direct Work Hourly Rate	2.00	2.00
Juvenile Community Service Fee	50.00	50.00
Transfer Fee	50.00	50.00
Work Release - Crew Supervision (Daily) (per participant)	55.00	55.00
Work Release Inmate Daily Rate	20.00	20.00
<b><u>PUBLIC DEFENDER</u></b>		
Felony Case Flat Fee	300.00	300.00
Misdemeanor Case Flat Fee	150.00	150.00
Public Defender attorney rate (hourly)	180.00	192.00
<b><u>PUBLIC WORKS AGENCY</u></b>		
Accountant II	72.03	76.60
Accounting Officer I	71.89	N/A
Accounting Officer II	80.50	N/A
Accounting Officer III	90.27	N/A
Accounting Officer IV	95.83	N/A
Accounting Technician	62.55	62.36
Administrative Assistant II	78.33	79.32
Administrative Officer I	111.10	111.66
Administrative Officer II	119.35	120.03
Clerical Services Manager	89.52	89.97
Director - Central Services	170.01	199.77
Director of Public Works Agency	256.40	264.12
Engineering Aide	N/A	23.25
Fiscal Assistant III	46.87	N/A
Fiscal Manager IV	143.88	N/A
Fiscal Specialist II	77.97	N/A
Fiscal Technician I	50.95	N/A
Fiscal Technician II	66.53	N/A
Management Assistant III	65.93	66.58
Manager, Accounting I	N/A	117.77
Manager, Accounting II	143.65	146.38
Office Assistant III	54.34	54.88
Office Assistant IV	58.41	58.99
Office Systems Coordinator III	99.29	101.90
Principal Accountant	104.00	108.33
Retiree - Extra Help	63.78	56.53
Senior Accountant	90.46	95.23
Staff/Services Manager III	N/A	134.62
Student Worker I - Extra Help	13.78	14.36
Student Worker II - Extra Help	13.78	14.36
Student Worker III - Extra Help	14.47	15.08
Supervising Accounting Officer III	109.89	N/A
Supervising Accounting Technician	78.56	82.12
<b><u>REAL ESTATE SERVICES</u></b>		
Manager Real Estate Services	160.29	164.31
Real Property Agent I	81.92	84.38
Real Property Agent II	103.35	106.45

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
Senior Real Property Agent	113.55	116.97
Student Worker I - Extra Help	13.65	14.36
Student Worker II - Extra Help	13.65	14.36
Student Worker III - Extra Help	14.33	15.08
<b><u>DEVELOPMENT SERVICES*</u></b>		
Engineering Aide	67.73	71.78
Engineer I	113.80	118.20
Engineer II	135.34	140.35
Engineer III	171.18	186.08
Engineer IV	162.49	169.88
Engineering Mgr I	178.53	189.22
Engineering Mgr II	232.31	240.90
Engineering Mgr III	258.70	266.84
Engineer Tech I	87.91	98.79
Engineer Tech II	100.67	110.22
Engineer Tech III	100.08	106.06
Engineer Tech IV	112.04	115.40
PW Inspector I	93.33	99.41
PW Inspector II	110.77	123.22
PW Inspector III	111.53	118.79
Retiree - Extra Help	71.31	73.35
Senior Public Works Inspector	146.92	152.63
Student Worker I - Extra Help	26.44	28.56
Student Worker II - Extra Help	26.44	28.56
Student Worker III - Extra Help	27.76	29.97
* Rates include costs for Accela Automation upgrade		
<b><u>ENGINEERING SERVICES</u></b>		
Contract Support Specialist I	56.24	56.83
Contract Support Specialist II	69.88	72.99
Deputy Director - PWA	196.32	181.47
Director-Engineer Svcs	221.61	223.38
Engineering Aide	50.19	51.22
Engineer I	82.89	84.35
Engineer II	98.57	100.15
Engineer III	107.68	109.33
Engineer IV	119.49	121.23
Engineering Manager I	133.36	141.18
Engineering Manager II	164.13	171.90
Engineering Manager III	179.45	189.70
Management Assistant I	52.47	53.02
Management Assistant II	58.26	59.82
Management Assistant III	75.36	75.30
Office Assistant I	42.89	44.42
Office Assistant II	46.55	48.21
Office Assistant III	61.36	62.00
Office Assistant IV	56.92	56.99
PW Inspector I	69.17	70.94
PW Inspector II	74.21	76.11
PW Inspector III	82.66	84.77
Retiree-Extra Help	71.48	69.19
Senior Public Works Inspector	103.42	108.75
Student Worker I - Extra Help	18.92	18.66
Student Worker II - Extra Help	18.92	18.66
Student Worker III - Extra Help	19.87	19.58
Supervising Contract Support Specialist	78.70	78.63
<b><u>SURVEY</u></b>		
Engineering Aide	67.85	70.87
Engineering Manager I	181.46	185.45
Engineering Manager II	166.62	174.05
Engineering Manager III	219.70	224.54
Survey Technician I	69.60	80.15
Survey Technician II	80.42	84.70
Survey Technician III	93.24	89.26

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
Survey Technician IV	92.97	105.72
Surveyor I	95.50	105.66
Surveyor II	142.43	134.65
Surveyor III	150.76	159.83
Surveyor IV	167.02	182.25
Retiree - Extra Help	60.31	58.30
Student Worker I - Extra Help	22.17	24.04
Student Worker II - Extra Help	22.17	24.04
Student Worker III - Extra Help	23.27	25.24
<b><u>WATERSHED PROTECTION DISTRICT*</u></b>		
Admin Assistant I - NE	83.97	76.75
Admin Assistant I	N/A	76.75
Admin Assistant II	93.44	99.65
Admin Assistant III	87.87	96.54
Deputy Director-PWA	204.09	203.41
Director- Watershed Management	230.05	245.80
Engineering Aide	N/A	36.96
Engineer I	81.92	95.46
Engineer II	84.63	98.82
Engineer III	137.61	148.57
Engineer IV	152.05	164.27
Engineering Mgr I	157.87	168.78
Engineering Mgr II	175.42	188.00
Engineering Mgr III	N/A	180.48
Engineering Technician I	65.82	73.40
Engineering Technician II	70.52	78.64
Engineering Technician III	86.79	93.71
Engineering Technician IV	99.51	107.37
Hydrologist I	78.45	88.67
Hydrologist II	80.84	91.67
Hydrologist III	104.96	118.70
Hydrologist IV	145.11	154.26
Management Assistant I	N/A	58.53
Management Assistant II	71.67	71.24
Management Assistant III	77.18	83.74
Office Assistant II	N/A	39.10
Planner I	78.15	85.68
Planner II	106.39	97.54
Planner III	117.11	122.13
Planner IV	119.33	144.39
Public Works Inspector I	69.30	76.11
Public Works Inspector II	85.59	93.81
Public Works Inspector III	101.94	109.98
Senior Public Works Inspector	113.29	121.13
Staff Geologist	112.88	N/A
Staff Services Mgr I	N/A	124.78
Staff Services Mgr II	N/A	133.78
Staff Services Mgr III	157.09	170.09
Staff Services Spec I	117.26	115.20
Staff Services Spec II	106.84	113.10
Supervising Contract Support Specialist	81.80	81.27
Surveyor III	137.61	148.57
Water Resource Specialist I	67.04	73.56
Water Resource Specialist II	97.93	96.97
Water Resource Specialist III	108.16	115.51
Water Resource Specialist IV	117.28	125.44
Retiree-Extra Help	54.63	59.62
Student Worker I - Extra Help	19.18	21.01
Student Worker II - Extra Help	19.18	21.01
Student Worker III - Extra Help	20.13	22.06
* Rates include costs for Accela Automation upgrade		
<b><u>WATERSHED PROTECTION DISTRICT MAINTENANCE</u></b>		
Contract Support Specialist II	53.53	57.75
Contract Support Specialist I	N/A	52.55



SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
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	2016-17	2017-18
Deputy Director-PWA	174.65	183.19
Engineer I	75.23	79.96
Engineer II	89.47	94.94
Engineer III	117.78	123.53
Engineer IV	N/A	114.92
Engineering Aide	N/A	29.19
Engineering Mgr I	138.34	144.61
Engineering Mgr II	151.30	158.97
Engineering Technician I	58.44	62.72
Engineering Technician II	60.46	65.88
Engineering Technician III	78.51	82.16
Engineering Technician IV	N/A	76.15
Environmental Restoration Coordinator	88.18	78.08
Equipment Operator I	62.48	63.57
Equipment Operator II	66.57	70.51
Equipment Operator III	70.09	73.41
Equipment Operator IV	73.37	76.80
Maintenance Worker Specialist	71.52	74.28
Management Assistant I	25.54	27.35
Office Assistant II	38.09	41.46
Office Assistant III	44.01	47.07
Public Works Maintenance Worker I	N/A	42.23
Public Works Maintenance Worker II	43.32	46.71
Public Works Maintenance Worker III	58.22	58.52
Public Works Maintenance Worker IV	68.71	71.58
PW Superintendent	123.16	129.27
Retiree - Extra Help	36.91	37.08
Staff/Services Specialist I	100.24	102.94
Staff/Services Specialist II	N/A	107.13
Supervisor Public Works Maintenance	88.18	91.47
Student Worker I - Extra Help	15.97	16.59
Student Worker II - Extra Help	15.97	16.59
Student Worker III - Extra Help	16.76	17.42
<b>TRANSPORTATION*</b>		
Administrative Assistant I - NE	N/A	72.15
Administrative Assistant II - NE	87.05	93.15
Deputy Director-PWA	190.41	205.91
Director-Transportation	215.02	237.88
Engineer I	76.04	76.65
Engineer II	88.53	106.24
Engineer III	127.58	138.87
Engineer IV	142.00	153.62
Engineering Aide	57.84	62.02
Engineering Mgr I	152.01	146.30
Engineering Mgr II	164.51	165.29
Engineering Mgr III	N/A	186.58
Engineering Technician I	54.70	62.21
Engineering Technician II	61.98	70.45
Engineering Technician III	72.75	78.11
Engineering Technician IV	88.71	98.27
Management Assistant III	70.51	70.54
Office Assistant IV	66.94	68.77
Public Works Inspector I	65.44	74.38
Public Works Inspector II	79.14	87.16
Public Works Inspector III	95.02	102.81
Retiree - Extra Help	57.10	58.57
Staff/Services Specialist I	N/A	86.72
Staff/Services Specialist II	100.50	106.81
Senior PW Inspector	86.66	91.10
Senior Transportation Analyst	108.77	88.05
Student Worker I - Extra Help	17.72	19.69
Student Worker II - Extra Help	17.72	19.69
Student Worker III - Extra Help	18.60	20.69
* Rates include costs for Accela Automation upgrade		

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

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	2016-17	2017-18
<b><u>TRANSPORTATION MAINTENANCE</u></b>		
Engineering Mgr III	147.10	164.60
Equipment Operator I	59.17	62.26
Equipment Operator II	61.08	65.99
Equipment Operator III	65.33	68.88
Equipment Operator IV	69.17	72.06
Maintenance Welder	69.20	73.97
Office Assistant III	45.47	49.97
Public Works Maintenance Worker I	N/A	39.62
Public Works Maintenance Worker II	40.66	44.25
Public Works Maintenance Worker III	51.78	54.40
Public Works Maintenance Worker IV	63.41	67.16
Public Works Maintenance Worker Spec	65.80	69.70
PW Superintendent	110.95	120.85
Senior Tree Trimmer	64.30	66.17
Supervisor Public Works Maintenance	79.38	84.63
Tree Trimmer I	52.60	54.41
Tree Trimmer II	58.03	62.10
Retiree - Extra Help	21.32	21.81
Student Worker I - Extra Help	14.86	15.42
Student Worker II - Extra Help	14.86	15.42
Student Worker III - Extra Help	15.60	16.20
<b><u>WATERWORKS</u></b>		
Accounting Assistant II	58.14	55.98
Senior Accounting Assistant	63.42	66.37
Administrative Aide	N/A	53.86
Administrative Assistant I	68.04	67.06
Administrative Assistant II	75.14	73.83
Administrative Assistant I - NE	63.01	66.47
Administrative Assistant II - NE	78.21	84.96
Contract Support Specialist I	55.91	54.81
Contract Support Specialist II	69.09	60.23
Deputy Director PWA	187.61	190.78
Director - Water and Sanitation	199.76	208.73
Engineer I	81.02	81.36
Engineer II	99.94	96.60
Engineer III	109.27	108.38
Engineer IV	140.08	142.32
Engineering Mgr I	127.34	135.81
Engineering Mgr II	160.32	165.35
Engineer Manager III	154.35	157.68
Engineering Tech I	60.82	65.07
Engineering Tech II	67.73	68.71
Engineering Tech III	71.96	73.01
Engineering Tech IV	78.29	79.43
Fiscal Assistant II	42.89	N/A
Fiscal Assistant III	54.90	N/A
Fiscal Assistant IV	59.80	N/A
Management Assistant III	70.88	72.43
Office Assistant III	58.44	44.03
Office Assistant IV	59.25	54.97
PW Inspector I	67.11	69.43
PW Inspector II	72.00	74.49
PW Inspector III	76.72	81.90
Senior Public Works Inspector	101.58	105.79
Senior Water/Wastewater Services Worker	99.72	103.05
Staff Services Manager I	117.57	109.02
Staff Services Manager II	123.95	121.82
Staff Services Manager III	N/A	125.39
Staff Services Specialist I	100.84	108.43
Staff Services Specialist II	108.28	101.61
Retiree - Extra Help	54.71	55.96
Student Worker I - Extra Help	17.82	17.96
Student Worker II - Extra Help	17.82	17.96
Student Worker III - Extra Help	18.72	18.86

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

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	2016-17	2017-18
Water/Wastewater Services Laboratory Manager	136.42	105.29
Water/Wastewater Services Laboratory Technician	68.52	69.71
Water/Wastewater Services Superintendent	138.35	145.45
Water/Wastewater Services Supervisor	114.88	119.41
Water/Wastewater Services Worker Assistant	52.00	54.77
Water/Wastewater Services Worker I	69.35	67.68
Water/Wastewater Services Worker II	80.75	85.51
<b><u>INTEGRATED WASTE MANAGEMENT DIVISION*</u></b>		
Engineer Manager III	146.94	152.48
Environmental Resource Analyst II	92.60	92.85
Environmental Resource Analyst III	98.07	98.54
Office Assistant III	44.04	50.43
Staff Services Manager III	116.33	122.47
Student Worker I - Extra Help	15.26	16.25
Student Worker II - Extra Help	15.26	16.25
Student Worker III - Extra Help	16.03	17.06
* Rates include costs for Accela Automation upgrade		
<b><u>SURVEY RELATED DEPOSITS / FEES</u></b>		
Certificate of Correction - Initial Deposit (Actual Cost to be Billed)	300.00	300.00
Corner Record Filing Fee	17.00	17.00
<b><u>COPIES (oversized, applies to all PWA divisions):</u></b>		
11" x 17" copies	1.10	1.10
18" or 24" copies	1.60	1.60
24" or 30" copies	1.60	1.60
<b><u>SATICOY LARGE CONFERENCE ROOM</u></b>		
Hourly Rate for entire room (A&B) including audio-visual equipment	13.90	13.90
Hourly Rate for entire room (A&B) <u>without</u> audio-visual equipment	10.60	10.60
Hourly Rate for room A <u>or</u> B including audio-visual equipment	7.80	7.80
Hourly Rate for room A <u>or</u> B <u>without</u> audio-visual equipment	6.00	6.00
Saticoy Large Conference Room Security Deposit Fee	200.00	200.00
<b><u>RESOURCE MANAGEMENT AGENCY</u></b>		
Returned check charge Agency-wide - NSF (per occurrence)	40.00	40.00
Copy Charge	per Ord 4339	per Ord 4339
Witness Fee and Research	150.00	150.00
(Depositions, court appearances, analysis of records where County is not a party to the action (Gov't Code Sec. 68096.1)) Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena.		
<b><u>GIS Fees</u></b>		
Plain Paper Map - Letter, Legal or Tabloid	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
Plain Paper Map - Arch D and greater	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
Photo Paper Map - Letter, Legal or Tabloid	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
Photo Paper Map - Arch D and greater	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
<b><u>Printing Services</u></b>		
Large format Black & White Printing		
20# White Bond	\$0.45/sq ft	\$0.45/sq ft
Heavier Bond	\$1.00/sq ft	\$1.00/sq ft
Large Format Color Printing		
Basic Color	\$1.25/sq ft	\$1.25/sq ft
Full Color	\$3.00/sq ft	\$3.00/sq ft
Scanning Services		
Grayscale	\$0.35/sq ft	\$0.35/sq ft

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

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	2016-17	2017-18
Color	\$0.50/sq ft	\$0.50/sq ft
Full Color Scan 600 dpi	\$1.00/sq ft	\$1.00/sq ft
Special Handling (such as collation, removing binding, staples, repairing torn documents, etc.)	GIS Specialist Rate, minimum 1/2 hour change	GIS Specialist Rate, minimum 1/2 hour change
<b><u>OPERATIONS</u></b>		
Accountant II	48.30	62.61
Personnel Analyst III	N/A	68.99
Administrative Aide	45.67	47.36
Admin Assistant II	52.66	58.54
Administrative Officer II	97.40	104.07
Deputy Director I - RMA	125.45	127.68
Director - RMA	173.44	176.74
Manager Accounting I	81.27	91.38
Senior Accounting Assistant	45.57	47.98
Fiscal Specialist III	63.01	64.63
Fiscal Technician II	48.12	51.61
GIS Specialist (Senior/ I)	62.04	66.53
Management Assistant IV - Conf	43.91	58.28
Manager RMA Services II	106.18	98.25
Office System Coordinator III/IV (Composite)	76.26	62.79
Resource Management Tech III	59.30	59.17
Sr Program Administrator	96.50	98.57
<b><u>PLANNING:</u></b>		
Clerical Supervisor II	70.88	58.23
Deputy Director II - RMA	193.02	182.09
Management Assistant II	52.54	51.65
Planner* 1,2,3	159.56	162.93
Mgr - RMA Services II	138.91	122.59
RMA Technician II/III - Planning* 1,2,3	129.67	117.11
Senior Program Administrator	105.35	119.71
<b><u>ENVIRONMENTAL HEALTH</u></b>		
CUPA		
Env Health Specialist IV (ADMIN)	N/A	81.80
Environmental Health Specialist III (CUPA)	132.79	136.65
Environmental Health Specialist IV (CUPA)	150.16	155.90
Supv EH Specialist (CUPA)	157.44	173.72
<b><u>COMMUNITY SERVICES</u></b>		
Environmental Health Specialist I (CS)	88.17	89.10
Environmental Health Specialist II (CS)	N/A	96.77
Environmental Health Specialist III (CS)	118.44	125.39
Environmental Health Specialist IV (CS)	132.86	142.71
Supv EH Specialist (CS)	142.67	154.19
<b><u>VECTOR</u></b>		
RMA Tech III - EHD (Vector)	113.37	121.35
Env Health Spec IV (Vector)	123.01	131.60
Sup Env Health Spec (Vector)	131.54	138.18
<b><u>TECHNICAL SERVICES</u></b>		
Env Health Specialist III (Tech Svcs)	113.35	121.43
Env Health Specialist IV (Tech Svcs)	122.66	133.91
Supv Env Health Spec (Tech Svcs)	108.66	142.76
<b><u>ADMINISTRATION</u></b>		
RMA Technician II - EHD	67.23	71.62
RMA Technician III - EHD	74.00	104.22
Sup EH Specialist (Admin)	106.56	109.10
Deputy Director II - RMA	172.13	176.84
Manager - RMA Svcs II	134.83	137.00
<b><u>BUILDING &amp; SAFETY</u></b>		
Building Inspector I	88.53	79.63
Building Inspector II	103.56	93.15
Building Inspector III	124.35	108.82
Building Inspector IV	130.72	112.16

SCHEDULE OF  
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Attachment 1  
Schedule A

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	2016-17	2017-18
Deputy Director II - RMA	167.50	174.11
Management Assistant II/III	65.91	65.00
Mgr - RMA Services I/II	117.45	118.77
Sr Plan Check Engineer	146.96	147.00
Plan Check Engineer I/II/III	186.18	183.18
RMA Tech I/II - BDS	70.07	69.24
<b>CODE COMPLIANCE:</b>		
Management Assistant III	66.97	67.80
Mgr - RMA Services II	137.00	135.31
RMA Tech - WEM	68.01	77.82
Supervising WEM Inspector	105.68	109.40
WEM Inspector II	93.48	94.65
Code Compliance Officer (III/II/I) <sup>1,2</sup>	156.96	153.81
Deputy Director II - RMA	175.39	167.45
Weights & Measures Inspec III	68.32	76.58
RMA Tech II - BDS <sup>1,2</sup>	123.99	132.02
Sr Code Compliance Officer <sup>1,2</sup>	128.73	132.34
Sr Paralegal <sup>1,2</sup>	124.92	128.25

Rate includes the following:

<sup>1</sup> Surcharge to partially offset the cost of creating and maintaining digital information.		13.00
<sup>2</sup> Surcharge to offset the cost of maintaining the County's General Plan.		12.75
<sup>3</sup> Surcharge to partially offset the cost of the Permit Intake Coordinator.		2.00

**TREASURER-TAX COLLECTOR**

Annual Subscription to Data Files via FTP Subscription	547.00	1300.00
Certified Copies (per copy)	10.95	11.00
Collection cost per dollar (delinquent unsecured property taxes)	0.23	0.23
Cost per Fixed Charge Assessment-Govt Code 50077 (b)	0.19	0.19
Five year plan (per establishment)	193.00	194.00
Manual 4-year Plan (per establishment)	220.00	220.00
Partial redemption (per partial redemption)	97.00	97.00
Parties of Interest Report of Title (PIRT) (per search)	649.00	710.00
Realty Tax Payment Status Data File	200.50	197.00
Returned Item (per statement)	50.00	50.00
Secured Extended Roll Data File	213.00	230.00
Secured-Delinquency Cost (per parcel)	30.00	30.00
Segregation (per requested segregation)	118.00	118.00
Supplemental Cumulative (per data file)	171.50	174.00
Supplemental Billing Info (per data file)	165.00	168.00
Tax Clearance Certificate (mobile home), (per certificate)	36.50	40.00
Tax Searches (per hour)	67.00	63.00
Tax Status Certificate (T & P Map), (per certificate)	140.00	151.00
Transfer of Credit (per request)	182.00	187.00
Redemption Data File (aka TRW Redemption Data File)	176.50	174.00
Secured Payment Data File (aka TRW Secured Payment Data File)	202.00	198.00
Unsecured Billing (per data file)	178.50	181.00
TOT Registration (per registration)	N/A	88.00
TOT Data File (manual)	N/A	56.00
5 Year Plans Data File (FTP)	N/A	93.00
NSF Paid/Unpaid Data File	N/A	93.00
Site Visit - Secured Power to Sell (per parcel)	N/A	100.00
Site Visit - Delinquent Unsecured (per parcel) <sup>a</sup>	N/A	120.00
Bank Seizure (per seizure)	N/A	23.00
Lien Processing (per lien)	N/A	28.00
Franchise Tax Board Refund Intercept (per intercept) <sup>b</sup>	N/A	23.00

Rate includes the following:

- <sup>a</sup> Total fee is \$120 plus service cost of deputy sheriff (pass-through)
- <sup>b</sup> Total fee is \$23 plus Franchise Tax Board processing fees (pass-through)

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
<b>VENTURA COUNTY LIBRARY</b>		
<b><u>FINES ON OVERDUE MATERIALS (DAILY FINE PER ITEM)</u></b>		
Most books, magazines, cassettes, compact disks, book cassettes, puppets, videos	0.25 (7.50 max)	0.25 (7.50 max)
Reference books	0.50 (16.00 max)	0.50 (16.00 max)
Interlibrary Loan Books	0.50 (40.00 max)	0.50 (40.00 max)
Books-To-Grow-On Boxes		
Unaccessioned juvenile and young adult paperbacks, and "baby" books	0.10 (3.00 max)	0.10 (3.00 max)
E-Readers device	5.00 (25.00 max)	5.00 (25.00 max)
Laptops/Tablets	15.00 (25.00 max with full replacement due after 24 hours)	15.00 (25.00 max with full replacement due after 24 hours)
Internet Hotspots	5.00 (25.00 max)	5.00 (25.00 max)
<b><u>OTHER CHARGES</u></b>		
Collection fee (per referral)	10.00	10.00
Damage, unintentional, if item still usable (per item)	3.00	3.00
Library Card replacement (per card)	1.00	1.00
Meeting room rental (up to 3 hours)	Note 1	Note 1
Meeting room rental (+3 to 5 hour period)	Note 1	Note 1
Copies - from color printer (per page)	0.50	0.50
Copies - from color printer requiring staff assistance (per page)	1.00	0.00
Copies/Printing from black & white printer (per page)	0.00	0.10
Photocopies/copies from microfilm (per page)	0.10	0.10
Flash drives with library logo	8.00	8.00
Internet Hotspots (Penalty for placing in Book Drop)	25.00	25.00
E-Reader device - book drop return	25.00	25.00
Scanning on premise (USB)	0.25	0.25
Scanning/Faxing -per page	1.00	1.00
3-D Printing - per gram	0.10	0.10
Note 1: Per Board Letter dated December 15, 1998, each legislative body is allowed to establish its own meeting room policies and fee schedules. Meeting rooms are available at E.P. Foster, Ventura and Oak Park libraries.		
<b><u>AVERAGE REPLACEMENT PRICE (PER ITEM)</u></b>		
Baby Books	6.00	6.00
Beginning Reader, Fiction, Non Fiction	21.00	21.00
Books on Audio; Adult, Juvenile	22.00	22.00
Language, Audio	26.00	26.00
Documents, Circulating	56.00	56.00
Juvenile Books with Audio	22.00	22.00
Juvenile, music/storytelling, Audio	26.00	26.00
Compact Discs	26.00	26.00
Fiction, Adult	26.00	26.00
Fiction, Adult, Paperback	12.00	12.00
Fiction, Juvenile, Young Adult	21.00	21.00
Foreign Language, Adult, Fiction and Non-fiction	26.00	26.00
Foreign Language, Juvenile, Picture Book	22.00	22.00
Interlibrary Loan	46.00	46.00
Internet Hotspots - Equipment (Lost or Damaged)	250.00	250.00
Internet Hotspots - Charging Cord (Lost or Damaged)	10.50	10.50
iPads/Tablets	550.00	550.00
E-readers	250.00	250.00
Laptop	1,500.00	1,500.00

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

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Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
Large Print Books; Adult, Juvenile	31.00	31.00
Literacy Materials	20.00	20.00
Magazine: Adult, Juvenile, Spanish Adult, Spanish Juvenile	9.00	9.00
McNaughton	31.00	31.00
Music, Cassettes	19.00	19.00
Mystery, Adult, Large Print	31.00	31.00
New Reader, Adult	13.00	13.00
Nonfiction; Adult, Adult - Large Print	31.00	31.00
Nonfiction; Juvenile, Young Adult	21.00	21.00
Paperback, Spanish Juvenile, Juvenile, Young Adult Unaccessioned	6.00	6.00
Paperbacks, Nonfiction	21.00	21.00
Picture Books; Fiction, Nonfiction	22.00	22.00
Puppets, Juvenile	19.00	19.00
Reference; Adult, Business, Documents, Juvenile	56.00	56.00
Test Books	31.00	31.00
Ukulele	260.00	260.00
Ukelele Toner	20.00	20.00
Ukelele Bag	25.00	25.00
Videos, Adult, Feature - Adult, Juvenile	31.00	31.00

**VENTURA COUNTY FIRE PROTECTION DISTRICT**

**EMERGENCY SERVICES:**

Firefighter	79.00	80.00
Firefighter Paramedic Premium	7.00	9.00
Engineer	102.00	106.00
Captain	120.00	122.00
Battalion Chief	139.00	140.00
ICS Command and General Staff Position	145.00	141.00
ICS Unit/Group/Division Supervisor	117.00	119.00
ICS Support Position	89.00	93.00
Arson Investigator	101.00	100.00
Fire Control Worker	56.00	56.00
Senior Fire Control Worker	77.00	75.00
Fire Crew Supervisor	222.00	222.00
Fire Equipment Operator	190.00	206.00
GIS Tech/Mapping Specialist	112.00	105.00
Fire Prevention Staff (incl. prevention overhead fee and Accela Automation upgrade costs)	144.00	152.00
Fireworks Safety Officer (includes prevention overhead fee)	82.00	90.00
Engine	301.00	308.00
Engine Strike Team	1,763.00	1,802.00
Dozer	246.00	262.00
Dozer Strike Team	612.00	646.00
Water Tender	181.00	186.00
Squad	172.00	178.00
Ladder Truck (Tiller)	380.00	388.00
Light and Air	301.00	308.00
HIRT (Hazardous Incident Response Team)	421.00	430.00
Utility Truck	181.00	186.00
Command Vehicle	138.00	140.00
Loader	246.00	262.00
Grader	246.00	262.00
Backhoe	246.00	262.00
LOGS 1 Truck	86.00	94.00
Fuel Tender	126.00	137.00
Command Post Vehicle (CMD 11) per day	1,500.00	1,500.00
Communication Unit (COM 11) per day	1,000.00	1,500.00
GIS Truck per day	500.00	500.00
PLANS Trailer 42' per day	1,000.00	1,000.00
OPS Trailer 38' per day	500.00	500.00
LOGS Trailer 26' per day	400.00	400.00
LOGS Support Trailer 14' per day	200.00	200.00
Hand Wash Trailer per day	400.00	400.00
Potable Water Trailer per day	150.00	150.00
Demob Trailer (Dry) per day	400.00	400.00
Toilet Trailer per day	150.00	150.00

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
Octagon Shelter	200.00	200.00
Helitorch - (6 hour minimum on first and last day)	61*	61*
Terra Torch - (6 hour minimum on first and last day)	25*	25*
*Rate per hour plus actual labor costs		
For daily rates the time is changed by calendar day (0000-2400). Time in use of 8 hours or less in a day shall be at ½ the daily rate		
<b>SHOP FEES*:</b>		
Vehicle Repair	90.00	97.00
Information Specialist	151.00	157.00
Mapping Specialist	112.00	105.00
Telecommunications Specialist	81.00	90.00
*Rates for specific contracted services may vary from these fees.		
<b>EQUIPMENT ONLY FEES:</b>		
Per current Federal Emergency Management Agency (FEMA) Schedule of Equipment Rates		
<b>FIRE PROTECTION STANDBY - FILMING:</b>		
Hourly rate of all personnel and equipment used with an eight hour minimum.		
<b>HELICOPTER FEES:</b>		
Per current Operational Agreement between Ventura County Fire Protection District and Ventura County Sheriff		
<b>PREVENTION FEES: (Includes Accela Automation upgrade costs)</b>		
Prevention fees are comprised of costs for Prevention staff salaries, benefits, technology improvements (Accela Automation upgrade), and allocated overhead expenses. Items not covered in this fee schedule will be charged at the Fire Prevention hourly rate, in increments of fifteen (15) minutes with a 1 hour minimum. Inspections and plan checks in excess of the standard number will be charged at the Fire Prevention hourly rate, in increments of fifteen (15) minutes with a 1 hour minimum.		
<b>I. 13 &amp; 13R SPRINKLER OVERHEAD SYSTEMS (NEW BUILDINGS)</b>		
<i>Includes Accela Automation upgrade costs</i>		
Based on square footage per building	<b>Hours</b>	<b>2016-17</b>
Structures up to 52,000 Total Floor Area	4.5	648.00
Structures Greater than 52,000 Total Floor Area	6.75	972.00
<b>II. 13 &amp; 13R FIRE SERVICE UNDERGROUND FOR BUILDINGS AND COMMERCIAL PRIVATE WATER SYSTEMS***</b>		
Underground Serving Zero to Five Sprinklered Buildings*	5.5	792.00
Underground Serving Greater than Five Sprinklered Buildings	8.25	1,188.00
*Fire service underground systems serving one or more fire hydrants without buildings.		
<b>III. 13 &amp; 13R TENANT IMPROVEMENT (EXISTING BUILDINGS)</b>		
A. Tenant Improvements 100 Heads or Less Without Plans		
Up to 50 Fire Sprinklers	2.25	324.00
51 to 100 Fire Sprinklers	3.25	468.00
B. Tenant Improvements With Plans		
Up to 500 Fire Sprinklers	5	720.00
Greater than 500 Fire Sprinklers	7	1,008.00
<b>IV. FIVE YEAR INSPECTION REPORTS</b>		
Total Systems Reviewed		
K-12 Schools per campus	0.5	72.00
1-5 Systems	0.5	72.00
6-10 systems	1	144.00
11-15 systems	1.5	216.00
Greater than 15	2	288.00
<b>V. FIRE HYDRANT LOCATION PLAN REVIEWS FOR PUBLIC HYDRANTS ONLY</b>		
See Private Water Systems (Commercial/Residential) for Private Fire Hydrants		
Public Hydrant Location Review	1.75	252.00
<b>VI. 13D SPRINKLER SYSTEMS - 1 &amp; 2 SINGLE FAMILY DWELLINGS &amp; TOWNHOMES</b>		
A. New Structures - Per Dwelling Type		
Custom Home	3.75	540.00
Tract Model Home/Townhome	3.75	540.00
Tract Non-Model Home/Townhome*	2	288.00
B. Alterations to Existing Structures - Per Dwelling Type		
31D System Alteration - 10 heads or less*	2	288.00
13D System Alteration Greater than 10 heads	3	432.00
*No plan review is required		
<b>VII. RESIDENTIAL PRIVATE WATER SYSTEM - 1 &amp; 2 SINGLE FAMILY DWELLINGS</b>		
Residential Private Water	3	432.00



SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

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	2016-17	2017-18
<b>VIII. FIRE ALARM SYSTEMS</b>		
For Fire Alarm System Panel Replacements, 50% of the existing initiating devices AND 100% of the new initiating device shall be counted to calculate the correct fee, using table below.		
1 Device	2.25 324.00	342.00
2 - 10 Devices	3 432.00	456.00
11 - 50 Devices	4.75 684.00	722.00
51 - 200 devices	6.5 936.00	988.00
Greater than 200 Devices	8.5 1,224.00	1,292.00
<b>IX. HOOD &amp; SPRAY BOOTH SYSTEMS</b>		
Based on the number of nozzles/heads per system.		
1 - 15 Nozzles/Heads	3 432.00	456.00
16 - 30 Nozzles/Heads	3.25 468.00	494.00
31 - 50 Nozzles/Heads	4 576.00	608.00
Greater than 50	6.25 900.00	950.00
<b>X. SPECIALIZED FIRE PROTECTION SYSTEMS</b>		
Pre-action systems (in existing sprinklered buildings)	3 432.00	456.00
In-rack systems - for high-piled stock, (new and alterations)	4.75 684.00	722.00
Limited area sprinkler system	3.5 504.00	532.00
Clean agent system	4.5 648.00	684.00
Specialized system, others	3.5 504.00	532.00
<b>XI. NEW CONSTRUCTION BUILDING PLAN REVIEWS</b>		
A-Occupancy/E-Occupancy/H-Occupancy per 5,000 square feet	5 720.00	760.00
R-Occupancy/I-Occupancy/Other-Occupancy per 5,000 square feet	4 576.00	608.00
<b>XII. REQUIREMENTS FOR CONSTRUCTION (VCFPD FORM 126)</b>		
Requirements for Construction (VCFPD Form 126)		
New single family dwelling (R-3), Group U Greater than 3,000 SQ FT, Multi-Family Commercial or industrial	2.5 360.00	380.00
Additions to Existing Single Family Dwelling (R-3), Groups U Greater than 3,000 SQ FT, Multi-Family, Commercial or Industrial	1.75 252.00	266.00
Requirements for Construction (VCFPD Form 126) Tract Projects		
Single Family Dwelling (R-3), Multi-Family tract development, per building in the same construction phase and the same developer.	1.75 252.00	266.00
U Occupancy Projects		
New building or additions to Group U Occupancy less than or equal to 3,000 SQ FT	1 144.00	152.00
Other Projects with Fire Protection Systems		
Fire Protection System Inspection	1.75 252.00	266.00
<b>XIII. FIRE CLEARANCE INSPECTIONS FOR LICENSED FACILITIES</b>		
Licensed Care Pre-Inspection for I's, R's and Daycares	1.75 252.00	266.00
Licensed Care Initial Fire Clearance for I's, R's and Daycares*	3 432.00	456.00
Licensed Residential Care Annual Inspection for R-2.1 and R-4	2.25 324.00	342.00
All Other NON 24 Hour Licensed Care Facilities Initial Fire Clearance (private schools, outpatient clinics, alcohol and drug programs, dialysis centers, etc)	3.25 468.00	494.00
*No fee for R-3.1 facilities with 1-6 clients		
<b>XIV. R-1 Annual Inspections</b>		
R-1 Annual Occupancy Inspections: 1-50 Units - Fee is applicable to all hotels, motels and boarding houses per facility under the same ownership at a single property. Does not apply to 1 & 2 single family residences (R-#3.)	1.5 360.00	228.00
R-1 Annual Occupancy Inspections: Greater than 50 units - Fee is applicable to all hotels, motels and boarding houses under the same ownership at a single property. Does not apply to 1 & 2 single family residences (R-3).	2.5 N/A	380.00
<b>XV. FILMING &amp; PHOTOGRAPHY REVIEWS</b>		
Filming Review - Includes Feature Films, TV Commercials, TV Series, TV Movies, TV Pilot, PSA, Documentaries and Music Videos. Initial fee is for application review and onsite review.*	1.5 216.00	228.00
Student Film Review*	1.5 216.00	228.00
Still Photography Review*	1 144.00	152.00
*Permits may be subject to additional conditions, standby fees, fire code permit fees and inspection fees.		
<b>XVI. OPERATIONAL FIRE CODE PERMITS</b>		
Aerosol Products	3 432.00	456.00
Battery System	3.5 504.00	532.00
Candles/Open Flame in Assembly Areas - Single use	0.75 108.00	114.00
Candles/Open Flame in Assembly Areas - Ongoing Facility Use	1.75 252.00	266.00
Combustible Dust Producing Operation	4 576.00	608.00

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

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		2016-17	2017-18
Composting/Mulch Organic Material	4.75	684.00	722.00
Compressed and Flammable Gases*	4.75	684.00	722.00
Cryogenic Fluids*	4.5	648.00	684.00
Explosive or blasting agents (Handle/Use) (Annual Permit Required)	3	432.00	456.00
Explosive or blasting agents (Storage/Handle/Use) (Annual Permit Required)	5	720.00	760.00
Fireworks Pyrotechnic Special Effects (Theatrical/Movies)**	1.75	252.00	266.00
Fireworks Aerial & Ground display**	3	432.00	456.00
Flammable or combustible liquids*	4	576.00	608.00
Hazardous Materials*	4.5	648.00	684.00
Hazardous Production Materials Facilities	5	720.00	760.00
High Piled, Combustible Storage	4	576.00	608.00
Hot work, cutting, welding & grinding	2.25	324.00	342.00
Live Audiences**	2.25	324.00	342.00
LPG-Fixed Tanks and Tank Exchange Site	2.25	324.00	342.00
Oil Wells	2.25	324.00	342.00
Spraying or Dipping	3.25	468.00	494.00
Tank Vehicles - Re-Fueler	1	144.00	152.00
Temporary Membrane Structures 401 to 1600 Square Feet	1.25	216.00	190.00
Temporary Membrane Structures Greater Than 1600 Square Feet	2.25	360.00	342.00
Other Operational Permits as Specifically Defined in Current Edition of the Fire	3	432.00	456.00
*Fee Includes Construction Permit.			
**Permits will require an additional standby fee and will be charged at the "Fire Prevention Safety Officer" hourly rate, with a six hour minimum.			
RENEWAL: The renewal cost of an Operational Fire Code Permit shall be 50% of the cost of the current initial fee.			
<b>XVII. FIRE PREVENTION MISCELLANEOUS</b>			
Photovoltaic Systems, Commerical	2.25	324.00	342.00
Release of Notice of Non-Compliance - Plus any outstanding fees related to release	3.25	504.00	532.00
Alternate Method or Code Interpretation Request - Per request	2.75	396.00	418.00
Occupant Load Reivew	1.25	180.00	190.00
Public Requested Inspections	1.25	180.00	190.00
Grading Plan/Preliminary Access Road & Access Gate Review	2.5	360.00	380.00
Fuel Modification Zone Review	1.25	180.00	190.00
Special Event Review (1st hour no charge) - The fully allocated hourly rate will be charged for all time greater than 1 hour.	1	144.00	152.00
Code Enforcement: The fully allocated hourly rate will be charged for all personnel used to bring an occupancy into compliance for all time after the second inspection.	1	144.00	152.00
Additional fees and/or fines may be imposed when a citation is issued			
Discretionary Planning Review - EIR, general plan amendment, specific plan review, planning condition review, variances and zone change review. A one hour minimum fee will apply with additional 15 minute increments thereafter.	1	144.00	152.00
Pre-Plan/Pre-App/Consultation - A one hour minimum fee will apply with additional 15 minute increments thereafter.	1	144.00	152.00
Other Reivew Not Listed - A one hour minimum fee will apply with additional 15 minute increments thereafter.	1	144.00	152.00
<b>XVIII. COMMUNITY EDUCATION SERVICES</b>			
Captain (discounted at 50%)	0.50 hr	60.00	61.00
Engineer (discounted at 50%)	0.50 hr	51.00	53.00
Firefighter (discounted at 50%)	0.50 hr	40.00	40.00
Fire Prevention Staff (discounted at 50%)	0.50 hr	72.00	76.00
<b>XIX. PUBLIC RECORDS, SUBPOENAS &amp; COPIES</b>			
Subpoenas (VCFD Not Party to Action)-charged in increments of fifteen (15) minutes		\$24/hr	\$24/hr
Subpoenas (VCFD Party to Action)		N/C	N/C
Photo Copy - Black & White: Large Format Plans		\$4/page	\$4/page
Photo Copy - Black & White: <= 100 pages		N/C	N/C
Photo Copy - Black & White: > 100 pages		\$0.05/page	\$0.05/page
Photo Copy - Color: <= 50 pages		N/C	N/C
Photo Copy - Color: > 50 pages		\$0.10/page	\$0.10/page
Compact Disc (CD/DVD)		\$5/CD	\$5/CD
Videos		\$50.00/hr	\$50.00/hr
Non-standard duplication - out-sourced for duplication		Actual Cost Incurred	Actual Cost Incurred
Mailing up to 20 pages of 8-1/2" x 11" first class US mail		N/C	N/C
Mailing - Other		Actual Cost Incurred	Actual Cost Incurred

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule A

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	2016-17	2017-18
<b>XX. OTHER</b>		
<u>Fire Hazard Reduction Administration Fee - Calendar Year</u>		
January - December 2016	1,584.00	1,658.00
January - December 2017		1658.00
<u>Fire Training Facility Classroom Rental</u>		
Other Fire Agencies (per rental day)	50.00	50.00
All Other Requests (per rental day)	100.00	100.00
<u>DUI Accident Response</u>		
Bill the fully allocated hourly rate for personnel used		
<u>False Alarm/Prank Call Response</u>		
Malicious False Alarm:		
Hourly rate of all responding personnel with one hour minimum		
All other:		
1-3: No charge		
>3: Hourly rate of all responding personnel with one hour minimum		
<u>Non-Emergency Public Assistance</u>		
Charge hourly rate for all responding personnel in fifteen (15) minute increments		
<u>Fire Protection Standby:</u>		
Hourly rate of all personnel and equipment used		
<u>Filming Fire Protection Standby</u>		
The fully allocated hourly rate will be charged for all personnel and equipment required with an eight hour minimum		
<u>Hazardous Materials Squad Services:</u>		
Residential Household Spills: No Charge		
All other spills: Charge the fully allocated hourly rate of all responding personnel		
<u>Fire Investigation:</u>		
Charge the fully allocated hourly rate for all personnel used if the fire was determined to be arson-related and the arsonist can be identified.		
<u>Community Room Rates:</u>		
Government Organization/Youth Non-profit Groups (Deposit Not Required)	No charge	No charge
Non-profit Groups, Community Groups and Other Groups:		
1 - 3 Hours	75.00	75.00
3 - 5 Hours	149.00	149.00
5+ Hours	224.00	224.00
Cleaning/security deposit required	100.00	100.00
Fire District Appeals Board Fee (Fire District Ordinance 27, Section 108)		
Single Family Dwelling, owner occupied	700.00	700.00
All Others	1400.00	1400.00
Not Sufficient Fund (NSF) - Per NSF returned item	30.00	30.00
<b>OVERHEAD RATES:</b>		
In County Overhead Rate:	23.24%	25.84%
Out-of-County Overhead Rate:	13.72%	15.26%
Shop Overhead Rate:	8.89%	9.92%
All fees are based on a finite level of effort and time to complete the task. Any task included herein for which the level of effort exceeds that which is incorporated in the fee shall be charged at a rate that is equal to the appropriate department personnel's hourly cost.		
<b>VENTURA COUNTY SHERIFF'S DEPARTMENT</b>		
Criminal Justice Fee (Booking Fee)	506.68	515.08
<b>E-mail and Inmate Program Package Rates*:</b>		
1 email	2.50	2.50
5 emails	6.50	6.50
10 emails	11.50	11.50
25 emails	25.25	25.25
50 emails	46.50	46.50
* includes \$1.50 credit card transaction fee		
Tow Fee	160.00	160.00



## **Planning Division Fee Schedule**

*County of Ventura • Resource Management Agency • Planning Division*

*800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2488 • <http://www.vcrma.org/planning/>*

Originally Adopted: December 19, 1995  
Revised:

Attachment 1  
Schedule B  
Effective:

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### **CHARGING MECHANISMS**

The County's cost recovery program requires that applicable fee(s) or fee deposits be stated in a schedule such as this one. These cost recovery mechanisms are described below:

"Nonrefundable" Fee - A nonrefundable "fixed-fee" is intended to cover the average cost of processing the subject permit or service. Once paid, this fee cannot be refunded if and when the subject application is withdrawn. No additional charges will be billed by the County should the cost of processing exceed the specified amount of this fee.

"Deposit" – means a lump sum cash deposit which is then billed against by the County based on actual County staff time expended, with no billing limit. County billings against the deposit are based upon the work hours expended multiplied by the current Contract Hourly Rate established by the Board of Supervisors. If final County costs do not exceed the deposit amount, the unused portion of the deposit shall be refunded to the applicant. If final County costs exceed the deposit amount, the applicant shall be billed for the balance due pursuant to the fee reimbursement agreement accompanying said deposit.

### **BILLING POLICIES AND PROCEDURES**

#### Calculating Fees for Service

Whenever a deposit is required for County Planning services, the charge for services shall be based on the applicable contract hourly rate multiplied by the total time spent on the project. Charges for Non-refundable "Fixed-fee" services are calculated based on average time spent to provide such services multiplied by the current Contract Hourly Rate, or the annual staff costs for a program divided by the average annual number of applications processed.

#### Cost Recovery

The Board of Supervisors' adopted the FY 2017-18 Budget Development Manual that, in part, provides for the recommendation of fees on a full cost recovery basis.

#### Contract Hourly Rate

The Board of Supervisors annually approves contract hourly rates. The contract hourly rate for the Planning Division is calculated to recover direct and indirect costs for chargeable activities, chiefly permit processing. The current contract hourly rate also includes: (1) a surcharge of \$13.00/hour to partially offset the cost of creating and maintaining digital information, the Planning Division Website, and

Accela System for electronic permit filing and tracking; (2) a surcharge of \$12.75/hr to offset the cost of maintaining the County's General Plan, (3) a surcharge of \$2.00/hr to partially offset the cost of the Permit Intake Coordinator. In total the current Contract Hourly Rate for services provided by RMA Planners is \$162.93. The Contract Hourly Rate for services provided by RMA Technicians is \$117.11. These rates include the base hourly rate and the surcharges described above.

#### Credit for Youth-Serving Non-profits

Applications pertaining to uses sponsored by nonprofit organizations, such as Scouts, 4-H Clubs, and Little Leagues, which are solely youth-oriented shall be credited \$1500 towards the processing of the subject land use entitlement request.

#### Billings on Permits for Illegal Uses/Structures

Notwithstanding any provisions in this Planning Division Fee Schedule/Charging Mechanism, there shall be no billing limit on any deposits or fees for application requests processed to legalize or correct violations of County land use ordinances.

#### Equivalent Fees for Services Not Listed

Where a proposed land use, application or service is not identified in this Schedule, the Planning Director shall review the work characteristics of the proposed use or requested service, in relation to the subject Planning matter, and determine which of the items listed in this Schedule is equivalent in type and processing time to that proposed. The fee or deposit for said use or application shall then be applied to the application requested.

#### Fees for Deferred Decisions

The Planning Director may defer certain decisions to the Planning Commission in accordance with the Zoning Ordinance. If a decision deferral occurs, no new application fee or deposit is required.

#### Agencies Reviewing and Billing Against Entitlement Applications

The following agencies, departments and districts are normally involved in the review of land development entitlement requests: Public Works Agency, Environmental Health Division, Air Pollution Control District, Fire Protection District, Sheriff's Department, Agricultural Commissioner's Office and Planning Division. For discretionary land use permits, the Planning Division shall charge and collect a single deposit from the project applicant at the time of application submittal, and all affected agencies will charge against that deposit. For all other permits, these County agencies and departments may independently assess their own regulatory fees.

#### Required Fees at Application Submittal

The Ventura County Ordinance Code requires that land use applications cannot be accepted for processing unless they are accompanied by the fees/deposits specified in this schedule and the applicable Fee Reimbursement Agreements.

#### Billing Process

Reviewing agencies and departments are required to maintain time-keeping records during the processing of entitlements. The Operations Division of the Resource Management Agency (RMA) monitors project charges and sends out

statements/bills on a monthly basis. The original deposit will be applied to the current charges and the bill may show a credit or debit balance. Until the charges exceed the deposit no payment is due. Any bill thereafter will show the current charge and be due and payable upon receipt. When the case is closed a final bill will be sent out to the responsible party listing the balance due. This balance due must be paid promptly in order to avoid accruing late fees and generating possible sanctions against one's entitlement. If the project is denied, or the application is withdrawn or closed out prior to a final decision, the case is closed and total processing costs are calculated by RMA Operations. If costs exceed the deposit, RMA Operations will bill the applicant for these costs up to the billing limit, if applicable.

If total costs are less than the deposit, a refund will be issued, unless there are outstanding costs owed the County by the same party. In such cases any balance will be applied to the amount owed. If, in the course of processing an application, the applicable billed fees and charges have not been paid within 45 days, the County may suspend processing the application, or after a hearing, DENY such application based on the applicant's failure to pay said fees and charges.

#### Late Fees (for Late Payment)

Charges are due and payable within 30 days of billing. Invoices unpaid after thirty (30) days will incur a 2% late fee, compounded monthly.

#### Standing Accounts

Persons or entities who frequently file applications with the Division (such as for film permits) may deposit, in trust, a sum of money against which County processing fees can be billed. The amount of this type of deposit or standing account and the billing terms shall be established by the Planning Director in consultation with the requesting person or entity.

#### Deposits and Billings for Projects with Multiple Entitlements

Where a project requires the filing of multiple land use entitlements, a single deposit fee with no billing limit may be assessed and collected. This single deposit fee shall be the highest of the required filing fees or deposits associated with the multiple land use entitlements and there shall be no billing limit. This calculation of a single deposit fee shall be in addition to and separate from the calculation and payment of a Late Filing Fee.

#### Treatment of Parties with Past Delinquent Accounts

All fees, charges, and deposits submitted or paid by an applicant or party owing RMA Planning Division money will be applied first to unpaid bills of more than 30 days and thereafter to the current application request. The deposit for an application shall be increased by 50% where it is determined the party signing the Reimbursement Agreement has had past bills outstanding for more than 90 days.

## MISCELLANEOUS ENTITLEMENTS OR SERVICES

### Zoning Clearance

Additions to Existing Buildings/ Structures and Construction of New Principal or Accessory Agricultural Structures	<b>\$286</b>	Plus <b>\$50</b> per additional lot/unit/structure (nonrefundable)
New Residential Units, Construction, New Detached Residential Structures	<b>\$384</b>	Plus <b>\$50</b> per additional lot/unit/structure (nonrefundable)
Carports, decks, spas, fences, sheds, animal shade structures, fireplaces, non-commercial antenna and the like	<b>\$167</b>	Plus <b>\$35</b> per additional lot/unit/structure (nonrefundable)
Demolition of Existing Structures under 50 years in age or otherwise not requiring Cultural Heritage Board review	<b>\$167</b>	(Nonrefundable)
Ministerial Tenant Change in an Existing Commercial or Industrial Building Tenant Space	<b>\$167</b>	(Nonrefundable)
Home Occupation that does not require a waiver or Review of Interior Accessory Dwelling Unit	<b>\$81</b>	(Nonrefundable)
Re-review of any Zoning Clearances or related plot plans	<b>\$86</b>	Plus <b>\$35</b> per additional lot/unit (nonrefundable)
Requiring Special Review (e.g., structures over 50 years in age that are potentially historic, projects located in areas with Area Plan design standards, etc.)	<b>\$340</b>	(Nonrefundable)
Requiring Field Inspections, Design Review, or Zoning Clearances that Require Waivers	<b>\$330</b>	Deposit
Accessory Dwelling Units	<b>\$589</b>	(Nonrefundable)
6409(a) Compliant Wireless Communication Facility Modification	<b>\$502</b>	(Nonrefundable)
Residential High Density (RHD) Zoning Clearance	<b>\$1,200</b>	Deposit
Oil and Gas Zoning Clearances that require special review	<b>\$330</b>	Deposit
Emergency Shelter Zoning Clearance	<b>\$600</b>	Deposit

Residential Ground Mounted Solar Energy Systems (Does not apply to ground mounted equipment that exceeds ministerial standards, such as solar systems in coastal zones not exempt from obtaining a coastal development permit or site plan adjustment.)	<b>\$286</b>	(Nonrefundable)
Use Inauguration Related to a Permit	<b>\$340</b>	(Nonrefundable)
<b>Tree Permit Review</b>		
Ministerial		
Not requiring field inspection	<b>\$167</b>	(Nonrefundable)
Requiring field inspection and/or supplemental consultant evaluation; or pursuant to Section 8107-25.6(i) of the NCZO for reasonable use of property	<b>\$340</b>	(Nonrefundable)
Discretionary (Note: Where a discretionary tree permit is associated with another discretionary entitlement application, then: (1) the fee for the tree permit is not required; and, (2) all charges for time spent on the tree permit application will be included in the associated discretionary billing account.)	<b>\$750</b>	Deposit
Mitigation Charges	--	Based on the calculated value of the loss.
Tree Trimmer Certification	<b>\$76</b>	(Nonrefundable)
<b>Variance</b>		
Variance	<b>\$2,000</b>	Deposit
<b>Administrative Variance</b>		
Administrative Variance	<b>\$1,000</b>	Deposit
<b>Reasonable Accommodation</b>		
Reasonable Accommodation	<b>\$310</b>	Deposit – Cost not to exceed \$1,000
<b>Emergency Use Authorization/Emergency Coastal Development</b>		
Emergency Use Authorization/Emergency Coastal Development Permit	<b>\$1,000</b>	Deposit



<b>Time Extensions &amp; Temporary Uses</b>		
Continuation of Nonconformity	<b>\$1,000</b>	Deposit
Expansion of Nonconforming Use	<b>\$1,000</b>	Deposit
Temporary dwelling/ office during construction	<b>\$167</b>	(Nonrefundable) plus surety deposit as determined by the Planning Director
Temporary keeping of animals (per Section 8113-4 NCZO)	<b>\$300</b>	Deposit
<b>Land Conservation Act (LCA) Contract</b>		
Application for LCA Contract	<b>\$1,000</b>	Deposit
Tentative Cancellation, Special Area Contract, or Solar Use Easement Contract	<b>\$1,500</b>	Deposit
Non-Renewal Notice for Entire Contract and other LCA related research and other LCA services not listed.	<b>\$750</b>	Deposit
<b>Mobile Home Park Program Fees</b>		
Discretionary Rent Increase Request and expert peer review pursuant to Section 81007 of the Mobile Home Park Rent Control Ordinance	<b>\$585</b>	Deposit
New Capital Improvement Request pursuant to Section 81006 of the Mobile Home Park Rent Control Ordinance	<b>\$585</b>	Deposit
Utility Separation Request pursuant to Section 81005(e) of the Mobile Home Park Rent Control Ordinance	<b>\$500</b>	Deposit

<b>Program Administration Cost</b>  This fee is set through annual accounting of the cost of the services provided to mobile home park owners and residents by Planning staff. The fee is proportionate to the services rendered to owners and residents by Planning staff during the prior three years. For the 2014-2017 time period, the percentages shall be as follows: residents 27%; owners 73%.	<b>\$24.35</b>	Per space per year (nonrefundable)
Violations of the Mobile Home Park Rent Control Ordinance (Note: Service Reductions confirmed by the Mobile Home Park Rent Review Board are violations.)	--	Full cost recovery based on current approved hourly rate
<b>Mobile Home Park Closure Permit</b>		
Mobile Home Park Closure Permit	<b>\$1,500</b>	Deposit
<b>Cultural Heritage Program Fees</b>		
<b>Cultural/ Historical Resource Sites*</b> *The fees listed for Cultural Heritage Board services on the Ventura County Planning Division Fee Schedule are for properties located in the unincorporated areas only. For projects within city limits, the County has agreements in place to cover County staff time to process these applications, but rates are set by the cities. Applicants are encouraged to contact the appropriate City for information on specific fees and billing practices.		
Administrative Certificate of Appropriateness or Certificate of Review	<b>\$166</b>	(Nonrefundable)
Administrative Certificate of Appropriateness or Certificate of Review requiring a site visit or special review	<b>\$333</b>	(Nonrefundable)
Cultural Heritage Board Certificate of Appropriateness or Certificate of Review	<b>\$832</b>	(Nonrefundable)
Cultural Heritage Board Certificate of Appropriateness requiring an environmental document	<b>\$500</b>	Deposit
Mills Act Contract	<b>\$610</b>	Deposit
Mills Act Contract Inspection	<b>\$125</b>	(Nonrefundable)
<b>Duplicating Services</b>		
Copying per general Public Records Act requests	--	Fees as established by Board-adopted Ordinance No. 4339, and as amended.

Certified/Subpoena Documents	<b>\$0.10 + \$24.00</b>	<b>\$0.10</b> per page plus <b>\$24</b> per hour (to the nearest quarter hour).
Copying recorded audio tapes	<b>\$15</b>	Per tape/CD (includes tape/CD)
Transcribing and reviewing recordings of meetings	<b>\$300</b>	Deposit
<b>Research &amp; Report Preparation</b>		
Computerized Legal Notice Mailing Address List (when available)	<b>\$167</b>	(Nonrefundable), plus <b>\$15</b> for each additional list (collected on behalf of RMA GIS)
Digital GIS Information	<b>\$125</b>	Per layer; <b>\$1,500</b> annual subscription to all RMA GIS layers of information
Request for Public Hearing and/or CEQA Noticing	--	Per hour charge of the GIS Specialist rate with a minimum half hour charge. At the time of payment, noticing is valid from January through December of the current calendar year. Must be renewed each January at half the cost of the minimum fee.
General research and report preparation, including research on individual lots	<b>\$340</b>	(Nonrefundable) or a deposit determined by the Planning Director based on estimated time to complete the project
"Rebuild Letter" or ABC Zoning Affidavit Verification	<b>\$125</b>	(Nonrefundable)
Vicinity Map/Aerials for Application Submittals	<b>\$16</b>	Per sheet
<b>Pre-Submittal Review</b>		
Pre-Submittal Review	<b>\$400</b>	Deposit
<b>Street Name Change</b>		
Street Name Change	<b>\$1,000</b>	Deposit
<b>Condition Compliance Review</b>		
Periodic on-going condition compliance reviews/inspections and CEQA Mitigation Monitoring and Reporting for the life of the permit.	<b>\$500</b>	Deposit, unless a greater amount is specified in the permit conditions

<b>Film Permit (Ministerial Zoning Clearance)</b>		
Film Location Fee for Occasional Filming Activities	<b>\$243</b>	(Nonrefundable) For 1 <sup>st</sup> site/location, <b>\$166</b> for each additional site/location
Film Location Fee for Occasional Filming Activities requiring a waiver or special review	<b>\$384</b>	(Nonrefundable) For 1 <sup>st</sup> site/location, <b>\$166</b> for each additional site/location
Permit Amendment/ Modification	<b>\$162</b>	(Nonrefundable) For minor changes to a film permit that has already been issued that do not require a waiver (e.g. extending film days, shifting production schedules, adding film locations, etc.).
Permit Amendments/ Modifications Requiring a Waiver	<b>\$303</b>	(Nonrefundable) For minor changes to a film permit that has already been issued, but where waivers are required.
Film Permit Application Fee	<b>\$324</b>	(Nonrefundable)
<b>Equivalency Determination</b>		
Equivalency Determination	<b>\$500</b>	Deposit
<b>Equivalent Fee for Services Not Listed</b>		
Services Not Listed	--	Amount determined by Planning Director
<b>GENERAL PLAN AMENDMENTS &amp; ZONE CHANGES</b>		
General Plan Amendments	<b>\$3,000</b>	Deposit
Ordinance Amendments	<b>\$3,000</b>	Deposit
Zone Change	<b>\$1,000</b>	Deposit
<b>SUBDIVISIONS</b>		
<b>Tentative Tract Map</b>		
Tentative Tract Map	<b>\$2,500</b>	Deposit
<b>Parcel Map</b>		
Tentative Parcel Map	<b>\$2,000</b>	Deposit

<b>Subdivision</b>		
Subdivision Exemption Request	<b>\$500</b>	Deposit
<b>Parcel Map Waiver</b>		
Conservation Subdivision	<b>\$2,000</b>	Deposit
Large Lot Subdivision	<b>\$2,000</b>	Deposit
Lot Elimination Subdivision	<b>\$500</b>	Deposit
Lot Line Adjustments	<b>\$500</b>	Deposit
Mergers	<b>\$500</b>	Deposit
<b>Recorded Map Amendment</b>		
Map Amendment	<b>\$750</b>	Deposit
<b>Conditional Certificate of Compliance</b>		
Conditional Certificate of Compliance	<b>\$1,000</b>	Deposit
<b>Reversion to Acreage</b>		
Reversion to Acreage	<b>\$500</b>	Deposit
<b>DEVELOPMENT PERMITS/ENTITLEMENTS</b>		
<b>Planned Development Permits</b>		
Agriculture & accessory uses thereto	<b>\$1,500</b>	Deposit
Commercial/Industrial, Institutional and/or other uses	<b>\$2,000</b>	Deposit
Residential	<b>\$1,500</b>	Deposit
Waste Processing & Recycling facilities and centers	<b>\$4,000</b>	Deposit
<b>Conditional Use Permits</b>		
Agricultural and accessory uses thereto	<b>\$1,500</b>	Deposit
Commercial/Industrial, Institutional, Public Uses, and other (Coastal: Includes non-County initiated public works projects, parking lots and non-County initiated recreational uses)	<b>\$2,000</b>	Deposit
Mobile home park	<b>\$1,500</b>	Deposit

Natural resource development including renewable energy, mining, borrow areas or gravel quarries and accessory processes	<b>\$4,000</b>	Deposit
Oil and gas exploration/ production (includes pipelines and transmission lines in Coastal Zone only)	<b>\$2,500</b>	Deposit
Recreational vehicle park, camps, and campgrounds	<b>\$1,500</b>	Deposit
Residential and accessory uses thereto	<b>\$1,500</b>	Deposit
Waste treatment and disposal & recycling	<b>\$4,000</b>	Deposit
Wireless Communication Facilities	<b>\$6,000</b>	Deposit – At any time during permit processing, the Planning Director may require that the deposit be replenished in an amount determined by the Planning Director.

## MODIFICATION, REVOCATIONS & APPEALS TO ENTITLEMENTS

Modification Application		
Major	--	Equivalent to deposit fee for type of entitlement
Minor	<b>\$750</b>	Deposit
Wireless Communication Facilities	<b>\$3,000</b>	Deposit – At any time during permit processing, the Planning Director may require that the deposit be replenished in an amount determined by the Planning Director.
Permit Adjustment and Coastal Site Plan Adjustment		
Standard	<b>\$500</b>	Deposit
Minor (as determined by the Planning Director)	<b>\$340</b>	(Nonrefundable)

<b>Modification, Suspension or Revocation Application</b>		
Modification, Suspension or Revocation Application (non-applicant filing)	--	Equivalent to deposit fee for type of entitlement
<b>Appeals</b>		
Appeals related to entitlements or Planning Director and Planning Commission determinations	<b>\$1,000</b>	Deposit/billing limit (staff processing time, mailings and public notice costs). No billing limit where the appeal is of a violation. If the appeal is filed by the applicant or applicant's representative, the applicant will be required to pay actual staff time and costs in excess of the \$1,000 appeal fee. If the appeal fee is filed by another party, the applicant will be required to pay actual staff time and costs in excess of the appeal fee up to a maximum of \$1,000.
<p>For purposes of refunds of appeal fees, the decision-making body shall decide at the time the decision is rendered whether an appeal has been denied, granted in full, or granted in part. If an appeal is denied, there shall be no refund. If an appeal is granted in full, there shall be a refund of all appeal fees paid for that appeal hearing. If an appeal is granted in part, the decision-making body may decide to refund a portion of the appeal fees if one or more of the grounds for appeal that were raised by the appellant to the Resource Management Agency before filing the appeal were sustained and caused a material change in the matter being appealed.</p> <p>If a decision to approve a project is appealed but the project applicant withdraws its application before the appeal hearing, there shall be no hearing and all fees paid for that appeal hearing shall be refunded. All decisions regarding appeal fee refunds are final and non-appealable. If no specific action is taken on a request for an appeal fee refund at the appeal hearing, the request shall be deemed denied.</p>		
<b>Coastal Appeals</b>		
Coastal Appeals	<b>\$0.00 or up to \$1,000</b>	No fee if project is appealable to the Coastal Commission, unless the Coastal Commission approves an ordinance amendment authorizing a fee. Said fee would be a <b>\$1,000</b> deposit/billing limit. No billing limit where the appeal is of a violation.

ENFORCEMENT OR COMPLIANCE RELATED ACTIONS		
Late Filing Fees		
Violation Late Filing Fees	Up to \$1,000	An amount equal to the specified fee for each of the required entitlements but not to individually exceed <b>\$1,000</b> (nonrefundable). See applicable County Zoning Ordinance Sections. This fee will be collected by the Planning Division and forwarded to the appropriate division.
Abatement Releases		
Releases from Notice of Non-Compliance, Liens, and other recorded documents	\$216	(Nonrefundable) per document
Informal Office Hearing		
Informal Office Hearing	\$541	(Nonrefundable)
Bond/Surety		
Compliance Review and Release	\$500	Deposit
Substitution/Transfer	\$216	Per financial instrument (nonrefundable)
Field Compliance Check and Probation Inspection		
Field Compliance Check and Probation Inspection	\$340	Per Inspection (nonrefundable)
Compliance/Settlement Agreement		
Agreement Preparation (basic agreement and repayment plan)	\$340	(Nonrefundable)
Agreement Preparation (complex agreement or addendum)	\$676	(Nonrefundable)
Compliance Agreement Amendment	\$108	(Nonrefundable) For non-county initiated amendments to an existing compliance agreement. Fee applies to each amendment.
Applicant Initiated Development Agreement		
Applicant Initiated Development Agreement	\$3,000	Deposit



SMARA Program		
SMARA Program Administration Annual administrative/consultant services assessed pursuant to California Public Resources Code Section 2207(e)	--	Deposit may be adjusted by the Planning Director based on anticipated annual costs
Mine Inspections and Financial Assurance Review	—	Full cost recovery based on current approved hourly rate
Review of proposed Reclamation Plans prepared pursuant to SMARA	<b>\$4,000</b>	Deposit
Review of Major Reclamation Plan Amendment	<b>\$2,000</b>	Deposit
Review of Minor Reclamation Plan Amendment	<b>\$750</b>	Deposit
Agricultural Mining Permit pursuant to 8107-9.8 of the Non-Coastal Zoning Ordinance	<b>\$1,000</b>	Deposit
Vested Rights Determination	<b>\$2,000</b>	Deposit
ENVIRONMENTAL DOCUMENT PREPARATION		
<b>Special Consultants</b> Used in initial studies or preparation of MNDs, EIRs and Environmental Mitigation Monitoring	--	Total prepayment or posting of an acceptable bond for the consultant's estimated cost
<b>Appeals</b> Related to the environmental document determination	<b>\$1,000</b>	Deposit/billing limit
MISCELLANEOUS FEES		
<b>Credit Card/ATM Card Processing Fee</b>	--	Fee established by Board of Supervisors contract for said services
<b>Witness Fees and Research</b> (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec. 68096.1))	<b>\$150</b>	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena. For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
<b>ABC Public Convenience or Necessity Determination</b>	<b>\$676</b>	(Nonrefundable)

<b>Returned Check Charge</b>	<b>\$40</b>	(Nonrefundable)
<b>Publishing Legal Notices</b>	--	Prevailing rate established by publisher
<b>Recording Documents</b>	--	Prevailing rate of the Recorder's Office
<b>Development Review Committee</b>	<b>\$2,195</b>	(Nonrefundable)
<b>Related Fees Established by State Agencies and not part of the Adopted County Fee Schedule (Provided For Information Only)</b>		
<b>California Department of Fish and Wildlife (CDFW) Fees*</b> (January 1, 2017 through December 31, 2017) Payable to Ventura County Clerk These fees are subject to change and are listed for informational purposes only. For current fees and a description of the CDFW review process, visit <a href="https://www.wildlife.ca.gov/Conservation/CEQA/Fees">https://www.wildlife.ca.gov/Conservation/CEQA/Fees</a>		
<b>EIR</b>	<b>\$3,078.25</b>	(Nonrefundable)
<b>ND/MND</b>	<b>\$2,216.25</b>	(Nonrefundable)
<b>Environmental Document pursuant to a Certified Regulatory Program</b>	<b>\$1,046.50</b>	(Nonrefundable)
<b>Document Handling Fee to County Clerk and Recorder</b>	<b>\$50.00</b>	(Nonrefundable)



# Code Compliance Fee Schedule

County of Ventura • Resource Management Agency • Code Compliance Division  
800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2463 •  
<http://www.vcrma.org/codecompliance/blu/index.htm>

Originally Adopted: June 2, 2009  
Revised:

Attachment 1  
Schedule: C  
Effective:

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## CHARGING MECHANISMS

The County's cost recovery program requires that applicable fee(s), service rates or fee deposits be stated in a schedule such as this one. These cost recovery mechanisms are described below:

1. "Nonrefundable" Fee - A nonrefundable "fixed-fee" is intended to cover the average cost of processing the subject permit or service. Once paid, this fee cannot be refunded if and when the subject application is withdrawn. No additional charges will be billed by the County should the cost of processing exceed the specified amount of this fee.
2. "Deposit" – means a lump sum cash deposit which is then billed against by the County based on actual County staff time expended, with no billing limit. County billings against the deposit are based upon the work hours expended multiplied by the current Contract Hourly Rate established by the Board of Supervisors. If final County costs do not exceed the deposit amount, the unused portion of the deposit shall be refunded to the applicant. If final County costs exceed the deposit amount, the applicant shall be billed for the balance due pursuant to the fee reimbursement agreement accompanying said deposit.

## BILLING POLICIES AND PROCEDURES

1. Calculating Fees for Service

Whenever a deposit is required for County Code Compliance services, the charge for services shall be based on the applicable contract hourly rate multiplied by the total time spent on the project. Charges for Non-refundable "Fixed-fee" services are calculated based on average time spent to provide such services multiplied by the current Contract Hourly Rate, or the annual staff costs for a program divided by the average annual number of violations processed.

2. Cost Recovery

The Board of Supervisors' adopted the FY 2017-18 Budget Development Manual that, in part, provides for the recommendation of fees on a full cost recovery basis.

3. Contract Hourly Rate

The Board of Supervisors annually approves contract hourly rates. The contract hourly rate for Code Compliance Division is calculated to recover direct and indirect costs for chargeable activities. The current contract hourly rate also includes: (1) a surcharge

of \$13.00/hour to partially offset the cost of maintaining digital information and Accela System for electronic violation tracking and; (2) a surcharge of \$12.75/hour to offset the cost of maintaining the County's General Plan. The current Contract Hourly Rate for services provided by: (1) Code Compliance Officer is \$153.81; (2) the RMA Technician I/II (BDS) is \$132.02; (3) the Sr Paralegal is \$128.25; and (4) Sr Code Compliance Officer is \$132.34.

4. Equivalent Fees for Services Not Listed

Where a proposed Code Compliance service is not identified in this Schedule, the Code Compliance Director shall review the work characteristics of the proposed service in relation to the subject code compliance matter, and determine which of the items listed in this Schedule is most equivalent in type and processing time to that proposed. The fee or deposit for said use or application shall then be applied to the requested service.

5. Required Fees

The Ventura County Ordinance Code requires that services not be provided nor permits be issued until all required fees/deposits are paid. Thus, no services may be rendered nor permits issued unless they are accompanied by the fees/deposits specified in this schedule.

6. Billing Process

Code Compliance staff is required to maintain time-keeping records for all cases and associated permits. The Operations Division of the Resource Management Agency (RMA) monitors project charges and sends out statements/bills on a monthly basis. Prior to closing a case, a final bill will be sent out listing the balance due. This must be paid promptly to avoid accruing late fees.

7. Late Fees (for Late Payment)

Charges are due and payable within 30 days of billing. Invoices unpaid after thirty (30) days will incur a 2% late fee, compounded monthly.

Late Filing/Investigation Fees (Permits after construction/use inauguration)

In addition to the standard permit fees collected by the Building and Safety Division and/or the Planning Division, when a permit is issued for a building, structure or activity on a property issued a Notice of Violation because such building, structure or activity took place without the proper permits, a late filing fee and/or an investigation fee is collected on behalf of the Code Compliance Division. The late filing fee is collected by the Planning Division at the time the application for the appropriate land use permit is filed. The investigation fee is collected by the Building and Safety Division prior to, or at the time, of permit issuance. The amount of the fees shall be as established within the adopted Planning Division Fee Schedule and/or the adopted Building Code (Article 2, Chapter 1, Section 108.4.1 of Ordinance No. 4369).

<b>ENFORCEMENT OR COMPLIANCE RELATED ACTIONS</b>		
<b>Abatement Releases</b>		
Releases from Notice of Non-Compliance, Liens, and other recorded documents	<b>\$225</b>	(Nonrefundable) per document
<b>Informal Office Hearing</b>		
Informal Office Hearing	<b>\$500</b>	(Nonrefundable)
<b>Field Compliance Check and Probation Inspection</b>		
Field Compliance Check and Probation Inspection	<b>\$400</b>	Per Inspection (nonrefundable)
<b>Compliance/Settlement Agreement</b>		
Agreement Preparation (basic agreement and repayment plan)	<b>\$315</b>	(Nonrefundable)
Agreement Preparation (complex agreement involving multiple and/or discretionary permits)	<b>\$625</b>	(Nonrefundable)
<b>FEES FOR SERVICES</b>		
Copy Services: Provide copies of documents, diagrams, tables, and other data.	--	The fee shall be as prescribed by County Ordinance <b>No. 4339</b> .
Certified/Subpoena Documents	<b>\$0.10 + \$24.00</b>	<b>\$0.10</b> per page plus <b>\$24</b> per hour (to the nearest quarter hour).
Records Research: Research of records for other than the property owner – per address (copying costs shall be in addition to the research charge).	--	The lesser of Contract Hourly rate or \$24.00 per hour. A deposit, in an amount determined by the Division Director, may be required for research requests estimated to require significant staff time.

## MISCELLANEOUS FEES

<b>Witness Fees and Research</b> (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec.68097.2))	<b>\$275</b>	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena.  For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
<b>Credit Card/ATM Card Processing Fee</b>	--	Fee established by Board of Supervisors contract for said services
<b>Returned Check Charge</b>	\$40	(Nonrefundable)
<b>Recording Documents</b>	--	Prevailing rate of the Recorder's Office
<b>Equivalent Fee for Services Not Listed</b>		
Services Not Listed	--	Amount determined by Code Compliance Director

**COUNTY OF VENTURA**  
**COUNTY CLERK AND RECORDER AND ELECTIONS**  
**STATUTORY AND NON-STATUTORY FEES**  
**Effective July 1, 2017**

<b><u>COUNTY CLERK AND RECORDER</u></b>	<b><u>Current Fee 2016-17</u></b>	<b><u>Proposed Fee 2017-18</u></b>
Appointment of Deputy Commissioner of Civil Marriages (For one specific ceremony ONLY)	\$84.00	\$86.00
Disposable Camera for Wedding Parties	\$6.00	\$0.00
FBN Data on CD	\$38.00	\$40.00
FBN Data via E-Mail	\$22.00	\$23.00
Involuntary Lien Notice	\$14.00	\$13.00
Official Records, Index & Image - CD		
Official Records, Daily	\$27.00	\$27.00
Maps, Monthly	\$18.00	\$17.00
Maps, Annual	\$27.00	\$27.00
Official Records, Index & Image - DVD		
Official Records, Daily	\$27.00	\$27.00
Maps, Monthly	\$18.00	\$17.00
Maps, Annual	\$27.00	\$27.00
Official Records, Index only - CD		
Index, Monthly	\$30.00	\$29.00
Index, Annual	\$30.00	\$29.00
Preliminary 20-Day Filing and Notice	\$26.00	\$27.00
Wedding Photograph	\$8.00	\$8.00
Wedding Ring	\$10.00	\$9.00

**ELECTIONS - REGISTRAR OF VOTERS**

Setup Fees	\$22.00	\$24.00
*Master Voter File on CD, without voter history (plus \$24.00 setup fee)	\$9.00	\$10.00
*Master Voter File on CD, with voter history (plus \$24.00 setup fee)	\$14.00	\$16.00
California Elections Code Book	\$55.00	\$56.00
Election Consolidation Charges	Varies	Varies
File a notice of intent for a countywide initiative	\$200.00	\$200.00
*Precinct Index of Registered Voters - CD (plus \$24.00 setup fee)	\$13.00	\$15.00
*Precinct Index of Registered Voters - Printed (plus \$24.00 setup fee, plus \$0.50 per 1,000 names)	\$13.00	\$14.00
*Precinct Indexes by District - CD (plus \$24.00 setup fee)	\$15.00	\$18.00
Precinct District File - CD (plus \$24.00 setup fee)	\$4.00	\$5.00
Street Data Extract - CD (plus \$24.00 setup fee)	\$5.00	\$6.00
*Vote By Mail Voter Cumulative Data - CD (plus \$24.00 setup fee)	\$5.00	\$6.00
*Vote By Mail Voter Daily Data - CD (plus \$24.00 setup fee)	\$3.00	\$4.00
*Vote By Mail Voter Daily List - Printed (plus \$24.00 setup fee, plus \$0.50 per 1,000 names)	\$2.00	\$3.00
Mailing Fee for CD's	\$3.00	\$5.00

\*These items are available for election and governmental purposes only.

**Road Fund****Fee**

Road Fund Encroachment Permit Fees - 10% Increase

**Purpose**

Reimburse the County for the cost to issue, monitor and review encroachment permits. Permits are issued when any work will be infringing on the public use of County Right of Way.

**Authority**

County Ordinance Code Section 12000 et seq

In accordance with Division 15, Section 35795 (b) of the California Vehicle Code, the fees for transportation permits, established by local authority, shall not exceed those charged by the California Department of Transportation (Caltrans). The fees, indicated in Section III, A & B, of the fee schedule below, are equal to the fees charged by Caltrans.

**Comparative schedule of current fees to proposed fees:**

Rounded to the nearest \$5.00 increment.		CURRENT FY 16-17	PROPOSED FY 17-18
<b><u>General Encroachment Permits</u></b>			
A. 1. Issuance Fee per permit		160	180
2. Additional Engineering Review Fee when required		240	265
<b>B. Permit/Inspection Fees</b>			
1. Curb/sidewalk construction (100 lin. ft or less)		240	265
Additional per linear foot if constr over 100 ft.		1.45	1.60
2. Residential driveway construction (each opening)		270	300
3. Commercial driveway construction (each opening)		440	485
4. Asphalt or concrete highway paving (100 sq.ft or less)		310	345
Additional per square foot if paving over 100 ft.		1.45	1.60
5. Use of County right of way for access to private prop		225	250
6. Tree trimming, tree removal, stump removal or grinding		270	300
7. Annual Tree Trimming permit		610	675
8. Landscaping		240	265
9. Surveying and traffic counting (per year)		375	415
10. Misc constr or use of County road right of way		240	265
11. Placing and/or relocation of power or telephone poles			
Annual blanket permit		495	545
Each permit for pole replacement and/or relocation		115	130
12. Handling and loading fruit containers on road shoulders (year)		495	545
<b><u>Excavation Permits</u></b>			
A. 1. Issuance Fee per permit		160	180
2. Additional Engineering Review Fee when required		240	265
<b>B. Permit/Inspection Fees</b>			
1. For excavations up to 100 linear feet		585	645
2. Over 100 linear feet		585	645
Additional Inspection fees deposit		Actual Cost	Actual Cost
<b>C. 1. Annual blanket permit - utility trenches not exceeding 2 ft in width and 60 ft in length, dug at right angle to the center-line of the road, or an excavation not exceeding 30 sq. ft</b>			
		1,210	1,335
2. Each excavation permitted under blanket permit		270	300
<b><u>Transportation Permits</u></b>			
A. Permit Fee		16	16
B. Annual Permits		90	90
C. Additional Charges		Actual Cost	Actual Cost
<b><u>Movie and Television Filming</u></b>			
A. 1. Issuance Fee per permit		160	180
2. Additional Engineering Review Fee when required		240	265
<b>B. Permit Fee - filming fee for each day or partial day</b>			
		1,460	1,610
<b>C. Inspection Fee/hour - cost of having an encroachment permit inspector present at all times during filming on County ROW</b>			
		90	100
<b><u>Time Extension/Permit Revision/Cancellation Fee</u></b>			
Permit extension beyond the expiration date, Permit Revision or Permit Cancellation		160	180
<b><u>VI. Wireless Telecommunication Facility</u></b>			
A. 1. Issuance Fee		160	180
2. Additional Engineering Basic Review		240	265
3. Additional Engineering Intermediate Review		440	485
4. Additional Engineering Full Review		660	730
<b>B. 1. Permit/inspection Fees Basic Review</b>			
		585	645
2. Permit/inspection Fees Intermediate Review		630	695
3. Permit/inspection Fees Full Review		935	1,030
Additional Inspection fees deposit		Actual Cost	Actual Cost



**VENTURA COUNTY ENVIRONMENTAL HEALTH DIVISION**  
**LAND USE PROPOSED FEE SCHEDULE FOR FISCAL YEAR 2017-2018**

Fees for services rendered by the Environmental Health Division for the processing of Land Use Permits shall be charged as set forth in the following schedule:

<b>Type of Project/Service</b>		<b>Fee</b>
1.	Conditional Use Permit (CUP)/Major Modification	
a.	CUP Projects with no plumbing, or are connecting to public water purveyor and public sewer system	\$597
b.	CUP projects utilizing an Onsite Wastewater Treatment System (OWTS) or private water well	\$1,246
2.	Planned Development (PD)/Major Modification	
a.	PD Projects with no plumbing, or are connecting to public water purveyor and public sewer system.	\$381
b.	PD Projects utilizing an OWTS or a private water well	\$762
3.	Conditional Certificate of Compliance	\$749
4.	Lot Line Adjustment	
a.	Projects with no plumbing, or are connected to public water purveyor and public sewer system.	\$381
b.	Projects utilizing an OWTS or private well	\$610
5.	Variance	\$616
6.	Zone Change	\$629
7.	General Plan Amendment	\$1,626
8.	Review of County-initiated Projects (Public Works Agency, General Services Agency Projects)	\$686
9.	Review of Environmental Impact Report	\$1,059
10.	Review of Minor Modification/Adjustment to an existing CUP or PD	\$210
11.	Review of Change-of-Use Notifications	\$109

12.	Review of Subdivision Projects (Parcel Maps, Tract Maps, Large Lot Subdivision)	
	a. Subdivisions connecting to public sewer and public water	
	➤ 2 - Lot Subdivision	\$668
	➤ 3 - Lot Subdivision	\$719
	➤ 4+ - Lot Subdivision The contract hourly rate for an Environmental Health Specialist IV position x 0.05 HOURS, for each lot in excess of 3 lots.	\$719+
	b. Subdivisions utilizing OWTS (septic system) or private water wells	
	➤ 2 - Lot Subdivision	\$878
	➤ 3 - Lot Subdivision	\$1,034
	➤ 4+ Lot Subdivision The contract hourly rate for an Environmental Health Specialist IV position x 0.5 HOURS for each lot in excess of 3 lots.	\$1,034+
13.	Emergency Use Authorization	Contract Hourly Rate <sup>1</sup> (Minimum 1 hour)
14.	Equivalent Fee for Services Not Listed	Contract Hourly Rate <sup>1</sup> (Minimum 1 hour)

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<sup>1</sup> The contract hourly rate indicated above is the rate for an Environmental Health Specialist IV position.

SCHEDULE OF  
2017-2018 SERVICE RATES & FEES

Attachment 1  
Schedule G

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2016-2017 are shown for comparison purposes only.

	2016-17	2017-18
<b>GENERAL SERVICES AGENCY</b>		
<b>Transportation:</b>		
Auto Mechanic	100.18	105.96
Auto Mechanic *OT Rate	117.13	124.11
Auto Service Tech	97.39	106.23
Auto Service Tech *OT Rate	113.28	122.75
Body/Paint Tech	106.33	105.44
Body/Paint Tech *OT Rate	123.27	123.60
Service Worker/Auto	82.02	89.81
Service Worker/Auto *OT Rate	93.13	101.84
Garage Attendant	45.98	48.61
Garage Attendant *OT Rate	55.77	59.38
Heavy Mechanic	129.30	150.42
Heavy Mechanic *OT Rate	146.58	169.70
Service Worker Heavy	107.99	139.22
Service Worker Heavy *OT Rate	119.91	151.69
Car Washes (Per Wash)	2.89	9.65
<b>Electric Charging Stations:</b>		
Charging Station Hour 0-4	1.00	1.60
Charging Station >4 Consecutive Hours	1.50	1.60
<b>Facility Projects Furniture:</b>		
Project Value \$0-\$500,000 (\$59,500 max)*	11.90%	11.90%
Project Value \$500,001-Unlimited (per project)*	59,500 (max)	59,500 (max)
*adopted 2/7/17		

**VENTURA COUNTY ENVIRONMENTAL HEALTH DIVISION  
SCHEDULE OF FEES FOR ONSITE WASTEWATER TREATMENT  
SYSTEMS PERMITS AND RELATED SERVICES 2017-2018**

Type of Permit/Service	Fee
1. The fee for onsite wastewater treatment system plan checking and evaluation by the Environmental Health Division shall be as follows:  a. Each onsite wastewater treatment system consisting of a septic tank and either leach lines, leaching beds, seepage pits, or a combination thereof, other than those described in sub-section (b).	\$1009.00 plus \$29.00 for each 250 gallons of septic tank capacity or part thereof in excess of 1,500 gallons.
b. Onsite wastewater treatment system consisting of a septic tank and either leach lines, leaching beds, seepage pits, or combination thereof in subdivisions of 3 or more contiguous lots with substantially identical soil and topographic conditions.	\$1009.00 for each system on the first 3 lots plus \$59.00 for each system on each lot in excess of 3 lots.
c. Each onsite wastewater treatment system consisting of a septic tank and either a mound system, sub-surface sand filtration system, or other system, if any, expressly permitted by Ventura County Ordinance, other than those described in sub-sections (a) or (b).	\$1904.00
d. Each marine or recreational dump station.	\$838.00

2.	The fee for evaluating and processing by the Environmental Health Division of applications for certification of existing onsite wastewater treatment systems other than those described in Section 3 or Section 4 shall be:	\$919.00
3.	The fee for evaluating and processing by the Environmental Health Division of applications for certification of existing onsite wastewater treatment systems where the only issue is whether the system meets setback requirements, shall be:	\$325.00
4.	The fee for evaluating and processing by the Environmental Health Division of applications for certification of existing onsite wastewater treatment systems where the only issue is whether the system meets setback requirements and an accurate plot plan of said system is on file with the Environmental Health Division, shall be:	\$117.00
5.	The fee for evaluating and processing by the Environmental Health Division of applications for exceptions to Code requirements pursuant to Ventura County Building Code Section UPC Appendix H-1.6 shall be:	\$440.00 for individual system covered by the application.
6.	The fee for evaluating and processing by the Environmental Health Division of applications for permits to install holding tanks for non-hazardous industrial wastes shall be:	\$1055.00

7.	The fee for inspection by the Environmental Health Division of the installation of onsite wastewater treatment systems consisting of a septic tank and either leach lines, leaching beds, seepage pits, or a combination thereof shall be:	\$450.00
8.	The fee for inspection by the Environmental Health Division of the installation of onsite wastewater treatment systems consisting of a septic tank and either a mound system, sub-surface sand filtration system, or other system, if any, expressly permitted by Ventura County Ordinance, other than those described in section 6, shall be:	\$532.00
9.	The fee for inspection by the Environmental Health Division of repair or modification work to existing onsite wastewater treatment systems shall be:	\$244.00
10.	<p>The fee for the following Environmental Health Division activities shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect when the fee is assessed, multiplied by the number of person-hours, rounded up to the nearest one-half hour actually expended by County personnel in performing such activities:</p> <ul style="list-style-type: none"> <li>a. Re-inspection of the installation, repair, or modification of onsite wastewater treatment systems expressly permitted by the Ventura County Building Ordinance.</li> <li>b. Review of minor modifications as determined by the Environmental Health Division to previously approved plans.</li> <li>c. For the performance of services at the discretion of the Environmental Health Division for which no fee is herein prescribed.</li> </ul>	

<p>11. The fee for evaluating alternative technology systems by the Environmental Health Division for compliance with the County Building Code Ordinance Appendix Chapter H, Section H1.0 et. Seq., shall be an initial deposit amount based on a minimum 20 hours charged at the contract hourly rate established by the Board for an Environmental Health Specialist IV.</p> <p>The applicant will be billed for any subsequent time that exceeds the minimum review time, in addition to any costs incurred through a third party review by a consulting engineer if required by the Environmental Health Division.</p>	
<p>12. The Registration fee for each septic tank pumping vehicle shall be:</p>	<p>\$252.00</p>

**COUNTY OF VENTURA  
PUBLIC WORKS AGENCY  
CENTRAL SERVICES DEPARTMENT**

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**PROPOSED FY 2017-2018  
FEE FOR LEGAL LOT DETERMINATION**

<b>ITEM #</b>	<b>ITEM</b>	<b>DEPOSIT (Actual cost to be Billed)</b>	<b>FIXED FEE</b>	<b>INVESTIGATION/ PROCESSING FEE</b>
1.	Legal Lot Determination	\$750		

Deposit reimburse the County for the actual cost of providing services to the public in a Legal Lot Determination.

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RESOLUTION NO. 17-031

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING BUILDING AND SAFETY DIVISION RATES AND FEES**

**WHEREAS**, the Board of Supervisors of the County of Ventura may, by resolution, establish service costs and fees for County departments and agencies; and

**WHEREAS**, certain adjustments to previously adopted rates and fees are now necessary to cover increased costs; and

**WHEREAS**, the proposed County agency rates and fees are consistent with state law and the Board policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors as follows:

1. The County rates and fees as set forth in the attached Schedule A are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates and fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.
2. The Building and Safety Division rates and fees as set forth in the attached Schedule A are hereby adopted and shall become effective sixty (60) days after the date of adoption of this Resolution.

On motion by Supervisor Foy, seconded by Supervisor Long, the foregoing Resolution was passed and adopted on the 14 day of May, 2017.

[Signature]  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By [Signature]  
Deputy Clerk of the Board





## **Building and Safety Division Fee Schedule**

*County of Ventura • Resource Management Agency • Building and Safety Division*

*800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • <http://www.vcrma.org/buildingsafety/index.htm>*

Originally Adopted: December 19, 1995  
Revised:

Attachment 2  
Schedule A  
Effective:

Fees for permits and services rendered pursuant to the Ventura County Building Code (VCBC) shall be paid to the Division of Building and Safety as set forth in the following schedule.

The Building and Safety fees applicable to a project will be based on the fee schedule in effect at the time the permit application was received and accepted by Building and Safety.

### **A. PERMIT APPLICATION AND PERMIT ISSUANCE FEES**

1. Application fee. For processing an application for a single building permit or a combination permit.....\$37.60
2. Single Permit. For the issuance of each building, electrical, plumbing, mechanical, or special permit ..... \$37.60
3. Combination Permit. For the issuance of a combination permit wherein building, electrical, plumbing, and mechanical work or any combination thereof is included on a single permit application, the fee shall be \$37.60 for the first permit type and \$19.00 for each additional permit type.
4. Minimum Permit Fee. For any permit, the total of the issuance fee plus itemized charges shall be not less than ..... \$56.50

### **B. BUILDING PERMIT FEES**

1. Issuance Fee (when applicable)  
See Item "A" above.
2. Building plus Plumbing, Mechanical and Electrical Fees. Refer to the Ventura County Building Code, Article 2, Chapter 1, Section 109.3 for general information pertaining to Table 1-A below. Valuations for computing Permit Fees shall be taken from the Standard Valuation Tables, which may be adjusted annually by the Building Official.



## Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • <http://www.vcrma.org/buildingsafety/index.htm>

Originally Adopted: December 19, 1995  
Revised:

Attachment 2  
Schedule A  
Effective:

TABLE 1-A BUILDING PERMIT FEES

Total Valuation	Fee
\$1.00 to \$500.00	\$40.70
\$501.00 to \$2,000.00	\$40.70 for the first \$500.00 plus \$5.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00	\$122.40 for the first \$2,000.00 plus \$23.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$664.20 for the first \$25,000.00 plus \$16.80 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1,085.60 for the first \$50,000.00 plus \$11.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,671.70 for the first \$100,000.00 plus \$9.40 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$5,426.00 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$9,424.50 for the first \$1,000,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof.

3. Structural/ Fire and Life Safety Plan Review. When a plan or other data is required to be submitted for review, the review fee for each building or structure shall be 85% of the building permit fee as shown in Table I-A (except as otherwise specified by Article 2, Chapter 1, Section 109.2.1 in the VCBC), minus the Application fee.



## Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • <http://www.vcrma.org/buildingsafety/index.htm>

Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

4. Energy Conservation. For the review and inspection of C.C.R. Title 24 requirements for Energy Conservation, the fees shall be equal to 10% of the plan review fee and 10% of the building permit fee, respectively.
5. Green Building. For the review and inspection of C.C.R. Title 24 requirements for compliance with Green Building standards, the fees shall be equal to 8% of the plan review fee and 8% of the building permit fee, respectively.
6. Disabled Access Review. For the review and inspection of C.C.R. Title 24 requirements for Accessibility for the physically disabled the fees shall be equal to 10% of the plan review fee and 10% of the building permit fee, respectively.
7. Fire Hazard Severity Zone. The review and inspection Building Code requirements in High Fire Hazard Areas, the fees shall be equal to 5% of the plan review fee and 5% of the building permit fee, respectively.
8. Flood Plain Construction Fee. For the review and inspection of building code requirements on projects within a flood hazard area, the fee shall be equal to 10% of the Plan Review Fee and 10% of the Permit Fee.
9. General Plan Maintenance Surcharge  
\$6.50 per \$1,000 of building valuation to be collected at the time of building permit issuance.
10. Technology Surcharge  
\$3.75 per \$1,000 of building valuation to be collected at the time of building permit issuance.
11. Expedited Plan Review.  
A surcharge equal to 35% of the total plan review fee for applications approved for Expedited Plan Review. Such surcharge fee may be waived for voluntary compliance with Tier I/ Tier II of the Green Building Code standards, per Ventura County Building Code, Article 2, Chapter 1, Section 105.9.

### C. FEES FOR SPECIAL PERMITS

1. Demolition. For the record search and update, and inspection of building demolition work, per building.....\$210.10

For one or more unpermitted structures on the same parcel.....\$210.10



## Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

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Originally Adopted: December 19, 1995

Revised:

Attachment 2

Schedule A

Effective:

2. Manufactured Home or Commercial Modular-Installation (Set-Up) using a state approved foundation plan...

(Single Wide) \$302.80

(Double Wide) \$328.60

(Triple Wide) \$359.70

3. Antennas added to existing poles or towers, each ..... \$40.80

### D. FEES FOR SERVICES

No permit issuance fee is applicable to the charges for services listed within this Section D.

1. Appeals Hearing. For each application for a hearing before an appeals board established pursuant to provisions of the Ventura County Building Code.  
Enforcement Related Appeals.....\$1,463.60  
All other Appeals..... \$732.30
2. Cancellation. For processing a refund of fees for cancellation of permit application pursuant to Article 2, Chapter 1, Section 109.7 of the VCBC.....\$47.10.
3. Review of Structural/ Fire/ Life Safety/Change of Occupancy or Tenant. For the inspection of existing buildings or portions thereof and the preparation of necessary reports for the issuing of a Certificate of Occupancy..... \$188.50
4. Copy Service. For providing copies of documents, diagrams, tables, and other data, the fee shall be as prescribed by County Ordinance No. 4339.
5. Moved Building. Investigation. For preliminary investigation and processing of applications for moving permits pursuant to provisions of the VCBC within Ventura County ..... \$188.50  
For buildings located outside Ventura County ..... \$475.90
6. Records Update. For reissuing a Certificate of Occupancy; or for revising permits and related documents when a change in the owner or contractor of record is requested..... \$65.90
7. Reinspections. For excess inspections of building, plumbing, mechanical, or electrical.....\$99.30



## Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

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Originally Adopted: December 19, 1995  
Revised:

Attachment 2  
Schedule A  
Effective:

8. Special Inspector Certificate of Registration. Application review and approval; Certificates of Registration. A separate application for each certificate of registration is required. Certificate of Registration shall expire annually on June 30, and may be renewed by request upon payment of an annual renewal fee.

Original application and certificate ..... \$284.40  
Annual renewal and recertification ..... \$94.10

9. Release of Noncompliance Notice. For processing a Release of Noncompliance Notice pursuant to Article 2, Chapter 1, Section 116.2 of the VCBC ..... \$209.10

10. Surety/Bond Release ..... \$270.90

11. Temporary or Partial Certificate of Occupancy ..... \$258.50

12. Service Rates. For the performance of services for which no fee is herein prescribed:

Inspection, per hour ..... \$93.15  
Minimum inspection charge, ½ hour ..... \$46.58  
Plan review, per hour ..... \$183.18  
Minimum plan review charge, ½ hour ..... \$91.59  
Records/clerical service, per hour ..... \$65.00  
Minimum charge, ½ hour ..... \$32.50

**Inspection outside of working hours, per hour ..... \$139.73  
(min. 4 hours)**

**For use of outside consultants for plan review ..... Actual Costs<sup>1</sup>**

13. Investigation Fee for work completed without a permit shall be equal to the permit fee (For partially-unpermitted work, the investigation fee may be pro-rated based on the amount of unpermitted work completed).

14. Engineering and field technical support for Code Compliance Enforcement Cases shall be charged at the current County Contract hourly rates of the personnel consulting on the case.

15. Address assignments, per address ..... \$99.30

<sup>1</sup> Actual costs include administrative and overhead costs.





## Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

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- |     |  |          |
|-----|--|----------|
| 16. | Owner requested address change.....  | \$99.30  |
| 17. | Tract Addressing (Per Phase) .....   | \$188.50 |
| 18. | Records Research.<br>Research of records shall be charged at the current contract hourly rate for clerical service for each address or parcel on which records research is requested   |          |
| 19. | Review of Alternate Materials and Methods of Construction.<br>For investigation of alternate materials and methods of construction related to building, electrical, plumbing, mechanical materials, components or equipment, fees shall be charged at the current County Contract hourly rates for the personnel involved in the investigation (minimum deposit shall not be less than cost of 4 hours of applicable staff time).  |          |
| 20. | Pre-Plan Check Inspection of an existing building or site in advance of plan check and permit issuance in accordance with VCBC 110.2.....  | \$188.50 |
| 21. | Storm Water Construction Inspections (NPDES). For site inspections during construction of buildings subject to Storm Water Construction Controls.....  | \$225.80 |
| 22. | Storm Water Construction Inspections (NPDES). For initial inspections of Post-Construction Storm Water controls.....   | \$96.50  |
| 23. | Test Reports.<br>For investigation and review of test reports submitted from approved testing agencies for building materials, components or equipment to show conformance with the provisions of the Ventura County Building Code and other recognized and accepted standards, the fee shall be charged at the current County Contract hourly rates for the personnel involved in the review (minimum deposit shall not be less than the cost of 4 hours of applicable staff time). |          |
| 24. | Substantial improvement review and determination.....  | \$400.70 |
| 25. | Development and establishment of the design flood elevation per VCBC 1612.2 (where not already established by the Watershed Protection District).....  | \$430.70 |



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26. Review of a flood plain elevation or flood-proofing certificate.....\$392.40

27. Witness Fees:

For Depositions, court appearances, analysis of records where the County is not a party to the action (Gov't Code Sec.68097.2)

(a) Witness fee deposit for first scheduled day of testimony plus applicable expenses per state law (this deposit is due prior to or upon acceptance of service of subpoena) .....\$275.00

(b) For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.

28. Scanning/ Printing Services for Oversize Drawings:

Scanning (per sq. ft. of color) \$0.50

Scanning (per sq. ft. black and white) \$0.35

Printing (per sq. ft. of color) \$1.25

Printing (per sq. ft. black and white) #20 bond paper \$0.45

E. ELECTRICAL PERMIT FEES

1. Issuance Fee (when applicable) ..... \$37.60  
See Item "A" above.

2. Temporary Electrical Service.

(a) Temporary power pole or pedestal and related equipment.  
.....\$57.20

(b) Temporary power distribution system for a construction site.  
Up to and including 200 amperes ..... \$57.20  
Over 200 amperes: \$55.50 plus \$3.50 for each additional 100 amperes or fraction thereof in excess of 200 amperes.

(c) For inspection prior to energizing an electrical service to test equipment pending completion of a structure .....\$188.50

3. Electrical Service, 0-600 volts.

Up to and including 400 amperes ..... \$57.20

Over 400 amperes: \$55.50 plus \$8.70 for each additional 100 amperes or fraction thereof in excess of 400 amperes.

4. Electrical Service or Substation over 600 volts.





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- Up to and including 1000 amperes ..... \$188.50  
Over 1000 amp: \$176.00 plus \$53.40 per 1000 amperes or  
fraction thereof in excess of 1000.
5. Solar-Photovoltaic Electrical Service
- Residential: First 15KW .....\$154.10  
Each KW Over 5.....\$15.50  
Commercial: First 50KW.....\$495.80  
Each KW Over 50 to 250.....\$7.20  
Each KW Over 250.....\$5.20  
(See Government Code Section §66015)
6. Electric Vehicle charging station
- Residential.....\$57.20  
Non-Residential.....Hourly, based on staff time
7. Energy storage (battery back-up) system, plan review and  
inspection.....Hourly, based on staff time
8. Residential Wind-Generated Electrical Service ..... \$99.30
9. Electrical Service Restoration.  
For inspection prior to reactivation of an electrical service ..... \$78.50
10. System Fee Schedule. The following rates shall apply to new  
construction and additions. Fees include wiring, fixtures, and equipment  
associated with a single phase system of general lighting, receptacles,  
and power apparatus rated less than one horsepower, when installed in or  
upon the occupancies listed herein.

### Building Use Rate/Sq. Ft

Manufacturing or assembly plants, factories;  
Hospitals and convalescent hospitals ..... \$0.87

Drinking and dining establishments;  
Wholesale and retail stores;  
Vehicle service stations and canopies;  
Repair garages ..... \$0.19

Hotels, motels;  
Office buildings;  
Churches, theaters, assembly buildings;



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Nursing homes and sanitariums; Schools .....	\$0.09
Dwellings, single and Multi-family; apartments, condominiums, townhouses .....	\$0.09
Residential garages, carports, accessory buildings; Commercial parking garages .....	\$0.04
Warehouses; aircraft hangars where no repair work is done, up to and including 5,000 sq. ft .....	\$0.04
Over 5,000 sq. ft.: \$169.00 plus \$.017 per sq. ft. in excess of 5,000.	
Agricultural greenhouses .....	\$0.02
Any occupancy not listed .....	\$0.11
9. Unit Fee Schedule. Unit fees are applicable to electrical work not covered by the System Fee Schedule in Item E-7 above.	
Subpanel .....	\$48.20
Receptacle, switch, or lighting outlet, first 20, each .....	\$1.80
Receptacle, switch, or lighting outlet, additional, each .....	\$1.20
Multi-outlet receptacle or lighting assembly, per lineal foot.....	\$0.85
Pole or platform-mounted light fixture .....	\$12.50
Theatrical-type lighting fixture, each .....	\$1.80
Fixed appliance, not over 1 kw rating .....	\$9.00
Power apparatus. For each motor, generator, transformer, rectifier, commercial/industrial heating device, blower, and similar item of equipment:	
Equipment rating in Hp, Kw, Kva, or Fraction thereof	
0-10, each .....	\$25.10
Over 10 and not over 50, each .....	\$50.50
Over 50 and not over 100, each .....	\$77.70
Over 100, each .....	\$116.40

NOTE:



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- For equipment or appliances having more than one motor, transformer, heater, etc., the sum of such power ratings shall determine the total fee for the unit.
  - The fee for power apparatus shall include switches, circuit breakers, contactors, thermostats, relays and directly related control devices.
- Air conditioning unit, per ton ..... \$12.50
- Illuminated signs, outline lighting and marquees ..... \$64.40
- Swimming pool or spa wiring.
- Private pool, spa, or pool/spa combined ..... \$76.80
- Public pool, spa, or pool/spa combined ..... \$128.80
- Overhead power line.
- Wiring, support, and anchorage; per pole ..... \$28.00
- Underground conduit installation.
- Rough-in for future subfeed; per conduit run ..... \$17.30
- Busways, per 100 feet or fraction thereof ..... \$25.10
10. Electrical Maintenance Permit ..... \$188.50
11. Hourly Electrical Inspection Fee. For the inspection of electrical work for which a permit is required but no fee is herein prescribed:
- Inspection, per hour ..... \$108.82
- Minimum charge, ½ hour ..... \$54.41
- Plan Review per hour ..... \$108.82
- Minimum charge, ½ hour ..... \$54.41
- Inspection outside of working hours, per hour ..... \$163.23**
- (min. 4 hours)**
12. Electrical Plan Review Fee. A plan review fee equal to 85% of the electrical permit fee shall be applicable to all occupancies as defined in the VCBC.
13. Miscellaneous apparatus, conduits and conductors for electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth..... \$28.40



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### F. PLUMBING PERMIT FEES

1. Issuance Fee (when applicable) ..... \$37.60  
See Item "A" above.
2. System Fee Schedule.  
Use the Unit Fee Schedule in Item 3 below to determine additional charges for plumbing work not specified in this System Fee Schedule.  
  
Swimming pool and spa plumbing.  
  
Residential gas, water, drainage heater and vent  
piping ..... \$116.40  
Commercial pool and spa equipment..... \$143.20  
  
Solar water heating system, including collectors, piping, tanks, and valves.  
Domestic (potable) water heating ..... \$67.50  
Swimming pool/spa heating ..... \$67.50
3. Unit Fee Schedule. Unit fees are applicable to all plumbing work not covered by the System Fee Schedule in Item 2 above.  
  
Plumbing fixture, trap or set of fixtures on one trap (including water, drainage piping, and backflow protection) ..... \$15.30  
Combination waste/vent systems ..... \$182.30  
Installation of building supply piping and/or a water piping system within a building ..... \$19.60  
Medium or high pressure gas piping system of one (1) to five (5) outlets ..... \$71.10  
Six (6) outlets or more, per outlet..... \$3.90  
Low pressure gas piping system of one (1) to five (5) outlets..... \$19.60  
Six (6) outlets or more, per outlet..... \$3.90  
Earthquake shut-off valve ..... \$15.30  
  
Fuel oil piping serving domestic, commercial or industrial appliances regulated by the Uniform Mechanical Code..... \$19.30  
Medical gas system 1-5 inlets and outlets ..... \$79.50  
Each additional ..... \$8.00  
  
Chemical waste systems ..... \$45.50



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### Miscellaneous

For each appliance or piece of equipment regulated by the Plumbing Code by not classed in other appliance categories, or for which no other fee is listed..... \$15.30

Medical vacuum system, per station..... \$8.00

Water heater and/or vent..... \$19.60

Circulating pumps for hot water ..... \$15.30

Ejector or grinder pump.....\$15.30

Installation of water treating equipment (Water softener) ..... \$15.30

Building sewer or mobilehome sewer

Not over 200 feet in length ..... \$50.40

Over 200 feet in length..... \$102.00

### Private sewage disposal system

(Contact the Environmental Health Division for Sewage Disposal System Fees)

Abandoning septic system..... \$102.00

Repair or alteration of drainage or vent piping

For each fixture, building drain, or branch line ..... \$7.40

Repair or alteration of water piping, each fixture ..... \$7.40

Lawn sprinkler system on one meter, including backflow prevention devices.

Residential system..... \$23.10

Non-residential system..... \$64.40

Vacuum breaker or backflow prevention device.

One (1) to four (4) ..... \$19.60

Five (5) or more, each..... \$3.30

Grease traps, each ..... \$15.30

Industrial/Commercial waste interceptor,

including trap and vent..... \$122.70

Industrial waste sample well, each ..... \$26.10

Rainwater piping system per drain (inside building)..... \$15.30

Thermal water heating system.....Hourly, based on staff time

Radiant heat piping system ..... \$50.40

Backwater valve, each ..... \$15.30

Graywater systems



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| Residential .....   | \$100.40  |
| Non-residential.....  | \$140.20  |
| 4. Plumbing Maintenance Permit.....   | \$188.50  |
| Reconnection of gas service.....  | \$50.40   |
| 5. Hourly Plumbing Inspection Fee. For the inspection of plumbing work for which a permit is required but no fee is herein prescribed:                |   |
| Inspection, per hour .....  | \$108.82  |
| Minimum charge, ½ hour .....  | \$54.41   |
| Plan review, per hour .....   | \$108.82  |
| Minimum charge, ½ hour .....  | \$54.41   |
| <b>Inspection outside of working hours, per hour .....</b>  | <b>\$163.23</b>   |
| <b>(min. 4 hours)</b>   |   |
| 6. Plumbing Plan Review Fee. A plan review fee equal to 85% of the plumbing permit fee shall be applicable to all occupancies as defined in the VCBC. |   |
| EXCEPTION:  | Work in any occupancy when plumbing plans are not required to be submitted. |

### G. MECHANICAL PERMIT FEES

- |   |         |
|---|---------|
| 1. Issuance Fee (when applicable) .....                               | \$37.60 |
| See Item "A" above.   |         |
| 2. Unit Fee Schedule.   |         |
| Unit fees are applicable to individual items of mechanical equipment. |         |
| Replacement swimming pool heaters .....                               | \$26.60 |
| Heating appliance .....   | \$26.60 |
| Fireplace flue .....  | \$19.60 |
| Flue or vent serving a heating appliance .....                        | \$19.60 |
| Dryer vent .....  | \$19.60 |

#### Duct System:

Supply and return air ducts attached to a comfort heating or cooling appliance. Per square foot of conditioned area (min. \$14.00) .....	\$0.02
Air conditioning system .....	\$26.60
A/C Condenser Unit.....	\$26.60
Fan Coil.....	\$19.60



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Combination heating/cooling unit (Central System) (Heat Pump)....	\$46.40
Air inlet and outlet registry, each.....	\$4.70
Comfort cooling unit, absorption unit, or module thereof .....	\$30.60
Alteration of an existing duct system .....	\$19.60
Cooling tower and related piping .....	\$19.60
Evaporative cooling unit, including attached ducts and outlets .....	\$19.60
Incidental gas piping or electrical wiring to connect any heating, comfort cooling, or evaporative cooling unit to an existing gas piping, or electrical wiring system (each) .....	\$19.60
Air handling or ventilation unit, including attached ducts and outlets.	
Unit and one outlet.....	\$16.70
Additional outlets, each .....	\$4.50
Repair alteration or addition to heating appliances.....	\$21.60
Ventilation system not a part of heating or cooling system.....	\$16.70
Garage ventilation systems.....	\$68.90
Variable air volume (VAV) boxes, each .....	\$19.60
Residential-type vent fan and duct .....	\$11.40
Commercial hood and related ducts, fan or blower, each.....	\$68.90
Steam unit/ sauna (residential).....	\$26.60
Boilers, Compressors and Absorption Systems	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW) .....	\$23.00
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW), to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW).....	\$42.50
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW).....	\$58.50





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For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW), to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)..... \$86.90

For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW) ..... \$145.20

Wood burning stoves ..... \$26.60

Metal chimney or flue serving a boiler ..... \$14.00

Appliance vents ..... \$11.40

Commercial or industrial incinerator ..... \$141.10

Metal chimney serving a commercial or industrial incinerator ..... \$14.00

Kilns ..... \$42.50

Fire damper

1-4 dampers: each ..... \$28.10

Over 4: each ..... \$8.00

### Process Piping

When Chapter 14 of the California Mechanical Code is applicable, permit fees for process piping shall be as follows:

For each hazardous process piping system (HPP) of one to four outlets ..... \$8.00

For each piping system of five or more outlets, per outlet ..... \$1.80

For each non-hazardous process piping system (NPP) of one to four outlets ..... \$3.10

For each piping system of five or more outlets, per outlet ..... \$0.84

### Miscellaneous

For each appliance or piece of equipment regulated by the Mechanical Code but not covered in other appliance categories. or for which no fee is listed herein ..... \$16.70

3. Mechanical Maintenance Permit ..... \$188.50

4. Hourly Mechanical Inspection Fee.





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For the inspection of mechanical work for which a permit is required but no fee is herein prescribed:

Inspection, per hour .....	\$108.82
Minimum charge, ½ hour .....	\$54.41
Plan Review, per hour .....	\$108.82
Minimum charge, ½ hour .....	\$54.41
<b>Inspection outside working hours, per hour .....</b>	<b>\$163.23</b>
<b>(min. 4 hours)</b>	

5. Mechanical Plan Review Fee.

A plan review fee equal to 85% of the mechanical permit fee shall be applicable to all occupancies as defined in the VCBC.

EXCEPTION: Work in any occupancy when mechanical plans are not required to be submitted.

RESOLUTION NO. 17-032

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF VENTURA ESTABLISHING FEES PURSUANT TO  
VENTURA COUNTY ORDINANCE CODE SECTION 4616,  
PERTAINING TO ISSUANCE OF  
PERMITS FOR FOOD FACILITIES,  
ORGANIZED CAMPS, MASSAGE BUSINESSES,  
AND PUBLIC SWIMMING POOLS**

**WHEREAS**, Ventura County Ordinance Code Section 4616 authorizes the Board of Supervisors to adopt by resolution a schedule establishing certain fees required by Ventura County Ordinance Code Section 4603, 4607, 4611, and 4612 and other related fees; and

**WHEREAS**, the County agency fees set forth below are consistent with state law and the Board policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** that the following definitions and fees are hereby adopted pursuant to Ventura County Ordinance Code Section 4616:

I. DEFINITIONS:

A. ADMINISTRATIVE

1. "Consultation, or facility inspection, or report preparation services" means any professional services provided by the Director, in response to a request for such services, for which there is no fee other than the fees established by this Resolution.
2. "Construction Inspection" means inspection of the construction of any facility for which a Permit to Construct, as defined in this Ordinance, is required. A maximum number of three (3) construction inspections will be allotted to each facility under construction to determine code compliance prior to the issuance of a Permit to Operate.
3. "HACCP Inspection" means any inspection or activity conducted to determine compliance with Sections 114417.6, 114419, 114419.1, 114419.2, and 114419.3 of the Health and Safety Code.
4. "Non-Compliance Inspections" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure Code compliance that is not a routine

inspection.

5. "Operation without a permit" means any facility that requires a permit to operate from the Environmental Health Division as the Enforcement Agency, in accordance with the California Retail Food Code, that is in operation without the necessary permit.
6. "Routine Inspection" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure Code compliance on a regular schedule established by the Director for that purpose, and also the first follow-up inspection, if any, to such regularly scheduled inspection.
7. "Application for, and a Permit Processing Fee for, a new non-permanent food facility" means any inspection, or administrative activity conducted to determine if the facility is in compliance with applicable Sections of the Health and Safety Code (CalCode).

#### B. PUBLIC SWIMMING POOL SUBCATEGORIES

1. "General use pool" means any public swimming pool that is not a special use pool.
2. "Special use pool" means a pool designed and used exclusively for a single purpose such as wading, instruction, diving, competition or medical treatment where a licensed professional in the healing arts is in attendance.
3. "Spray ground" means a pool with no standing water in the splash zone and consists of a surge basin with a recirculation system from which water is directed through water features for contact with pool users.

#### C. FOOD FACILITY SUBCATEGORIES

1. "Adjunct food facility" means any business that offers food at retail as an adjunct service (such as food offered within pharmacies, video stores, gift shops, department stores, etc.). Foods that are offered are limited to prepackaged non-potentially hazardous food, except prepackaged ice cream.
2. "Bakery" means any permanent food facility, and "bakery section" means any portion thereof, where the majority of food products offered at retail consists of breads, pies, cakes, pastries, cookies, doughnuts, crackers and other similar products which are baked, cooked or prepared on the premises.

3. "Bar" means any permanent food facility, and "bar section" means any portion thereof, that serves alcoholic beverages and nonpotentially hazardous food for consumption on the premises.
4. "Community Event Organizer" means the person or organization that is in control of any community event, as defined in Section 113755 of the Health and Safety Code, at which at least one temporary food facility operates.
5. "Delicatessen section" means any portion of a permanent food facility that provides potentially hazardous foods that are ready-to-eat or that require little preparation for serving (such as portioning and packaging of meats, cheeses, soups, salads, prepared hot food items), or used as ingredients in the assembly of sandwiches at the permanent food facility.
6. "Fish/seafood section" means any portion of a permanent food facility where the majority of food products offered at retail consists of non-prepackaged fish and/or seafood products to be prepared, cooked, or consumed off the premises.
7. "Food demonstrator" means any person who dispenses, prepares, or offers for human consumption any beverage, condiment, confection, food, food additive, or other edible substance for the purpose of inducing customers to taste-test or purchase such product or equipment.
8. "Food production operation" means any area within a permanent food facility that is one the following:
  1. Bakery section
  2. Bar section
  3. Delicatessen section
  4. Fish/seafood section
  5. Frozen yogurt/ice cream section
  6. Independently operated food area
  7. Meat section
  8. Open-air barbecue
  9. Outdoor Wood-Burning Oven
  10. Remote Storage Facility
9. "Frozen yogurt/ice cream section" means any portion of a permanent food facility where the food products offered at retail consist of frozen yogurt and/or ice cream.
10. "Independently operated food area" means any portion of a permanent food facility that contains equipment, food preparation, retail prepackaged food sales, and/or storage areas that are

separate from other food preparation areas within a permanent food facility.

11. "Liquor store" means any permanent food facility where the majority of food products offered at retail consists of prepackaged alcoholic beverages and non-potentially hazardous prepackaged food, except prepackaged ice cream.
12. "Market" means any permanent food facility where the majority of food products offered at retail consists of prepackaged food; may offer produce, and may include one or more food production operations within the permanent food facility premises.
13. "Meat section" means any portion of a permanent food facility where the majority of food products offered at retail consists of meat and poultry products to be prepared, cooked, and consumed off the premises.
14. "Mobile food facility/type 1" means any mobile food facility which is limited to the handling of prepackaged, non-potentially hazardous food and whole uncut produce.
15. "Mobile food facility/type 2" means any mobile food facility which handles prepackaged, potentially hazardous food, whole fish and whole aquatic invertebrates, or bulk dispensing of non-potentially hazardous beverages.
16. "Mobile food facility/type 3" means any mobile food facility restricted to limited food preparation as defined in Section 113818 of the Health and Safety Code.
17. "Mobile food facility/type 4" means any mobile food facility conducting food preparation other than limited food preparation as defined in Section 113818 of the Health and Safety Code.
18. "Produce Stand" means a food facility that sells, offers for sale, or gives away only produce and/or shell eggs and may include up to 10% of the total square footage of prepackaged, non-potentially hazardous food products.
19. "Public School Food Warehouse" means a storage facility operated by a public school district which stores only unopened food containers and no food preparation is conducted on site.
20. "Push Cart" means a non-motorized vehicle which is limited to the sale of prepackaged frozen confectionaries and prepackaged non-potentially hazardous foods.

21. "Remote Storage Facility" means an enclosure where food products and food related items are stored on the same premises as but not within a permitted food facility.
22. "Restaurant" means any permanent food facility that primarily conducts food preparation and offers food products at retail and may include one or more food production operations within the permanent food facility premises.
23. "Satellite Food Service" includes facilities as defined in the California Health and Safety Code Section 113899 and also includes satellite facilities operated by a school, senior meal program or similar institution which conduct limited food preparation of food items prepared at an offsite food facility.
24. "Swap Meet Prepackaged Food Stand" means any temporary food facility operating at a swap meet which is limited to only prepackaged non-potentially hazardous food and whole uncut produce.
25. Temporary Food Facility/Type 1 (TFF-1) means a temporary food facility that handles unpackaged and/or potentially hazardous foods as defined in the California Health and Safety Code Section 113871.
26. Temporary Food Facility/Type 2 (TFF-2) means a temporary food facility that handles only prepackaged, non-potentially hazardous foods or whole uncut produce.
27. "Ventura County Fair Food Preparation Vendor" means a food facility operating at and during the Ventura County Fair wherein food preparation is conducted.

## II. APPLICATION FOR AND ISSUANCE OF PERMIT TO CONSTRUCT FEES

Fees required by Ventura County Ordinance Code Section 4603 for a plan review and issuance of a Permit to Construct are as follows:

### A. PUBLIC SWIMMING POOLS

1. General use pool - The fee for each general use pool shall be based upon the square footage of the pool surface area as follows:

Surface Area

Fee

1,000 sq. ft. or less	\$1,436
More than 1,000 sq. ft.	\$2,147

2. Special use pool - The fee for each special use pool or spray ground is \$2,096.
3. Re-surfacing - When the Permit to Construct is for only the re-surfacing of a public swimming pool, the fee is \$363.
4. Plan Resubmittal - The fee for resubmittal of pool plans for the second and each subsequent resubmittal will be \$256.
5. Additional Construction Inspection - The fee for an additional construction inspection for the fourth and each subsequent construction inspection shall be \$256.
6. Alterations - When the Permit to Construct is for only the alteration of an existing public swimming pool the fee shall be \$229 per item.

#### B. ORGANIZED CAMPS

1. The fee for plan review and the permit to construct or remodel food facilities operating within an organized camp shall be equal to the amount identified in Section II. C. of this Resolution for the square footage of the areas being constructed or remodeled.
2. The fee for the construction of general use pools operating within an organized camp shall be equal to the amount identified in Section II. A. 1. of this Resolution for the square footage of the pool surface area.
3. The fee for the construction of a special use pool operating within an organized camp shall be equal to the amount identified in Section II. A. 2. of this Resolution.
4. The fee for the re-surfacing or alteration of a general use pool, or special use pool operating within an organized camp, shall be equal to the amount identified in Section II. A. 3. of this Resolution.
5. In addition to the fee required in 6. below, the plan review fee for the construction or remodel of buildings and structures used or intended for sleeping purposes and shower and toilet facilities within an organized camp shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that minimum of two hours shall be charged for each plan review.

6. In addition to the fee charged in items 1 through 5 above for the Environmental Health Division plan review of organized camps for compliance with the California Health and Safety Code, the fee for structural plan check by the Ventura County Building and Safety Division, of the construction or remodel of all other structures and buildings within an organized camp shall be equal to the amount identified in the Ventura County Building and Safety Fee Schedule as most recently established by the Board of Supervisors for the type of construction or remodel proposed.

C. FOOD FACILITIES

1. The fee for plan review and a permit to construct for each food facility that is a permanent food facility or satellite food service shall be based upon the square footage of areas being constructed or remodeled as follows:

<u>Floor Space</u>	<u>Fee</u>
1,999 sq. ft. or less	\$1,217
1,999 sq. ft or less, prepackaged food only	\$850
2,000 sq. ft. or more	\$2,611
2,000 sq. ft. or more, prepackaged food only	\$1,850

Parking spaces and seating areas in walk-in theaters and auditoriums shall not be included in the computation of square footage.

2. When the remodeling consists of no more than one of the following activities, the fee shall be \$277:
- b. replacement of existing equipment, installation of new equipment, excluding exhaust hoods; or,
  - c. addition or replacement of a walk-in refrigerator/freezer unit; or,
  - d. construction of customer toilet facilities.
3. Plan Resubmittal – The fee for resubmittal of food plans for the second and each subsequent resubmittal will be \$256.
4. Additional Construction Inspection – The fee for an additional construction inspection for the fourth and each subsequent construction inspection shall be \$256.



### III. PLAN REVIEW FEES

#### A. ALL OTHER FACILITIES

Except as otherwise provided in this section, the plan review fee for all other facilities where a Permit to Construct is not required shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one-half hour shall be charged for each plan review.

#### B. ADJUNCT FOOD FACILITY AND FOOD FACILITY THAT HANDLES ONLY PREPACKAGED, NOT POTENTIALLY HAZARDOUS FOOD

The fee for each adjunct food facility and food facility that handles only prepackaged, not potentially hazardous food is \$111.

#### C. MOBILE FOOD FACILITY TYPE 1, 2, 3/MOBILE SUPPORT UNIT

The fee for each mobile food facility and mobile support unit is \$604.

#### D. MOBILE FOOD FACILITY TYPE 4

The fee for each mobile food facility type 4 is \$778.

### IV. APPLICATION FOR, AND PERMIT TO OPERATE FEES - REGULAR TERM

Fees required by Ventura County Ordinance Code Sections 4606 and 4607 for the issuance of a regular term Permit to Operate, are as follows:

#### A. ORGANIZED CAMP FEES

The fee for each organized camp is \$626 plus an additional fee of \$374 for each food facility and \$186 for each public swimming pool at the camp site. The fee shall be in lieu of any other food facility fee or public swimming pool fee established by this resolution for any food facility or pool at the camp site.

#### B. PUBLIC SWIMMING POOL FEES

1. The fee for each public or public school swimming pool up to 3000 sq. ft. surface area is \$357 for the first pool and \$181 for each

additional pool at the same assessor parcel number.

2. The fee for each public or public school swimming pool greater than 3000 sq. ft. surface area is \$573 for the first pool and \$181 for each additional pool at the same assessor parcel number.

C. **MESSAGE BUSINESS FEE**

The fee for each massage business location is \$258.

D. **FOOD FACILITY FEES**

1. Adjunct Food Facility - The fee for each adjunct food facility shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, portioning, packaging, or selling bulk non-potentially hazardous foods as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$64
1,000 or more sq. ft.	\$139

2. Bakery - The fee for each bakery shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, packaging, or selling of bakery items.

<u>Floor Space</u>	<u>Fee</u>
1 through 1,999 sq. ft.	\$494
2,000 sq. ft. or more	\$515

3. Bakery Section - The fee for each bakery section within a permanent food facility is \$174, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
4. Bar - The fee for each bar shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 24	\$217
25 through 49	\$280
50 through 99	\$322
100 or more	\$409

5. Bar Section - The fee for each bar section within a permanent food facility is \$181, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
6. Certified Farmers' Market - The fee for the application and permit processing for each (new) certified farmers' market is \$557.
  - a. The fee for a permit to operate for each Certified Farmers' Market is \$1,173.
7. Commissary - The fee for each commissary shall be based upon the number of mobile food facilities, mobile support units, or vending machines serviced as follows:

<u>Units Serviced</u>	<u>Fee</u>
1 through 2	\$108
3 through 10	\$217
11 through 24	\$280
25 through 39	\$505
40 through 59	\$647
60 or more	\$764

The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to the units serviced by the commissary.

8. Community Event Organizer Event Permit - The fee paid by each community event organizer to obtain a permit for a community event shall be determined in accordance with the following schedule:

<u>Fee Category</u>	<u>Single-day Event</u>	<u>Multi-day Event</u>
<u>1-5 TFFs</u>	<u>\$269</u>	<u>\$433</u>
<u>6-20 TFFs</u>	<u>\$425</u>	<u>\$585</u>
<u>Over 20 TFFs</u>	<u>\$625</u>	<u>\$785</u>

- a. The annual Community Event Organizer Event Permit fee for a Certified Farmers' Market is \$626 where 1-5 TFFs operate and \$787 where 6 or more TFF-1 operate.
- b. The annual Community Event Organizer Event Permit fee for the Ventura County Fair is \$1,438.
- c. Any non-profit charitable organization operating as a community event organizer shall receive a full waiver of the

community event fee that would otherwise be charged, provided both of the following requirements are met:

1. At least one member of the non-profit charitable organization maintains an active Temporary Food Facility/Community Event Certificate of Training issued by the Environmental Health Division; and this member is available at the event.
2. The application for the community event must be received by the Environmental Health Division at least 30 days prior to the operation of any food facility at the event that is the subject of the application.

9. Cottage Food Operation

- a. The initial registration fee for a Cottage Food Operation Class A is \$197.
- b. The annual registration renewal fee for a Cottage Food Operation Type A is \$99.
- c. The annual permit fee for a Cottage Food Operation Class B is \$285.

10. Delicatessen Section - The fee for each delicatessen section within a permanent food facility is \$181, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

11. Farm Stand – The fee for each farm stand is \$280.

12. Fish/Seafood Section - The fee for each fish/seafood section within a permanent food facility is \$85, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

13. Fishermen's Market – The fee for each fishermen's market is \$557.20.

14. Food Demonstrator

- a. The fee for each food demonstrator that distributes prepackaged food products is \$217.
- b. The fee for each food demonstrator that prepares food for distribution is \$402.

15. Frozen Yogurt/Ice Cream Section - The fee for each frozen yogurt/ice cream section within a permanent food facility is \$85, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

16. Independently Operated Food Area - The fee for each independently operated food area within a permanent food facility is \$181, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
17. Liquor Store - The fee for each liquor store shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling or selling of food and beverages as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$301
500 through 999 sq. ft.	\$346
1,000 through 1,999 sq. ft.	\$376
2,000 through 3,999 sq. ft.	\$487
4,000 or more sq. ft.	\$852

18. Market - The fee for each market shall be based upon the square footage of the facility as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$431
500 through 999 sq. ft.	\$582
1,000 through 1,999 sq. ft.	\$602
2,000 through 2,999 sq. ft.	\$815
3,000 through 3,999 sq. ft.	\$883
4,000 through 4,999 sq. ft.	\$1,217
5,000 through 9,999 sq. ft.	\$1,281
10,000 through 19,999 sq. ft.	\$1,335
20,000 through 29,999 sq. ft.	\$1,486
30,000 through 39,999 sq. ft.	\$1,854
40,000 sq. ft. or more	\$2,215

19. Meat Section - The fee for each meat section within a permanent food facility is \$181, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
20. Mobile Food Facilities
- a. The fee for each mobile food facility/type 1 is \$217
  - b. The fee for each mobile food facility/type 2 is \$307
  - c. The fee for each mobile food facility/type 3 is \$409
  - d. The fee for each mobile food facility/type 4 is \$522

21. Mobile Support Unit - The fee for each mobile support unit is \$522.

22. Open-Air Barbecue Facility/Outdoor Wood-Burning Oven - The fee for each open-air barbecue facility or outdoor wood-burning oven is \$139, which is in addition to any other Permit to Operate fees applicable to the food facility operating it.

23. Produce Stand - The fee for each produce stand is based upon the square footage of the floor surface of the stand and any appurtenant structures where food is stored as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$280
1,000 sq. ft. or more	\$376

24. Public School Food Warehouse – The fee for each public school food warehouse shall be based upon the square footage of the facility as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$431
500 through 999 sq. ft.	\$582
1,000 through 1,999 sq. ft.	\$602
2,000 through 2,999 sq. ft.	\$815
3,000 through 3,999 sq. ft.	\$883
4,000 or more	\$1,217

25. Push Cart – The fee for each push cart shall be \$54

26. Remote Storage Facility – The fee for each remote storage facility is \$181, which is in addition to any other Permit to Operate fees applicable to the permanent food facility it serves.

27. Restaurant - The fee for each restaurant shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 49	\$610
50 through 149	\$900
150 or more	\$1,100

The seating capacity of restaurants which serve food exclusively or primarily for consumption off the premises or which do not have

identifiable seats shall be determined by dividing by 25 the total square footage of the facility. The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to an independent food production operation or a commissary within the restaurant premises.

28. Restricted Food Service Facility - The fee for a restricted food service facility is \$522.
29. Satellite Food Service
  - a. The fee for each satellite food service that conducts food preparation is \$409.
  - b. The fee for each satellite food service that offers only prepackaged food is \$181.
30. Swap Meet Prepackaged Food Stand - The fee for each swap meet prepackaged food stand is \$217.
31. Temporary Food Facility (TFF) - The fee for a permit to operate each TFF shall be based on the types of foods that are prepared and/or offered to the public pursuant to the following schedule:
  - a. Fees
    1. The fee for a TFF-1 shall be: \$121 per event.
    2. The fee for a TFF-2 shall be \$64 per event.
    3. The annual fee for each annual TFF-1 shall be \$409.
    4. The annual fee for a TFF-2 shall be \$217.
  - b. A non-profit charitable organization operating a non-profit charitable TFF within the limitations described in the Health and Safety Code Section 114332.1 shall receive a full waiver of the TFF fee that would otherwise be charged provided the following requirements are met:
    1. At least one member from the non-profit charitable organization maintains an active Temporary Food Facility/Community Event Certificate of Training issued by the Environmental Health Division, and this member is available at the event.
    2. The application for the TFF must be included with the community event organizer event application and submitted to the Environmental Health Division at least 30 days prior to the operation of the TFF at the community event.

- c. All other applications for a TFF must be included with the community event organizer event application and submitted to the Environmental Health Division at least 30 days prior to the operation of the TFF at the community event.
- 32. Vending Machine - The fee for each vending machine is \$36.
- 33. Ventura County Fair Food Preparation Vendor – The fee for a Ventura County Fair Food Preparation Vendor is \$283.

#### V. PERMIT TO OPERATE-SHORT TERM

The fee required by Ventura County Ordinance Code Section 4608 for a short-term Permit to Operate shall be an amount equal to 50 percent of the fee for the corresponding regular-term Permit to Operate, or an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist III classification, whichever amount is larger.

#### VI. LATE PAYMENT FEE

The late payment fee required by Ventura County Ordinance Code Section 4608, subdivision (a), to be paid in conjunction with the late renewal of a regular-term Permit to Operate, shall be as follows:

- A. No late payment fee shall be imposed if the renewal fee is paid
  - 1. before the expiration date of the permit being renewed;
  - 2. after the expiration date but before the Director has sent a bill for the regular renewal fee; or
  - 3. after the expiration date but within 30 calendar days after the Director has sent such bill.
- B. If the regular renewal fee is paid after the expiration date but within 31 to 60 calendar days after the Director has sent a bill for the regular renewal fee, the late payment fee shall be equal to 10 percent of the regular renewal fee.
- C. If the regular renewal fee is paid after the expiration date and more than 60 calendar days after the Director has sent a bill for the renewal fee, the late payment fee shall be an amount equal to 30 percent of the regular renewal fee.

#### VII. REPLACEMENT FEE



The fee required by Ventura County Ordinance Code Section 4611 for the issuance of each replacement permit or sticker is \$28.

VIII. TRANSFER FEE

The fee required by Ventura County Ordinance Code Section 4612 for each transfer of a Permit to Operate is \$28.

IX. CONSULTATION, INSPECTION, OR REPORT PREPARATION SERVICES FEE

The fee for consultation, or inspection services, or the preparation of any report not otherwise provided for in this Resolution shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of two person-hours shall be charged for each inspection.

X. HACCP FEE

The fee for each HACCP inspection shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one person-hour shall be charged for each inspection.

XI. NON-COMPLIANCE INSPECTION FEE

The fee for each non-compliance inspection shall be \$197.

XII. OPERATION WITHOUT A PERMIT FEE

When the Environmental Health Division determines a facility is operating without the required permit, the initial fee to obtain the required permit shall be three times the cost of the associated permit.

**BE IT FURTHER RESOLVED AND DETERMINED** that the County fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis

supporting the amount of the fees are on file with the Environmental Health Division are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this Resolution repeals and supersedes a similar resolution of the Board of Supervisors adopted May 17, 2016, which became operative July 1, 2016. All sections of this Resolution shall become operative July 1, 2017, except Section II (Permit to Construct Fees) and Section III (Plan Review Fees), which shall become operative 60 days after the date of adoption of this Resolution.

Upon motion by Supervisor Foy, seconded by Supervisor Long, and duly carried, the foregoing resolution was passed and adopted on May 16, 2017.

  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California.



By Lou Jones  
Deputy Clerk of the Board

RESOLUTION NO. 17-033RESOLUTION OF THE VENTURA COUNTY BOARD OF SUPERVISORS  
ESTABLISHING FEES RELATING TO  
THE VENTURA COUNTY FLOODPLAIN MANAGEMENT

**WHEREAS**, Ordinance No. 4465 provides that fees for services may be established by adoption of resolution of the Board of Supervisors of the County of Ventura ("Board");

**WHEREAS**, the Board last established these fees by resolution dated May 17, 2016 (the "May 17, 2016 Resolution");

**WHEREAS**, the proposed County agency fees are consistent with state law and the Board policy of full cost recovery whenever feasible with exceptions noted; and

**WHEREAS**, it is necessary to establish new fees in order to have full cost recovery;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT:**

1. The May 17, 2016 Resolution is hereby repealed.
2. The County rates and fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates, fees and charges are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This Resolution and the fees set forth in the attached Schedule A entitled "Fees for Floodplain Management Services" are hereby adopted and shall become effective on the 60<sup>th</sup> day following the date of adoption of this Resolution.

On motion of Supervisor Foy, seconded by Supervisor Long, the foregoing Resolution was passed and adopted on May 16, 2017.

  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,  
Clerk of the Board of  
Supervisors, County of Ventura

By Don Harris  
Deputy Clerk of the Board



**PROPOSED FY 2017-2018  
FEE FOR FLOODPLAIN MANAGEMENT SERVICES**

<b>ITEM #</b>	<b>ITEM</b>	<b>DEPOSIT (Actual cost to be Billed)</b>	<b>FIXED FEE</b>	<b>INVESTIGATION/ PROCESSING FEE</b>
1.	Floodplain Permit Residence & Detached Garage (B&S Providing Plan Check Services)	\$430		
2.	Floodplain Permit Non Residence & Flood Proof Certificate	\$960		
3.	Annual Floodplain Permit Ag and Non-Ag	\$1,315		
4.	Floodplain Permit Time Extension Residence and Nonresidence	\$430		
5.	Flood Elevation Certificate Review & Inspection  Review Only	\$620  \$390		
6.	Flood Zone Determination and Certificate Letter		\$150	
7.	Review & Processing for a CLOMR, LOMR Submittal to FEMA	\$4,745		
8.	Flood Zone Clearance		\$300	
9.	Floodplain Violation Fee			Actual cost based on investigation time by staff
10.	Record or Release of Notice of Flood Hazard or Floodplain Violation		\$375	
11.	Hollywood Beach/Silver Strand Flood Drainage Determination		\$300	

**PROPOSED FY 2017-2018  
FEE FOR FLOODPLAIN MANAGEMENT SERVICES**

<b>ITEM #</b>	<b>ITEM</b>	<b>DEPOSIT (Actual cost to be Billed)</b>	<b>FIXED FEE</b>	<b>INVESTIGATION/ PROCESSING FEE</b>
12.	Floodplain Permit - Fast Track	\$1,100		
13.	Floodplain Dev Permit Simple Projects w/Flood Proof Cert		\$465	
14.	General Meeting Request (Per Hour)		\$265	
15.	Wave Run Up Study Review	\$1,045		
16.	Sea Wall Review New Wall or Repair	\$1,055		
17.	50% Substantial Improvement Review Includes Permit or Clearance	\$525		
18.	LOMR-F or CLOMR-F	\$1,170		
19a.	Preliminary Design Assessment	\$320		
19b.	Preliminary Design Assessment Subsequent Review (Per Hour)	\$265		

**NOTES** If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full. The Director of the Public Works Agency or designee ("Director") may waive all or a portion of these late payment penalties and interest charges ("late fees") under the following circumstances: 1) any late fees waived are incurred on other fees imposed pursuant to this schedule which are due and payable; 2) the Director and the debtor execute an agreement, subject to County Counsel review, to settle the past due account; and 3) the amount of late fees waived is equitable and appropriate considering the reasons the debtor failed to pay the fees on time and the County's policy of recovering costs incurred in connection with grading permits and inspections.

RESOLUTION NO. 17-034

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA  
ESTABLISHING PUBLIC WORKS AGENCY PROCESSING FEES RELATING TO  
GRADING PERMIT PLAN REVIEW AND INSPECTION SERVICES AND FOR VARIOUS  
LAND DEVELOPMENT PROJECTS**

**WHEREAS**, Ventura County Building Code, Appendix J Grading, Section J104.3 Grading Permit Fees, provides that fees for processing various applications for grading permits shall be established by resolution of this Board; and

**WHEREAS**, by resolution dated May 17, 2016 (the "May 17, 2016 Resolution") this Board established a schedule of fees to cover the costs incurred by the Public Works Agency in connection with processing of various applications for grading permit/plan check; and

**WHEREAS**, the fees established by the May 17, 2016 Resolution should be adjusted in order to reflect changes in the costs of the services to which they pertain; and

**WHEREAS**, the proposed fees as set forth herein are consistent with the Board of Supervisors policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED AS FOLLOWS:**

1. The May 17, 2016 Resolution is hereby repealed.
2. The County rates and fees are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates, fees and charges are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This Resolution and the fees set forth in Schedule A are hereby adopted and shall become operative on July 1, 2017.

Upon motion of Supervisor Foy, seconded by Supervisor Long, the foregoing Resolution was passed and adopted on May 16, 2017.

  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS,  
Clerk of the Board of Supervisors,  
County of Ventura,  
State of California.

By

  
Deputy Clerk of the Board



PROPOSED FY 2017-18  
FEE FOR GRADING PERMITS & INSPECTION SERVICES

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program'	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1a.	Grading Permit Plan Check Fixed Fee & Fee Deposit				
	50 Cubic Yards or more (3 Plan Reviews)	\$3,880	Yes		
1b.	50 Cubic Yards or more (Complex)	\$4,370	Yes		
2a.	Grading Permit Inspection Deposit				
	Up To 500 Cubic Yards (small project)	\$4,790			
2b.	Over 500 Cubic Yards (large project)	\$6,370			
3.	Additional Grading Plan Check Fee or Fee Deposit	\$470			
4.	Grading Permit Time Extension Deposit	\$590			
5.	Grading Permit- Temporary Stockpile	\$2,125	No		
6.	Grading Permit - Agriculture and Oil Field Grading	\$3,100	No		
7.	Remove and Recompect Grading Permit	\$1,500	No		
8.	Unauthorized Grading Fee				Actual cost based on investigation time by staff
9.	Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.0 hours \$375	
10.	Release of Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.0 hours \$375	
11.	Record or Release of Notice of Grading Non-Compliance Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.0 hours \$375	
12.	Record or Release of Notice of Violation Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.0 hours \$375	
13.	Research of Completed Project Files Fee				In Accordance with the Board of Supervisors Policy for Photocopying and Research

**PROPOSED FY 2017-18  
FEE FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program'	FIXED FEE	INVESTIGATION/ PROCESSING FEE
14a.	Categorical Exemption Environmental Processing	\$375		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.5 hours plus required filing fee with Recorder and California Fish and Wildlife filing fee	
14b.	Discretionary Grading Permit and CEQA processing	\$6,755	No		Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
15.	Board of Supervisors Appeal Fee for Grading Permit, Environmental Document, or a Decision of the Building Official	\$3,325			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
16a.	Soils or Geology Report Standard Review Initial Review w/One Follow-Up	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 2.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.5 hour \$915 (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 2.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.5 hour \$915	
	Subsequent Review (each subsequent review or special meeting)	Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$255 (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$255	
16b.	Fast Track Soils or Geology Report Review Initial Review w/One Follow-Up			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 2.5 hours Eng Tech IV - 0 hours Eng Tech II - 1.5 hour \$1,035	
	Subsequent Review (each subsequent review or special meeting)			Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$255	
17a.	Combined Soils and Geology Report Review Initial Review w/One Follow-Up	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 4.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.5 hour \$1,395 (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 4.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.5 hour \$1,395	
17a. (Continued)	Subsequent Review (each subsequent review or special meeting)	Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$255 (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$255	
17b.	Fast Track Combined Soils and Geology Report Review Initial Review w/One Follow-Up			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 5.0 hours Eng Tech IV - 0 hours Eng Tech II - 1.5 hour \$1,635	
17b. (Continued)	Subsequent Review (each subsequent review or special meeting)			Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$255	



**PROPOSED FY 2017-18  
FEE FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program <sup>1</sup>	FIXED FEE	INVESTIGATION/ PROCESSING FEE
18.	Geohazard Site Inspection Deposit	\$845			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
19.	Fast Tracking Single Lot Grading (Not for Complex Grading Projects or Multiple Pads)		No	Based on Board Approved Service Rates:  Engineering Mgr. III- 3 hours Engineering Mgr. II- 13.0 hours Engineer III- 0 hours Eng Tech IV - 0 hours Engineer Tech II - 5 hours \$4,430	
20.	Special Coordination Deposit  Includes creating agreements for property transfers, compliance agreements, special occupancy agreements, post BMP inspections, special plan reviews by other entities (Transportation Department and Watershed Protection District), review and coordination of Water Availability Letters	\$975			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
21.	Late Payment Charge & Appeal of Charges				If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full. The Director of the Public Works Agency or designee ("Director") may waive all or a portion of these late payment penalties and interest charges ("late fees") under the following circumstances: 1) any late fees waived are incurred on other fees imposed pursuant to this schedule which are due and payable; 2) the Director and the debtor execute an agreement, subject to County Counsel review, to settle the past due account; and 3) the amount of late fees waived is equitable and appropriate considering the reasons the debtor failed to pay the fees on time and the County's policy of recovering costs incurred in connection with grading permits and inspections.
22.	General Meeting Requests And Subpoena Deposit Rate is based on a minimum of one hour charge for the meeting or attendance in court or a deposition. Should the meeting take longer than one hour the Applicant will be responsible for paying for the additional time rounded to the nearest half hour			Based on Board Approved Service Rates: Engineering Mgr. III Engineering Mgr. II Engineer III Sr. Public Wks Insp Public Works Inspector II Eng Tech IV Eng Tech II	
23a.	Preliminary Design Assessment	\$385		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 0.5 hours	
23b.	Preliminary Design Assessment Subsequent Review	\$240		Based on Board Approved Service Rates: Engineering Mgr. II- 1.0 hours	

1. Pay as You Go Plancheck Program allows for the Deposit to be paid on a per plan check basis equivalent to the percentages of the total deposit:

1st Plancheck Deposit: 54%, 2nd Plancheck Deposit: 32%, 3rd Plancheck Deposit: 14%. Applicant will be required to sign the Grading Permit Plan Check and Processing Deposit Agreement.

RESOLUTION NO. 17-035

EFFECTIVE JULY 1, 2017

**RESOLUTION OF THE BOARD OF SUPERVISORS  
ESTABLISHING RENTS, FEES, AND INSURANCE REQUIREMENTS  
FOR THE COUNTY HARBOR DEPARTMENT  
AND DELEGATING AUTHORITY FOR EXECUTION  
OF CERTAIN AGREEMENTS SUBJECT TO SPECIFIED GUIDELINES**

THE VENTURA COUNTY BOARD OF SUPERVISORS HEREBY ORDERS AND RESOLVES THE FOLLOWING:

I. RENTS, FEES, AND INSURANCE REQUIREMENTS.

The Rents, Fees, and Insurance Requirements prescribed in the attached Schedule A are hereby approved and adopted, and all prior inconsistent schedules are repealed.

II. AUTHORIZATION TO EXECUTE.

The Director of the Harbor Department or his/her designee is authorized to execute on behalf of the County of Ventura: Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Extensions, Amendments, Consents, Notices of Default and Notices of Intent to Terminate Leases, Subleases, Licenses and other Agreements, and Reimbursement Agreements for Cost Recovery as are hereinafter defined and in accordance with the provisions of the attached schedule.

A. DEFINITIONS.

1. LEASE OR SUBLEASE. A conveyance of real property rights for occupancy or use of land, improvements, or a combination thereof. Under this authority, the Term shall not exceed five (5) years, including options to extend. Examples: leasing of land for improvements, leasing of a building or portion of a building to tenant or concessionaire.
2. LICENSE. A conveyance of "personal" rights for occupancy or use of property under this authority, limited to five (5) year term.
3. PERMIT. A personal right to occupy or use property under this authority, limited to maximum term of one (1) year. Permit may be extended subject to thirty- (30) day Notice of Termination.
4. SPECIAL USE/ACTIVITY PERMIT. A personal right to occupy, use or conduct a specified "activity," limited under this authority to a maximum of seven (7) days.

5. CONCESSION AGREEMENT. An agreement to operate a County supported business on County property.
6. EXTENSION, AMENDMENT, CONSENT, NOTICE OF DEFAULT AND NOTICE OF INTENT TO TERMINATE.
  - a. Extension is a continuation of an existing Board approved agreement without change, or limited to changes authorized by this Authority.
  - b. Amendment is a change of one or more of the terms, conditions, or covenants consistent with authorized terms and amounts specified in Board-approved rent and fee schedules.
  - c. Consent is a ratification of a term, condition, or covenant in an existing agreement executed by the Board made subject to "County approval" the Harbor Director may issue Consent after determining proper compliance. This includes an Assignment of Lease. The Harbor Director may also approve a "sublease" or "additional use" by lessee, but limited to five (5) years.
  - d. Notice of Default is a notice by which the Harbor Director, or his or her authorized representative, gives written notice that a breach has occurred and gives specific instructions and timelines on how the breach must be cured.
  - e. Notice of Intent to Terminate is a notice by which the Harbor Director, or his or her authorized representative, gives written declaration of intent to terminate pursuant to a breach or default. On a Board approved Agreement, final termination shall be subject to Board approval. Leases executed by the Harbor Director may be terminated by the Harbor Director.
7. REIMBURSEMENT AGREEMENTS FOR COST RECOVERY. An agreement setting forth a deposit amount and a cost recovery mechanism for services to be provided to lessees or potential lessees. Example – lease amendments, permit processing.
  - a. Deposit – Cash deposits are submitted and hours billed against these deposits based on actual staff time expended (with the exception of the director's first 100 hours), with no billing limit. Billings are based on the work hours expended multiplied by the current Hourly Rate established by the Board of Supervisors or, in the case of outside consultants, the actual hours and rate billed. Should final costs be less than the amount of the deposit, the remaining deposit will be refunded. Should final costs exceed the deposit, the applicant will be invoiced for the balance due pursuant

to the fee reimbursement agreement accompanying the deposit. Only rarely would the deposit be equal to the actual cost.

- B. SECURITY DEPOSIT. All tenants shall provide County with, and at all times maintain, a Security Deposit in an amount prescribed by the lease covering such property or if there is no lease, by this resolution. Said amount shall be based on rent adjusted periodically. Public entities governed by the Board shall be exempt. Said deposit shall be placed in a County trust account or place of safekeeping and shall guarantee tenant's full and faithful performance of all terms and conditions of their agreement. The following forms of deposit are acceptable: Cash, Time Certificate of Deposit (CD), Irrevocable Letter of Credit, and assigned Savings Passbook. The following shall be the basis of the amount of the Deposit:
1. License Agreement. The deposit shall be equal to one (1) month's rental rate.
- C. PREPARATIONS AND APPROVAL. The Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Amendments, Notices of Default and Notices of Intent to Terminate shall be prepared by the Harbor Department.
- D. BACKGROUND DETERMINATION AND GUIDELINES. No agreement will be executed under the authority of the RESOLUTION if the County Executive Officer or the Director of the Harbor Department determines that:
1. The proposed use or occupancy is in conflict with official or certified plans for development and/or Federal, State and local laws;
  2. The other party(s) to a proposed Agreement has a reputation, character, or background which could be detrimental to County's interest; or
  3. Such other party(s) does not have technical knowledge, management ability, or financial capability to fulfill the purpose and provisions of the Agreement.
- E. RENTAL POLICY. It shall continue to be Harbor Department's policy to require tenants or users of County Harbor property to pay rents established by Board-approved Rent and Fee Schedules; however, the Harbor Director may determine that certain special services including labor, materials, public relations/advertising value may be accepted in lieu of cash payment of rent where all other guidelines are consistent with the Director's Authority. Public Agencies may request in writing a waiver of fees, which may be approved at the discretion of the Director.

- F. POLICY SETTING AGREEMENTS. Any transaction authorized by this Resolution, considered policy setting in the opinion of the County Executive Officer or the Harbor Director, shall be submitted to the Board of Supervisors for approval and execution.

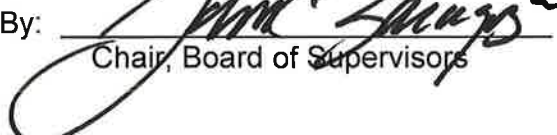
III. AUTHORIZATION TO ESTABLISH FEES.

The Harbor Director is hereby granted limited authority to establish fees for other uses of the harbor property not specifically provided for in the attached schedule. Such other fees shall be reasonable and consistent with the policies and fees established herein. Any such fee considered by the director to be significant or policy setting shall be submitted to the Board of Supervisors for approval. In addition, the Harbor Director is authorized to increase or decrease the slip rates annually in such amount so as not to exceed the average actual rates per linear foot of privately operated west channel marinas, and to achieve these rates without excessive annual increases.

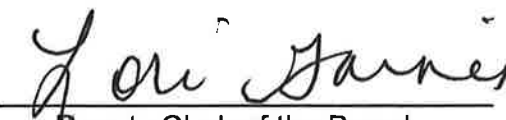
- IV. The rates and fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates, fees and charges are on file with the County Harbor Department and are incorporated herein by reference.

THE FOREGOING RESOLUTION, INCLUDING RECITALS AND ATTACHED Rent and Fee Schedule, is passed, approved, and adopted by the Board of Supervisors on May 16, 2017, supersedes all previous Harbor fee resolutions and is effective on July 1, 2017.

Date: May 16, 2017

By:   
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By:   
Deputy Clerk of the Board



CHANNEL ISLANDS HARBOR DEPARTMENT

RATE AND FEE SCHEDULE

**I. COUNTY-OWNED MARINAS**

No vessel shall be allowed to remain as tenant in an assigned boat slip on either the Small Boat or Commercial Fishing Marinas or guest dock facilities without having first registered with the Harbor Director, or the Director's representative, and having obtained a valid permit or License Agreement as required and having paid the fees as set forth below:

**A. BOAT STORAGE**

**1. Guest Boat Docking Fee (Overnight)**

- a. Vessels utilizing the guest slips shall be assessed current overnight charges of \$1.35 per ft./night with a minimum fee of \$35.00. Slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- b. Vessels with excessive beams or appurtenances will be charged for all spaces encumbered.
- c. Guest docks are intended to accommodate boat owners/operators en route to or from their homeports or marinas. Maximum berthing shall be limited to ten (10) days within a thirty (30) day period. Unoccupied vessels authorized by the Director to be stored at the guest dock longer than ten (10) days shall provide proof of vessel insurance with minimum limits of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Unoccupied vessels authorized by the Director to stay longer than the ten (10) day stay shall pay daily storage rate of \$1.60 per ft./day. Fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- d. Key Card Deposit. A refundable deposit will be required for each issued key card (See Section V. G. KEY CARD DEPOSIT, for terms and conditions.)
- e. Slip License Agreement (Month-to-month)

Slip licensees in either the Small Boat or Commercial Fishing Marinas will be required to execute a month-to-month license agreement, provide vessel liability insurance with a minimum limit of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Monthly slip fees are as follows:

Small Boat Marina		\$280.00
Commercial Fishing Marina	Commercial	\$13.25 per ft.
	Recreational	\$14.25 per ft.
CISCO – County Slips	Commercial	\$13.25 per ft.
	Recreational	\$14.25 per ft.
Fisherman's Wharf	Commercial	\$13.25 per ft.
	Recreational	\$14.25 per ft.

Monthly slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution. The monthly fee does not include any possessory interest tax, which is the responsibility of the individual licensee.

a. Security Deposit

Tenants shall provide the Harbor Department with and thereafter maintain refundable cash deposits in an amount equal to the sum of the following:

- (1) One month's rent in effect at the time of initial license sign-up.
- (2) Late Fee: 10% of the unpaid balance, monthly.
- (3) Key Card Fee: A non-refundable fee will be required for each issued key card

Security deposits are refundable upon termination of the license reduced if applicable, by any amount applied to the tenant's unpaid rent.

2. Waiting List Fee

A waiting list will be established when required and maintained by the Harbor Department. Placement on the list will be on a first come, first served basis. A deposit equal to one month's rent is required. An applicant may remove their name from the list upon written request. Said deposit shall be returned less administrative processing fee of \$25.00.

B. BOAT RESIDENCE PERMIT

Permit granted for up to one year to reside aboard a vessel in the Harbor. The annual permit fee is \$162.00.

**II. COMMERCIAL ACTIVITY PERMIT**

No person or business entity other than the current lessee or licensee shall sell or publicly solicit the sale of merchandise, conduct or operate a business or service for hire or compensation, or advertise or solicit business or utilize Harbor land or water area upon property under the jurisdiction of the Channel Islands Harbor Department unless a permit is first obtained from the Harbor Director or his or her designee. The permit holder will perform permitted activities only in those areas designated on the permit. To qualify for a Commercial Activity Permit, the following is required:

A. PERMIT FEE

- |                  |          |
|------------------|----------|
| 1. Daily Permit  | \$110.00 |
| 2. Annual Permit | \$235.00 |

B. A CERTIFICATE OF INSURANCE naming the County of Ventura as additional insured with coverage specified in Exhibit A.

C. PERMIT ID CARD DEPOSIT

ID cards will be issued to Annual Permit holders. A \$25.00 deposit shall be collected on all issued ID cards, which is refundable when returned.

D. EVIDENCE of the applicable City business license.

### III. SPECIAL USE PERMIT

No person or business entity shall conduct any commercial filming, photography, or demonstrations upon property under the jurisdiction of the Channel Islands Harbor Department without first obtaining a permit from the Harbor Director or his or her designee. To qualify for a Commercial Film, Photography Permit, the following is required:

#### A. PERMIT FEE (Daily)

- |                                    |                 |
|------------------------------------|-----------------|
| 1. TV, Movie or Commercial Filming | \$ \$750-5,000  |
| 2. Commercial Photographing        | \$ 150 - \$300  |
| 3. Commercial Demonstrations       | \$ 150 - \$300  |
| 4. Private Events (weddings, etc.) | \$ 300 - \$750. |

Certificate of insurance naming the County of Ventura as additional insured with coverage as specified in Exhibit A.

#### B. SECURITY/CLEAN-UP DEPOSIT equal to the per-day fee may be required if determined by the Harbor Director to be justified by the planned activity.

- Note: (a) Maximum permit term is seven (7) days including set-up and disassembly time, without advance approval of the Harbor Director or his or her designee.
- (b) Activity on leased property requires a County Permit. Distribution of the fee will be negotiated between the lessee and the County.

### IV. DEPOSIT REQUIRED FOR COST RECOVERY

A current lessee or potential lessee requesting revisions to existing lease documents or assistance from the County Harbor Department in obtaining building permits, preparing environmental impact statements, etc., shall be required to deposit funds in advance of such revisions or assistance to cover the cost incurred by the County Harbor Department. Costs actually incurred will be billed directly to the party requesting the service. The deposit will be held for final bill payments, with any deposit balance remaining after the service is complete being refunded.

#### A. DEPOSIT

\$2,500.00 to \$25,000.00, as determined by the Harbor Director.

#### B. HOURLY RATES

- |  |             |
|--|-------------|
| 1. Consultant                                | Actual Cost |
| 2. Director (billable after first 100 hours) | \$ 201.00   |
| 3. Deputy Director                           | \$ 155.00   |
| 4. Management Assistant                      | \$ 86.00    |
| 5. Director of Planning & Development        | \$ 105.00   |
| 6. Harbor Planning Specialist                | \$ 67.00    |
| 7. Lease Manager                             | \$ 103.00   |



8. Harbor Master	\$ 176.00
9. Harbor Captain	\$ 140.00
10. Harbor Sergeant	\$ 115.00
11. Harbor Patrol Officer	\$ 108.00
12. Facilities Operation Specialist	\$ 89.00
13. Harbor Maintenance	\$ 63.00
14. Manager Fiscal/Admin	\$ 136.00
15. Accounting Manager	\$ 94.00
16. Accountant II	\$ 70.00
17. Public Information Officer	\$ 96.00
18. Technical Specialist	\$ 68.00

## **V. MISCELLANEOUS FEES**

### **A. HARBOR PERSONNEL SERVICES**

Special uses requiring Harbor Department personnel shall be charged, in addition to use fee, an hourly rate for personnel for each hour or portion thereof required at the following rates:

1. Harbor Patrol Officers
  - a. Regular rate \$ 108.00 per hour
2. Maintenance Workers
  - a. Regular rate \$ 63.00 per hour

Example of such services:

- (a) Crowd control
- (b) Special maintenance requirements other than normal cleanup
- (c) Uses requiring special operational services or supervision
- (d) Extended hours beyond normal closing

### **B. TOWING AND/OR PUMPING FEE**

An hourly towing and/or pumping charge shall be required at the rate of \$175.00 per hour, or any part of an hour. No tow charge shall be made when the US Coast Guard releases a vessel to the Channel Islands Harbor Patrol for continuation of towing.

### **C. IMPOUND OR ABANDONMENT FEE**

An impound or abandonment fee of \$ 175.00 shall be charged in addition to any applicable towing fee, storage fee, and any other reasonable costs incurred in impounding a boat or vehicle. Storage fees shall be equal to the daily "Guest Dock Docking Fee" with no less than \$35.00 per day minimum charge.

### **D. COIN-OPERATED BOAT WASH**

A fee of \$1.50 shall be charged for use of the coin-operated boat wash.

### **E. BAD (NSF) CHECK FEE**

A "bad check" or NSF fee of \$50.00 shall be added to that amount owed on any check returned for insufficient funds or any other reason.

**F. LATE PAYMENT SERVICE FEE**

Boat Slip License Agreements. Payments not received within ten (10) days of the due dates shall be charged a late service fee. The service fee will be calculated by multiplying the unpaid balance by 10%.

**G. KEY CARD FEE**

Security gates and restrooms key cards will be issued to authorized persons. A \$25.00 fee shall be collected on all issued key cards, which is non-refundable. Broken or damaged cards will be replaced for a fee of \$25.00.

**H. USE OF HARBOR FOR PROMOTION OF BOATING AND/OR NON-PROFIT/COMMUNITY ACTIVITY**

Boating and other maritime related and/or community oriented one-time events considered to be of public interest, and/or having a value to the boating community, may request in writing a waiver of fees, which may be approved at the discretion of the Harbor Director.

**I. TRANSFER OF TITLE DOCUMENT PROCESSING FEE**

A fee of \$265.00 shall be charged for the processing of each document for the Transfer of Title of any sale, assignment or other transfer of the Channel Islands Condominiums. The fee shall be submitted prior to approval of such documents by the Harbor Director.

**J. OTHER**

Other uses not herein covered will be considered upon written request. Organizations and/or individuals requesting permits shall provide all required information regarding the proposed activity. Fees will be charged as justified by the planned activity and determined by the Harbor Director.

**VI. PARKING AND VIOLATIONS**

**A. DAYTIME PARKING - LAUNCH RAMP**

- |           |           |
|-----------|-----------|
| 1. Daily  | \$ 11.00  |
| 2. Annual | \$ 130.00 |

**B. OVERNIGHT PARKING - LAUNCH RAMP**

- |  |                    |
|--|--------------------|
| 1. Occupied recreational vehicle w/vessel trailer                      | \$ 50.00 per night |
| 2. Unoccupied vehicle with Vessel Trailer                              | \$ 15.00 per night |
| 3. Annual (Commercial only, space limited from September 15 to May 15) | \$ 220.00          |

**C. PARKING FINES – ALL LOTS**

- |  |                             |
|--|-----------------------------|
| 1. Handicapped parking violation   | \$ 350.00                   |
| 2. Violations in all other regulated parking areas                                       | \$ 65.00                    |
| 3. Commercial use of Public Launch Ramp  | \$ 250.00 - \$2,500 per day |
| 4. Violations during holidays and special events<br>(Including day before and day after) | \$ 130.00                   |

**VII. JUNIOR LIFEGUARD PROGRAM**

The Channel Islands Harbor operates a Junior Lifeguard Program for children ages 8 through 15 years. There are two 4-week sessions each summer. Prices for the 2018-19 season shall be \$380.00 for the first child from a family and \$350.00 for siblings. An additional fee of \$45.00 - \$75.00 will be charged for every child that requests to be included in the one-day island trip each session. Harbor Director may increase rates not to exceed 10% in any one year based on cost of providing the program.

**VIII. COUNTY-OWNED FUEL DOCK**

The County of Ventura operates a fuel dock, which sells gasoline and diesel fuel to recreational and commercial fishing vessels. Fuel shall be sold at a price approved by the Harbor Director based on selling prices to be established every time fuel supply is purchased by the fuel dock. Prices shall be calculated using a formula that will recover costs and other taxes not passed on to consumers, plus an additional mark-up for the cost of general Harbor operations. Prices shall be “marked up” by \$0.60 to \$0.80 per gallon based on actual costs.

**IX. FISHERMAN’S WHARF CRANE USE FEE**

The County operates a 2000-lb. Capacity crane at Fisherman’s Wharf Dock for use by commercial fishermen. The crane will be powered by tokens available at the Harbor Patrol office. A fee of \$5.00 (1 token) for 15-minute use will be charged.

**X. LEASE AGREEMENTS**

No requirements or conditions of this Rate and Fee Schedule shall apply to agreements (leases, subleases and concession agreements) with a term in excess of two (2) years. Any such agreement shall specifically dictate any requirements or conditions discussed in this Rate and Fee Schedule.

## INSURANCE REQUIREMENTS

**SPECIAL/COMMERCIAL ACTIVITY PERMITS**

Although additional insurance coverage and limits may be required, the coverages listed below shall be the general types and limits of coverage necessary to obtain a permit:

**Commercial General Liability** “occurrence” coverage in the amount of \$1,000,000 combined single limit (CSL) bodily injury and property damage for each occurrence, including personal injury, broad form property damage, products and completed operations, broad form blanket contractual and \$100,000 fire legal liability. (If business involves salvage operations, coverage must include ship repair, diving and salvage operations.)

**Business Auto Policy** including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence. Personal auto liability policy shall have minimum coverage in the amount of \$50,000 and must cover uninsured/underinsured motorist.

**Workers’ Compensation** coverage in full compliance with California statutory requirements, for all employees of permit holder and Employer’s Liability in minimum amount of \$1,000,000.

*Marina Activities:* **Marina Operators Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Maintenance and/or use of dock, including but not limited to docking, loading and unloading of passengers.) (Yacht Clubs shall have regatta insurance in the amounts of \$1,000,000 for all on-water events.)

**Marina Operators Legal Liability** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Coverage for care, custody and control.)

*Vessel Liability:* **Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence (including tower’s liability if engaged in towing operations).

**SMALL BOAT COMMERCIAL FISHING MARINA**

*Vessel Liability:* **Protection and Indemnity** coverage in the minimum amount of \$100,000 CSL bodily injury and property damage for any one accident or occurrence. (Vessels remaining at the County Guest Docks for more than ten (10) days in a thirty (30) day period shall be required to provide same coverage.)

The above policy/policies must name the County of Ventura as additionally insured. An additionally insured endorsement and certificate of insurance must be provided with a thirty-(30) day cancellation notice (or ten (10) days from the carrier for non-payment).

## RESOLUTION

RESOLUTION OF THE VENTURA COUNTY WATERSHED PROTECTION DISTRICT  
BOARD OF SUPERVISORS  
ESTABLISHING FEES FOR SERVICES

**WHEREAS**, the Ventura County Watershed Protection District (District) Ordinance No. WP-2 provides that fees for services may be established by adoption of resolution of the District's Board of Supervisors; and

**WHEREAS**, the Board of Supervisors last established these fees by Resolution dated May 17, 2016 (the "May 17, 2016 Resolution"); and

**WHEREAS**, labor rates have increased since 2016, creating the need to establish new fees;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT**, as follows:

1. The May 17, 2016 Resolution is hereby repealed.
2. The fee rates in the attached Schedule A entitled "Fees for Services Provided by VCWPD" are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates, fees and charges are on file with the District and County of Ventura agencies involved in the calculations and are incorporated herein by reference.
3. This Resolution and the fee rates in the attached Schedule A are hereby adopted and shall become operative on the 60<sup>th</sup> day following the date of adoption of this Resolution.

On motion of Supervisor Foy seconded by Supervisor

Long, the foregoing Resolution was passed and adopted on  
May 16, 2017.

John C. Zuagosa  
Chair, Board of Supervisors

ATTEST:  
MICHAEL POWERS, Clerk of the  
Board of Supervisors of Ventura County,  
State of California and Ex officio Clerk of the  
Board of Supervisors of Ventura  
County Watershed Protection District

By: Jon Jamin  
Deputy Clerk of the Board



**PROPOSED FY 2017-18  
FEES FOR SERVICES PROVIDED BY VCWPD**

Attachmment 7 Schedule A

<b>ITEM #</b>	<b>ITEM</b>	<b>APPLICATION, RENEWAL/EXTENSION/ MODIFICATION PROCESSING FEE</b>	<b>PLAN CHECK &amp; INVESTIGATION FEE</b>	<b>INSPECTION FEE</b>	<b>SERVICE FEE</b>
1.	Watercourse Permit	\$360	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	
2.	Encroachment Permit	\$360	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	
3.	Use of Access Rd	\$360			
4.	Key Installation or Opening Gates	\$360			
5.	Earth Removal Permit	\$360			Market value
6.	Facility Use	\$360	Actual Cost*	Actual Cost*	Market value as determined by PWA-Real Estate Svcs Div
7.	Flood Hazard Report				
8.	Flood Control Services				Actual Cost*
9.	Graffiti Removal (in the interest of the District)	No Cost	No Cost	No Cost	No Cost
10.	Fire Abatement; Tree Trimming, branch removal in WPD R/W	No Cost	No Cost	No Cost	No Cost
11.	R/W Processing & Recording				Actual Cost*
12.	Underground Facility Use	\$360			Set by separate Resolution dated 9/18/90, which provides for automatic adjustment

\* Contract hourly rate of employee doing the work, multiplied by the number of hours

RESOLUTION NO. 17-037

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA AMENDING  
THE SCHEDULE OF RATES AND FEES FOR  
VENTURA COUNTY ANIMAL SERVICES**

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) may, by resolution, establish rates and fees for various County agencies and department; and

**WHEREAS**, by resolution dated May 17, 2016, the Board established and amended rates and fees for various County agencies and departments, including Ventura County Animal Services;

**WHEREAS**, the fees established or amended by the May 17, 2016 resolution, should be adjusted in order to reflect changes in the costs of the services to which they pertain; and

**WHEREAS**, the rates and fees for Ventura County Animal Services are consistent with state law and the Board of Supervisors' policy of full cost recovery whenever feasible.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** as follows:

1. The May 17, 2016, resolution, is hereby repealed.
2. The County rates and fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates, fees and charges are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This Resolution and the attached schedule of rates and charges for services rendered by, and for the licenses and permits issued by, Ventura County Animal Services are hereby adopted and shall become operative on July 1, 2017.

On motion by Supervisor Foy seconded by Supervisor  
Long, the foregoing resolution was passed and adopted on  
May 16, 2017

ATTEST:

Michael Powers

Clerk of the Board of Supervisors

County of Ventura, State of California

By

Don Jones  
Deputy Clerk

Shirley Zuercher  
CHAIR, BOARD OF SUPERVISORS





**VENTURA COUNTY ANIMAL SERVICES**  
**Schedule of Rates and Charges for Services**  
**Proposed - Effective July 1, 2017**

Attachment 8  
Schedule A

	Current Fee FY2016-2017	Proposed Fee FY2017- 2018
<b>A Impoundment</b>		
1 Dogs and cats, licensed: per animal		
a First Impoundment	\$ 30.00	\$ 30.00
b Each successive impoundment within 36 months	Double Prior	\$ 60.00
2 Dogs and Cats unlicensed: per animal		
a First Impoundment	\$ 50.00	\$ 50.00
b Each successive impoundment within 36 months	Double Prior	\$ 60.00
3 Birds (except poultry): per animal	\$ 10.00	\$ 10.00
4 Livestock: Per Animal		
a Pig, Sheep or goat	\$ 30.00	\$ 30.00
b Cattle, horses, ponies, mules, donkeys or other livestock	\$ 100.00	\$ 100.00
c Poultry (except roosters) and rodents-rabbits	\$ 10.00	\$ 10.00
d Rooster	\$ 25.00	\$ 25.00
5 Wildlife/Exotics: per animal		
a Legally owned exotic and native wildlife	\$ 75.00	\$ 75.00
b Tortoise, Turtle, Snake, Lizard	\$ 25.00	\$ 25.00
<b>B Boarding: Per Animal Each Day</b>		
1 Dog or cat	\$ 10.00	\$ 15.00
2 Dog or cat with litter: per day	\$ 15.00	\$ 20.00
3 All other livestock	\$ 25.00	\$ 25.00
4 Exotic or native wildlife (except birds)	\$ 15.00	\$ 15.00
5 Tortoise, turtle, snake, lizard	\$ 5.00	\$ 10.00
6 Rodents, hen, rabbits, birds	\$ 5.00	\$ 10.00
7 Rooster	\$ 10.00	\$ 10.00
8 Police/Court boarding >15 days	\$ 27.00-35.00	\$ 27.00-35.00
	+ Board	+ Board
<b>C Pet Overpopulation Impact Fee (State Imposed)</b>		
1 Additional cost for the reclaim of a dog or cat found stray and unaltered (first offense)	\$ 35.00	\$ 35.00
2 Second offense	\$ 50.00	\$ 50.00
3 Third or more offenses	\$ 100.00	\$ 100.00
<b>D Pickup and Disposal of Dead Animals (charged to animal owner per animal)</b>		
1 Dogs/Cats Licensed:	\$ 30.00	\$ 30.00
2 Dogs/Cats Unlicensed:	\$ 50.00	\$ 50.00
3 Goats, pigs, small calves, Barrel Size	\$ 75.00	\$ 75.00
4 Horses, ponies, sheep, cattle and animals of comparative size (Outside Vendor)	Actual Cost	Actual Cost
5 Fowl, rodents, birds, other small pets	\$ 30.00	\$ 30.00
<b>E Disposal of Dead Animals Delivered to Shelter: Per Animal</b>		
1 Licensed Dog or Cat	N/A	N/A
2 Unlicensed Dog or Cat	\$ 25.00	\$ 25.00
3 Goat, Pig, Calf (Barrel size)	\$ 40.00	\$ 40.00
<b>F Euthanasia and disposal: Per Animal (Owner Requested)</b>		
1 Licensed dog/cat delivered to main shelter	N/A	N/A
2 Unlicensed dog/cat delivered to main shelter	\$ 30.00	\$ 35.00
3 Licensed dog/cat picked up from owner	\$ 60.00	\$ 60.00
4 Unlicensed dog/cat picked up, small animal or bird (under 25#) picked up from owner	\$ 75.00	\$ 75.00
<b>G Private Cremation</b>		
1 a Private Cremation, Standard	\$ 100 - \$ 250	\$ 100 - \$ 250
1 b Private Cremation, Premium	\$ 115 - \$ 255	\$ 115 - \$ 255

**VENTURA COUNTY ANIMAL SERVICES**  
**Schedule of Rates and Charges for Services**  
**Proposed - Effective July 1, 2017**

Schedule A

	Current Fee FY2016-2017		Proposed Fee FY2017- 2018
1 c Cremation Handling and Processing Fee		\$	50.00
<b>H Owner Relinquishment of Animals</b>			
1 Delivered to shelter			
1a Licensed dog/cat	\$ 25.00	\$	25.00
1b Unlicensed altered dog/cat	\$ 40.00	\$	40.00
1c Unlicensed unaltered dog/cat	\$ 55.00	\$	55.00
1d Weaned litter of puppies/kittens (2+) (8 to 10 Weeks Old)	\$ 40.00	\$	40.00
1e Unweaned litters of puppies/kittens (2+)	\$ 40.00	\$	60.00
1f Reptile, poultry, rabbit, rodent, cavy, bird	\$ 15.00	\$	15.00
1g Small Livestock (less than 100 lbs)	\$ 40.00	\$	40.00
1h Large livestock (Owner Relinq delivered to shelter)	\$ 200.00	\$	200.00
2 Picked up from Owner (The following Includes Relinquishment Fee)			
2a Licensed Dog/Cat	\$ 55.00	\$	55.00
2b Unlicensed Dog/Cat	\$ 100.00	\$	100.00
2c Litter of puppies/kittens (2+ Weaned or Un-weaned)	\$ 100.00	\$	100.00
2d Reptile, poultry, rabbit, rodent, cavy, bird	\$ 80.00	\$	80.00
2e Small Livestock (less than 100 lbs)	\$ 120.00	\$	120.00
2f Large livestock (over 100 lbs)	\$ 300.00	\$	300.00
<b>I Veterinarian Services</b>			
1 Vaccination, Immunization	\$ 10.00	\$	10.00
2 Microchip Implant	\$ 10.00	\$	10.00
3 Spay or Neuter Dog/Cat	\$ 20.00-75.00	\$	20.00-75.00
4 Veterinary Procedures (In House)			
4a Assessment exam. (per treatment)	\$ 55.00	\$	55.00
4b Minor Procedure	\$ 150.00	\$	150.00
4c Major Procedure	\$ 350.00	\$	350.00
4d Orthopedic Surgery	\$ 500.00	\$	500.00
4e Splint	\$ 50.00	\$	50.00
4f Bandage Change	\$ 15.00-50.00	\$	15.00-50.00
4g Skin Skraping/cytology	\$ 15.00	\$	15.00
4h Pain Management - per day	\$ 25.00	\$	25.00
4i Sedation	\$ 50.00	\$	50.00
4j Anesthesia	\$ 100.00	\$	100.00
4k Radiography (each)	\$ 40.00	\$	40.00
4l Ultrasound	\$ 25.00-125.00	\$	25.00-125.00
4m Oxygen Therapy (per day)	\$ 10.00-15.00	\$	10.00-15.00
4n Fluid Therapy (per day)	\$ 35.00	\$	35.00
4o Dental/extractions	\$ 250.00	\$	250.00
4p Nursing Care (glucose monitoring, seizure care, parental feeding) per day	\$ 5.00-35.00	\$	5.00-35.00
4q Follow up Exams (Per treatment)	\$ 20.00	\$	20.00
5 Laboratory Analysis (in house)			
5a Fecal	\$ 10.00	\$	10.00
5b Urinary Analysis	\$ 15.00	\$	15.00
5c Fungal Culture	\$ 15.00	\$	15.00
5d BG	\$ 5.00	\$	5.00
5e iSTAT	\$ 30.00	\$	30.00
5f ACT	\$ 15.00	\$	15.00
5g FELV/FIV Test	\$ 20.00	\$	20.00
5h PCV/TB	\$ 10.00	\$	10.00
5i CHEMISTRY PANEL/CBC	\$ 50.00	\$	50.00
6 Laboratory Analysis (Vendor)	Actual Cost	Actual Cost	
7 Discharge Medications (Per Medication)	\$ 20.00	\$	20.00
8 Treatment or Evaluation by Outside Veterinarian	Actual Cost	Actual Cost	
9 Parvo Test	\$ 20.00	\$	20.00
10 Heartworm	\$ 20.00	\$	20.00

**VENTURA COUNTY ANIMAL SERVICES**  
**Schedule of Rates and Charges for Services**  
**Proposed - Effective July 1, 2017**

Schedule A

	<b>Current Fee FY2016-2017</b>	<b>Proposed Fee FY2017- 2018</b>
11 LH Blood Test	\$ 20.00	\$ 20.00
<b>J Adoption of Animals</b>		
1 Dog: County Resident; includes license, sterilization and microchip	\$ 0 - \$ 110	\$ 0 - \$ 110
2 Dog: Out of County Resident; includes sterilization and microchip	\$ 0 - \$ 90	\$ 0 - \$ 90
3 Cat: includes sterilization and microchip (additional license fees may apply)	\$ 0 - \$ 80	\$ 0 - \$ 80
4 Rodents, Insect	\$ 3.00	\$ 3.00
5 a Bird: Common Caged	\$ 15.00	\$ 15.00
5 b Bird, Exotic	Sealed Bid	Sealed Bid
5 c Fowl/Poultry, Common		\$ 15.00
6 Exotic Mammal or Reptile (ie Chinchilla, Fancy Ball Python, Cylcotta, Etc)	Sealed Bid	Sealed Bid
7 Livestock	Sealed Bid	Sealed Bid
8 Rabbit-Reptile, Tortoise, Turtle		
8a Reptile, Common & Amphibians	\$ 10.00	\$ 10.00
8b Rabbit - Spay/Neutered	\$ 50.00	\$ 50.00
8c Tortoise, Turtle	\$ 15.00	\$ 15.00
8d Sulcata Tortoise		\$ 0 - \$ 50.00
9 Cavy/Guinea Pig	\$ 10.00	\$ 10.00
Portions of these fees may be waived if the transfer is to an organization for the prevention of cruelty to animals that is tax exempt under IRS Code Section 501.C.3		
<b>K Capture and/or Transportation of Livestock, Exotic, and Native Wildlife</b>		
1 Wildlife Relocation Fee (Trapped by other than County Officer)	\$ 25.00	\$ 25.00
2 Any animal requiring the use of livestock vehicle with two animal control officers:		
2a Per hour, between the hours of 8:00 AM and 5:00 PM except holidays	\$ 115.00	\$ 115.00
2b Per hour, between the hours of 5:00 PM and 8:00 AM and all day on holidays	\$ 150.00	\$ 150.00
3 Additional personnel required for capturing, loading and/or transportation		
3a Per person, per hour between the hours of 8:00 AM and 5:00 PM, except holidays	\$ 50.00	\$ 50.00
3b Per person, per hour between the hours of 5:00 PM and 8:00 PM, and holidays	\$ 75.00	\$ 75.00
<b>L Quarantine</b>		
1 Home, each	\$ 40.00	\$ 40.00
2 Shelter, each, plus daily board and fees	\$ 50.00	\$ 50.00
3 Other, each	\$ 40.00	\$ 40.00
4 Intimate Contact/Other 6 month home, each	\$ 120.00	\$ 120.00
5 Six-Month Shelter (Plus daily board and fees)	\$ 300.00	\$ 300.00
<b>M Spay/Neuter Deposits: per animal</b>		
1 Dog or cat - Any age or gender	\$ 65.00	\$ 65.00

**VENTURA COUNTY ANIMAL SERVICES**  
**Schedule of Rates and Charges for Services**  
**Proposed - Effective July 1, 2017**

Schedule A

	Current Fee FY2016-2017	Proposed Fee FY2017- 2018
<b>N Miscellaneous</b>		
1 Copy Audio Recording of Nuisance Hearing	\$ 25.00	\$ 25.00
2 Bad Check Fee	\$ 35.00	\$ 35.00
3 Online Licensing Convenience Fee		\$ 2.00
<b>O Licenses and Permits</b>		
1 Dog or Cat (12 month)		
1a Unaltered:	\$ 80.00	\$ 100.00
i Late Penalty ( Annual Fee plus)	\$ 80.00	\$ 100.00
1b Spayed / Neutered	\$ 20.00	\$ 20.00
i Late Penalty ( Annual Fee plus)	\$ 20.00	\$ 20.00
2 Dog or Cat (24 month)		
2a Unaltered:	\$ 150.00	\$ 190.00
i Late Penalty ( Annual Fee plus)	\$ 80.00	\$ 100.00
2b Spayed / Neutered	\$ 35.00	\$ 35.00
i Late Penalty ( Annual Fee plus)	\$ 20.00	\$ 20.00
3 Dog or Cat (36 month)		
3a Unaltered:	\$ 230.00	\$ 280.00
i Late Penalty ( Annual Fee plus)	\$ 80.00	\$ 100.00
3b Spayed / Neutered	\$ 55.00	\$ 55.00
i Late Penalty ( Annual Fee plus)	\$ 20.00	\$ 20.00
4 Senior Citizen license fee - Owner > 55years (with proof), Dog or Cat is spayed/neutered		
4a Senior Citizen License (12 month)	\$ 10.00	\$ 10.00
i Late Penalty ( Annual Fee plus)	\$ 10.00	\$ 10.00
4b Senior Citizen License (24 month)	\$ 15.00	\$ 15.00
i Late Penalty ( Annual Fee plus)	\$ 10.00	\$ 10.00
4c Senior Citizen License (36 month)	\$ 20.00	\$ 20.00
i Late Penalty ( Annual Fee plus)	\$ 10.00	\$ 10.00
5 Kennel or Cattery - Commercial: per year	\$ 150.00	\$ 150.00
7 Kennel or Cattery - Hobby or 501(c)(3) (Annual Fee)	\$ 60.00	\$ 60.00
8 Kennel inspection per visit	\$ 50.00	\$ 50.00
9 Wild Animal: per year per animal (Annual Fee)	\$ 50.00	\$ 50.00
10 Duplicate of license tag, Dog or Cat	\$ 5.00	\$ 5.00
11 Transfer of license tag, Dog or Cat	\$ 5.00	\$ 5.00
12 Breeder Permit (dog/cat)	\$ 100.00	\$ 100.00
13 Nuisance Animal License - 12 Month	\$ 100.00	\$ 100.00
a. Late Penalty for Nuisance Animal License	\$ 100.00	\$ 100.00
14 Filming permit review	\$ 50.00	\$ 50.00
15 Wild Animal Facility (Annual Fee)	\$ 200.00	\$ 200.00
16 License Processing fee (per license to Contract Cities)	\$3.00	\$3.00
<b>P Inspections - each visit</b>		
1 Rodeo, Circus, Commercial Animal Exhibit	\$ 100.00	\$ 100.00
2 Pet shop, Adoption Facility	\$ 100.00	\$ 100.00
3 Post Nuisance Hearing Compliance Check	\$ 50.00	\$ 50.00

**VENTURA COUNTY ANIMAL SERVICES**  
**Schedule of Rates and Charges for Services**  
**Proposed - Effective July 1, 2017**

Schedule A

	<b>Current Fee FY2016-2017</b>	<b>Proposed Fee FY2017- 2018</b>
4 Filming Location	\$ 100.00	\$ 100.00
4 a Humane Conduct Monitoring - Per Hour	\$ 50.00	\$ 50.00
5 Code Compliance Check	\$ 50.00	\$ 50.00
6 License Team Canvasser (per Person, per Hour)	\$ 16.44 - \$ 23.02	\$ 16.44 - \$ 23.02
<b>Q Nuisance Hearings/Cruelty Investigations</b>		
1 Preliminary Work; includes speaking to reporting party to deem if a case is justified under County Ordinance/State Law, send/receive statement of facts, officer investigation prep	\$100.00	\$100.00
2 Administrative Nuisance Hearing - per hour	Hourly Rate - see below Field contract time	Hourly Rate - see below Field contract time (under contract)
3 Officer Investigation Time	(under contract)	(under contract)
4 Preparation of Nuisance Findings and Orders	\$ 100.00	\$ 100.00
5 Proof of Service of Findings and Orders	Field Contract time	Field Contract time
6 Additional Costs Incurred from non-departmental sources	actual costs	actual costs
7 Additional costs incurred to the County resulting from Cruelty Investigations	actual costs	actual costs
<b>R. Administrative Citations Assessing Civil Penalties</b>		
1 First Violation of code section	\$ 100.00	\$ 100.00
2 Second Violation of same code section	\$ 200.00	\$ 200.00
3 Third and every additional violation of same code section	\$ 500.00	\$ 500.00
4 Citation Processing Fee	\$ 30.00	\$ 30.00
5 Violation of Spay/Neuter Requirement (per day)	\$ 25.00	\$ 25.00
6 Administrative Citation Program processing fee (per citation)	\$ 5.00	\$ 5.00
7 Auto-citation processing (per citation)	\$ 0.77	\$ 0.77
<b>S Labor Rate</b>		
1 Animal Control Officer - per Person, Per Hour	\$ 52.20	\$ 52.20
2 Animal Control Officer for Rabies Control - per Person, Per Hour	\$ 52.20	\$ 52.20
3 Deputy Director (Animal Nuisance Hearings - per Hour)	\$ 74.58	\$ 104.10
4 Management Assistant III (Animal Nuisance Hearings - per Hour)	\$ 30.00	\$ 47.05
5 Supervising Animal Control Officer - (Nuisance Hearings per Hour)	\$ 65.00	\$ 65.00

**VENTURA COUNTY ANIMAL SERVICES**  
**Schedule of Rates and Charges for Services**  
**Proposed - Effective July 1, 2017**

Schedule A

<b>Current Fee FY2016-2017</b>	<b>Proposed Fee FY2017- 2018</b>
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RESOLUTION NO. 17-038

**A RESOLUTION OF THE BOARD OF  
SUPERVISORS OF THE COUNTY OF VENTURA  
ESTABLISHING WEIGHTS AND MEASURES PACKER/SCANNER FEES AND  
REINSPECTION FEES**

**WHEREAS**, Ventura County Ordinance Code 6297 authorizes the Board of Supervisors (Board) to adopt by resolution a schedule establishing certain fees required by Ventura County Ordinance Code Section 6297-5 (Section 6297-5);

**WHEREAS**, the Board has in the past adopted by resolution fees required by Section 6297-5;

**WHEREAS**, certain adjustments to previously adopted fees are now necessary to recover costs in providing services;

**WHEREAS**, the proposed County agency fees are consistent with state law and the Board policy of full cost recovery whenever feasible with exception noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** that:

1. The following fee schedule is hereby adopted pursuant to Ventura County Ordinance Code Section 6297:

A permit fee for any person operating as a packer or utilizing a scanner shall be as follows:


- a. Number of Point of Sale Stations
  - i. 1 - 3 \$185.00
  - ii. 4 - 9 \$300.00
  - iii. More than 10 \$320.00
- b. Number of Packages per Year
  - i. Less than 10,000 Exempt
  - ii. More than 10,000 \$300.00
- c. A reinspection fee authorized by California Business and Professions Code Section 13350 shall be billed at the contract hourly rate for one inspector.

2. The County Weights and Measures fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting

the amount of the rates, fees and charges are on file with the County agencies involved in the calculations and are incorporated herein by reference.

3. The Board of Supervisors hereby adopts the Weights and Measures fees herein effective July 1, 2017.

On motion by Supervisor Foy, seconded by  
Supervisor Long, the foregoing Resolution was passed  
and adopted on the 16 day of May, 2017.

  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By Lori Minis  
Deputy Clerk of the Board



RESOLUTION NO. 17-039

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES FOR VARIOUS PERMITS,  
REGISTRATIONS, EXEMPTIONS AND APPEALS  
RELATING TO MEDICAL WASTE AND BODY ART**

**WHEREAS**, Ventura County Ordinance Code Section 4579 provides that fees for the issuance of any registration, permit, or exemption, or for the filing by an applicant of any appeal, pursuant to the Medical Waste Management Act (Health and Safety Code, Section 117600 et seq.) and Safe Body Art Act (Health and Safety Code, Section 119300 et seq.) or Ordinance Code Sections 4565 through 4579 shall be prescribed by resolution of this Board; and

**WHEREAS**, by resolution adopted July 16, 1991, the Board prescribed fees to implement the provisions of the Medical Waste Management Act; and

**WHEREAS**, by resolution adopted June 5, 2012, the Board prescribed fees to implement the provisions of the Safe Body Art Act; and

**WHEREAS**, by various subsequent resolutions, the Board has amended the Medical Waste Management fees; and

**WHEREAS**, it is desirable to amend such fees further;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** that the following fees are hereby adopted:

**I. Medical Waste Fees**

1. The fee for a two-year registration of a small-quantity generator issued pursuant to Health and Safety Code Section 117925 shall be paid in two annual installments of \$194 each, with the first installment coming due on the date of issuance of the registration and the second installment coming due on the first anniversary of the date of issuance; provided, however, that any installment coming due after termination of the registration shall be excused.

2. The fee for a two-year registration of a small-quantity generator issued pursuant to Ventura County Ordinance Code Section 4573 shall be paid in annual installments \$120, with the first installment coming due on the date of issuance of registration and the second installment coming due on the first anniversary of the date of issuance; provided, however, that any installment coming due after termination of the registration shall be excused.

3. The fee for a one-year registration of a large-quantity generator issued pursuant to Health and Safety Code Section 117950 shall come due on the date of issuance of the registration and shall be determined as follows.

a. Where the generator is a "community clinic," a "free clinic," a "surgical clinic," a "chronic dialysis clinic," or a "rehabilitation clinic" as defined in Health and Safety Code Section 1204, Subdivisions (a) and (b), the fee shall be \$650.

b. Where the generator is a "general acute care hospital" as defined in Health and Safety Code Section 1250, Subdivision (a), the fee shall be based on the number of beds in the facility, as of the date of registration, as follows:

<u>Number of Beds</u>	<u>Fee</u>
1 - 99	\$1,165
100 - 199	\$1,553
200 or more	\$2,136

c. Where the generator is an "acute psychiatric hospital" as defined in Health and Safety Code Section 1250, Subdivision (b), the fee shall be \$389.

d. Where the generator is a "skilled nursing facility" as defined in Health and Safety Code Section 1250, Subdivision (c), the fee shall be based on the number of beds in the facility, as of the date of registration, as follows:

<u>Number of Beds</u>	<u>Fee</u>
1 - 99	\$536
100 - 199	\$679
200 or more	\$777

e. Where the generator is a "clinical laboratory" as defined in Business and Professions Code Section 1206, Subdivision (a) (3), the fee shall be \$389.



- f. Where the generator is a veterinary clinic or a veterinary hospital, the fee shall be \$389.
- g. Where the generator is a medical office that does not fall into any of the categories listed above, the fee shall be \$389.
- h. Where the generator is not a medical office and does not fall into any of the categories listed above, the fee shall be \$389.
- i. Where the generator is a Biotech facility as defined in Ventura County Ordinance Code Section 4566, subdivision (a), the fee shall be based on the number of buildings, as follows:

Number of Buildings	Fee
1 - 5	\$406
6 or more	\$812

- j. Where the generator falls into more than one of the categories listed above, the highest applicable fee shall be paid.
4. The fee for a five-year permit for an on-site medical waste treatment facility issued pursuant to Health and Safety Code Section 118130 shall be paid in five equal annual installments, the first coming due on the date of issuance of the permit, and the remaining four coming due on the four successive anniversaries of the date of issuance; provided, however, that any installment coming due after termination of the permit shall be excused; provided, further, that the installment shall be excused if the operator of the facility is also a registered small-quantity generator or a registered large-quantity generator. Each annual installment shall be equal to the amount of the highest annual registration fee or registration fee installment payable by any generator to be served by the treatment facility.
  5. The annual fee for a permit for a common storage facility issued pursuant to Health and Safety Code Section 117928 shall come due on the date of initial issuance and on each successive anniversary thereof until the permit expires or is terminated, shall be based on the number of generators served by the facility, as of the anniversary date and shall be computed as follows:

<u>No. of Generators Served</u>	<u>Fee</u>
10 or fewer	\$154
11 - 49	\$389
50 or more	\$777

6. The fee for filing any appeal or petition for hearing pursuant to Ventura County Ordinance Code Section 4578 shall be \$191.
- II. Body Art Fees are based on the Environmental Health Specialist IV contract hourly rate as of due date and calculated using the multipliers described below.
1. The fee for a one-year registration as a Practitioner issued pursuant to the Safe Body Art Act (SBAA), Health and Safety Code Section 119306 shall come due on the date of issuance of the registration and on each successive anniversary thereof and calculated on 1.0 hour of time.
  2. The annual health permit fee for a Body Art Facility issued pursuant to SBAA, Health and Safety Code Section 119312 shall come due on the date of issuance of the permit and on each successive anniversary thereof and calculated on 3.0 hours of time.
  3. The fee for a one-year registration as a Practitioner issued pursuant to SBAA, Health and Safety Code Section 119306 who is also a Body Art Facility Owner as defined in Health and Safety Code Section 119301(q) shall come due on the date of issuance of the registration and on each successive anniversary thereof and calculated on 0.5 hours of time.
  4. The annual health permit fee for a Body Art Vehicle defined in SBAA, Health and Safety Code Section 119301(aa) and issued pursuant to SBAA, Health and Safety Code Section 119316 shall come due on the date of issuance of the permit and on each successive anniversary thereof and calculated on 1.5 hours of time.
  5. The permit fee for a Body Art Sponsor as defined in SBAA, Health and Safety Code Section 119301(x) and issued pursuant to SBAA, Health and Safety Code Section 119318 shall come due on the date of issuance and calculated on 5.5 hours of time.
  6. The permit fee for a Temporary Body Art Facility as defined in Ventura County Ordinance Code Section 4566(l) and issued pursuant to SBAA, Health and Safety Code Section 119317(h) shall come due on the date of issuance and calculated on 1.5 hours of time.
  7. The fee to submit for approval plans to construct a Body Art Facility pursuant to SBAA, Health and Safety Code Section 119312 (f) shall come due on the date plans are submitted and calculated on 6.0 hours of time.
  8. The fee to submit for approval plans to construct a Body Art Vehicle as defined in SBAA, Health and Safety Code Section 119301(aa) and pursuant to SBAA, Health and Safety Code Section 119312 (f) shall come

due on the date plans are submitted and calculated on 3.0 hours of time.

9. The notification fee for a Mechanical Stud and Clasp Ear Piercing facility as described in SBAA, Health and Safety Code Section 119325 of the shall be \$45.00 and due upon submittal on the Mechanical Stud and Clasp Ear Piercing Notification form.

### III. Delinquent Payment Formula

If any fee or installment on a fee required in sections I. or II. of this resolution is not paid on or before the delinquency date, the person liable for that fee or installment shall also pay an additional amount equal to:

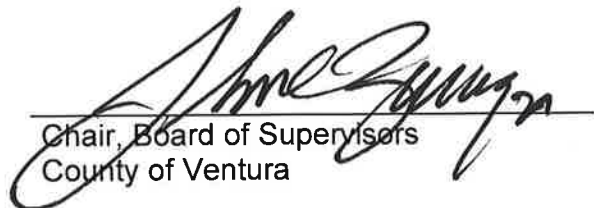
1. 10 percent of the fee or installment if the fee or installment plus such additional amount are paid within 30 days after the delinquency date; or
2. 30 percent of the fee or installment if the fee or installment or such additional amount is paid more than 30 days after the delinquency date. The term "delinquency date" means:
  - a. in the case of a generator, facility or hauler that is unlawfully operating without a current registration, permit or exemption to which the fee or installment pertains, the date on which such illegal operation commenced; and
  - b. in the case of a generator, facility or hauler that is operating with a current registration or permit to which the fee or installment pertains, the due date specified in this resolution for such fee or installment.

The additional amount specified in this section is imposed to compensate the County for the estimated additional cost associated with processing late applications and payments and not as a penalty.

**BE IT FURTHER RESOLVED AND DETERMINED** that the fees adopted herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates, fees and charges are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this Resolution repeals and supersedes a similar resolution of the Board of Supervisors adopted May 17, 2016, and shall become operative July 1, 2017.

Upon motion by Supervisor Foy, seconded by Supervisor Long, the foregoing resolution was passed and adopted on 16, day of May, 2017.

  
Chair, Board of Supervisors  
County of Ventura

ATTEST:

MICHAEL POWERS,  
Clerk of the Board of Supervisors  
County of Ventura, State of California.



By Don' Juarez  
Deputy Clerk of the Board

RESOLUTION NO. 17-040

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING A FEE FOR  
BACKFLOW PREVENTION DEVICE TESTER CERTIFICATION**

**WHEREAS**, Title 17, California Code of Regulations, Section 7605(b) requires that the Environmental Health Division be assured that anyone testing and making reports on backflow prevention devices be competent to perform those services; and

**WHEREAS**, Article 4 of Chapter 6 of Division 4 of the Ventura County Ordinance Code (Article 4) requires the Environmental Health Division to certify the competence of backflow prevention device testers; and

**WHEREAS**, Article 4 provides for the Board of Supervisors to establish the amount of the fee for such certification by resolution;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** that the following fee is hereby adopted pursuant to Ventura County Ordinance Code section 4694. The fee for testing and certification of a backflow prevention device tester shall be calculated using the following formula:

$$\text{Fee} = 2.50A$$

A = the contract hourly rate for an EHS IV (CS) in effect as of the date of application.

**BE IT FURTHER RESOLVED AND DETERMINED** that the fees adopted herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the Environmental Health Division and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that the fees adopted herein shall become effective on July 1, 2017.

On motion by Supervisor Foy, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 16, 2017.

  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS

Clerk of the Board of Supervisors  
County of Ventura, State of California.

By

  
Deputy Clerk of the Board



**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
AMENDING THE FEE FOR PROCESSING  
OFFERS TO DEDICATE EASEMENTS TO  
COUNTY SERVICE AREA No. 32**

**WHEREAS**, improperly operated and maintained onsite wastewater treatment systems can expose the public to diseases, pollute groundwater and surface water, and create nuisances; and

**WHEREAS**, in order to reduce the likelihood of such injury, the County requires landowners proposing to install certain kinds of onsite wastewater treatment systems to offer for dedication to County Service Area No. 32 certain easements pertaining to such systems; and

**WHEREAS**, it is necessary to evaluate and process said easement offers; and

**WHEREAS**, the Board of Supervisors deems it appropriate for the cost of such services to be borne by the users and beneficiaries of same;


**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors that the fee for evaluating and processing offers to dedicate easements to County Service Area No. 32 shall be \$325.00.

**BE IT FURTHER RESOLVED** that the fee adopted herein is consistent with state law. The fee charged does not exceed the estimated reasonable costs of the regulatory activity it supports, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fee are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED** that the fee adopted herein shall become effective on July 1, 2017.

**BE IT FURTHER RESOLVED** that this Resolution repeals and supersedes a similar resolution of the Board of Supervisors adopted May 17, 2016.

Upon motion of Supervisor Foy, seconded by Supervisor  
Long, the foregoing resolution was passed and adopted on  
May 16, 2017.

  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,

Clerk of the Board of Supervisors  
County of Ventura, State of California.

By

  
Deputy Clerk of the Board





RESOLUTION NO. 17-042

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA ESTABLISHING  
THE SOLID WASTE HEALTH PERMIT FEE AS  
PROVIDED BY THE VENTURA COUNTY ORDINANCE CODE  
AND SOLID WASTE CONTROL FEE AS PROVIDED BY  
THE PUBLIC RESOURCES CODE**

**WHEREAS**, the Environmental Health Division of the Resources Management Agency has been designated as the solid waste enforcement agency for Ventura County in accordance with Section 43203 of the Public Resources Code; and

**WHEREAS**, Sections 43213 and 44106 of the Public Resources Code and Section 101325 of the Health and Safety Code provide for the reimbursement of the costs of the Environmental Health Division; and

**WHEREAS**, the Board of Supervisors has adopted County Ordinance No. 4423 authorizing the setting and collection of fees to offset these costs; and

**WHEREAS**, Section 4703 of Ventura County Ordinance Code authorizes the Board of Supervisors to establish such fees by resolution;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** that the following schedule of fees is hereby adopted pursuant to Ventura County Ordinance Code Section 4703:

1. **Health Permits** - The fee for a solid waste health permit issued or renewed in accordance with Ventura County Ordinance Code, Section 4702-1, shall be \$97.00 annually.
2. **Solid Waste Control Fee –**
  - a. **Solid Waste Facility** – Except as otherwise provided herein, each operator of a solid waste facility, as defined in the Ventura County Ordinance Code, Section 4701-33, located anywhere in the County of Ventura, shall pay, in addition to other prescribed fees, a solid waste control fee of \$1.17 per ton of solid waste disposed of, processed or handled at such facility. For purposes of calculating the fee to be paid by an operator of a transfer or processing station, as defined in the Public Resources Code, Section 40200 (a) and (b), "solid waste" shall not include the amount of residual solid waste, following processing, that is disposed at a disposal facility located anywhere in the County of Ventura, but shall include the amount of residual solid waste that is

disposed at any disposal facility located outside of the County of Ventura.

- b. **Solid Waste Collector** – Except as otherwise provided herein, each solid waste collector, as defined in the Ventura County Ordinance Code, Section 4701-8, shall pay a solid waste control fee in the amount of \$1.17 per ton of solid waste that such collector or its agent or subcontractor collects anywhere in the County of Ventura and transports outside of the County of Ventura for processing or disposal. For purposes of calculating the fee to be paid by a collector, "solid waste" shall not include waste that prior to such transport out of the County was processed by an operator of a transfer/processing station as defined above located in the County of Ventura. For purposes hereof, "solid waste" shall include all solid waste and recyclable material, whether or not separated or commingled upon receipt by the collector.
- c. **Surcharge** - All persons required to pay the solid waste control fee shall also pay an additional surcharge of \$.12 per ton for each ton of solid waste for which the solid waste control fee is owed by such person. Said surcharge shall be placed in trust for the purpose of providing independent legal counsel to the Local Enforcement Agency. The surcharge shall be collected until such time as the principal amount in the trust reaches \$60,000. At such time, collection of this surcharge shall be in abeyance. Thereafter, if the principal amount in the trust drops below \$60,000, the surcharge shall again be collected until the principal amount in the trust reaches \$60,000.
- d. **Exemption** - Payment of the solid waste control fee and surcharge shall not be required with respect to any month in which such operator or collector does not receive for processing or disposal or collection and transport, as the case may be, more than 100 tons of solid waste during the month.
- e. **Method of Payment and Calculation of Fee and Surcharge** - The solid waste control fee and surcharge shall be paid monthly by each operator and quarterly for each collector.

For purposes of computing the fee or surcharge, the operator or collector shall use the amount of all pertinent tons as weighed during its operations, provided however, that if the amount of tons cannot be determined, the fee and surcharge shall be computed on the following basis:

Wastes that are measured by volume shall be deemed to weigh an amount to be determined by a conversion factor of volume to weight on a case-by-case basis, as determined by a representative sampling of

such wastes and as approved by Director of the Environmental Health Division.

**BE IT FURTHER RESOLVED AND DETERMINED** that the fees adopted herein comply with state law, including the aforementioned statutes. Additionally, the fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this Resolution repeals and supersedes a similar resolution of the Board of Supervisors adopted May 17, 2016, and shall become operative July 1, 2017.

Upon motion of Supervisor Foy, seconded by Supervisor Long, and duly carried, the foregoing Resolution was passed and adopted on May 16, 2017.

  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By Don Guines  
Deputy Clerk of the Board



RESOLUTION NO. 17-043

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF VENTURA ESTABLISHING FEES PERTAINING TO  
STATE SMALL WATER SYSTEMS  
AND INDIVIDUAL WATER SYSTEMS PURSUANT TO  
VENTURA COUNTY ORDINANCE CODE SECTION 4616**

**WHEREAS**, Ventura County Ordinance Code section 4616 authorizes the Board of Supervisors to adopt by resolution a schedule of certain fees required by Ventura County Ordinance Code sections 4602, 4607, 4611, and 4612;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** that the following fee schedule for State small water systems is hereby adopted pursuant to Ventura County Ordinance Code section 4616:

1. PERMIT TO CONSTRUCT FEES - Fees required by Ventura County Ordinance Code section 4603 for the issuance of a Permit to Construct State small water systems are as follows:

- (a) New State Small Water Systems - The fee for the construction of new State small water systems shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 13.0 hours, which is the average time required to provide this service.
- (b) Existing State Small Water Systems - The fee for modifying or changing existing State small water systems shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 6.0 hours, which is the average time required to provide this service.

2. PERMIT TO OPERATE FEES - Fees required by Ventura County Ordinance Code section 4607 for the issuance of a regular term Permit to Operate State small water system shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 5.5 hours, which is the average time required to provide permit related services.

3. REPLACEMENT FEES - The fee required by Ventura County Ordinance Code section 4611 for the issuance of a duplicate permit to replace a lost permit for a State small water system is \$19.00.

4. TRANSFER FEES - The fee required by Ventura County Ordinance Code section 4612 for each transfer of a Permit to Operate for a State small water system is \$19.00.

5. INDIVIDUAL WATER SYSTEMS - The fee for certification of water quality of an individual water system by the Environmental Health Division for compliance with the County Building Code Ordinance Chapter 6, Section 601.0, shall be an initial deposit amount based on a minimum of 4 hours charged at the contract hourly rate established annually by the Board for an Environmental Health Specialist IV.

In the event that the deposit paid for the evaluation exceeds the actual costs of such evaluation, the Environmental Health Division shall repay such excess to the person paying the fee after the evaluation is completed or the request for the evaluation is withdrawn.

In the event that the deposit paid for the evaluation is insufficient to pay all of the EHD's costs for the evaluation, the person requesting the evaluation shall pay to the EHD additional fees to reimburse the EHD for the deficiency. The EHD may require that the applicant pay such additional fees in advance of the EHD's completion of the evaluation.

**BE IT FURTHER RESOLVED AND DETERMINED** that the fees adopted herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** that this Resolution supersedes a similar resolution of the Board of Supervisors adopted November 16, 1993.

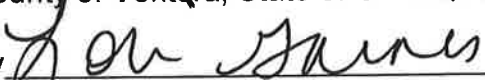
**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** that all sections of this Resolution shall become operative July 1, 2017, except Section 1 Permit to Construct Fees, which shall become operative 60 days after the date of adoption of this Resolution.

On motion by Supervisor Foy, seconded by Supervisor Long, the foregoing Resolution was passed and adopted on May 16, 2017, 2017.

  
\_\_\_\_\_  
CHAIR, BOARD OF SUPERVISORS

ATTEST: MICHAEL POWERS,

Clerk of the Board of Supervisors  
County of Ventura, State of California.

By   
\_\_\_\_\_  
Deputy Clerk of the Board



RESOLUTION NO. 17-044

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA AND BOARD OF SUPERVISORS  
OF THE WATERSHED PROTECTION DISTRICT ESTABLISHING  
WELL PERMIT AND RELATED FEES PURSUANT TO SECTION 4821 OF  
VENTURA COUNTY ORDINANCE NUMBER 4866**

**WHEREAS**, Section 4821 of Ventura County Ordinance Number 4866 authorizes the adoption of a schedule of fees for the processing of well permits and certain other services pertaining to groundwater conservation; and

**WHEREAS**, by resolution dated May 17, 2016, a schedule of fees pursuant thereto was adopted; and

**WHEREAS**, no changes to these fees are required and no new fees are warranted and it is intended that the previously adopted fees continue;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Supervisors of the County of Ventura and the Watershed Protection District as follows:

1. The fees in the attached Schedule A entitled "Watershed Protection District - Water Resources Division - Permit Fees" are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County and District agencies involved in the calculations and are incorporated herein by reference.
2. The fees in the attached Schedule A entitled "Watershed Protection District - Water Resources Division - Permit Fees" shall remain in effect.

On motion by Supervisor Foy, seconded by Supervisor Long,  
the foregoing resolution was passed and adopted on May 16, 2017.

ATTEST:

Michael Powers, Clerk of the Board of  
Supervisors of Ventura County, State of  
California, and Ex officio Clerk of the  
Board of Supervisors of the Ventura  
County Watershed Protection District

BY

Don James  
Deputy Clerk of the Board



COUNTY OF VENTURA  
BOARD OF SUPERVISORS  
AND  
VENTURA COUNTY WATERSHED  
PROTECTION DISTRICT BOARD OF  
SUPERVISORS



John Spragg  
Chair, Board of Supervisors  
Ventura County Watershed Protection District



**Watershed Protection District - Water Resources Division - Permit Fees****Fee**

Water Well Permit  
 Water Well Additional Well  
 Monitoring Well Permit  
 Monitoring Well Additional Well  
 Annual Permit  
 Permit Extension

**Purpose**

Reimburse the County for cost to process, review and monitor well permits, and to perform inspection to determine if permit conditions have been completed in compliance with appropriate jurisdictions.  
 Permits are issued to construct, repair, modify or destroy a well in such a manner that the groundwater of the County will not be contaminated or polluted, and that water obtained from wells will be suitable for beneficial use and will not jeopardize the health, safety or welfare of the people of this County.

**Authority**

Resolution of the Board of Supervisors of the County of Ventura establishing fees pursuant to **Ventura County Ordinance No. 4468 Section 4821**. Resolution was passed and adopted on **May 17, 2016**.

**Comparative schedule of current fees to proposed fees**

	<b>CURRENT FY 16-17</b>	<b>PROPOSED FY 17-18</b>
Water Well Permit	\$750	\$750
Water Well Add. Well	115	115
Monit. Well Permit	390	390
Monit. Well Add. Well	50	50
Annual Permit	635	635
Permit Extension	30	30
Increase Existing Well Depth (No Inspector)	370	370
Increase Existing Well Depth Add. Well - (No Inspector)	85	85
Inspection Fee (If Required, In Excess of Initial Two Working Days)	245	245
Certificate of Exemption Processing Fee (Not Monitored Annually by VCPWA/UWCD)	120	120

RESOLUTION NO. 17-045

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING PUBLIC WORKS AGENCY PROCESSING FEES RELATING  
TO CERTAIN LAND USE ENTITLEMENTS AND SUBDIVISIONS**

**WHEREAS**, Ventura County Ordinance Code Sections 8111-2.9, 8181-5.4 and 8201-5 and Ventura County Building Code UBC Appendix Section 3310 provide that fees for processing various applications for land use entitlements and subdivisions shall be established by resolution of this Board; and

**WHEREAS**, by resolution dated May 17, 2016 (the "May 17, 2016 Resolution") this Board established a schedule of fees to cover the costs incurred by the Public Works Agency in connection with the processing of various applications for certain land use entitlements and subdivisions; and

**WHEREAS**, the fees established by the May 17, 2016 Resolution are hereby repealed and replaced as set forth below and no new fees are warranted;


**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED  
AS FOLLOWS:**

1. The fees set forth in attached Schedule A entitled "Schedule Of Processing Fees & Deposits Relating To Certain Land Use Entitlements And Subdivisions" are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.
2. The fees set forth in attached Schedule A entitled "Schedule Of Processing Fees & Deposits Relating To Certain Land Use Entitlements And Subdivisions" shall remain in effect.

Upon motion of Supervisor Foy, seconded  
by Supervisor Long, and duly carried, the  
foregoing resolution was approved on May 16, 2017.

  
CHAIR, BOARD OF SUPERVISORS

ATTEST:

MICHAEL POWERS,  
Clerk of the Board of Supervisors,  
County of Ventura  
By   
Deputy Clerk of the Board



PUBLIC WORKS AGENCY  
SCHEDULE OF PROCESSING FEES & DEPOSITS  
RELATING TO CERTAIN LAND USE ENTITLEMENTS AND SUBDIVISIONS

BOARD OF SUPERVISORS RESOLUTION DATED \_\_\_\_\_

Deposits in the amount set forth below shall be made prior to the service (map check, inspection, or review) being rendered. If the actual cost (including overhead) to complete the associated work and processing costs (i.e. administrative filing, bookkeeping, project close out) is less than the total funds on deposit, then any remaining balance will be refunded to the applicant. If the actual costs (including overhead) are higher than the funds on deposit, then the applicant shall pay the remaining balance to the County. A lesser deposit amount may be initially submitted if the Director determines it to be appropriate based on an estimate of actual charges.

ITEM	FEE
1. <u>MAPS</u>	
a. Tract or Parcel Map Number Issuance Fee	\$32.00 Fixed Fee
b. Final Map, Parcel Map Check Deposit	<p>Actual Cost (including overhead) to County. A deposit of \$1,700.00 per map plus \$20.00 per lot is required for the first map check.</p> <p>For the second and each subsequent map check, an additional deposit of \$1,700.00 per map plus \$20.00 per lot is required. Each deposit shall be made at the time the map is submitted.</p> <p>If the actual cost (including overhead) of map checking exceeds the total deposits, the developer shall pay an additional amount determined by the County Surveyor. The total amount due (including overhead) shall be paid prior to recordation.</p>
2. <u>IMPROVEMENT PLAN CHECK DEPOSIT</u>	<p>Actual cost (including overhead) to County. A deposit in the amount set forth in Item #4 herein, which is based upon the estimate of improvement costs including work for which a grading permit must be obtained, shall be made at the time improvement plans are submitted for plan check.</p>

A lesser amount may be initially submitted if the Director determines it to be appropriate based on an estimate of actual charges.

### 3. IMPROVEMENT INSPECTION DEPOSIT

a. Construction Inspection &  
Improvement Plan Change  
Deposit

Actual cost (including overhead) to County. A deposit in the amount set forth in Item #4 herein, which is based upon the estimate of improvement costs including work for which a grading permit which must be obtained, shall be made prior to approval of the improvement plans. A lesser amount may be initially submitted if the Director determines it to be appropriate based on an estimate of actual charges.

b. Time Extension Fee

A \$315.00 Processing Fee plus a deposit of 10% of the deposit made under Item #3a above is required. The time extension deposit will be combined with any remaining portion of the inspection deposit. Upon completion and acceptance of the improvement, any balance remaining after deducting actual cost of inspection (including overhead) to County shall be refunded to developer. In the event actual cost exceeds available deposit funds, developer shall pay balance due upon receipt of invoice therefor. When the combined deposits have been exhausted, County will notify the developer accordingly. A lesser amount may be initially submitted if the Director determines it to be appropriate based on an estimate of actual charges.

c. Deferred Construction Agreement  
Fee

\$315.00 Fixed Fee for processing this Agreement

d. Guarantee Period Inspection Deposit

Actual cost (including overhead) to County. A deposit of \$1,000.00 is required. Upon acceptance of improvements after guarantee period, any balance remaining after deducting actual cost of inspection (including overhead) to County shall be refunded to developer.

In the event actual cost exceeds the \$1,000.00 deposit, developer shall pay balance due upon receipt of invoice therefor.

#### 4. FEE DEPOSIT SCHEDULE

To be used separately with Item #2 and #3 above.

Improvement Costs			Deposit		
\$	0	-	\$	999	
			\$	500	+
					<b>0.00</b>
	1,000	-		9,999	
				500	+
					15 % of cost over \$1,000
	10,000	-		49,999	
				1,850	+
					10% of cost over \$10,000
	50,000	-		99,999	
				5,850	+
					5 % of cost over \$50,000
	100,000	-		999,999	
				8,350	+
					2% of cost over \$100,000
	1,000,000 and over			26,350	+
					1% of cost over \$1,000,000

#### 5. CERTIFICATE OF COMPLIANCE DEPOSIT

Processing of Certificate of Compliance

Actual cost (including overhead) to County. A deposit in the amount of \$750.00 is required. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out.

A separate Fee Deposit to the Resource Management Agency is required for a Conditional Certificate of Compliance.

#### 6. COUNTY SERVICE AREA ANNEXATION DEPOSIT

Processing Annexations to County Service Areas

Actual cost (including overhead) to County. A deposit in the amount of \$525.00 is required. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out.

#### 7. MONUMENTATION INSPECTION DEPOSIT

Inspecting Monuments

A deposit per site inspection of \$350.00 is required. Actual cost (including overhead) to County. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out. A lesser amount may be initially

submitted if the Director determines it to be appropriate based on an estimate of actual charges.

8. COUNTY RIGHT-OF-WAY  
PROCESSING DEPOSIT

Costs incurred in processing  
easement deeds.

Actual cost (including overhead) to County. A deposit in the amount of \$525.00 is required. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out.

9. WATER WELL PUMP TEST  
REVIEW FEE

\$100.00 Fixed Fee

10. HYDROGEOLOGY REPORT FEE

\$75.00 Fixed Fee

11. GEOLOGIC HAZARDS  
ASSESSMENT FEE

\$20.00 Fixed Fee

12. LATE PAYMENT CHARGE

If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full. If in the course of processing an application, the applicable billed fees and charges have not been paid within 60 days, the County may suspend processing the application, or after a hearing, DENY such application based on the applicant's failure to pay said fees and charges.

RESOLUTION NO. 17-044

Attachment 17

**A RESOLUTION OF THE COUNTY OF VENTURA ESTABLISHING  
FEES FOR THE REGULATION OF HAZARDOUS MATERIALS FACILITIES  
AS PROVIDED BY THE VENTURA COUNTY ORDINANCE CODE**

**WHEREAS**, the Environmental Health Division of the Resource Management Agency has been designated as the Certified Unified Program Agency (CUPA) for the enforcement and implementation of hazardous materials and waste programs in Division 20 of the California Health and Safety Code by the Board of Supervisors; and

**WHEREAS**, Section 25404.5 of the Health and Safety Code provides that fees to pay the necessary and reasonable costs of the CUPA in administering the provisions of State law pertaining to CUPA agencies may be established by the Board of Supervisors; and

**WHEREAS**, Section 4506 of the Ventura County Ordinance Code authorizes the Board of Supervisors to establish the CUPA Administrative Fee; and

**WHEREAS**, the CUPA Administration Fee established by this resolution is needed to reimburse the reasonable and necessary regulatory costs to the CUPA for administration and enforcement;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** as follows:

Effective July 1, 2017, the CUPA Administration Fee for the Ventura County CUPA shall be 16% of all the following specified fees paid by the Unified Program facility to the CUPA for both the County and Participating Agency CUPA, as specified in the following Ventura County Ordinance Code Sections: 4507, 4517, 4527(b), 4532, 4537(a), 4547 and, in addition, comparable Participating Agency fees. The CUPA Administration Fee shall be due and payable at the time each Unified Program Facility pays to the CUPA the above-specified fees.

**BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this Resolution repeals and supercedes a similar resolution of the Board of Supervisors adopted, June 10, 2008, which became operative July 1, 2008. This Resolution shall become operative July 1, 2017.

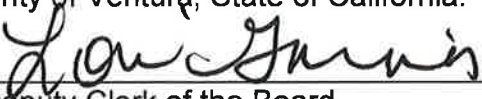
Upon motion by Supervisor Foy, seconded by Supervisor Long, and duly carried, the foregoing resolution was approved May 16 2017.





  
Chair, Board of Supervisors

ATTEST:  
MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California.

By   
Deputy Clerk of the Board